The vision of the South Orange County Community College District is to be a leader in exemplary teaching and learning, student success and community partnerships.

AGENDA

Meeting of the Board of Trustees

Tuesday, January 22, 2013

Call to order: 5:00 p.m.

[Followed by Public Comments/Closed Session]

Reconvene Open Session: 5:30 p.m.

Ronald Reagan Board of Trustees, Room 145
Health Sciences/District Offices Building
Saddleback College
28000 Marguerite Parkway
Mission Viejo, CA 92692

Any writings relating to open session agenda items and distributed to all or a majority of all Board members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public at: Office of the Chancellor and Trustee Services, Room 334, Health Sciences/District Offices Building, Saddleback College, 28000 Marguerite Parkway, Mission Viejo, California.

When possible, such writings may also be posted on the District’s website: http://www.socccd.edu

Board of Trustees
Nancy M. Padberg – President, T.J. Prendergast, III - Vice President, Marcia Milchiker – Clerk
William O. Jay, David B. Lang, Timothy Jemal, James R. Wright, Heather Park – Student Trustee
Gary L. Poertner - Chancellor
Meeting of the Board of Trustees

January 22, 2012

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments
Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

A. Public Employee Employment/Discipline/Dismissal/Release (GC Section 54957)
   1. Public Employee Employment/Evaluation (1)
      a. Director Advanced Technology Project

RECONVENE OPEN SESSION: 5:30 P.M.

It is the Board’s intent to reconvene in public session at the time specified herein. If closed session business has not been completed by the time public session is scheduled to be reconvened, the Board may either remain in closed session longer, or reconvene in public and again recess to a closed session after completion of the public agenda. After the completion of any subsequent closed session, the Board shall again reconvene in public, and make any necessary reports of action taken before adjourning the meeting.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation
Led by Trustee Bill Jay

2.3 Pledge of Allegiance
Led by Trustee David Lang
2.4 Resolutions / Commendations
A. Resolutions - None
B. Commendations - None

2.5 Public Comments
Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to up to two minutes each.**

3.0 REPORTS

3.1 Oral Reports: **Speakers are limited to up to two minutes each.**

A. Board Reports
B. Chancellor’s Report
C. College Presidents’ Reports (Written Reports included in Section 8.0)
D. Board Request(s) for Reports
   - Request for Report on Mental Health Services provided at the colleges.
   - Request for Report on Business Partnerships between both colleges and the business community.

4.0 DISCUSSION ITEMS

4.1 Saddleback College and Irvine Valley College: Student Success Task Force Recommendation 4 – “Align Course Offerings to Meet Student Needs”
Representatives from Saddleback College and Irvine Valley College will present what the colleges are doing to align course offerings to meet student needs.

4.2 Saddleback College and Irvine Valley College: Development of High Performing Foundations
College Presidents and Foundation Executive Committee members will present their plans to increase the success of each Foundation.
5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

5.1 SOCCCD: Board of Trustees Meeting Minutes
Approve minutes of a Regular Meeting held on December 17, 2012.

5.2 Saddleback College and Irvine Valley College: Speakers
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

5.3 Saddleback College: Coffee Cart Operation Agreement Amendment No. 1
Approve amendment for an additional location of coffee cart services and associated clauses related to ownership of the coffee cart and food facility asset.

5.4 Saddleback College: Cosmetology and Cosmetician Instruction Agreement Amendment No. 1 to Hair California Beauty College Academy Agreement
Approve amendment with Hair California Beauty Academy to renew the term for one year and increase the hourly rate from $3.50 to $4.50 beginning February 1, 2013.

5.5 Saddleback College: Cosmetology and Cosmetician Instruction Agreement Amendment No. 3 to Lake Forest Beauty College Agreement
Approve amendment to change name, renew the term for one year, and increase the hourly rate from $3.50 to $4.50.

5.6 SOCCCD: Authorization for District Institutional Memberships FY 2012-2013
Approve memberships and estimated dues for organizations.

5.7 SOCCCD: Academic Year 2013-2014 Non-Resident Tuition Fees for Foreign & Out-Of-State Students
Adopt the 2013-2014 non-resident tuition fee of $190 per semester and increase the capital outlay fee as $33 per semester unit rate and maintain the current $54 per semester application fee.

5.8 SOCCCD: Renewal of Firewall Protection
Approve the renewal of the CMAS contract at a cost not to exceed $79,384.40.
5.9 **SOCCCD: Amendment to Agenda Item for Award of Bid 297D: Removal of Hazardous Waste for Saddleback College and Irvine Valley College**
Approve amendment correcting the annual contract amount estimated at $53,456 for Saddleback College and $22,628 for Irvine Valley College.

5.10 **SOCCCD: Budget Amendment: Adopt Resolution No. 13-01 to Amend FY 2012-2013 Adopted Budget**
Adopt resolution to amend adopted budget.

5.11 **SOCCCD: Gifts to the District and Foundations**
Accept donations to the District and/or the Foundations as listed.

5.12 **SOCCCD: Payment of Bills**
Approve check no. 164586 through 165413 processed through the Orange County Department of Education, totaling $4,638,423.94; and check no. 010564 through 010582, processed through Saddleback College Community Education, totaling $58,277.83; and check no. 009059 through 009067, processed through Irvine Valley College Community Education, totaling $5,464.07.

5.13 **SOCCCD: Purchase Order/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P13-02472 through P13-02752 amounting to $1,612,352.07. Approve confirming requisitions dated November 28, 2012 through January 2, 2013 totaling $76,222.76.

5.14 **SOCCCD: Transfer of Budget Appropriations**
Approve the transfer of budget appropriations.

5.15 **SOCCCD: December 2012/January 2013 Contracts**
Ratify contracts as listed.

### 6.0 GENERAL ACTION ITEMS

6.1 **Irvine Valley College: A400 Design Build Agreement**
Approve the agreement with Swinerton Builders for a total contract amount of $8,850,000.

6.2 **SOCCCD: CCCT Board of Directors Nominations**
Determine if the Board wishes to make any nominations for membership on the CCCT Board of Directors and, if so, approve the nomination(s) for transmittal to the CCCT office.
6.3 **SOCCCD: Board Policy Revision:** BP-138: Recording of Board of Trustee Meetings, BP-158: Political Activity, BP-2125: Weapons on Campus, BP-3102: Investment Policy, BP-3502: Campus Safety, BP-6105: Graduation Requirements for Degrees and Certificates of Achievement
Discussion/Approval

6.4 **SOCCCD: 2013-2014 Bonded Sabbatical Recommendations**
Approval of faculty sabbaticals for the 2013-2014 academic year as recommended by the SOCCCD District-wide Sabbatical Committee.

6.5 **SOCCCD: Academic Personnel Actions – Regular Items**
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Title Change of Full-Time Academic Faculty Positions, Workload Banking, Resignation/Retirement/Conclusion of Employment.

6.6 **SOCCCD: Classified Personnel Actions – Regular Items**

7.0 **REPORTS**

7.1 **Saddleback College and Irvine Valley College: Speakers**
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

7.2 **SOCCCD: Basic Aid Report**
Report on projected receipts and approved projects.

7.3 **SOCCCD: Facilities Plan Status Report**
Status of current construction projects.

7.4 **SOCCCD: Monthly Financial Status Report**
The reports display the adopted budget, revised budget and transactions through November 30, 2012.

7.5 **SOCCCD: Retiree (OPEB) Trust Fund**
The report if for the period ending December 31, 2012.
8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. *Speakers are limited to two minutes each.*

A. Saddleback College Academic Senate  
B. Faculty Association  
C. Irvine Valley College Academic Senate  
D. Associate Vice Chancellor, Economic Development  
E. Vice Chancellor, Technology and Learning Services  
F. Vice Chancellor, Human Resources  
G. Vice Chancellor, Business Services  
H. Irvine Valley College Classified Senate  
I. California School Employees Association  
J. Saddleback College Classified Senate  
K. Associated Student Government of SC  
L. Associated Student Government of IVC  
M. Police Officers Association  

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.
Trustee requests for staff reports should be submitted on the Request for Report form, at least one week in advance of the Board meeting. This provides the Chancellor an opportunity to evaluate the request and assess staff preparation time. In consultation with the Board President, the Chancellor will respond to requests under the “Requests for Reports” section of the Board meeting agenda.

Date: January 8, 2013

Trustee Name: Tim Jemal

Specific Request for Report: Mental Health Services

I would like to request a report on the mental health services the colleges and ATEP provide to students, faculty and staff. The report should include what measures are taken to identify, assist, properly educate and treat individuals who may be suffering from mental, behavioral illness or substance abuse. Also, I would like to know the level of healthcare professionals who are available to diagnose and treat patients – MDs, psychologists, psychiatrists, school counselors, etc.

Reason for Request (Please be as detailed as possible and include what Board action may be taken as a result of the report. This will enable a more accurate estimation of the preparation time and that the response is appropriate):

FOR INTERNAL STAFF PURPOSES

Staff needed for report preparation:

Estimated time to prepare report:

Chancellor’s comments:
Trustee requests for staff reports should be submitted on the Request for Report form, at least one week in advance of the Board meeting. This provides the Chancellor an opportunity to evaluate the request and assess staff preparation time. In consultation with the Board President, the Chancellor will respond to requests under the “Requests for Reports” section of the Board meeting agenda.

Date: January 8, 2013

Trustee Name: Tim Jemal

Specific Request for Report: Business Partnerships

I would like to request a report on the status of current partnerships between the colleges (including ATEP) and the business community. This report should include a brief summary describing the nature of the partnerships, roles and responsibilities and any funding involved including grants. I would like to know what is the current process at all campuses to reach out to the employer community (not just private companies but also government/quasi government entities like Sanitation Districts who have employees needing certificate training) to establish partnerships with SOCCCD.

Reason for Request (Please be as detailed as possible and include what Board action may be taken as a result of the report. This will enable a more accurate estimation of the preparation time and that the response is appropriate):

____________________________________________________________________

FOR INTERNAL STAFF PURPOSES

Staff needed for report preparation:

Estimated time to prepare report:

Chancellor’s comments:
Trustee requests for staff reports should be submitted on the Request for Report form, at least one week in advance of the Board meeting. This provides the Chancellor an opportunity to evaluate the request and assess staff preparation time. In consultation with the Board President, the Chancellor will respond to requests under the “Requests for Reports” section of the Board meeting agenda.

Date: January 8, 2013

Trustee Name: Tim Jemal

Specific Request for Report: Career Technical Education Certificate Programs

I would like to request a report that includes the identity and number of Career Technical Education (CTE) programs offered by our colleges. The report should include the number of students taking the programs, FTES generated, and the number of students who receive certificates by program for each of the past three years.

Also, describe the process used at each college to identify and begin offering new CTE programs to align with the changing needs of local employers. In addition, what process is used to evaluate the CTE programs to determine if they are fulfilling regional training needs or are no longer viable and not meeting community needs? How are non-performing programs discontinued to allow the budget funds to be used to provide for other programs? How many programs have been added over the past 10 years? How many programs have been discontinued over the last 10 years? I am interested to know the CTE FTES generated by each of our colleges compared to the other Orange County community colleges and also how we compare to colleges in the rest of the state.

Lastly, I would like to know the extent to which each CTE program led to new employment, job advancement or sustaining current employment for our students.

Reason for Request (Please be as detailed as possible and include what Board action may be taken as a result of the report. This will enable a more accurate estimation of the preparation time and that the response is appropriate):

FOR INTERNAL STAFF PURPOSES

Staff needed for report preparation:

Estimated time to prepare report:

Chancellor’s comments:
TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Saddleback College and Irvine Valley College: Student Success Task Force Recommendation 4
ACTION: Discussion

BACKGROUND

In 2010, Senate Bill 1143 called upon the California Community Colleges Board of Governors to adopt a plan by 2012 for improving student success. The bill also authorized the creation of a task force on student success, which was formed in January 2011 by California Community Colleges Chancellor Jack Scott. The charge of the task force was to develop a strategic blueprint to increase student success. In January 2012, their findings were submitted in the report, Advancing Student Success in California Community Colleges: Recommendations of the California Community Colleges Student Success Task Force, which was unanimously endorsed by the Board of Governors. The final report was presented to the Legislature in February 2012. Senate Bill 1456, the Student Success Act of 2012, was approved by the state Senate in May 2012.

Recommendation 4 of the report is to "Align Course Offerings to Meet Student Needs". This recommendation includes the following:

- Give highest priority for courses advancing student academic progress

STATUS

Representatives from Saddleback College and Irvine Valley College will present what the colleges are doing to align course offerings to meet student needs.

Item Submitted by: Dr. Tod A. Burnett and Dr. Glenn R. Roquemore, Presidents
TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Irvine Valley College and Saddleback College: Development of High Performing Foundations
ACTION: Discussion

BACKGROUND

The Foundations for Saddleback College, Irvine Valley College are auxiliary organizations of the South Orange County Community College District and are organized as nonprofit, public benefit corporations according to the laws and regulations of the State of California. They operate under the Master Agreements approved by the Foundations and the SOCCCD Board of Trustees, dated June 22, 2005.

STATUS

The College Presidents and Foundation Executive Committee members will present their plans to increase the success of each Foundation. The presentations will include the structures and strategies they propose to use to bring the foundations to a position of being among the highest performing community college foundations in the state.
TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Minutes of the Board of Trustees Meeting

ACTION: Approval

Minutes from:

December 17, 2012 Regular Meeting of the Board of Trustees (Exhibit A)

are submitted to the Board for review and approval.

Item Submitted by: Gary L. Poertner, Chancellor
PRESENT

Members of the Board of Trustees:

Nancy M. Padberg, President
T.J. Prendergast, Vice President
Marcia Milchiker, Clerk
Bill Jay, Member
Timothy Jemal, Member
David B. Lang, Member
James R. Wright, Member
Heather Park, Student Member

Administrative Officers:

Gary Poertner, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
Tod Burnett, President Saddleback College
Debra Fitzsimons, Vice Chancellor, Business Services
Randy Peebles, Associate Vice Chancellor, Economic Development
Glenn Roquemore, President Irvine Valley College

ABSENT
David Bugay, Vice Chancellor, Human Resources

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments
Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.
RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

A. Public Employee Employment/Discipline/Dismissal/Release (GC Section 54957)
   1. Public Employee Employment/Evaluation (1)
      a. Director Advanced Technology Center

B. Conference with Real Property Negotiators (GC Section 54956.8)(1)
   1. Lease of Property by District: Portion of Saddleback College site: MG
      Promenade Apartments LLC, 28032 Marguerite Parkway, Mission Viejo
      a. Agency Designated Negotiator: Debra Fitzsimons, Ph. D regarding
         price, terms and terms of payment.

C. Conference with Legal Counsel (GC Section 54956.9)
   1. Anticipated Litigation (GC Section 54956.9[b][1] and [b][3][C])
      Daly vs. Saddleback
   2. Anticipated Litigation (GC Section 54956.9(b)(1), (b)(3)(A) and (b)(3)(C)
      (1 case)
   3. Initiation of Litigation (GC Section 54956.9 (c)(1 case)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation
   Led by Trustee T.J. Prendergast

2.3 Pledge of Allegiance
   Led by Trustee Nancy Padberg

2.4 Resolutions/Commendations
   Resolution: SOCCCD: Rob Merritt, Laguna Woods TV

2.5 Administration of Oath of Office to New and Re-Elected Trustees
   Assemblyman Don Wagner administered the Oath of Office to Trustee
   Timothy Jemal, Trustee Bill Jay, Trustee David Lang and Trustee James
   Wright.

2.6 Annual Organizational Meeting and Facilities Corporation Meeting

   A. Election of Officers
      On a motion made by Trustee Wright and seconded by Trustee
      Milchiker, Trustee Padberg was nominated President of the Board of
      Trustees. This motion passed on a 7-0 vote.

      On a motion made by Trustee Milchiker and seconded by Trustee
      Jemal, Trustee Prendergast was nominated Vice President of the
Board of Trustees. This motion passed on a 7-0 vote.

On a motion made by Trustee Jemal and seconded by Trustee Wright, Trustee Milchiker was nominated Clerk of the Board of Trustees. This motion passed on a 7-0 vote.

B. Appointment of Secretary and Assistant Secretary

On a motion made by Trustee Lang, seconded by Trustee Wright and unanimously carried on a 7-0 vote, Chancellor Poertner was appointed Secretary and Vice Chancellor Fitzsimons was appointed Assistant Secretary.

C. Appointment of Trustee Representatives

Representative to the Nominating Committee to the Committee on School District Organization:
On a motion made by Trustee Milchiker, seconded by Trustee Wright, Trustee Prendergast was appointed Representative; and Trustee Jemal was appointed Alternate Representative. This motion passed on 7-0 vote.

District's Political Action Representative to the Orange County School Boards Association:
On a motion made by Trustee Prendergast and seconded by Trustee Lang, Trustee Wright was appointed Representative to the Orange County School Boards Association. This motion passed on a 7-0 vote.

Liaison to Orange County Community College Trustees Association:
On a motion made by Trustee Lang and seconded by Trustee Prendergast, Trustee Jay was appointed Liaison to Orange County Community College Trustees Association. This motion passed on a 7-0 vote.

Representative to the Orange County Legislative Task Force:
On a motion made by Trustee Prendergast and seconded by Trustee Jemal, Trustee Milchiker was appointed Representative to the Orange County Legislative Task Force and Trustee Lang was appointed Alternate Representative. This motion passed on a 7-0 vote.

Representatives to the SOCCCD Audit Committee to serve on the Pre-Audit and Exit Meetings
On a motion made by Trustee Milchiker and seconded by Trustee Jay, Trustee Lang was appointed Chair, Trustee Jemal and Trustee Padberg were appointed Representatives. This motion passed on a 7-0 vote.
D. Establishment of Regular Meeting Dates

On a motion made by Trustee Milchiker and seconded by Trustee Wright, the Board approved the Board Meetings for the 2013 calendar year. The motion passed on a 7-0 vote.

E. Establishment of Agenda Planning Calendar

On a motion made by Trustee Lang and seconded by Trustee Prendergast, the Agenda Planning Calendar was approved on a 7-0 vote.

F. Approval of Agenda Format

On a motion made by Trustee Jay and seconded by Trustee Lang, the Agenda Format was approved on 7-0 vote.

G. Special Meeting of the Board of Directors, Facilities Corporation

On a motion made by Trustee Lang, seconded by Trustee Prendergast and unanimously carried on a 7-0 vote, the same persons holding membership on the SOCCCD Board of Trustees were elected as directors of the Facilities Corporation 2012 of the South Orange County Community College District to a term of office extending until the next annual organizational meeting.

Trustee Padberg was appointed President, Trustee Prendergast was appointed Vice President, Trustee Milchiker was appointed Secretary, and Vice Chancellor Fitzsimons was appointed Chief Financial Officer to a term of office extending until the date of the next annual organizational meeting.

Chancellor, Gary Poertner, was appointed to the office of assistant secretary and the Vice Chancellor of Business Services, Dr. Debra Fitzsimons, was appointed to the office of assistant treasurer.

2.7 Public Comments

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. Speakers are limited to up to two minutes each.
3.0 REPORTS

3.1 Oral Reports: Speakers are limited to up to two minutes each.

A. Board Reports
B. Chancellor’s Report
C. Board Request(s) for Reports

4.0 DISCUSSION ITEMS
None

5.0 CONSENT CALENDAR ITEMS
All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action.

Trustee Wright requested to pull item 5.1 from the Consent Calendar for separate discussion/action.

On a motion made by Trustee Lang and seconded by Trustee Jay, the balance of the Consent Calendar was approved on a 7-0 vote.

5.1 SOCCECD: Board of Trustees Meeting Minutes
Approve minutes of a Regular Meeting held on November 19, 2012.

The minutes were amended to reflect that on page 4 of the Minutes from November 19, 2012, Trustee Lang made a motion and Trustee Meldau seconded the balance of the consent calendar.

On a motion made by Trustee Wright and seconded by Trustee Milchiker, this item was approved on a 7-0 vote.

5.2 Saddleback College: Transfer Degrees for the Spring Semester 2013-2014 Academic Year
Approve the proposed Associate Degrees for Transfer (AA-T/AS-T) recommended by the Curriculum Committee and the Academic Senate of Saddleback College for the Spring semester 2013-2014 Academic Year.

5.3 Saddleback College: Grant Acceptance, Career Technical Education Community Collaborative Grant Renewal
Accept the award of $387,023 from the California Community College Chancellor’s Office for the CTE Grant RFA 12-140-890.

5.4 Irvine Valley College: Honors Geography 102, Out-of-State Travel Program
Approve the out-of-state travel request to Hawaii from June 1-9, 2013 for IVC students and their advisors. There is no impact to general funds.

5.5 Irvine Valley College: Life Science Building: Change Order No. 8
Approve change order increasing the project cost by $15,598.34. The total revised contract amount is $11,559,819.11.
5.6 **Irvine Valley College: Contract Amendment - RoadtripNation.org**
Approve agreement amendment with RoadtripNation.org increasing the agreement amount by $2,000. The total revised agreement amount is $197,000.00.

5.7 **Saddleback College and Irvine Valley College: Speakers**
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

5.8 **SOCCCD: Resolution No. 12-36: Conflict of Interest – Biennial Review**
Adopt Resolution No. 12-36 and approve the revised Conflict of Interest Code, subject to the review and approval by the Orange County Board of Supervisors.

5.9 **SOCCCD: Budget Amendment: Adopt Resolution No. 12-38 to Amend FY 2012-2013 Adopted Budget**
Adopt resolution to amend adopted budget.

5.10 **SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**
Adopt resolution 11-40 (Exhibit A) authorizing payment to Trustee Jay who was absent from the November 19, 2012 Meeting of the Board of Trustees.

5.11 **SOCCCD: Gifts to the District and Foundations**
Accept donations to the District and/or the Foundations as listed.

5.12 **SOCCCD: Payment of Bills**
Approve check no. 163930 through 164585 processed through the Orange County Department of Education, totaling $3,880,753.80; and check no. 010554 through 010563, processed through Saddleback College Community Education, totaling $7,889.80; and check no. 009055 through 009058, processed through Irvine Valley College Community Education, totaling $2,437.97.

5.13 **SOCCCD: Purchase Order/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P13-02188 through P13-02471 amounting to $6,554,922.94. Approve confirming requisitions dated October 31, 2012 through November 27, 2012 totaling $66,597.76.

5.14 **SOCCCD: Transfer of Budget Appropriations**
Approve the transfer of budget appropriations.

5.15 **SOCCCD: November/December 2012 Contracts**
Ratify contracts as listed.
6.0 GENERAL ACTION ITEMS

6.1 SOCCCD: Acceptance of the Saddleback College Foundation and Irvine Valley College Foundation Annual Audit Reports: FY 2011/2012
Accept the Saddleback College Foundation and Irvine Valley College Foundation FY 2011-2012 audit reports for review.

On a motion made by Trustee Milchiker and seconded by Trustee Jemal, this item was approved on a 7-0 vote.

6.2 Irvine Valley College: Grant Acceptance, Career Development Work-Based Learning Linkages to Professional Organizations, Year Five
Approve the continuation of the fifth year award of $500,419.00 from the California Community Colleges Chancellor's Office for this multi-year grant, RFA No. 12-034.001.

On a motion made by Trustee Prendergast and seconded by Trustee Wright, this item was approved on a 7-0 vote.

6.3 SOCCCD: Board Policy Revision: BP-138: Recording of Board of Trustee Meetings, BP-158: Political Activity, BP-2125: Weapons on Campus, BP-3102: Investment Policy, BP-3502: Campus Safety, BP-6105: Graduation Requirements for Degrees and Certificates of Achievement
Accept for review and study

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7-0 vote.

Discussion/Approval

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

6.5 SOCCCD: Academic Personnel Actions – Regular Items

Trustee Padberg announced a correction to item D.1. "...contract extension, effective July 1, 2013." Replacement page was provided to Board members.
On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 7-0 vote.

6.6 **SOCCCD: Classified Personnel Actions – Regular Items**

Approve New Personnel Appointments, Authorization to Revise Specifications to a Classified Job Classification, Authorization to Eliminate Classified Positions and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Request to Rescind Layoff for Classified Positions, Change of Status, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Milchiker and seconded by Trustee Lang, this item was approved on a 7-0 vote.

7.0 **REPORTS**

7.1 **Saddleback College and Irvine Valley College: Speakers**

A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

7.2 **SOCCCD: Basic Aid Report**

Report on projected receipts and approved projects.

7.3 **SOCCCD: Facilities Plan Status Report**

Status of current construction projects.

8.0 **WRITTEN REPORTS**

*Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.*

A. Saddleback College Academic Senate  
B. Faculty Association  
C. Irvine Valley College Academic Senate  
D. Associate Vice Chancellor, Economic Development  
E. President, Irvine Valley College  
F. President, Saddleback College  
G. Vice Chancellor, Technology and Learning Services  
H. Vice Chancellor, Human Resources  
I. Vice Chancellor, Business Services  
J. Irvine Valley College Classified Senate  
K. California School Employees Association  
L. Saddleback College Classified Senate  
M. Associated Student Government, Saddleback College  
N. Associated Student Government, Irvine Valley College  
O. Police Officers Association
9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned at 7:51 p.m. in memory of those who lost their lives in Newtown, Connecticut at Sandy Hook Elementary School.

Gary L. Poertner, Secretary
TO:    Board of Trustees
FROM:  Gary L. Poertner, Chancellor
RE:    Saddleback College and Irvine Valley College: Speakers

ACTION: Approval

BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

STATUS

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges and/or ATEP since the last board meeting. Travel expenses and/or honorarium for speakers must be recommended by the Chancellor or college president and submitted to the Board prior to reimbursement of travel expenses or payment of honorarium.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the general fund honoraria as shown in Exhibit A.

Item Submitted By: Dr. Tod A. Burnett and Dr. Glenn R. Roquemore, Presidents
## SADDLEBACK COLLEGE

<table>
<thead>
<tr>
<th>Presentation Date</th>
<th>Faculty Member Course Title/Activity</th>
<th>Speaker Name</th>
<th>Topic</th>
<th>General Fund Honorarium/Travel</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/17/13 5:00pm SSC 212</td>
<td>Patricia Flanigan / Associate Faculty Dinner</td>
<td>Dr. Cristal McGill</td>
<td>“Engaging Minds Now”</td>
<td>$2000 Includes Travel BSI Funds</td>
</tr>
<tr>
<td>2/1/13 10:30am SM 313</td>
<td>Sara Sheybani / Science Lecture Series 2012-2013</td>
<td>Dr. Karah Street</td>
<td>Human Physiology</td>
<td>$500 ASG Funds</td>
</tr>
<tr>
<td>2/22/13 10:30am SM 313</td>
<td>Sara Sheybani / Science Lecture Series 2012-2013</td>
<td>Dr. Brad Moon</td>
<td>Energetics and Mechanics of Muscle Contraction</td>
<td>$1750 ASG Funds</td>
</tr>
<tr>
<td>3/8/13 10:30am SM 313</td>
<td>Sara Sheybani / Science Lecture Series 2012-2013</td>
<td>Dr. Maryann Shafer</td>
<td>Adolescent Medicine and STD’s</td>
<td>$1750 ASG Funds</td>
</tr>
<tr>
<td>3/29/13 10:30am SM 313</td>
<td>Sara Sheybani / Science Lecture Series 2012-2013</td>
<td>Dr. AJ Shaka</td>
<td>NMR Techniques &amp; Application in Research</td>
<td>$500 ASG</td>
</tr>
</tbody>
</table>

## IRVINE VALLEY COLLEGE

<table>
<thead>
<tr>
<th>Presentation Date</th>
<th>Faculty Member Course Title/Activity</th>
<th>Speaker Name</th>
<th>Topic</th>
<th>General Fund Honorarium/Travel</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.3
DATE: 1/22/13

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College: Coffee Cart Operation Agreement Amendment No. 1

ACTION: Approval

BACKGROUND

On May 21, 2012, the Board of Trustees approved a three year agreement beginning July 1, 2012, with options to renew for two additional one year terms for the Coffee Cart Services contractor, The Drip Coffee.

The Library and Learning Resource Building is complete with a renewed need for a coffee cart in an adjacent location. The Drip Coffee has maintained a successful and continuous relationship with Saddleback College since June 2004.

STATUS

Saddleback College has negotiated an amendment to the existing agreement with the Drip Coffee to add a third coffee cart location. Ownership of the coffee cart facility asset, purchased and installed by the Drip Coffee and valued at $100,000, will transfer to Saddleback College at a rate of $20,000 per year of operation and provide additional income to the College through increased rental fees.

Termination of services by the College prior to five full years may result in the need for Saddleback College to pay an outstanding amount. The current Coffee Cart services contract expires July 2017, and a buyout may be required if the contractor does not provide the successful proposal for future service at that time.

Funds are currently available in the General Fund Contract Revenue budget if there is a need to buy out the coffee cart asset.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Amendment No. 1 with The Drip Coffee for the additional location of coffee cart services at Saddleback College campus and associated clauses related to ownership of the coffee cart and food facility asset.

Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor of Business Services
AMENDMENT No. 1
TO SATELLITE COFFEE CART SERVICES AGREEMENT
FOR SADDLEBACK COLLEGE

January 22, 2013

THIS AMENDMENT shall modify the original agreement dated July 1, 2012, and all subsequent amendments to said agreement by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter referred to as “DISTRICT,” and The Drip Coffee, 15 Pacific Grove, Irvine, CA 92620, hereinafter referred to as “VENDOR.”.

WHEREAS, Article XX. of the original agreement establishes that the terms and conditions, rates and provision of the Agreement between the DISTRICT and VENDOR may be amended by mutual consent of the parties from time to time by written modification only; and

WHEREAS, DISTRICT wishes to amend the agreement to include coffee cart service at a location adjacent to the Library and Learning Resource Center; and

WHEREAS, VENDOR is able and willing to provide service at this additional location;

NOW, THEREFORE, the Parties agree to modify the original contract as follows:

i. Article I, Scope, A. shall be modified:

From:

The VENDOR hereby agrees to install and operate a coffee cart at a location next to the BGS building and food services at the Village Cafe´ at Saddleback College, during the duration of this agreement.

To:

The VENDOR hereby agrees to install and operate three coffee carts; one at a location next to the BGS building, another at a location next to the Library and Learning Resources Center and the third at the Village Cafe´ location at Saddleback College for the duration of this agreement.

ii. Article II, Term: The duration of the term shall remain as noted in the original agreement.

iii. Article III, VENDOR’s Responsibilities - Add the following items:

M. VENDOR will provide the coffee cart facility (“Cart”) at the new Library and Learning Resources location in a manner mutually agreed upon by both parties.
1. Asset value is agreed to be $100,000. VENDOR will provide a $20,000 credit toward asset ownership to the DISTRICT for each year of operation commencing on the first date of operation as noted in a written correspondence by VENDOR to the DISTRICT and no later than July 1, 2013.

   a) Example and anticipated scenario: VENDOR opens Library Cart location on March 1, 2013. VENDOR continues to operate at the Library location through anticipated contract extensions through June 30, 2017. This timeframe equals four full years on March 1, 2017 for $20,000/each year and a pro-rated amount for the four month period from March 1, 2013 to July 1, 2017 equaling $6,667 for a total vested interest in the Cart asset of $86,667. $13,333 remains toward payment for full DISTRICT ownership of the cart facilities which may be paid to the VENDOR at contract completion. This amount may be rolled into a new agreement if VENDOR is the successful proposer for coffee cart services during the contract beginning July 1, 2017. If the VENDOR’s services are retained for five full years of operation, then the DISTRICT will have 100% vested ownership of the Cart.

   b) As noted in the example in item “a)” above, proration will apply.

   c) If VENDOR is not operational at the Library location on July 1, 2013, this date shall be considered the starting date for the first full year of operation.

2. A six month break in operation through DISTRICT direction will suspend the vesting schedule until such time as operations recommence.

   a) VENDOR and DISTRICT may agree to relocation which would result in continuation of the vesting schedule and this amendment retaining full force and effect.

3. All items inside the coffee cart facility container will be maintained and owned by the VENDOR, i.e. equipment, shelving, menus, etc.

4. VENDOR shall be required to remove the container at no cost to the DISTRICT and at DISTRICT’S option if DISTRICT chooses not to retain ownership of the asset at contract termination. Outstanding asset value will not be due VENDOR if DISTRICT opts for removal.

iv. Article IV. District Responsibilities, J.

From:

The DISTRICT’s single point of contact for all communication and contract negotiations will be the Director of Student Development.

To:
The DISTRICT’s single point of contact for all communication and contract negotiations will be Saddleback College Vice President of Administrative Services.

v. Article VI. Payment by VENDOR, A. shall be modified as follows:

Add:

- For the Library location only, VENDOR will pay $400 per month for a period of twelve months. After twelve months expire existing contract terms will apply to all locations including Library location.

vi. Article XIX, Termination, A.

A. Change as follows:

From:

Either party shall have the right to terminate the Agreement for any reason upon one-hundred twenty (120) days prior written notice to the other party.

To:

Either party shall have the right to terminate the Agreement for any reason upon one-hundred twenty (120) days prior written notice to the other party. VENDOR’s option to terminate with no cause will result in full DISTRICT ownership of the coffee cart facility.

B. Add:

If the VENDOR terminates for cause, DISTRICT will have the option to purchase the coffee cart asset for 50% of the outstanding vested amount.
IN WITNESS HEREOF, the Parties have executed this Amendment as of the date set forth above.

“DISTRICT”
South Orange County Community College District
By: __________________________
   Dr. Debra L. Fitzsimons
Title: Vice Chancellor, Business Services
Date: _________________________

“CONTRACTOR”
The Drip Coffee
By: __________________________
   Scott Cohen
Title: CFO
Date: _________________________
TO:     Board of Trustees

FROM:    Gary L. Poertner, Chancellor

RE:   Saddleback College: Cosmetology and Cosmetician Instruction Agreement Amendment No. 1 to Hair California Beauty College Academy Agreement

ACTION: Approval

BACKGROUND

California Education Code and Title 5 of the Administrative Code provide that the Board of Trustees may contract with a private post secondary school to deliver vocational education instruction. For the past thirty years, the District has contracted with local beauty colleges to provide instruction in the Saddleback College Cosmetology and Cosmetician Programs.

On January 20, 2011, the Board of Trustees approved an agreement with Hair California Beauty Academy of Orange, CA to June 30, 2012, with options to renew for three additional one year terms for Cosmetology and Cosmetician instruction at Saddleback College.

STATUS

Saddleback College requested the District renew the Cosmetology and Cosmetician contracts for another year and modify the terms increasing the hourly rate from $3.50 to $4.50 beginning February 1, 2013.

Money is available in the College’s General Fund budget to address the additional cost which is anticipated at $30,830 for an annual total cost for both contracts estimated at $223,300.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Saddleback College Cosmetology and Cosmetician Amendment No. 1 to the agreements (Exhibit A & B) with Hair California Beauty Academy to renew the term for one year and increase with the hourly rate from $3.50 to $4.50 beginning February 1, 2013.

Item Submitted By:  Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services
AMENDMENT NO. 1
TO VOCATIONAL COSMETICIAN EDUCATION CONTRACT
FOR SADDLEBACK COLLEGE

January 22, 2013

THIS AMENDMENT shall modify the original agreement executed January 21, 2011, by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter referred to as “DISTRICT” and Hair California Beauty Academy located at 1110 North Tustin, Orange, CA, 92867, hereinafter referred to as “CONTRACTOR”.

WHEREAS, Article 21 of the original contract establishes that, after the original expiration date, there shall be an option for renewal, under the same terms and conditions, for three additional one-year periods; and

WHEREAS, SADDLEBACK COLLEGE has requested that the DISTRICT renew the agreement for one year; and

WHEREAS, CONTRACTOR is able and willing to extend the term of the agreement for one year;

NOW, THEREFORE, the parties agree to modify the original contract as follows;

1. Article 21 shall read:

The term of this agreement is hereby extended from July 1, 2012, to June 30, 2013, under the same terms and conditions as the original agreement with the following change:

Change Article 11

From:

The DISTRICT shall pay to the CONTRACTOR $3.50 for each hour of approved attendance by authorized students of the DISTRICT covered by this Contract, pursuant to the terms and conditions noted hereinafter.

To:

The DISTRICT shall pay to the CONTRACTOR $3.50 for each hour of approved attendance by authorized students of the DISTRICT covered by this Contract, pursuant to the terms and conditions noted hereinafter from July 1, 2012 to January 30, 2013 and the
DISTRICT shall pay to the CONTRACTOR $4.50 for each hour of approved attendance by authorized students of the DISTRICT covered by this Contract, pursuant to the terms and conditions noted hereinafter from February 1, 2013 to June 30, 2013.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the date set forth above.

“DISTRICT”
South Orange Community College District

By: ____________________________
   Dr. Debra L. Fitzsimons,
   Vice Chancellor, Business Services

“CONTRACTOR”
Hair California Beauty College

By: ____________________________
   Contractor’s Signature

   ____________________________
   Printed Name

   ____________________________
   Title

Date: ____________________________

Date: ____________________________
AMENDMENT NO. 1  
TO VOCATIONAL COSMETOLOGY EDUCATION CONTRACT  
FOR SADDLEBACK COLLEGE  

January 22, 2013

THIS AMENDMENT shall modify the original agreement executed January 21, 2011, by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter referred to as “DISTRICT” and Hair California Beauty Academy located at 1110 North Tustin, Orange, CA, 92867, hereinafter referred to as “CONTRACTOR”.

WHEREAS, Article 21 of the original contract establishes that, after the original expiration date, there shall be an option for renewal, under the same terms and conditions, for three additional one-year periods; and

WHEREAS, SADDLEBACK COLLEGE has requested that the DISTRICT renew the agreement for one year; and

WHEREAS, CONTRACTOR is able and willing to extend the term of the agreement for one year;

NOW, THEREFORE, the parties agree to modify the original contract as follows;

1. Article 21 shall read:

The term of this agreement is hereby extended from July 1, 2012, to June 30, 2013, under the same terms and conditions as the original agreement with the following change:

Change Article 11

From:

The DISTRICT shall pay to the CONTRACTOR $3.50 for each hour of approved attendance by authorized students of the DISTRICT covered by this Contract, pursuant to the terms and conditions noted hereinafter.

To:

The DISTRICT shall pay to the CONTRACTOR $3.50 for each hour of approved attendance by authorized students of the DISTRICT covered by this Contract, pursuant to the terms and conditions noted hereinafter from July 1, 2012 to January 30, 2013 and the
Amendment No. 3 to Vocational Cosmetology Education Contract for Saddleback College  
January 22, 2013  
Page Two

DISTRICT shall pay to the CONTRACTOR $4.50 for each hour of approved attendance by authorized students of the DISTRICT covered by this Contract, pursuant to the terms and conditions noted hereinafter from February 1, 2013 to June 30, 2013.

IN WITNESS HEREOF, the Parties have executed this Amendment as of the date set forth above.

“DISTRICT”  
South Orange Community College District  

By: ____________________________  
Dr. Debra L. Fitzsimons,  
Vice Chancellor, Business Services  

Date: ____________________________

“CONTRACTOR”  
Hair California Beauty College  

By: ____________________________  
Contractor’s Signature  

Printed Name  

Title  

Date: ____________________________
TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College: Cosmetology and Cosmetician Instruction Agreement Amendment No. 3 to Lake Forest Beauty College Agreement

ACTION: Approval

BACKGROUND

California Education Code and Title 5 of the Administrative Code provide that the Board of Trustees may contract with a private post secondary school to deliver vocational education instruction. For the past thirty years, the District has contracted with local beauty colleges to provide instruction in the Saddleback College Cosmetology and Cosmetician Programs.

On August 31, 2009, the Board of Trustees approved a two (2) year agreement with options to renew for three additional one year terms for Cosmetology and Cosmetician instruction at Saddleback College with Lake Forest Beauty College of Laguna Hills. Amendment No. 1 approved a name change from Lake Forest Beauty College to Athena College of Beauty. Amendment No. 2 approved an extension of the agreement for the first of the three year options to renew.

STATUS

On January 7, 2013, the California Board of Barbering and Cosmetology approved a name change from Athena College of Beauty to Advance Beauty College.

Saddleback College requested the District renew the Cosmetology and Cosmetician contracts for another year and modify the terms changing the name and increasing the hourly rate from $3.50 to $4.50 beginning February 1, 2013.

Money is available in the College’s General Fund budget to address the additional cost which is anticipated at $61,670 for an annual total cost for both contracts estimated at $447,700.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Amendment No. 3 (Exhibit A) including the name change from Athena College of Beauty to Advance Beauty College for the Saddleback College Cosmetology and Cosmetician agreements, renew the term for one year and increase with the hourly rate from $3.50 to $4.50.

Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services
AMENDMENT NO. 3  
TO VOCATIONAL COSMETICIAN EDUCATION CONTRACT  
FOR SADDLEBACK COLLEGE  

January 22, 2013  

THIS AMENDMENT shall modify the original agreement executed September 14, 2009, by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter referred to as “DISTRICT” and Forest Lake Education Mgmt. LLC dba Lake Forest Beauty College located at 23565 Moulton Parkway, Suite A&B, Laguna Hills, CA 92653, hereinafter referred to as “CONTRACTOR”.  

WHEREAS, Amendment No. 1 of the original agreement approved a name change from Forest Lake Education Mgmt. LLC dba Lake Forest Beauty College to Athena College of Beauty; and  

WHEREAS, Athena College of Beauty has requested a name change to Advance Beauty College; and  

WHEREAS, the Board of Barbering and Cosmetology has approved this name change; and  

WHEREAS, Article 21 of the original contract establishes that, after the original expiration date, there shall be an option for renewal, under the same terms and conditions, for three additional one-year periods; and  

WHEREAS, SADDLEBACK COLLEGE has requested that the DISTRICT renew the agreement for one year; and  

WHEREAS, CONTRACTOR is able and willing to extend the term of the agreement for one year;  

NOW, THEREFORE, the parties agree to modify the original contract as follows;  

1. The CONTRACTOR has changed their dba  

From:  
Athena College of Beauty  
To:  
Advance Beauty College
2. Article 21 shall read:

The term of this agreement is hereby extended from July 1, 2012, to June 30, 2013, under the same terms and conditions as the original agreement with the following change:

Change Article 11

From:

The DISTRICT shall pay to the CONTRACTOR $3.50 for each hour of approved attendance by authorized students of the DISTRICT covered by this Contract, pursuant to the terms and conditions noted hereinafter.

To:

The DISTRICT shall pay to the CONTRACTOR $3.50 for each hour of approved attendance by authorized students of the DISTRICT covered by this Contract, pursuant to the terms and conditions noted hereinafter from July 1, 2012 to January 30, 2013 and The DISTRICT shall pay to the CONTRACTOR $4.50 for each hour of approved attendance by authorized students of the DISTRICT covered by this Contract, pursuant to the terms and conditions noted hereinafter from February 1, 2013 to June 30, 2013.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the date set forth above.

“DISTRICT”
South Orange Community College District

By: ________________________________
Dr. Debra L. Fitzsimons,
Vice Chancellor, Business Services

“CONTRACTOR”
Advance Beauty College

By: ________________________________
Contractor’s Signature

Printed Name

Title

Date: ________________________________

Date: ________________________________
AMENDMENT NO. 3
TO VOCATIONAL COSMETOLOGY EDUCATION CONTRACT
FOR SADDLEBACK COLLEGE

January 22, 2013

THIS AMENDMENT shall modify the original agreement executed September 14, 2009, by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter referred to as “DISTRICT” and Forest Lake Education Mgmt. LLC dba Lake Forest Beauty College located at 23565 Moulton Parkway, Suite A&B, Laguna Hills, CA 92653, hereinafter referred to as “CONTRACTOR”.

WHEREAS, Amendment No. 1 of the original agreement approved a name change from Forest Lake Education Mgmt. LLC dba Lake Forest Beauty College to Athena College of Beauty; and

WHEREAS, Athena College of Beauty has requested a name change to Advance Beauty College; and

WHEREAS, the Board of Barbering and Cosmetology has approved this name change; and

WHEREAS, Article 21 of the original contract establishes that, after the original expiration date, there shall be an option for renewal, under the same terms and conditions, for three additional one-year periods; and

WHEREAS, SADDLEBACK COLLEGE has requested that the DISTRICT renew the agreement for one year; and

WHEREAS, CONTRACTOR is able and willing to extend the term of the agreement for one year;

NOW, THEREFORE, the parties agree to modify the original contract as follows;

1. The CONTRACTOR has changed their dba

From:

Athena College of Beauty

To:

Advance Beauty College
2. Article 21 shall read:

The term of this agreement is hereby extended from July 1, 2012, to June 30, 2013, under the same terms and conditions as the original agreement with the following change:

Change Article 11

From:

The DISTRICT shall pay to the CONTRACTOR $3.50 for each hour of approved attendance by authorized students of the DISTRICT covered by this Contract, pursuant to the terms and conditions noted hereinafter.

To:

The DISTRICT shall pay to the CONTRACTOR $3.50 for each hour of approved attendance by authorized students of the DISTRICT covered by this Contract, pursuant to the terms and conditions noted hereinafter from July 1, 2012 to January 30, 2013 and The DISTRICT shall pay to the CONTRACTOR $4.50 for each hour of approved attendance by authorized students of the DISTRICT covered by this Contract, pursuant to the terms and conditions noted hereinafter from February 1, 2013 to June 30, 2013.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the date set forth above.

"DISTRICT"
South Orange Community College District

By: ________________________________
Dr. Debra L. Fitzsimons,
Vice Chancellor, Business Services

Date: ________________________________

"CONTRACTOR"
Advance Beauty College

By: ________________________________
Contractor’s Signature

Printed Name

Title

Date: ________________________________
TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Authorization for District Institutional Memberships FY 2012-2013

ACTION: Approval

BACKGROUND

South Orange County Community College District Board Policy 3220 requires an annual approval of institutional memberships, which we submit twice a year in January and July.

STATUS

Members of the staff of the District and colleges have benefited by participation in various professional organizations. District and college officials have identified the organizations in EXHIBIT A as the participation memberships for FY 2012-2013.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the FY 2012-2013 memberships and estimated dues for organizations represented in EXHIBIT A.
## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT MEMBERSHIPS 2012-2013

<table>
<thead>
<tr>
<th>Office</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OFFICE OF THE GOVERNING BOARD (10)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10 Association of Governing Boards of Universities and Colleges (AGB)</td>
<td>2,500.00</td>
<td>2,500.00</td>
<td>0.00</td>
</tr>
<tr>
<td>10 Orange County School Board Association (OCSBA)</td>
<td>125.00</td>
<td>125.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>2,625.00</td>
<td>2,625.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>OFFICE OF THE CHANCELLOR (11)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11 American Association of Community Colleges (AACC)</td>
<td>1,160.00</td>
<td>1,160.00</td>
<td>0.00</td>
</tr>
<tr>
<td>11 <em>Commission on Athletics - Split between the colleges</em></td>
<td>16,575.00</td>
<td>0.00</td>
<td>(16,575.00)</td>
</tr>
<tr>
<td>11 Community College League of California (CCLC)</td>
<td>40,000.00</td>
<td>40,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>11 National Assoc of Presidential Assistants in Higher Ed (NAPAHE)</td>
<td>85.00</td>
<td>85.00</td>
<td>0.00</td>
</tr>
<tr>
<td>11 <strong>Orange County Business Council (OCBC)</strong></td>
<td>5,000.00</td>
<td>1,660.00</td>
<td>(3,332.00)</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>62,820.00</td>
<td>42,913.00</td>
<td>(19,907.00)</td>
</tr>
<tr>
<td><strong>OFFICE OF PUBLIC INFORMATION (11)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11 National Council for Marketing &amp; Public Relations (NCMPR)</td>
<td>350.00</td>
<td>350.00</td>
<td>0.00</td>
</tr>
<tr>
<td>11 Orange County Public Affairs Association (OCPAA)</td>
<td>50.00</td>
<td>50.00</td>
<td>0.00</td>
</tr>
<tr>
<td>11 South Orange County Chamber of Commerce</td>
<td>235.00</td>
<td>235.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>635.00</td>
<td>635.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>OFFICE OF TECHNOLOGY AND LEARNING SERVICES (12)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12 Association for Institutional Research (AIR)</td>
<td>125.00</td>
<td>125.00</td>
<td>0.00</td>
</tr>
<tr>
<td>12 Research and Planning Group for Calif. Comm. Colleges (the RP Group)</td>
<td>350.00</td>
<td>350.00</td>
<td>0.00</td>
</tr>
<tr>
<td>12 Society for College and University Planning (SCUP)</td>
<td>780.00</td>
<td>780.00</td>
<td>0.00</td>
</tr>
<tr>
<td>12 The Data Warehousing Institute (TDWI)</td>
<td>1,500.00</td>
<td>1,500.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>2,755.00</td>
<td>2,755.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>OFFICE OF BUSINESS SERVICES (13)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13 <em>Association of Defense Communities</em></td>
<td>0.00</td>
<td>200.00</td>
<td>200.00</td>
</tr>
<tr>
<td>13 Calif. Assoc. of School Bus. Officials (CASBO)</td>
<td>912.00</td>
<td>912.00</td>
<td>0.00</td>
</tr>
<tr>
<td>13 Community College Facilities Coalition (CCFC)</td>
<td>1,100.00</td>
<td>1,100.00</td>
<td>0.00</td>
</tr>
<tr>
<td>13 Public Agency Risk Managers Association (PARMA)</td>
<td>100.00</td>
<td>100.00</td>
<td>0.00</td>
</tr>
<tr>
<td>13 National Assoc. of College &amp; University Business Officers (NACUBO)</td>
<td>2,985.00</td>
<td>2,985.00</td>
<td>0.00</td>
</tr>
<tr>
<td>13 Design Build Institute of America (DBIA)</td>
<td>500.00</td>
<td>500.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>5,597.00</td>
<td>5,797.00</td>
<td>200.00</td>
</tr>
<tr>
<td><strong>OFFICE OF HUMAN RESOURCES (14)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14 Assn. of Chief H.R.Off./Equal Employ. Opportunity Off. (ACHRO/EEO)</td>
<td>200.00</td>
<td>200.00</td>
<td>0.00</td>
</tr>
<tr>
<td>14 Cooperative Org. for the Dev. of Employee Selection Procedures (CODESP)</td>
<td>1,850.00</td>
<td>1,850.00</td>
<td>0.00</td>
</tr>
<tr>
<td>14 Equal Employment, Diversity &amp; Equity Consortium (EEDEC)</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>14 So. Cal. Comm. College Dist. Employment Relations Consortium (LCW Videoconference)</td>
<td>2,500.00</td>
<td>2,500.00</td>
<td>0.00</td>
</tr>
<tr>
<td>14 So. Thirty Human Resources Consortium (Southern 30)</td>
<td>200.00</td>
<td>200.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>4,750.00</td>
<td>4,750.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>
### SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT MEMBERSHIPS
#### 2012-2013

#### OFFICE OF INFORMATION TECHNOLOGY (15)

<table>
<thead>
<tr>
<th></th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUCAUSE (Professional Assoc. for Computing &amp; Information)</td>
<td>2,780.00</td>
<td>2,780.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Information Systems Security Association (ISSA)</td>
<td>155.00</td>
<td>155.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td><strong>2,935.00</strong></td>
<td><strong>2,935.00</strong></td>
<td><strong>0.00</strong></td>
</tr>
</tbody>
</table>

**TOTAL DISTRICT MEMBERSHIPS**

$82,117.00  
$62,410.00  
($19,707.00)

* Changes from July 2012

---

EXHIBIT A
Page 2 of 11
<table>
<thead>
<tr>
<th>Office of the President (20)</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Association of Community Colleges (AACC)</td>
<td>17,000.00</td>
<td>17,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>National Association of President Assistants in Higher Education (NAPAHE)</td>
<td>85.00</td>
<td>85.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Western Association of Schools &amp; College Accreditation Commission for Colleges (WASC)</td>
<td>30,000.00</td>
<td>30,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td><strong>47,085.00</strong></td>
<td><strong>47,085.00</strong></td>
<td><strong>0.00</strong></td>
</tr>
</tbody>
</table>

| Office of Physical Plant (21) | |
|-----------------------------|------------------|----------|
| Asn. of Physical Plant Adm. of Universities and Colleges (APPA) | 960.00 | 960.00 | 0.00 |
| **SUBTOTAL** | **960.00** | **960.00** | **0.00** |

| Office of Instruction (22) | |
|-----------------------------|------------------|----------|
| California Community Colleges Chief Instructional Officers (CCCCIO) | 600.00 | 600.00 | 0.00 |
| Honors Transfer Council of California (HTCC) | 75.00 | 75.00 | 0.00 |
| National College Testing Association (NCTA) | 175.00 | 175.00 | 0.00 |
| National Collegiate Honors Council (NCHC) | 500.00 | 500.00 | 0.00 |
| Western Regional Honors Council (WRHC) | 75.00 | 75.00 | 0.00 |
| **SUBTOTAL** | **1,425.00** | **1,425.00** | **0.00** |

| Office of the Academic Senate (23) | |
|-----------------------------|------------------|----------|
| Academic Senate for California Community Colleges (ASCCC) | 3,831.60 | 3,831.60 | 0.00 |
| **SUBTOTAL** | **3,831.60** | **3,831.60** | **0.00** |

| Office of Student Services (24) | |
|-----------------------------|------------------|----------|
| American College Health Association (ACHA) | 2,000.00 | 2,000.00 | 0.00 |
| California Community Colleges Chief Student Services Administrators Association (CCCSSA) | 300.00 | 300.00 | 0.00 |
| Health Services Association for California Community Colleges (HSACCC) | 150.00 | 150.00 | 0.00 |
| National Association for the Education of Young Children (NAEYC) | 900.00 | 900.00 | 0.00 |
| **SUBTOTAL** | **3,350.00** | **3,350.00** | **0.00** |

| Office of Financial Aid & Student Services (26) | |
|-----------------------------|------------------|----------|
| National Assoc. of Student Financial Aid Administrators (NASFAA) | 2,526.00 | 2,526.00 | 0.00 |
| **SUBTOTAL** | **2,526.00** | **2,526.00** | **0.00** |

| Office of Admissions, Records & Enrollment Services (30) | |
|-----------------------------|------------------|----------|
| Amer. Assoc. of Collegiate Registrars & Adm. Off. (AACRAO) | 1,421.00 | 1,421.00 | 0.00 |
| Calif. Assoc. of Comm. College Registrars & Adm. Officers (CACCRAO) | 200.00 | 200.00 | 0.00 |
| Consortium of So. Calif. Colleges and Universities (CSCCU) | 250.00 | 250.00 | 0.00 |
| National Association of Foreign Student Advisors (NAFSA) | 385.00 | 385.00 | 0.00 |
| **SUBTOTAL** | **2,256.00** | **2,256.00** | **0.00** |

| Office of Community Education & Contract Education (31) | |
|-----------------------------|------------------|----------|
| Association of Continuing & Community Education (ACCE) | 60.00 | 159.00 | 99.00 |
| **SUBTOTAL** | **60.00** | **159.00** | **99.00** |

| Office of Safety & Security (34) | |
|-----------------------------|------------------|----------|
| California College & University Police Chief Association (CCUPCA) | 125.00 | 125.00 | 0.00 |
| **SUBTOTAL** | **125.00** | **125.00** | **0.00** |

| International Association of Campus Law Enforcement Administrators (IACLEA) | 225.00 | 0.00 | (225.00) |
| **SUBTOTAL** | **350.00** | **125.00** | **(225.00)** |
### OFFICE OF STUDENT DEVELOPMENT (36)

<table>
<thead>
<tr>
<th>Organization</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alpha Gamma Sigma (AGS) Honor Society</td>
<td>50.00</td>
<td>50.00</td>
<td>0.00</td>
</tr>
<tr>
<td>American Institute of Architecture Students (AIA)</td>
<td>0.00</td>
<td>275.00</td>
<td>275.00</td>
</tr>
<tr>
<td>California Nurses Student Association (CNSA)</td>
<td>30.00</td>
<td>30.00</td>
<td>0.00</td>
</tr>
<tr>
<td>* Circio K</td>
<td>450.00</td>
<td>540.00</td>
<td>90.00</td>
</tr>
<tr>
<td>National Student Nurses Association (NSNA)</td>
<td>70.00</td>
<td>70.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Phi Theta Kappa (PTK)</td>
<td>55.00</td>
<td>55.00</td>
<td>0.00</td>
</tr>
<tr>
<td>PSI Beta</td>
<td>50.00</td>
<td>50.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>705.00</td>
<td>1,070.00</td>
<td>365.00</td>
</tr>
</tbody>
</table>

### OFFICE OF COLLEGE PUBLICATIONS (38)

<table>
<thead>
<tr>
<th>Organization</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community College Public Relations Organization (CCPRO)</td>
<td>175.00</td>
<td>175.00</td>
<td>0.00</td>
</tr>
<tr>
<td>* National Council for Marketing and Public Relations (NCMPR)</td>
<td>395.00</td>
<td>450.00</td>
<td>55.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>570.00</td>
<td>625.00</td>
<td>55.00</td>
</tr>
</tbody>
</table>

### OFFICE OF COLLEGE FOUNDATION (39)

<table>
<thead>
<tr>
<th>Organization</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Association for Healthcare Philanthropy (AHP)</td>
<td>992.00</td>
<td>992.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Council for Advancement and Support of Ed (CASE)</td>
<td>1,780.00</td>
<td>1,780.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Council for Aid to Education (CAE)</td>
<td>600.00</td>
<td>600.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Council on Resource Development (CRD)</td>
<td>195.00</td>
<td>195.00</td>
<td>0.00</td>
</tr>
<tr>
<td>National Association of Athletic Dev. Directors (NAADD)</td>
<td>360.00</td>
<td>360.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Network of Calif. Community College Foundations (NCCCF)</td>
<td>450.00</td>
<td>450.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Partnership for Philanthropic Planning Orange County (PPPOC)</td>
<td>275.00</td>
<td>275.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>4,652.00</td>
<td>4,652.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

### OFFICE OF PLANNING, RESEARCH & Accreditation (43)

<table>
<thead>
<tr>
<th>Organization</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Association for Institutional Research (AIR)</td>
<td>250.00</td>
<td>250.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Grant Professionals Association (GPA) - moved to Div. 44</td>
<td>200.00</td>
<td>0.00</td>
<td>(200.00)</td>
</tr>
<tr>
<td>The Research and Planning Group (the RPA Group)</td>
<td>350.00</td>
<td>350.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>800.00</td>
<td>600.00</td>
<td>(200.00)</td>
</tr>
</tbody>
</table>

### OFFICE OF GRANTS & CONTRACTS (44)

<table>
<thead>
<tr>
<th>Organization</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grant Professionals Association (GPA) - moved from Div. 43</td>
<td>0.00</td>
<td>200.00</td>
<td>200.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>0.00</td>
<td>200.00</td>
<td>200.00</td>
</tr>
</tbody>
</table>

### DIVISION OF BUSINESS SCI. & ECONOMIC & WORKFORCE DEVMT. (50)

<table>
<thead>
<tr>
<th>Organization</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aliso Viejo Chamber of Commerce</td>
<td>175.00</td>
<td>175.00</td>
<td>0.00</td>
</tr>
<tr>
<td>California Association for Local Economic Development (ASTD)</td>
<td>80.00</td>
<td>80.00</td>
<td>0.00</td>
</tr>
<tr>
<td>CA Internship &amp; Work Force Experience Assoc. (CIWEA)</td>
<td>150.00</td>
<td>150.00</td>
<td>0.00</td>
</tr>
<tr>
<td>California Placement Association (CPA)</td>
<td>125.00</td>
<td>125.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Dana Point Chamber of Commerce</td>
<td>100.00</td>
<td>100.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Mission Viejo Chamber of Commerce</td>
<td>150.00</td>
<td>150.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Mountain Pacific Assoc. of Colleges and Employers (MPACE)</td>
<td>150.00</td>
<td>150.00</td>
<td>0.00</td>
</tr>
<tr>
<td>National Assoc. of Colleges and Employers (NACE)</td>
<td>400.00</td>
<td>400.00</td>
<td>0.00</td>
</tr>
<tr>
<td>National Association for Community College Entrepreneurship (NACCE)</td>
<td>750.00</td>
<td>750.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Laguna Niguel Chamber of Commerce</td>
<td>125.00</td>
<td>125.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Lake Forest Chamber of Commerce</td>
<td>175.00</td>
<td>175.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Rancho Santa Margarita Chamber of Commerce</td>
<td>150.00</td>
<td>150.00</td>
<td>0.00</td>
</tr>
<tr>
<td>San Clemente Chamber of Commerce</td>
<td>144.00</td>
<td>249.00</td>
<td>105.00</td>
</tr>
<tr>
<td>San Juan Capistrano Chamber of Commerce</td>
<td>135.00</td>
<td>135.00</td>
<td>0.00</td>
</tr>
<tr>
<td>So Orange County Regional Chamber of Commerce</td>
<td>5,000.00</td>
<td>5,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>7,809.00</td>
<td>7,914.00</td>
<td>105.00</td>
</tr>
</tbody>
</table>
### DIVISION OF COUNSELING SERVICES (51)

<table>
<thead>
<tr>
<th>Membership</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>* 51 American Association of Women in Community Colleges (AAWCC) - moved to Div. 61</td>
<td>100.00</td>
<td>0.00</td>
<td>(100.00)</td>
</tr>
<tr>
<td>* 51 Association of California Community College Teacher Education Program - moved to Div. 61</td>
<td>100.00</td>
<td>0.00</td>
<td>(100.00)</td>
</tr>
<tr>
<td>* 51 Association on Higher Education &amp; Disability (AHEAD) - moved to Div. 61</td>
<td>260.00</td>
<td>0.00</td>
<td>(260.00)</td>
</tr>
<tr>
<td>* 51 California Association for Postsecondary Education &amp; Disability (CAPED) - moved to Div. 61</td>
<td>240.00</td>
<td>0.00</td>
<td>(240.00)</td>
</tr>
<tr>
<td>51 California Community College Association</td>
<td>50.00</td>
<td>50.00</td>
<td>0.00</td>
</tr>
<tr>
<td>* 51 California Community College CalWORKS Association - moved to Div. 61</td>
<td>50.00</td>
<td>0.00</td>
<td>(50.00)</td>
</tr>
<tr>
<td>51 California Community College Counselors Association</td>
<td>15.00</td>
<td>15.00</td>
<td>0.00</td>
</tr>
<tr>
<td>* 51 California Community College EDPS Association - moved to Div. 61</td>
<td>85.00</td>
<td>0.00</td>
<td>(85.00)</td>
</tr>
<tr>
<td>51 California Community Colleges Matric Professionals Association</td>
<td>75.00</td>
<td>75.00</td>
<td>0.00</td>
</tr>
<tr>
<td>* 51 National Career Development Association (NCDA) - moved to Div. 61</td>
<td>195.00</td>
<td>0.00</td>
<td>(195.00)</td>
</tr>
<tr>
<td>51 South Coast Higher Education Council (SCHEC)</td>
<td>50.00</td>
<td>50.00</td>
<td>0.00</td>
</tr>
<tr>
<td>51 Southern Calif. Intersessional Articulation Council (SCIAC)</td>
<td>75.00</td>
<td>75.00</td>
<td>0.00</td>
</tr>
<tr>
<td>* 51 Western Association for College Admissions - moved to Div. 61</td>
<td>75.00</td>
<td>0.00</td>
<td>(75.00)</td>
</tr>
</tbody>
</table>

**SUBTOTAL** 1,370.00 265.00 (1,105.00)

### DIVISION OF ADVANCED TECHNOLOGY & APPLIED SCIENCES (52)

<table>
<thead>
<tr>
<th>Membership</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>52 Automotive Engine Rebuilders Association (AERA)</td>
<td>200.00</td>
<td>200.00</td>
<td>0.00</td>
</tr>
<tr>
<td>52 Automotive Service Council</td>
<td>25.00</td>
<td>25.00</td>
<td>0.00</td>
</tr>
<tr>
<td>* 52 Automotive Transmission Rebuilders Association (ATRA)</td>
<td>0.00</td>
<td>300.00</td>
<td>300.00</td>
</tr>
<tr>
<td>52 California Automotive Teachers (CAT)</td>
<td>100.00</td>
<td>100.00</td>
<td>0.00</td>
</tr>
<tr>
<td>52 California Native Plant Society (CNPS)</td>
<td>75.00</td>
<td>75.00</td>
<td>0.00</td>
</tr>
<tr>
<td>52 Compila</td>
<td>115.00</td>
<td>115.00</td>
<td>0.00</td>
</tr>
<tr>
<td>52 Costume Society of America (CSA)</td>
<td>115.00</td>
<td>115.00</td>
<td>0.00</td>
</tr>
<tr>
<td>52 International Textile &amp; Apparel Association (ITAA)</td>
<td>300.00</td>
<td>300.00</td>
<td>0.00</td>
</tr>
<tr>
<td>52 National Career Pathways Network (NCPN)</td>
<td>750.00</td>
<td>750.00</td>
<td>0.00</td>
</tr>
<tr>
<td>52 National Coalition of Advance Technology Centers (NCATC)</td>
<td>600.00</td>
<td>600.00</td>
<td>0.00</td>
</tr>
<tr>
<td>52 National Kitchen &amp; Bath Assoc. (NKBA)</td>
<td>700.00</td>
<td>700.00</td>
<td>0.00</td>
</tr>
<tr>
<td>52 National Technical Honor Society (NTHS)</td>
<td>450.00</td>
<td>450.00</td>
<td>0.00</td>
</tr>
<tr>
<td>52 North American Council of Automotive Teachers (NACAT)</td>
<td>39.00</td>
<td>0.00</td>
<td>(39.00)</td>
</tr>
<tr>
<td>52 SF2 Safety Membership</td>
<td>200.00</td>
<td>200.00</td>
<td>0.00</td>
</tr>
<tr>
<td>52 Society for Conservation Biology (SCB)</td>
<td>29.00</td>
<td>29.00</td>
<td>0.00</td>
</tr>
<tr>
<td>52 Society for Ecological Restoration-California (SERCAL)</td>
<td>45.00</td>
<td>45.00</td>
<td>0.00</td>
</tr>
<tr>
<td>52 Southern CA Regional Transit Training Consortium (SCRTTC)</td>
<td>500.00</td>
<td>500.00</td>
<td>0.00</td>
</tr>
<tr>
<td>52 US Green Building Council (USGBC)</td>
<td>750.00</td>
<td>750.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL** 4,878.00 5,139.00 261.00

### DIVISION OF LIBERAL ARTS (53)

<table>
<thead>
<tr>
<th>Membership</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>53 Associated College Press (ACP)</td>
<td>139.00</td>
<td>139.00</td>
<td>0.00</td>
</tr>
<tr>
<td>53 Community College Journalism Association</td>
<td>80.00</td>
<td>80.00</td>
<td>0.00</td>
</tr>
<tr>
<td>53 Journalism Association of Community Colleges (JACC)</td>
<td>500.00</td>
<td>500.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL** 719.00 719.00 0.00

### DIVISION OF HEALTH, HUMAN SERVICES (54)

<table>
<thead>
<tr>
<th>Membership</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>54 American Academy of Professional Coders (AAPC)</td>
<td>120.00</td>
<td>120.00</td>
<td>0.00</td>
</tr>
<tr>
<td>54 American Health Information Management Association (AHIMA)</td>
<td>165.00</td>
<td>165.00</td>
<td>0.00</td>
</tr>
<tr>
<td>* 54 American Health Info. Mgmt. Assoc. Virtual Lab (AHIMA)</td>
<td>10,750.00</td>
<td>3,750.00</td>
<td>(7,000.00)</td>
</tr>
<tr>
<td>54 Association of Women's Health, Obstetric Neonatal Nurses (AWHONN)</td>
<td>168.00</td>
<td>168.00</td>
<td>0.00</td>
</tr>
<tr>
<td>* 54 Board of Registered Nursing</td>
<td>200.00</td>
<td>215.50</td>
<td>15.50</td>
</tr>
<tr>
<td>54 California Association for Alcohol &amp; Drug Educators (CAADE)</td>
<td>200.00</td>
<td>200.00</td>
<td>0.00</td>
</tr>
<tr>
<td>54 CAAHEP (EMT/Paramedic)</td>
<td>450.00</td>
<td>450.00</td>
<td>0.00</td>
</tr>
<tr>
<td>54 California Paramedic Program Directors</td>
<td>50.00</td>
<td>50.00</td>
<td>0.00</td>
</tr>
<tr>
<td>* 54 CoAEMSP (Paramedic Accrediting Organization)</td>
<td>950.00</td>
<td>1,200.00</td>
<td>250.00</td>
</tr>
<tr>
<td>* 54 Commission on Accreditation for Health Informatics &amp; Information Management (CAHIIM)</td>
<td>0.00</td>
<td>9,500.00</td>
<td>9,500.00</td>
</tr>
<tr>
<td>54 International Association Eating Disorder Professionals (IAEDP)</td>
<td>250.00</td>
<td>250.00</td>
<td>0.00</td>
</tr>
<tr>
<td>54 International Nursing Association for Clinical Simulation and Learning (INACSL)</td>
<td>200.00</td>
<td>200.00</td>
<td>0.00</td>
</tr>
<tr>
<td>54 National Association of EMS Educators (NAEMSE)</td>
<td>70.00</td>
<td>70.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL** 5,139.00 261.00 790.00
<table>
<thead>
<tr>
<th>DIVISION OF HEALTH, HUMAN SERVICES (54)</th>
<th>FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>* 54 National League for Nursing (NLN)</td>
<td>1,500.00</td>
<td>1,575.00</td>
<td>75.00</td>
</tr>
<tr>
<td>* 54 National League for Nursing Accrediting Commission (NLNAC)</td>
<td>2,125.00</td>
<td>2,400.00</td>
<td>275.00</td>
</tr>
<tr>
<td>54 National Organization of Associated Degree Nursing (NOADN)</td>
<td>400.00</td>
<td>400.00</td>
<td>0.00</td>
</tr>
<tr>
<td>54 Orange County/ Long Beach Consortium For Nursing (OCLBCP)</td>
<td>150.00</td>
<td>150.00</td>
<td>0.00</td>
</tr>
<tr>
<td>54 So. Calif. Organ. of Assoc. Degree Nurs’g Prog. Directors of So Ca (ADN)</td>
<td>100.00</td>
<td>100.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>17,848.00</td>
<td>20,963.50</td>
<td>3,115.50</td>
</tr>
</tbody>
</table>

| DIVISION OF FINE ARTS & MEDIA TECHNOLOGY (55) | |
|-----------------------------------------------|---------|-----------------|------------|
| 55 American Liszt Society | 400.00  | 400.00          | 0.00       |
| 55 Association of Performing Arts Presenters (APAP) | 759.00  | 759.00          | 0.00       |
| 55 Broadcast Education Association (BEA) | 160.00  | 160.00          | 0.00       |
| 55 California Alliance for Jazz (CAJ) | 50.00   | 50.00           | 0.00       |
| 55 CA Association of Progressive Music Teachers (CAPMT) | 142.00  | 142.00          | 0.00       |
| 55 California Broadcasters Association (CBA) | 100.00  | 100.00          | 0.00       |
| 55 California Presenters (CP) | 150.00  | 150.00          | 0.00       |
| 55 Choral America | 140.00  | 140.00          | 0.00       |
| 55 College Art Association of America (CAA) | 300.00  | 300.00          | 0.00       |
| 55 College Broadcasters, Inc. (CBI) | 250.00  | 250.00          | 0.00       |
| 55 International Council of Fine Arts Deans (ICFAD) | 350.00  | 350.00          | 0.00       |
| 55 Jazz Education Network (JEN) | 300.00  | 300.00          | 0.00       |
| 55 League of American Orchestras | 75.00   | 75.00           | 0.00       |
| 55 Music Association of California Community Colleges (MACCC) | 75.00   | 75.00           | 0.00       |
| 55 Music Teachers Association of CA (MTAC) | 176.00  | 176.00          | 0.00       |
| 55 National Association of Broadcasters (NAB) | 360.00  | 360.00          | 0.00       |
| 55 National Council for Education of the Ceramic Arts (NCECA) | 100.00  | 100.00          | 0.00       |
| 55 Radio, TV, News Directors Association (RTDNA) | 150.00  | 150.00          | 0.00       |
| 55 S.O. C. Chamber of Commerce | 265.00  | 265.00          | 0.00       |
| 55 United States Institute for Theatre Technology (USITT) | 220.00  | 220.00          | 0.00       |
| 55 Western Arts Alliance (WAA) | 400.00  | 400.00          | 0.00       |
| **SUBTOTAL** | 4,922.00| 4,922.00        | 0.00       |

| DIVISION OF MATH, SCIENCE & ENGINEERING (56) | |
|-----------------------------------------------|---------|-----------------|------------|
| 56 American Association for the Advancement of Science (AAAS) | 250.00  | 250.00          | 0.00       |
| 56 Two Year College Chemistry Consortium (2YC3) | 25.00   | 25.00           | 0.00       |
| 56 National Science Teachers Assn. (NSTA) | 65.00   | 65.00           | 0.00       |
| **SUBTOTAL** | 340.00  | 340.00          | 0.00       |

| DIVISION OF KINESIOLOGY AND ATHLETICS (57) | |
|-------------------------------------------|---------|-----------------|------------|
| * 57 American Baseball Coaches Association | 0.00    | 50.00           | 50.00      |
| 57 American Football Coaches Association (AFCA) | 60.00   | 60.00           | 0.00       |
| 57 American College Dance Festival Association (ACDFA) | 300.00  | 300.00          | 0.00       |
| 57 California Community College Athletic Directors Association (CCCCA) | 180.00  | 180.00          | 0.00       |
| 57 CA Community College Athletic Trainers Association (CCCATA) | 75.00   | 75.00           | 0.00       |
| * 57 California Community College Athletic Associations (CCCAA) | 0.00    | 9,715.00        | 9,715.00   |
| 57 California Community College Baseball Coaches Association | 200.00  | 200.00          | 0.00       |
| 57 California Community College Cross Country & Track Coaches Association | 200.00  | 200.00          | 0.00       |
| 57 California Community College Fastpitch Coaches Association | 120.00  | 120.00          | 0.00       |
| 57 California Community College Football Coaches Association | 145.00  | 145.00          | 0.00       |
| 57 California Community College Ladies Golf Coaches Association (CCLGCA) | 150.00  | 150.00          | 0.00       |
| 57 California Community Colleges Men's Basketball Association | 125.00  | 125.00          | 0.00       |
| * 57 California Community College Physical Educators (CCCP) - Name Change Only | 400.00  | 400.00          | 0.00       |
| 57 California Community College Soccer Coaches Association | 100.00  | 100.00          | 0.00       |
| 57 California Community College Swim & Dive Coaches Association | 120.00  | 120.00          | 0.00       |
| * 57 California Community College Tennis Coaches Association | 0.00    | 150.00          | 150.00     |
| * 57 California Community College Water Polo Coaches Association - Name Change Only | 150.00  | 150.00          | 0.00       |
| 57 California Community College Women's Basketball Coaches Association | 240.00  | 240.00          | 0.00       |
| 57 California State Swimming & Diving Coaches Association | 150.00  | 150.00          | 0.00       |
| * 57 College Swimming Coaches Association of America | 0.00    | 300.00          | 300.00     |
| 57 Golden State Spirit Association (GASSA) | 30.00   | 30.00           | 0.00       |
## DIVISION OF KINESIOLOGY AND ATHLETICS (57) (Cont'd)

* 57 Intercollegiate Tennis Association

<table>
<thead>
<tr>
<th></th>
<th>FY 12-13</th>
<th>January</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>FY 12-13</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>330.00</td>
<td>330.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

57 National Alliance of Two Year Colleges Athletic Administrators (NATYCAA)

57 National Association of Collegiate Directors of Athletics (NACDA)

57 National Athletic Trainers Association (NATA)

57 National Fastpitch Coaches Association (NFCA)

57 Orange Empire Conference (OEC)

57 Southern California Cross Country/Track & Field Coaches Association (SCCXCTFCA)

57 Southern California Football Association /National Conference Southern Div.

## DIVISION OF SOCIAL & BEHAVIORAL SCIENCES (58)

<table>
<thead>
<tr>
<th></th>
<th>FY 12-13</th>
<th>January</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Association for Ethnic Studies (NAES)</td>
<td>65.00</td>
<td>65.00</td>
<td>0.00</td>
</tr>
<tr>
<td>National Women's Studies Association (NWSA)</td>
<td>150.00</td>
<td>150.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Southwestern Anthropological Association (SWAA)</td>
<td>40.00</td>
<td>40.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Society for California Archeology (SCA)</td>
<td>100.00</td>
<td>100.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

## DIVISION OF ONLINE EDUCATION AND LEARNING RESOURCES (59)

<table>
<thead>
<tr>
<th></th>
<th>FY 12-13</th>
<th>January</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Library Association (ALA)</td>
<td>1,300.00</td>
<td>1,300.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Association of College and Research Libraries (ACRL)</td>
<td>90.00</td>
<td>90.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Council of Chief Librarians (CCL)</td>
<td>100.00</td>
<td>100.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Learning Resources Assoc. of the Calif. Comm. Colleges (LRACCC)</td>
<td>200.00</td>
<td>200.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Lib. Orientation and Instruction Exchange (LOEX)</td>
<td>80.00</td>
<td>80.00</td>
<td>0.00</td>
</tr>
<tr>
<td>The Library and Info. Technology Assoc.(LITA)</td>
<td>90.00</td>
<td>90.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

## DIVISION OF TRANSFER, CAREER & SPECIAL PROGRAMS (61) - New Division

<table>
<thead>
<tr>
<th></th>
<th>FY 12-13</th>
<th>January</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Association of Women in Community Colleges (AAWCC) - moved from Div. 5</td>
<td>0.00</td>
<td>100.00</td>
<td>100.00</td>
</tr>
<tr>
<td>Association of California Community College Teacher Education Program -moved from Div. 51</td>
<td>0.00</td>
<td>100.00</td>
<td>100.00</td>
</tr>
<tr>
<td>Association on Higher Education &amp; Disability (AHEAD) - moved from Div. 51</td>
<td>0.00</td>
<td>260.00</td>
<td>260.00</td>
</tr>
<tr>
<td>California Association for Postsecondary Education &amp; Disability (CAPED)-moved from Div. 51</td>
<td>0.00</td>
<td>240.00</td>
<td>240.00</td>
</tr>
<tr>
<td>California Community College CalWORKS Association - moved from Div. 51</td>
<td>0.00</td>
<td>50.00</td>
<td>50.00</td>
</tr>
<tr>
<td>California Community College EOPS Association - moved from Div. 51</td>
<td>0.00</td>
<td>85.00</td>
<td>85.00</td>
</tr>
<tr>
<td>National Career Development Association (NCDA) - moved from Div. 51</td>
<td>0.00</td>
<td>195.00</td>
<td>195.00</td>
</tr>
<tr>
<td>Western Association for College Admissions - moved from Div. 51</td>
<td>0.00</td>
<td>75.00</td>
<td>75.00</td>
</tr>
</tbody>
</table>

## SUBTOTAL

<table>
<thead>
<tr>
<th></th>
<th>FY 12-13</th>
<th>January</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>1,860.00</td>
<td>1,860.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

## TOTAL SADDLEBACK COLLEGE MEMBERSHIPS

<table>
<thead>
<tr>
<th></th>
<th>FY 12-13</th>
<th>January</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>$119,416.60</td>
<td>$133,887.10</td>
<td>$14,470.50</td>
</tr>
</tbody>
</table>
### IRVINE VALLEY COLLEGE MEMBERSHIPS
#### 2012-2013

**PRESIDENT'S OFFICE (20)**

<table>
<thead>
<tr>
<th></th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>20</td>
<td>American Association of Community Colleges (AACC)</td>
<td>10,000.00</td>
<td>10,000.00</td>
</tr>
<tr>
<td>20</td>
<td>American Council on Education (ACE)</td>
<td>540.00</td>
<td>540.00</td>
</tr>
<tr>
<td>20</td>
<td>Association for Institutional Research (AIR)</td>
<td>410.00</td>
<td>410.00</td>
</tr>
<tr>
<td>20</td>
<td>Black Chamber of Commerce of Orange County</td>
<td>300.00</td>
<td>300.00</td>
</tr>
<tr>
<td>20</td>
<td>California Association for Institutional Research (CAIR)</td>
<td>90.00</td>
<td>90.00</td>
</tr>
<tr>
<td>20</td>
<td>Community College Public Relations Organization (CCPRO)</td>
<td>50.00</td>
<td>50.00</td>
</tr>
<tr>
<td>20</td>
<td>Council for Resource Development (CRD)</td>
<td>600.00</td>
<td>600.00</td>
</tr>
<tr>
<td>20</td>
<td>Irvine Chamber of Commerce</td>
<td>600.00</td>
<td>600.00</td>
</tr>
<tr>
<td>20</td>
<td>Irvine Chamber of Commerce, Board Member, In addition to other Irvine Member</td>
<td>1,000.00</td>
<td>1,000.00</td>
</tr>
<tr>
<td>20</td>
<td>Irvine Sister Cities Foundation Association</td>
<td>25.00</td>
<td>25.00</td>
</tr>
<tr>
<td>20</td>
<td>National Association of Presidential Assistants in Higher Education (NAPAHE)</td>
<td>85.00</td>
<td>85.00</td>
</tr>
<tr>
<td>20</td>
<td>National Council for Marketing and Public Relations (NCMPR)</td>
<td>350.00</td>
<td>350.00</td>
</tr>
<tr>
<td>20</td>
<td>Network of California Community College Foundations (NCCCF)</td>
<td>250.00</td>
<td>250.00</td>
</tr>
<tr>
<td>20</td>
<td>The Research and Planning Group for the California Community Colleges (the RP Group)</td>
<td>350.00</td>
<td>350.00</td>
</tr>
<tr>
<td>20</td>
<td>Tustin Chamber of Commerce</td>
<td>186.00</td>
<td>186.00</td>
</tr>
<tr>
<td>20</td>
<td>Western Association of School &amp; College Accreditation Commission for Colleges (WSC)</td>
<td>20,072.00</td>
<td>20,072.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL** | 34,908.00 | 34,908.00 | 0.00 |

**OFFICE OF INSTRUCTION (22)**

<table>
<thead>
<tr>
<th></th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>22</td>
<td>California Community Colleges Chief Instructional Officers (CCCCIO)</td>
<td>300.00</td>
<td>300.00</td>
</tr>
<tr>
<td>22</td>
<td>Honors Transfer Council of California (HTCC)</td>
<td>90.00</td>
<td>90.00</td>
</tr>
<tr>
<td>22</td>
<td>National Collegiate Honors Council (NCHC)</td>
<td>500.00</td>
<td>500.00</td>
</tr>
<tr>
<td>22</td>
<td>Western Regional Honors Council (WRHC)</td>
<td>75.00</td>
<td>75.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL** | 965.00 | 965.00 | 0.00 |

**OFFICE OF THE ACADEMIC SENATE (23)**

<table>
<thead>
<tr>
<th></th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>23</td>
<td>Academic Senate for California Community Colleges (ASCCC)</td>
<td>2,000.00</td>
<td>2,600.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL** | 2,000.00 | 2,600.00 | 600.00 |

**OFFICE OF STUDENT SERVICES, OUTREACH AND COMMUNITY RELATIONS (24)**

<table>
<thead>
<tr>
<th></th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>24</td>
<td>Calif. Community College Chief Student Services Officers Association</td>
<td>300.00</td>
<td>300.00</td>
</tr>
<tr>
<td>24</td>
<td>Calif. Community College Early Childhood Educators (CCCEE)</td>
<td>30.00</td>
<td>30.00</td>
</tr>
<tr>
<td>24</td>
<td>City of Irvine Child Resource &amp; Information Center</td>
<td>100.00</td>
<td>8.00</td>
</tr>
<tr>
<td>24</td>
<td>Health Services Assoc. of the Calif. Community Colleges (HSACCC)</td>
<td>150.00</td>
<td>150.00</td>
</tr>
<tr>
<td>24</td>
<td>National Association of Education for Young Children (NAEYC)</td>
<td>150.00</td>
<td>150.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL** | 680.00 | 580.00 | (100.00) |

**OFFICE OF FINANCIAL AID (26)**

<table>
<thead>
<tr>
<th></th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>26</td>
<td>Western Assoc. of Veteran Education Specialist (WAVES)</td>
<td>25.00</td>
<td>75.00</td>
</tr>
<tr>
<td>26</td>
<td>National Association Student Financial Aid Admin (NASFAA)</td>
<td>1,300.00</td>
<td>1,370.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL** | 1,325.00 | 1,445.00 | 120.00 |

**OFFICE OF ADMISSIONS & RECORDS (30)**

<table>
<thead>
<tr>
<th></th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>30</td>
<td>American Association of Collegiate Registrars and Admission Officers (AACRAO)</td>
<td>1,015.00</td>
<td>1,015.00</td>
</tr>
<tr>
<td>30</td>
<td>California Association of Community College Registrars and Adm. Officers (CACCRAO)</td>
<td>200.00</td>
<td>200.00</td>
</tr>
<tr>
<td>30</td>
<td>National Association of Foreign Student Advisors (NAFSA)</td>
<td>390.00</td>
<td>390.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL** | 1,605.00 | 1,605.00 | 0.00 |

**OFFICE OF COMMUNITY ED (31)**

<table>
<thead>
<tr>
<th></th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>31</td>
<td>Association of Community &amp; Continuing Education (ACCE)</td>
<td>160.00</td>
<td>160.00</td>
</tr>
<tr>
<td>31</td>
<td>National College Testing Association (NCTA)</td>
<td>40.00</td>
<td>40.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL** | 200.00 | 200.00 | 0.00 |
<table>
<thead>
<tr>
<th>Department</th>
<th>FY 12-13</th>
<th>January FY 13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OFFICE OF EXTENDED EDU (32)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>32 NONE</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>OFFICE OF SAFETY AND SECURITY (34)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>34 California College and Universities Police Chief's Association (CCUPCA)</td>
<td>75.00</td>
<td>75.00</td>
<td>0.00</td>
</tr>
<tr>
<td>34 California Emergency Services Association (CESA)</td>
<td>160.00</td>
<td>160.00</td>
<td>0.00</td>
</tr>
<tr>
<td>34 International Association of Chiefs of Police (IACP)</td>
<td>100.00</td>
<td>100.00</td>
<td>0.00</td>
</tr>
<tr>
<td>34 International Association of Law Enforcement Administration (IACLEA)</td>
<td>225.00</td>
<td>225.00</td>
<td>0.00</td>
</tr>
<tr>
<td>34 Orange County Training Managers Association (OCTMA)</td>
<td>70.00</td>
<td>70.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>OFFICE OF SUPPORTIVE SERVICES (35)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>35 California Association for Post Secondary Education and Disability (CAPED)</td>
<td>240.00</td>
<td>240.00</td>
<td>0.00</td>
</tr>
<tr>
<td>35 California Community Colleges Cal Works Association (CCCCA)</td>
<td>50.00</td>
<td>50.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>290.00</td>
<td>290.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>OFFICE OF STUDENT DEVELOPMENT (36)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>36 COSTCO</td>
<td>100.00</td>
<td>100.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>100.00</td>
<td>100.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>OFFICE OF LIBRARY SERVICES (37)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>37 Association of College and Research Libraries (ACRL)</td>
<td>110.00</td>
<td>110.00</td>
<td>0.00</td>
</tr>
<tr>
<td>37 California Library Association (CLA)</td>
<td>150.00</td>
<td>150.00</td>
<td>0.00</td>
</tr>
<tr>
<td>37 College Reading and Learning Association (CRLA)</td>
<td>50.00</td>
<td>50.00</td>
<td>0.00</td>
</tr>
<tr>
<td>37 Council of Chief Librarians (CCL)</td>
<td>150.00</td>
<td>150.00</td>
<td>0.00</td>
</tr>
<tr>
<td>37 American Library Association (ALA)</td>
<td>500.00</td>
<td>500.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>960.00</td>
<td>960.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TECHNOLOGY SERVICES (41)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>41 Educause</td>
<td>730.00</td>
<td>730.00</td>
<td>0.00</td>
</tr>
<tr>
<td>41 Wiehe Cooperative for Educational Technologies (WCET)</td>
<td>1,500.00</td>
<td>1,500.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>2,230.00</td>
<td>2,230.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SCHOOL OF FINE ARTS (70)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>70 American Association of Museums (AAM)</td>
<td>350.00</td>
<td>350.00</td>
<td>0.00</td>
</tr>
<tr>
<td>70 American College Dance Festival Association (ACDDFA) (2yr. memb.)</td>
<td>250.00</td>
<td>250.00</td>
<td>0.00</td>
</tr>
<tr>
<td>70 United States Institute of Theatre Technology (USITT)</td>
<td>180.00</td>
<td>180.00</td>
<td>0.00</td>
</tr>
<tr>
<td>70 College Art Association (CAA)</td>
<td>375.00</td>
<td>375.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>1,155.00</td>
<td>1,155.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SCHOOL OF BUSINESS SCIENCE (72)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>72 Academy of Legal Studies in Business (ALSB)</td>
<td>60.00</td>
<td>60.00</td>
<td>0.00</td>
</tr>
<tr>
<td>72 American Management Association (AMA)</td>
<td>225.00</td>
<td>225.00</td>
<td>0.00</td>
</tr>
<tr>
<td>72 California Association for Local Economic Development (ASL)</td>
<td>80.00</td>
<td>80.00</td>
<td>0.00</td>
</tr>
<tr>
<td>72 Cisco Consortium</td>
<td>500.00</td>
<td>500.00</td>
<td>0.00</td>
</tr>
<tr>
<td>72 Orange County Legal Secretaries Association (OCCLA)</td>
<td>75.00</td>
<td>75.00</td>
<td>0.00</td>
</tr>
<tr>
<td>73 Orange County Paralegal Association (OCPA)</td>
<td>50.00</td>
<td>50.00</td>
<td>0.00</td>
</tr>
<tr>
<td>72 National Association for Community College Entrepreneurship (NACCE)</td>
<td>750.00</td>
<td>750.00</td>
<td>0.00</td>
</tr>
<tr>
<td>72 Society for Human Resources Management (SHRM)</td>
<td>180.00</td>
<td>180.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>1,920.00</td>
<td>1,920.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>
## EXHIBIT A

### SCHOOL OF GUIDANCE AND COUNSELING (73)

<table>
<thead>
<tr>
<th>Association/Organization</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Association of Colleges &amp; Employers (NACE)</td>
<td>400.00</td>
<td>400.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Southern California Intersegmental Articulation Council (SCIAC)</td>
<td>75.00</td>
<td>75.00</td>
<td>0.00</td>
</tr>
<tr>
<td>South Coast Higher Education Council (SCHEC)</td>
<td>50.00</td>
<td>50.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Transfer Center Directors Association (CCC TCDA)</td>
<td>80.00</td>
<td>0.00</td>
<td>(80.00)</td>
</tr>
</tbody>
</table>

**SUBTOTAL**: 575.00 | 525.00 | (50.00) |

### SCHOOL OF HUMANITIES AND LANGUAGES (74)

<table>
<thead>
<tr>
<th>Association/Organization</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Historical Association (AHA)</td>
<td>140.00</td>
<td>140.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Calif. Teachers of English to Speakers of Other Languages (CATESOL)</td>
<td>50.00</td>
<td>50.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Community College Humanities Association (CCHA)</td>
<td>300.00</td>
<td>300.00</td>
<td>0.00</td>
</tr>
<tr>
<td>English Council of California Two Year Colleges (ECCTYC)</td>
<td>105.00</td>
<td>105.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Organization of American Historians (OAH)</td>
<td>140.00</td>
<td>140.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Teachers of English to Speakers of Other Languages (TESOL)</td>
<td>120.00</td>
<td>120.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL**: 855.00 | 855.00 | 0.00 |

### SCHOOL OF LIFE SCIENCES & TECHNOLOGIES (76)

<table>
<thead>
<tr>
<th>Association/Organization</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Association for Biology Laboratory Education (ABLE)</td>
<td>40.00</td>
<td>40.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL**: 40.00 | 40.00 | 0.00 |

### SCHOOL OF KINESIOLOGY, HEALTH & ATHLETICS (77)

<table>
<thead>
<tr>
<th>Association/Organization</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Volleyball Coaches Association Women (AVCA)</td>
<td>145.00</td>
<td>155.00</td>
<td>10.00</td>
</tr>
<tr>
<td>American Equipment Managers Association (AEMA)</td>
<td>75.00</td>
<td>75.00</td>
<td>0.00</td>
</tr>
<tr>
<td>California Community College Athletic Association (CCCCAA)</td>
<td>0.00</td>
<td>6,740.00</td>
<td>6,740.00</td>
</tr>
<tr>
<td>California Community College Athletic Directors Association (CCCDADA)</td>
<td>100.00</td>
<td>100.00</td>
<td>0.00</td>
</tr>
<tr>
<td>California Community College Coaches Association - Baseball</td>
<td>400.00</td>
<td>400.00</td>
<td>0.00</td>
</tr>
<tr>
<td>California Community College Coaches Association - Men's Basketball</td>
<td>350.00</td>
<td>350.00</td>
<td>0.00</td>
</tr>
<tr>
<td>California Community College Coaches Association - Women's Basketball</td>
<td>200.00</td>
<td>200.00</td>
<td>0.00</td>
</tr>
<tr>
<td>California Community College Counselors/Advisors Academic Association for Athletics (CCCC/AAA)</td>
<td>125.00</td>
<td>125.00</td>
<td>0.00</td>
</tr>
<tr>
<td>California Community College Physical Education (CCCEP)</td>
<td>0.00</td>
<td>400.00</td>
<td>400.00</td>
</tr>
<tr>
<td>CCC Badminton Coaches Association - Women's (CCCBWCA)</td>
<td>100.00</td>
<td>100.00</td>
<td>0.00</td>
</tr>
<tr>
<td>CCC Golf Coaches Association (CCCGCA)</td>
<td>150.00</td>
<td>150.00</td>
<td>0.00</td>
</tr>
<tr>
<td>CCC Ladies Golf Coaches Association (CCCLGCA)</td>
<td>150.00</td>
<td>150.00</td>
<td>0.00</td>
</tr>
<tr>
<td>CCC Men's Volleyball Coaches Association (CCCMVCA)</td>
<td>125.00</td>
<td>125.00</td>
<td>0.00</td>
</tr>
<tr>
<td>CCC Soccer Coaches Association - Men and Women (CCCSCA)</td>
<td>150.00</td>
<td>150.00</td>
<td>0.00</td>
</tr>
<tr>
<td>CCC Tennis Coaches Association - Men &amp; Women</td>
<td>50.00</td>
<td>50.00</td>
<td>0.00</td>
</tr>
<tr>
<td>CCC Women's Volleyball Coaches Association (CCCWVCA)</td>
<td>125.00</td>
<td>125.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Intercollegiate Tennis Association Men's and Women's ITA-Team</td>
<td>340.00</td>
<td>340.00</td>
<td>0.00</td>
</tr>
<tr>
<td>National Athletic Trainers Association (NATA)</td>
<td>458.00</td>
<td>458.00</td>
<td>0.00</td>
</tr>
<tr>
<td>National Association of Collegiate Director of Athletics (NACDA)</td>
<td>125.00</td>
<td>125.00</td>
<td>0.00</td>
</tr>
<tr>
<td>National Association of Two Year College Athletic Administrators (NATYCAA)</td>
<td>100.00</td>
<td>100.00</td>
<td>0.00</td>
</tr>
<tr>
<td>National Soccer Coaches Association of America (Men &amp; Women-College Srvcs)</td>
<td>390.00</td>
<td>390.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Orange Empire Conference (OEC)</td>
<td>5,000.00</td>
<td>5,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Women's Basketball Coaches Association (WBCA)</td>
<td>130.00</td>
<td>130.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL**: 8,788.00 | 15,938.00 | 7,150.00 |

### SCHOOL OF PHYSICAL SCIENCES & TECHNOLOGIES (78)

<table>
<thead>
<tr>
<th>Association/Organization</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Association of Physics Teachers (AAPT)</td>
<td>185.00</td>
<td>185.00</td>
<td>0.00</td>
</tr>
<tr>
<td>American Chemical Society (ACS)</td>
<td>145.00</td>
<td>145.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Orange County Astronomer Association (OCA)</td>
<td>57.00</td>
<td>57.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL**: 387.00 | 387.00 | 0.00 |
## IRVINE VALLEY COLLEGE MEMBERSHIPS
### 2012-2013

<table>
<thead>
<tr>
<th>Membership Details</th>
<th>July FY 12-13</th>
<th>January FY 12-13</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>California Community College Association for Occupational Education (CCCAOE)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>California Internship &amp; Work Experience Association (CIWEA)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUBTOTAL</td>
<td>195.00</td>
<td>195.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>SCHOOL OF MATHEMATIC, COMPUTER SCIENCE AND ENGINEERING (81)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Association of Professional Modelmakers (APMM)</td>
<td>500.00</td>
<td>500.00</td>
<td>0.00</td>
</tr>
<tr>
<td>SUBTOTAL</td>
<td>500.00</td>
<td>500.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL IRVINE VALLEY COLLEGE MEMBERSHIPS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$ 60,308.00</td>
<td></td>
<td>$ 68,028.00</td>
<td>$ 7,720.00</td>
</tr>
</tbody>
</table>

* Changes from July 2012
BACKGROUND

The California Education Code, Section 76140, requires each community college district of the state to establish a non-resident tuition fee no later than February 1 for the succeeding fiscal year. This rate is based on the expense of education per unit of attendance (FTES) for the previous fiscal year, modified by the projected increase in the U.S. Consumer Price Index for the current year and the year in which the fee will be in effect. The District may also set this fee below the calculated fee, but no less than the statewide average fee, or at a level not to exceed a contiguous district’s established fee. The current fiscal year non-resident tuition fee is $179 per unit.

Pursuant to Education Code Section 76141, a district may also charge nonresident students a capital outlay fee. This portion of the Education Code was amended by AB 947 (Chapter 377, statutes of 2009) to now charge this capital outlay fee to ANY nonresident student – except for “AB 540” students, who will continue to be exempt from this fee. AB 947 deleted the condition that a nonresident student capital outlay fee will be charged only to nonresidents that were citizens and residents of a foreign country. Revenue derived from this fee shall be expended for purposes of capital outlay, maintenance, and equipment. Any fee charged pursuant to this section is limited by the following: 1) the amount that was expended by the district for capital outlay in the preceding fiscal year divided by the total full-time equivalent students of the district in the preceding year; OR 2) 50% of the 2011-2012 nonresident tuition fee adopted pursuant to EC 76140. The current fiscal year capital outlay fee is $32 per semester unit.

In addition to the non-resident tuition fee, Chapter 170, Statutes of 1992, also added Education Code Section 76142, which authorized districts to charge non-resident applicants a processing fee not to exceed the lesser of: the actual cost of processing an application and other documentation required by the federal government, OR $100, which may be deducted from the tuition fee at the time of enrollment. The fee is non-refundable if students fail to enroll subsequent to making an application for enrollment. The current fiscal year application fee is $54. A report of estimated non-resident related fees was presented to the Board of Trustees at the November 19, 2012 board meeting.
STATUS

The District rate for the 2013-2014 academic year may be established under one of seven prescribed options: the statewide average cost; the District average cost; the District average cost with 10% or more noncredit FTES; fee of a contiguous district; a rate that is no more than the District average cost but no less than statewide average cost as shown in EXHIBIT A, Non-Resident Tuition Fee Worksheet; highest years statewide average tuition; and no more than 12 comparable states’ average tuition.

The statewide rate, representing the average statewide projected cost of education students is $184 per semester unit; the calculated District rate is $167 per semester unit; and two of our contiguous districts are adopting a fee of $190. The additional amount for capital outlay that can be levied under ECS 76141 is $33 per semester unit. The actual document processing application fee has been calculated at $57 as shown in EXHIBIT A.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt a 2013-2014 non-resident tuition fee of $190 per semester unit based on the “Fee of a Contiguous District” option. It is further recommended to increase the capital outlay fee authorized by ECS 76141 to the calculated $33 per semester unit rate based on capital outlay and maintenance needs of the colleges, and maintain the current $54 per semester application fee as authorized by ECS 76142.
California Community Colleges  
2013-14 NONRESIDENT FEES WORKSHEET

NONRESIDENT TUITION FEE CALCULATIONS FOR OPTIONS 1 THROUGH 7

| Option | Description | Formula/Calculation | Results
|--------|-------------|---------------------|---------
| A. | Expense of Education for Base Year (2011-12) | CCFS 311, Expenditures by Activity Report, AC 0100-6700, Cols: 1-3 | Statewide: $6,525,620,578, District: $140,256,208, Noncredit FTES $140,256,208 |
| B. | Annual Attendance FTES (Recal 2011-12) | | Statewide: 1,222,143, District: 28,963 |
| C. | Average Expense of Education per FTES (A + B) | | Statewide: $5,339, District: $4,843, Noncredit FTES $4,843 |
| D. | U.S. Consumer Price Index Factor (2 years) | x 1.033 | Statewide: 1.033, District: 1.033, Noncredit FTES 1.033 |
| E. | Average Cost per FTES for Tuition Year (C x D) | | Statewide: $5,515, District: $5,003, Noncredit FTES $5,003 |
| F. | Average Per Unit Nonresident Cost – Semester (Qtr) | $184 ($128) | Statewide: $184, District: $167, Noncredit FTES $167 |
| G. | Highest year Statewide average – Semester (Qtr) | $190 ($128) | Statewide: $190, District: $, Noncredit FTES $ |
| H. | Comparable 12 state average – Semester (Qtr) | $368 ($245) | Statewide: $368, District: $, Noncredit FTES $ |

Annual Attendance FTES includes all student contact hours of attendance in credit and noncredit courses for resident students, nonresident students and apprentices; however apprentice hours are divided by 525 to compute an FTES equivalent. Round tuition fee to the nearest dollar.

Column 3 is an option for use by a district with ten percent or more noncredit FTES (Section 76140(e)(1)(A)). If your district qualifies, then fill out this column with noncredit FTES and noncredit expense of education data excluded.

NONRESIDENT TUITION FEE CALCULATIONS FOR OPTIONS 6 OR 7

Option 6. The greater amount of the calculations of statewide nonresident tuition for 2009-10 through 2013-14 is $190 per semester unit or $126 per quarter unit (2009-10).

Option 7. The average of the nonresident tuition fees of public community colleges in 2011-12 of no less than 12 states comparable to California in cost of living is $368 per semester unit or $245 per quarter unit.

Requirement for Use of Option 6 or 7: The additional revenue generated by the increased nonresident tuition permitted under options 6 or 7 shall be used to expand and enhance services to resident students (EC 76140(e)(2)). Districts meeting one or more criteria below shall be considered in compliance with the requirements of EC 76140(e)(2). Please check all that apply:

- Revenue from nonresident tuition was less than 5% of total general fund revenue.
- Actual resident FTES was greater than funded resident FTES.
- Percent expenditures for counseling and student services were greater than statewide average (AC 6300 plus 6400 divided by AC 0100-6700, Cols. 1-3)
- Percent expenditures for instructional services were greater than statewide average (AC 0100-5900 divided by AC 0100-6700, Cols. 1-3).
The district governing board at its January 22, 2013 meeting adopted a nonresident tuition fee of $190 per semester unit.

Basis for adoption is (place an X in one box only).

- 1. Statewide average cost, per column 1.
- 2. District average cost, per column 2.
- 3. District average cost with 10% or more noncredit FTES, per column 3.
- 5. No more than district average cost (Col. 2 or 3); no less than statewide average cost.
- 6. Statewide average cost, from 2009-10 ($183 per semester unit; $122 per quarter unit).
- 7. No more than average tuition of 12 states with cost of living comparable to California.

For districts electing to charge a capital outlay fee to any nonresident student, please compute this fee as follows:

a. Capital Outlay expense for 2011-12 $28,779,708
b. FTES for 2011-12 28,963
c. Capital outlay expense per FTES (line a divided by line b) $994
d. Capital Outlay Fee per unit:
   1. Per semester unit (line c divided by 30 units) $33
   OR
   2. Per quarter unit (line c divided by 45 units) 

e. 2013-14 Nonresident Student Capital Outlay Fee (the lesser of line d OR 50% of adopted 2011-12 Nonresident Tuition Fee) $33

The district governing board at its January 22, 2013 meeting adopted a nonresident capital outlay fee of $33 per semester unit.

Upon adoption of nonresident tuition and/or capital outlay fees by your district governing board by February 1, 2013, please submit a copy of this report by February 15, 2013 to:

California Community Colleges Chancellor's Office
Fiscal Services Unit
1102 Q Street, 4th Floor
Sacramento, CA 95811-6549 FAX (916) 323-3057

District South Orange County Community College District
Contact Person Debra Fitzsimons
Phone Number & email 949-582-4664 / dfitzsimons@socccd.edu
2013-2014
Capital Outlay Fee Calculation *
E.C.S. 76142

A. Total Capital Outlay 2011-2012 $ 28,779,708
B. FTES for 2011-2012 28,963
C. Foreign Student Charge per Academic Year
   (A / B) $ 994
D. Calculated 2013-2014 Capital Outlay Fee, per unit
   (C / 30) $ 33
E. Capital Outlay Fee, per unit
   Recommended ** $ 33

2013-2014
Application Fee Calculation
E.C.S. 76142

A. Admissions & Records Operating Expense
   for 2011-2012 (per CCFS-311, A.C. 6200) $ 3,327,527
B. FTES for 2011-2012 28,963
C. Student cost per academic year
   (A / B) $ 115
D. Calculated 2013-2014 Application fee, per semester
   (C / 2) $ 57
E. Application fee, per semester
   Recommended ** $ 54

Comparison of Non-Resident Fees

<table>
<thead>
<tr>
<th></th>
<th>2010-2011</th>
<th>2011-2012</th>
<th>2012-2013</th>
<th>2013-2014**</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Resident Tuition</td>
<td>$ 183</td>
<td>$ 179</td>
<td>$ 179</td>
<td>$ 190</td>
</tr>
<tr>
<td>Capital Outlay Fee</td>
<td>$ 25</td>
<td>$ 25</td>
<td>$ 32</td>
<td>$ 33</td>
</tr>
<tr>
<td>Application Fee</td>
<td>$ 54</td>
<td>$ 54</td>
<td>$ 54</td>
<td>$ 54</td>
</tr>
</tbody>
</table>

* This portion of the Ed Code was amended by AB 947 (Chapter 377, statutes of 2009) to now charge this capital outlay fee to ANY nonresident student - except for "AB 540" students, who will continue to be exempt from this fee. AB 947 deleted the condition that a nonresident student capital fee will be charged only to nonresidents that were citizens and residents of a foreign country.

** SUGGESTED 2013-2014 FEES
TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Renewal of Firewall Protection

ACTION: Approval

BACKGROUND

In 2009, the Board of Trustees approved funds to replace the network firewalls throughout the district which had reached the end of their useful life. After evaluating several technologies, the district purchased Palo Alto firewalls.

Palo Alto firewalls provide traditional network security functionality. In addition, these firewalls provide a mechanism to reduce unauthorized transmissions of copyrighted materials such as music and movies.

Accuvant Inc. is authorized to provide Palo Alto firewalls. Accuvant has a California Multiple Award Schedule (CMAS) Contract no. 3-09-70-2428M and has been providing Palo Alto firewalls to the District through the use of a previous, expiring CMAS contract.

STATUS

The Palo Alto firewalls were purchased in 2010 and the current CMAS contract will expire in January 2013. District staff requests approval to renew use of Palo Alto firewalls using Accuvant Inc. District staff recommends that it is in the best interest of the District to purchase Palo Alto firewalls using the CMAS reseller, Accuvant Inc. The CMAS contract no. 3-09-70-2428M is available for review at the District Purchasing Department.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the renewal of Palo Alto firewalls using the CMAS reseller Accuvant contract number 3-09-70-2428M at a cost not to exceed $79,384.40.
TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Amendment to Agenda Item for Award of Bid 297D: Removal of Hazardous Waste for Saddleback College and Irvine Valley College

ACTION: Approval

BACKGROUND

On June 25, 2012, the Board of Trustees approved an agreement for the Removal of Hazardous Waste for Saddleback College and Irvine Valley College with North State Environmental. In that agenda item, the annual estimate was identified as $13,364 for Saddleback College and $5,657 for Irvine Valley College.

STATUS

After using these contracts for one quarter it was noted that this amount did not reflect the need for a full year at either college. Upon further investigation, Staff determined that the bid analysis for all firms was performed for the quarter and not for the year as reflected in the agenda item.

The true estimated contract value is four times that approved by the Board in June. The annual contract amount for Saddleback College is estimated at $53,456 and for Irvine Valley College the annual estimate is $22,628. These amounts are in keeping with previous years expenditures.

These funds will be budgeted using the College’s operating budgets.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees maintain approval of the five year agreement between South Orange County Community College District and North State Environmental for Removal of Hazardous Waste for Saddleback College with an annual contract amount estimated at $53,456 and for Irvine Valley College the annual estimate is $22,628.
TO:        Board of Trustees
FROM:     Gary L. Poertner, Chancellor
RE:        SOCCCD: Budget Amendment: Adopt Resolution No. 13-01 to Amend FY 2012-2013 Adopted Budget
ACTION:   Approval

BACKGROUND

Title 5 of the California Code of Regulations, Section 58308 provides that the Board of Trustees by resolution may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

STATUS

In order to properly account for the revenues and expenditures of these funds, it is necessary to amend the FY 2012-2013 Adopted Budget.

The District is updating the adopted budget with current information as follows:

<table>
<thead>
<tr>
<th>Child Development Fund</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Child Development Training Consortium</td>
<td>$375</td>
</tr>
<tr>
<td>Total Increase to the Child Development Fund</td>
<td>$375</td>
</tr>
</tbody>
</table>

Total Budget Amendment $375

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 13-01 to amend the FY 2012-2013 Adopted Budget as indicated in Exhibit A.
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

RESOLUTION 13-01

January 22, 2013

WHEREAS, the Governing Board of the South Orange County Community College District has determined that income in the amount of $375 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Title 5 of the California Code of Regulations, Section 58308;

WHEREAS, the Governing Board of the South Orange County Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Title 5 of the California Code of Regulations, Section 58308, such excess funds are to be appropriated according to the following schedule:

<table>
<thead>
<tr>
<th>Account</th>
<th>Income Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>8800</td>
<td>Local Revenue</td>
<td>$375</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$375</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Account</th>
<th>Expenditure Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>7000</td>
<td>Other Outgo</td>
<td>$375</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$375</td>
</tr>
</tbody>
</table>
I, Gary L. Poertner, Secretary to the Board of Trustees of South Orange County Community College District of Orange County, California, hereby certify that the Budget Amendment and foregoing Resolution in the amount of $375 was duly and regularly adopted by the said Board at a regular meeting thereof held on January 22, 2013.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 23rd day of January 2013.

_____________________________
Gary L. Poertner
Secretary to the Board of Trustees
BACKGROUND

Pursuant to the California Education Code Section 72241 and Board Policy 3300, the Board of Trustees “receives and administers gifts to the District.” The division/school or office within the college receiving the donated item reviews all gifts.

STATUS

The gifts listed on EXHIBIT A have been reviewed by the appropriate district and college officials and have been determined to be of benefit to the receiving location.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept the donation(s) to the District and/or the Foundations listed on EXHIBIT A and further direct that its appreciation be appropriately conveyed to the donor(s).
### SADDLEBACK COLLEGE

<table>
<thead>
<tr>
<th>Gift</th>
<th>Donated By</th>
</tr>
</thead>
<tbody>
<tr>
<td>Music Scores</td>
<td>M. Kay Stewart&lt;br&gt;14851 Jeffrey Road #113&lt;br&gt;Irvine, California 92618</td>
</tr>
<tr>
<td>Core Chevy Engine and All Attached Parts</td>
<td>Saturnino Ayala&lt;br&gt;P.O. Box 376&lt;br&gt;Lake Forest, California 92609</td>
</tr>
</tbody>
</table>
TO:        Board of Trustees
FROM:  Gary L. Poertner, Chancellor
RE:    SOCCCD: Payment of Bills
ACTION:  Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees.

STATUS

Checks No. 164586 through 165413 processed through the Orange County Department of Education, totaling $4,638,423.94; and Checks No. 010564 through 010582, processed through Saddleback College Community Education, totaling $58,277.83; and Checks No. 009059 through 009067, processed through Irvine Valley College Community Education, totaling $5,464.07 are submitted for the approval of the Board of Trustees.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the payment of bills as listed in EXHIBIT A.
<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>164586</td>
<td>11/28/2012</td>
<td>POSTMASTER</td>
<td>282.50</td>
</tr>
<tr>
<td>164587</td>
<td>11/28/2012</td>
<td>A TO Z CIRCUIT BREAKERS</td>
<td>754.25</td>
</tr>
<tr>
<td>164588</td>
<td>11/28/2012</td>
<td>AAA ACCESS SMOG</td>
<td>110.00</td>
</tr>
<tr>
<td>164589</td>
<td>11/28/2012</td>
<td>AARDVARK CLAY AND SUPPLIES</td>
<td>2,947.12</td>
</tr>
<tr>
<td>164590</td>
<td>11/28/2012</td>
<td>ALLIED REFRIGERATION INC</td>
<td>1,800.58</td>
</tr>
<tr>
<td>164591</td>
<td>11/28/2012</td>
<td>ALLSTAR AWARDS</td>
<td>51.76</td>
</tr>
<tr>
<td>164592</td>
<td>11/28/2012</td>
<td>AMTECH ELEVATOR SERVICES</td>
<td>39,000.00</td>
</tr>
<tr>
<td>164593</td>
<td>11/28/2012</td>
<td>ADVANTA ENERGY</td>
<td>800.00</td>
</tr>
<tr>
<td>164594</td>
<td>11/28/2012</td>
<td>BISHOP COMPANY</td>
<td>92.44</td>
</tr>
<tr>
<td>164595</td>
<td>11/28/2012</td>
<td>MARK BORDELON</td>
<td>25.71</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Cancelled on 12/04/2012, Cancel Register # AP12042012</strong></td>
<td></td>
</tr>
<tr>
<td>164596</td>
<td>11/28/2012</td>
<td>KAREN BRONSON</td>
<td>9.00</td>
</tr>
<tr>
<td>164597</td>
<td>11/28/2012</td>
<td>HAYAN CHARLSTON</td>
<td>1,020.00</td>
</tr>
<tr>
<td>164598</td>
<td>11/28/2012</td>
<td>COAST FITNESS REPAIR SHOP</td>
<td>706.85</td>
</tr>
<tr>
<td>164599</td>
<td>11/28/2012</td>
<td>CONSOLIDATED ELECTRICAL GROUP, INC.</td>
<td>2,575.65</td>
</tr>
<tr>
<td>164600</td>
<td>11/28/2012</td>
<td>CONTRACT PAPER GROUP, INC.</td>
<td>3,113.54</td>
</tr>
<tr>
<td>164601</td>
<td>11/28/2012</td>
<td>COUNCIL FOR RESOURCE DEVELOP.</td>
<td>325.00</td>
</tr>
<tr>
<td>164602</td>
<td>11/26/2012</td>
<td>CR&amp;R</td>
<td>1,056.00</td>
</tr>
<tr>
<td>164603</td>
<td>11/28/2012</td>
<td>CULLIGAN</td>
<td>5.70</td>
</tr>
<tr>
<td>164604</td>
<td>11/28/2012</td>
<td>DELL MARKETING L.P. C/O DELL USA L.P.</td>
<td>1,944.58</td>
</tr>
<tr>
<td>164605</td>
<td>11/28/2012</td>
<td>DEPARTMENT OF JUSTICE ACCOUNTING OFFICE,</td>
<td>1,193.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CASHIER</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>DEPT. OF PESTICIDE REGULATION</td>
<td>60.00</td>
</tr>
<tr>
<td>164606</td>
<td>11/28/2012</td>
<td>RAJANPAL DHILLON</td>
<td>760.25</td>
</tr>
<tr>
<td>164607</td>
<td>11/28/2012</td>
<td>DLG REST. EQUIP. &amp; CLOSEOUTS</td>
<td>825.21</td>
</tr>
<tr>
<td>164608</td>
<td>11/28/2012</td>
<td>SPARKLETTS</td>
<td>952.27</td>
</tr>
<tr>
<td>164609</td>
<td>11/28/2012</td>
<td>SPARKLETTS</td>
<td>1,904.37</td>
</tr>
<tr>
<td>164610</td>
<td>11/28/2012</td>
<td>DUNN-EDWARDS CORPORATION</td>
<td>208.71</td>
</tr>
<tr>
<td>164611</td>
<td>11/28/2012</td>
<td>EAGLE COMMUNICATIONS</td>
<td>1,010.00</td>
</tr>
<tr>
<td>164612</td>
<td>11/28/2012</td>
<td>EASTBAY TEAM SPORTS DEPT. 5374</td>
<td>4,824.93</td>
</tr>
<tr>
<td>164613</td>
<td>11/28/2012</td>
<td>ENVIRONMENTAL NATURE CENTER</td>
<td>50.00</td>
</tr>
<tr>
<td>164614</td>
<td>11/28/2012</td>
<td>ESSENCE ENTERTAINMENT</td>
<td>3,795.00</td>
</tr>
<tr>
<td>164615</td>
<td>11/28/2012</td>
<td>FEDERAL EXPRESS</td>
<td>125.78</td>
</tr>
<tr>
<td>164616</td>
<td>11/28/2012</td>
<td>FISHER SCIENTIFIC</td>
<td>1,445.07</td>
</tr>
<tr>
<td>164617</td>
<td>11/28/2012</td>
<td>FLUKE ELECTRONICS</td>
<td>496.00</td>
</tr>
<tr>
<td>164618</td>
<td>11/28/2012</td>
<td>FREESTYLE</td>
<td>54.67</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Unpaid Sales Tax</strong></td>
<td>.25</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Expensed Amount</strong></td>
<td>54.92</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>164631</td>
<td>11/28/2012</td>
<td>PRECISION FLOOR COVERING</td>
<td>12,528.60</td>
</tr>
<tr>
<td>164632</td>
<td>11/28/2012</td>
<td>RZA ARCHITECTURE</td>
<td>18,737.33</td>
</tr>
<tr>
<td>164633</td>
<td>11/28/2012</td>
<td>RGP PLANNING &amp; DEVELOPMENT SERVICES</td>
<td>9,317.52</td>
</tr>
<tr>
<td>164634</td>
<td>11/28/2012</td>
<td>SCHOOLDUDE.COM</td>
<td>15,215.56</td>
</tr>
<tr>
<td>164635</td>
<td>11/28/2012</td>
<td>SYNERGY SOFTWARE SOLUTIONS</td>
<td>3,154.00</td>
</tr>
<tr>
<td>164636</td>
<td>11/29/2012</td>
<td>PROFESSIONAL RETAIL SERVICE</td>
<td>326.59</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Unpaid Sales Tax</strong></td>
<td><strong>23.99</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Expensed Amount</strong></td>
<td><strong>350.58</strong></td>
</tr>
<tr>
<td>164637</td>
<td>11/29/2012</td>
<td>VALLEY CLINICAL &amp; CONSULTING SERVICES</td>
<td>450.00</td>
</tr>
<tr>
<td>164638</td>
<td>11/29/2012</td>
<td>PACIFIC COACHWAYS</td>
<td>4,685.32</td>
</tr>
<tr>
<td>164639</td>
<td>11/29/2012</td>
<td>PAIGE COMPANY CONTAINERS, INC.</td>
<td>458.76</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Unpaid Sales Tax</strong></td>
<td><strong>1.75</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Expensed Amount</strong></td>
<td><strong>460.51</strong></td>
</tr>
<tr>
<td>164640</td>
<td>11/29/2012</td>
<td>PARKWAY LAWNMOWER SHOP</td>
<td>378.59</td>
</tr>
<tr>
<td>164641</td>
<td>11/29/2012</td>
<td>PAYAM-E-ASHENA</td>
<td>250.00</td>
</tr>
<tr>
<td>164642</td>
<td>11/29/2012</td>
<td>PENN CORPORATE RELOCATION SERVICES, INC.</td>
<td>4,827.92</td>
</tr>
<tr>
<td>164643</td>
<td>11/29/2012</td>
<td>BRIAN I. PEREZ</td>
<td>250.00</td>
</tr>
<tr>
<td>164644</td>
<td>11/29/2012</td>
<td>PETE'S ROAD SERVICE</td>
<td>53.00</td>
</tr>
<tr>
<td>164645</td>
<td>11/29/2012</td>
<td>PITNEY BOWES INC.</td>
<td>2,087.95</td>
</tr>
<tr>
<td>164646</td>
<td>11/29/2012</td>
<td>PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC</td>
<td>791.00</td>
</tr>
<tr>
<td>164647</td>
<td>11/29/2012</td>
<td>POLISHED IMAGE</td>
<td>96.98</td>
</tr>
<tr>
<td>164648</td>
<td>11/29/2012</td>
<td>PORT SUPPLY</td>
<td>147.08</td>
</tr>
<tr>
<td>164649</td>
<td>11/29/2012</td>
<td>THOMAS JOHN PRENDERGAST</td>
<td>64.99</td>
</tr>
<tr>
<td>164650</td>
<td>11/29/2012</td>
<td>PROMODEALER PROMODEALER.COM</td>
<td>391.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Unpaid Sales Tax</strong></td>
<td><strong>28.29</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Expensed Amount</strong></td>
<td><strong>419.29</strong></td>
</tr>
<tr>
<td>164651</td>
<td>11/29/2012</td>
<td>PRZ SEMINARS</td>
<td>1,500.00</td>
</tr>
<tr>
<td>164652</td>
<td>11/29/2012</td>
<td>Q-PLUS</td>
<td>193.60</td>
</tr>
<tr>
<td>164653</td>
<td>11/29/2012</td>
<td>QUARK ENTERPRISES, INC.</td>
<td>2,774.24</td>
</tr>
<tr>
<td>164654</td>
<td>11/29/2012</td>
<td>QUEZADA PRO LANDSCAPE, INC.</td>
<td>2,930.00</td>
</tr>
<tr>
<td>164655</td>
<td>11/29/2012</td>
<td>JAMES REFKA</td>
<td>312.11</td>
</tr>
<tr>
<td>164656</td>
<td>11/29/2012</td>
<td>RICHARD THE THREAD EMPIRE TAPE COMPANY</td>
<td>787.39</td>
</tr>
<tr>
<td>164657</td>
<td>11/29/2012</td>
<td>RICO USA, INC.</td>
<td>7.51</td>
</tr>
<tr>
<td>164658</td>
<td>11/29/2012</td>
<td>RIO GRANDE ALBUQUERQUE THE BELL GROUP</td>
<td>1,777.62</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Unpaid Sales Tax</strong></td>
<td><strong>133.48</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Expensed Amount</strong></td>
<td><strong>1,911.10</strong></td>
</tr>
<tr>
<td>164659</td>
<td>11/29/2012</td>
<td>HOFFMAN SOUTHWEST CORP. ROTO-ROOTER SERV. &amp; PLUMBING</td>
<td>400.00</td>
</tr>
<tr>
<td>164660</td>
<td>11/29/2012</td>
<td>S &amp; B FOODS CATERING DIVISION</td>
<td>487.51</td>
</tr>
<tr>
<td>164661</td>
<td>11/29/2012</td>
<td>S &amp; B FOODS CATERING DIVISION</td>
<td>254.67</td>
</tr>
<tr>
<td>164662</td>
<td>11/29/2012</td>
<td>SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT</td>
<td>4,825.00</td>
</tr>
<tr>
<td>164663</td>
<td>11/29/2012</td>
<td>SAFEWAY, INC.</td>
<td>19.97</td>
</tr>
<tr>
<td>164664</td>
<td>11/29/2012</td>
<td>SARGENT WELCH</td>
<td>1,593.30</td>
</tr>
<tr>
<td>164665</td>
<td>11/29/2012</td>
<td>SARS SOFTWARE PRODUCTS, INC.</td>
<td>7,290.00</td>
</tr>
<tr>
<td>164666</td>
<td>11/29/2012</td>
<td>SCANTRON CORPORATION</td>
<td>1,403.00</td>
</tr>
<tr>
<td>164667</td>
<td>11/29/2012</td>
<td>SchoolOutfitters.com</td>
<td>243.88</td>
</tr>
<tr>
<td>164668</td>
<td>11/29/2012</td>
<td>SCIENCE KIT, INC.</td>
<td>326.87</td>
</tr>
<tr>
<td>164669</td>
<td>11/29/2012</td>
<td>SECURITAS SECURITY SVCS, USA</td>
<td>367.68</td>
</tr>
<tr>
<td>164670</td>
<td>11/29/2012</td>
<td>SEHI PROCOMP COMPUTER PRODUCTS</td>
<td>1,224.31</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>164671</td>
<td>11/29/2012</td>
<td>SHRED-IT USA-SAN DIEGO</td>
<td>104.00</td>
</tr>
<tr>
<td>164672</td>
<td>11/29/2012</td>
<td>SIERRA SOIL, INC.</td>
<td>978.33</td>
</tr>
<tr>
<td>164673</td>
<td>11/29/2012</td>
<td>SIGMA ALDRICH CHEMICAL CO.</td>
<td>19.83</td>
</tr>
<tr>
<td>164674</td>
<td>11/29/2012</td>
<td>SIXTEN, INC.     dba SIXTEN &amp; ASSOC.</td>
<td>1,938.50</td>
</tr>
<tr>
<td>164675</td>
<td>11/29/2012</td>
<td>SMARDAN SUPPLY - EL MONTE</td>
<td>18,043.46</td>
</tr>
<tr>
<td>164676</td>
<td>11/29/2012</td>
<td>DANIEL SMITH, INC.</td>
<td>825.26</td>
</tr>
</tbody>
</table>

Unpaid Sales Tax 63.96
Expensed Amount 889.22

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>164677</td>
<td>11/29/2012</td>
<td>THOMAS L. SMITH</td>
<td>37.55</td>
</tr>
<tr>
<td>164678</td>
<td>11/29/2012</td>
<td>JENNIFER SNIDER</td>
<td>35.00</td>
</tr>
<tr>
<td>164679</td>
<td>11/29/2012</td>
<td>SO. COAST FIRE PROTECTION</td>
<td>125.00</td>
</tr>
<tr>
<td>164680</td>
<td>11/29/2012</td>
<td>SO. ORANGE CO. COMM. COL. DIST.</td>
<td>3,169.00</td>
</tr>
<tr>
<td>164681</td>
<td>11/29/2012</td>
<td>SPECTRUM CHEMICAL MFG. CORP.</td>
<td>797.60</td>
</tr>
<tr>
<td>164682</td>
<td>11/29/2012</td>
<td>SPORTS TURF MANAGERS ASSN.</td>
<td>35.00</td>
</tr>
<tr>
<td>164683</td>
<td>11/29/2012</td>
<td>SUN BADGE COMPANY</td>
<td>759.44</td>
</tr>
<tr>
<td>164684</td>
<td>11/29/2012</td>
<td>SUNNY COMMUNICATIONS, INC.</td>
<td>20,625.00</td>
</tr>
<tr>
<td>164685</td>
<td>11/29/2012</td>
<td>ANTHONY TENG</td>
<td>215.73</td>
</tr>
<tr>
<td>164686</td>
<td>11/29/2012</td>
<td>THEATRE COMPANY</td>
<td>1,616.86</td>
</tr>
<tr>
<td>164687</td>
<td>11/29/2012</td>
<td>TOWN &amp; COUNTRY GLASS</td>
<td>471.00</td>
</tr>
<tr>
<td>164688</td>
<td>11/29/2012</td>
<td>UC REGENTS UCSB NATURAL RESERVE SYSTEM</td>
<td>734.40</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ULINE ATTN: ACCOUNTS RECEIVABLE</td>
<td>130.45</td>
</tr>
<tr>
<td>164690</td>
<td>11/29/2012</td>
<td>UNITED SITE SERVICES OF CALIFORNIA, INC.</td>
<td>236.70</td>
</tr>
<tr>
<td>164691</td>
<td>11/29/2012</td>
<td>UNIVERSITY PRODUCTS</td>
<td>214.00</td>
</tr>
</tbody>
</table>

Unpaid Sales Tax 13.25
Expensed Amount 227.25

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>164692</td>
<td>11/29/2012</td>
<td>POSTMASTER dba RELIABLE RESPONSE</td>
<td>600.97</td>
</tr>
<tr>
<td>164693</td>
<td>11/29/2012</td>
<td>LAURIE M. VARTANIAN dba RELIABLE RESPONSE</td>
<td>700.00</td>
</tr>
<tr>
<td>164694</td>
<td>11/29/2012</td>
<td>VISTA PAINT CORPORATE OFFICE</td>
<td>259.28</td>
</tr>
<tr>
<td>164695</td>
<td>11/29/2012</td>
<td>VWR INTERNATIONAL, INC.</td>
<td>797.89</td>
</tr>
<tr>
<td>164696</td>
<td>11/29/2012</td>
<td>WEST COAST LIGHTS &amp; SIRENS, INC.</td>
<td>87.69</td>
</tr>
<tr>
<td>164697</td>
<td>11/29/2012</td>
<td>WEST COAST TECHNOLOGY</td>
<td>6,417.00</td>
</tr>
<tr>
<td>164698</td>
<td>11/29/2012</td>
<td>LISA R. WELLER</td>
<td>450.00</td>
</tr>
<tr>
<td>164699</td>
<td>11/29/2012</td>
<td>DOUGLAS WESTLAKE</td>
<td>56.25</td>
</tr>
<tr>
<td>164700</td>
<td>11/29/2012</td>
<td>WESTMINSTER PRESS, INC.</td>
<td>13,012.75</td>
</tr>
<tr>
<td>164701</td>
<td>11/29/2012</td>
<td>NINA M. YAMASAKI</td>
<td>525.00</td>
</tr>
<tr>
<td>164702</td>
<td>11/29/2012</td>
<td>PETCO ANIMAL SUPPLIES</td>
<td>165.28</td>
</tr>
<tr>
<td>164703</td>
<td>11/29/2012</td>
<td>SMART &amp; FINAL IRIS CO.</td>
<td>690.90</td>
</tr>
<tr>
<td>164704</td>
<td>11/29/2012</td>
<td>US FOODS</td>
<td>1,764.80</td>
</tr>
<tr>
<td>164705</td>
<td>11/29/2012</td>
<td>RICHARD SNEED</td>
<td>299.70</td>
</tr>
<tr>
<td>164706</td>
<td>11/29/2012</td>
<td>AMERICAN ASSOCIATION OF STATE COLLEGES AND UNIVERSITIES</td>
<td>250.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>HELEN ALEXANDER</td>
<td>500.00</td>
</tr>
<tr>
<td>164707</td>
<td>11/29/2012</td>
<td>JOHN CONLEY</td>
<td>500.00</td>
</tr>
<tr>
<td>164708</td>
<td>11/29/2012</td>
<td>ARTS NOW\uLEARN EDMONDS COMMUNITY COLLEGE</td>
<td>99.00</td>
</tr>
<tr>
<td>164710</td>
<td>11/29/2012</td>
<td>MONICA FRIEDRICH</td>
<td>500.05</td>
</tr>
<tr>
<td>164711</td>
<td>11/29/2012</td>
<td>BRUCE GILMAN</td>
<td>448.29</td>
</tr>
<tr>
<td>164712</td>
<td>11/29/2012</td>
<td>LEE HAGGERTY</td>
<td>1,108.83</td>
</tr>
<tr>
<td>164713</td>
<td>11/29/2012</td>
<td>LOMA HOPKINS</td>
<td>1,000.00</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>164714</td>
<td>11/29/2012</td>
<td>BARBARA HUGGINS</td>
<td>220.00</td>
</tr>
<tr>
<td>164715</td>
<td>11/29/2012</td>
<td>CYNTHIA MARSHALL</td>
<td>454.67</td>
</tr>
<tr>
<td>164716</td>
<td>11/29/2012</td>
<td>CASEY MOIR</td>
<td>45.00</td>
</tr>
<tr>
<td>164717</td>
<td>11/29/2012</td>
<td>CANDY NELSON</td>
<td>157.72</td>
</tr>
<tr>
<td>164718</td>
<td>11/29/2012</td>
<td>(JOHN) RICK REESE</td>
<td>800.00</td>
</tr>
<tr>
<td>164719</td>
<td>11/29/2012</td>
<td>HIROMI TAKIZAWA</td>
<td>500.00</td>
</tr>
<tr>
<td>164720</td>
<td>11/29/2012</td>
<td>UC REGENTS</td>
<td>5,542.72</td>
</tr>
<tr>
<td>164721</td>
<td>11/29/2012</td>
<td>DAN WALSH</td>
<td>462.29</td>
</tr>
<tr>
<td>164722</td>
<td>11/30/2012</td>
<td>KATE FUENTES</td>
<td>225.00</td>
</tr>
<tr>
<td>164723</td>
<td>11/30/2012</td>
<td>KATE FUENTES</td>
<td>100.00</td>
</tr>
<tr>
<td>164724</td>
<td>11/30/2012</td>
<td>MARVIN ANDY GROUND</td>
<td>2,675.42</td>
</tr>
<tr>
<td>164725</td>
<td>11/30/2012</td>
<td>STEPHEN HENKLE</td>
<td>425.00</td>
</tr>
<tr>
<td>164726</td>
<td>11/30/2012</td>
<td>TYLER HOUGLAND</td>
<td>100.00</td>
</tr>
<tr>
<td>164727</td>
<td>11/30/2012</td>
<td>KELVIN MOTA</td>
<td>580.00</td>
</tr>
<tr>
<td>164728</td>
<td>11/30/2012</td>
<td>CHRISTOPHER J. RUIZ</td>
<td>120.00</td>
</tr>
<tr>
<td>164729</td>
<td>11/30/2012</td>
<td>MATTHEW SHERMAN</td>
<td>672.35</td>
</tr>
<tr>
<td>164730</td>
<td>11/30/2012</td>
<td>ALLISON WHITE</td>
<td>105.00</td>
</tr>
<tr>
<td>164731</td>
<td>11/30/2012</td>
<td>TREVER WHYTE</td>
<td>250.00</td>
</tr>
<tr>
<td>164732</td>
<td>11/30/2012</td>
<td>KELLY WRIGHT</td>
<td>105.00</td>
</tr>
<tr>
<td>164733</td>
<td>12/03/2012</td>
<td>HAIR CALIFORNIA BEAUTY ACADEMY</td>
<td>19,950.00</td>
</tr>
<tr>
<td>164734</td>
<td>12/03/2012</td>
<td>HOME DEPOT</td>
<td>252.92</td>
</tr>
<tr>
<td>164735</td>
<td>12/03/2012</td>
<td>BILL JAY</td>
<td>580.34</td>
</tr>
<tr>
<td>164736</td>
<td>12/03/2012</td>
<td>LIGHTER THAN AIR BALLOON DECORATING</td>
<td>983.22</td>
</tr>
<tr>
<td>164737</td>
<td>12/03/2012</td>
<td>MEDIA DISTRIBUTORS</td>
<td>30.59</td>
</tr>
<tr>
<td>164738</td>
<td>12/03/2012</td>
<td>MOULTON-NIGUEL WATER DIST.</td>
<td>14,540.70</td>
</tr>
<tr>
<td>164739</td>
<td>12/03/2012</td>
<td>OC Treasurer-Tax Collector</td>
<td>18,441.50</td>
</tr>
<tr>
<td>164740</td>
<td>12/03/2012</td>
<td>ORANGE CO. FARM SUPPLY</td>
<td>354.64</td>
</tr>
<tr>
<td>164741</td>
<td>12/03/2012</td>
<td>ORANGE COUNTY BUSINESS COUNCIL</td>
<td>5,000.00</td>
</tr>
<tr>
<td>164742</td>
<td>12/03/2012</td>
<td>PACIFIC COACHWAYS</td>
<td>906.82</td>
</tr>
<tr>
<td>164743</td>
<td>12/03/2012</td>
<td>PARADIGM, INC.</td>
<td>5,503.40</td>
</tr>
<tr>
<td>164744</td>
<td>12/03/2012</td>
<td>PARTEK SOLUTIONS</td>
<td>492.00</td>
</tr>
<tr>
<td>164745</td>
<td>12/03/2012</td>
<td>THE PATON GROUP</td>
<td>17,676.59</td>
</tr>
<tr>
<td>164746</td>
<td>12/03/2012</td>
<td>R2A ARCHITECTURE</td>
<td>247.50</td>
</tr>
<tr>
<td>164747</td>
<td>12/03/2012</td>
<td>RICOH USA, INC.</td>
<td>12,633.25 *</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Unpaid Sales Tax</th>
<th>Expensed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>164760</td>
<td>12/03/2012</td>
<td>TUSTIN LOCK &amp; SAFE</td>
<td>23.25</td>
<td>334.15</td>
</tr>
<tr>
<td>164761</td>
<td>12/03/2012</td>
<td>UNISOURCE WORLDWIDE INC.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164762</td>
<td>12/03/2012</td>
<td>UNITED FABRICARE SUPPLY, INC.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164763</td>
<td>12/03/2012</td>
<td>CENTRAL CASHIER'S OFFICE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164764</td>
<td>12/03/2012</td>
<td>POSTMASTER</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164765</td>
<td>12/03/2012</td>
<td>UNITED STATES POSTAL SERVICE BUSINESS REPLY MAIL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164766</td>
<td>12/03/2012</td>
<td>UNITED STATES POSTAL SERVICE SAN JUAN CAPISTRANO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164767</td>
<td>12/03/2012</td>
<td>UNITED STATES POSTAL SERVICE SAN JUAN CAPISTRANO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164768</td>
<td>12/03/2012</td>
<td>USA MOBILITY WIRELESS, INC.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164769</td>
<td>12/03/2012</td>
<td>VSA, Inc.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164770</td>
<td>12/03/2012</td>
<td>WALTERS WHOLESALE ELECTRIC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164771</td>
<td>12/03/2012</td>
<td>WARD'S NATURAL SCIENCE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164772</td>
<td>12/03/2012</td>
<td>WATER TECH AG SUPPLY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164773</td>
<td>12/03/2012</td>
<td>WATERLINE TECHNOLOGIES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164774</td>
<td>12/03/2012</td>
<td>EDWARD H. WESTLAND</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164775</td>
<td>12/03/2012</td>
<td>JIM WRIGHT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164776</td>
<td>12/03/2012</td>
<td>RPM CONSULTANT GROUP</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164777</td>
<td>12/03/2012</td>
<td>AT &amp; T MOBILITY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164778</td>
<td>12/03/2012</td>
<td>AT&amp;T</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164779</td>
<td>12/03/2012</td>
<td>AT &amp; T</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164780</td>
<td>12/03/2012</td>
<td>AT &amp; T</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164781</td>
<td>12/03/2012</td>
<td>AT &amp; T</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164782</td>
<td>12/03/2012</td>
<td>AT &amp; T</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164783</td>
<td>12/03/2012</td>
<td>AT &amp; T</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164784</td>
<td>12/03/2012</td>
<td>AT&amp;T</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164785</td>
<td>12/03/2012</td>
<td>AT&amp;T</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164786</td>
<td>12/03/2012</td>
<td>RICOH USA, INC.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164787</td>
<td>12/03/2012</td>
<td>RICOH AMERICAS CORP</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164788</td>
<td>12/03/2012</td>
<td>SOUTHERN CALIFORNIA EDISON CO.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164789</td>
<td>12/03/2012</td>
<td>XEROX CORPORATION</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164790</td>
<td>12/03/2012</td>
<td>XEROX CORPORATION</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164791</td>
<td>12/03/2012</td>
<td>AMERICAN EXPRESS SERVICES CO INC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164792</td>
<td>12/03/2012</td>
<td>BROOKE CHOO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164793</td>
<td>12/03/2012</td>
<td>STEPHEN FELDER</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164794</td>
<td>12/03/2012</td>
<td>DAVID FRETZ</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164795</td>
<td>12/03/2012</td>
<td>EMILY QUINLAN</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164796</td>
<td>12/03/2012</td>
<td>GLENN ROQUEMORE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164797</td>
<td>12/03/2012</td>
<td>PENNY SKAFF</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164798</td>
<td>12/03/2012</td>
<td>WELLS FARGO #3317</td>
<td></td>
<td></td>
</tr>
<tr>
<td>164799</td>
<td>12/03/2012</td>
<td>WELLS FARGO #4198</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Unpaid Sales Tax</th>
<th>Expensed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>164800</td>
<td>12/04/2012</td>
<td>GALLS INC. %GALLS RETAIL CA LOCK BOX</td>
<td>52.93</td>
<td>3,732.33</td>
</tr>
<tr>
<td>164801</td>
<td>12/04/2012</td>
<td>W. W. GRAINGER</td>
<td></td>
<td>389.11</td>
</tr>
<tr>
<td>164802</td>
<td>12/04/2012</td>
<td>IRVINE VALLEY COLLEGE BOOKSTORE No. 895</td>
<td></td>
<td>271.53</td>
</tr>
<tr>
<td>164803</td>
<td>12/04/2012</td>
<td>IRVINE VALLEY COLLEGE</td>
<td></td>
<td>1,813.87</td>
</tr>
<tr>
<td>164804</td>
<td>12/04/2012</td>
<td>DIANE LEWIS</td>
<td></td>
<td>97.00</td>
</tr>
<tr>
<td>164805</td>
<td>12/04/2012</td>
<td>MICHAEL LOWELL MC CORMICK</td>
<td></td>
<td>1,186.75</td>
</tr>
<tr>
<td>164806</td>
<td>12/04/2012</td>
<td>MC KESSON MEDICAL SURGICAL</td>
<td></td>
<td>98.50</td>
</tr>
<tr>
<td>164807</td>
<td>12/04/2012</td>
<td>MARGIE MCNELLY LICENSED MARRIAGE &amp; FAMILY THERAPIST</td>
<td></td>
<td>3,087.15</td>
</tr>
<tr>
<td>164808</td>
<td>12/04/2012</td>
<td>KAREN MC NULTY</td>
<td></td>
<td>480.00</td>
</tr>
<tr>
<td>164809</td>
<td>12/04/2012</td>
<td>MICRO CENTER A/R</td>
<td></td>
<td>73.11</td>
</tr>
<tr>
<td>164810</td>
<td>12/04/2012</td>
<td>MILLENNIUM BUSINESS SERVICES Marty Cohn</td>
<td></td>
<td>64.65</td>
</tr>
<tr>
<td>164811</td>
<td>12/04/2012</td>
<td>SALLIE MILLER</td>
<td></td>
<td>115.94</td>
</tr>
<tr>
<td>164812</td>
<td>12/04/2012</td>
<td>MISSION PRINTING COMPANY</td>
<td></td>
<td>120.00</td>
</tr>
<tr>
<td>164813</td>
<td>12/04/2012</td>
<td>MWAVE.COM div of CLT COMPUTER</td>
<td></td>
<td>431.00</td>
</tr>
<tr>
<td>164814</td>
<td>12/04/2012</td>
<td>NACCE</td>
<td></td>
<td>1,562.21</td>
</tr>
<tr>
<td>164815</td>
<td>12/04/2012</td>
<td>NASCO MODESTO</td>
<td></td>
<td>750.00</td>
</tr>
<tr>
<td>164816</td>
<td>12/04/2012</td>
<td>ORANGE CO. FARM SUPPLY</td>
<td></td>
<td>688.35</td>
</tr>
<tr>
<td>164817</td>
<td>12/04/2012</td>
<td>OCE-IMAGISTICS</td>
<td></td>
<td>106.97</td>
</tr>
<tr>
<td>164818</td>
<td>12/04/2012</td>
<td>OCLC, INC. DEPT #3429</td>
<td></td>
<td>52.80</td>
</tr>
<tr>
<td>164819</td>
<td>12/04/2012</td>
<td>MEDCO SUPPLY COMPANY</td>
<td></td>
<td>544.89</td>
</tr>
<tr>
<td>164820</td>
<td>12/04/2012</td>
<td>ALLEN DISPLAY</td>
<td></td>
<td>97.62</td>
</tr>
<tr>
<td>164821</td>
<td>12/04/2012</td>
<td>ALLIED REFRIGERATION INC</td>
<td></td>
<td>272.60</td>
</tr>
<tr>
<td>164822</td>
<td>12/04/2012</td>
<td>ANDERSEN'S DOOR SERVICE, INC.</td>
<td></td>
<td>285.22</td>
</tr>
<tr>
<td>164823</td>
<td>12/04/2012</td>
<td>APPLE COMPUTER INC.</td>
<td></td>
<td>1,267.12</td>
</tr>
<tr>
<td>164824</td>
<td>12/04/2012</td>
<td>ARCHETONOMY, LLC</td>
<td></td>
<td>150.00</td>
</tr>
<tr>
<td>164825</td>
<td>12/04/2012</td>
<td>ART SUPPLY WAREHOUSE</td>
<td></td>
<td>64.05</td>
</tr>
<tr>
<td>164826</td>
<td>12/04/2012</td>
<td>B &amp; H PHOTO PROCESSING VIDEO REMITTANCE PROCESSING</td>
<td></td>
<td>86.50</td>
</tr>
<tr>
<td>164827</td>
<td>12/04/2012</td>
<td>BALBOA POWER SQUADRON clo JOHN</td>
<td></td>
<td>3,087.15</td>
</tr>
<tr>
<td>164828</td>
<td>12/04/2012</td>
<td>MARGUERITE BEAL</td>
<td></td>
<td>484.07</td>
</tr>
<tr>
<td>164829</td>
<td>12/04/2012</td>
<td>ANTHONY C. BERNETICH</td>
<td></td>
<td>353.67</td>
</tr>
<tr>
<td>164830</td>
<td>12/04/2012</td>
<td>BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP</td>
<td></td>
<td>52.80</td>
</tr>
<tr>
<td>164831</td>
<td>12/04/2012</td>
<td>BIOMETRICS4ALL</td>
<td></td>
<td>688.35</td>
</tr>
<tr>
<td>164832</td>
<td>12/04/2012</td>
<td>BLICK ART MATERIALS</td>
<td></td>
<td>106.97</td>
</tr>
<tr>
<td>164833</td>
<td>12/04/2012</td>
<td>THE BLIND FACTORY</td>
<td></td>
<td>960.00</td>
</tr>
<tr>
<td>164834</td>
<td>12/04/2012</td>
<td>BONDED WET-DRY CLEANERS</td>
<td></td>
<td>131.42</td>
</tr>
<tr>
<td>164835</td>
<td>12/04/2012</td>
<td>CHRIS BOOKE</td>
<td></td>
<td>650.00</td>
</tr>
<tr>
<td>164836</td>
<td>12/04/2012</td>
<td>MARK BORDELON</td>
<td></td>
<td>122.47</td>
</tr>
<tr>
<td>164837</td>
<td>12/04/2012</td>
<td>DR. ROBERT BRAMUCCI</td>
<td></td>
<td>1,020.00</td>
</tr>
<tr>
<td>164838</td>
<td>12/04/2012</td>
<td>BUTLER CHEMICALS, INC.</td>
<td></td>
<td>243.19</td>
</tr>
<tr>
<td>164839</td>
<td>12/04/2012</td>
<td>CALIFORNIA STAGE/LIGHTING, INC</td>
<td></td>
<td>243.19</td>
</tr>
<tr>
<td>164840</td>
<td>12/04/2012</td>
<td>CADENZA ARTISTS, LLC</td>
<td></td>
<td>183.16</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>164841</td>
<td>12/04/2012</td>
<td>CAL PRO SPORTS</td>
<td>7,108.25</td>
</tr>
<tr>
<td>164842</td>
<td>12/04/2012</td>
<td>CAMPUS CONCERTS</td>
<td>5,000.00</td>
</tr>
<tr>
<td>164843</td>
<td>12/04/2012</td>
<td>CARD INTEGRATORS CORPORATION DBA: CI SOLUTIONS</td>
<td>255.91</td>
</tr>
<tr>
<td>164844</td>
<td>12/04/2012</td>
<td>DR. NANCY CARRITTE INDUSTRIAL PSYCHOLOGIST</td>
<td>1,200.00</td>
</tr>
<tr>
<td>164845</td>
<td>12/04/2012</td>
<td>CDW GOVERNMENT, INC.</td>
<td>2,479.20</td>
</tr>
<tr>
<td>164846</td>
<td>12/04/2012</td>
<td>CINTAS DOCUMENT MANAGEMENT</td>
<td>120.00</td>
</tr>
<tr>
<td>164847</td>
<td>12/04/2012</td>
<td>CITRIX ONLINE</td>
<td>1,740.60</td>
</tr>
<tr>
<td>164848</td>
<td>12/04/2012</td>
<td>CLARK SECURITY PRODUCTS INC.</td>
<td>2,118.85</td>
</tr>
<tr>
<td>164849</td>
<td>12/04/2012</td>
<td>CLEAN SOURCE</td>
<td>987.53</td>
</tr>
<tr>
<td>164850</td>
<td>12/04/2012</td>
<td>COASTLINE ROP</td>
<td>315.79</td>
</tr>
<tr>
<td>164851</td>
<td>12/04/2012</td>
<td>COMPREHENSIVE CONTROL SYSTEMS</td>
<td>1,216.00</td>
</tr>
<tr>
<td>164852</td>
<td>12/04/2012</td>
<td>COMPUTER HEROES LLC</td>
<td>118.44</td>
</tr>
<tr>
<td>164853</td>
<td>12/04/2012</td>
<td>COMPUTROLS, INC.</td>
<td>570.00</td>
</tr>
<tr>
<td>164854</td>
<td>12/04/2012</td>
<td>COMSERCO</td>
<td>253.79</td>
</tr>
<tr>
<td>164855</td>
<td>12/04/2012</td>
<td>CORE SUPPORT RESOURCES, INC.</td>
<td>13,189.76</td>
</tr>
<tr>
<td>164856</td>
<td>12/04/2012</td>
<td>COX COMMUNICATIONS</td>
<td>8,202.97</td>
</tr>
<tr>
<td>164857</td>
<td>12/04/2012</td>
<td>CR&amp;R</td>
<td>2,481.00</td>
</tr>
<tr>
<td>164858</td>
<td>12/04/2012</td>
<td>CR&amp;R</td>
<td>395.00</td>
</tr>
<tr>
<td>164859</td>
<td>12/04/2012</td>
<td>ADVANCED OFFICE SERVICES IMAGING PLUS</td>
<td>23.42</td>
</tr>
<tr>
<td>164860</td>
<td>12/04/2012</td>
<td>GARY SABELLA</td>
<td>30.00</td>
</tr>
<tr>
<td>164861</td>
<td>12/04/2012</td>
<td>WELLS FARGO #3317</td>
<td>57.43</td>
</tr>
<tr>
<td>164862</td>
<td>12/04/2012</td>
<td>FENTRISS WINN</td>
<td>20.00</td>
</tr>
<tr>
<td>164863</td>
<td>12/04/2012</td>
<td>FENTRISS WINN</td>
<td>20.00</td>
</tr>
<tr>
<td>164864</td>
<td>12/05/2012</td>
<td>BRUSTEIN &amp; MANASEVIT</td>
<td>150.00</td>
</tr>
<tr>
<td>164865</td>
<td>12/05/2012</td>
<td>APRIL CUBBAGE-VEGA</td>
<td>248.16</td>
</tr>
<tr>
<td>164866</td>
<td>12/05/2012</td>
<td>RUSSELL HAMILTON</td>
<td>164.00</td>
</tr>
<tr>
<td>164867</td>
<td>12/05/2012</td>
<td>TASHA TRANKIEM</td>
<td>734.56</td>
</tr>
<tr>
<td>164868</td>
<td>12/05/2012</td>
<td>WELLS FARGO #1598</td>
<td>2,391.50</td>
</tr>
<tr>
<td>164869</td>
<td>12/05/2012</td>
<td>WELLS FARGO #1606</td>
<td>165.26</td>
</tr>
<tr>
<td>164870</td>
<td>12/06/2012</td>
<td>CHEVRON AND TEXACO BUSINESS CARD SERVICES</td>
<td>620.48</td>
</tr>
<tr>
<td>164871</td>
<td>12/06/2012</td>
<td>DIVERSIFIED BUSINESS SERVICES</td>
<td>131.99</td>
</tr>
<tr>
<td>164872</td>
<td>12/06/2012</td>
<td>DIVERSIFIED BUSINESS SERVICES</td>
<td>744.40</td>
</tr>
<tr>
<td>164873</td>
<td>12/06/2012</td>
<td>OFFICEMAX CONTRACT INC.</td>
<td>26,865.03</td>
</tr>
<tr>
<td>164874</td>
<td>12/06/2012</td>
<td>OFFICEMAX CONTRACT INC.</td>
<td>278.31</td>
</tr>
<tr>
<td>164875</td>
<td>12/06/2012</td>
<td>PACIFIC CLIPPINGS</td>
<td>60.00</td>
</tr>
<tr>
<td>164876</td>
<td>12/06/2012</td>
<td>LILIANN PEREZ-STROUD</td>
<td>406.82</td>
</tr>
<tr>
<td>164877</td>
<td>12/06/2012</td>
<td>PRAXAIR DISTRIBUTION</td>
<td>230.75</td>
</tr>
<tr>
<td>164878</td>
<td>12/06/2012</td>
<td>QORPAK BERLIN PACKAGING LLC</td>
<td>291.62</td>
</tr>
<tr>
<td>164879</td>
<td>12/06/2012</td>
<td>EMILY QUINLAN</td>
<td>191.05</td>
</tr>
<tr>
<td>164880</td>
<td>12/06/2012</td>
<td>REFRIGERATION SUPPLIES DIST.</td>
<td>94.00</td>
</tr>
<tr>
<td>164881</td>
<td>12/06/2012</td>
<td>RIO GRANDE ALBUQUERQUE THE BELL GROUP</td>
<td>7.29</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Unpaid Sales Tax</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Expensed Amount</strong></td>
<td>101.29</td>
</tr>
<tr>
<td>164882</td>
<td>12/06/2012</td>
<td>SAFEWAY, INC.</td>
<td>333.51</td>
</tr>
<tr>
<td>164883</td>
<td>12/06/2012</td>
<td>SAMY'S CAMERA ATTN: ACCOUNTS RECEIVABLES</td>
<td>558.56</td>
</tr>
<tr>
<td>164884</td>
<td>12/06/2012</td>
<td>SARGENT WELCH</td>
<td>19.04</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>164885</td>
<td>12/06/2012</td>
<td>BRIAN K. SATTERFIELD</td>
<td>180.00</td>
</tr>
<tr>
<td>164886</td>
<td>12/06/2012</td>
<td>FHEG - SADDLEBACK BOOKSTORE STORE #296</td>
<td>84.85</td>
</tr>
<tr>
<td>164887</td>
<td>12/06/2012</td>
<td>SCANTRON CORPORATION</td>
<td>226.25</td>
</tr>
<tr>
<td>164888</td>
<td>12/06/2012</td>
<td>SECURE-IT</td>
<td>17.92</td>
</tr>
<tr>
<td>164889</td>
<td>12/06/2012</td>
<td>SEHI PROCOMP COMPUTER PRODUCTS</td>
<td>3,360.84</td>
</tr>
<tr>
<td>164890</td>
<td>12/06/2012</td>
<td>SHRED-IT USA-SAN DIEGO</td>
<td>120.00</td>
</tr>
<tr>
<td>164891</td>
<td>12/06/2012</td>
<td>RUSSELL SIGLER, INC.</td>
<td>255.72</td>
</tr>
<tr>
<td>164892</td>
<td>12/06/2012</td>
<td>SIGMA ALDRICH CHEMICAL CO.</td>
<td>355.37</td>
</tr>
<tr>
<td>164893</td>
<td>12/06/2012</td>
<td>SJM INDUSTRIAL RADIO</td>
<td>1,136.52</td>
</tr>
<tr>
<td>164894</td>
<td>12/06/2012</td>
<td>SMART &amp; FINAL IRIS CO.</td>
<td>434.92</td>
</tr>
<tr>
<td>164895</td>
<td>12/06/2012</td>
<td>SMART LEVELS MEDIA</td>
<td>2,517.04</td>
</tr>
<tr>
<td>164896</td>
<td>12/06/2012</td>
<td>SOCCERKRAZE</td>
<td>3,360.84</td>
</tr>
<tr>
<td>164897</td>
<td>12/06/2012</td>
<td>SONIC FOUNDRY</td>
<td>1,136.52</td>
</tr>
<tr>
<td>164898</td>
<td>12/06/2012</td>
<td>SPECTRUM CHEMICAL MFG. CORP.</td>
<td>96.26</td>
</tr>
<tr>
<td>164899</td>
<td>12/06/2012</td>
<td>TECHNOLOGY INTEGRATION GROUP</td>
<td>6,600.16</td>
</tr>
<tr>
<td>164900</td>
<td>12/06/2012</td>
<td>VENTEK INTERNATIONAL</td>
<td>270.00</td>
</tr>
<tr>
<td>164901</td>
<td>12/06/2012</td>
<td>VICENTI, LLOYD &amp; STUTZMAN LLP</td>
<td>7,000.00</td>
</tr>
<tr>
<td>164902</td>
<td>12/06/2012</td>
<td>VISTA PAINT CORPORATE OFFICE</td>
<td>26.66</td>
</tr>
<tr>
<td>164903</td>
<td>12/06/2012</td>
<td>WALTERS WHOLESALE ELECTRIC</td>
<td>21.53</td>
</tr>
<tr>
<td>164904</td>
<td>12/06/2012</td>
<td>WATERLINE TECHNOLOGIES</td>
<td>316.25</td>
</tr>
<tr>
<td>164905</td>
<td>12/06/2012</td>
<td>MICHAEL E. WILSON</td>
<td>9,928.00</td>
</tr>
<tr>
<td>164906</td>
<td>12/06/2012</td>
<td>YCCD FOR CCC REGISTRY JOB FAIRATTEN: NANCY HOLMES</td>
<td>2,150.00</td>
</tr>
<tr>
<td>164907</td>
<td>12/06/2012</td>
<td>LYNN YOUNG</td>
<td>180.00</td>
</tr>
<tr>
<td>164908</td>
<td>12/06/2012</td>
<td>ZAMA SPORTS</td>
<td>598.47</td>
</tr>
<tr>
<td>164909</td>
<td>12/06/2012</td>
<td>SO. ORANGE CO. COMM. COL. DISTWORKERS</td>
<td>2,091.68</td>
</tr>
<tr>
<td>164910</td>
<td>12/06/2012</td>
<td>JOHN G ALEVIZOS DO DBA TUSTIN IRVINE MED GRP</td>
<td>299.28</td>
</tr>
<tr>
<td>164911</td>
<td>12/06/2012</td>
<td>CALIFORNIA STAGE/LIGHTING, INC</td>
<td>626.94</td>
</tr>
<tr>
<td>164912</td>
<td>12/06/2012</td>
<td>DANA POINT YACHT MAINTENANCE</td>
<td>31.90</td>
</tr>
<tr>
<td>164913</td>
<td>12/06/2012</td>
<td>DANA WHARF SPORTFISHING</td>
<td>2,400.00</td>
</tr>
<tr>
<td>164914</td>
<td>12/06/2012</td>
<td>CAROL DUNNA</td>
<td>132.93</td>
</tr>
<tr>
<td>164915</td>
<td>12/06/2012</td>
<td>DATAMAX O'NEIL</td>
<td>1,197.58</td>
</tr>
<tr>
<td>164916</td>
<td>12/06/2012</td>
<td>DB MECHANICAL, INC.</td>
<td>10,615.00</td>
</tr>
<tr>
<td>164917</td>
<td>12/06/2012</td>
<td>MARIE DE LA PALME</td>
<td>277.01</td>
</tr>
<tr>
<td>164918</td>
<td>12/06/2012</td>
<td>JOHN DEERE LANDSCAPES, INC.</td>
<td>2,804.72</td>
</tr>
<tr>
<td>164919</td>
<td>12/06/2012</td>
<td>DELL MARKETING L.P.</td>
<td>926.28</td>
</tr>
<tr>
<td>164920</td>
<td>12/06/2012</td>
<td>DISH NETWORK</td>
<td>64.77</td>
</tr>
<tr>
<td>164921</td>
<td>12/06/2012</td>
<td>DISPLAYS 2GO</td>
<td>91.66</td>
</tr>
<tr>
<td>164922</td>
<td>12/06/2012</td>
<td>SPARKLETTS</td>
<td>44.38</td>
</tr>
<tr>
<td>164923</td>
<td>12/06/2012</td>
<td>DUNN-EDWARDS CORPORATION</td>
<td>257.65</td>
</tr>
<tr>
<td>164924</td>
<td>12/06/2012</td>
<td>EAGLE COMMUNICATIONS</td>
<td>1,940.10</td>
</tr>
<tr>
<td>164925</td>
<td>12/06/2012</td>
<td>EASTBAY TEAM SPORTS DEPT #5374</td>
<td>9,920.64</td>
</tr>
<tr>
<td>164926</td>
<td>12/06/2012</td>
<td>EDWARDS, ARNETTE</td>
<td>180.00</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>164927</td>
<td>12/06/2012</td>
<td>AIDEN ELY</td>
<td>1,000.00</td>
</tr>
<tr>
<td>164928</td>
<td>12/06/2012</td>
<td>ENVIRONMENTAL NATURE CENTER</td>
<td>50.00</td>
</tr>
<tr>
<td>164929</td>
<td>12/06/2012</td>
<td>ESSENCE ENTERTAINMENT</td>
<td>5,734.50</td>
</tr>
<tr>
<td>164930</td>
<td>12/06/2012</td>
<td>YVETTE ESTRADA</td>
<td>50.00</td>
</tr>
<tr>
<td>164931</td>
<td>12/06/2012</td>
<td>EUROPRINT, INC.</td>
<td>183.18</td>
</tr>
<tr>
<td>164932</td>
<td>12/06/2012</td>
<td>EWING IRRIGATION PRODUCTS</td>
<td>7,475.17</td>
</tr>
<tr>
<td>164933</td>
<td>12/06/2012</td>
<td>EXCELSIOR ELEVATOR CORPORATION</td>
<td>1,137.50</td>
</tr>
<tr>
<td>164934</td>
<td>12/06/2012</td>
<td>FACILI-SERV</td>
<td>929.00</td>
</tr>
<tr>
<td>164935</td>
<td>12/06/2012</td>
<td>FANTASY DESIGNS</td>
<td>223.90</td>
</tr>
<tr>
<td>164936</td>
<td>12/06/2012</td>
<td>FEDERAL EXPRESS</td>
<td>301.30</td>
</tr>
<tr>
<td>164937</td>
<td>12/06/2012</td>
<td>FILEMAKER, INC.</td>
<td>746.00</td>
</tr>
<tr>
<td>164938</td>
<td>12/06/2012</td>
<td>FISDAP</td>
<td>25.00</td>
</tr>
<tr>
<td>164939</td>
<td>12/06/2012</td>
<td>FISHER SCIENTIFIC</td>
<td>3,156.50</td>
</tr>
<tr>
<td>164940</td>
<td>12/06/2012</td>
<td>FONTIS SOLUTIONS div of IMAGE DISTRIBUTION</td>
<td>453.18</td>
</tr>
<tr>
<td>164941</td>
<td>12/06/2012</td>
<td>FOSTER CARE AUXILIARY OF OC</td>
<td>120.00</td>
</tr>
<tr>
<td>164942</td>
<td>12/06/2012</td>
<td>FREESTYLE</td>
<td>435.54</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Unpaid Sales Tax</td>
<td>1.92</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Expensed Amount</td>
<td>437.46</td>
</tr>
<tr>
<td>164943</td>
<td>12/06/2012</td>
<td>FREEWAY AUTO SUPPLY</td>
<td>410.71</td>
</tr>
<tr>
<td>164944</td>
<td>12/06/2012</td>
<td>JAN FRITSEN</td>
<td>50.00</td>
</tr>
<tr>
<td>164945</td>
<td>12/06/2012</td>
<td>FRY'S ELECTRONICS</td>
<td>707.03</td>
</tr>
<tr>
<td>164946</td>
<td>12/06/2012</td>
<td>DAIRY DEPOT</td>
<td>272.98</td>
</tr>
<tr>
<td>164947</td>
<td>12/06/2012</td>
<td>DISCOUNT SCHOOL SUPPLY</td>
<td>861.13</td>
</tr>
<tr>
<td>164948</td>
<td>12/06/2012</td>
<td>EMERSON ABBOTT</td>
<td>103.45</td>
</tr>
<tr>
<td>164949</td>
<td>12/06/2012</td>
<td>MARINA AMINY</td>
<td>721.02</td>
</tr>
<tr>
<td>164950</td>
<td>12/06/2012</td>
<td>BRADLEY UNIVERSITY</td>
<td>171.00</td>
</tr>
<tr>
<td>164951</td>
<td>12/06/2012</td>
<td>OCEANA CALLUM</td>
<td>500.00</td>
</tr>
<tr>
<td>164952</td>
<td>12/06/2012</td>
<td>JIM GASTON</td>
<td>1,910.98</td>
</tr>
<tr>
<td>164953</td>
<td>12/06/2012</td>
<td>O. C. SPECIAL EVENTS SECURITY, INC</td>
<td>382.00</td>
</tr>
<tr>
<td>164954</td>
<td>12/06/2012</td>
<td>LARRY RADDEN</td>
<td>2,998.57</td>
</tr>
<tr>
<td>164955</td>
<td>12/06/2012</td>
<td>SHERATON PEORIA DOWNTOWN</td>
<td>1,582.00</td>
</tr>
<tr>
<td>164956</td>
<td>12/06/2012</td>
<td>MELINDA SMITH</td>
<td>500.00</td>
</tr>
<tr>
<td>164957</td>
<td>12/06/2012</td>
<td>UNIVERSITY OF TEXAS, AUSTIN</td>
<td>171.00</td>
</tr>
<tr>
<td>164958</td>
<td>12/06/2012</td>
<td>BFK ENGINEERS</td>
<td>5,882.30</td>
</tr>
<tr>
<td>164959</td>
<td>12/06/2012</td>
<td>DIV. OF THE STATE ARCHITECT STATE OF CALIFORNIA</td>
<td>1,493.83</td>
</tr>
<tr>
<td>164960</td>
<td>12/06/2012</td>
<td>EMCOR/Mesa Energy Systems</td>
<td>4,130.00</td>
</tr>
<tr>
<td>164961</td>
<td>12/06/2012</td>
<td>H2 ENVIRONMENTAL CONSULTING SERVICES, INC.</td>
<td>500.00</td>
</tr>
<tr>
<td>164962</td>
<td>12/06/2012</td>
<td>HCTD., LLC c/o HUDSON PACIFIC PROPERTIES</td>
<td>22,750.00</td>
</tr>
<tr>
<td>164963</td>
<td>12/06/2012</td>
<td>i3 SOLUTIONS</td>
<td>3,200.00</td>
</tr>
<tr>
<td>164964</td>
<td>12/06/2012</td>
<td>JOYCE INSPECTION &amp; TESTING</td>
<td>5,376.00</td>
</tr>
<tr>
<td>164965</td>
<td>12/06/2012</td>
<td>MC CATHRY BUILDING COMPANIES</td>
<td>61,140.00</td>
</tr>
<tr>
<td>164966</td>
<td>12/06/2012</td>
<td>PERCEPTIVE SOFTWARE</td>
<td>14,000.00</td>
</tr>
<tr>
<td>164967</td>
<td>12/06/2012</td>
<td>STRATA INFORMATION GROUP</td>
<td>10,161.21</td>
</tr>
<tr>
<td>164968</td>
<td>12/06/2012</td>
<td>STUTZ ARTIANO SHINOFF &amp; HOLTZ A.P.C.</td>
<td>9,937.50</td>
</tr>
<tr>
<td>164969</td>
<td>12/06/2012</td>
<td>TRANE U.S. INC.</td>
<td>9,298.03</td>
</tr>
<tr>
<td>164970</td>
<td>12/06/2012</td>
<td>WRIGHT LINE, LLC</td>
<td>8,569.28</td>
</tr>
<tr>
<td>164971</td>
<td>12/06/2012</td>
<td>AT &amp; T MOBILITY</td>
<td>58.01</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>164972</td>
<td>12/06/2012</td>
<td>SOUTHERN CALIFORNIA EDISON CO.</td>
<td>1,908.55</td>
</tr>
<tr>
<td>164973</td>
<td>12/06/2012</td>
<td>SOUTHERN CALIFORNIA EDISON CO.</td>
<td>244.72</td>
</tr>
<tr>
<td>164974</td>
<td>12/06/2012</td>
<td>XEROX CORPORATION</td>
<td>17,917.37</td>
</tr>
<tr>
<td>164975</td>
<td>12/07/2012</td>
<td>FISHER SCIENTIFIC</td>
<td>225.29</td>
</tr>
<tr>
<td>164976</td>
<td>12/07/2012</td>
<td>MARVIN ANDY GROUND</td>
<td>152.00</td>
</tr>
<tr>
<td>164977</td>
<td>12/07/2012</td>
<td>MARVIN ANDY GROUND</td>
<td>152.00</td>
</tr>
<tr>
<td>164978</td>
<td>12/07/2012</td>
<td>MARVIN ANDY GROUND</td>
<td>152.00</td>
</tr>
<tr>
<td>164979</td>
<td>12/07/2012</td>
<td>FENTRIS WINN</td>
<td>120.00</td>
</tr>
<tr>
<td>164980</td>
<td>12/07/2012</td>
<td>FENTRIS WINN</td>
<td>585.00</td>
</tr>
<tr>
<td>164981</td>
<td>12/07/2012</td>
<td>GOVERNET c/o BIBBY SERVICES</td>
<td>9,244.80</td>
</tr>
<tr>
<td>164982</td>
<td>12/07/2012</td>
<td>HAIR CALIFORNIA BEAUTY ACADEMY</td>
<td>17,193.75</td>
</tr>
<tr>
<td>164983</td>
<td>12/07/2012</td>
<td>DOUGLAS HERSBERGER</td>
<td>1,500.00</td>
</tr>
<tr>
<td>164984</td>
<td>12/10/2012</td>
<td>LIBERTY MUTUAL ATTN: JASON STONEFELD</td>
<td>151,843.00</td>
</tr>
<tr>
<td>164985</td>
<td>12/10/2012</td>
<td>TORREY PINES BANK ATTN: ROSE RAMSDEN</td>
<td>16,871.00</td>
</tr>
<tr>
<td>164986</td>
<td>12/11/2012</td>
<td>J.W. PEPPER &amp; SON, INC.</td>
<td>48.49</td>
</tr>
<tr>
<td>164987</td>
<td>12/11/2012</td>
<td>POWER FORD TUSTIN</td>
<td>55.11</td>
</tr>
<tr>
<td>164988</td>
<td>12/11/2012</td>
<td>PRAXAIR DISTRIBUTION</td>
<td>159.96</td>
</tr>
<tr>
<td>164989</td>
<td>12/11/2012</td>
<td>REFPAY, LLC</td>
<td>18,000.00</td>
</tr>
<tr>
<td>164990</td>
<td>12/11/2012</td>
<td>FHHEG - SADDLEBACK BOOKSTORE STORE #296</td>
<td>125.16</td>
</tr>
<tr>
<td>164991</td>
<td>12/11/2012</td>
<td>PATRIC TAYLOR</td>
<td>136.96</td>
</tr>
<tr>
<td>164992</td>
<td>12/11/2012</td>
<td>NORMAN S. WRIGHT/AIRELINK MECHANICAL EQUIPMENT, LLC</td>
<td>3,604.24</td>
</tr>
<tr>
<td>164993</td>
<td>12/11/2012</td>
<td>YALE CHASE MATERIALS HANDLING</td>
<td>147.60</td>
</tr>
<tr>
<td>164994</td>
<td>12/11/2012</td>
<td>A-1 AWARDS</td>
<td>55.49</td>
</tr>
<tr>
<td>164995</td>
<td>12/11/2012</td>
<td>AAA ELECTRIC MOTOR SALES</td>
<td>451.93</td>
</tr>
<tr>
<td>164996</td>
<td>12/11/2012</td>
<td>ABC ICE HOUSE</td>
<td>46.87</td>
</tr>
<tr>
<td>164997</td>
<td>12/11/2012</td>
<td>ABC SCHOOL EQUIPMENT, INC.</td>
<td>3,999.33</td>
</tr>
<tr>
<td>164998</td>
<td>12/11/2012</td>
<td>ADVANTAGE MARKETING ADM GROUP INC.</td>
<td>3,833.76</td>
</tr>
<tr>
<td>164999</td>
<td>12/11/2012</td>
<td>AIRGAS WEST</td>
<td>379.95</td>
</tr>
<tr>
<td>165000</td>
<td>12/11/2012</td>
<td>ALA STORE AMERICAN LIBRARY ASSOCIATION</td>
<td>34.50</td>
</tr>
<tr>
<td>165001</td>
<td>12/11/2012</td>
<td>ALL THE KING'S FLAGS</td>
<td>185.57</td>
</tr>
<tr>
<td>165002</td>
<td>12/11/2012</td>
<td>ALLIEDBARTON SECURITY SERVICES</td>
<td>10,291.04</td>
</tr>
<tr>
<td>165003</td>
<td>12/11/2012</td>
<td>AMER. RED CROSS</td>
<td>184.00</td>
</tr>
<tr>
<td>165004</td>
<td>12/11/2012</td>
<td>AMERICAN AIR BALANCE CO. INC.</td>
<td>18,075.00</td>
</tr>
<tr>
<td>165005</td>
<td>12/11/2012</td>
<td>AMTECH ELEVATOR SERVICES</td>
<td>52.11</td>
</tr>
<tr>
<td>165006</td>
<td>12/11/2012</td>
<td>APPLE COMPUTER INC.</td>
<td>93.75</td>
</tr>
<tr>
<td>165007</td>
<td>12/11/2012</td>
<td>AUCA LOS ANGELES</td>
<td>177.96</td>
</tr>
<tr>
<td>165008</td>
<td>12/11/2012</td>
<td>JANICE AARRINGTON</td>
<td>100.00</td>
</tr>
<tr>
<td>165009</td>
<td>12/11/2012</td>
<td>ARROWHEAD DRINKING WATER</td>
<td>40.93</td>
</tr>
<tr>
<td>165010</td>
<td>12/11/2012</td>
<td>APMM</td>
<td>300.00</td>
</tr>
<tr>
<td>165011</td>
<td>12/11/2012</td>
<td>ATHENA COLLEGE OF BEAUTY</td>
<td>44,790.36</td>
</tr>
<tr>
<td>165012</td>
<td>12/11/2012</td>
<td>ATKINSON, ANDELSON, LOYA, RUUD &amp; ROMO</td>
<td>40,162.83</td>
</tr>
<tr>
<td>165013</td>
<td>12/11/2012</td>
<td>BAKER &amp; TAYLOR</td>
<td>3,181.59</td>
</tr>
<tr>
<td>165014</td>
<td>12/11/2012</td>
<td>MARGUERITE BEAL</td>
<td>315.00</td>
</tr>
<tr>
<td>165015</td>
<td>12/11/2012</td>
<td>BESAFE TECHNOLOGIES, INC.</td>
<td>738.15</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>165016</td>
<td>12/11/2012</td>
<td>BEST VACUUM &amp; JANITORIAL SUPP</td>
<td>967.43</td>
</tr>
<tr>
<td>165017</td>
<td>12/11/2012</td>
<td>BIOEXPRESS LLC</td>
<td>330.66</td>
</tr>
<tr>
<td>165018</td>
<td>12/11/2012</td>
<td>DENISE BLAIR</td>
<td>945.00</td>
</tr>
<tr>
<td>165019</td>
<td>12/11/2012</td>
<td>BLICK ART MATERIALS</td>
<td>427.93</td>
</tr>
<tr>
<td>165020</td>
<td>12/11/2012</td>
<td>BLUERIVER PLUMBING INC</td>
<td>250.00</td>
</tr>
<tr>
<td>165021</td>
<td>12/11/2012</td>
<td>DENISE BOYD</td>
<td>105.00</td>
</tr>
<tr>
<td>165022</td>
<td>12/11/2012</td>
<td>BP ENERGY COMPANY</td>
<td>32,782.84</td>
</tr>
<tr>
<td>165023</td>
<td>12/11/2012</td>
<td>BUSINESS TELECOM PRODUCTS, INC</td>
<td>292.90</td>
</tr>
<tr>
<td>165024</td>
<td>12/11/2012</td>
<td>DON BUSCHE</td>
<td>31.10</td>
</tr>
<tr>
<td>165025</td>
<td>12/11/2012</td>
<td>KRISTEN BUSH</td>
<td>1,470.00</td>
</tr>
<tr>
<td>165026</td>
<td>12/11/2012</td>
<td>JULIE HANKS</td>
<td>50.00</td>
</tr>
<tr>
<td>165027</td>
<td>12/11/2012</td>
<td>JULIE HANKS</td>
<td>50.00</td>
</tr>
<tr>
<td>165028</td>
<td>12/11/2012</td>
<td>MC CALL PATTERNS</td>
<td>142.50</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Unpaid Sales Tax</td>
<td>11.04</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Expensed Amount</td>
<td>153.54</td>
</tr>
<tr>
<td>165029</td>
<td>12/11/2012</td>
<td>ALLSTEEL, INC.</td>
<td>1,661.94</td>
</tr>
<tr>
<td>165030</td>
<td>12/11/2012</td>
<td>GARY RYBOLE</td>
<td>213.59</td>
</tr>
<tr>
<td>165031</td>
<td>12/11/2012</td>
<td>SC ASSOCIATED STUDENT BODY</td>
<td>108.00</td>
</tr>
<tr>
<td>165032</td>
<td>12/11/2012</td>
<td>SC ASSOCIATED STUDENT BODY</td>
<td>672.35</td>
</tr>
<tr>
<td>165033</td>
<td>12/11/2012</td>
<td>SC ASSOCIATED STUDENT BODY</td>
<td>1,073.87</td>
</tr>
<tr>
<td>165034</td>
<td>12/11/2012</td>
<td>SC ASSOCIATED STUDENT BODY</td>
<td>360.00</td>
</tr>
<tr>
<td>165035</td>
<td>12/11/2012</td>
<td>SC ASSOCIATED STUDENT BODY</td>
<td>1,584.00</td>
</tr>
<tr>
<td>165036</td>
<td>12/11/2012</td>
<td>SC ASSOCIATED STUDENT BODY</td>
<td>432.00</td>
</tr>
<tr>
<td>165037</td>
<td>12/11/2012</td>
<td>SC ASSOCIATED STUDENT BODY</td>
<td>756.00</td>
</tr>
<tr>
<td>165038</td>
<td>12/11/2012</td>
<td>SC ASSOCIATED STUDENT BODY</td>
<td>432.00</td>
</tr>
<tr>
<td>165039</td>
<td>12/11/2012</td>
<td>SC ASSOCIATED STUDENT BODY</td>
<td>306.00</td>
</tr>
<tr>
<td>165040</td>
<td>12/11/2012</td>
<td>SC ASSOCIATED STUDENT BODY</td>
<td>988.00</td>
</tr>
<tr>
<td>165041</td>
<td>12/11/2012</td>
<td>SC ASSOCIATED STUDENT BODY</td>
<td>1,080.00</td>
</tr>
<tr>
<td>165042</td>
<td>12/11/2012</td>
<td>MINDIA GABICHVADZE</td>
<td>1,416.66</td>
</tr>
<tr>
<td>165043</td>
<td>12/12/2012</td>
<td>CITY OF WESTMINSTER</td>
<td>154.00</td>
</tr>
<tr>
<td>165044</td>
<td>12/12/2012</td>
<td>PACIFIC COACHWAYS</td>
<td>706.75</td>
</tr>
<tr>
<td>165045</td>
<td>12/12/2012</td>
<td>PACIFIC COLLEGE TESTING</td>
<td>214.06</td>
</tr>
<tr>
<td>165046</td>
<td>12/12/2012</td>
<td>PARKWAY LAWNMOWER SHOP</td>
<td>68.96</td>
</tr>
<tr>
<td>165047</td>
<td>12/12/2012</td>
<td>PENN CORPORATE RELOCATION SERVICES, INC.</td>
<td>126.00</td>
</tr>
<tr>
<td>165048</td>
<td>12/12/2012</td>
<td>PRZ SEMINARS</td>
<td>2,500.00</td>
</tr>
<tr>
<td>165049</td>
<td>12/12/2012</td>
<td>PURETEC</td>
<td>261.85</td>
</tr>
<tr>
<td>165050</td>
<td>12/12/2012</td>
<td>PYRO-COMM SYSTEMS</td>
<td>240.00</td>
</tr>
<tr>
<td>165051</td>
<td>12/12/2012</td>
<td>QUEST DIAGNOSTICS</td>
<td>786.69</td>
</tr>
<tr>
<td>165052</td>
<td>12/12/2012</td>
<td>QUICK CAPTION</td>
<td>1,920.00</td>
</tr>
<tr>
<td>165053</td>
<td>12/12/2012</td>
<td>REAL VOLLEYBALL</td>
<td>3,140.57</td>
</tr>
<tr>
<td>165054</td>
<td>12/12/2012</td>
<td>RICOH USA, INC.</td>
<td>1,689.24</td>
</tr>
<tr>
<td>165055</td>
<td>12/12/2012</td>
<td>ROTTLER MANUFACTURING CO.</td>
<td>232.92</td>
</tr>
<tr>
<td>165056</td>
<td>12/12/2012</td>
<td>THE RP GROUP</td>
<td>900.00</td>
</tr>
<tr>
<td>165057</td>
<td>12/12/2012</td>
<td>S &amp; B FOODS CATERING DIVISION</td>
<td>652.32</td>
</tr>
<tr>
<td>165058</td>
<td>12/12/2012</td>
<td>S &amp; B FOODS CATERING DIVISION</td>
<td>73.16</td>
</tr>
<tr>
<td>165059</td>
<td>12/12/2012</td>
<td>S &amp; B FOODS CATERING DIVISION</td>
<td>193.95</td>
</tr>
<tr>
<td>165060</td>
<td>12/12/2012</td>
<td>S &amp; B FOODS CATERING DIVISION</td>
<td>44.39</td>
</tr>
<tr>
<td>165061</td>
<td>12/12/2012</td>
<td>SADDLEBACK GOLF CARS, INC.</td>
<td>167.64</td>
</tr>
</tbody>
</table>
### ReqPay212b Board Report

**Checks Dated 11/28/2012 through 01/02/2013**

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>165062</td>
<td>12/12/2012</td>
<td>THE SCIENCE SOURCE</td>
<td>387.00</td>
</tr>
<tr>
<td>165063</td>
<td>12/12/2012</td>
<td>GUISELEE SCOTT</td>
<td>630.00</td>
</tr>
<tr>
<td>165064</td>
<td>12/12/2012</td>
<td>SIERRA SOIL, INC.</td>
<td>482.68</td>
</tr>
<tr>
<td>165065</td>
<td>12/12/2012</td>
<td>SO. ORANGE CO. COMM. COL.DIST</td>
<td>1,800.00</td>
</tr>
<tr>
<td>165066</td>
<td>12/12/2012</td>
<td>TOWNSEND PUBLIC AFFAIRS, INC ATTN:CHRISTOPHER TOWNSEND</td>
<td>3,500.00</td>
</tr>
<tr>
<td>165067</td>
<td>12/12/2012</td>
<td>ARACELI TRUJILLO</td>
<td>50.00</td>
</tr>
<tr>
<td>165068</td>
<td>12/12/2012</td>
<td>TURF TIRE DISTRIBUTORS</td>
<td>122.89</td>
</tr>
<tr>
<td>165069</td>
<td>12/12/2012</td>
<td>TUTTLE-CYCLE FORD</td>
<td>670.98</td>
</tr>
<tr>
<td>165070</td>
<td>12/12/2012</td>
<td>U.S. DATA TRUST CORPORATION</td>
<td>6,000.00</td>
</tr>
<tr>
<td>165071</td>
<td>12/12/2012</td>
<td>UNITED SITE SERVICES OF CALIFORNIA, INC.</td>
<td>117.76</td>
</tr>
<tr>
<td>165072</td>
<td>12/12/2012</td>
<td>WARD'S NATURAL SCIENCE</td>
<td>49.93</td>
</tr>
<tr>
<td>165073</td>
<td>12/12/2012</td>
<td>WILLIAMS RECORDING</td>
<td>400.00</td>
</tr>
<tr>
<td>165074</td>
<td>12/12/2012</td>
<td>WILMA/LAB GLASS</td>
<td>343.95</td>
</tr>
<tr>
<td>165075</td>
<td>12/12/2012</td>
<td>SAFEWAY, INC.</td>
<td>250.28</td>
</tr>
<tr>
<td>165076</td>
<td>12/12/2012</td>
<td>SADDLEBACK MEMORIAL MED CENTER</td>
<td>100.00</td>
</tr>
<tr>
<td>165077</td>
<td>12/12/2012</td>
<td>TOTAL COMPENSATION SYSTEMS</td>
<td>2,400.00</td>
</tr>
<tr>
<td>165078</td>
<td>12/12/2012</td>
<td>LAURA ABRAMS</td>
<td>59.75</td>
</tr>
<tr>
<td>165079</td>
<td>12/12/2012</td>
<td>KATE ALDER</td>
<td>164.30</td>
</tr>
<tr>
<td>165080</td>
<td>12/12/2012</td>
<td>MARY ANSTADT</td>
<td>36.57</td>
</tr>
<tr>
<td>165081</td>
<td>12/12/2012</td>
<td>JOYCE BARTLOMAIN</td>
<td>17.18</td>
</tr>
<tr>
<td>165082</td>
<td>12/12/2012</td>
<td>DON BUSCHE</td>
<td>17.00</td>
</tr>
<tr>
<td>165083</td>
<td>12/12/2012</td>
<td>CHANG, DAVID H.</td>
<td>33.47</td>
</tr>
<tr>
<td>165084</td>
<td>12/12/2012</td>
<td>G &amp; K SERVICES</td>
<td>218.90</td>
</tr>
<tr>
<td>165085</td>
<td>12/12/2012</td>
<td>G/M BUSINESS INTERIORS</td>
<td>4,299.15</td>
</tr>
<tr>
<td>165086</td>
<td>12/12/2012</td>
<td>WILL GLEN</td>
<td>54.88</td>
</tr>
<tr>
<td>165087</td>
<td>12/12/2012</td>
<td>M. SCOTT GRABAU</td>
<td>188.62</td>
</tr>
<tr>
<td>165088</td>
<td>12/12/2012</td>
<td>ESTER GRAHAM</td>
<td>40.91</td>
</tr>
<tr>
<td>165089</td>
<td>12/12/2012</td>
<td>GRAINGER</td>
<td>117.69</td>
</tr>
<tr>
<td>165090</td>
<td>12/12/2012</td>
<td>W. W. GRAINGER</td>
<td>382.95</td>
</tr>
<tr>
<td>165091</td>
<td>12/12/2012</td>
<td>RON GRANT</td>
<td>208.77</td>
</tr>
<tr>
<td>165092</td>
<td>12/12/2012</td>
<td>GRAPHIC CHEMICAL &amp; INK CO.</td>
<td>45.09</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>165093</td>
<td>12/12/2012</td>
<td>GREEN THUMB INTERNATIONAL</td>
<td>242.56</td>
</tr>
<tr>
<td>165094</td>
<td>12/12/2012</td>
<td>GEORGINA GUY</td>
<td>23.65</td>
</tr>
<tr>
<td>165095</td>
<td>12/12/2012</td>
<td>H2 ENVIRONMENTAL CONSULTING SERVICES, INC.</td>
<td>565.00</td>
</tr>
<tr>
<td>165096</td>
<td>12/12/2012</td>
<td>BRUCE HAGAN</td>
<td>59.94</td>
</tr>
<tr>
<td>165097</td>
<td>12/12/2012</td>
<td>HAITBRINK ASPHALT PAVING, INC.</td>
<td>2,560.00</td>
</tr>
<tr>
<td>165098</td>
<td>12/12/2012</td>
<td>AMBER HEALY</td>
<td>50.00</td>
</tr>
<tr>
<td>165099</td>
<td>12/12/2012</td>
<td>PATTY HELTON</td>
<td>29.97</td>
</tr>
<tr>
<td>165100</td>
<td>12/12/2012</td>
<td>HORIZON</td>
<td>4,414.04</td>
</tr>
<tr>
<td>165101</td>
<td>12/12/2012</td>
<td>IN-N-OUT BURGER ATTN: COOKOUT COORDINATOR</td>
<td>500.00</td>
</tr>
<tr>
<td>165102</td>
<td>12/12/2012</td>
<td>INGARDIA BROTHERS PRODUCE, INC.</td>
<td>814.46</td>
</tr>
<tr>
<td>165103</td>
<td>12/12/2012</td>
<td>INSLEY CONSTRUCTION</td>
<td>10,050.00</td>
</tr>
<tr>
<td>165104</td>
<td>12/12/2012</td>
<td>INTEGRATED COMMERCIAL DESIGN</td>
<td>1,100.00</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
## Board Report

### Checks Dated 11/28/2012 through 01/02/2013

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>165105</td>
<td>12/12/2012</td>
<td>INTERBORO PACKAGING CORP.</td>
<td>3,636.56</td>
</tr>
<tr>
<td>165106</td>
<td>12/12/2012</td>
<td>IRONWOOD PLUMBING, INC.</td>
<td>1,186.00</td>
</tr>
<tr>
<td>165107</td>
<td>12/12/2012</td>
<td>IRVINE PIPE &amp; SUPPLY</td>
<td>436.85</td>
</tr>
<tr>
<td>165108</td>
<td>12/12/2012</td>
<td>IRVINE UNIFIED SCHOOL DISTRICT ASST SUP BUSINESS SERVICES</td>
<td>355.94</td>
</tr>
<tr>
<td>165109</td>
<td>12/12/2012</td>
<td>BICHUTYEN JENSEN</td>
<td>29.32</td>
</tr>
<tr>
<td>165110</td>
<td>12/12/2012</td>
<td>PIPS C/O KEENAN &amp; ASSOCIATES</td>
<td>154,247.83</td>
</tr>
<tr>
<td>165111</td>
<td>12/12/2012</td>
<td>DAVIT S. KHACHATRYAN</td>
<td>59.94</td>
</tr>
<tr>
<td>165112</td>
<td>12/12/2012</td>
<td>MARIA KIERNAN</td>
<td>50.00</td>
</tr>
<tr>
<td>165113</td>
<td>12/12/2012</td>
<td>TONI LAKOW</td>
<td>31.64</td>
</tr>
<tr>
<td>165114</td>
<td>12/12/2012</td>
<td>DAVID B. LANG</td>
<td>16.63</td>
</tr>
<tr>
<td>165115</td>
<td>12/12/2012</td>
<td>ADRIANA LEE</td>
<td>71.99</td>
</tr>
<tr>
<td>165116</td>
<td>12/12/2012</td>
<td>SILVER LEOWIDJAJA</td>
<td>44.40</td>
</tr>
<tr>
<td>165117</td>
<td>12/12/2012</td>
<td>NICOLE LOFTUS</td>
<td>144.82</td>
</tr>
<tr>
<td>165118</td>
<td>12/12/2012</td>
<td>LORI MANGELS</td>
<td>164.64</td>
</tr>
<tr>
<td>165119</td>
<td>12/12/2012</td>
<td>MATERIALISE</td>
<td>1,410.00</td>
</tr>
<tr>
<td>165120</td>
<td>12/12/2012</td>
<td>ANITA MC DONALD</td>
<td>14.99</td>
</tr>
<tr>
<td>165121</td>
<td>12/12/2012</td>
<td>FRANK M. MELDAU</td>
<td>7.96</td>
</tr>
<tr>
<td>165122</td>
<td>12/12/2012</td>
<td>MARCIA MILCHIKER</td>
<td>27.83</td>
</tr>
<tr>
<td>165123</td>
<td>12/12/2012</td>
<td>JAKE MUNNS</td>
<td>74.93</td>
</tr>
<tr>
<td>165124</td>
<td>12/12/2012</td>
<td>JOHN OZUROVICH</td>
<td>77.33</td>
</tr>
<tr>
<td>165125</td>
<td>12/12/2012</td>
<td>NANCY PABBG</td>
<td>57.48</td>
</tr>
<tr>
<td>165126</td>
<td>12/12/2012</td>
<td>HEATHER PARK</td>
<td>18.22</td>
</tr>
<tr>
<td>165127</td>
<td>12/12/2012</td>
<td>SANDRA POPE</td>
<td>29.53</td>
</tr>
<tr>
<td>165128</td>
<td>12/12/2012</td>
<td>THOMAS JOHN PRENDERGAST</td>
<td>28.92</td>
</tr>
<tr>
<td>165129</td>
<td>12/12/2012</td>
<td>DONNA PRIBYL</td>
<td>56.64</td>
</tr>
<tr>
<td>165130</td>
<td>12/12/2012</td>
<td>JAMES ROGERS</td>
<td>45.17</td>
</tr>
<tr>
<td>165131</td>
<td>12/12/2012</td>
<td>GLENN ROQUEMORE</td>
<td>78.59</td>
</tr>
<tr>
<td>165132</td>
<td>12/12/2012</td>
<td>SC ASSOCIATED STUDENT BODY</td>
<td>3,758.44</td>
</tr>
<tr>
<td>165133</td>
<td>12/12/2012</td>
<td>SOKHA SONG</td>
<td>48.84</td>
</tr>
<tr>
<td>165134</td>
<td>12/12/2012</td>
<td>KATHLEEN WERLE</td>
<td>62.06</td>
</tr>
<tr>
<td>165135</td>
<td>12/12/2012</td>
<td>CHRISTOPHER WILKINSON</td>
<td>27.33</td>
</tr>
<tr>
<td>165136</td>
<td>12/12/2012</td>
<td>JIM WRIGHT</td>
<td>87.59</td>
</tr>
<tr>
<td>165137</td>
<td>12/12/2012</td>
<td>LEE, MONROE</td>
<td>2,050.00</td>
</tr>
<tr>
<td>165138</td>
<td>12/12/2012</td>
<td>EARL PAGAL</td>
<td>148.52</td>
</tr>
<tr>
<td>165139</td>
<td>12/12/2012</td>
<td>YASHAR AFSHAR</td>
<td>500.00</td>
</tr>
<tr>
<td>165140</td>
<td>12/12/2012</td>
<td>SHOLEH ALIZADEH</td>
<td>100.84</td>
</tr>
<tr>
<td>165141</td>
<td>12/12/2012</td>
<td>JUANITA BALTIERRA</td>
<td>105.00</td>
</tr>
<tr>
<td>165142</td>
<td>12/12/2012</td>
<td>ZINA BORATYNEC</td>
<td>105.00</td>
</tr>
<tr>
<td>165143</td>
<td>12/12/2012</td>
<td>MARK BORDELON</td>
<td>256.11</td>
</tr>
<tr>
<td>165144</td>
<td>12/12/2012</td>
<td>COMMUNITY COLLEGE LEAGUE OF CA</td>
<td>395.00 *</td>
</tr>
</tbody>
</table>

**Cancelled** on 12/20/2012, Cancel Register # AP01022013

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>165152</td>
<td>12/12/2012</td>
<td>CONNIE JACKSON</td>
<td>105.00</td>
</tr>
<tr>
<td>165153</td>
<td>12/12/2012</td>
<td>DR. CRAIG JUSTICE</td>
<td>1,367.53</td>
</tr>
<tr>
<td>165154</td>
<td>12/12/2012</td>
<td>JOON KIL</td>
<td>695.22</td>
</tr>
<tr>
<td>165155</td>
<td>12/12/2012</td>
<td>JAYNE KLUNDER</td>
<td>40.00</td>
</tr>
<tr>
<td>165156</td>
<td>12/12/2012</td>
<td>CAROL LERMAN</td>
<td>105.00</td>
</tr>
<tr>
<td>165157</td>
<td>12/12/2012</td>
<td>TEDDI LORCH</td>
<td>110.60</td>
</tr>
<tr>
<td>165158</td>
<td>12/12/2012</td>
<td>KIM MC CORD</td>
<td>398.60</td>
</tr>
<tr>
<td>165159</td>
<td>12/12/2012</td>
<td>MIKI MIKOLAJCZAK</td>
<td>105.00</td>
</tr>
<tr>
<td>165160</td>
<td>12/12/2012</td>
<td>SARA NIVES-LUCAS</td>
<td>40.00</td>
</tr>
<tr>
<td>165161</td>
<td>12/12/2012</td>
<td>ORLANTHA NIN</td>
<td>105.00</td>
</tr>
<tr>
<td>165162</td>
<td>12/12/2012</td>
<td>ORANGE COUNTY SHERIFF'S DEPT</td>
<td>87.00</td>
</tr>
<tr>
<td>165163</td>
<td>12/12/2012</td>
<td>ANGELA OROZCO-MAHANEY</td>
<td>115.08</td>
</tr>
<tr>
<td>165164</td>
<td>12/12/2012</td>
<td>JENNIFER RACHMAN</td>
<td>40.00</td>
</tr>
<tr>
<td>165165</td>
<td>12/12/2012</td>
<td>STEPHEN ROBERTSON</td>
<td>83.00</td>
</tr>
<tr>
<td>165166</td>
<td>12/12/2012</td>
<td>DENNIS STACHELSKI</td>
<td>314.00</td>
</tr>
<tr>
<td>165167</td>
<td>12/12/2012</td>
<td>FAWN TANRIVERDI</td>
<td>593.96</td>
</tr>
<tr>
<td>165168</td>
<td>12/12/2012</td>
<td>KOLIN WILLIAMS</td>
<td>65.00</td>
</tr>
<tr>
<td>165169</td>
<td>12/13/2012</td>
<td>IRVINE RANCH WATER DIST.</td>
<td>9,131.38</td>
</tr>
<tr>
<td>165170</td>
<td>12/13/2012</td>
<td>ACSIG/EDGE</td>
<td>144,248.42</td>
</tr>
<tr>
<td>165171</td>
<td>12/13/2012</td>
<td>ACSIG/EDGE</td>
<td>44,462.60</td>
</tr>
<tr>
<td>165172</td>
<td>12/13/2012</td>
<td>HYATT LEGAL</td>
<td>7,470.00</td>
</tr>
<tr>
<td>165173</td>
<td>12/13/2012</td>
<td>PRUDENTIAL INSURANCE COMPANY OF AMERICA</td>
<td>27,411.73</td>
</tr>
<tr>
<td>165174</td>
<td>12/13/2012</td>
<td>PRUDENTIAL INSURANCE COMPANY OF AMERICA</td>
<td>15,313.60</td>
</tr>
<tr>
<td>165175</td>
<td>12/13/2012</td>
<td>SISC III HEALTH BENEFITS ACCOUNTS RECEivable</td>
<td>1,297,465.00</td>
</tr>
<tr>
<td>165176</td>
<td>12/13/2012</td>
<td>UNUM LIFE INSURANCE COMPANY</td>
<td>3,028.06</td>
</tr>
<tr>
<td>165177</td>
<td>12/13/2012</td>
<td>UNUM LIFE INSURANCE COMPANY</td>
<td>1,462.36</td>
</tr>
<tr>
<td>165178</td>
<td>12/13/2012</td>
<td>UNITED BEHAVIORAL HEALTH U.S. BEHAVIORAL HEALTH PLAN</td>
<td>3,223.71</td>
</tr>
<tr>
<td>165179</td>
<td>12/13/2012</td>
<td>ACSIG/EDGE</td>
<td>20,602.96</td>
</tr>
<tr>
<td>165180</td>
<td>12/13/2012</td>
<td>ACSIG/EDGE</td>
<td>5,176.39</td>
</tr>
<tr>
<td>165181</td>
<td>12/13/2012</td>
<td>SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE</td>
<td>328,618.00</td>
</tr>
<tr>
<td>165182</td>
<td>12/13/2012</td>
<td>LOS ANGELES LOCKBOX #511649 US BANK INST.</td>
<td>467,158.52</td>
</tr>
<tr>
<td>165183</td>
<td>12/13/2012</td>
<td>IRVINE RANCH WATER DIST.</td>
<td>289.00</td>
</tr>
<tr>
<td>165184</td>
<td>12/13/2012</td>
<td>BRUSTEIN &amp; MANASEVIT</td>
<td>150.00</td>
</tr>
<tr>
<td>165185</td>
<td>12/13/2012</td>
<td>MICHELLE JACKSON</td>
<td>750.00</td>
</tr>
<tr>
<td>165186</td>
<td>12/13/2012</td>
<td>WILLIAM L. KELLY</td>
<td>101.16</td>
</tr>
<tr>
<td>165187</td>
<td>12/13/2012</td>
<td>SANDRA F. KENNEDY</td>
<td>500.00</td>
</tr>
<tr>
<td>165188</td>
<td>12/13/2012</td>
<td>DIXIE L. MASSARO</td>
<td>105.00</td>
</tr>
<tr>
<td>165189</td>
<td>12/13/2012</td>
<td>KEN PATTON</td>
<td>1,827.35</td>
</tr>
<tr>
<td>165190</td>
<td>12/13/2012</td>
<td>JOEL SHELDON</td>
<td>750.00</td>
</tr>
<tr>
<td>165191</td>
<td>12/13/2012</td>
<td>JODI TITUS</td>
<td>1,098.26</td>
</tr>
<tr>
<td>165192</td>
<td>12/13/2012</td>
<td>CALIFORNIA PERIPHERALS &amp; COMPONENTS, INC</td>
<td>7,779.09</td>
</tr>
<tr>
<td>165193</td>
<td>12/13/2012</td>
<td>CRESCENT SOLUTIONS</td>
<td>7,776.00</td>
</tr>
<tr>
<td>165194</td>
<td>12/13/2012</td>
<td>ENAMIX, INC.</td>
<td>5,040.00</td>
</tr>
<tr>
<td>165195</td>
<td>12/13/2012</td>
<td>JACKSON, DE MARCO, TIDUS, &amp; PECKENPAUGH</td>
<td>32,166.86</td>
</tr>
<tr>
<td>165196</td>
<td>12/13/2012</td>
<td>NIMBLE CONSULTING</td>
<td>10,750.00</td>
</tr>
<tr>
<td>165197</td>
<td>12/13/2012</td>
<td>PUBLIC ECONOMICS, INC.</td>
<td>4,767.57</td>
</tr>
<tr>
<td>165198</td>
<td>12/13/2012</td>
<td>STRATA INFORMATION GROUP</td>
<td>12,714.99</td>
</tr>
<tr>
<td>165199</td>
<td>12/13/2012</td>
<td>SYNERGY SOFTWARE SOLUTIONS</td>
<td>8,806.00</td>
</tr>
<tr>
<td>Check Number</td>
<td>Check Date</td>
<td>Pay to the Order of</td>
<td>Check Amount</td>
</tr>
<tr>
<td>--------------</td>
<td>------------</td>
<td>---------------------------------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>165200</td>
<td>12/13/2012</td>
<td>VIATRON SYSTEMS, INC.</td>
<td>6,073.00</td>
</tr>
<tr>
<td>165201</td>
<td>12/13/2012</td>
<td>AT &amp; T</td>
<td>71.13</td>
</tr>
<tr>
<td>165202</td>
<td>12/13/2012</td>
<td>AT &amp; T</td>
<td>27.38</td>
</tr>
<tr>
<td>165203</td>
<td>12/13/2012</td>
<td>AT &amp; T</td>
<td>36.02</td>
</tr>
<tr>
<td>165204</td>
<td>12/13/2012</td>
<td>AT&amp;T</td>
<td>11.75</td>
</tr>
<tr>
<td>165205</td>
<td>12/13/2012</td>
<td>AT&amp;T</td>
<td>6.24</td>
</tr>
<tr>
<td>165206</td>
<td>12/13/2012</td>
<td>AT&amp;T</td>
<td>5,669.44</td>
</tr>
<tr>
<td>165207</td>
<td>12/13/2012</td>
<td>AT&amp;T</td>
<td>11.74</td>
</tr>
<tr>
<td>165208</td>
<td>12/13/2012</td>
<td>AT&amp;T</td>
<td>11.71</td>
</tr>
<tr>
<td>165209</td>
<td>12/13/2012</td>
<td>SAN DIEGO GAS &amp; ELECTRIC</td>
<td>1,022.64</td>
</tr>
<tr>
<td>165210</td>
<td>12/13/2012</td>
<td>SOUTHERN CALIFORNIA GAS CO.</td>
<td>3,387.03</td>
</tr>
<tr>
<td>165211</td>
<td>12/13/2012</td>
<td>SOUTHERN CALIFORNIA GAS CO.</td>
<td>54.38</td>
</tr>
<tr>
<td>165212</td>
<td>12/13/2012</td>
<td>SOUTHERN CALIFORNIA GAS CO.</td>
<td>2,796.83</td>
</tr>
<tr>
<td>165213</td>
<td>12/13/2012</td>
<td>SOUTHERN CALIFORNIA GAS CO.</td>
<td>52.47</td>
</tr>
<tr>
<td>165214</td>
<td>12/14/2012</td>
<td>SYLVIA CARMONA</td>
<td>346.79</td>
</tr>
<tr>
<td>165215</td>
<td>12/14/2012</td>
<td>COMMUNITY COLLEGE LEAGUE OF CA</td>
<td>395.00</td>
</tr>
<tr>
<td>165216</td>
<td>12/14/2012</td>
<td>DR. LINDA FONTANILLA</td>
<td>650.13</td>
</tr>
<tr>
<td>165217</td>
<td>12/14/2012</td>
<td>CAROLINA KUSSOY</td>
<td>691.69</td>
</tr>
<tr>
<td>165218</td>
<td>12/14/2012</td>
<td>BARBARA STRAUSS</td>
<td>346.79</td>
</tr>
<tr>
<td>165219</td>
<td>12/14/2012</td>
<td>IRVINE VALLEY COLLEGE BOOKSTORE No. 895</td>
<td>9,857.25</td>
</tr>
<tr>
<td>165220</td>
<td>12/14/2012</td>
<td>IRVINE VALLEY COLLEGE COMMUNITY EDUCATION</td>
<td>1,595.00</td>
</tr>
<tr>
<td>165221</td>
<td>12/14/2012</td>
<td>IRVINE VALLEY COLLEGE</td>
<td>2,601.00</td>
</tr>
<tr>
<td>165222</td>
<td>12/17/2012</td>
<td>C.R.I. ELECTRIC</td>
<td>11,985.00</td>
</tr>
<tr>
<td>165223</td>
<td>12/17/2012</td>
<td>CALIFORNIA CHAMBER OF COMMERCE</td>
<td>32.79</td>
</tr>
</tbody>
</table>

Unpaid Sales Tax .13
Expensed Amount 32.92

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>165224</td>
<td>12/17/2012</td>
<td>CALIFORNIA POWER PARTNERS, INC.</td>
<td>85,768.23</td>
</tr>
<tr>
<td>165225</td>
<td>12/17/2012</td>
<td>CALIFORNIA STAGE/LIGHTING, INC</td>
<td>604.55</td>
</tr>
<tr>
<td>165226</td>
<td>12/17/2012</td>
<td>CAL PRO SPORTS</td>
<td>2,801.08</td>
</tr>
<tr>
<td>165227</td>
<td>12/17/2012</td>
<td>CASBO CASBO PROFESSIONAL DEVELOPMENT</td>
<td>774.00</td>
</tr>
<tr>
<td>165228</td>
<td>12/17/2012</td>
<td>CDW GOVERNMENT, INC.</td>
<td>179.81</td>
</tr>
<tr>
<td>165229</td>
<td>12/17/2012</td>
<td>CLARK SECURITY PRODUCTS INC.</td>
<td>79.06</td>
</tr>
<tr>
<td>165230</td>
<td>12/17/2012</td>
<td>COAST FITNESS REPAIR SHOP</td>
<td>925.97</td>
</tr>
<tr>
<td>165231</td>
<td>12/17/2012</td>
<td>COASTLINE ROP</td>
<td>1,096.14</td>
</tr>
<tr>
<td>165232</td>
<td>12/17/2012</td>
<td>COLLEGE BOARD ATTN: ACCTS. RECEIVABLE</td>
<td>25,021.88</td>
</tr>
<tr>
<td>165233</td>
<td>12/17/2012</td>
<td>COLLEGE SOURCE, INC.</td>
<td>5,890.00</td>
</tr>
<tr>
<td>165234</td>
<td>12/17/2012</td>
<td>JANE L. COLLIER</td>
<td>180.00</td>
</tr>
<tr>
<td>165235</td>
<td>12/17/2012</td>
<td>COMMUNITY CHURCH, CONGREGATIONAL</td>
<td>200.00</td>
</tr>
<tr>
<td>165236</td>
<td>12/17/2012</td>
<td>CONSOLIDATED ELECTRICAL DIST.</td>
<td>213.45</td>
</tr>
<tr>
<td>165237</td>
<td>12/17/2012</td>
<td>COX COMMUNICATIONS</td>
<td>10.30</td>
</tr>
<tr>
<td>165238</td>
<td>12/17/2012</td>
<td>BARBARA COX</td>
<td>90.85</td>
</tr>
<tr>
<td>165239</td>
<td>12/17/2012</td>
<td>CPP, INC. DAVIES-BLACK PUBLISHING</td>
<td>195.00</td>
</tr>
<tr>
<td>165240</td>
<td>12/17/2012</td>
<td>CR&amp;R</td>
<td>963.00</td>
</tr>
<tr>
<td>165241</td>
<td>12/17/2012</td>
<td>CR&amp;R</td>
<td>92.00</td>
</tr>
<tr>
<td>165242</td>
<td>12/17/2012</td>
<td>CULLIGAN</td>
<td>108.35</td>
</tr>
<tr>
<td>165243</td>
<td>12/17/2012</td>
<td>DirecTV</td>
<td>102.99</td>
</tr>
<tr>
<td>165244</td>
<td>12/17/2012</td>
<td>DISCOUNT DANCE SUPPLY CO.</td>
<td>368.46</td>
</tr>
<tr>
<td>165245</td>
<td>12/17/2012</td>
<td>SPARKLETTS</td>
<td>795.27</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>165246</td>
<td>12/17/2012</td>
<td>SPARKLETTS</td>
<td>1,186.62</td>
</tr>
<tr>
<td>165247</td>
<td>12/17/2012</td>
<td>MICHELE DUGAN</td>
<td>180.00</td>
</tr>
<tr>
<td>165248</td>
<td>12/17/2012</td>
<td>EASTBAY TEAM SPORTS DEPT #5374</td>
<td>3,653.48</td>
</tr>
<tr>
<td>165249</td>
<td>12/17/2012</td>
<td>ENTERPRISE RENT-A-CAR</td>
<td>1,089.62</td>
</tr>
<tr>
<td>165250</td>
<td>12/17/2012</td>
<td>EUROPRINT, INC.</td>
<td>546.29</td>
</tr>
<tr>
<td>165251</td>
<td>12/17/2012</td>
<td>EXPERIAN</td>
<td>77.00</td>
</tr>
<tr>
<td>165252</td>
<td>12/17/2012</td>
<td>FISHER SCIENTIFIC</td>
<td>2,167.63</td>
</tr>
<tr>
<td>165253</td>
<td>12/17/2012</td>
<td>FREEWAY AUTO SUPPLY</td>
<td>215.04</td>
</tr>
<tr>
<td>165254</td>
<td>12/17/2012</td>
<td>DAYLE McINTOSH CENTER FOR THE DISABLED</td>
<td>124.00</td>
</tr>
<tr>
<td>165255</td>
<td>12/17/2012</td>
<td>OFFICEMAX CONTRACT INC.</td>
<td>5,382.08</td>
</tr>
<tr>
<td>165256</td>
<td>12/17/2012</td>
<td>CDW GOVERNMENT, INC.</td>
<td>112.57</td>
</tr>
<tr>
<td>165257</td>
<td>12/17/2012</td>
<td>GILBERT &amp; STEARNS, INC.</td>
<td>3,905.00</td>
</tr>
<tr>
<td>165258</td>
<td>12/17/2012</td>
<td>IRVINE PIPE &amp; SUPPLY</td>
<td>1,210.13</td>
</tr>
<tr>
<td>165259</td>
<td>12/17/2012</td>
<td>KE DESIGNS</td>
<td>3,750.00</td>
</tr>
<tr>
<td>165260</td>
<td>12/17/2012</td>
<td>GARY I. KUSUNOKI</td>
<td>440.00</td>
</tr>
<tr>
<td>165261</td>
<td>12/17/2012</td>
<td>SHARON LANDIS</td>
<td>960.00</td>
</tr>
<tr>
<td>165262</td>
<td>12/17/2012</td>
<td>CHARITY HILL LIGHTER THAN AIR BALLOON</td>
<td>248.90</td>
</tr>
<tr>
<td>165263</td>
<td>12/17/2012</td>
<td>MACIAS, GINI &amp; O'CONNELL, LLP</td>
<td>10,059.17</td>
</tr>
<tr>
<td>165264</td>
<td>12/17/2012</td>
<td>FRANK FELICE dba MAD ITALIAN BROS</td>
<td>1,000.00</td>
</tr>
<tr>
<td>165265</td>
<td>12/17/2012</td>
<td>MIROSLAVA MANCHIK</td>
<td>338.15</td>
</tr>
<tr>
<td>165266</td>
<td>12/17/2012</td>
<td>MATERIAL SALES UNLIMITED</td>
<td>1,097.98</td>
</tr>
<tr>
<td>165267</td>
<td>12/17/2012</td>
<td>SOMMER MC CARTNEY</td>
<td>50.08</td>
</tr>
<tr>
<td>165268</td>
<td>12/17/2012</td>
<td>MICHAEL LOWELL MC CORMICK</td>
<td>161.79</td>
</tr>
<tr>
<td>165269</td>
<td>12/17/2012</td>
<td>Mc GRAW-HILL COMPANIES</td>
<td>1,083.17</td>
</tr>
<tr>
<td>165270</td>
<td>12/17/2012</td>
<td>MONOPRICE, INC.</td>
<td>1,438.47</td>
</tr>
<tr>
<td>165271</td>
<td>12/17/2012</td>
<td>JUAN MONTES</td>
<td>120.00</td>
</tr>
<tr>
<td>165272</td>
<td>12/17/2012</td>
<td>MOTOROLA</td>
<td>5,594.56</td>
</tr>
<tr>
<td>165273</td>
<td>12/17/2012</td>
<td>MOUTON-NIGUEL WATER DIST.</td>
<td>8,257.04</td>
</tr>
<tr>
<td>165274</td>
<td>12/17/2012</td>
<td>MSC INDUSTRIAL SUPPLY CO.</td>
<td>97.32</td>
</tr>
<tr>
<td>165275</td>
<td>12/17/2012</td>
<td>MUSCO LIGHTING</td>
<td>4,065.22</td>
</tr>
<tr>
<td>165276</td>
<td>12/17/2012</td>
<td>JULIE NACE</td>
<td>300.00</td>
</tr>
<tr>
<td>165277</td>
<td>12/17/2012</td>
<td>NATIONAL OFFICE FURNITURE</td>
<td>5,825.24</td>
</tr>
<tr>
<td>165278</td>
<td>12/17/2012</td>
<td>NATIONAL KITCHEN &amp; BATH ASSOCIATION (NKBA)</td>
<td>300.00</td>
</tr>
<tr>
<td>165279</td>
<td>12/17/2012</td>
<td>OC Treasurer-Tax Collector</td>
<td>420.00</td>
</tr>
<tr>
<td>165280</td>
<td>12/17/2012</td>
<td>ORANGE COUNTY FIRE AUTHORITY ACCOUNTS RECEIVABLE</td>
<td>100.00</td>
</tr>
<tr>
<td>165281</td>
<td>12/17/2012</td>
<td>ORANGE CO. PUMP CO.</td>
<td>854.46</td>
</tr>
<tr>
<td>165282</td>
<td>12/17/2012</td>
<td>OC TREASURER-TAX COLLECTOR</td>
<td>654.96</td>
</tr>
<tr>
<td>165283</td>
<td>12/17/2012</td>
<td>ORANGE COUNTY BUSINESS COUNCIL</td>
<td>18,750.00</td>
</tr>
<tr>
<td>165284</td>
<td>12/17/2012</td>
<td>ONE SOURCE DISTRIBUTORS, INC.</td>
<td>1,349.56</td>
</tr>
<tr>
<td>165285</td>
<td>12/17/2012</td>
<td>ORKIN PEST CONTROL 711</td>
<td>2,971.50</td>
</tr>
<tr>
<td>165286</td>
<td>12/17/2012</td>
<td>BRIAN SVOBODA</td>
<td>1,250.00</td>
</tr>
<tr>
<td>165287</td>
<td>12/17/2012</td>
<td>JUNE M. MILLOVICH</td>
<td>99.45</td>
</tr>
<tr>
<td>165288</td>
<td>12/17/2012</td>
<td>ORKIN PEST CONTROL 711</td>
<td>93.60</td>
</tr>
<tr>
<td>165289</td>
<td>12/17/2012</td>
<td>SHELL FLEET CARD SERVICES PROCESSING CENTER</td>
<td>3,352.63</td>
</tr>
<tr>
<td>165290</td>
<td>12/17/2012</td>
<td>AT &amp; T</td>
<td>63.95</td>
</tr>
<tr>
<td>165291</td>
<td>12/17/2012</td>
<td>SAN DIEGO GAS &amp; ELECTRIC</td>
<td>46,384.33</td>
</tr>
<tr>
<td>165292</td>
<td>12/17/2012</td>
<td>SOUTHERN CALIFORNIA EDISON CO.</td>
<td>100.66</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
### Board Report

#### Checks Dated 11/28/2012 through 01/02/2013

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>165293</td>
<td>12/17/2012</td>
<td>XEROX CORPORATION</td>
<td>840.42</td>
</tr>
<tr>
<td>165294</td>
<td>12/19/2012</td>
<td>PACIFIC COACHWAYS</td>
<td>914.75</td>
</tr>
<tr>
<td>165295</td>
<td>12/19/2012</td>
<td>PACIFIC WEST MAPS</td>
<td>64.37</td>
</tr>
<tr>
<td>165296</td>
<td>12/19/2012</td>
<td>PARKER &amp; COVERT LLP</td>
<td>2,788.50</td>
</tr>
<tr>
<td>165297</td>
<td>12/19/2012</td>
<td>PETCO ANIMAL SUPPLIES</td>
<td>16.15</td>
</tr>
<tr>
<td>165298</td>
<td>12/19/2012</td>
<td>PETE'S ROAD SERVICE</td>
<td>270.69</td>
</tr>
<tr>
<td>165299</td>
<td>12/19/2012</td>
<td>MARK PETERSEN</td>
<td>38.78</td>
</tr>
<tr>
<td>165300</td>
<td>12/19/2012</td>
<td>PHOENIX GROUP</td>
<td>1,213.83</td>
</tr>
<tr>
<td>165301</td>
<td>12/19/2012</td>
<td>POWER FORD TUSTIN</td>
<td>755.66</td>
</tr>
<tr>
<td>165302</td>
<td>12/19/2012</td>
<td>THOMAS JOHN PRENDERGAST</td>
<td>64.99</td>
</tr>
<tr>
<td>165303</td>
<td>12/19/2012</td>
<td>PRONINE</td>
<td>430.46</td>
</tr>
<tr>
<td>165304</td>
<td>12/19/2012</td>
<td>WORKRITE ERGONOMICS, INC. C/O QUALITY OFFICE FURNISHINGS</td>
<td>2,483.76</td>
</tr>
<tr>
<td>165305</td>
<td>12/19/2012</td>
<td>QUICK CAPTION</td>
<td>1,072.50</td>
</tr>
<tr>
<td>165306</td>
<td>12/19/2012</td>
<td>QUINN RENTAL SERVICES</td>
<td>1,671.30</td>
</tr>
<tr>
<td>165307</td>
<td>12/19/2012</td>
<td>RANSOM AND RANDOLPH</td>
<td>806.37</td>
</tr>
<tr>
<td>165308</td>
<td>12/19/2012</td>
<td>CYNTHIA RICO</td>
<td>92.40</td>
</tr>
<tr>
<td>165309</td>
<td>12/19/2012</td>
<td>S &amp; B FOODS CATERING DIVISION</td>
<td>391.78</td>
</tr>
<tr>
<td>165310</td>
<td>12/19/2012</td>
<td>SADDLEBACK GOLF CARS, INC.</td>
<td>50.65</td>
</tr>
<tr>
<td>165311</td>
<td>12/19/2012</td>
<td>LAURA SARCONI</td>
<td>200.00</td>
</tr>
<tr>
<td>165312</td>
<td>12/19/2012</td>
<td>SCANTRON CORPORATION</td>
<td>301.47</td>
</tr>
<tr>
<td>165313</td>
<td>12/19/2012</td>
<td>SCIENCE FIRST</td>
<td>38.70</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Unpaid Sales Tax</strong></td>
<td>2.23</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Expensed Amount</strong></td>
<td>40.93</td>
</tr>
<tr>
<td>165314</td>
<td>12/19/2012</td>
<td>SHRED-IT USA-SAN DIEGO</td>
<td>184.00</td>
</tr>
<tr>
<td>165315</td>
<td>12/19/2012</td>
<td>SIMS-ORANGE WELDING SUPPLY</td>
<td>182.32</td>
</tr>
<tr>
<td>165316</td>
<td>12/19/2012</td>
<td>DANIEL SMITH, INC.</td>
<td>166.82</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Unpaid Sales Tax</strong></td>
<td>12.33</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Expensed Amount</strong></td>
<td>179.15</td>
</tr>
<tr>
<td>165317</td>
<td>12/19/2012</td>
<td>THOMAS L. SMITH</td>
<td>113.13</td>
</tr>
<tr>
<td>165318</td>
<td>12/19/2012</td>
<td>SOUTH COAST SAILING TEAM ATTN: JIM WEHAN</td>
<td>1,275.00</td>
</tr>
<tr>
<td>165319</td>
<td>12/19/2012</td>
<td>SOUTHERN COUNTIES OIL DBA/SC FUELS</td>
<td>76.85</td>
</tr>
<tr>
<td>165320</td>
<td>12/19/2012</td>
<td>SPECTRUM CHEMICAL MFG. CORP.</td>
<td>140.12</td>
</tr>
<tr>
<td>165321</td>
<td>12/19/2012</td>
<td>TEXTILE FABRIC CONSULTANTS</td>
<td>278.50</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Unpaid Sales Tax</strong></td>
<td>20.54</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Expensed Amount</strong></td>
<td>299.04</td>
</tr>
<tr>
<td>165322</td>
<td>12/19/2012</td>
<td>THEATRE COMPANY</td>
<td>365.39</td>
</tr>
<tr>
<td>165323</td>
<td>12/19/2012</td>
<td>TOMARK SPORTS, INC.</td>
<td>2,048.57</td>
</tr>
<tr>
<td>165324</td>
<td>12/19/2012</td>
<td>ULINE ATTN: ACCOUNTS RECEIVABLE</td>
<td>193.70</td>
</tr>
<tr>
<td>165325</td>
<td>12/19/2012</td>
<td>UNISOURCE WORLDWIDE INC.</td>
<td>785.71</td>
</tr>
<tr>
<td>165326</td>
<td>12/19/2012</td>
<td>UNITED SITE SERVICES OF CALIFORNIA, INC.</td>
<td>236.70</td>
</tr>
<tr>
<td>165327</td>
<td>12/19/2012</td>
<td>UNIVERSAL SPECIALTIES, INC.</td>
<td>181.05</td>
</tr>
<tr>
<td>165328</td>
<td>12/19/2012</td>
<td>USA MOBILITY WIRELESS, INC.</td>
<td>68.20</td>
</tr>
<tr>
<td>165329</td>
<td>12/19/2012</td>
<td>LUIS MAURICIO VASQUEZ</td>
<td>875.00</td>
</tr>
<tr>
<td>165330</td>
<td>12/19/2012</td>
<td>WALTERS WHOLESALE ELECTRIC</td>
<td>1,053.60</td>
</tr>
<tr>
<td>165331</td>
<td>12/19/2012</td>
<td>WARD'S NATURAL SCIENCE</td>
<td>88.09</td>
</tr>
<tr>
<td>165332</td>
<td>12/19/2012</td>
<td>WESTERN ARTS ALLIANCE</td>
<td>400.00</td>
</tr>
<tr>
<td>165333</td>
<td>12/19/2012</td>
<td>WESTERN GRAPHICS PLUS, INC.</td>
<td>2,285.06</td>
</tr>
<tr>
<td>165334</td>
<td>12/19/2012</td>
<td>WHITE CAP INDUSTRIES</td>
<td>122.85</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
# ReqPay212b Board Report

**Checks Dated 11/28/2012 through 01/02/2013**

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>165335</td>
<td>12/19/2012</td>
<td>WILLIAMS RECORDING</td>
<td>1,600.00</td>
</tr>
<tr>
<td>165336</td>
<td>12/19/2012</td>
<td>XEROX CORPORATION</td>
<td>3,728.46</td>
</tr>
<tr>
<td>165337</td>
<td>12/19/2012</td>
<td>SMART &amp; FINAL IRIS CO.</td>
<td>660.89</td>
</tr>
<tr>
<td>165338</td>
<td>12/19/2012</td>
<td>TEACHING STRATEGIES, INC.</td>
<td>111.89</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Unpaid Sales Tax</strong></td>
<td><strong>7.74</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Expensed Amount</strong></td>
<td><strong>119.63</strong></td>
</tr>
<tr>
<td>165339</td>
<td>12/19/2012</td>
<td>XEROX CORPORATION</td>
<td>46.61</td>
</tr>
<tr>
<td>165340</td>
<td>12/19/2012</td>
<td>SO. ORANGE CO. COMM. COL. DIST</td>
<td>4,449.78</td>
</tr>
<tr>
<td>165341</td>
<td>12/19/2012</td>
<td>AAA ACCESS SMOG</td>
<td>106.00</td>
</tr>
<tr>
<td>165342</td>
<td>12/19/2012</td>
<td>AIR SOURCE INDUSTRIES, INC.</td>
<td>50.40</td>
</tr>
<tr>
<td>165343</td>
<td>12/19/2012</td>
<td>ALLIED ELECTRONICS INC. ACCTS. RECEIVABLE DEPT</td>
<td>126.14</td>
</tr>
<tr>
<td>165344</td>
<td>12/19/2012</td>
<td>APPLE COMPUTER INC.</td>
<td>42.02</td>
</tr>
<tr>
<td>165345</td>
<td>12/19/2012</td>
<td>AUCA LOS ANGELES</td>
<td>92.07</td>
</tr>
<tr>
<td>165346</td>
<td>12/19/2012</td>
<td>ATHENA COLLEGE OF BEAUTY</td>
<td>36,270.50</td>
</tr>
<tr>
<td>165347</td>
<td>12/19/2012</td>
<td>BAKER &amp; TAYLOR</td>
<td>2,678.70</td>
</tr>
<tr>
<td>165348</td>
<td>12/19/2012</td>
<td>BLICK ART MATERIALS</td>
<td>21.30</td>
</tr>
<tr>
<td>165349</td>
<td>12/19/2012</td>
<td>PETER BORELLA</td>
<td>45.68</td>
</tr>
<tr>
<td>165350</td>
<td>12/19/2012</td>
<td>CALIFORNIA PERIPHERALS &amp; COMPONENTS, INC</td>
<td>203.05</td>
</tr>
<tr>
<td>165351</td>
<td>12/19/2012</td>
<td>CINTAS CORPORATION</td>
<td>100.00</td>
</tr>
<tr>
<td>165352</td>
<td>12/19/2012</td>
<td>CINTAS DOCUMENT MANAGEMENT</td>
<td>120.00</td>
</tr>
<tr>
<td>165353</td>
<td>12/19/2012</td>
<td>COMPUTERLAND</td>
<td>476.00</td>
</tr>
<tr>
<td>165354</td>
<td>12/19/2012</td>
<td>D4 SOLUTIONS INC.</td>
<td>2,008.37</td>
</tr>
<tr>
<td>165355</td>
<td>12/19/2012</td>
<td>DB MECHANICAL, INC.</td>
<td>1,995.00</td>
</tr>
<tr>
<td>165356</td>
<td>12/19/2012</td>
<td>JOHN DEERE LANDSCAPES, INC.</td>
<td>7,063.30</td>
</tr>
<tr>
<td>165357</td>
<td>12/19/2012</td>
<td>DEMCO INC.</td>
<td>175.06</td>
</tr>
<tr>
<td>165358</td>
<td>12/19/2012</td>
<td>DEPARTMENT OF JUSTICE ACCOUNTING OFFICE, CASHIERING</td>
<td>2,963.00</td>
</tr>
<tr>
<td>165359</td>
<td>12/19/2012</td>
<td>DIAMONDS SPORTS FIELD MAINTENANCE INC.</td>
<td>1,939.50</td>
</tr>
<tr>
<td>165360</td>
<td>12/19/2012</td>
<td>DISPENSING SOLUTIONS, INC.</td>
<td>334.10</td>
</tr>
<tr>
<td>165361</td>
<td>12/19/2012</td>
<td>SPARKLETTS</td>
<td>57.98</td>
</tr>
<tr>
<td>165362</td>
<td>12/19/2012</td>
<td>EAGLE COMMUNICATIONS</td>
<td>2,968.63</td>
</tr>
<tr>
<td>165363</td>
<td>12/19/2012</td>
<td>EBERHARD EQUIPMENT</td>
<td>169.52</td>
</tr>
<tr>
<td>165364</td>
<td>12/19/2012</td>
<td>ELSEVIER INC.</td>
<td>35,274.00</td>
</tr>
<tr>
<td>165365</td>
<td>12/19/2012</td>
<td>ENTERPRISE RENT-A-CAR</td>
<td>122.07</td>
</tr>
<tr>
<td>165366</td>
<td>12/19/2012</td>
<td>ESSENCE ENTERTAINMENT</td>
<td>1,751.00</td>
</tr>
<tr>
<td>165367</td>
<td>12/19/2012</td>
<td>MARK ESTRADA</td>
<td>50.00</td>
</tr>
<tr>
<td>165368</td>
<td>12/19/2012</td>
<td>EWING IRRIGATION PRODUCTS</td>
<td>310.18</td>
</tr>
<tr>
<td>165369</td>
<td>12/19/2012</td>
<td>FEDERAL EXPRESS</td>
<td>19.73</td>
</tr>
<tr>
<td>165370</td>
<td>12/19/2012</td>
<td>FISHER SCIENTIFIC</td>
<td>724.79</td>
</tr>
<tr>
<td>165371</td>
<td>12/19/2012</td>
<td>FLASHBAY, INC.</td>
<td>1,336.10</td>
</tr>
<tr>
<td>165372</td>
<td>12/19/2012</td>
<td>FLOOR TECH GROUP</td>
<td>6,872.00</td>
</tr>
<tr>
<td>165373</td>
<td>12/19/2012</td>
<td>FONTIS SOLUTIONS</td>
<td>929.04</td>
</tr>
<tr>
<td>165374</td>
<td>12/19/2012</td>
<td>FREESTYLE</td>
<td>420.71</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Unpaid Sales Tax</strong></td>
<td><strong>1.86</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Expensed Amount</strong></td>
<td><strong>422.57</strong></td>
</tr>
<tr>
<td>165375</td>
<td>12/19/2012</td>
<td>FREEWAY AUTO SUPPLY</td>
<td>60.65</td>
</tr>
<tr>
<td>165376</td>
<td>12/19/2012</td>
<td>DAIRY DEPOT</td>
<td>194.77</td>
</tr>
<tr>
<td>165377</td>
<td>12/20/2012</td>
<td>AT &amp; T</td>
<td>224.53</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
## Fund Summary

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Check Count</th>
<th>Expensed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>General Fund</td>
<td>759</td>
<td>3,660,234.22</td>
</tr>
<tr>
<td>12</td>
<td>Child Development Fund</td>
<td>15</td>
<td>5,709.02</td>
</tr>
<tr>
<td>40</td>
<td>Capital Outlay Fund</td>
<td>40</td>
<td>605,974.15</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
## Fund Summary

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Check Count</th>
<th>Expensed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>68</td>
<td>Self-Insurance Fund</td>
<td>5</td>
<td>7,087.26</td>
</tr>
<tr>
<td>71</td>
<td>Retiree Benefit Fund</td>
<td>6</td>
<td>359,967.05</td>
</tr>
<tr>
<td></td>
<td><strong>Total Number of Checks</strong></td>
<td>825</td>
<td><strong>4,638,971.70</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Less Unpaid Sales Tax Liability</strong></td>
<td></td>
<td><strong>547.76</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Net (Check Amount)</strong></td>
<td></td>
<td><strong>4,638,423.94</strong></td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District’s Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
### Checks Dated 11/28/2012 through 01/02/2013

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order Of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>010564</td>
<td>11/28/2012</td>
<td>CONNECTED WOMEN OF INFLUENCE</td>
<td>1,071.00</td>
</tr>
<tr>
<td>010565</td>
<td>11/30/2012</td>
<td>ALICIA MIGLIARINI dba CALINK INSTITUTE</td>
<td>985.00</td>
</tr>
<tr>
<td>010566</td>
<td>11/30/2012</td>
<td>COHEN-NAGLESTAD ENTERPRISES LLC</td>
<td>550.50</td>
</tr>
<tr>
<td>010567</td>
<td>11/30/2012</td>
<td>EDUCATION TO GO</td>
<td>2,054.25</td>
</tr>
<tr>
<td>010568</td>
<td>11/30/2012</td>
<td>KAYLAA FOX</td>
<td>1,036.35</td>
</tr>
<tr>
<td>010569</td>
<td>11/30/2012</td>
<td>INSIGHT SYSTEMS GROUP, INC.</td>
<td>627.13</td>
</tr>
<tr>
<td>010570</td>
<td>11/30/2012</td>
<td>SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT</td>
<td>118.78</td>
</tr>
<tr>
<td>010571</td>
<td>11/30/2012</td>
<td>KAYLAA FOX</td>
<td>661.50</td>
</tr>
<tr>
<td>010572</td>
<td>12/07/2012</td>
<td>OFFICEMAX CONTRACT INC.</td>
<td>343.07</td>
</tr>
<tr>
<td>010573</td>
<td>12/07/2012</td>
<td>SADDLEBACK COLLEGE FOUNDATION</td>
<td>4,030.00</td>
</tr>
<tr>
<td>010574</td>
<td>12/07/2012</td>
<td>AUGUSOFT, INC.</td>
<td>16,000.00 *</td>
</tr>
<tr>
<td>010575</td>
<td>12/07/2012</td>
<td>XEROX CORPORATION</td>
<td>442.70 *</td>
</tr>
<tr>
<td>010576</td>
<td>12/07/2012</td>
<td>AUGUSOFT, INC.</td>
<td>16,000.00</td>
</tr>
<tr>
<td>010577</td>
<td>12/07/2012</td>
<td>XEROX CORPORATION</td>
<td>442.70</td>
</tr>
<tr>
<td>010578</td>
<td>12/17/2012</td>
<td>GOOD TIMES TRAVEL, INC.</td>
<td>10,374.00</td>
</tr>
<tr>
<td>010579</td>
<td>12/17/2012</td>
<td>NANCY Y. LARRAGOITI</td>
<td>28.00</td>
</tr>
<tr>
<td>010580</td>
<td>12/17/2012</td>
<td>MASTERS NOTARY ACADEMY</td>
<td>1,820.00</td>
</tr>
<tr>
<td>010581</td>
<td>12/17/2012</td>
<td>POSTMASTER</td>
<td>17,610.57</td>
</tr>
<tr>
<td>010582</td>
<td>12/20/2012</td>
<td>H2 ENVIRONMENTAL CONSULTING SERVICES, INC.</td>
<td>525.00</td>
</tr>
</tbody>
</table>

**Total Number of Checks:** 19

**Total Check Amount:** 74,720.53

**Includes checks for only Bank Account SC-CMED**

<table>
<thead>
<tr>
<th>Count</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reissue</td>
<td>2 16,442.70</td>
</tr>
<tr>
<td>Net Issue</td>
<td>58,277.83</td>
</tr>
</tbody>
</table>

### Fund Summary

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Check Count</th>
<th>Expensed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>09</td>
<td>SC Community Education Fund</td>
<td>17</td>
<td>58,277.83</td>
</tr>
</tbody>
</table>

**Total Number of Checks:** 17

**Less Unpaid Sales Tax Liability:** 0.00

**Net (Check Amount):** 58,277.83

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
### Checks Dated 11/28/2012 through 01/02/2013

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>009059</td>
<td>11/30/2012</td>
<td>EDUCATION TO GO</td>
<td>743.00</td>
</tr>
<tr>
<td>009060</td>
<td>11/30/2012</td>
<td>FHEG IVC BOOKSTORE NO. 895 MA 62</td>
<td>3,105.36</td>
</tr>
<tr>
<td>009061</td>
<td>11/30/2012</td>
<td>SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT</td>
<td>263.00</td>
</tr>
<tr>
<td>009062</td>
<td>12/13/2012</td>
<td>REBECCA MAY BRUBAKER</td>
<td>18.20</td>
</tr>
<tr>
<td>009063</td>
<td>12/13/2012</td>
<td>BRUCE SOBCZAK</td>
<td>116.84</td>
</tr>
<tr>
<td>009064</td>
<td>12/17/2012</td>
<td>A.G. WEALTH MANAGEMENT ADVISORS, INC.</td>
<td>251.00</td>
</tr>
<tr>
<td>009065</td>
<td>12/17/2012</td>
<td>MARK SEVI</td>
<td>900.00</td>
</tr>
<tr>
<td>009066</td>
<td>12/17/2012</td>
<td>JACOB MEIR</td>
<td>30.00</td>
</tr>
<tr>
<td>009067</td>
<td>12/20/2012</td>
<td>REBECCA MAY BRUBAKER</td>
<td>26.67</td>
</tr>
</tbody>
</table>

**Total Number of Checks**: 9  
**Total Expensed Amount**: 5,464.07

### Fund Summary

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Check Count</th>
<th>Expensed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>07</td>
<td>IVC Community Education Fund</td>
<td>9</td>
<td>5,464.07</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
TO:       Board of Trustees
FROM:     Gary L. Poertner, Chancellor
RE:       SOCCCD: Purchase Orders/Confirming Requisitions
ACTION:   Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase change listings are submitted for approval of the Board of Trustees.

STATUS

Purchase orders processed in accordance with the general priorities of the adopted budget and numbered P13-02472 through P13-02752 amounting to $1,612,352.07 are submitted to the Board of Trustees for approval. Confirming requisitions dated November 28, 2012 through January 2, 2013 totaling $76,222.76 are also submitted.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Site</th>
<th>Description</th>
<th>Account Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P13-02472</td>
<td>SEW TRUE SUPPLY</td>
<td></td>
<td>Student Sewing Supplies</td>
<td>541.95</td>
</tr>
<tr>
<td>P13-02473</td>
<td>TEXTILE FABRIC CONSULTANTS</td>
<td></td>
<td>Student Supplies-Textile Samples</td>
<td>298.04</td>
</tr>
<tr>
<td>P13-02475</td>
<td>AIDEN ELY</td>
<td></td>
<td>Keynote Speaker at Student</td>
<td>2,000.00</td>
</tr>
<tr>
<td>P13-02476</td>
<td>BUSINESS TELECOM PRODUCTS, INC</td>
<td></td>
<td>Success Work</td>
<td>282.90</td>
</tr>
<tr>
<td>P13-02477</td>
<td>WELLS FARGO #3317</td>
<td></td>
<td>Ergonomics equip for employee</td>
<td></td>
</tr>
<tr>
<td>P13-02478</td>
<td>SUPPLY Student Sewing Supplies</td>
<td></td>
<td>Printing-IVC Spring 2012 Diplomas &amp; Certificates</td>
<td>5,503.40</td>
</tr>
<tr>
<td>P13-02479</td>
<td>SOCRC</td>
<td></td>
<td>Literture organizer/SC police</td>
<td>469.36</td>
</tr>
<tr>
<td>P13-02480</td>
<td>QUST DIAGNOSTICS</td>
<td></td>
<td>Set of scripts for &quot;Autobahn&quot;/SC/SC</td>
<td>144.95</td>
</tr>
<tr>
<td>P13-02481</td>
<td>PARADIGM, INC.</td>
<td></td>
<td>Membership</td>
<td>5,000.00</td>
</tr>
<tr>
<td>P13-02482</td>
<td>UNITED STATES POSTAL SERVICE B</td>
<td></td>
<td>Revolving laboratory charges</td>
<td>5,000.00</td>
</tr>
<tr>
<td>P13-02483</td>
<td>SERVICE B USINESSEY MAIL</td>
<td></td>
<td>Mail Permit #209 Renewal</td>
<td>190.00</td>
</tr>
<tr>
<td>P13-02484</td>
<td>FREESTYLE</td>
<td></td>
<td>Actuarial study and retirement analysis</td>
<td>10,900.00</td>
</tr>
<tr>
<td>P13-02485</td>
<td>CALUMET PHOTOGRAPHIC</td>
<td></td>
<td>Photography metallic lustre/SC/SC/SC</td>
<td>422.57</td>
</tr>
<tr>
<td>P13-02486</td>
<td>U.S. POSTAL SERVICE MISSION VI</td>
<td></td>
<td>Business Reply Permits</td>
<td>795.00</td>
</tr>
<tr>
<td>P13-02487</td>
<td>SAN JUAN CAPISTRANO CHAMBER OF</td>
<td></td>
<td>Membership Renewal</td>
<td>100.00</td>
</tr>
<tr>
<td>P13-02488</td>
<td>MISSION VIEJO CHAMBER OF COMM</td>
<td></td>
<td>Safety calibration of equipment</td>
<td>275.00</td>
</tr>
<tr>
<td>P13-02489</td>
<td>MIK ELECTRONICS</td>
<td></td>
<td>PAC Fire Life Safety Service</td>
<td>400.00</td>
</tr>
<tr>
<td>P13-02490</td>
<td>DAART ENGINEERING CO., INC.</td>
<td></td>
<td>Emergency</td>
<td>667.42</td>
</tr>
<tr>
<td>P13-02491</td>
<td>CLARK SECURITY PRODUCTS</td>
<td></td>
<td>PowerFAIDS Maintenance</td>
<td>25,021.88</td>
</tr>
<tr>
<td>P13-02492</td>
<td>COLLEGE BOARD CUES SOFTWARE SE</td>
<td></td>
<td>2012-13 Institutional membership for NACE</td>
<td>400.00</td>
</tr>
<tr>
<td>P13-02493</td>
<td>RVICES</td>
<td>IVC</td>
<td>High School Senior Day 2013</td>
<td>9,240.00</td>
</tr>
<tr>
<td>P13-02494</td>
<td>NATL ASSO OF COLL/EMPLOYERS</td>
<td>IVC</td>
<td>IUSD Recreation Improvement</td>
<td>711.88</td>
</tr>
<tr>
<td>P13-02495</td>
<td>IN-N-OUT BURGER ATTN: COOKOUT</td>
<td></td>
<td>Assessment</td>
<td>4,777.71</td>
</tr>
<tr>
<td>P13-02496</td>
<td>YVETTE ESTRADA</td>
<td></td>
<td>Relocate CC bldg furniture to Village</td>
<td>1,350.00</td>
</tr>
<tr>
<td>P13-02497</td>
<td>FRONOOSH SORAYA</td>
<td></td>
<td>Tree service at the golf driving range</td>
<td></td>
</tr>
<tr>
<td>P13-02498</td>
<td>IRVINE UNIFIED SCHOOL DIST. AT</td>
<td></td>
<td>OC 2013 Charity Events Guide</td>
<td>200.00</td>
</tr>
<tr>
<td>P13-02499</td>
<td>PENN CORPORATE RELOCATION</td>
<td></td>
<td>FKCE Wkshp Panelist</td>
<td>100.00</td>
</tr>
<tr>
<td>P13-02500</td>
<td>CONTRACT DECOR, INC.</td>
<td></td>
<td>FKCE Wkshp Trainer</td>
<td>240.00</td>
</tr>
<tr>
<td>P13-02501</td>
<td>ORANGE CO. BUSINESS JOURNAL</td>
<td></td>
<td>FKCE Wkshp Coltraine</td>
<td>630.00</td>
</tr>
<tr>
<td>P13-02502</td>
<td>SALLIE MILLER</td>
<td></td>
<td>Sod installation at CDC</td>
<td>1,960.00</td>
</tr>
<tr>
<td>P13-02503</td>
<td>QUEZADA PRO LANDSCAPE, INC.</td>
<td></td>
<td>FKCE Wkshp Coltraine</td>
<td>140.00</td>
</tr>
<tr>
<td>P13-02504</td>
<td>POSTMASTER</td>
<td></td>
<td>Replace broken blinds in SSC-107</td>
<td>543.00</td>
</tr>
<tr>
<td>P13-02505</td>
<td></td>
<td></td>
<td>Postage for Spring 2013 Perf. Arts brochures</td>
<td>1,680.00</td>
</tr>
</tbody>
</table>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Site</th>
<th>Description</th>
<th>Account Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P13-02506</td>
<td>UNISOURCE WORLDWIDE</td>
<td></td>
<td>Custodial supplies</td>
<td>5,639.42</td>
</tr>
<tr>
<td>P13-02507</td>
<td>AMBER HEALY</td>
<td></td>
<td>FKCE Wkshp Panelist</td>
<td>50.00</td>
</tr>
<tr>
<td>P13-02508</td>
<td>CPP, INC. DAVIES BLACK PUBLISHING</td>
<td></td>
<td>CPP 12/13 Skillsone Site Renewal</td>
<td>195.00</td>
</tr>
<tr>
<td>P13-02509</td>
<td>CYNTHIA ROE</td>
<td></td>
<td>Fee</td>
<td>180.00</td>
</tr>
<tr>
<td>P13-02510</td>
<td>KEENAN &amp; ASSOCIATES</td>
<td></td>
<td>Women's soccer shirts</td>
<td>316.60</td>
</tr>
<tr>
<td>P13-02511</td>
<td>ZAMA SPORTS</td>
<td></td>
<td>Student Health Center /heart stress balls</td>
<td>430.87</td>
</tr>
<tr>
<td>P13-02512</td>
<td>FONTIS SOLUTIONS div of IMAGE</td>
<td></td>
<td>SC student health</td>
<td>921.24</td>
</tr>
<tr>
<td>P13-02513</td>
<td>DISTRIBUTION SERV</td>
<td></td>
<td>center/promo/bottles keylights</td>
<td>785.50</td>
</tr>
<tr>
<td>P13-02514</td>
<td>FONTIS SOLUTIONS div of IMAGE</td>
<td></td>
<td>Student health center/ canvas pictures</td>
<td>1,459.23</td>
</tr>
<tr>
<td>P13-02515</td>
<td>ACUSHNET COMPANY</td>
<td></td>
<td>Golf balls for men's golf team</td>
<td>52.53</td>
</tr>
<tr>
<td>P13-02516</td>
<td>RIEGLE PRESS, INC.</td>
<td></td>
<td>School Calendars for Counseling</td>
<td>364.99</td>
</tr>
<tr>
<td>P13-02517</td>
<td>EASTBAY TEAM SPORTS</td>
<td></td>
<td>Physics supplies - flash drives/SC</td>
<td>58.19</td>
</tr>
<tr>
<td>P13-02518</td>
<td>WELLS FARGO #3317</td>
<td></td>
<td>Physics supplies - jigsaw/SC/</td>
<td>30.26</td>
</tr>
<tr>
<td>P13-02519</td>
<td>WELLS FARGO #3317</td>
<td></td>
<td>student health center/ canvas pictures</td>
<td>785.50</td>
</tr>
<tr>
<td>P13-02520</td>
<td>B &amp; H PHOTO</td>
<td></td>
<td>Student Photo Supplies/flash meter/SC</td>
<td>665.90</td>
</tr>
<tr>
<td>P13-02521</td>
<td>JERRY'S ARTARAMA</td>
<td></td>
<td>Student Supplies-Presentation</td>
<td>392.34</td>
</tr>
<tr>
<td>P13-02522</td>
<td>DICK BLICK COMPANY</td>
<td></td>
<td>Books/Foam Boards</td>
<td>390.51</td>
</tr>
<tr>
<td>P13-02523</td>
<td>WALTERS WHOLESALE ELECTRIC</td>
<td></td>
<td>Board room electrical supplies</td>
<td>1,053.80</td>
</tr>
<tr>
<td>P13-02524</td>
<td>WELLS FARGO #3317 (DISTRICT)</td>
<td></td>
<td>Physics supplies SC - LED Lamps</td>
<td>174.61</td>
</tr>
<tr>
<td>P13-02525</td>
<td>W. W. GRAINGER</td>
<td></td>
<td>PAC supplies</td>
<td>500.00</td>
</tr>
<tr>
<td>P13-02526</td>
<td>FISHER SCIENTIFIC</td>
<td></td>
<td>Supplies for student use</td>
<td>2,696.03</td>
</tr>
<tr>
<td>P13-02527</td>
<td>COLLEGE SOURCE, INC.</td>
<td></td>
<td>Chemistry Labs</td>
<td>5,890.00</td>
</tr>
<tr>
<td>P13-02528</td>
<td>SIGMA-ALDRICH CHEMICAL CO.</td>
<td></td>
<td>CollegeSource/TES - Site licence subsr 12-13</td>
<td>695.24</td>
</tr>
<tr>
<td>P13-02529</td>
<td>FISHER SCIENTIFIC</td>
<td></td>
<td>Supplies for Bio 3C</td>
<td>443.67</td>
</tr>
<tr>
<td>P13-02530</td>
<td>DB MECHANICAL, INC.</td>
<td></td>
<td>To purchase items for Bio 10 lab exercise</td>
<td>1,995.00</td>
</tr>
<tr>
<td>P13-02531</td>
<td>VICENTI, LLOYD &amp; STUTZMAN LLP</td>
<td></td>
<td>Finish Paint in SC 140</td>
<td>7,000.00</td>
</tr>
<tr>
<td>P13-02532</td>
<td>ULINE, INC.</td>
<td></td>
<td>To provide edd'I legal and investigative services</td>
<td>193.70</td>
</tr>
<tr>
<td>P13-02533</td>
<td>HITT MARKING DEVICES, INC.</td>
<td></td>
<td>photography/cabinet dolly/SC</td>
<td>93.88</td>
</tr>
<tr>
<td>P13-02534</td>
<td>QUEZADA PRO LANDSCAPE, INC.</td>
<td></td>
<td>Ink stamps/SC Tas</td>
<td>3,410.00</td>
</tr>
<tr>
<td>P13-02535</td>
<td>WITT COMPANY</td>
<td></td>
<td>Planting work at LRC and Theater</td>
<td>500.00</td>
</tr>
<tr>
<td>P13-02536</td>
<td>UNISOURCE WORLDWIDE</td>
<td></td>
<td>Blanket PO for RISO Supplies</td>
<td>785.71</td>
</tr>
<tr>
<td>P13-02537</td>
<td>AARDVARK CLAY AND SUPPLIES</td>
<td></td>
<td>2nor paper/SC publishing</td>
<td>3,624.35</td>
</tr>
<tr>
<td>P13-02538</td>
<td>D4 SOLUTIONS INC.</td>
<td></td>
<td>Art Supplies-J. Ginnaty</td>
<td>2,008.37</td>
</tr>
<tr>
<td>P13-02539</td>
<td>KIMBALL OFFICE C/O UNITED INT RIOS</td>
<td></td>
<td>Installing cable work for Transfer Center</td>
<td>3,515.67</td>
</tr>
<tr>
<td>P13-02540</td>
<td>NAT'L OFFICE FURNITURE c/o UNI TED INTERIORS</td>
<td>LRC Room 218</td>
<td>Furniture for OE/LR Workstation</td>
<td>4,203.68</td>
</tr>
</tbody>
</table>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Site</th>
<th>Description</th>
<th>Account Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P13-02541</td>
<td>FRANK FELICE dba MAD ITALIAN BROS</td>
<td></td>
<td>Musical commission</td>
<td>1,000.00</td>
</tr>
<tr>
<td>P13-02542</td>
<td>GRACE TRAINING SUPPLY</td>
<td></td>
<td>Supplies for Nursing</td>
<td>21,197.94</td>
</tr>
<tr>
<td>P13-02543</td>
<td>MONOPRICE, INC.</td>
<td></td>
<td>VGA Splitters for Teacher Stations</td>
<td>1,438.47</td>
</tr>
<tr>
<td>P13-02544</td>
<td>SUN MOUNTAIN SPORTS</td>
<td></td>
<td>Golf bags for golf team</td>
<td>2,029.97</td>
</tr>
<tr>
<td>P13-02545</td>
<td>WELLS FARGO #3317</td>
<td></td>
<td>USB Flash Drives/IVC</td>
<td>129.27</td>
</tr>
<tr>
<td>P13-02546</td>
<td>DISPENSING SOLUTIONS, INC.</td>
<td></td>
<td>Medication</td>
<td>334.10</td>
</tr>
<tr>
<td>P13-02547</td>
<td>SMART LEVELS MEDIA</td>
<td></td>
<td>Spring 2013 P.A. brochure SC</td>
<td>6,511.33</td>
</tr>
<tr>
<td>P13-02548</td>
<td>YCCD FOR CCC REGISTRY JOB FAIR. ATT. NANCY HOLMES</td>
<td></td>
<td>Registration Fee for CCC Registry Job Fair 2013</td>
<td>2,150.00</td>
</tr>
<tr>
<td>P13-02549</td>
<td>McLOGAN SUPPLY CO., INC.</td>
<td></td>
<td>Student Fee Sup./Tas</td>
<td>2,332.68</td>
</tr>
<tr>
<td>P13-02550</td>
<td>NATIONAL INSTRUMENTS</td>
<td></td>
<td>graphics/link/vellum/emulsion</td>
<td>2,146.80</td>
</tr>
<tr>
<td>P13-02551</td>
<td>LASER SOURCE</td>
<td></td>
<td>LabVIEW and Multisim</td>
<td>235.97</td>
</tr>
<tr>
<td>P13-02552</td>
<td>SADDLEBACK BOOKSTORE - #296 FO LLETT HIGHER EDUCATION GROUP</td>
<td></td>
<td>Fuser Assembly for Color LaserJet 5550</td>
<td>471.00</td>
</tr>
<tr>
<td>P13-02553</td>
<td>BRIAN K. SATTERFIELD</td>
<td></td>
<td>FKCE Wkshp Trainer</td>
<td>180.00</td>
</tr>
<tr>
<td>P13-02554</td>
<td>LABOR LAW CENTER, INC.</td>
<td></td>
<td>2013 Lab Law Posters/SC Pres.</td>
<td>412.90</td>
</tr>
<tr>
<td>P13-02555</td>
<td>CASBO CASBO PROFESSIONAL DEVELOPMENT</td>
<td></td>
<td>Debra Fitzsimons' CASBO membership</td>
<td>774.00</td>
</tr>
<tr>
<td>P13-02556</td>
<td>DOUGLAS HERSBERGER</td>
<td></td>
<td>Repair cost for the McKinney Piano</td>
<td>5,000.00</td>
</tr>
<tr>
<td>P13-02557</td>
<td>HITT MARKING DEVICES, INC.</td>
<td></td>
<td>Self inking stamps/SC Campus</td>
<td>320.30</td>
</tr>
<tr>
<td>P13-02558</td>
<td>ALLIED ELECTRONICS</td>
<td></td>
<td>Physics supplies - Banana jacks</td>
<td>211.65</td>
</tr>
<tr>
<td>P13-02559</td>
<td>RICHARD J. MILLER</td>
<td></td>
<td>Cancellation Fees</td>
<td>1,450.00</td>
</tr>
<tr>
<td>P13-02560</td>
<td>JUAN MONTES</td>
<td></td>
<td>FKCE Wkshp Trainer</td>
<td>120.00</td>
</tr>
<tr>
<td>P13-02561</td>
<td>GOENGINEER, INC.</td>
<td></td>
<td>Annual Subscription</td>
<td>880.77</td>
</tr>
<tr>
<td>P13-02562</td>
<td>THE RP GROUP</td>
<td></td>
<td>CTE Outcomes Project</td>
<td>3,600.00</td>
</tr>
<tr>
<td>P13-02563</td>
<td>HITT MARKING DEVICES, INC.</td>
<td></td>
<td>Custom self inking stamps/IVC</td>
<td>177.52</td>
</tr>
<tr>
<td>P13-02564</td>
<td>HL CORPORATION</td>
<td></td>
<td>Police</td>
<td>630.15</td>
</tr>
<tr>
<td>P13-02565</td>
<td>TOMARK SPORTS EQUIPMENT</td>
<td></td>
<td>badminton birdies</td>
<td>52.26</td>
</tr>
<tr>
<td>P13-02566</td>
<td>WILSON SPORTING GOODS, INC</td>
<td></td>
<td>Tennis Court Supplies</td>
<td>1,448.16</td>
</tr>
<tr>
<td>P13-02567</td>
<td>LIFE TECHNOLOGIES, INC.</td>
<td></td>
<td>VN 11/30 ELISA Test supplies</td>
<td>333.73</td>
</tr>
<tr>
<td>P13-02568</td>
<td>MITY-LITE, INC.</td>
<td></td>
<td>PAC Tables</td>
<td>723.13</td>
</tr>
<tr>
<td>P13-02569</td>
<td>APPLE COMPUTER, INC. ATTN:</td>
<td></td>
<td>MacBook Air</td>
<td>1,319.30</td>
</tr>
<tr>
<td>P13-02570</td>
<td>A-1 AWARDS</td>
<td></td>
<td>Retirement awards/Dist/Purch</td>
<td>180.91</td>
</tr>
<tr>
<td>P13-02571</td>
<td>ABC SCHOOL EQUIPMENT, INC.</td>
<td></td>
<td>Whiteboards</td>
<td>658.35</td>
</tr>
<tr>
<td>P13-02572</td>
<td>WELLS FARGO #3317</td>
<td></td>
<td>Kingston Flash Memory Card</td>
<td>22.75</td>
</tr>
<tr>
<td>P13-02573</td>
<td>PING CO.</td>
<td></td>
<td>M Golf '13 golf bags</td>
<td>1,235.25</td>
</tr>
<tr>
<td>P13-02574</td>
<td>HORIZON</td>
<td></td>
<td>Grounds supplies</td>
<td>2,852.85</td>
</tr>
<tr>
<td>P13-02575</td>
<td>ALLIEDBARTON SECURITY SERVICES</td>
<td></td>
<td>Security services at ATEP</td>
<td>18,555.86</td>
</tr>
<tr>
<td>P13-02576</td>
<td>SCANTRON CORPORATION</td>
<td></td>
<td>Scantron Item Analysis Form/ Sc Lib.</td>
<td>22.29</td>
</tr>
<tr>
<td>P13-02578</td>
<td>MARK ESTRADA</td>
<td></td>
<td>FKCE Wkshp Panelist</td>
<td>50.00</td>
</tr>
</tbody>
</table>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Site</th>
<th>Description</th>
<th>Account Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P13-02579</td>
<td>PENN CORPORATE RELOCATION SERVICES, INC.</td>
<td>Transfer Center move to SSC-225A</td>
<td>4,373.66</td>
<td></td>
</tr>
<tr>
<td>P13-02580</td>
<td>PENN CORPORATE RELOCATION SERVICES, INC.</td>
<td>Install computer carrel in Vll 8</td>
<td>1,809.71</td>
<td></td>
</tr>
<tr>
<td>P13-02581</td>
<td>BUTTERICK/MCCALL/VOUGE PATTERN COMPANY</td>
<td>Student Supplies-Patterns</td>
<td>28.66</td>
<td></td>
</tr>
<tr>
<td>P13-02582</td>
<td>LAGUNA CLAY CO.</td>
<td>Art Supplies/J. Ginnaty FA SC/clay</td>
<td>2,273.36</td>
<td></td>
</tr>
<tr>
<td>P13-02583</td>
<td>TUTTLE-COCK FORD</td>
<td>Repair campus police vehicle</td>
<td>800.00</td>
<td></td>
</tr>
<tr>
<td>P13-02584</td>
<td>NATIONAL KITCHEN &amp; BATH ASSOCIATION</td>
<td>NKBA Membership</td>
<td>300.00</td>
<td></td>
</tr>
<tr>
<td>P13-02585</td>
<td>ART SUPPLY WAREHOUSE</td>
<td>Blanket Purchase order for student fee items</td>
<td>2,500.00</td>
<td></td>
</tr>
<tr>
<td>P13-02587</td>
<td>McLOGAN SUPPLY CO., INC.</td>
<td>Blanket Purchase Order for Student Fees</td>
<td>1,500.00</td>
<td></td>
</tr>
<tr>
<td>P13-02588</td>
<td>CHARITY HILL LIGHTER THAN AIR BALLOON</td>
<td>Screens for GC63/SC graphics</td>
<td>393.31</td>
<td></td>
</tr>
<tr>
<td>P13-02589</td>
<td>PENN CORPORATE RELOCATION SERVICES, INC.</td>
<td>CP Shed</td>
<td>176.63</td>
<td></td>
</tr>
<tr>
<td>P13-02590</td>
<td>ORANGE COUNTY ELECTRIC, INC.</td>
<td>SSC building electrical modification</td>
<td>4,600.00</td>
<td></td>
</tr>
<tr>
<td>P13-02591</td>
<td>DAYLE McINTOSH CENTER FOR THE DISABLED</td>
<td>CIDDE instruction for 2 deaf instructors</td>
<td>124.00</td>
<td></td>
</tr>
<tr>
<td>P13-02592</td>
<td>DAYLE McINTOSH CENTER FOR THE DISABLED</td>
<td>interpreter for deaf instructor's course</td>
<td>2,108.00</td>
<td></td>
</tr>
<tr>
<td>P13-02593</td>
<td>P &amp; E INSULATION, INC.</td>
<td>Replace thermal insulation</td>
<td>4,994.00</td>
<td></td>
</tr>
<tr>
<td>P13-02594</td>
<td>JANICE ARRINGTON</td>
<td>Guest Speaker</td>
<td>100.00</td>
<td></td>
</tr>
<tr>
<td>P13-02595</td>
<td>ERIC SHANOWER C/O HUNGRY TIGER PRESS</td>
<td>Guest Speaker</td>
<td>100.00</td>
<td></td>
</tr>
<tr>
<td>P13-02596</td>
<td>DENISE BOYD</td>
<td>FKCE Wkshp Trainer</td>
<td>105.00</td>
<td></td>
</tr>
<tr>
<td>P13-02597</td>
<td>TIMOTHY JEMAL</td>
<td>Reimbursement - Internet service</td>
<td>400.00</td>
<td></td>
</tr>
<tr>
<td>P13-02598</td>
<td>CATALYST CONSULTING</td>
<td>Business Analysis/Project Mgmt Services</td>
<td>10,000.00</td>
<td></td>
</tr>
<tr>
<td>P13-02599</td>
<td>DEMCO INC.</td>
<td>IVC Library/headphones</td>
<td>175.06</td>
<td></td>
</tr>
<tr>
<td>P13-02600</td>
<td>JIST WORKS, INC.</td>
<td>College Success Surveys 2011 SC</td>
<td>1,199.87</td>
<td></td>
</tr>
<tr>
<td>P13-02601</td>
<td>MINDIA GABICH/VADZE</td>
<td>Argoey Clinical Intern Services</td>
<td>11,333.33</td>
<td></td>
</tr>
<tr>
<td>P13-02602</td>
<td>NCMPR</td>
<td>Membership</td>
<td>450.00</td>
<td></td>
</tr>
<tr>
<td>P13-02603</td>
<td>DAYLE McINTOSH CENTER FOR THE DISABLED</td>
<td>Interpreting Service</td>
<td>124.00</td>
<td></td>
</tr>
<tr>
<td>P13-02604</td>
<td>UNION BANK OF CALIFORNIA-PARS #13159404, TRUSTEE FOR PARS</td>
<td>PARS 403(b) Supplementary Retirement Plan</td>
<td>24,032.37</td>
<td></td>
</tr>
<tr>
<td>P13-02605</td>
<td>DAYLE McINTOSH CENTER FOR THE DISABLED</td>
<td>Interpreter for 1st day of SL 1 course</td>
<td>248.00</td>
<td></td>
</tr>
<tr>
<td>P13-02606</td>
<td>BOUNDLESS NETWORK</td>
<td>CTE outreach materials</td>
<td>567.20</td>
<td></td>
</tr>
<tr>
<td>P13-02607</td>
<td>BOUNDLESS NETWORK</td>
<td>CTE outreach materials/wristbands color fill</td>
<td>334.03</td>
<td></td>
</tr>
<tr>
<td>P13-02608</td>
<td>LIFETIME MEMORY PRODUCTS, INC.</td>
<td>Kara Patterson Fee Based</td>
<td>630.76</td>
<td></td>
</tr>
<tr>
<td>P13-02609</td>
<td>MARK IV COMMUNICATIONS, INC.</td>
<td>Supplies/flash drives</td>
<td>283.60</td>
<td></td>
</tr>
<tr>
<td>P13-02610</td>
<td>ONE SOURCE DISTRIBUTORS, INC.</td>
<td>Parking/electrical annual equip for maint</td>
<td>4,935.15</td>
<td></td>
</tr>
</tbody>
</table>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Site</th>
<th>Description</th>
<th>Account Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P13-02611</td>
<td>SNAP-ON INCORPORATED</td>
<td>Pressure hose assembly, LM</td>
<td>VENDOR 11/26</td>
<td>30.04</td>
</tr>
<tr>
<td>P13-02612</td>
<td>SEHI PROCOMP COMPUTER PRODUCTS</td>
<td>Cartridges for Counselors</td>
<td></td>
<td>94.81</td>
</tr>
<tr>
<td>P13-02613</td>
<td>C &amp; H DISTRIBUTORS, INC.</td>
<td>Shelving supplies</td>
<td></td>
<td>647.63</td>
</tr>
<tr>
<td>P13-02614</td>
<td>AAA ELECTRIC MOTOR SALES</td>
<td>PAC Chilled Water Pump</td>
<td></td>
<td>1,058.53</td>
</tr>
<tr>
<td>P13-02615</td>
<td>HORIZON</td>
<td>Ground supplies</td>
<td></td>
<td>2,523.38</td>
</tr>
<tr>
<td>P13-02616</td>
<td>IRVINE PIPE &amp; SUPPLY</td>
<td>Plumbing supplies</td>
<td></td>
<td>2,212.02</td>
</tr>
<tr>
<td>P13-02617</td>
<td>CITY OF WESTMINSTER</td>
<td>Facility Rental for FKCE Wkshps</td>
<td></td>
<td>154.00</td>
</tr>
<tr>
<td>P13-02618</td>
<td>WELLS FARGO #3317 (DISTRICT)</td>
<td>Headphones for Reading Lab</td>
<td></td>
<td>930.96</td>
</tr>
<tr>
<td>P13-02619</td>
<td>GUISELLE SCOTT</td>
<td>FKCE Wkshp CoTrain</td>
<td></td>
<td>630.00</td>
</tr>
<tr>
<td>P13-02620</td>
<td>HERNANDEZ, GABRIELA</td>
<td>FKCE Wkshp Panelist</td>
<td></td>
<td>50.00</td>
</tr>
<tr>
<td>P13-02621</td>
<td>ARACELI TRUJILLO</td>
<td>FKCE Wkshp Panelist</td>
<td></td>
<td>50.00</td>
</tr>
<tr>
<td>P13-02622</td>
<td>NEW ALTERNATIVES, INC.</td>
<td>FKCE Wkshp Trainer</td>
<td></td>
<td>600.00</td>
</tr>
<tr>
<td>P13-02623</td>
<td>WELLS FARGO #3317 (DISTRICT)</td>
<td>Register receipt rolls</td>
<td></td>
<td>94.45</td>
</tr>
<tr>
<td>P13-02624</td>
<td>ORANGE CO. PUMP CO.</td>
<td>Repair pump part</td>
<td></td>
<td>854.46</td>
</tr>
<tr>
<td>P13-02625</td>
<td>MAKO OVERHEAD DOOR</td>
<td>Replace roll-up door at McKinney Theatre</td>
<td></td>
<td>12,475.00</td>
</tr>
<tr>
<td>P13-02626</td>
<td>VITAL LINK EDUCATION AND BUSINESS CONSORTIUM</td>
<td>CTE Coll. Entrepreneurship of Entertainment Event</td>
<td></td>
<td>9,545.00</td>
</tr>
<tr>
<td>P13-02627</td>
<td>ERIN KIM</td>
<td>FKCE Wkshp Panelist</td>
<td></td>
<td>50.00</td>
</tr>
<tr>
<td>P13-02628</td>
<td>MC KESSON GENERAL MEDICAL CORP</td>
<td>Supplies for nursing</td>
<td></td>
<td>47.02</td>
</tr>
<tr>
<td>P13-02629</td>
<td>MC KESSON GENERAL MEDICAL CORP</td>
<td>Medication supplies</td>
<td></td>
<td>33.83</td>
</tr>
<tr>
<td>P13-02630</td>
<td>MARVAIR</td>
<td>**Supplies to repair a/c in vil 27-1</td>
<td></td>
<td>380.75</td>
</tr>
<tr>
<td>P13-02631</td>
<td>APPLE COMPUTER, INC. ATTN: HIE d SALES SUPPORT</td>
<td>Apple, Inc. License Agreement</td>
<td></td>
<td>94.00</td>
</tr>
<tr>
<td>P13-02632</td>
<td>ASICS AMERICA CORPORATION</td>
<td>women's badminton order</td>
<td></td>
<td>4,308.11</td>
</tr>
<tr>
<td>P13-02633</td>
<td>SUN BADGE COMPANY</td>
<td>Badges/Coins</td>
<td></td>
<td>1,344.94</td>
</tr>
<tr>
<td>P13-02634</td>
<td>MIROSLAVA MANCHIK</td>
<td>CTE/PERKINS debrief meeting 12.3.12</td>
<td></td>
<td>350.00</td>
</tr>
<tr>
<td>P13-02635</td>
<td>FISHER SCIENTIFIC</td>
<td>Supplies for Bio 20 and 3A, B, C</td>
<td></td>
<td>457.43</td>
</tr>
<tr>
<td>P13-02636</td>
<td>SEW TRUE SUPPLY</td>
<td>Student Sewing Supplies</td>
<td></td>
<td>441.60</td>
</tr>
<tr>
<td>P13-02637</td>
<td>ORANGE COUNTY REGISTER</td>
<td>Lariat's printing and delivery charges</td>
<td></td>
<td>11,000.00</td>
</tr>
<tr>
<td>P13-02638</td>
<td>TRIARCH INC.</td>
<td>Microbiology Premade slides</td>
<td></td>
<td>158.95</td>
</tr>
<tr>
<td>P13-02639</td>
<td>SYSTEMS MAINTENANCE SERVICES</td>
<td>Dell Server Maintenance Renewals</td>
<td></td>
<td>5,855.00</td>
</tr>
<tr>
<td>P13-02640</td>
<td>FISHER SCIENTIFIC</td>
<td>Physics supplies - Isotope generators</td>
<td></td>
<td>571.36</td>
</tr>
<tr>
<td>P13-02641</td>
<td>ELLEN F. OLSHANSKY</td>
<td>Guest Speaker</td>
<td></td>
<td>100.00</td>
</tr>
<tr>
<td>P13-02642</td>
<td>UNION BANK OF CALIFORNIA-PARS #13159404, TRUSTEE FOR PARS</td>
<td>PARS 403(b) Supplementary Retirement Plan</td>
<td></td>
<td>223,543.10</td>
</tr>
<tr>
<td>P13-02643</td>
<td>UNION BANK OF CALIFORNIA-PARS #13159404, TRUSTEE FOR PARS</td>
<td>PARS 403(b) Supplementary Retirement Plan</td>
<td></td>
<td>219,583.05</td>
</tr>
<tr>
<td>P13-02644</td>
<td>MISSION PRINTING COMPANY</td>
<td>Notecard Envelopes/SC president</td>
<td></td>
<td>230.59</td>
</tr>
<tr>
<td>P13-02645</td>
<td>PARKER &amp; COVERT LLP</td>
<td>Prof. Svrs. for Oct. &amp; Nov. 2012</td>
<td></td>
<td>2,788.50</td>
</tr>
<tr>
<td>P13-02646</td>
<td>JULIE NACE</td>
<td>Consultant Paymnt for Natl Registry Exam 1 day</td>
<td></td>
<td>300.00</td>
</tr>
</tbody>
</table>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P13-02647</td>
<td>ORANGE COUNTY BUSINESS COUNCIL</td>
<td>Socioeconomic study preparation services</td>
<td>$18,750.00</td>
</tr>
<tr>
<td>P13-02648</td>
<td>FRAXAIR</td>
<td>Welding supplies 2nd sem. 12-13</td>
<td>$250.00</td>
</tr>
<tr>
<td>P13-02649</td>
<td>WELLS FARGO #4196</td>
<td>Blair's Towing-Pick up towed school van</td>
<td>$300.00</td>
</tr>
<tr>
<td>P13-02650</td>
<td>S &amp; B FOODS</td>
<td>Food - Flex Week Events</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>P13-02651</td>
<td>BLAIR'S TOWING</td>
<td>Towing expenses for vehicles</td>
<td>$500.00</td>
</tr>
<tr>
<td>P13-02652</td>
<td>WELLS FARGO #3317</td>
<td>Dollar Acceptor Cleaners/IVC police</td>
<td>$96.87</td>
</tr>
<tr>
<td>P13-02653</td>
<td>DEMCO INC.</td>
<td>File cases and label mic</td>
<td>$455.24</td>
</tr>
<tr>
<td>P13-02654</td>
<td>POCKET NURSE ENTERPRISES, INC.</td>
<td>Supplies for nursing</td>
<td>$498.33</td>
</tr>
<tr>
<td>P13-02655</td>
<td>CCUPCA (CALIFORNIA COLLEGE &amp; U NIV POLICE CHIEFS ASSOC)</td>
<td>2012-2013 Membership</td>
<td>$100.00</td>
</tr>
<tr>
<td>P13-02656</td>
<td>MONTGOMERY HARDWARE</td>
<td>Locksmith equipment/supplies</td>
<td>$1,196.67</td>
</tr>
<tr>
<td>P13-02657</td>
<td>ROBERT SKEELS &amp; CO, INC.</td>
<td>Locksmith equipment/supplies</td>
<td>$524.65</td>
</tr>
<tr>
<td>P13-02658</td>
<td>SO CAL GLAZING, INC.</td>
<td>Repair PE 200 Exterior Doors</td>
<td>$4,991.00</td>
</tr>
<tr>
<td>P13-02659</td>
<td>WESTERN ARTS ALLIANCE</td>
<td>2013 Annual membership renewal</td>
<td>$400.00</td>
</tr>
<tr>
<td>P13-02660</td>
<td>ASCCA</td>
<td>Membership renewal</td>
<td>$25.00</td>
</tr>
<tr>
<td>P13-02661</td>
<td>BOUNDLESS NETWORK</td>
<td>CTE outreach materials/pens promo</td>
<td>$494.10</td>
</tr>
<tr>
<td>P13-02662</td>
<td>BOUNDLESS NETWORK</td>
<td>CTE outreach materials/pens promo</td>
<td>$240.50</td>
</tr>
<tr>
<td>P13-02663</td>
<td>KIEFER</td>
<td>Swim Equipment</td>
<td>$1,276.28</td>
</tr>
<tr>
<td>P13-02664</td>
<td>LOEX CLEARINGHOUSE FOR LIBRARY INSTRUCTION (LOEX)</td>
<td>Institutional membership per Jenny Langrell</td>
<td>$80.00</td>
</tr>
<tr>
<td>P13-02665</td>
<td>CENTURION TECHNOLOGIES, INC.</td>
<td>SmartShield Lic Maintenance Renewal</td>
<td>$1,202.40</td>
</tr>
<tr>
<td>P13-02666</td>
<td>NETOP</td>
<td>Netop Software Maintenance Renewal</td>
<td>$1,944.00</td>
</tr>
<tr>
<td>P13-02667</td>
<td>CALED (CA ASSOCIATION FOR LOCAL ECONOMIC DEVELOPMENT)</td>
<td>IVC library/easy book covers</td>
<td>$120.99</td>
</tr>
<tr>
<td>P13-02668</td>
<td>KAPCO LIBRARY PRODUCTS</td>
<td>vRangerPro Back-up System Renewal</td>
<td>$3,590.23</td>
</tr>
<tr>
<td>P13-02669</td>
<td>NEWPORT COMPUTER SOLUTIONS,INC.</td>
<td>College Publisher License Renewal</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>P13-02670</td>
<td>COLLEGE MEDIA NETWORK</td>
<td>SketchUp Pro 8 Renewal</td>
<td>$450.00</td>
</tr>
<tr>
<td>P13-02671</td>
<td>CREATION ENGINE, INC.</td>
<td>Network hardware refresh</td>
<td>$79,480.22</td>
</tr>
<tr>
<td>P13-02672</td>
<td>FIREWALL JUNCTION</td>
<td>Repair baseball field backstop</td>
<td>$10,550.00</td>
</tr>
<tr>
<td>P13-02673</td>
<td>HAITBRINK ASPHALT PAVING, INC.</td>
<td>Hand sanitizers SHC</td>
<td>$273.21</td>
</tr>
<tr>
<td>P13-02674</td>
<td>BOUNDLESS NETWORK</td>
<td>Ethernet expansion card</td>
<td>$3,641.95</td>
</tr>
<tr>
<td>P13-02675</td>
<td>NEWPORT COMPUTER SOLUTIONS,INC.</td>
<td>Photo ID Ribbon Re-Order/SC AR</td>
<td>$2,621.00</td>
</tr>
<tr>
<td>P13-02676</td>
<td>CI SOLUTIONS, CARD INTEGRATORS CORPORATION</td>
<td>All Sports Teams - Uniform Supplies</td>
<td>$3,070.62</td>
</tr>
<tr>
<td>P13-02677</td>
<td>EASTBAY TEAM SPORTS</td>
<td>All Sports Teams - Uniform Supplies</td>
<td>$3,072.61</td>
</tr>
<tr>
<td>P13-02678</td>
<td>EASTBAY TEAM SPORTS</td>
<td>Baseball Supplies</td>
<td>$2,271.01</td>
</tr>
<tr>
<td>P13-02679</td>
<td>KEN'S SPORTING GOODS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
Includes P13-02472 - P13-02752

<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Site</th>
<th>Description</th>
<th>Account Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P13-02660</td>
<td>MILLENNIUM BUSINESS SERVICES Marty Cohn</td>
<td></td>
<td>Business Cards - Dereck Zara/IVC</td>
<td>49.57</td>
</tr>
<tr>
<td>P13-02661</td>
<td>RAINBOW SYMPHONY STORE</td>
<td></td>
<td>Physics supplies - Diffraction grating glasses</td>
<td>51.20</td>
</tr>
<tr>
<td>P13-02662</td>
<td>WARD'S NATURAL SCIENCE</td>
<td></td>
<td>Microbiology Pre-made slides</td>
<td>439.75</td>
</tr>
<tr>
<td>P13-02663</td>
<td>CAROLINA BIOLOGICAL SUPPLY</td>
<td></td>
<td>Microbiology Pre-made slides</td>
<td>240.01</td>
</tr>
<tr>
<td>P13-02664</td>
<td>AARDVARK CLAY AND SUPPLIES</td>
<td></td>
<td>Instructional supplies for DMP</td>
<td>200.00</td>
</tr>
<tr>
<td>P13-02665</td>
<td>CATALYST CONSULTING</td>
<td></td>
<td>Predictive Analytics Consulting Services</td>
<td>10,000.00</td>
</tr>
<tr>
<td>P13-02666</td>
<td>WARD'S NATURAL SCIENCE</td>
<td></td>
<td>Oceanography lab supplies</td>
<td>226.60</td>
</tr>
<tr>
<td>P13-02667</td>
<td>DEPT OF INDUSTRIAL RELATIONS S ELF-INSURANCE PLANS</td>
<td></td>
<td>FY 2012-2013 Assessment Fees</td>
<td>18,627.49</td>
</tr>
<tr>
<td>P13-02668</td>
<td>DANA POINT CHAMBER OF COMMERCE</td>
<td></td>
<td>Membership Renewal</td>
<td>100.00</td>
</tr>
<tr>
<td>P13-02669</td>
<td>GAYLORD BROTHERS, INC.</td>
<td></td>
<td>IVC Lib/dater/dymo label</td>
<td>132.99</td>
</tr>
<tr>
<td>P13-02670</td>
<td>VERNIER SOFTWARE</td>
<td></td>
<td>USB cables for LabPro data acquisition units.</td>
<td>114.22</td>
</tr>
<tr>
<td>P13-02691</td>
<td>PAUL CARMAN</td>
<td></td>
<td>License for 1 yr- CD Metronome</td>
<td>210.00</td>
</tr>
<tr>
<td>P13-02692</td>
<td>ICONOSYS, INC.</td>
<td></td>
<td>Senior Day 2013 - Text Kills Bus</td>
<td>500.00</td>
</tr>
<tr>
<td>P13-02693</td>
<td>ONE SOURCE DISTRIBUTORS, INC.</td>
<td></td>
<td>Parking annual supplies for maintenance</td>
<td>3,678.66</td>
</tr>
<tr>
<td>P13-02694</td>
<td>WEST-LITE SUPPLY CO.</td>
<td></td>
<td>Parking annual supplies for maintenance</td>
<td>15,952.27</td>
</tr>
<tr>
<td>P13-02695</td>
<td>ESSENCE ENTERTAINMENT</td>
<td></td>
<td>Dance Performer Services</td>
<td>5,580.00</td>
</tr>
<tr>
<td>P13-02696</td>
<td>MAIN GRAPHICS</td>
<td></td>
<td>For CTE &amp; Workforce Development/envelopes</td>
<td>268.97</td>
</tr>
<tr>
<td>P13-02697</td>
<td>SO. ORANGE CO. COMM. COL.DIST</td>
<td></td>
<td>Returning of R2T4 Pell Grant Funds</td>
<td>840.00</td>
</tr>
<tr>
<td>P13-02698</td>
<td>W. W. GRAINGER</td>
<td></td>
<td>Storage for ATEP</td>
<td>1,346.88</td>
</tr>
<tr>
<td>P13-02699</td>
<td>NEUDESIC, LLC</td>
<td></td>
<td>Consulting Services for AMS and MySite Help System</td>
<td>361,240.00</td>
</tr>
<tr>
<td>P13-02700</td>
<td>MOORE MEDICAL CORP.</td>
<td></td>
<td>Supplies for Nursing</td>
<td>5.80</td>
</tr>
<tr>
<td>P13-02701</td>
<td>CAMPUS CONCERTS ATTN: PAT MAX</td>
<td></td>
<td>Contract Services</td>
<td>650.00</td>
</tr>
<tr>
<td>P13-02702</td>
<td>ENGLISH TALK SHOP</td>
<td></td>
<td>American Speechsounds for Academics Software</td>
<td>1,700.00</td>
</tr>
<tr>
<td>P13-02703</td>
<td>MANAGING EDITOR, INC.</td>
<td></td>
<td>Adobe DPS License Agreement</td>
<td>5,940.00</td>
</tr>
<tr>
<td>P13-02704</td>
<td>GILBERT &amp; STEARNS, INC.</td>
<td></td>
<td>CP154 Dispatch Addition</td>
<td>1,308.00</td>
</tr>
<tr>
<td>P13-02705</td>
<td>JAMECO ELECTRONICS</td>
<td></td>
<td>Parts for ET200</td>
<td>54.17</td>
</tr>
<tr>
<td>P13-02706</td>
<td>MK DIAMOND DIRECT</td>
<td></td>
<td>Equipment parts</td>
<td>99.96</td>
</tr>
<tr>
<td>P13-02707</td>
<td>ORANGE CO. FARM SUPPLY</td>
<td></td>
<td>Supplies-Fertilizer/Herbicide</td>
<td>1,101.45</td>
</tr>
<tr>
<td>P13-02708</td>
<td>JAMECO ELECTRONICS</td>
<td></td>
<td>Physics supplies - Wire, strippers, forming tool</td>
<td>53.99</td>
</tr>
<tr>
<td>P13-02709</td>
<td>DB MECHANICAL, INC.</td>
<td></td>
<td>Emergency Leak Repair in Library</td>
<td>4,500.00</td>
</tr>
<tr>
<td>P13-02710</td>
<td>B &amp; H PHOTO</td>
<td></td>
<td>Physics supplies - Presentation Pilots</td>
<td>212.22</td>
</tr>
<tr>
<td>P13-02711</td>
<td>UNITED VOLLEYBALL SUPPLY, LLC</td>
<td></td>
<td>Sand volleyball supplies</td>
<td>1,199.66</td>
</tr>
<tr>
<td>P13-02712</td>
<td>PADRAIC SMYTH</td>
<td></td>
<td>Predictive Analytics Consulting Services</td>
<td>20,000.00</td>
</tr>
<tr>
<td>P13-02713</td>
<td>THOMAS L. SCOTT</td>
<td></td>
<td>Guest Speaker</td>
<td>100.00</td>
</tr>
<tr>
<td>P13-02714</td>
<td>CAL PRO SPORTS</td>
<td></td>
<td>baseball bats</td>
<td>1,788.00</td>
</tr>
</tbody>
</table>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Site</th>
<th>Description</th>
<th>Account Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P13-02715</td>
<td>MC KESSON GENERAL MEDICAL CORP</td>
<td></td>
<td>Medical Supplies</td>
<td>726.28</td>
</tr>
<tr>
<td>P13-02716</td>
<td>JAMES IRVINE SWINDEN</td>
<td></td>
<td>Guest Speaker</td>
<td>100.00</td>
</tr>
<tr>
<td>P13-02717</td>
<td>HAITBRINK ASPHALT PAVING, INC.</td>
<td></td>
<td>Overlay CDC parking lot</td>
<td>64,350.00</td>
</tr>
<tr>
<td>P13-02718</td>
<td>MARIA ORTIZ</td>
<td></td>
<td>FKCE Wksp Interpreter</td>
<td>100.00</td>
</tr>
<tr>
<td>P13-02719</td>
<td>TOMARK SPORTS EQUIPMENT</td>
<td></td>
<td>Supplies for knots department</td>
<td>783.31</td>
</tr>
<tr>
<td>P13-02720</td>
<td>JACKSON, DE MARCO, TIDUS, &amp; P ECKENPAUGH</td>
<td></td>
<td>Professional services</td>
<td>20,000.00</td>
</tr>
<tr>
<td>P13-02721</td>
<td>CDW-G COMPUTER CENTERS</td>
<td></td>
<td>Symantec Ghost Support Renewal</td>
<td>3,500.00</td>
</tr>
<tr>
<td>P13-02722</td>
<td>COMPUTERLAND OF SILICON VALLE Y</td>
<td></td>
<td>Adobe eLearning Suite</td>
<td>1,865.00</td>
</tr>
<tr>
<td>P13-02723</td>
<td>J &amp; J SUPPLY INC</td>
<td></td>
<td>Carpet Installation Supplies</td>
<td>275.47</td>
</tr>
<tr>
<td>P13-02724</td>
<td>FLOOR TECH GROUP</td>
<td></td>
<td>Repair Infrastructure Issues</td>
<td>2,015.00</td>
</tr>
<tr>
<td>P13-02725</td>
<td>HOFFMAN SOUTHWEST CORP. ROTO-R OUTER SERV. &amp; PLUMBING</td>
<td></td>
<td>Water/Sewage System</td>
<td>3,890.00</td>
</tr>
<tr>
<td>P13-02726</td>
<td>SEHI PROCOMP COMPUTER PRODUCTS</td>
<td></td>
<td>Part to repair biology faculty printer.</td>
<td>301.34</td>
</tr>
<tr>
<td>P13-02727</td>
<td>KIEFER</td>
<td></td>
<td>aqua joggers for swim classes</td>
<td>387.47</td>
</tr>
<tr>
<td>P13-02728</td>
<td>SCANTRON CORPORATION</td>
<td></td>
<td>scantron forms/SC bus sci.</td>
<td>54.05</td>
</tr>
<tr>
<td>P13-02729</td>
<td>WOLTERS KLUWER HEALTH</td>
<td></td>
<td>texts for Readiness Class/SC HS</td>
<td>1,588.55</td>
</tr>
<tr>
<td>P13-02730</td>
<td>J. WINK, INC. WEISS HEADWEAR</td>
<td></td>
<td>Baseball Uniform Supplies</td>
<td>1,022.08</td>
</tr>
<tr>
<td>P13-02731</td>
<td>ASICS AMERICA CORPORATION</td>
<td></td>
<td>Men's volleyball jerseys</td>
<td>625.33</td>
</tr>
<tr>
<td>P13-02732</td>
<td>ALA STORE AMERICAN LIBRARY ASSOCIATION</td>
<td></td>
<td>Pay for membership.</td>
<td>690.00</td>
</tr>
<tr>
<td>P13-02733</td>
<td>CRLA TUTOR TRAINING HANDBOOKS ATTN: VICKI PAPINEAU</td>
<td></td>
<td>Membership.</td>
<td>60.00</td>
</tr>
<tr>
<td>P13-02734</td>
<td>MICRON CONSUMER PRODUCTS GROUP</td>
<td></td>
<td>Memory Upgrade for Macs in TAS</td>
<td>2,743.01</td>
</tr>
<tr>
<td>P13-02735</td>
<td>SEHI PROCOMP COMPUTER PRODUCTS</td>
<td></td>
<td>Flash Drives for VCBS Offices</td>
<td>175.92</td>
</tr>
<tr>
<td>P13-02736</td>
<td>MC KESSON GENERAL MEDICAL CORP</td>
<td></td>
<td>Supplies for Medical Assisting</td>
<td>19.40</td>
</tr>
<tr>
<td>P13-02737</td>
<td>EPOWER NETWORK</td>
<td></td>
<td>Two Generators for SSC and CDC</td>
<td>2,517.02</td>
</tr>
<tr>
<td>P13-02738</td>
<td>VANGENT, INC.</td>
<td></td>
<td>1098-T Tax Form Mailing/Web Access - 2012 Tax Yr</td>
<td>39,445.00</td>
</tr>
<tr>
<td>P13-02739</td>
<td>THOMSON WEST</td>
<td></td>
<td>Books for paralegal program</td>
<td>2,237.76</td>
</tr>
<tr>
<td>P13-02740</td>
<td>POCKET NURSE ENTERPRISES, INC.</td>
<td></td>
<td>Supplies for Medical Assisting</td>
<td>528.34</td>
</tr>
<tr>
<td>P13-02741</td>
<td>JIST WORKS, INC.</td>
<td></td>
<td>Career</td>
<td>1,432.23</td>
</tr>
<tr>
<td>P13-02742</td>
<td>NORTHERN SAFETY COMPANY</td>
<td></td>
<td>Materials/handbooks/posters</td>
<td>45.91</td>
</tr>
<tr>
<td>P13-02743</td>
<td>GRACE EVANGELICAL LUTHERAN CHURCH</td>
<td></td>
<td>FKCE Wksp Rent Fee</td>
<td>225.00</td>
</tr>
<tr>
<td>P13-02744</td>
<td>SIGNET SYSTEMS INC</td>
<td></td>
<td>Chargers for Taylor Dunn Carts/IVC maint op</td>
<td>6,336.72</td>
</tr>
<tr>
<td>P13-02745</td>
<td>DISCOUNT SCHOOL SUPPLY SALES DEPARTMENT</td>
<td></td>
<td>SC Childcare gloves/table paper</td>
<td>657.01</td>
</tr>
<tr>
<td>P13-02746</td>
<td>HOME DEPOT MISSION VIEJO STORE #614</td>
<td></td>
<td>2012-2013 Art Supplies</td>
<td>200.00</td>
</tr>
<tr>
<td>P13-02747</td>
<td>MEDCO SUPPLY COMPANY</td>
<td></td>
<td>Athletic Training Supplies</td>
<td>334.28</td>
</tr>
</tbody>
</table>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
Includes P13-02472 - P13-02752

<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Site</th>
<th>Description</th>
<th>Account Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P13-02748</td>
<td>JOHN KURI</td>
<td></td>
<td>Guest Speaker</td>
<td>100.00</td>
</tr>
<tr>
<td>P13-02749</td>
<td>DICK BLICK COMPANY</td>
<td></td>
<td>Maria Kiernan Material Fees/art/silk colors/oil</td>
<td>633.70</td>
</tr>
<tr>
<td>P13-02750</td>
<td>EUROPRINT, INC.</td>
<td></td>
<td>Senior Day Publications/IVC</td>
<td>1,729.08</td>
</tr>
<tr>
<td>P13-02751</td>
<td>SCHLAIFER’S ENAMELING SUPPLIES INC.</td>
<td></td>
<td>C. Mayling-Spring enameling supplies</td>
<td>372.40</td>
</tr>
<tr>
<td>P13-02752</td>
<td>COMPUTERLAND OF SILICON VALLEY</td>
<td></td>
<td>Adobe Acrobat Pro Software</td>
<td>149.04</td>
</tr>
</tbody>
</table>

Total Number of POs 280

Total 1,612,352.07

**Fund Summary**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>PO Count</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>General Fund</td>
<td>262</td>
<td>956,682.79</td>
</tr>
<tr>
<td>12</td>
<td>Child Development Fund</td>
<td>2</td>
<td>2,517.01</td>
</tr>
<tr>
<td>40</td>
<td>Capital Outlay Fund</td>
<td>13</td>
<td>620,024.78</td>
</tr>
<tr>
<td>68</td>
<td>Self-Insurance Fund</td>
<td>2</td>
<td>22,127.49</td>
</tr>
<tr>
<td>71</td>
<td>Retiree Benefit Fund</td>
<td>1</td>
<td>10,900.00</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>1,612,352.07</strong></td>
</tr>
</tbody>
</table>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
<table>
<thead>
<tr>
<th>Requisition Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requisition Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>RQ13-02569</td>
<td>PENNY SKAFF</td>
<td>Matriculation Conference for Penny Skaff</td>
<td>100.00</td>
</tr>
<tr>
<td>RQ13-03296</td>
<td>PACIFIC COACHWAYS</td>
<td>Bus for Emeritus Field trip</td>
<td>706.75</td>
</tr>
<tr>
<td>RQ13-03310</td>
<td>WELLS FARGO #1598</td>
<td>Coming-Homeplate Repairs</td>
<td>323.25</td>
</tr>
<tr>
<td>RQ13-03330</td>
<td>FLASHBAY, INC.</td>
<td>Engraved USB for FLL</td>
<td>1,338.10</td>
</tr>
<tr>
<td>RQ13-03379</td>
<td>PHILLIS KUCHARSKI</td>
<td>Reimbursement for N-OADN Conference</td>
<td>2,321.70</td>
</tr>
<tr>
<td>RQ13-03406</td>
<td>WELLS FARGO #1598</td>
<td>Accessing Higher Ground Webinar</td>
<td>220.00</td>
</tr>
<tr>
<td>RQ13-03428</td>
<td>JODI TITUS</td>
<td>Conf. Reimbursement-APOG</td>
<td>1,098.26</td>
</tr>
<tr>
<td>RQ13-03431</td>
<td>CA SCHOOL EMPLOYEES ASSN</td>
<td>CSEA President conference attendance</td>
<td>1,157.59</td>
</tr>
<tr>
<td>RQ13-03463</td>
<td>LAGUNA GRAPHIC ARTS, INC.</td>
<td>District Business Cards</td>
<td>219.11</td>
</tr>
<tr>
<td>RQ13-03491</td>
<td>DAVID FRETZ</td>
<td>Conf. Reimbursement-Survey Ed Resources</td>
<td>831.57</td>
</tr>
<tr>
<td>RQ13-03524</td>
<td>WELLS FARGO #3317 (DISTRICT)</td>
<td>Apple-Replacement battery - Mac Laptop</td>
<td>139.00</td>
</tr>
<tr>
<td>RQ13-03530</td>
<td>SOCCERKRAZE</td>
<td>Men's soccer supplies</td>
<td>1,136.52</td>
</tr>
<tr>
<td>RQ13-03534</td>
<td>WILL GLEN</td>
<td>Reimbursement-Fuel</td>
<td>25.00</td>
</tr>
<tr>
<td>RQ13-03552</td>
<td>PACIFIC COACHWAYS</td>
<td>Bus for Emeritus FT</td>
<td>914.75</td>
</tr>
<tr>
<td>RQ13-03571</td>
<td>WELLS FARGO #3317 (DISTRICT)</td>
<td>Apple-New power cord for Air Mac</td>
<td>85.12</td>
</tr>
<tr>
<td>RQ13-03590</td>
<td>WELLS FARGO #4198</td>
<td>Parscore Scanntron for Int Language</td>
<td>70.65</td>
</tr>
<tr>
<td>RQ13-03592</td>
<td>RON GRANT</td>
<td>Reimbursement for Instructional Supplies</td>
<td>208.77</td>
</tr>
<tr>
<td>RQ13-03601</td>
<td>EDWARD GRIJALVA</td>
<td>Reimburse-PC 832 Firearms Training</td>
<td>87.00</td>
</tr>
<tr>
<td>RQ13-03607</td>
<td>LARRY RADDEN</td>
<td>ConfReimb-National Communication Association</td>
<td>1,428.57</td>
</tr>
<tr>
<td>RQ13-03616</td>
<td>RAUL CAMPOS</td>
<td>WIA funded-R. Campos</td>
<td>720.00</td>
</tr>
<tr>
<td>RQ13-03617</td>
<td>MICHAEL BAUGHN</td>
<td>WIA funded student in WD-M. BAUGHN</td>
<td>720.00</td>
</tr>
<tr>
<td>RQ13-03619</td>
<td>S &amp; B FOODS</td>
<td>Lunch for EOPD Advisory Board meeting</td>
<td>129.30</td>
</tr>
<tr>
<td>RQ13-03627</td>
<td>A-1 AWARDS</td>
<td>Board president appreciation plaque</td>
<td>55.49</td>
</tr>
<tr>
<td>RQ13-03628</td>
<td>APRIL CUBBAGE-VEGA</td>
<td>ConfReimb-CA Sociological Association</td>
<td>248.16</td>
</tr>
<tr>
<td>RQ13-03632</td>
<td>TASHA TRANKIEM</td>
<td>Reimbursement for online UCI Extension course</td>
<td>734.56</td>
</tr>
<tr>
<td>RQ13-03638</td>
<td>CARMENMARA HERNANDEZ-BRAVO</td>
<td>Reimbursement of DVD's for Language Lab</td>
<td>72.64</td>
</tr>
<tr>
<td>RQ13-03655</td>
<td>DR. LINDA FONTANILLA</td>
<td>Conference Reimburse-Veteran's Summit</td>
<td>1,125.00</td>
</tr>
<tr>
<td>RQ13-03666</td>
<td>ELWIN KISHIMOTO</td>
<td>Repair of Glass Klines-E.Kishimoto</td>
<td>200.00</td>
</tr>
<tr>
<td>RQ13-03671</td>
<td>LEXIS-NEXIS</td>
<td>Library books per Jenny Langrell</td>
<td>228.14</td>
</tr>
<tr>
<td>RQ13-03672</td>
<td>PATRIC TAYLOR</td>
<td>Reimbursement</td>
<td>138.96</td>
</tr>
<tr>
<td>RQ13-03674</td>
<td>PACIFIC COLLEGE TESTING</td>
<td>CTEP Test Booklets</td>
<td>214.06</td>
</tr>
<tr>
<td>RQ13-03676</td>
<td>ELWIN KISHIMOTO</td>
<td>Repair of Glass Klines-E. Kishimoto</td>
<td>106.00</td>
</tr>
<tr>
<td>RQ13-03680</td>
<td>S &amp; B FOODS</td>
<td>Refreshments-Int'l Student Office Events</td>
<td>20.47</td>
</tr>
<tr>
<td>RQ13-03681</td>
<td>WELLS FARGO #1598</td>
<td>Overnight Prints: Holiday Cards</td>
<td>207.49</td>
</tr>
<tr>
<td>RQ13-03682</td>
<td>AMER. RED CROSS</td>
<td>CPR Card Supplies</td>
<td>184.00</td>
</tr>
<tr>
<td>RQ13-03688</td>
<td>JOE CLAYTON JR.</td>
<td>PC 832 Firearms Training</td>
<td>87.00</td>
</tr>
<tr>
<td>RQ13-03689</td>
<td>KATHLEEN WERLE</td>
<td>AACC Conference Expenses</td>
<td>1,106.00</td>
</tr>
<tr>
<td>RQ13-03693</td>
<td>SO. ORANGE CO. COMM. COL. D!ST</td>
<td>Return to Title IV Funds</td>
<td>1,800.00</td>
</tr>
<tr>
<td>RQ13-03697</td>
<td>S &amp; B FOODS</td>
<td>Hillview High School Campus Tour/Presentation</td>
<td>432.08</td>
</tr>
<tr>
<td>RQ13-03699</td>
<td>BAKER &amp; TAYLOR</td>
<td>Library books per Jenny Langrell</td>
<td>3,181.59</td>
</tr>
<tr>
<td>RQ13-03704</td>
<td>WELLS FARGO #4198</td>
<td>Rational Equipment/Service/Repair</td>
<td>500.00</td>
</tr>
<tr>
<td>RQ13-03706</td>
<td>MICHAEL JAMES</td>
<td>Reimburse-Sign for SWACC report</td>
<td>76.72</td>
</tr>
<tr>
<td>RQ13-03707</td>
<td>WELLS FARGO #4198</td>
<td>The Container Store-Student Supplies FASH 148</td>
<td>706.15</td>
</tr>
<tr>
<td>RQ13-03711</td>
<td>WELLS FARGO #1598</td>
<td>Constant Contact, Email Marketing</td>
<td>336.00</td>
</tr>
<tr>
<td>RQ13-03718</td>
<td>TOD A. BURNETT</td>
<td>CCLC Conf. &amp; ACL Meeting -1/25/13 - 1/28/13</td>
<td>1,895.00</td>
</tr>
<tr>
<td>RQ13-03720</td>
<td>LARRY RADDEN</td>
<td>Speech Tour. 1/10-14/13 Peoria, IL</td>
<td>10,615.20</td>
</tr>
<tr>
<td>RQ13-03726</td>
<td>DIV. OF THE STATE ARCHITECT STATE OF CALIFORNIA</td>
<td>Landscape DSA</td>
<td>1,493.83</td>
</tr>
</tbody>
</table>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Page 1 of 4

001 - South Orange County Community College District

Generated for Nancy Hulse (NHUSE), Jan 3 2013 8:29AM
### Board of Trustees Confirming Requisition Listing

**Includes 11/28/2012 - 01/02/2013**

<table>
<thead>
<tr>
<th>Requisition Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requisition Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>RQ13-03727</td>
<td>JAMES ROGERS</td>
<td>Reimbursement-Office supplies</td>
<td>16.13</td>
</tr>
<tr>
<td>RQ13-03728</td>
<td>JIM GASTON</td>
<td>Conf. Reimb. for Educause 2012 Annual Conference</td>
<td>1,910.98</td>
</tr>
<tr>
<td>RQ13-03733</td>
<td>DIXIE L. MASSARO</td>
<td>Conf. Reimbursement-CSU Counselor</td>
<td>105.00</td>
</tr>
<tr>
<td>RQ13-03740</td>
<td>CAROL HILTON</td>
<td>Workshop of Edgar, Omb Cost and Audit Circulars</td>
<td>226.00</td>
</tr>
<tr>
<td>RQ13-03742</td>
<td>WELLS FARGO #3317 (DISTRICT)</td>
<td>App Figures-Mobile app download monitoring service</td>
<td>97.58</td>
</tr>
<tr>
<td>RQ13-03745</td>
<td>GARY POERTNER</td>
<td>Conference for Gary Poertner</td>
<td>1,750.00</td>
</tr>
<tr>
<td>RQ13-03750</td>
<td>DR. CRAIG JUSTICE</td>
<td>Reimburse-CCLC Conference expenses</td>
<td>1,367.53</td>
</tr>
<tr>
<td>RQ13-03751</td>
<td>JOHN MARR</td>
<td>Conf. Reimbursement-Anime</td>
<td>423.82</td>
</tr>
<tr>
<td>RQ13-03753</td>
<td>JOON KIL</td>
<td>Conf. Reimbursement-Model UN</td>
<td>695.22</td>
</tr>
<tr>
<td>RQ13-03759</td>
<td>MIROSLAVA MANCHIK</td>
<td>Post-Election Business Forum</td>
<td>200.00</td>
</tr>
<tr>
<td>RQ13-03765</td>
<td>BARBARA COX</td>
<td>Reimbursement-Business Forum Materials</td>
<td>90.65</td>
</tr>
<tr>
<td>RQ13-03768</td>
<td>JOEL SHELDON</td>
<td>Conf. Reimburse-CA Math Council</td>
<td>750.00</td>
</tr>
<tr>
<td>RQ13-03769</td>
<td>YASHAR AFSHAR</td>
<td>ConfReimb-Middle East Studies Assoc Annual Conf</td>
<td>500.00</td>
</tr>
<tr>
<td>RQ13-03770</td>
<td>WELLS FARGO #4198</td>
<td>SC Rentals-Table Rentals</td>
<td>120.00</td>
</tr>
<tr>
<td>RQ13-03771</td>
<td>REBECCA KNAPP</td>
<td>Post-Election Business Forum</td>
<td>100.00</td>
</tr>
<tr>
<td>RQ13-03773</td>
<td>JOSEPH GERGES</td>
<td>Reimbursement heaters &amp; model stand</td>
<td>248.97</td>
</tr>
<tr>
<td>RQ13-03774</td>
<td>ROTTLER MANUFACTURING CO.</td>
<td>Clamp stop handle</td>
<td>232.92</td>
</tr>
<tr>
<td>RQ13-03777</td>
<td>SANDY THERIAULT</td>
<td>Training IVC police</td>
<td>191.00</td>
</tr>
<tr>
<td>RQ13-03778</td>
<td>JAMES PALMER</td>
<td>Training IVC police</td>
<td>191.00</td>
</tr>
<tr>
<td>RQ13-03780</td>
<td>CAROLINA KUSSOY</td>
<td>Conf. Reimburse-CBBA</td>
<td>691.69</td>
</tr>
<tr>
<td>RQ13-03790</td>
<td>ORANGE CO. FIRE AUTHORITY DIVISION 3 FIRE PREVENTION</td>
<td>Fire false alarm response expenses</td>
<td>100.00</td>
</tr>
<tr>
<td>RQ13-03795</td>
<td>SHOLEH ALIZADEH</td>
<td>Reimburse for Womens Conference</td>
<td>100.84</td>
</tr>
<tr>
<td>RQ13-03798</td>
<td>SHOLEH ALIZADEH</td>
<td>Reimburse for Iranian Women's leadership conf</td>
<td>133.79</td>
</tr>
<tr>
<td>RQ13-03802</td>
<td>KELLY TURNER</td>
<td>ConfReimb-California Math Council-South</td>
<td>430.71</td>
</tr>
<tr>
<td>RQ13-03803</td>
<td>WELLS FARGO #4198</td>
<td>Ground gate opener - Alarm Central, Inc.</td>
<td>300.00</td>
</tr>
<tr>
<td>RQ13-03804</td>
<td>S &amp; B FOODS</td>
<td>Refreshments for HR/ Financial SRP Script Review</td>
<td>247.29</td>
</tr>
<tr>
<td>RQ13-03808</td>
<td>LISA SILVEIRA</td>
<td>ConfReimb-AmerMathematicalAssofTwo-YrColleges</td>
<td>1,000.00</td>
</tr>
<tr>
<td>RQ13-03812</td>
<td>MICHAEL HOGGATT</td>
<td>ConfReimb-Assoc for Study of Higher Education</td>
<td>300.00</td>
</tr>
<tr>
<td>RQ13-03814</td>
<td>DON BUSCHE</td>
<td>Reimbursement for parking</td>
<td>17.00</td>
</tr>
<tr>
<td>RQ13-03816</td>
<td>A1 INTERNATIONAL TV, INC.</td>
<td>Repair of 2 HD monitors</td>
<td>900.00</td>
</tr>
<tr>
<td>RQ13-03821</td>
<td>KIM MC CORD</td>
<td>Travel Exp-Fiscal Standards Committee Meeting</td>
<td>398.60</td>
</tr>
<tr>
<td>RQ13-03825</td>
<td>WELLS FARGO #4198</td>
<td>CTE 8th grade assessment supplies</td>
<td>250.00</td>
</tr>
<tr>
<td>RQ13-03826</td>
<td>TIMOTHY JEMAL</td>
<td>Business cards for Timothy Jemal</td>
<td>51.02</td>
</tr>
<tr>
<td>RQ13-03827</td>
<td>EDWARD DE LA O</td>
<td>Workshop of Edgar, Omb Cost and Audit Circulars</td>
<td>282.17</td>
</tr>
<tr>
<td>RQ13-03829</td>
<td>THOMAS L. SMITH</td>
<td>Reimbursement-HP Belt Kit</td>
<td>113.13</td>
</tr>
<tr>
<td>RQ13-03834</td>
<td>MICHELLE JACKSON</td>
<td>Asilomar Leadership Conf.</td>
<td>1,000.00</td>
</tr>
<tr>
<td>RQ13-03836</td>
<td>WELLS FARGO #3317 (DISTRICT)</td>
<td>VMware, Inc: Software download</td>
<td>39.99</td>
</tr>
<tr>
<td>RQ13-03838</td>
<td>TERESA FLUEGEMAN</td>
<td>T. Fluegeman - CCLC Leg Conf 2013</td>
<td>1,511.60</td>
</tr>
<tr>
<td>RQ13-03844</td>
<td>LAURA SARCONI</td>
<td>Scholarship for Nursing Student in need</td>
<td>200.00</td>
</tr>
<tr>
<td>RQ13-03848</td>
<td>WELLS FARGO #3317 (DISTRICT)</td>
<td>Ethernet adapter-Apple</td>
<td>31.25</td>
</tr>
<tr>
<td>RQ13-03849</td>
<td>WELLS FARGO #3317 (DISTRICT)</td>
<td>Amazon.com-Printer drum unit and transfer roller</td>
<td>200.81</td>
</tr>
</tbody>
</table>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
<table>
<thead>
<tr>
<th>Requisition Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Requisition Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>RQ13-03867</td>
<td>BARBARA PENLAND</td>
<td>Reimburse-Paramedic Treatment guideline manual</td>
<td>354.60</td>
</tr>
<tr>
<td>RQ13-03868</td>
<td>PETER BORELLA</td>
<td>Reimbursement for lab supplies</td>
<td>45.69</td>
</tr>
<tr>
<td>RQ13-03874</td>
<td>KIM MC CORD</td>
<td>Travel Exp-Fiscal Standards Committee Meeting</td>
<td>341.60</td>
</tr>
<tr>
<td>RQ13-03885</td>
<td>S &amp; B FOODS</td>
<td>High School Conference Breakfast 2013</td>
<td>857.69</td>
</tr>
<tr>
<td>RQ13-03887</td>
<td>EDWIN TIONGSON</td>
<td>Reimbursement for Gas Expenses</td>
<td>30.00</td>
</tr>
<tr>
<td>RQ13-03888</td>
<td>ASIVC</td>
<td>Reimbursement for Gas Expenses</td>
<td>100.00</td>
</tr>
<tr>
<td>RQ13-03890</td>
<td>S &amp; B FOODS</td>
<td>Refreshments-ISP Spring Orientation</td>
<td>268.55</td>
</tr>
<tr>
<td>RQ13-03892</td>
<td>DEBRA L. FITZSIMONS</td>
<td>Debra Fitzsimons to attend ACCCA Budget Workshop</td>
<td>903.76</td>
</tr>
<tr>
<td>RQ13-03898</td>
<td>REGION VIII EOPS DIRECTORS</td>
<td>CARE Conference Registration</td>
<td>250.00</td>
</tr>
<tr>
<td>RQ13-03907</td>
<td>KEN PATTON</td>
<td>NIST Workshop - Conf. Reimbursement</td>
<td>850.46</td>
</tr>
<tr>
<td>RQ13-03908</td>
<td>RICHARD ZUCKER</td>
<td>Conf. Reimbursement-AMATYC</td>
<td>1,225.00</td>
</tr>
<tr>
<td>RQ13-03909</td>
<td>WARNER/CHAPPELL MUSIC INC</td>
<td>Royalty fee for songs</td>
<td>210.00</td>
</tr>
<tr>
<td>RQ13-03918</td>
<td>KIM MC CORD</td>
<td>Travel Exp-annual SWACC meeting</td>
<td>232.18</td>
</tr>
<tr>
<td>RQ13-03919</td>
<td>BARBARA PENLAND</td>
<td>Reimbursement for treatment guidelines - Class 71</td>
<td>290.41</td>
</tr>
<tr>
<td>RQ13-03920</td>
<td>CARLA REISCH</td>
<td>Conf. Reimbursement-MACCC</td>
<td>180.00</td>
</tr>
<tr>
<td>RQ13-03921</td>
<td>MICHAEL BAUGHN</td>
<td>WIA funded student in WD-M. BAUGHN</td>
<td>720.00</td>
</tr>
<tr>
<td>RQ13-03927</td>
<td>JANE HORLINGS</td>
<td>Awards for Top Biology 20 Students</td>
<td>89.70</td>
</tr>
<tr>
<td>RQ13-03933</td>
<td>KENT S. MC FANN</td>
<td>Reimbursement-Video supplies for Christmas</td>
<td>43.08</td>
</tr>
<tr>
<td>RQ13-03934</td>
<td>THOMAS L. SMITH</td>
<td>Reimburse for supplies for TAS 216</td>
<td>10.76</td>
</tr>
<tr>
<td>RQ13-03945</td>
<td>EBSCO SUBSCRIPTION SERVICE</td>
<td>OC Journal Book of Lists</td>
<td>110.08</td>
</tr>
<tr>
<td>RQ13-03949</td>
<td>DAVID E. ANDERSON, JR.</td>
<td>Reimbursement Instructional Supplies Fall 2012</td>
<td>67.00</td>
</tr>
<tr>
<td>RQ13-03955</td>
<td>EDWIN TIONGSON</td>
<td>Reimbursement-Speech Visual Aides</td>
<td>204.00</td>
</tr>
<tr>
<td>RQ13-03956</td>
<td>GLENN ROQUEMORE</td>
<td>Travel for Glenn Roquemore</td>
<td>880.00</td>
</tr>
<tr>
<td>RQ13-03965</td>
<td>JANE HORLINGS</td>
<td>Reimbursement-Books for Student Awards</td>
<td>76.52</td>
</tr>
<tr>
<td>RQ13-03969</td>
<td>BRANDYE DILENA</td>
<td>travel for ACBO task force mtg.</td>
<td>517.00</td>
</tr>
<tr>
<td>RQ13-03975</td>
<td>DONNA RANE-SZOSTAK</td>
<td>Reimbursement-Postage to express mail</td>
<td>18.95</td>
</tr>
<tr>
<td>RQ13-03983</td>
<td>WELLS FARGO #1606</td>
<td>Postage for Embassy Billing-USPS</td>
<td>38.55</td>
</tr>
<tr>
<td>RQ13-03988</td>
<td>WELLS FARGO #4198</td>
<td>Dry Cleaning-Shine Cleaners</td>
<td>344.60</td>
</tr>
<tr>
<td>RQ13-03995</td>
<td>ROCKY CIFONE</td>
<td>Pre-pay for conference: AACC</td>
<td>1,060.98</td>
</tr>
<tr>
<td>RQ13-03996</td>
<td>DR. ROBERT BRAMUCCI</td>
<td>Analytics Module Dev Mtg in Clarksville, TN</td>
<td>1,525.00</td>
</tr>
<tr>
<td>RQ13-03998</td>
<td>ROCKY CIFONE</td>
<td>Pre-pay for Conference</td>
<td>445.00</td>
</tr>
<tr>
<td>RQ13-04003</td>
<td>SO. ORANGE CO. COMM. COL.DIST.</td>
<td>R2T4 Direct Loan Repayment</td>
<td>340.00</td>
</tr>
<tr>
<td>RQ13-04004</td>
<td>MARK ZANDONELLA</td>
<td>Reimbursement-Batteries</td>
<td>185.33</td>
</tr>
<tr>
<td>RQ13-04007</td>
<td>DIANE PESTOLESI</td>
<td>Reimbursement for pinning ceremony lamps</td>
<td>831.43</td>
</tr>
<tr>
<td>RQ13-04012</td>
<td>MARCIA MILCHIKER</td>
<td>Conference for Marcia Milchiker</td>
<td>1,750.00</td>
</tr>
<tr>
<td>RQ13-04019</td>
<td>JIM WRIGHT</td>
<td>Conference for Jim Wright</td>
<td>1,500.00</td>
</tr>
<tr>
<td>RQ13-04026</td>
<td>TIMOTHY JEMAL</td>
<td>Conference for Timothy Jemal</td>
<td>1,750.00</td>
</tr>
</tbody>
</table>

Total 126 76,222.76

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Requisition Count</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>General Fund</td>
<td>124</td>
<td>74,481.64</td>
</tr>
<tr>
<td>40</td>
<td>Capital Outlay Fund</td>
<td>2</td>
<td>1,741.12</td>
</tr>
</tbody>
</table>

Total 126 76,222.76

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Transfer of Budget Appropriations
ACTION: Ratify

BACKGROUND
Title 5, California Code of Regulations, Section 58199 requires the Board of Trustees to approve, by a two-thirds (2/3) vote of its members, all transfers of funds from its contingency reserve to any expenditure classification, and ratify, by a majority vote, all transfers of funds between expenditure classifications other than that originating from the Contingency Reserve.

STATUS
For the current reporting period ending December 31, 2012, and in accordance with Administrative Regulation 3101, the Transfer of Budget Appropriations are summarized on EXHIBIT A and presented for ratification.

RECOMMENDATION
The Chancellor recommends that the Board of Trustees ratify the Transfer of Budget Appropriations as detailed in EXHIBIT A.
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TRANSFER OF BUDGET APPROPRIATIONS SUMMARY

For the period 12-01-12 to 12-31-12

<table>
<thead>
<tr>
<th>General Fund</th>
<th>Description</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>$13,217</td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>Classified Salaries</td>
<td></td>
<td>$658</td>
</tr>
<tr>
<td>3000</td>
<td>Fringe Benefits</td>
<td>$5,874</td>
<td></td>
</tr>
<tr>
<td>4000</td>
<td>Books and Supplies</td>
<td>$24,967</td>
<td></td>
</tr>
<tr>
<td>5000</td>
<td>Other Operating Expenses &amp; Services</td>
<td></td>
<td>$662</td>
</tr>
<tr>
<td>6000</td>
<td>Capital Outlay</td>
<td></td>
<td>$42,738</td>
</tr>
</tbody>
</table>

Total Transfers - General Fund $44,058 $44,058

Total Transfers $44,058 $44,058
TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: December 2012/January 2013 Contracts
ACTION: Ratification

BACKGROUND
On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of $100,000, with the following exceptions: contracts involving bid limits, the Chancellor/designee shall be limited to less than $15,000 for public works projects and $83,400 for equipment, supplies and maintenance projects. During December 2012/January 2013, the following contracts were reviewed and approved by the Vice Chancellor of Business Services, following review by legal counsel, when appropriate.

<table>
<thead>
<tr>
<th>CONTRACTOR NAME</th>
<th>CONTRACT AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Orange County Community College District Subgrantee Agreement – A sub award from NOCCCD for participation in the OCDMC, Mobile Media Applications Project. Irvine Valley College</td>
<td>$90,000.00 (Revenue)</td>
</tr>
<tr>
<td>Geographic Solutions Independent Contractor / Consultant Agreement – To design, implement, maintain and host a custom Virtual Career Center portal for California Community Colleges linked to the California Employment Development Dept. (EDD) Labor Exchange System. This link will be on the CA Career Café website. Irvine Valley College</td>
<td>$81,470.00</td>
</tr>
<tr>
<td>Haitbrink Asphalt Paving Inc. Agreement – To repair and replace the existing asphalt in the parking area in front of the Child Care Center. Saddleback College</td>
<td>$64,350.00</td>
</tr>
<tr>
<td>Hampton Tedder Electric Co. Agreement – For an emergency 12KV power outage campus wide. Saddleback College</td>
<td>$63,702.21</td>
</tr>
</tbody>
</table>

Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services
<table>
<thead>
<tr>
<th>Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services</th>
</tr>
</thead>
</table>
| **AV Solutions**  
Proposal Agreement – For A/V equipment services at the PAC.  
Irvine Valley College | $36,100.00 |
| **Mako Overhead Door**  
Agreement – To replace the roll-up door at the McKinney Theatre.  
Saddleback College | $12,475.00 |
| **Haitbrink Asphalt Paving Inc.**  
Agreement – To replace backstop at the baseball field.  
Saddleback College | $10,550.00 |
| **Penn Corporate Relocation Services, Inc.**  
Independent Contract Agreement – To perform moving services between 12/21/12 – 6/30/13.  
Saddleback College | $10,000.00 |
| **Careerbuilder**  
Independent Contractor Agreement – For job recruitment on website from 12/07/12 – 12/06/13.  
District Services | $10,000.00 |
| **New Vision Construction**  
Agreement – To build a sound wall at Village 8.  
Saddleback College | $9,251.41 |
| **Renzone Productions**  
Independent Contractor / Consultant Agreement – To perform video editing and production services – graphic arts and website integration effective 12/14/12 – 02/28/13. The scope of work is a permissible activity for the Career Development Work-based learning Linkages to Professional Organizations grant projects 263 and 273.  
Irvine Valley College | $8,600.00 |
| **Idera**  
Purchase Agreement – Initial purchase including one-year maintenance for Idera software from 12/20/12 – 12/19/13.  
Irvine Valley College | $7,880.40 |
| **Pacific Clinics Recovery Educational Institute**  
Educational Service Agreement - To provide clinical/internship experience to enhance student experiences in the Health Sciences program.  
Saddleback College | $7,200.00 |
<table>
<thead>
<tr>
<th>Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services</th>
</tr>
</thead>
</table>
| **Music Theatre International**  
Contract License Agreement - To provide Saddleback College with the legal rights (license) to present 6 performances of the musical theatre production “Forever Plaid” from 6/14/13 – 6/23/13. In addition, it provides for the rental of a set of scripts and musical scores for the actors and musicians who will participate in the production. Saddleback College  
$6,177.50 |
| **Systems Maintenance Services**  
Maintenance Agreement – Annual maintenance renewal for Dell servers from 2/1/13 - 1/31/14. Irvine Valley College  
$5,856.00 |
| **Essence Entertainment**  
Independent Contractor Agreement – To provide dancers as needed to supplement the IVC dance performances for the 2012/2013 season. Irvine Valley College  
$5,580.00 |
| **Orange County Electric, Inc.**  
Proposal Agreement - To provide electrical modifications at the Student Services Building including Wiremold Series 5400 and furniture whips and dedicated circuits to existing panel and existing breakers. Saddleback College  
$4,600.00 |
| **In-N-Out**  
Mobile Unit Agreement – To provide 600 meals for the Homecoming Event Celebration and basketball game on Wednesday, February 13, 2013 from 4:00 pm – 6:00 pm. Irvine Valley College  
$4,400.00 |
| **Parker & Covert LLP**  
Independent Contractor Agreement – To provide professional services relating to Conflict of Interest – 2012 Biennial Review. District Services  
$2,788.50 |
| **Orange County United Way**  
VITA Internship Stipend Agreement – To award a stipend to two student interns participating in the Volunteer Income Tax Assistance program. Irvine Valley College  
$2,500.00 (Revenue) |
| **UC Irvine Outdoor Adventures**  
Reservation Agreement – To reserve 36 spots for members of the Saddleback Student Government to participate in a 4 Hour Odyssey program on 1-18-13 from 2:00 pm – 6:00  
$2,340.00 |
<table>
<thead>
<tr>
<th>Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services</th>
</tr>
</thead>
</table>
| **Netop**  
License Agreement – Maintenance renewal for 180 licenses of Vision Pro Classroom Management Software from 2/2/13 – 2/2/15.  
Saddleback College | $1,944.00 |
| **Brian Svoboda**  
Saddleback College | $1,250.00 |
| **Centurion Technologies, Inc.**  
License Agreement – Annual maintenance renewal fee for 501 Smartsheild Licenses and Remote Manager effective from December 3, 2012 to December 3, 2013  
Saddleback College | $1,202.40 |
| **Heidi Berman**  
Independent Contractor Agreement – Completion of program review for the Cosmetology Program: SLO and Course Objectives Development.  
Saddleback College | $1,000.00 |
| **FileMaker, Inc.**  
Irvine Valley College | $746.00 |
| **Regina Faison**  
Amendment No. 1 – To increase original contract by $200 to reflect the additional participants in the CPR class held on 11-09-12.  
Irvine Valley College | $700.00 |
| **Campus Concerts**  
Independent Contractor Agreement – To provide one additional musician for the IVC Choral Concert on December 8, 2012 and one dress rehearsal on December 4, 2012.  
Irvine Valley College | $650.00 |
<table>
<thead>
<tr>
<th>Item Submitted By:</th>
<th>Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lake Forest II Master Homeowners Association Agreement – To allow approved Emeritus classes to be taught on the premises of the Sun &amp; Sail Club. Irvine Valley College</td>
<td>$580.00</td>
</tr>
<tr>
<td>Iconosys, Inc. Appearance Agreement – Appearance of the “Text Kills Bus” for Senior Day 2013 on 3/28/13 which includes educational discussions/ short lectures of dangers of texting and driving, virtual driving simulation and remote control driving simulation. Saddleback College</td>
<td>$500.00</td>
</tr>
<tr>
<td>Katisse Buckingham Independent Contractor Agreement – To perform as a saxophonist, flutist and spoken-word artist in the McKinney theatre on November 26, 2012 at 7:00 PM. Saddleback College</td>
<td>$400.00</td>
</tr>
<tr>
<td>Apple Inc. Developer Program License Agreement – To use the Apple Software to develop one or more applications for Apple-branded products running the iOS for two years. Saddleback College</td>
<td>$198.00</td>
</tr>
<tr>
<td>Knott’s Berry Farm Corporate Partner Agreement - To allow Saddleback College, as a large institution, the ability for students to purchase amusement park tickets at a discounted price valid from 1/01/13 – 12/31/13. Saddleback College</td>
<td>$0.00</td>
</tr>
<tr>
<td>Caring Cardiology Medical Group Affiliation Agreement – To provide clinical/internship experience to enhance student experiences in the Health Sciences program. Saddleback College</td>
<td>$0.00</td>
</tr>
<tr>
<td>La Paz Spine and Rehab Affiliation Agreement – To provide clinical/internship experience to enhance student experiences in the Health Sciences program. Saddleback College</td>
<td>$0.00</td>
</tr>
<tr>
<td>Yellowstone Recovery Affiliation Agreement – To provide clinical/internship experience to enhance student experiences in the Health Sciences program. Saddleback College</td>
<td>$0.00</td>
</tr>
<tr>
<td>St. Vincent de Paul of Orange County</td>
<td>$0.00</td>
</tr>
<tr>
<td>------------------------------------</td>
<td>-------</td>
</tr>
<tr>
<td>Affiliation Agreement – To provide clinical/internship experience to enhance student experiences in the Health Sciences program. Saddleback College</td>
<td></td>
</tr>
<tr>
<td>Manpower, Inc.</td>
<td>$0.00</td>
</tr>
<tr>
<td>Non-Disclosure Agreement – Non-Disclosure statement between Manpower Inc. and SOCCCD. Irvine Valley College</td>
<td></td>
</tr>
<tr>
<td>City of Newport Beach</td>
<td>$0.00</td>
</tr>
<tr>
<td>Newport Coast Community Center Program Agreement – To allow the use of rooms at the Newport Coast Community Center for Extended Education Emeritus Community Education programs. Irvine Valley College</td>
<td></td>
</tr>
<tr>
<td>Facilities Planning and Program Services, Inc.</td>
<td>$0.00</td>
</tr>
<tr>
<td>Amendment No. 2 – To extend the length of this contract which provides continued development of template contracts, facilitates the RFP, bid and contract negotiations for additional multi-year bids and assists with the development of a Contract Process handbook. Original completion date was November 30, 2012 and revised completion date is now June 30, 2013. District Services</td>
<td></td>
</tr>
</tbody>
</table>

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees ratify the contracts as shown above.
TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Irvine Valley College: A400 Design Build Agreement

ACTION: Approval

BACKGROUND

On April 30, 2012, the Board of Trustees adopted a resolution authorizing the use of Design-Build Procurement for the Irvine Valley College A400 project.

California Education Code section 81700, et seq., authorizes California community college districts to use the Design-Build delivery method on public works of improvement costing in excess of $2.5 million. The District’s use of the Design-Build delivery method shall either (1) reduce comparable costs of the projects, or (2) expedite completion of the project, or (3) provide features and benefits unavailable through the traditional Design-Bid-Build process.

STATUS

On August 22, 2012, staff issued a Request for Qualifications and received packages from 18 vendors. Submittals were evaluated by a seven member selection committee. On September 14, 2012, six firms participated in the initial interviews. Three firms were selected to respond to the Request for Proposals (RFP), Exhibit A. On November 13, 2012, three teams submitted proposals and the selection committee began final evaluation using a best-value selection criteria, Exhibit B. On December 3, 2012, second round interviews were followed by the final evaluation resulting in the determination that Swinerton Builders will provide the best value to the District, Exhibit C. Staff recommends Swinerton Builders as the successful Design-Builder with a Maximum Allowable Price of $8,850,000.

Funds for the design and construction portions of this project are available in the project budget which is $10,463,000. Funds for the equipment budget will be requested in the upcoming cycle of recommendations to the Board by the Basic Aid Allocation Resource Committee.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the A400 Renovation and Expansion Design Build Agreement, Exhibit D, for Irvine Valley College with Swinerton Builders for a total contract amount of $8,850,000.
### Proposing Firms

**18 Request for Qualifications Submittals for A400 Design Build Project at Irvine Valley College**

<table>
<thead>
<tr>
<th>Amoroso Constr. Co., Inc./ NTD Architecture</th>
<th>Balfour Beatty Constr./ GKK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bernards/ Steinberg Architects</td>
<td>DJM Construction Co., Inc./ R2A Architecture</td>
</tr>
<tr>
<td>Earl Corporation/ Rachlin Architects</td>
<td>Edge Construction/ Baker Nowicki Design Studio</td>
</tr>
<tr>
<td>Harper Constr. Co. Inc./ Sillman Wright Architects/Engineers</td>
<td>KPRS Constr. Services, Inc./ Ware Malcomb Architects</td>
</tr>
<tr>
<td>Legacy Building Services, Inc./ Miller Hull Partnership, LLP</td>
<td>Lusardi Construction Company/ Jeffrey B. Causey, Architect</td>
</tr>
<tr>
<td>McCarthy Construction/ Dougherty + Dougherty Architects</td>
<td>Morillo Construction, Inc./ NAC Architecture</td>
</tr>
<tr>
<td>Pankow Builders, LTD./ IBI Group</td>
<td>Snyder Langston, L.P./ Lundstrom &amp; Associates Architects</td>
</tr>
<tr>
<td>Soltek Pacific Construction Co./ Architects Mosher Drew</td>
<td>Swinerton Builders/ DLR Group</td>
</tr>
<tr>
<td>USS Cal Builders, Inc./ Martinez Architects, Inc.</td>
<td></td>
</tr>
</tbody>
</table>

### Six Firms Participating in Initial Interviews

<table>
<thead>
<tr>
<th>Balfour Beatty Constr. GKK</th>
<th>Bernards Steinberg Architects</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harper Constr. Co. Inc. Sillman Wright Architects/Engineers</td>
<td>McCarthy Construction Dougherty + Dougherty Architects</td>
</tr>
<tr>
<td>Pankow Builders, LTD. IBI Group</td>
<td>Swinerton Builders DLR Group</td>
</tr>
</tbody>
</table>

### Three Firms Participating in Second Round Interviews

<table>
<thead>
<tr>
<th>McCarthy Construction Dougherty + Dougherty Architects</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pankow Builders, LTD. IBI Group</td>
</tr>
<tr>
<td>Swinerton Builders DLR Group</td>
</tr>
</tbody>
</table>
DESIGN-BUILD PROPOSAL EVALUATION FACTORS, RANKING AND SCORING METHODOLOGY

Evaluation Factors – Maximum Points. Each Design-Build Proposal was evaluated on the basis of the total number of points scored in the District's evaluation of the Proposal out of a total possible 100 points:

Evaluation Category: Points Weight

A. Price Factor:
1. PRICE 20

B. Non-Price Factors:
1. TECHNICAL EXPERTISE AND DESIGN EXCELLENCE 25
2. LIFECYCLE COST 10
3. SKILLED LABOR FORCE AVAILABLE 10
4. SAFETY RECORD 10
5. PROPOSER’S MANAGEMENT PLAN (INCLUDE APPLYING IPD PRINCIPLES) 15
6. INTERVIEWS 10

TOTAL OVERALL POINTS AVAILABLE 100

Scoring of Price Factor.

1. Price. The ranking of the Design-Build Proposals from "most advantageous" to "least advantageous" was based on the point totals (the highest point total being the "most advantageous and lowest point total being the "least advantageous") using the following formula:

(Lowest Price submitted divided by Proposer's Price) x 20 + Non-Price Factors Score = Total Points

Scoring of Non Price Factors.

1. Explanation. Scoring of all Non-Price Factors was based on the gross scores received from the evaluation of the Proposer's information provided for each of the Factors listed in Section 4.3.1 Part B, above.

2. Technical Expertise and Design Excellence. Scores for Technical Expertise and Design Excellence were determined based on each of the following sub-factors, based on the information provided in the Design-Build Proposal:

a. A site plan and general discussion of three (3) architectural design concepts for the A400 project presented by the Proposer.

b. Approach to the importance of aesthetics of the new design regarding its compatibility with the surrounding campus buildings.

c. Approach to the use of BIM within the Proposer's team and its application to this project.

3. Life Cycle Costs Over 30 Years. The Approach to designing major systems with consideration for "Life Cycle Costs" were evaluated for each of the following sub-factors, based on the information provided in the Design-Build Proposal as to the method that will be employed to design the project in a manner considering its first cost, estimated life, annual maintenance cost, operation cost and projected replacement time:
4. Skilled Labor Force Availability. Pursuant to Education Code Section 81703, each Proposer must have an agreement with a registered apprenticeship program, approved by the California Apprenticeship Council, which has graduated apprentices in each of the immediately preceding five years. Each of the three final Proposers completed a Pre-Qualification Questionnaire, met this minimum requirement and received maximum points allotted for this section.

5. Safety Record. Per Education Code 81703, each Proposer must have an experience modification rate for the most recent three-year period is an average of 1.0 or less, and its average total recordable injury or illness rate and average lost work rate for the most recent three-year period must not exceed the applicable statistical standards for its business category, or if the (Proposer) is a party to an alternative dispute resolution system as provided for in Section 3201.5 of the Labor Code. Each of the three final Proposers completed a Pre-Qualification Questionnaire, met this minimum requirement and received maximum points allotted for this section.

6. Proposer’s Management Plan (Including Applying IPD Principles). Scores for the Proposer’s Management Plan were based on the following:

a. General approach to working together with the District as a member of an integrated project team to develop an architectural design, maintain budget, schedule and quality of project.
b. Use of IPD contract principles with subcontractor and subconsultant agreements.
c. Use of IPD & Lean Construction Techniques listed below in a Collaborative Environment:

   i. Target Value Design Approach
   ii. BIM Utilization Approach
   iii. Pull Plan Scheduling Approach
   iv. Value Stream Mapping Approach

7. Interviews – After the interviews were conducted for all Proposer’s, scores were based on the following:

a. Rate the Design-Build Proposal to assure a full understanding of, and responsiveness to, the requirements of the RFP Documents
b. Rate the Proposer’s presentation of the design concept for the Project,
c. Rate the Proposer’s demonstrated ability to collaborate with members of the team
<table>
<thead>
<tr>
<th>Scoring Factors</th>
<th>Points</th>
<th>McCarthy/ Dougherty &amp; Pankow/IBI</th>
<th>Swinerton/DLR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Price</td>
<td>20</td>
<td>20.00</td>
<td>17.51</td>
</tr>
<tr>
<td>Technical Expertise and Design Excellence</td>
<td>25</td>
<td>17.35</td>
<td>19.40</td>
</tr>
<tr>
<td>Life Cycle Costs</td>
<td>10</td>
<td>6.83</td>
<td>7.05</td>
</tr>
<tr>
<td>Skilled labor Force Availability</td>
<td>10</td>
<td>10.00</td>
<td>10.00</td>
</tr>
<tr>
<td>Safety Record</td>
<td>10</td>
<td>10.00</td>
<td>10.00</td>
</tr>
<tr>
<td>Management Plan</td>
<td>15</td>
<td>11.53</td>
<td>11.83</td>
</tr>
<tr>
<td>Interviews</td>
<td>10</td>
<td>8.40</td>
<td>7.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>100</td>
<td>84.10</td>
<td>82.78</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RANK</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>DBE1</td>
<td>2</td>
</tr>
<tr>
<td>DBE2</td>
<td>3</td>
</tr>
<tr>
<td>DBE3</td>
<td>1</td>
</tr>
</tbody>
</table>
PRICE - MC CARTHY

Proposer shall complete this page following the instructions below.

Part 1 PROPOSAL PRICE: This section will be used for scoring the RFP Proposal. The following fixed amounts are based on the total Maximum Allowable Price (MAP) for the Project, inclusive of all hard and soft costs, of $8,850,000.000.

Design and Preconstruction Services (9.51 % of Hard Costs) $ 648,813.00

Includes, without limitation, all of the following: Architecture and engineering design work, and other Design-Builder’s preconstruction services

Construction Services (14.17% of Hard Costs) $ 967,096.00

Includes all of the following: designer’s construction administration, oversight, and other site based categories: site office expenses, including staff, materials and supplies; superintendent(s); assistant superintendent(s); project engineer(s); project manager(s); site based scheduler(s); site based drafting or detailing; scaffolding; on-site and off-site field trailer and storage rental and expenses; temporary site fencing; temporary site utilities, including gas, electric, sewer, water, telephone, telefax and copier equipment; site computer and data-processing personnel, equipment and software; federal, state or local business, income and franchise taxes; mobilization and demobilization; all of which must be included in Construction Services.

Fee (6.0 % of Hard Costs) $ 409,500

Includes Profit and all home office based categories including: home office expenses, including staff, materials and supplies; accounting; home office computer and data-processing personnel, equipment and software; legal; estimating; vehicles not dedicated solely to the performance of the Work; Bonds and Insurance

TOTAL PROPOSAL PRICE: (29.68% of Hard Costs) $ 2,025,409
(Sum of Design and Preconstruction Services, Construction Services and Fee)

Part 2 HARD COSTS: (MAP minus Proposal Price and Contingency) $ 6,824,591

Includes all monies available for trades work (CSI Div 2-48). All of this amount will be available for the purpose of open book pricing, estimating and procurement of underground and above ground trade’s work for the Project including, without limitation, demolition and abatement, hoisting, rough and final clean up, storm water protection work. This is the target price upon which to design the Project and contains no funds for anything other than the elements of hard costs of construction.

NOTE: DESIGN BUILDER’S CONTINGENCY: (2.0% X Hard Costs)

This amount is included in the Hard Costs above.

TOTAL MAXIMUM ALLOWABLE PRICE: $ 8,850,000
(Sum of Part 1 and Part 2)

South Orange County Community College District 10/11/2012
RFP IVC A 400 Design-Build Project
PRICE - PANKOW

Proposer shall complete this page following the instructions below.

Part 1 PROPOSAL PRICE: This section will be used for scoring the RFP Proposal. The following fixed amounts are based on the total Maximum Allowable Price (MAP) for the Project, inclusive of all hard and soft costs, of $8,850,000.000.

Design and Preconstruction Services  (17.72% of Hard Costs)  $1,119,876

Includes, without limitation, all of the following: Architecture and engineering design work, and other Design-Builder’s preconstruction services

Construction Services  (13.56% of Hard Costs)  $881,793

Includes all of the following: designer’s construction administration, oversight, and other site based categories: site office expenses, including staff, materials and supplies; superintendent(s); assistant superintendent(s); project engineer(s); project manager(s); site based scheduler(s); site based drafting or detailing; scaffolding; on-site and off-site field trailer and storage rental and expenses; temporary site fencing; temporary site utilities, including gas, electric, sewer, water, telephone, telefax and copier equipment; site computer and data-processing personnel, equipment and software; federal, state or local business, income and franchise taxes; mobilization and demobilization; all of which must be included in Construction Services.

Fee  (8.4% of Hard Costs)  $530,452

Includes Profit and all home office based categories including: home office expenses, including staff, materials and supplies; accounting; home office computer and data-processing personnel, equipment and software; legal; estimating; vehicles not dedicated solely to the performance of the Work; Bonds and Insurance

TOTAL PROPOSAL PRICE:  (40.07% of Hard Costs)  $2,531,921
(Sum of Design and Preconstruction Services, Construction Services and Fee)

Part 2 HARD COSTS: (MAP minus Proposal Price and Contingency)  $6,318,080

Includes all monies available for trades work (CSI Div 2-48). All of this amount will be available for the purpose of open book pricing, estimating and procurement of underground and above ground trade’s work for the Project including, without limitation, demolition and abatement, hoisting, rough and final clean up, storm water protection work. This is the target price upon which to design the Project and contains no funds for anything other than the elements of hard costs of construction.

NOTE: DESIGN BUILDER’S CONTINGENCY: (2.0% X Hard Costs)
This amount is included in the Hard Costs above.

TOTAL MAXIMUM ALLOWABLE PRICE:  $8,850,000
(Sum of Part 1 and Part 2)
Proposer shall complete this page following the instructions below.

Part 1 PROPOSAL PRICE: This section will be used for scoring the RFP Proposal. The following fixed amounts are based on the total Maximum Allowable Price (MAP) for the Project, inclusive of all hard and soft costs, of $8,850,000.000.

Design and Preconstruction Services (11.54% of Hard Costs) $ 753,975
Includes, without limitation, all of the following: Architecture and engineering design work, and other Design-Builder’s preconstruction services

Construction Services (16.13% of Hard Costs) $ 1,054,101
Includes all of the following: designer’s construction administration, oversight, and other site based categories: site office expenses, including staff, materials and supplies; superintendent(s); assistant superintendent(s); project engineer(s); project manager(s); site based scheduler(s); site based drafting or detailing; scaffolding; on-site and off-site field trailer and storage rental and expenses; temporary site fencing; temporary site utilities, including gas, electric, sewer, water, telephone, telefax and copier equipment; site computer and data-processing personnel, equipment and software; federal, state or local business, income and franchise taxes; mobilization and demobilization; all of which must be included in Construction Services.

Fee (7.74% of Hard Costs) $ 505,725
Includes Profit and all home office based categories including: home office expenses, including staff, materials and supplies; accounting; home office computer and data-processing personnel, equipment and software; legal; estimating; vehicles not dedicated solely to the performance of the Work; Bonds and Insurance

TOTAL PROPOSAL PRICE: (35.4% of Hard Costs) $ 2,313,801
(Sum of Design and Preconstruction Services, Construction Services and Fee)

Part 2 HARD COSTS: (MAP minus Proposal Price and Contingency) $ 6,536,199
Includes all monies available for trades work (CSI Div 2-48). All of this amount will be available for the purpose of open book pricing, estimating and procurement of underground and above ground trade’s work for the Project including, without limitation, demolition and abatement, hoisting, rough and final clean up, storm water protection work. This is the target price upon which to design the Project and contains no funds for anything other than the elements of hard costs of construction.

NOTE: DESIGN BUILDER’S CONTINGENCY: (2.0% X Hard Costs) 130,000
This amount is included in the Hard Costs above.

TOTAL MAXIMUM ALLOWABLE PRICE: $ 8,850,000
(Sum of Part 1 and Part 2)

South Orange County Community College District 10/11/2012
RFP IVC A 400 Design-Build Project Page 3 of 5
This Design-Build contract between District and Design-Build Entity ("Design-Build Contract") is entered into on this 22nd day of January, 2013 by and between the South Orange County Community College District ("District") at 28000 Marguerite Parkway, Mission Viejo, CA 92692 and Swinerton Builders ("Design-Builder") at 17731 Mitchell North, Suite 200, Irvine, CA 92614.

1 DEFINITIONS

Capitalized terms used in the Contract Documents shall have the meanings assigned to them in the General Conditions. If not defined in the General Conditions they shall have the meanings assigned to them elsewhere in the Contract Documents. If not defined in the General Conditions or elsewhere, they shall have the meanings reasonably understood to apply to them by the context of the portion of the Contract Documents where such terms are used.

2 THE WORK

2.1 SCOPE OF WORK

Design-Builder shall execute the entire Work called for by the Contract Documents, except to the extent specifically indicated in the Contract Documents to be the responsibility of District or other Project Team members retained by District.

2.2 STANDARD OF PERFORMANCE

In addition to and without limiting Design-Builder’s other obligations under the Contract Documents, Design-Builder shall at all times in its performance of its obligations under the Contract Documents conform to the following general standards of performance:

2.2.1 comply with the requirements of the Contract Documents;

2.2.2 comply with Applicable Laws;

2.2.3 conform to the standard of care applicable to those who provide design-build project services and construction of the type called for by this Design-Build Contract for projects of a scope and complexity that is comparable to the Project;

2.2.4 furnish efficient business administration of the Work, utilizing sufficient senior level management and other qualified personnel to manage the Work; and

2.2.5 apply its best and highest skill and attention to completing the Work in an expeditious and economical manner, consistent with the expressed best interests of the District and within the limitations of the Contract Sum and Contract Time.

3 CONTRACT TIME

3.1 DATES OF COMMENCEMENT

South Orange County Community College District
IVC A 400 Design-Build Project

10/11/2012 as amended on 1/22/2013
The Contract Time for completion of the design portion of the Work shall be measured from the Date of Commencement of Design. The Contract Time for Substantial completion of entire Work, including the design and non-design portions, shall be measured from the Date of Commencement of Construction.

3.2 NOTICES TO PROCEED

The design portion of the Work shall not commence prior to the date fixed in the Notice to Proceed with Design. No physical construction at the Site shall proceed prior to the date fixed in the Notice to Proceed with Construction.

3.3 CONTRACT TIME

3.3.1 Design. The Design-Builder shall complete the Final Construction Documents and receive DSA approval. A Notice to Proceed for the Design Phase will be issued upon full execution of this contract.

3.3.2 Design and Construction. Design-Builder shall achieve Substantial Completion of the entire Work, including the design and non-design portions of the Work, not later than 708 Days after the Date of Commencement of Design/Construction and shall achieve Final Completion of the entire Work not later than forty-five (45) Days after the occurrence of Substantial Completion.

3.4 LIQUIDATED DAMAGES TO DISTRICT

3.4.1 District Right. The District and the Design-Builder acknowledge and agree that if the Design-Builder fails to Substantially Complete the Work within the Contract Time, the District will suffer substantial Losses which are both extremely difficult and impracticable to ascertain and on that basis agree, as a reasonable estimate of those Losses and not a penalty, to the payment by Design-Builder of liquidated damages pursuant to this Section 3.4.

3.4.2 Daily Rate. If the Design-Builder fails to achieve Substantial Completion of the entire Work within the Contract Time for Substantial Completion, the Design-Builder shall pay the District as liquidated damages the amount of Two Thousand Seven Hundred and Fifty Dollars ($2,750) per Day for each Day occurring after the expiration of the Contract Time for Substantial Completion until the Design-Builder achieves Substantial Completion of the entire Work.

3.4.3 Extensions of Time. Liquidated damages shall not be charged to Contractor for Delays to Substantial Completion for which the Contractor is entitled under the Contract Documents to receive an adjustment of the Contract Time for Substantial Completion.

3.4.4 Partial Completion. Liquidated damages shall not be reduced or apportioned for Substantial Completion of portions of the Work prior to Substantial Completion of the entirety of the Work.

3.4.5 Remedies. District may deduct such liquidated damages as are payable hereunder from money due or to become due to the Design-Builder, or pursue any other legal remedy to collect such liquidated damages from the Design-Builder and/or its Surety.

3.4.5 Not a Limitation. District’s rights under this Section 3.4 shall not be interpreted as precluding or limiting: (1) any right or remedy of District in the event of an Event of Design-Builder Default other than a failure to Substantially Complete the Work within the Contract Time; or (2) District’s right to order an acceleration, at Design-Builder’s Own Expense, of performance of the Work to overcome Delay, including, without limitation, a Delay for which District has the right to assess liquidated damages.

3.4.6 Exclusive Remedy. Liquidated damages payable pursuant to this Section 3.4 constitute the District’s sole and exclusive right and remedy for recovery of Losses to District, due to Delay, regardless of the cause.
or duration of the Delay and regardless of whether the Delay is a Compensable Delay, Excusable Delay or Unexcused Delay.

### 3.5 LIQUIDATED DAMAGES TO DESIGN-BUILDER

#### 3.5.1 Design-Builder’s Right.
District and Design-Builder acknowledge and agree that if Design-Builder is unable due to Compensable Delay to Substantially Complete the Work within the Contract Time, the Design-Builder and its affected Subcontractors and Subconsultants will suffer Losses which are both extremely difficult and impracticable to ascertain and on that basis agree, as a reasonable estimate of those Losses and not a penalty, to the payment by District of liquidated damages pursuant to this Section 3.5.

#### 3.5.2 Daily Rate.
The Contract Sum shall be increased by the sum of Two Thousand Seven Hundred and Fifty Dollars ($2,750) per Day as liquidated damages for each Day for which Design-Builder is entitled under the Contract Documents to an adjustment extending the Contract Time for Substantial Completion due to Compensable Delay, with no additional amount added thereto for Allowable Markup thereon.

#### 3.5.3 Payment by District.
A Change Order or Unilateral Change Order for an adjustment to the Contract Sum for the liquidated damages permitted by this Section 3.5 shall be executed following, and not before, actual Substantial Completion and prior to Final Completion. Notwithstanding any other provision of the Contract Documents to the contrary and without limitation to the District's rights of withholding payment permitted elsewhere in the Contract Documents or under Applicable Laws, amounts due to the Design-Builder pursuant to this Section 3.5 shall be payable as part of, and not prior to the due date for, Final Payment to Design-Builder.

#### 3.5.4 Exclusive Remedy.
Liquidated damages payable pursuant to this Section 3.5 constitute the Design-Builder’s sole and exclusive right and remedy for recovery of Losses to Design-Builder and its Subcontractors and Subconsultants, of every Tier, due to Delay, regardless of the cause or duration of the Delay and regardless of whether the Delay is a Compensable Delay, Excusable Delay or Unexcused Delay.

#### 3.5.5 Deleted Work.
In the event that Deleted Work results in a shortening of the Contract Time, the Contract Sum shall be reduced by an amount calculated as the product of (1) by the number of Days in the period of shortening, multiplied by (2) the liquidated damages amount stated in this Section 3.5.

### 4 CONTRACT SUM

#### 4.1 LUMP-SUM CONTRACT

#### 4.1.1 Price.
District shall pay the Design-Builder in current funds for the Design-Builder’s complete performance of the Work in accordance with the Contract Documents. District will pay Design-Builder a Lump Sum Price to be negotiated at the end of the design phase of the Contract, including an open-book buyout of subcontracts. The end of the design phase is deemed to occur when the design documents for the Project receive Division of State Architect (“DSA”) approval. In no event, however, shall the Lump Sum Price be greater than the Maximum Allowable Price (MAP) of Eight Million Eight Hundred Fifty Thousand Dollars ($8,850,000). The MAP is the maximum amount the District will pay and includes all costs and fixed fees set forth below for Design and Pre-Construction Services, Construction Services, Fee, and Hard Costs as defined below.

1. Maximum Allowable Price (MAP). This is the advertised price that is the maximum amount contained in the District’s budget for all Work to be provided by the Design-Builder, and is the amount the Design-Builder agrees, through its control of the design, in collaboration with the District, will not be exceeded when establishing the Lump Sum Price.
2. Fixed Fees. Fixed fees include Design and Preconstruction Services. Construction Services and Fee, as defined below.

3. Open Book Buyout of Subcontracts. This shall be accomplished collaboratively with the District during the design process using Hard Costs as the design target amount. The final Hard Costs amount will be included in the Lump Sum Price.

4.1.2 Design and Pre-Construction Services. The total fixed sum payable for Design and Pre-Construction Services shall be One Million, One Hundred Nineteen Thousand, Six Hundred and Seventy Six dollars and 00/100 dollars ($1,119,676) subject to adjustment by Change Order, according to terms of the Design-Build Contract. This amount shall be incorporated into the Lump Sum Price as stipulated in Article 4.1.1. The amount payable to the Design-Builder in the event that the Design-Build Contract is terminated prior to commencement of construction shall be limited to a prorated amount of the Design and Preconstruction Services, based on the percentage of acceptable completion of the Construction Documents that has been accomplished by Design-Builder at the time of such termination.

4.1.2 Construction Services. The total sum payable for Construction Services shall not exceed Eight Hundred Eighty One Thousand, Seven Hundred Ninety Three and 00/100 dollars ($881,793). These sums are incorporated into the MAP as stipulated in Article 4.1.1.

4.1.3 Fee. The Fee payable to the Design-Builder shall not exceed (6.0 %) of the MAP, not to exceed Five Hundred Thirty Thousand, Four Hundred Fifty Two and 00/100 dollars ($530,452). These sums are incorporated into the MAP as stipulated in Article 4.1.1.

4.1.4 Hard Costs. The total sum payable for Hard Costs shall not exceed Six Million, Three Hundred Eighteen Thousand, Eighty and 00/100 dollars ($6,318,080). These sums will be incorporated into the Lump Sum Price as stipulated in Article 4.1.1 and included 2% Design-Builder contingency.

4.1.5 All Inclusive Lump-Sum Price. This shall be the sum total of Fixed Fees and final Hard Costs established at the end of the design phase of the Contract. The Contract Sum set forth in Article 4 is the total lump-sum maximum amount payable by District to Design-Builder for performance of the Work under the Contract Documents and is deemed to cover all Losses arising out of or related to the performance of the Work, including, without limitation, the effects of natural elements upon the Work, unforeseen difficulties or obstructions affecting the performance of the Work (including, without limitation, unforeseen conditions at the Site that do not constitute Differing Site Conditions) and fluctuations in market conditions and price escalations (whether occurring locally, nationally or internationally) from any cause.

5 ENUMERATION OF CONTRACT DOCUMENTS

5.1 LIST OF CONTRACT DOCUMENTS

The Contract Documents, include, without limitation, the following:

5.1.1 Project Criteria. The Project Criteria set forth in the RFP Documents.

5.1.2 RFP Documents. The RFP Documents and Addenda, with the exception of Approved Deviations.

5.1.3 Design Build Proposal. The Design-Builder’s written responses to the RFP, including its Proposal. The Contract Documents shall not include any portion of the Design-Build Proposal that deviates from the Project Program or Criteria.

5.1.4 Design-Build Contract. This executed Design-Build Contract between District and Design-Builder.
5.1.5 **General Conditions.** The General Conditions to the Design-Build Contract as amended on January 22, 2013.

5.1.6 **Division One Requirement.** The Division One Requirements to the Design-Build Contract.

5.1.7 **General Requirements, Supplemental and Special Conditions.** Any General Requirements and Supplemental and Special Conditions.

5.1.8 **Final Construction Documents.** The Final Construction Drawings and Technical Specifications to be hereafter prepared by the Design-Builder and its Subconsultants that are accepted by the District and approved by the DSA in accordance with the terms of the Contract Documents; provided, however, that, with the exception of Approved Deviations, the Contract Documents shall not include any portion of the Design-Build Proposal that deviates from the Project Program or Criteria.

5.1.7 **Addenda.** All Addenda associated with the completed set of contract documents

5.1.8 **Reference Documents.** All Reference Documents associated with the completed set of contract documents.

WHEREFORE, This Design-Build Contract is entered into as of the day and year first written above.

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTOR’S STATE LICENSE BOARD WHICH HAS JURISDICTION TO INVESTIGATE COMPLAINTS AGAINST DESIGN-BUILDERS IF A COMPLAINT REGARDING A PATENT ACT OR OMISSION IS FILED WITHIN FOUR YEARS OF THE DATE OF THE ALLEGED VIOLATION. A COMPLAINT REGARDING A LATENT ACT OR OMISSION PERTAINING TO STRUCTURAL DEFECTS MUST BE FILED WITHIN 10 YEARS OF THE DATE OF THE ALLEGED VIOLATION. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS STATE LICENSE BOARD, P.O. BOX 26000, SACRAMENTO, CALIFORNIA, 95826.

South Orange County Community College District

Design Builder

_________________________________________, a

By: _______________________________________

Dr. Debra L. Fitzsimons,
Vice Chancellor, Business Services

By: _______________________________________

Title: _____________________________________
TO:        Board of Trustees

FROM:     Gary L. Poertner, Chancellor

RE:        SOCCCD: CCCT Board of Directors Nomination

ACTION:   Approval

BACKGROUND

The California Community College Trustees (CCCT) was conceived with the idea that all community college trustees in California, joined together in one organization, could successfully work to preserve and improve California’s quality, community-based, locally-governed colleges. The CCCT Board of Directors consists of twenty-one members, including a non-voting Student Trustee Director, and meets five times a year.

STATUS

From January 1 through February 15, 2013, nominations for membership on the CCCT Board of Directors will be accepted in the League office. Nominations are to be made by each District Board of Trustees who are members of CCCT, and each District may nominate only members of its board. Each nominee must have consented to be nominated, and only one Trustee per District may serve on the Board. During the election period between March 10 and April 25, each member District will have one vote for each vacancy on the CCCT board who will serve three-year terms. Seven persons will be elected to the board this year; five incumbents are eligible to run for re-election, one board member has termed out, and one seat is vacated by a trustee that did not run for re-election at the district level. This vacated seat will be filled by the trustee that receives the least number of votes among the top seven vote getters. Pursuant to the CCCT Governing Policies, that person will complete the term of the vacated seat, which expires in 2015. The newly elected members of the Board will assume their responsibilities at the conclusion of the annual conference on May 5, 2013.

RECOMMENDATION

It is recommended that the Board of Trustees determine if they wish to make any nominations for membership on the CCCT Board of Directors, and, if so, approve the nominations(s) for transmittal to the CCCT office.

Item Submitted By: Gary L. Poertner, Chancellor
Date: December 7, 2012
To: California Community College Trustees
    California Community College Chancellors/Superintendents
From: Scott Lay
Subject: CCCT Board Election - 2013

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California. Meeting five times a year, the twenty-one member board provides leadership and direction to ensure a strong voice for locally elected governing board members.

From January 1 through February 15, nominations for membership on the CCCT board will be accepted in the League office. Nominations are to be made by member district board of trustees; and each district may nominate only members of its board.

Each nominee must be a local community college district trustee, other than the student trustee, and must have consented to be nominated. Only one trustee per district may serve on the board.

An official Biographical Sketch Form and Statement of Candidacy must accompany the Nomination Form mailed to the League office, and please use only these forms. Although not required, it is recommended that nomination materials be sent via certified mail, return receipt requested. Faxed materials will not be accepted due to the quality of transmission.

The election of members of the CCCT board will take place between March 10 and April 25. Each member district board of trustees will have one vote for each vacancy on the CCCT board. CCCT board members are elected by the institutional member governing boards for three-year terms. No CCCT board member shall serve more than three (3) terms consecutively. This year seven persons will be elected to the board. Of those seven seats there are five incumbents eligible to run for re-election, one board member has termed out, and one seat is vacated by a trustee that did not run for re-election at the district level. This vacated seat will be filled by the trustee that receives the least number of votes among the top seven vote getters. Pursuant to the CCCT Governing Policies, that person will complete the term of the vacated seat, which expires in 2015.

Election results will be announced at the CCCT annual conference. The newly elected members of the board will assume their responsibilities at the conclusion of the annual conference, May 5, 2013.

If you have any questions about the CCCT board election process, please call the League office.

Attachments: (mailed only to CCC Chancellors/Superintendents)
    Official Nominating Form
    Official Biographical Sketch Form
    Official Statement of Candidacy
    CCCT Board Terms of Office
    CCCT Board Roster
CCCT Board Nomination Form

Must be returned to the League office postmarked no later than February 15, 2013, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the ____________________________ Community College District nominates ____________________________ to be a candidate for the CCCT Board.

This nominee is a member of the ____________________________ Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

____________________________________________________
Signature of Clerk or Secretary of Governing Board
CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2013, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL
Name: __________________________________________ Date: __________________________
Address: ______________________________________________________________________
City: __________________________ Zip: __________________________________________
Phone: __________________________ (home) __________________________ (office)
E-Mail: ______________________________________________________________________

EDUCATION
Certificates/Degrees: ____________________________________________________________

PROFESSIONAL EXPERIENCE
Present Occupation: ______________________________________________________________

Other: _________________________________________________________________________

COMMUNITY COLLEGE ACTIVITIES
College District Where Board Member: ____________________________________________
Years of Service on Local Board: ________________________________________________
Offices and Committee Memberships Held on Local Board: __________________________

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc.)
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________

Page 1 of 2
National Activities (*ACCT and other organizations, boards, committees, etc.): 


CIVIC AND COMMUNITY ACTIVITIES


OTHER


Page 2 of 2
CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2013 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: ____________________________ DATE: ____________

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
## CCCT Board Terms

<table>
<thead>
<tr>
<th>Election</th>
<th>Group</th>
<th>Seat</th>
<th>First Elected/Appointed</th>
<th>Next Election</th>
<th>Terms Left for Incumbent</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>I.</td>
<td>Barreras</td>
<td>2006</td>
<td>2013</td>
<td>1</td>
</tr>
<tr>
<td>2013</td>
<td>I.</td>
<td>Gulassa</td>
<td>2010</td>
<td>2013</td>
<td>2</td>
</tr>
<tr>
<td>2013</td>
<td>I.</td>
<td>Hart</td>
<td>2010</td>
<td>2013</td>
<td>2</td>
</tr>
<tr>
<td>2013</td>
<td>I.</td>
<td>Jaffe</td>
<td>2009</td>
<td>2013</td>
<td>1</td>
</tr>
<tr>
<td>2013</td>
<td>I.</td>
<td>Kinsman</td>
<td>2010</td>
<td>2013</td>
<td>2</td>
</tr>
<tr>
<td>2013</td>
<td>I.</td>
<td>*Singer</td>
<td>2004</td>
<td>2013</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>**Mann</td>
<td>2005</td>
<td>N/A</td>
<td>0</td>
</tr>
<tr>
<td>2014</td>
<td>II.</td>
<td>Casas Frier</td>
<td>2010</td>
<td>2014</td>
<td>1</td>
</tr>
<tr>
<td>2014</td>
<td>II.</td>
<td>Castellanos</td>
<td>2011</td>
<td>2014</td>
<td>2</td>
</tr>
<tr>
<td>2014</td>
<td>II.</td>
<td>Chadwick</td>
<td>2011</td>
<td>2014</td>
<td>2</td>
</tr>
<tr>
<td>2014</td>
<td>II.</td>
<td>*Figueroa</td>
<td>2007</td>
<td>2014</td>
<td>0</td>
</tr>
<tr>
<td>2014</td>
<td>II.</td>
<td>Gomez</td>
<td>2010</td>
<td>2014</td>
<td>1</td>
</tr>
<tr>
<td>2014</td>
<td>II.</td>
<td>Jones (Robert)</td>
<td>2011</td>
<td>2014</td>
<td>2</td>
</tr>
<tr>
<td>2014</td>
<td>II.</td>
<td>Moreno</td>
<td>2011</td>
<td>2014</td>
<td>2</td>
</tr>
<tr>
<td>2015</td>
<td>III.</td>
<td>Acosta-Salazar</td>
<td>2012</td>
<td>2015</td>
<td>2</td>
</tr>
<tr>
<td>2015</td>
<td>III.</td>
<td>Chaniot</td>
<td>2009</td>
<td>2015</td>
<td>1</td>
</tr>
<tr>
<td>2015</td>
<td>III.</td>
<td>*Jones (Bernard)</td>
<td>2008</td>
<td>2015</td>
<td>0</td>
</tr>
<tr>
<td>2015</td>
<td>III.</td>
<td>*Ontiveros</td>
<td>2008</td>
<td>2015</td>
<td>0</td>
</tr>
<tr>
<td>2015</td>
<td>III.</td>
<td>Otto</td>
<td>2009</td>
<td>2015</td>
<td>1</td>
</tr>
<tr>
<td>2015</td>
<td>III.</td>
<td>Ransford</td>
<td>2012</td>
<td>2015</td>
<td>2</td>
</tr>
<tr>
<td>2015</td>
<td>III.</td>
<td>***Vacant</td>
<td>2013</td>
<td>2015</td>
<td>2</td>
</tr>
<tr>
<td>2015</td>
<td>III.</td>
<td>Zableckis</td>
<td>2009</td>
<td>2015</td>
<td>1</td>
</tr>
</tbody>
</table>

* Board member is unable to seek reelection due to three-term limit.

**Note: Mann's term expired 2012; per Governing Policies, she stayed on another year to serve as immediate past-president.

***Note: Vacancy created when Trustee Stampolis did not run for re-election in his district.
ANGELA ACOSTA-SALAZAR
Rio Hondo CCD
3600 Workman Mill Rd
Whittier CA 90601
562-463-7271 (CCD)
562-692-0921 (CCD fax)
angelaacostasalazar@mac.com

DOUGLAS DYRSSEN
Yosemite CCD
PO Box 4065
Modesto CA 95352
209-872-2892 (cell)
209-575-6565 (CCD fax)
yccdstudenttrustee@yosemite.edu

ISABEL BARRERAS
President
State Center CCD
1525 E. Weldon Ave
Fresno CA 93704
559-675-4500 (bus)
559-226-3757 (CCD fax)
isabelbarreras@yahoo.com

MARY FIGUEREA
Riverside CCD
1258 Shakespeare Dr
Riverside CA 92506
951-780-4962 (res)
951-317-2648 (cell)
951-682-5339 (CCD fax)
maryfig50@sbcglobal.net

LAURA CASAS FRIER
Foothill DeAnza CCD
12345 El Monte Rd
Los Altos Hills CA 94022
650-949-6111 (bus)
650-947-0206 (CCD fax)
casasfrierlaura@fhda.edu

PAUL GOMEZ
Chaffey CCD
5885 Haven Ave
Rancho Cucamonga CA 91737
909-238-6444 (cell)
909-985-2914 (fax)
paul.gomez@verizon.net

STEPHAN CASTELLANOS
San Joaquin Delta CCD
5151 Pacific Ave
Stockton CA 95207
209-462-2873 (bus)
209-481-9678 (cell)
209-462-8308 (fax)
stephancastellanos@mac.com

CY GULASSA
Peralta CCD
6145 Harwood Ave
Oakland CA 94618
510-551-8359 (cell)
510-428-1201 (fax)
cy@gulassa.com

NANCY CHADWICK
Palomar CCD
5059 Nighthawk Way
Oceanside CA 92056
760-945-5365 (res)
760-207-1330 (cell)
760-630-8457 (fax)
nancychadwick@cox.net

JERRY HART
Imperial CCD
380 E Aten Rd/PO Box 158
Imperial CA 92251-0158
760-355-1192 (res)
760-355-2663 (CCD fax)
jerry.hart@imperial.edu

JANET CHANIOT
Mendocino-Lake CCD
1000 Hensley Creek Rd
Ukiah CA 95482
707-743-1310 (res/fax)
707-972-6722 (cell)
kiks@pacific.net

LOUISE JAFFE
2nd Vice President
Santa Monica CCD
1900 Pico Blvd
Santa Monica CA 90405
310-450-2487 (res)
310-434-4386 (CCD fax)
jaffe_louise@smc.edu

120412
BERNARD “BEE JAY” JONES
Allan Hancock Joint CCD
800 S College Dr
Santa Maria CA 93454
805-922-6966 x3245 (bus)
805-347-9896 (fax)
bemard.jones@verizon.net

ROBERT JONES
Los Rios CCD
9130 River Look Ln
Fair Oaks CA 95628
916-961-3061 (res)
916-568-3023 (fax)
rgjones@skymail.csus.edu

EVA KINSMAN
Copper Mountain CCD
74070 Playa Vista Dr
29 Palms CA 92277
760-366-3791 x4213 (CCD)
760-366-5255 (fax)
evakinsman@gmail.com

JEANETTE MANN
Immediate Past- President
Pasadena Area CCD
2195 E. Orange Grove Blvd.
Pasadena CA 91104
626-585-7202 (CCD)
626-797-0307 (res)
626-298-0654 (cell)
626-797-0182 (fax)
jxmann@pasadena.edu

JIM MORENO
Coast CCD
1370 Adams Ave
Costa Mesa CA 92626
714-438-4607 (CCD)
714-292-5580 (cell)
714-438-4878 (fax)
jmoreno@mail.cccd.edu

MANNY ONTIVEROS
1st Vice President
North Orange County CCD
PO Box 28796
Anaheim CA 92809
714-808-4797 (CCD)
714-808-4791 (fax)
montiveros@nocccd.edu

DOUGLAS OTTO
Long Beach CCD
111 W Ocean Blvd, Ste 1900
Long Beach CA 90802
562-491-1191 (bus)
562-491-5701 (fax)
doug@dwottolaw.com

ANN RANSFORD
Glendale CA 91208
1500 N Verdugo Rd
Glendale CA 91208
818-240-1000 x5105
818-551-5111 (fax)
ransford@glendale.edu

DONALD L. SINGER
San Bernardino CCD
1519 Lynne Ct
Redlands CA 92373
909-798-2754 (res/fax)
dlsinger@verizon.net

MARCIA ZABLECKIS
Barstow CCD
900 Windy Pass
Barstow CA 92311
760-252-3509 (res)
760-217-0202 (cell)
marciazdrs@aol.com

VACANCY
To be filled in regular election cycle per
board decision 11.15.12

STAFF

SCOTT LAY
President/Chief Executive Officer
2017 "O" Street
Sacramento, CA 95811
916-444-8641 (bus)
916-444-2954 (fax)
scottlay@ccleague.org
TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor


ACTION: Discussion/Approval

BACKGROUND

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District’s needs, and are in compliance with current laws and regulations.

STATUS

Six board policies are presented to the board for “Discussion/Approval.” The new language and amendments to the board policies were reviewed and revised by the District’s Board Policy and Administrative Regulation Advisory Council and includes collegial consultation with the Academic Senates, pursuant to Title 5 Section 53200 et. seq.

Legal counsel has been involved throughout the review process. The proposed policies were presented to the Chancellor’s Council on December 6, 2012 for review and recommendation to the Chancellor and presented to the Board of Trustees for review and study at the December 17, 2012 board meeting.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept for discussion/approval the board policies, as shown in Exhibit A through F.
RECORDING OF BOARD OF TRUSTEE MEETINGS

Any audio or video recording of an open and public Board meeting made by or at the direction of the Board if the Board causes any tape or video recording of a meeting, the recording shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Sections 6250, et seq. The Chancellor shall enact administrative procedures to ensure that any such recordings are maintained for at least thirty days following the taping or recording.

Persons attending an open and public meeting of the Board may, at their own expense, record the proceedings with an audio or video tape recording or a still or motion picture camera or may broadcast the proceedings. However, if the Board finds by a majority vote that the recording or broadcast cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a persistent disruption of the proceedings, any such person shall be directed by the President of the Board of Trustees to stop.

Reference:
Government Code Sections 54953.5, 54953.6; 6250
Education Code Section 72121(a)
POLITICAL ACTIVITY

Members of the Board of Trustees shall not use District funds, services, supplies or equipment to urge the passage or defeat of any ballot measure or candidate, including, but not limited to, any candidate for election to the governing board.

Initiative or referendum measures may be drafted on an area of legitimate interest to the District. The Board may by resolution express the board's position on ballot measures. Public resources may be used only for informational efforts regarding ballot District Bond measures.

Reference:
  Education Code Sections 7054.1; 7056;
  Government Code 8314
WEAPONS ON CAMPUS

Firearms or other weapons shall be prohibited on any college or district site or in any facility of the District except for activities conducted under the direction of district officials and as authorized by the Campus Chief of Police. Any person who believes that he or she may properly possess a firearm or other weapon on campus or in a District site or other facility of the District must promptly notify Campus Police.

Activities involving firearms, knives, explosives, dangerous objects or weapons conducted under the direction of District officials, shall be authorized by a campus Chief of Police, before taking place.

Bringing or possessing any dirk, dagger, ice pick, or knife having a fixed blade longer than 2 1/2 inches, or any other weapon as described in California Penal Code Section 626.10, onto campus grounds is prohibited by law, with the exception of a duly appointed peace officer who is engaged in the performance of his or her duties, regardless of whether the person has been authorized by a District employee to have the weapon. Prior authorization must be obtained from a Campus Police Chief in advance of bringing any of the aforementioned weapons onto District property.

References:
Penal Code Sections 626.9h and 626.10

Adopted: 8-31-09
INVESTMENT POLICY

The Chancellor is responsible for ensuring that the District funds of the District that are not required for the immediate needs of the District are invested. Investments shall be in accordance with current laws, including California Government Code Sections 53600, et seq.

Investments shall be made based on the following criteria:

- The preservation of principal shall be of primary importance.
- The investment program must remain sufficiently flexible to permit the District to meet all operating requirements.
- Transactions should be avoided that might impair public confidence.

The Board of Trustees has given the authority to manage the investments of the Retiree Health Benefits Trust to the Retirement Board of Authority (RBOA).

The District's Chief Fiscal Officer must provide the Chancellor and the Board of Trustees with, at least, the required quarterly and annual reports on investments as specified by Government Code Section 53646.

This policy will be reviewed periodically, as needed, to ensure its consistency with the objectives of safety, yields, and possible changes in applicable laws and financial trends. Any proposed amendments will be presented to the Board for review prior to approval.

All private investment advisors/managers, legal counsel, or any other financial professionals employed or retained by the District including, without limitation, financial advisors, underwriters, bond counsel, and disclosure counsel must review this policy and sign the statement of compliance confirming that they have reviewed this investment policy and will fully comply with its requirements.

[See Administrative Regulation 3102-Investments]

Reference:

Government Code Section 53600 et seq.
CAMPUS SAFETY

The board is committed to a safe and secure District work and learning environment. To that end, the Chancellor shall establish a campus safety plan and ensure that it is posted or otherwise made available to students. The campus safety plan shall include availability and location of security personnel, methods for summoning assistance of security personnel, any special safeguards that have been established, any actions taken in the preceding 18 months to increase safety, and any changes in safety precautions to be made during the next 24 months. The South Orange County Community College District maintains a District Department of Campus Safety Police Policy Manual-, which is reviewed annually in compliance with the Jeanne Clery Act.

Reference:
- Education Code 67380(a)(4)
- Jeanne Clery Act
GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES OF ACHIEVEMENT

The District grants the degrees of Associate in Arts (AA), Associate in Arts for Transfer (AA-T), Associate in Science (AS), and Associate in Science for Transfer (AS-T) to those students who have completed the subject requirements for graduation and who have attained a 2.0 grade point average in courses applicable to the degree. Students must also complete the general education, residency, and competency requirements set forth in Title 5 regulations.

Students may be awarded a Certificate of Achievement upon successful completion of a State approved pattern of degree-applicable coursework.

The Chancellor, in consultation with the faculty, shall establish procedures to determine degree and certificate requirements that include appropriate involvement of the local curriculum committee. The procedures shall assure that graduation requirements are published in the colleges’ catalogs and included in other resources that are convenient for students.

Reference:

Education Code Section 70902(b)(3)
Title 5, Sections 55060 et. seq.
Board Policy – 2100.1-Delegation of Authority to Academic Senate
TO:        Board of Trustees  
FROM:      Gary L. Poertner, Chancellor  
RE:        SOCCCD: 2013-2014 Bonded Sabbatical Recommendations  
ACTION:    Approval  

BACKGROUND  

Under the authority of Article XXVI, Section H, of the Academic Employee Master Agreement, twenty-eight (28) semesters are available for sabbatical leave for the 2013-2014 academic year. According to Article XXVI, Section I, Subsection A, of the Academic Employee Master Agreement, sabbaticals are allowed for the professional enhancement of the faculty member, which shall benefit the faculty member, his/her college, students, and/or the District. Sabbatical applications and supporting information were forwarded to and reviewed by the SOCCCD District-wide Sabbatical Committee, comprised of faculty and administrators representing the colleges and the district. Using the criteria of Article XXVI, seventeen (17) full-time faculty members are recommended for bonded sabbatical leaves during the 2013-2014 year. Of the seventeen proposals selected, three (3) faculty members requested full-year sabbaticals. Of the fourteen (14) faculty members requesting single-semester sabbaticals, eight (8) requested sabbaticals for the Fall Semester 2013 and six (6) requested sabbatical leave for Spring Semester 2014.

STATUS  

The SOCCCD Sabbatical Committee met and reviewed all requests for sabbaticals for the 2013-2014 academic year. The committee, chaired by Dr. Tony Huntley, Professor, Mathematics, Science and Engineering, Saddleback College, and Dr. David Bugay, Vice Chancellor, Human Resources & Employer/Employee Relations, voted to recommend faculty members listed in Exhibit A for sabbatical leaves during the 2013-2014 academic year. Budget planning will reflect provisions to accommodate the sabbatical teaching loads.

RECOMMENDATION  

The Chancellor recommends that the Board of Trustees approve the recommended faculty members, listed in Exhibit A, for bonded sabbatical leave during the 2013-2014 academic year.

Item Submitted by: David Bugay, Ph.D., Vice Chancellor, Human Resources & Employer/Employee Relations
South Orange County Community College District

2013-2014 Sabbatical Committee Recommendations

LISA DAVIS ALLEN
Fine Arts/Art History
Irvine Valley College

Spring Semester 2014

TITLE: Seeing Process: Media Literacy for the Art History Student

GOALS and OBJECTIVES:
1. To complete a draft for a course textbook that will be used in “ARTH 104: Introduction to Art Media,” and also use as a recommended primer of other art historical period courses.
2. Develop a corresponding workbook for direct classroom use.

Note: This type of text should provide valuable information that can be used as optional material for a number of courses addressing the visual arts (lecture and lab). Currently, I have not found a text unique to this specific focus. Most information on this topic is embedded in broader texts, making classroom use ineffective and expensive for the student.

ACTIVITIES:
To include: preparatory research, extensive writing, preliminary corresponding workbook activities/exercises, illustration development, and publication procurement.

This drafted manuscript will be developed to give the student of art history a general knowledge of the major studio practices and processes in an effort to increase his/her skills of recognition and observation when investigating historical works of art and architecture.

The typical AA and BA degrees in art history and/or theory include only minimal studio experience for the art history student (usually 3 to 6 units). While the studio experience may be valuable, it exposes the student to only a very small portion of all traditionally available media. In the end, the art history student does not need to know how to “make art.” Rather, the student needs to be able to recognize a wide variety of finished processes in the work by understanding the visual characteristics that are evident. This proposed text would provide that knowledge and allow the student to ‘back out of the process’ by distinguishing the unique characteristics chosen by the artist. Identifying the media employed by the artist through critical perception of the work’s visual characteristics is critical to the developing analytical skills of the art history student.

Whether the student’s goals are academic, curatorial or commercial – it is important that the art history student develop the necessary critical skills of observation that are employed when analyzing works. This manuscript will be designed to increase these skills through concentrated information on historical studio practices, expanded terminology, assignments designed to employ those developing skills, and a variety of sample exercises to assess the student’s ability to recognize the processes in a variety of settings.

PRODUCTS:
1. Manuscript for publication development.
2. Preliminary drafts for corresponding workbook activities/exercises.
3. Corresponding proposed illustrations.
ELIZABETH CHAMBERS
Social and Behavioral Sciences/Sociology
Irvine Valley College

TITLE: Doing Sociology Using Archival Survey Data

GOALS and OBJECTIVES:
1. Provide free web-based statistical analysis tools and archival survey data to community college students.
2. Create a mini-manual for instructions on statistical procedures, which includes 10-15 learning concept enhancement exercises using free web-based statistical analysis tools and archival survey data.
3. Help students use data to explore the world of sociology and learn how to investigate many of the things they have read in sociology textbooks.
4. Most important of all, help students acquire critical thinking and data analysis skills, that will allow them to conduct research.

ACTIVITIES:
Search and find free web-based statistical analysis tools and archival survey data sets on the Internet; such as Survey Documentation and Analysis (SDA) statistical software platform at its UC Berkeley website. Over 150 archival data sets that use the SDA platform will be explored. Create a mini-manual for instructions on statistical procedures. Develop 10 – 15 concept enhancement interactive exercises that will appeal to today’s computer savvy students, who want exciting and dramatic active learning opportunities rather than traditional teaching approaches. Each interactive exercise will explore dozens of sociological issues and will include instructional content, web-based resource links, example practice applications, and exercises for evaluation and assessment.

PRODUCTS:
2. Ten to fifteen concept enhancement exercises using free web-based statistical platform that investigate culture, socialization, family life, crime, aging, education, work, and a host of other sociological subjects.
3. Link on http://ivc.edu/faculty/echambers for student and faculty access to exercises that deal with standard topics found in typical sociology courses.
TITLE: Studying and Enhancing IVC Writing Instruction Across the Disciplines

GOALS and OBJECTIVES:
1. To study how well IVC’s Writing courses assist students in their work within their chosen discipline/s through a consideration of student and faculty perceptions of students’ written work in Life and Social Science courses.
2. To determine how IVC’s Writing courses might be modified to better serve students’ academic needs and promote student success.
3. To foster dialogue between Writing faculty and faculty in the Schools of Life Sciences and Social Sciences at IVC and UCI, thus: 1) promoting exchange of ideas and best practices in the teaching of writing and 2) creating strategies for possible modifications to course curriculum.

ACTIVITIES:
Recent studies of postsecondary writing have determined that, in order to complete their academic careers successfully, student writers must learn to create texts “for different disciplines and purposes” and “calibrate” their writing to various “disciplines, purposes, and audiences.” Moreover, the study on Academic Literacy conducted by the Intersegmental Committee of the Academic Senates concludes: “we need to sponsor greater dialogue among teachers and faculty in different disciplines” in order to help our students to truly achieve college-level academic literacy. My proposed sabbatical project would: 1) examine the effectiveness of IVC Writing courses in enabling students to successfully complete written tasks in their coursework outside the Department of English, specifically, coursework in the Schools of Life Sciences and Social Sciences at IVC and UCI and 2) foster greater dialogue among Writing instructors and instructors in these other disciplines, both at IVC and UCI.

PRODUCTS:
1. Survey results from students and faculty in the Life Sciences and Social Sciences.
2. Meetings with Life Sciences and Social Sciences faculty to consider writing expectations in these disciplines.
3. A designed EXP Writing 2 course, based upon results and recommendations from this sabbatical project, focused on cross-disciplinary writing instruction.
4. Presentations of sabbatical results and recommendations for instructional strategies and curriculum revisions to IVC faculty in Life Sciences, Social Sciences, and Writing.
LINDSAY FOX  
Advanced Technology & Applied Sciences/Fashion  
Saddleback College  

Fall Semester 2013

TITLE: Research and Practicum of Dye and Fiber Processes

GOALS and OBJECTIVES:
1. Increase students understanding of textiles including: fiber properties, dye affinities, pigments and auxiliaries.
2. Link textile chemistry concepts with hands on practice of techniques used historically, culturally, and in today’s industry.
3. Create physical examples, pictures and videos of textile processes to present both in Dye Processes Class and Textile Classes.
4. Utilize Blackboard or some other on-line format for students to access and review textile information, experiments and techniques.
5. Decrease student anxiety and increase student success.
6. Inspire students to create and incorporate textiles into their designs in new ways.

ACTIVITIES:
To develop new teaching materials and visuals to support student learning in Textile and Dye Processes on Fabrics Classes. I intend to investigate and experiment with fiber processes on practiced historically, culturally, and in today’s textile industries to develop new demonstrations, visuals, lectures and labs for fashion students. These materials will be presented both physically in class as well as virtually for future and further reference. For fashion students, an understanding of textile science is a fundamental necessity. The characteristics of fiber properties, dye affinities, dye family characteristics, yarn constructions, fabric constructions, types of pigments, printing techniques and finishes are concepts that are equally important for both design and merchandising students. Textiles are the main component used to create clothing. If a fashion student does not fully comprehend basic textile science they will not be able to create or select garments which will be targeted to a specific end use or customer. Thus, those garments are likely not to be successful.
Unfortunately, Textile Science is not an easy topic and many fashion students find it difficult. The Textile class is mandatory for all fashion students to take for every certificate. Its content is definitely a corner stone to their knowledge. For many, it is a class they put off taking because it is intimidating...it is science.

PRODUCTS:
1. 8-12 textile technique lessons presented virtually/ via Blackboard with content mastery exam.
2. 15 physical samples for class demonstrations of fiber techniques.
3. An exhibition on campus or in the community of textile technique samples.
SCOTT HOWLETT  
Social & Behavioral Sciences/History  
Saddleback College  

Spring Semester 2014  

TITLE: Online Learning and 21st Century Revolutions  

GOALS and OBJECTIVES:  
1. Incorporate the most up to date and effective practices of online learning techniques and pedagogy into History 5 & 12 courses.  
2. Evaluate specific readings and research, related to specific “Middle East” revolts and revolutions since 1975 and contact authors and faculty to discuss the internal and external historical factors related to “Middle East” revolutions and revolts.  
3. Create specific lectures, video clips, course readings, power point presentations and internet research projects for History 5 & 12.  

ACTIVITIES:  
Evaluate during the months of January, February, and March 2014, literature that focuses on “Middle East” Revolts and Revolutions since 1975 and interview Middle East specialists by phone or by email. Between March and May 2014, enroll in Saddleback Education courses, EDUC 205 and 215 and various Faculty Center for Instructional Design & Distant Education (CIDDE) workshops and online tutorials. CIDDE workshops and tutorials I plan on taking include Blackboard, Collaborations and Mobile Devices. This phase will involve several steps including designing an online World History course, revising my hybrid “Revolutions and Revolts” course and expanding my online student assessment methods and class management procedures. The knowledge, skills, and materials that result from this sabbatical will markedly improve my knowledge and effectiveness as a History instructor at Saddleback College. My ability to deliver online and hybrid materials evaluate different online pedagogical options and intellectually engage students about historical processes and developments and how they relate to their lives will be greatly enhanced by this sabbatical.  

PRODUCTS:  
1. A certificate of completion for an advanced online course offered through Saddleback College or UCLA extension in the area of online education.  
2. Evidence of expertise in advanced PowerPoint, audio/video streaming, Collaboration, Mobile Devices and digital video editing.  
3. Enhanced course websites for “Revolutions and Revolts” and World History since 1750 utilizing the Blackboard platform. Multimedia internet based course materials and tutorials for World History after 1750 and “Revolutions and Revolts.”  
4. Evidence of expertise in the history of “Middle East” Revolts and Revolutions since 1975.
BARBARA HUGGINS
Health Science & Human Services/Nursing
Saddleback College

2013-2014 Academic Year

TITLE: Doctor of Nursing Practice

GOALS and OBJECTIVES:
1. Completion of the first year of the Doctor of Nursing Practice program at Western University of Health Science College of Graduate Nursing.
2. Completion of the Doctor of Nursing Practice degree by August, 2015.

ACTIVITIES:
Planned courses during the proposed sabbatical leave will be:

Fall 2013 Semester:
- CGN 5306 Biostatistics and Epidemiology (3 Units)
- CGN 8010 Philosophy and Science of Nursing Practice (3 Units)
- CGN 8030 Clinical Scholarship, Research and Evidence Based Practice (3 Units)

Spring, 2014 Semester:
- CGN 8020 Quality and Leadership in the 21st Century Health Care System (3 Units)
- CGN 8050 Social Justice, Health Care Advocacy, and Policy in Nursing Practice (3 Units)

April through August:
- CGN 8060 Outcome Based Collaboration and Collaborative Models (3 units)
- CGN 8080 Care Delivery Improvement: Models and Strategies (3 Units)

PRODUCTS:
1. Summary report to nursing faculty at a faculty meeting – Fall 2014.
2. Summary reports to the Student Nurses Association for their newsletters – Fall 2014.
3. Transcripts of completed course work from Western University of Health Science College of Graduate Nursing.
FUMIKO ISHII
Language & Humanities/Japanese
Irvine Valley College

TITLE: (1) Presenting the Beauty of the Kimono and Enhancing Culture in the IVC Community and (2) Designing Audio-Visual Modules to Improve Student’s Communication Skills for the Japanese Program.

GOALS and OBJECTIVES:
1. To enhance Japanese culture by presenting the beauty of the kimono. One of the important components of the National Standards of the Second Language is culture. The cultural education of the target language has to be incorporated in the curriculum and I decided to present the beauty of the kimono.
2. To improve the communication skills of students of the Japanese program. Another important component of the National Standards is communication, which is vital to the language programs and has to be fully integrated in the curriculum. By creating audio visual modules, students will improve their language skills by following instructions and recording their products.

ACTIVITIES:
Professor Ishii will research the history and different types of the kimono. She will visit pertinent venues to obtain knowledge and information to design the kimono show in the semester following the sabbatical. She will learn how to dress others as well as herself in the kimono so that this knowledge can be used for demonstrations. The kimono show will be open to everyone on both campuses (IVC and Saddleback) and the videotape will be uploaded to the Japanese program website and other media. Furthermore, Professor Ishii will upload the presentation files to Blackboard of her course(s) and will demonstrate how to dress the kimono in the class(es). The five audio-visual modules will be created based on the content appropriate for each chapter. For each module, Professor Ishii will design the instructions, examples in Japanese, and visuals. She will instruct the student to record their verbal responses. Following the sabbatical, the professor will upload the modules to Blackboard and they will become a part of the class assignment.

PRODUCTS:
1. The kimono show is open to both campuses, IVC and Saddleback.
2. The PowerPoint Presentation of the kimono will be uploaded to the IVC Japanese Program website.
3. The audio-visual modules will be made public and accessible by anyone.
TITLE: Dear Future Child: An interactive learning tool for Students of Developmental Psychology

GOALS and OBJECTIVES:
1. Do background reading of the literature, get in touch with authors, faculty and other key contacts to discuss the content and approach.
2. Produce a draft of the publication and share with key contacts as well as a small sample of students for feedback.
3. Publish a supplement to be used in Developmental Psychology classes: “Dear Future Child: an Interactive Manual for Students of Developmental Psychology.” This will take the form of an e-book.

I will provide a unique parenting resource entitled: Dear Future Child: this is my promise to you (one of a few working titles). It will serve as an inspiration and educational tool for students of developmental psychology. I plan to produce an interactive, journal-type manual that expands this activity to address the concepts, theories and application they learn about development from birth to adolescence. This will not only bring to life the desired learning outcomes of the course but will also strengthen students’ understanding of how to implement what they have learned.

ACTIVITIES:
This student/parenting resource will be developed after a review of the literature and interviews of faculty from IVC and other local colleges and contact with the author of the textbook used in the class. Much time will be spent drafting the chapters and interactive content of the work.

PRODUCTS:
1. An e-book intended for use by students in HD 7 Developmental Psychology
2. A presentation to Faculty of Human Development and Psychology
TITLE: Creating Everyday Heroes Out of Everyday People

GOALS and OBJECTIVES:
1. Review of literature on conformity, roles on behaviors, and heroism.
2. Identify barriers that prevent individuals from taking action in situations that require bystander intervention.
3. Develop a training program based on the Heroic Imagination Project tailored to Saddleback College students and the local community.

ACTIVITIES:
Psychology has long focused on how “good” and “ordinary” people can be led to commit unbelievable atrocities. The work of Dr. Stanley Milgram (Yale University) in the 1960s and Dr. Philip Zimbardo (Stanford University) in the 1970s clearly demonstrated that situational forces can lead everyday individuals to commit atrocious acts. In Milgram’s case, he was able to demonstrate how individuals can be prompted to harm an innocent other simply because an authority figure ordered them to do so, while Zimbardo demonstrated how average college students, when assigned the role of “prison guards,” can become abusive when confronting student “prisoners” in a mock prison environment. While many today consider the research of Milgram and Zimbardo highly unethical, many have disregarded what these studies actually demonstrated: that not everyone is influenced by the social pressures that these studies manipulated. As a result, this research serves as an untapped opportunity to discover what leads people to act in a prosocial manner when the situation dictates otherwise. Further, a growing interest in Positive Psychology within the discipline has led psychologists to uncover the elements that promote positive, prosocial, healthy individuals. Building on the work of Zimbardo and his Heroic Imagination Project, this sabbatical project will focus on developing a Heroic Imagination training program for implementation at Saddleback College. This work has just begun on a pilot basis through Psi Beta, the National Honor Society for Community and Junior Colleges, at another institution, and as President of Psi Beta, it is my desire to use this project to build on and adapt for the needs of Saddleback College and the surrounding community. The end product may also serve as model for a community service project and can be implemented into our already existing Social Psychology (PSYC and SOC 30) courses as a service learning project. The products of this sabbatical project will result in the materials necessary to successfully implement the Heroic Imagination Project training at Saddleback College. Early research suggests that such training can increase helping in situations that normally produce bystander apathy and increase student success among new college students by reducing stereotype threat. These issues, among many others, are explored in our Social Psychology course and the applied application of this training has the potential of benefit both the students who undergo the training and those who are the recipients of the students’ interventions.

PRODUCTS:
1. Reference list of relevant sources reviewed for the project.
2. Creation of a Heroic Imagination training program specific to Saddleback College.
3. Training manual and multimedia resources for Heroic Imagination trainings.
KAY FERGUSON RYALS  
Humanities and Languages/English  
Irvine Valley College  

2013-2014 Academic Year  

TITLE: Preparing Electronic Teaching Materials for American Literature Courses  

GOALS and OBJECTIVES:  
1. To acquire expertise in electronic means of content delivery to expand my pedagogical repertoire in regular classes and to prepare me to offer hybrid and online literature courses.  
2. To prepare a variety of materials to be used in Lit 22 and 23 (American Lit Survey). Materials will include but are not limited to PowerPoint presentations and other postings of lecture materials, videos, and interactive quizzes.  
3. To meet, through the creation of these materials and the development of my skills with various instructional technologies, the need for online literature courses as determined by the IVC English Department and the college.  

ACTIVITIES:  
I wish to learn how to use several technologies that I have not had time to master during the regular school year so that I can incorporate them with ease into my regular class delivery and be prepared to teach online literature classes as needed by students and supported by my department and college.  

The Sabbatical activities will include: A careful review of scholarship on effective pedagogy using electronic content-delivery technologies in the field of literature; training Camtasia, Mediasite, PowerPoint, Blackboard, and other relevant content-delivery technologies; creating course content for 2 core IVC literature courses.  

PRODUCTS:  
Course materials to be used in Lit 22 and Lit 23, whether in regular, hybrid, or online delivery.
AMY STINSON  
Physical Science & Technologies/Geology  
Irvine Valley College

**TITLE:** Lab Manual for Introductory Oceanography

**GOALS and OBJECTIVES:**
Create a lab manual for use in the introductory physical oceanography courses at Irvine Valley College that will be made available to students free via course Blackboard websites in a PDF format. The lab manual will become available to students enrolled in all sections of Introduction to Oceanography (MS20) the semester after the sabbatical is completed.

**ACTIVITIES:**
The lab manual will contain fifteen separate lab assignments consisting of revisions and enhancement of existing lab activities, writing of new lab assignments, and writing of lab activities/assignments that include the use of real-time oceanographic data (e.g. temperature, wave conditions, etc.). Approximately six of the lab assignments could be adapted for use in other geology courses taught at IVC.

**PRODUCTS:**
I plan to disseminate the oceanography lab manual directly to the students by providing access to the manual through each course section’s Blackboard website. Printed copies could also be made available through the IVC bookstore.

I will provide instructors with a CD that contains the lab manual contents for upload to individual instructor’s Blackboard websites. Instructors will also have a folder containing lab manual answers on the CD.

A copy of the lab manual on CD will also be given to the Dean’s Office.
TITLE: Student Academic Achievement in College Chemistry (pending dissertation committee approval)

GOALS and OBJECTIVES:
1. To complete the dissertation component of my Ph.D. degree in education.
2. To compile and assess factors affecting student success in college Chemistry for the purpose of understanding student attrition and potential to increase student retention in the future. Advanced degree related to the field of Chemistry.
3. For the purpose of professional enhancement to benefit the student success in college chemistry.

ACTIVITIES:
The proposed sabbatical leave is intended for the completion of a Ph.D. in Education, pending dissertation committee approval. It will entail extensive research and a comprehensive assessment of student characteristics for those enrolled in General Chemistry for the purpose of determining factors influencing student success in College Chemistry.

PRODUCTS:
1. A comprehensive analysis of the characteristics of students enrolled in General Chemistry for the purpose of assessing program effectiveness (Pending dissertation committee approval).
2. Ph.D. degree in Education will provide insight on student success in college chemistry and provide objectives for improvement as needed and as appropriate.
3. The results will be a published document that offers insight to student success rates in college Chemistry.
TITLE: EOPS/CARE/CalWORKs Program Policy Handbook

GOALS and OBJECTIVES:
1. Create a Program Policy Handbook for EOPS.
2. Create a Program Policy Handbook for CARE.
3. Create a Program Policy Handbook for CalWORKs.

ACTIVITIES:
The EOPS, CARE, and CalWORKs programs are guided by a set of principles outlined in Title V of the California Educational Code and by direction from the State Chancellor’s Office of the California Community Colleges. Within those directives, each college creates and administers its own program of services to eligible students. With the retirement of Irvine Valley College’s long-time Director of Supportive Services, we have an opportunity to carefully research Best Practices at other colleges and re-evaluate the programs we have created at IVC, considering how, in changing times, we might run our programs more efficiently and economically. I will finally put into writing “how” and “why” we do things the way we do. It is important to note that, during a recent program audit, the outside auditing team asked for exactly the same program handbooks that I am proposing to create.

PRODUCTS:
EDWIN TIONGSON  
Fine Arts/Communication Studies  
Irvine Valley College

TITLE: Developing the IVC Communication Studies Certificate Program

GOALS and OBJECTIVES:
1. To establish a certificate program in Communication Studies at IVC.

ACTIVITIES:
The IVC Communication Studies certificates will be developed after careful review of several certificate programs on a local, state, and national level. These certificates will be developed after interviewing local businesses, faculty from Irvine Valley College, IVC CTE Director, Dr. David Gatewood, and other Communication Studies faculty outside of our institution.

PRODUCTS:
1. One or more certificates in Communication Studies.
2. Meetings with internal and external Communication Studies faculty.
3. Meetings with Orange County local businesses
SAMANTHA VENABLE
Health Sciences and Human Services/Nursing
Saddleback College

TITLE: Transitioning Pharmacology (N160) Into an Online Format

GOALS and OBJECTIVES:
1. Develop an online pharmacology course that stimulates critical thinking and problem solving.
2. Decrease the scheduling conflict with other first semester courses to minimize student anxiety and increase student success.
3. Maximize content retention by case study application.
4. Increase the number of online courses offered by the Division.

ACTIVITIES:
There are many responsibilities related to the role of the registered nurse. Pharmacotherapy is one of the most important. Approximately 75% of the nurse’s day revolves around the administration of medications, monitoring the patient response to the medication, assessing and intervening for possible adverse effects, and the evaluation of laboratory tests related to specific drug therapy. For these reasons, pharmacology is an important part of the nursing curriculum. The NCLEX examination, administered by the State of California for licensure, has 19% of the exam testing pharmacology concepts.

During this sabbatical, Professor Venable will change the delivery format from the classroom setting to an online course. She will develop modules to present didactic information regarding pharmacotherapeutics as well as first person video case studies that will stimulate critical thinking and problem solving. The online format will utilize a variety of multimedia presentations that will address the various learning styles of students, thus increasing student success,

PRODUCTS:
1. Online Pharmacology (N160) course
2. 25 Cantasia pharmacology modules
3. 6 first person case studies
AMIRA WEGENEK  
Social & Behavioral Sciences/Psychology  
Saddleback College  

Fall Semester 2013

TITLE: Comprehensive Instructional Resource for Psychology Research Methods Laboratory Course (Psych 2)

GOALS and OBJECTIVES:
1. Provide a long-term solution to allow Departments of Psychology to meet increasing demand for the capstone Psych 2 course.
2. Enable more adjunct faculty to successfully teach Psych 2 and increase the likelihood that qualified faculty will be willing to accept this labor-intensive teaching assignment.
3. Provide teaching resources that all Psychology Instructors can use to help students make connections between course material and real-world careers in psychology.

ACTIVITIES:
All students who transfer to CSU and UC schools as psychology majors must complete the Psych 2 course, which emphasizes scientific literacy and writing, as a pre-requisite for transfer. Because teaching the laboratory component of Psych 2 requires extensive experience in research as well as copious amounts of work for instructors (i.e., the preparation of daily laboratory activities), it is difficult to find qualified and willing adjunct instructors to teach this class. Moreover, full-time Psychology instructors are unable to teach more than one section of Psych 2 per semester due to the work load. There will be even more demand for Psych 2 courses since the new AA Transfer degree in Psychology also requires this course. This sabbatical project aims to address the issues above by providing instructors with a Comprehensive Instructional Resource to successfully teach Psych 2. The proposed Resource will be developed after a careful review of the literature, conducting focus groups and interviews with both experts in the field and less experienced adjunct faculty, and hosting a regional conference regarding Best Teaching Practices of Research Methods in Psychology.

PRODUCTS:
1. Summaries of Literature Review & Interviews/Focus Group Meetings
2. Proceedings of Regional Conference on Best Teaching Practices in Research Methods
3. Comprehensive Instructional Resource for Psychology Research Methods Laboratory Course (online resource). Includes a collection of video interviews with professionals in psychology careers related to research and clinical psychology.
RICHARD WHITE
Fine Arts and Media Technology/Ceramics
Saddleback College

TITLE: “Book of Circles” Manuscript Completion

GOALS and OBJECTIVES:
1. Create a completed manuscript that will enable students to better meet course objectives and career goals.
2. The manuscript will be reviewed by students and peers and modified accordingly.
3. The manuscript will be shared with students, peers, and the community at large when completed.

ACTIVITIES:
1. Create twenty-five pages a month. This consists of three drawings per page (300+ drawings) and a paragraph each describing the compositional and creative elements of the drawing.
2. Execute various drawings to illustrate three dimensionally how design works together with form.
3. Create and/or acquire photographs to accompany the drawings and text.
4. Format the book for publication.

PRODUCTS:
At present, there is no text for three-dimensional artists that deals with either the format of the circle or how two-dimensional design meshes with three-dimensional form.

This manuscript will fill a perceived gap in the ceramic oeuvre and help students prepare for transfer by building their portfolio in a more informed and sophisticated fashion.
TO:       Board of Trustees  
FROM:    Gary L. Poertner, Chancellor  
RE:      Academic Personnel Actions – Regular Items  
ACTION: Approval/Ratification  

BACKGROUND  
In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS  
Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibit A and Exhibit B are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibit.

RECOMMENDATION  
The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibit A and Exhibit B.

Item Submitted By: David Bugay, Ph.D., Vice Chancellor, Human Resources & Employer/Employee Relations
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS

A. NEW PERSONNEL APPOINTMENTS

1. ACADEMIC EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)

   a. LOEFFLER, CHRISTINA, is to be employed as Anthropology Instructor, Pos #4449, School of Humanities and Languages, Irvine Valley College, effective January 14, 2013. Approximate Salary Placement: Range II, Step 1. This position was approved by the Board of Trustees on October 24, 2011. (See Exhibit B, Attachment 1)

2. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Highest Degree</th>
<th>Assignment</th>
<th>Approx. Salary Placement</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bull, Larissa</td>
<td>BS/Psychology</td>
<td>Fashion/SC</td>
<td>I/1</td>
<td>01/22/13</td>
</tr>
<tr>
<td>Cabrera, Roberto</td>
<td>MA/Counseling</td>
<td>Amer. Sign Lang./SC</td>
<td>II/1</td>
<td>01/22/13</td>
</tr>
<tr>
<td>Caggiano, Jodi</td>
<td>MA/Nursing</td>
<td>Nursing/SC</td>
<td>II/1</td>
<td>01/22/13</td>
</tr>
<tr>
<td>Christian, Jessica</td>
<td>MA/History</td>
<td>History/IVC</td>
<td>V/1</td>
<td>01/22/13</td>
</tr>
<tr>
<td>Corp, Sarah</td>
<td>MA/English</td>
<td>English/SC</td>
<td>II/1</td>
<td>01/22/13</td>
</tr>
<tr>
<td>Demirkoparan, Vuslat</td>
<td>MA/Visual Studies</td>
<td>Eng. Comp/SC</td>
<td>II/1</td>
<td>01/22/13</td>
</tr>
<tr>
<td>Eckmann, Helen</td>
<td>PhD/Education</td>
<td>Business/SC</td>
<td>V/1</td>
<td>01/22/13</td>
</tr>
<tr>
<td>Fosdick, Melissa</td>
<td>MA/Psych.</td>
<td>Psych/SC</td>
<td>II/1</td>
<td>01/22/13</td>
</tr>
<tr>
<td>Galloway, Laura</td>
<td>MA/Org. Lead.</td>
<td>Bus./SC</td>
<td>II/1</td>
<td>01/22/13</td>
</tr>
<tr>
<td>Harris, James</td>
<td>MA/History</td>
<td>History/SC</td>
<td>II/1</td>
<td>01/22/13</td>
</tr>
<tr>
<td>Huang, Seniye M.</td>
<td>MS/Pub. Hlth/Educ.</td>
<td>Nursing/SC</td>
<td>V/4</td>
<td>01/22/13</td>
</tr>
<tr>
<td>Jobin, Allison</td>
<td>Ph.D/Psychology</td>
<td>Psychology/SC</td>
<td>V/1</td>
<td>01/22/13</td>
</tr>
<tr>
<td>Kuznetsov, Kira</td>
<td>MS/Math</td>
<td>Math/SC</td>
<td>II/1</td>
<td>01/22/13</td>
</tr>
<tr>
<td>Lassiter, Rhonda</td>
<td>Ph.D/Biology</td>
<td>Biological Sci./SC</td>
<td>V/1</td>
<td>01/22/13</td>
</tr>
<tr>
<td>Putros, Tremonisha</td>
<td>MA/English</td>
<td>English/SC</td>
<td>II/1</td>
<td>01/22/13</td>
</tr>
<tr>
<td>Ramirez, Christian</td>
<td>MA/TESOL</td>
<td>ESL/IVC</td>
<td>II/1</td>
<td>01/22/13</td>
</tr>
<tr>
<td>Ray, Shatarupa</td>
<td>MS/Biological Sci.</td>
<td>Biology/SC</td>
<td>II/1</td>
<td>01/22/13</td>
</tr>
</tbody>
</table>

EQUIVALENCY

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

1 SOCCCD STRS retiree returning to teach part time

January 22, 2013
A. NEW PERSONNEL APPOINTMENTS - continued

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Highest Degree</th>
<th>Assignment</th>
<th>Placement</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trevino, Olivia</td>
<td>BA/Theatre Arts</td>
<td>Theatre Arts/SC</td>
<td>I/1</td>
<td>01/22/13</td>
</tr>
</tbody>
</table>

Equivalency is based upon a Bachelor of Arts degree with a 4.0 GPA in Theatre Arts from California State University, Long Beach, and winner of the Latina Leadership Scholarship. Ms. Trevino has continued her training with some of the most foremost directors in the field, including Mark Rucker (Yale School of Drama, Associate Artistic Director at ACT), Kim Rubenstein (Long Wharf Theatre, Associate Artistic Director, Faculty UCSD), Mark Brokaw (Drama Desk Award, Obie Award, Yale School of Drama), and Anne Justine D’Zmura (Head of Directing CSULB, Yale School of Drama), as well as directing critically acclaimed productions at a number of Los Angeles’s edgiest theatres. Ms. Trevino will be working at the Julliard School in New York immediately before joining Saddleback College.

Weber, Christopher  MBA/Business Adm.  CA(Radio/TV/Film)/SC  II/1  01/22/13

Equivalency is based upon a dual Bachelor of Arts degree in Film Studies and Cultural Anthropology from University of California, Santa Barbara, with an emphasis on courses in film production, documentary production, and ethnography, plus a Master of Business Administration degree in Strategic Management and Marketing from Claremont Graduate University. Mr. Weber has over ten years of network broadcast production experience as producer, director of photography, and sound mixer for FOX, ABC, ESPN, NBC, A&E, ABC Family, TVG, and HRTV. Finally, Mr. Weber has six years of teaching experience at the two-year college and high school levels, as well as his current two-year role as associate faculty of audio recording and video production at the Art Institute of California - Inland Empire.

B. ADDITIONAL COMPENSATION: GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2012/2013 fiscal years.

<table>
<thead>
<tr>
<th>Name</th>
<th>Activity</th>
<th>Amount ($)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abruzzese, Mark</td>
<td>Early College Pgrm Facilitation/IVC</td>
<td>100.00</td>
<td>09/01/12-12/19/12</td>
</tr>
<tr>
<td>Altman, Cheryl</td>
<td>Reading Learning Ctr/SC</td>
<td>857.25</td>
<td>08/20/12-12/19/12</td>
</tr>
<tr>
<td>Carnie, Henry</td>
<td>Early College Pgrm Facilitation/IVC</td>
<td>100.00</td>
<td>09/01/12-12/19/12</td>
</tr>
<tr>
<td>Fitz-Maurice, T.</td>
<td>Reading Learning Ctr/SC</td>
<td>1,714.50</td>
<td>08/20/12-12/19/12</td>
</tr>
<tr>
<td>Green, Denise</td>
<td>Reading Learning Ctr/SC</td>
<td>1,714.50</td>
<td>08/20/12-12/19/12</td>
</tr>
<tr>
<td>Grimalda, Andrew</td>
<td>Early College Pgrm Facilitation/IVC</td>
<td>100.00</td>
<td>09/01/12-12/19/12</td>
</tr>
<tr>
<td>Harper, Melody</td>
<td>Early College Pgrm Facilitation/IVC</td>
<td>200.00</td>
<td>09/01/12-12/19/12</td>
</tr>
<tr>
<td>Hill, Sean</td>
<td>Early College Pgrm Facilitation/IVC</td>
<td>100.00</td>
<td>09/01/12-12/19/12</td>
</tr>
<tr>
<td>Hogan, Daniel</td>
<td>Early College Pgrm Facilitation/IVC</td>
<td>100.00</td>
<td>09/01/12-12/19/12</td>
</tr>
<tr>
<td>Kremenetski, K.</td>
<td>Early College Pgrm Facilitation/IVC</td>
<td>100.00</td>
<td>09/01/12-12/19/12</td>
</tr>
</tbody>
</table>

2 One-time adjustment for Fall 2012
3 One-time adjustment for Fall 2012
4 One-time adjustment for Fall 2012

January 22, 2013
### B. ADDITIONAL COMPENSATION: GENERAL FUND - Continued

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2012/2013 fiscal years.

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment/Project</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lagatta, Jill</td>
<td>Reading Learning Ctr/SC</td>
<td>1,714.50 08/20/12-12/19/12</td>
</tr>
<tr>
<td>Lee, David</td>
<td>Early College Pgrm Facilitation/IVC</td>
<td>100.00 09/01/12-12/19/12</td>
</tr>
<tr>
<td>Lefebvre, Lyndsay</td>
<td>Early College Pgrm Facilitation/IVC</td>
<td>100.00 09/01/12-12/19/12</td>
</tr>
<tr>
<td>Marino, Valerie</td>
<td>Early College Pgrm Facilitation/IVC</td>
<td>100.00 09/01/12-12/19/12</td>
</tr>
<tr>
<td>Rousseau, Michele</td>
<td>Coordinator, Comp Sci Lrng Ctr/SC</td>
<td>2,500.00 01/22/13-05/23/13</td>
</tr>
<tr>
<td>Seraphin, Eve</td>
<td>Early College Pgrm Facilitation/IVC</td>
<td>100.00 09/01/12-12/19/12</td>
</tr>
<tr>
<td>Shiring, Richard</td>
<td>Early College Pgrm Facilitation/IVC</td>
<td>100.00 09/01/12-12/19/12</td>
</tr>
<tr>
<td>Stahler, John</td>
<td>Early College Pgrm Facilitation/IVC</td>
<td>100.00 09/01/12-12/19/12</td>
</tr>
<tr>
<td>Tan, Jennifer</td>
<td>Early College Pgrm Facilitation/IVC</td>
<td>100.00 09/01/12-12/19/12</td>
</tr>
<tr>
<td>Terranova, John</td>
<td>Early College Pgrm Facilitation/IVC</td>
<td>100.00 09/01/12-12/19/12</td>
</tr>
<tr>
<td>Tierney, James</td>
<td>Early College Pgrm Facilitation/IVC</td>
<td>100.00 09/01/12-12/19/12</td>
</tr>
<tr>
<td>Vogel, Sarah</td>
<td>Reading Learning Ctr/SC</td>
<td>839.25 08/20/12-12/19/12</td>
</tr>
</tbody>
</table>

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated at their respective hourly rate for Non-Instructional Assignments/Projects (3-for-1) for 2012/2013 fiscal year.

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment/Project</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beckham, Jack</td>
<td>ESL Read/Grade Writing Samples/SC</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Carlander, David</td>
<td>ESL Read/Grade Writing Samples/SC</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Casil, Amy</td>
<td>ESL Read/Grade Writing Samples/SC</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Chao, Iris</td>
<td>ESL Read/Grade Writing Samples/SC</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Cosgrove, Robert</td>
<td>ESL Read/Grade Writing Samples/SC</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>DeGennaro, John</td>
<td>ESL Read/Grade Writing Samples/SC</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Jalalat, Jennifer</td>
<td>ESL Read/Grade Writing Samples/SC</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Langille, Rachel</td>
<td>ESL Read/Grade Writing Samples/SC</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Richiusa, Gordon</td>
<td>ESL Read/Grade Writing Samples/SC</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Stanfield, Scott</td>
<td>ESL Read/Grade Writing Samples/SC</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Summers, Marya</td>
<td>ESL Read/Grade Writing Samples/SC</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Tash, Sharon</td>
<td>ESL Read/Grade Writing Samples/SC</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Vallee, Patrick</td>
<td>ESL Read/Grade Writing Samples/SC</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Wood, Josh</td>
<td>ESL Read/Grade Writing Samples/SC</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Ziehm, Carol</td>
<td>ESL Read/Grade Writing Samples/SC</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Zimmerman, Ray</td>
<td>ESL Read/Grade Writing Samples/SC</td>
<td>01/22/13-05/23/13</td>
</tr>
</tbody>
</table>

### C. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2012/2013 fiscal years.

<table>
<thead>
<tr>
<th>Name</th>
<th>Activity</th>
<th>Amount ($)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Camelot, Allison</td>
<td>Gerontology Cert. Pgrm/Perkins/SC</td>
<td>200.00</td>
<td>01/14/13-03/30/13</td>
</tr>
<tr>
<td>Goldberg, Patrizia</td>
<td>Faculty Mentoring, Perkins/SC</td>
<td>700.00</td>
<td>10/01/12-12/19/12</td>
</tr>
</tbody>
</table>

---

5 One-time adjustment for Fall 2012
6 One-time adjustment for Fall 2012
January 22, 2013
C. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2012/2013 fiscal years.

<table>
<thead>
<tr>
<th>Name</th>
<th>Activity</th>
<th>Not to Exceed Amount ($)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gonzalez, Frank</td>
<td>Curric. Dev. OC B2E/Math/SC</td>
<td>8,354.00</td>
<td>01/14/13-05/23/13</td>
</tr>
<tr>
<td>Grabau, Melvan S.</td>
<td>Technical Theatre Curriculum/IVC</td>
<td>3,000.00</td>
<td>02/01/13-05/23/13</td>
</tr>
<tr>
<td>Guy, Georgina</td>
<td>Coord. CalWORKs/TANF Pgrm/SC</td>
<td>4,935.00</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Hare, Matthew</td>
<td>Musical Performance/SC</td>
<td>225.00</td>
<td>11/18/12-11/20/12</td>
</tr>
<tr>
<td>Loftus, Nicole</td>
<td>Gerontology Cert. Pgrm/Perkins/SC</td>
<td>200.00</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Mathur, Roopa</td>
<td>Dev. Instr’t Support Material/IVC</td>
<td>2,500.00</td>
<td>02/01/13-05/23/13</td>
</tr>
<tr>
<td>Paige, Monique</td>
<td>Coord. Child Dev. Conf./Perkins/SC</td>
<td>1,500.00</td>
<td>01/22/13-04/30/13</td>
</tr>
<tr>
<td>Tamialis, Barbara</td>
<td>Co-Coord. CD Conf./Perkins/SC</td>
<td>500.00</td>
<td>01/22/13-04/30/13</td>
</tr>
<tr>
<td>Tamialis, Barbara</td>
<td>CD Work Based Learn/Perkins/SC</td>
<td>750.00</td>
<td>01/22/13-05/23/13</td>
</tr>
<tr>
<td>Zoval, James</td>
<td>Curric. Dev. OC B2E/Science/SC</td>
<td>8,354.00</td>
<td>01/14/13-05/23/13</td>
</tr>
</tbody>
</table>

D. TITLE CHANGE OF FULL-TIME, ACADEMIC FACULTY POSITIONS

1. SADDLEBACK COLLEGE, Division of Kinesiology and Athletics seeks authorization to change the title of the following academic full-time faculty positions within their department:

1a. REPLACE PHYSICAL EDUCATION HEAD MEN’S/WOMEN’S TRACK COACH, by eliminating Pos. #1496, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year academic position and establishing KINESIOLOGY HEAD MEN’S/WOMEN’S TRACK COACH, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year position, effective March 29, 2011. This position reflects a change in title only to be in alignment with the change in Division name as approved by the Board of Trustees on March 28, 2011.

1ai. BLETHEN, MARK, ID #10824, change title only from PHYSICAL EDUCATION HEAD MEN’S/WOMEN’S TRACK COACH, Pos. #1496, Academic Faculty Salary Schedule Range III, Step 11, 36 hours per week, 10 months per year, to KINESIOLOGY HEAD MEN’S/WOMEN’S TRACK COACH, Academic Faculty Salary Schedule Range III, Step 11, 36 hours per week, 10 months per year, effective March 29, 2011.

1b. REPLACE PHYSICAL EDUCATION/KINESIOLOGY/ASSISTANT FOOTBALL COACH, Pos. #3809, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year academic position and establishing KINESIOLOGY/ASSISTANT FOOTBALL COACH, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year position, effective March 29, 2011. This position reflects a change in title only to be in alignment with the change in Division name as approved by the Board of Trustees on March 28, 2011.

1bi. CRABB, KERRY, ID #14339, change title only from PHYSICAL EDUCATION/KINESIOLOGY/ASSISTANT FOOTBALL COACH, Pos. #3809, Academic Faculty Salary Schedule Range V, Step 9, 36 hours per week, 10 months per year, to KINESIOLOGY/ASSISTANT FOOTBALL COACH, Academic Faculty Salary Schedule Range V, Step 9, 36 hours per week, 10 months per year, effective March 29, 2011.
D. TITLE CHANGE OF FULL-TIME, ACADEMIC FACULTY POSITIONS - Continued

1c. REPLACE HEAD WOMEN’S SOCCER COACH/PHYSICAL EDUCATION INSTRUCTOR, by eliminating Pos. #2897, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year academic position and establishing HEAD WOMEN’S SOCCER COACH/KINESIOLOGY INSTRUCTOR, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year position, effective March 29, 2011. This position reflects a change in title only to be in alignment with the change in Division name as approved by the Board of Trustees on March 28, 2011.

1ci. CRAIG, BRANDEE, ID #11769, change title only from HEAD WOMEN’S SOCCER COACH/PHYSICAL EDUCATION INSTRUCTOR, Pos. #2897, Academic Faculty Salary Schedule Range II, Step 8, 36 hours per week, 10 months per year, to HEAD WOMEN’S SOCCER COACH/KINESIOLOGY INSTRUCTOR, Academic Faculty Salary Schedule Range II, Step 8, 36 hours per week, 10 months per year, effective March 29, 2011.

1d. REPLACE PHYSICAL EDUCATION INSTRUCTOR/ASSISTANT FOOTBALL COACH, by eliminating Pos. #1562, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year academic position and establishing KINESIOLOGY INSTRUCTOR/ASSISTANT FOOTBALL COACH, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year position, effective March 29, 2011. This position reflects a change in title only to be in alignment with the change in Division name as approved by the Board of Trustees on March 28, 2011.

1di. CRAPO, STEPHEN, ID #9823, change title only from PHYSICAL EDUCATION INSTRUCTOR/ASSISTANT FOOTBALL COACH, Pos. #1562, Academic Faculty Salary Schedule Range V, Step 18, 36 hours per week, 10 months per year, to KINESIOLOGY INSTRUCTOR/ASSISTANT FOOTBALL COACH, Academic Faculty Salary Schedule Range V, Step 18, 36 hours per week, 10 months per year, effective March 29, 2011.

1e. REPLACE PHYSICAL EDUCATION INSTRUCTOR, by eliminating Pos. #1709, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year academic position and establishing KINESIOLOGY INSTRUCTOR, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year position, effective March 29, 2011. This position reflects a change in title only to be in alignment with the change in Division name as approved by the Board of Trustees on March 28, 2011.

1ei. DUQUETTE, JANICE, ID #1121, change title only from PHYSICAL EDUCATION INSTRUCTOR, Pos. #1709, Academic Faculty Salary Schedule Range V, Step 26, 36 hours per week, 10 months per year, to KINESIOLOGY INSTRUCTOR, Academic Faculty Salary Schedule Range V, Step 26, 36 hours per week, 10 months per year, effective March 29, 2011.

1f. REPLACE PHYSICAL EDUCATION INSTRUCTOR/SWIM-WATER POLO COACH, by eliminating Pos. #1521, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year academic position and establishing KINESIOLOGY INSTRUCTOR/SWIM-WATER POLO COACH, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year position, effective March 29, 2011. This position reflects a change in title only to be in alignment with the change in Division name as approved by the Board of Trustees on March 28, 2011.
D. TITLE CHANGE OF FULL-TIME, ACADEMIC FACULTY POSITIONS - Continued

1fi. HIGGINSON, JENNIFER, ID #12389, change title only from PHYSICAL EDUCATION INSTRUCTOR/SWIM-WATER POLO COACH, Pos. #1521, Academic Faculty Salary Schedule Range IV, Step 9, 36 hours per week, 10 months per year, to KINESIOLOGY INSTRUCTOR/SWIM-WATER POLO COACH, Academic Faculty Salary Schedule Range IV, Step 9, 36 hours per week, 10 months per year, effective March 29, 2011.

1g. REPLACE PHYSICAL EDUCATION INSTRUCTOR, by eliminating Pos. #1666, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year academic position and establishing KINESIOLOGY INSTRUCTOR, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year position, effective March 29, 2011. This position reflects a change in title only to be in alignment with the change in Division name as approved by the Board of Trustees on March 28, 2011.

1gi. JACOBSEN, KAREN, ID #10071, change title only from PHYSICAL EDUCATION INSTRUCTOR, Pos. #1666, Academic Faculty Salary Schedule Range IV, Step 10, 36 hours per week, 10 months per year, to KINESIOLOGY INSTRUCTOR, Academic Faculty Salary Schedule Range IV, Step 10, 36 hours per week, 10 months per year, effective March 29, 2011.

1h. REPLACE PHYSICAL EDUCATION INSTRUCTOR/HEAD FOOTBALL COACH, by eliminating Pos. #1698, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year academic position and establishing KINESIOLOGY INSTRUCTOR/HEAD FOOTBALL COACH, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year position, effective March 29, 2011. This position reflects a change in title only to be in alignment with the change in Division name as approved by the Board of Trustees on March 28, 2011.

1hi. MC ELROY, GLEN, ID #9673, change title only from PHYSICAL EDUCATION INSTRUCTOR/HEAD FOOTBALL COACH, Pos. #1698, Academic Faculty Salary Schedule Range V, Step 18, 36 hours per week, 10 months per year, to KINESIOLOGY INSTRUCTOR/HEAD FOOTBALL COACH, Academic Faculty Salary Schedule Range V, Step 18, 36 hours per week, 10 months per year, effective March 29, 2011.

E. WORKLOAD BANKING

1. VENABLE, SAMANTHA, ID #1149, Nursing Instructor, Division of Health Sciences and Human Services, Saddleback College, Pos #1713, is requesting a leave of absence for the Spring 2014 Semester, based on the equivalent of 15 banked LHE, in accordance with Article XXVIII, Academic Employee Master Agreement 2011-2014, in compliance with the Workload Banking Program.

F. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

1. NIGRELLI, CHRISTINA, ID #15938, Child Development Instructor, Pos #4171, Division of Social and Behavioral Sciences, Saddleback College, Academic Faculty Salary Range V, Step 7, resignation effective January 11, 2013. Payment is authorized for any compensated time off. (Start date: August 16, 2010)
NAME: LOEFFLER, CHRISTINA HURST

POSITION: ANTHROPOLOGY INSTRUCTOR
School of Social & Behavioral Sciences
Irvine Valley College
Full-Time, Tenure Track

EDUCATION:

M.A. Anthropology, Emphasis in Archaeology
California State University
Fullerton, CA

B.A. Anthropology
California State University
Fullerton, CA

EXPERIENCE:
Ms. Loeffler has worked as a part-time instructor of Anthropology since 1994, teaching at Irvine Valley College, Santiago Canyon College, and Chapman University. She has taught introductory courses in Physical, Cultural, Language and Culture, Archaeology and Native American Cultures. She has also taught honors sections of Physical and Culture and distance education sections of Physical Anthropology. She has written curriculum and mentored students toward presentation at local honors conferences.

As an archaeologist, Ms. Loeffler has conducted prehistoric and historical archaeological fieldwork in California, the Great Basin, the Southwest, and the Plains. She has done field internships with the Bureau of Land Management and the U.S. Forest Service and has experience in all facets of fieldwork including survey, excavation, and laboratory analysis techniques associated with faunal remains, lithic and ceramic analysis and palaeoethnobotany. She is currently serving as Vice President of the Orange County Chapter of the Archaeological Institute of America

PROFESSIONAL AFFILIATIONS:
• American Anthropological Association – member
• Archaeological Institute of America – Vice President, Orange County Chapter
TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Classified Personnel Actions – Regular Items
ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A and Exhibit B.

Item Submitted By: David Bugay, Ph.D., Vice Chancellor, Human Resources & Employer/Employee Relations
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS

A. NEW PERSONNEL APPOINTMENTS

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)

a. DIMAS, MARIO is employed as Accounting Assistant, Pos. #4310, Office of College Fiscal Services, Irvine Valley College, Classified Bargaining Unit Salary Range 118, Step 1, 25 hours per week, 12 months per year, effective December 11, 2012. This is a replacement appointment for Nancy Esterly, who resigned.

b. GRIFFIN, ALICE is employed as Laboratory Technician, Student Success Center, Pos. #4502, School of Library Services, Irvine Valley College, Classified Bargaining Unit Salary Range 122, Step 2, 40 hours per week, 12 months per year, effective August 20, 2012. This position was approved by the Board of Trustees on February 27, 2012.

c. MACIAS, JOSE is employed as Custodian, Pos. #1042, Office of Physical Plant, Saddleback College, Classified Bargaining Unit Salary Range 113, Step 1, 40 hours per week, 12 months per year, effective November 30, 2012. This is a replacement appointment for Manual Ontiveras, who received a change in status.

d. PORT, JACQUELYN is employed as Child Development Specialist, Pos. #3441, Child Development Center, Office of Student Services, Irvine Valley College, Classified Bargaining Unit Salary Range 122, Step 1, 27.5 hours per week, 12 months per year, effective January 2, 2013. This is a replacement appointment for Evelyn Jones, who retired.

2. The following individuals are to be employed as Substitutes in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<table>
<thead>
<tr>
<th>Name</th>
<th>Classification</th>
<th>Range/Step</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashley, Merry</td>
<td>Senior Administrative Assistant/IVC</td>
<td>127/1</td>
<td>01/02/13</td>
</tr>
<tr>
<td>Carey, Barbara</td>
<td>Senior Lab. Technician, Consumer Sci./SC</td>
<td>130/1</td>
<td>01/02/13</td>
</tr>
<tr>
<td>Chandler, Kristine</td>
<td>Health Sci./Human Svc. Specialist/SC</td>
<td>123/1</td>
<td>12/01/12</td>
</tr>
<tr>
<td>Chiang, Li-Chuan</td>
<td>Senior Lab. Technician, Computers/IVC</td>
<td>130/1</td>
<td>01/02/13</td>
</tr>
<tr>
<td>Cueto, Catherine</td>
<td>Senior Lab. Technician, Computers/IVC</td>
<td>130/1</td>
<td>01/02/13</td>
</tr>
<tr>
<td>Lopez, Johanna</td>
<td>Administrative Assistant/SC</td>
<td>121/1</td>
<td>01/02/13</td>
</tr>
<tr>
<td>Lucero, Carlos</td>
<td>Custodian/IVC</td>
<td>113/1</td>
<td>12/03/12</td>
</tr>
<tr>
<td>Mier Y Teran, Eduardo</td>
<td>Lab. Technician, Life/Physical Sci./IVC</td>
<td>122/1</td>
<td>01/02/13</td>
</tr>
<tr>
<td>Miller, Matthew</td>
<td>Applications Specialist/IVC</td>
<td>134/1</td>
<td>12/04/12</td>
</tr>
<tr>
<td>Minot, Mason</td>
<td>Lab. Technician, Life/Physical Sci./IVC</td>
<td>122/1</td>
<td>01/02/13</td>
</tr>
<tr>
<td>Morales Gutierrez, Juan</td>
<td>Custodian/IVC</td>
<td>113/1</td>
<td>12/03/12</td>
</tr>
<tr>
<td>Orlando, Karen</td>
<td>Senior Administrative Assistant/IVC</td>
<td>127/1</td>
<td>01/02/13</td>
</tr>
<tr>
<td>Pickering, Dawn</td>
<td>Senior Administrative Assistant/IVC</td>
<td>127/1</td>
<td>12/17/12</td>
</tr>
<tr>
<td>Searcy, Arronlea</td>
<td>Community Education Program Spec./SC</td>
<td>127/1</td>
<td>12/18/12</td>
</tr>
<tr>
<td>Ullrich, Karen</td>
<td>Child Development Specialist/SC</td>
<td>122/1</td>
<td>12/07/12</td>
</tr>
<tr>
<td>Ward, Larry</td>
<td>Senior Lab. Technician, Art/SC</td>
<td>130/1</td>
<td>01/02/13</td>
</tr>
<tr>
<td>Wyatt, Jeremy</td>
<td>Alternate Media Specialist/IVC</td>
<td>140/1</td>
<td>12/17/12</td>
</tr>
<tr>
<td>Yacono, Candice</td>
<td>Sr. Graph. Design./Publications Editor/IVC</td>
<td>136/1</td>
<td>01/02/13</td>
</tr>
</tbody>
</table>

January 22, 2013
A. NEW PERSONNEL APPOINTMENTS

3. The following individuals are to be employed as Short-Term (Temporary) positions for the 2012/2013 academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Hourly Rate($)</th>
<th>Start/End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alejo, Brittany</td>
<td>Project Specialist/SC</td>
<td>20.00</td>
<td>12/14/12-06/30/13</td>
</tr>
<tr>
<td>Ashley, Merry</td>
<td>Project Specialist/IVC</td>
<td>20.00</td>
<td>12/14/12-06/30/13</td>
</tr>
<tr>
<td>Cubillos-Bezanilla, Sandra</td>
<td>Project Specialist/SC</td>
<td>10.50</td>
<td>01/02/13-06/30/13</td>
</tr>
<tr>
<td>Galledari, Atefeh</td>
<td>Project Specialist/SC</td>
<td>10.50</td>
<td>01/02/13-06/30/13</td>
</tr>
<tr>
<td>Helms, Toni</td>
<td>TMD Aide/IVC</td>
<td>20.00</td>
<td>11/16/12-06/30/13</td>
</tr>
<tr>
<td>Lam, Miranda</td>
<td>Project Specialist/IVC</td>
<td>15.50</td>
<td>12/03/12-06/30/13</td>
</tr>
<tr>
<td>Larson, Gary</td>
<td>Coaching Aide/SC</td>
<td>15.00</td>
<td>12/04/12-06/30/13</td>
</tr>
<tr>
<td>Lau, Loretta</td>
<td>Project Specialist/IVC</td>
<td>15.50</td>
<td>12/03/12-06/30/13</td>
</tr>
<tr>
<td>Lopez, Johanna</td>
<td>Project Specialist/SC</td>
<td>14.00</td>
<td>12/01/12-06/30/13</td>
</tr>
<tr>
<td>Niculescu, Laura</td>
<td>Project Specialist (IT)/Dist.</td>
<td>12.00</td>
<td>07/01/12-06/30/13</td>
</tr>
<tr>
<td>Orlando, Karen</td>
<td>Project Specialist/IVC</td>
<td>20.00</td>
<td>12/18/12-06/30/13</td>
</tr>
<tr>
<td>Sebold, Margaret</td>
<td>Project Specialist/SC</td>
<td>16.00</td>
<td>12/03/12-06/30/13</td>
</tr>
<tr>
<td>Shearman, Carrie</td>
<td>Project Specialist/SC</td>
<td>9.50</td>
<td>12/05/12-06/30/13</td>
</tr>
<tr>
<td>Shomph, Crystal</td>
<td>TMD Aide/IVC</td>
<td>20.00</td>
<td>12/06/12-06/30/13</td>
</tr>
<tr>
<td>Sullivan, Desiree</td>
<td>Project Specialist (IT)/Dist.</td>
<td>12.00</td>
<td>07/01/12-06/30/13</td>
</tr>
<tr>
<td>Ulrich, Karen</td>
<td>CDC Aide/SC</td>
<td>12.00</td>
<td>12/12/12-06/30/13</td>
</tr>
<tr>
<td>Yacono, Candice</td>
<td>Project Specialist/IVC</td>
<td>20.00</td>
<td>12/14/12-06/30/13</td>
</tr>
<tr>
<td>Zane, Lauren</td>
<td>CDC Aide/SC</td>
<td>12.00</td>
<td>12/18/12-06/30/13</td>
</tr>
</tbody>
</table>

4. The following individuals are to be employed as Student Help (Temporary), Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the 2012/2013 academic year.

<table>
<thead>
<tr>
<th>Name</th>
<th>Start/End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Larson, Tracy</td>
<td>12/03/12-06/30/13</td>
</tr>
<tr>
<td>Tran, Dominique</td>
<td>12/07/12-06/30/13</td>
</tr>
</tbody>
</table>

5. The following individuals are to be employed on a temporary basis, as Professional Expert (Community and Contract Education), Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the 2012/2013 academic year. Each individual’s rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Not to Exceed</th>
<th>Start/End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>De John, Zackary</td>
<td>Clinical Skills Spec./SC</td>
<td>30.00/hr</td>
<td>12/20/12-06/30/13</td>
</tr>
<tr>
<td>Elespuru, Kathryn</td>
<td>Clinical Skills Spec./SC</td>
<td>30.00/hr</td>
<td>01/02/13-06/30/13</td>
</tr>
<tr>
<td>Kelly, Meagan</td>
<td>Interpreter II/SC</td>
<td>25.00/hr</td>
<td>12/20/12-06/30/13</td>
</tr>
<tr>
<td>Kermati Sheikholesla</td>
<td>Tutor/IVC</td>
<td>12.00/hr</td>
<td>12/12/12-06/30/13</td>
</tr>
<tr>
<td>Kilic, Nehir</td>
<td>Tutor/IVC</td>
<td>12.00/hr</td>
<td>12/04/12-06/30/13</td>
</tr>
<tr>
<td>Phillips, Diane</td>
<td>Interpreter V/SC</td>
<td>45.00/hr</td>
<td>11/15/12-06/30/13</td>
</tr>
<tr>
<td>Pourreza, Atousa</td>
<td>Comm. Ed./SC</td>
<td>2500.00/cs</td>
<td>11/27/12-06/30/13</td>
</tr>
<tr>
<td>Shaw, Glenda</td>
<td>Comm. Ed./SC</td>
<td>2500.00/cs</td>
<td>12/11/12-06/30/13</td>
</tr>
<tr>
<td>Wolf, Amberley</td>
<td>Comm. Ed./SC</td>
<td>2500.00/cs</td>
<td>11/30/12-06/30/13</td>
</tr>
<tr>
<td>Yousefi, Arya</td>
<td>Tutor/IVC</td>
<td>12.00/hr</td>
<td>12/19/12-06/30/13</td>
</tr>
</tbody>
</table>

January 22, 2013
B. AUTHORIZATION TO ELIMINATE CLASSIFIED POSITION AND/OR POSITION NUMBERS

1. PUBLIC SAFETY ASSISTANT, Pos. #4500, Classified Bargaining Unit Salary Range 113, Office of Campus Safety and Security, Irvine Valley College seeks authorization to eliminate this part-time, 14 hours per week, 12 months per year position from its staff complement, effective February 1, 2013. (Position approved: February 27, 2012)

C. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION

1. DIRECTOR OF ANNUAL GIVING AND DEVELOPMENT SERVICES, Classified Administrator/Manager Integrated Salary Range 18, Office of College Foundation, Saddleback College seeks authorization to establish and announce a full-time, 40 hours per week, 12 months per year position to its staff complement, effective January 23, 2013. Employment in this position is contingent upon annual reimbursement of salaries and benefits by the Saddleback College Foundation. (Exhibit B, Attachment 1)

D. AUTHORIZATION TO CHANGE A CLASSIFIED POSITION

1. PROGRAM ASSISTANT, CATEGORICAL, Pos. #3988, Classified Bargaining Unit Salary Range 118, 20 hours per week, 12 months per year, Division of Health Sciences and Human Services, Saddleback College, seeks authorization to permanently increase hours to 40 hours per week, 12 months per year, effective January 14, 2013 through June 30, 2013. Position #3988 is appointed to Victoria Orlich, ID #16839. Employment in this categorical, grant funded position is contingent upon funding by the HIT Grant.

2. PUBLIC SAFETY ASSISTANT, Pos. #4499, Classified Bargaining Unit Salary Range 113, 20 hours per week, 12 months per year, Office of Campus Safety and Security, Irvine Valley College seeks authorization to permanently increase hours to 25 hours per week, 12 months per year, pursuant to Article 7.3.2 of the C.S.E.A. contract, effective February 1, 2013, 2013. Position #4499 is appointed to James Palmer, ID #17332.

3. PUBLIC SAFETY ASSISTANT, Pos. #4501, Classified Bargaining Unit Salary Range 113, 15 hours per week, 12 months per year, Office of Campus Safety and Security, Irvine Valley College seeks authorization to permanently increase hours to 25 hours per week, 12 months per year, pursuant to Article 7.3.2 of the C.S.E.A. contract, effective February 1, 2013. Position #4501 is appointed to Vikyra Vyrak, ID #19013.

---

1 Ms. Orlich is currently in a temporary assignment as Health Sciences, Human Services Specialist while Chelsey Gray is on leave.
E. CHANGE OF STATUS

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)

a. HAMBLEN, SAMUEL, ID #8490, Administrative Assistant, Pos. #3270, Classified Bargaining Unit Salary Range 121, Step 6, 40 hours per week, 12 months per year, Facilities, Planning and Purchasing, Office of Business Services, District, is to be employed as Buyer, Pos. #3263, Classified Bargaining Unit Salary Range 126, Step 6, 40 hours per week, 12 months per year, Facilities, Planning and Purchasing, Office of Business Services, District, effective January 1, 2013. This is a replacement appointment for Barbara Bangs, who received a change in status.

b. TRUONG, PHEOLIN, ID #16899, Financial Aid Specialist, Pos. #3650, Classified Bargaining Unit Salary Range 125, Step 4, 25 hours per week, 12 months per year, Office of Financial Aid, Saddleback College, has been granted a lateral transfer to Financial Aid Specialist, Pos. #4195, Classified Bargaining Unit Salary Range 125, Step 4, 40 hours per week, 12 months per year, Office of Financial Aid, Irvine Valley College, effective January 14, 2013. This is a replacement appointment for Erica Sutcliffe.

c. WINSTON, JENNIFER, ID #9330, Senior Administrative Assistant, Pos. #3326, Classified Bargaining Unit Salary Range 127, Step 4, 40 hours per week, 12 months per year, Office of President, Irvine Valley College, has been granted a lateral transfer to Senior Administrative Assistant, Pos. #3334, Classified Bargaining Unit Salary Range 127, Step 4, 40 hours per week, 12 months per year, Facilities, Planning and Purchasing, Office of Business Services, District, effective January 17, 2013. This is a replacement appointment for Linda Hall, who retired.

F. OUT OF CLASS ASSIGNMENTS

1. BLASSINGAME, MARGARET, ID #18087, Administrative Assistant, Pos. #4506, Classified Bargaining Unit Salary Range 121, Step 3, 40 hours per week, 12 months per year, School of Mathematics, Sciences and Engineering, Irvine Valley College, has been given a temporary change in assignment to Senior Administrative Assistant, Pos. #3326, Classified Bargaining Unit Salary Range 127, Step 1, 40 hours per week, Office of the President, Irvine Valley College, effective January 17, 2013. This is a temporary reassignment for Jennifer Winston, who received a change of status.

2. BUGAY, PATTI S., ID #17504, Senior Administrative Assistant, Pos. #3224, Classified Bargaining Unit Salary Range 127, Step 4, 40 hours per week, 12 months per year, Division of Fine Arts and Media Technology, Saddleback College, has been given a temporary change in assignment to Curriculum/Scheduling Specialist, Classified Bargaining Unit Salary Range 130, Step 4, 40 hours per week, Office of Instruction, Saddleback College, effective January 3, 2013. This is a temporary reassignment for a vacant position.

3. MC GINLEY, ANDREA, ID #16138, Financial Aid Specialist, Pos. #4288, Classified Bargaining Unit Salary Range 125, Step 3, 25 hours per week, 12 months per year, Office of Financial Aid, Saddleback College, has been given a temporary change in assignment to Financial Aid Specialist, Pos. #2790, Classified Bargaining Unit Salary Range 125, Step 3, 40 hours per week, Office of Financial Aid, Saddleback College, effective January 1, 2013. This is a temporary reassignment for Hoang-quyen Phan Dang, who is on leave.
4. MOHAMMADI, FARNAZ, ID #10663, Laboratory Technician, Computers, Pos. #4679, Classified Bargaining Unit Salary Range 122, Step 6, 27 hours per week, 12 months per year, Division of Online Education and Learning Resources, Saddleback College, has been given a temporary change in assignment to Applications Specialist II, Pos. #4111, Classified Bargaining Unit Salary Range 138, Step 1, 40 hours per week, Division of Online Education and Learning Resources, Saddleback College, effective January 2, 2013. This is a temporary reassignment for Vivian Nguyen, who is on leave.

5. RAMIREZ, ESTEBAN, ID #5758, Building Maintenance Worker, Pos. #4514, a temporary assignment, Classified Bargaining Unit Salary Range 124, Step 2, 40 hours per week, Office of Physical Plant, Irvine Valley College, has returned to permanent assignment as Custodian, Pos. #1268, Classified Bargaining Unit Salary Range 113, Step 6, 40 hours per week, 12 months per year, Office of Physical Plant, Irvine Valley College, effective January 2, 2013.

6. TY, DJIAN-LUKE, ID #16067, Laboratory Technician, Life and Physical Sciences, Pos. #4032, Classified Bargaining Unit Salary Range 122, Step 5, plus 5% shift differential, 40 hours per week, 12 months per year, School of Physical and Life Sciences, Irvine Valley College, has been given a temporary change in assignment to Senior Laboratory Technician, Life and Physical Sciences, Pos. #1245, Classified Bargaining Unit Salary Range 130, Step 2, plus 5% shift differential, 40 hours per week, School of Physical and Life Sciences, Irvine Valley College, effective, January 2, 2013. This is a temporary reassignment for Jamie Smith, who retired.

G. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

1. LEEBURG, MARILYN, ID #1945, Instructional Assistant, Pos. #4680, 15 hours per weeks, 10 months per year, Division of Online Education and Learning Resources, Saddleback College, resignation effective December 31, 2012. Payment is authorized for any compensated time off. (Start date: October 23, 1982)

2. TARMAN, CHRISTOPHER, ID #16817, Research and Planning Analyst, Pos. #4078, 40 hours per weeks, 12 months per year, Research, Planning and Accreditation, Office of the President, Irvine Valley College, resignation effective January 2, 2013. Payment is authorized for any compensated time off. (Start date: March 11, 2009)

H. VOLUNTEERS

1. The following individuals are to be approved as Volunteers for the 2012/2013 academic year.

   Business Science, Irvine Valley College
   Yasui, Sari

   Emeritus Institute, Saddleback College
   Miller, Christianne St. James, Jheri

   Fine Arts and Media Technology, Saddleback College
   Bezer, Michael Cara, Katie Cara, Sarah
   Cara, Sophie Levinson, Erin Levinson, Kathleen
   Moran, Emily Moran, Kimberly Saiz, Judy
   Siu, Jessica Siu, Madyson Siu, Wendy

January 22, 2013
H. VOLUNTEERS - Continued

1. The following individuals are to be approved as Volunteers for the 2012/2013 academic year.

   Guidance and Counseling, Irvine Valley College
   Do, To-Nhu Shabazian, Elizabeth

   Health, Kinesiology and Athletics, Irvine Valley College
   Strickland, Jeff

   Humanities and Languages, Irvine Valley College
   Aoki, Kenta Asai, Naho Chiba, Kanae
   Kumon, Kiyomi

   Library Services, Irvine Valley College
   House, Serie Yvette

   Health, Kinesiology and Athletics, Irvine Valley College
   Strickland, Jeff

   Social and Behavioral Sciences, Saddleback College
   Rush, Elizabeth

   Planning, Research and Accreditation, Saddleback College
   Korgan, Christos
South Orange County Community College District

DIRECTOR OF ANNUAL GIVING AND DEVELOPMENT SERVICES – ID # , Classified
Manager – Integrated Management Salary Schedule 18

DEFINITION
To work with senior management and provide development and strategic execution and management of a comprehensive annual giving program, including the coordination and oversight of supporting initiatives in the areas of development services and donor relations.

SUPERVISION RECEIVED AND EXERCISED
Receives direction from the Director of College Foundation or President’s designee.

Exercises functional and technical supervision over support personnel assigned to annual giving, development services, and donor relations.

DISTINGUISHING CHARACTERISTICS
The Director of Annual Giving and Development Services is a mid-level management position. The incumbent is required to be significantly self-directed, self-motivated and capable of working independently with a minimum of supervision. The incumbent possesses expert management skills and the ability to create and perform complex plans and strategies to reach significant fundraising goals. The incumbent also possesses the skills, experience and personal qualities to provide leadership to the staff, volunteers and colleagues to successfully meet the Foundation’s annual fund and development goals.

EXAMPLES OF DUTIES - Duties may include, but are not limited to, the following:

Develop a coordinated matrix of communication and solicitation strategies involving email, direct mail, phone/mail, personal visitation, volunteer engagement and events, all focused on shaping a sustainable tradition of annual support from alumni, community members and the staff and faculty of the College.

Foster the growth of best practices in the supporting areas of gift processing, data management and donor relations as related to annual giving and the College as a whole; demonstrate a keen appreciation of annual giving as the basis of successful major and gift planning programs.

Provide strategic direction and long-range/short-range planning for all these areas in the context of growing the annual giving program while supporting the greater development and campaign goals of the College Foundation.

Ensure that the College is a leader among peers as measured externally in terms of total dollars, percentage participation, consistency of giving and average gift size and internally in terms of clean data, ease of access to data and timely donor stewardship.

Lead the development and implementation of fundraising goals and strategies that significantly expand external resource development opportunities and results; support senior staff in the development of planned giving programs and cultivate new donors; maximize campus and community communication and coordination.
South Orange County Community College District  
Page 2 - Director of Annual Giving and Development Services

EXAMPLES OF DUTIES
Focus on effective communication and solicitation activities within specific market segments identified as having potential for the greatest growth.

Oversee all annual giving, development services and donor relations programs including telemarketing, faculty/staff campaigns, departmental programs, senior gifting and other programs, data entry, report writing and generation, gift processing, donor stewardship, and all additional aspects of the College’s constituent relations software.

Formulate and execute a communications program supporting annual giving.

Work effectively with the major gifts team and division representatives to gain strong participation in annual giving at all departments of the College and build strategies for moving donors to higher giving levels.

Manage a prospect pool with annual goals for personal visits and giving outcomes.

Create, develop and execute a highly effective and sustainable volunteer component within annual giving.

Perform related duties as assigned.

QUALIFICATIONS

EDUCATION AND EXPERIENCE GUIDELINES
Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:
Bachelor’s degree or above from an accredited college or university with major course work in business administration, communications, public relations, marketing, philanthropic management or related field.

Experience:
Three years of increasingly responsible foundation management experience involving managing budgets and effectively leading, managing and developing support staff, with demonstrated success in raising external resources from multiple channels. Five or more years of fund raising and donor services management experience preferred. Demonstrated track record for developing external resources at a college or university preferred.

Licenses and Other Certification:
A valid California driver’s license.
Must hold a Certified Fund Raising Executives (CFRE) credential.
Completion of fundraising certificate program and/or National Society of Fundraising Executives accreditation preferred.
QUALIFICATIONS

Knowledge of:
Budget preparation and administration.
Community and business relations, outreach and resources.
Correct English composition, grammar, spelling and vocabulary.
District and College organization, operations and objectives.
District and College policies and procedures.
Financial record-keeping skills.
Interpersonal skills including tact, patience and diplomacy.
Investment principles and procedures.
Knowledge of, and adherence to, the highest professional, ethical standards and practices as identified and agreed to by the National Society of Fund Raising Executives (NSFRE), the Partnership for Philanthropic Planning (PPP), and the National Council on Resource Development (NCRD).
Methods of donor development, solicitation, recognition and stewardship.
Operation of computer, peripherals and software programs, including student information systems, database management, spreadsheet, word processing and specialized constituent software.
Oral and written communication skills.
Planning and organizational skills.
State and federal laws and regulations related to assigned program, such as nonprofit regulations, tax regulations, estate planning and fiduciary responsibilities.

Ability to:
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations.
Collect, compile and analyze data.
Communicate clearly and concisely, both orally and in writing.
Demonstrate ability and interest in managing, developing, motivating and mentoring staff.
Demonstrate critical analytical skills regarding fund raising to recognize opportunities, identify critical, high pay-off activities and prioritize them to attain goals.
Demonstrate excellent interpersonal skills, including the desire and ability to listen and be responsive to donors, professional advisors and other community partners.
Demonstrate openness to new ideas and their implementation.
Demonstrate proficiency in the use of technology, in particular database management and online marketing and fundraising programs.
Demonstrate strong managerial, leadership and supervisory skills.
Demonstrated organizational and communication skills.
Establish and maintain positive, effective and cooperative working relationships with those contacted in the course of work.
Initiate and build relationships with existing and prospective donors including individuals, business, industry, philanthropic and other organizations.
Interpret and apply complex and technical State and federal laws and regulations related to assigned
Listen carefully and attentively to and understand customers’ needs, both internally and externally, and proactively respond to those needs in a consistent and timely manner.
Maintain a high level of poise and professionalism in all circumstances.
Maintain current knowledge of an effective annual giving and development services program, including legal gift receipts.
Maintain the security of confidential materials.
Manage multiple priorities simultaneously.
QUALIFICATIONS

Ability to:
Operate office equipment such as computer, printer, calculator, copier and facsimile machine.
Plan, organize, coordinate and direct a comprehensive annual giving and development services program.
Prepare and administer budgets for assigned program areas.
Prepare oral and written reports and recommendations.
Provide direction and motivation to others through communication, modeling appropriate behavior, optimism and high achievement.
React and adapt to changing situations easily and appropriately.
Recruit and train volunteers to serve on governing board.
Relate effectively to people of varied academic, cultural and socio-economic background using tact, diplomacy and courtesy.
Solve complex problems and meet deadlines and goals with limited supervision.
Support cooperation, collaboration and the sharing of information while providing the best quality product available and continuously upgrading standards to maintain quality in all areas of responsibility.
Train, supervise and evaluate the performance of assigned personnel.
Understand database management, gift processing and donor relations.
Work effectively and cooperatively to achieve common goals.
Work effectively with and motivate other development professionals and volunteers.
Work independently and within a team environment.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

The work environment and physical demands described here are representative of those required by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment
Standard office and field setting. Duties are performed primarily in an office environment while sitting at a desk or computer workstation or in the community attending meetings. Incumbents are subject to contact with community leaders, frequent interruptions, noise from talking or office equipment and demanding legal timelines. At least minimal environmental controls to assure health and comfort. Must be willing and able to travel and to work nights and weekends, as required.

Physical Demands
Incumbents regularly sit for long periods, walk short distances on a regular basis, travel to various locations to attend meetings and conduct work, use hands and fingers to operate an electronic keyboard or other office machines, reach with hands and arms, stoop or kneel or crouch to file, speak clearly and distinctly to answer telephones and to provide information; see to read fine print and operate computer; hear and understand voices over telephone and in person; and lift, carry, and/or move objects weighing up to 10 pounds.

Finalized by Marlys Grodt and Associates, December 5, 2012
TO:       Board of Trustees
FROM:    Gary L. Poertner, Chancellor
RE:    Saddleback College and Irvine Valley College: Speakers
ACTION:   Information

BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

STATUS

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges since the last board meeting. Exhibit A lists invited speakers and other pertinent information.

Item Submitted By: Dr. Tod A. Burnett and Dr. Glenn R. Roquemore, Presidents
# SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT

## SADDLEBACK COLLEGE

<table>
<thead>
<tr>
<th>Presentation Date/Time</th>
<th>Location</th>
<th>Faculty Member</th>
<th>Course Title/Activity</th>
<th>Speaker</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## IRVINE VALLEY COLLEGE

<table>
<thead>
<tr>
<th>Presentation Date/Time</th>
<th>Location</th>
<th>Faculty Member</th>
<th>Course Title/Activity</th>
<th>Speaker</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/30/13 7:00pm</td>
<td>A403</td>
<td>Antonia Castro Graham</td>
<td>ENVT 190</td>
<td>Denise Matson, City of Mission Viejo</td>
<td>Community Based Recycling in Mission Viejo</td>
</tr>
<tr>
<td>2/20/13 7:00pm</td>
<td>A403</td>
<td>Antonia Castro Graham</td>
<td>ENVT 190</td>
<td>Isabel Rios, County of Orange</td>
<td>Countywide Recycling Programs and Landfill Update</td>
</tr>
</tbody>
</table>
BACKGROUND

The Board of Trustees has requested regular information reports about projected basic aid receipts and approved projects.

STATUS

EXHIBIT A shows FY 1999–2000 actual Basic Aid receipts since the District became a Basic Aid District, as well as the projects that the Board of Trustees has approved for funding with Basic Aid Funds.

As of December 31, 2012, Total Basic Aid Estimated Receipts of $472.7M less Total Approved Projects in the amount of $455.1M leaves a $17.6M balance for uncommitted Basic Aid Funds which includes approximately $16M to be committed to OPEB retiree medical liability.

It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding.

There were no changes for the Basic Aid allocation from the December, 2012 report.
### Closed Projects

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Closing Projects</td>
<td>114,482,353</td>
<td>112,114,469</td>
<td>1,747,393</td>
<td>619,815</td>
<td>675</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

### Capital Projects

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus Appearance Improvement IVC &amp; SC (2009)</td>
<td>1,000,000</td>
<td>378,837</td>
<td>215,312</td>
<td>144,365</td>
<td>738</td>
<td>260,748</td>
<td></td>
</tr>
<tr>
<td>ATEP Building Demolition (2007)</td>
<td>7,000,000</td>
<td>61,693</td>
<td>12,192</td>
<td>1,439,404</td>
<td>781,124</td>
<td>4,705,587</td>
<td></td>
</tr>
<tr>
<td>ATEP Development (2008)</td>
<td>3,750,000</td>
<td>565,425</td>
<td>1,041,250</td>
<td>750,807</td>
<td>735,035</td>
<td>555,174</td>
<td>102,309</td>
</tr>
<tr>
<td>ATEP First Building Phase 3A (2011)</td>
<td>12,500,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>12,500,000</td>
</tr>
<tr>
<td>ATEP Renovation (2002)</td>
<td>7,964,191</td>
<td>7,192,625</td>
<td>103,660</td>
<td>450,213</td>
<td>153,872</td>
<td>29,990</td>
<td>33,831</td>
</tr>
<tr>
<td>ATEP Site Development (2012)</td>
<td>340,436</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>31,948</td>
</tr>
<tr>
<td>ATEP Site Development (2013)</td>
<td>2,100,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,100,000</td>
</tr>
<tr>
<td>ATEP Site Development Negotiations (2008)</td>
<td>4,265,883</td>
<td>899,132</td>
<td>1,080,568</td>
<td>592,509</td>
<td>618,846</td>
<td>322,921</td>
<td>751,907</td>
</tr>
<tr>
<td>IVC A-400 Bldg Remodel (2011)</td>
<td>11,463,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>28,153</td>
<td>11,434,847</td>
<td></td>
</tr>
<tr>
<td>IVC Business &amp; Technology Innovation Center (2002)</td>
<td>10,182,000</td>
<td>6,571,307</td>
<td>2,292,938</td>
<td>23,716</td>
<td>-</td>
<td>(346)</td>
<td>1,294,385</td>
</tr>
<tr>
<td>IVC Design and Install Entrance from Barranca (2003)</td>
<td>2,850,000</td>
<td>9,950</td>
<td>-</td>
<td>41,576</td>
<td>45,644</td>
<td>-</td>
<td>143,803</td>
</tr>
<tr>
<td>IVC Fine Arts Building (2008)</td>
<td>8,897,115</td>
<td>61,153</td>
<td>115</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>8,897,115</td>
</tr>
<tr>
<td>IVC Landscaping PAC &amp; BSTIC (2009)</td>
<td>1,796,000</td>
<td>-</td>
<td>-</td>
<td>105,493</td>
<td>146,485</td>
<td>1,286,761</td>
<td>257,251</td>
</tr>
<tr>
<td>IVC Life Sciences Project (2004)</td>
<td>17,410,000</td>
<td>81,776</td>
<td>793,360</td>
<td>448,231</td>
<td>(1,168,892)</td>
<td>17,256,525</td>
<td></td>
</tr>
<tr>
<td>IVC New Parking Lot (2013)</td>
<td>2,920,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,920,000</td>
</tr>
<tr>
<td>IVC Performing Arts Center Waterproofing (2013)</td>
<td>470,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>470,000</td>
</tr>
<tr>
<td>IVC Repair Exteriors A100, A200, A300, A400, B100 (2010)</td>
<td>400,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>175,836</td>
<td>34,022</td>
<td>150,142</td>
</tr>
<tr>
<td>IVC Replace Main Water Valves (2010)</td>
<td>275,000</td>
<td>-</td>
<td>-</td>
<td>6,035</td>
<td>76,957</td>
<td>97,311</td>
<td>94,697</td>
</tr>
<tr>
<td>IVC Replace Natural Gas Piping A&amp;B Quads (2010)</td>
<td>230,000</td>
<td>-</td>
<td>-</td>
<td>3,088</td>
<td>41,368</td>
<td>-</td>
<td>185,544</td>
</tr>
<tr>
<td>IVC Science Lab Addition &amp; Remodel (2006)</td>
<td>6,598,002</td>
<td>362,837</td>
<td>2,373,462</td>
<td>2,024,161</td>
<td>412,531</td>
<td>-</td>
<td>1,807,009</td>
</tr>
<tr>
<td>IVC SSC HVAC System (2010)</td>
<td>800,000</td>
<td>-</td>
<td>1,346</td>
<td>19,668</td>
<td>732</td>
<td>778,254</td>
<td></td>
</tr>
<tr>
<td>IVC Upgrade Exterior &amp; Entries to B300 (2013)</td>
<td>680,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>680,000</td>
</tr>
<tr>
<td>IVC Utility Service Project (2006)</td>
<td>416,000</td>
<td>346,223</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>69,777</td>
</tr>
<tr>
<td>SC Bridge Replacement (2010)</td>
<td>1,700,000</td>
<td>-</td>
<td>-</td>
<td>2,693</td>
<td>157,266</td>
<td>661,721</td>
<td>938,320</td>
</tr>
<tr>
<td>SC Building Repairs - LRC Comm Arts Renovation (2013)</td>
<td>2,622,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,622,000</td>
</tr>
<tr>
<td>SC Building Repairs - ATAS Building (2003)</td>
<td>14,733,313</td>
<td>152,376</td>
<td>1,048</td>
<td>-</td>
<td>13,800</td>
<td>94,380</td>
<td>14,471,709</td>
</tr>
<tr>
<td>SC Building Repairs - ATAS Swing Space Renov (2013)</td>
<td>5,806,687</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>5,806,687</td>
</tr>
<tr>
<td>SC Demolition and Upper Quad Remodel (2008)</td>
<td>1,000,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1,000,000</td>
</tr>
<tr>
<td>SC Demolition of Lower Campus Buildings (2002)</td>
<td>1,719,000</td>
<td>1,719,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0</td>
</tr>
<tr>
<td>SC Fine Arts HVAC Renovation (2013)</td>
<td>1,000,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1,000,000</td>
</tr>
<tr>
<td>SC Golf Driving Range Net Replacement (2005)</td>
<td>300,000</td>
<td>91,800</td>
<td>5,000</td>
<td>5,000</td>
<td>4,950</td>
<td>19,300</td>
<td>173,950</td>
</tr>
<tr>
<td>SC Health Sciences/DS Waterproofing (2013)</td>
<td>1,000,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1,000,000</td>
</tr>
<tr>
<td>SC Loop Road (2008)</td>
<td>3,442,000</td>
<td>-</td>
<td>-</td>
<td>5,740</td>
<td>212,701</td>
<td>-</td>
<td>3,223,559</td>
</tr>
<tr>
<td>SC M/S/E Bldg, Soll, &amp; Slab Repairs (2003)</td>
<td>128,710</td>
<td>128,595</td>
<td>115</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>SC M/S/E Plaza Repairs (2008)</td>
<td>69,288</td>
<td>69,288</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>SC M/S/E Renovation (2009)</td>
<td>39,000</td>
<td>39,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>SC McKinley Theater Restroom remodel (2007)</td>
<td>2,542,000</td>
<td>267,956</td>
<td>2,023,613</td>
<td>72,862</td>
<td>121</td>
<td>8,244</td>
<td>169,204</td>
</tr>
<tr>
<td>SC New Gateway Building (2013) (Match)</td>
<td>1,545,115</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1,545,115</td>
</tr>
<tr>
<td>SC Pool Deck Replacement (2010)</td>
<td>1,500,000</td>
<td>-</td>
<td>23</td>
<td>1,276,844</td>
<td>189,784</td>
<td>33,349</td>
<td>-</td>
</tr>
<tr>
<td>------------------------------------------------------------------------------------</td>
<td>----------------</td>
<td>---------------</td>
<td>---------------</td>
<td>---------------</td>
<td>---------------</td>
<td>---------------</td>
<td>-----------------------------</td>
</tr>
<tr>
<td>SC Roof Replace Tech &amp; Applied Science, Village Bldg 3-8 (2010)</td>
<td>1,500,000</td>
<td>-</td>
<td>166,833</td>
<td>851,935</td>
<td>337,751</td>
<td>143,481</td>
<td></td>
</tr>
<tr>
<td>SC Storm Drain Repairs (2013)</td>
<td>1,500,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,500,000</td>
<td></td>
</tr>
<tr>
<td>SC Temporary Classroom Facilities (2005)</td>
<td>7,269,286</td>
<td>7,176,367</td>
<td>450</td>
<td>300</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SC Village Expansion (2009)</td>
<td>3,942,000</td>
<td>463,110</td>
<td>2,942,595</td>
<td>474,450</td>
<td>(33,574)</td>
<td>95,418</td>
<td></td>
</tr>
<tr>
<td>SC Village Remodel (2007)</td>
<td>4,130,000</td>
<td>244,229</td>
<td>2,014,945</td>
<td>1,311,975</td>
<td>13,762</td>
<td>420,147</td>
<td></td>
</tr>
<tr>
<td>SC Water Damages/Storm Drainage Issues (2013)</td>
<td>750,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>750,000</td>
<td></td>
</tr>
<tr>
<td><strong>CAPITAL PROJECTS TOTAL</strong></td>
<td></td>
<td>29,831,305</td>
<td>14,325,202</td>
<td>12,601,556</td>
<td>10,704,505</td>
<td>7,889,263</td>
<td>166,045,177</td>
</tr>
<tr>
<td><strong>SCHEDULED MAINTENANCE</strong></td>
<td></td>
<td>241,397,008</td>
<td>29,831,305</td>
<td>14,325,202</td>
<td>12,601,556</td>
<td>10,704,505</td>
<td>7,889,263</td>
</tr>
<tr>
<td>College Scheduled Maintenance Projects (2005)</td>
<td>1,000,000</td>
<td>965,319</td>
<td>7,765</td>
<td>2,630</td>
<td></td>
<td>24,285</td>
<td>0</td>
</tr>
<tr>
<td>College Scheduled Maintenance Projects (2006)</td>
<td>4,000,000</td>
<td>909,270</td>
<td>1,420,296</td>
<td>1,182,288</td>
<td>250,144</td>
<td>388,698</td>
<td>2,873,590</td>
</tr>
<tr>
<td>IVC Library Exterior (2013)</td>
<td>275,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IVC Lighting &amp; Walkways (2013)</td>
<td>475,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IVC Sports Facilities (2012)</td>
<td>342,600</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SC Central Plant (2013)</td>
<td>750,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SC PE Complex (2013)</td>
<td>500,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SCHEDULED MAINTENANCE PROJECTS TOTAL</strong></td>
<td>8,000,000</td>
<td>1,874,589</td>
<td>1,428,061</td>
<td>1,184,918</td>
<td>250,144</td>
<td>388,698</td>
<td>2,873,590</td>
</tr>
<tr>
<td><strong>IT PROJECTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Campus Desktop Refresh (2013)</td>
<td>750,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>750,000</td>
<td></td>
</tr>
<tr>
<td>SOCCCD Awards Management System (2013)</td>
<td>500,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>500,000</td>
<td></td>
</tr>
<tr>
<td>SOCCCD Blackboard Plug-ins (2013)</td>
<td>150,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>150,000</td>
<td></td>
</tr>
<tr>
<td>SOCCCD Degree Audit/Map Upgrade (2013)</td>
<td>750,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>750,000</td>
<td></td>
</tr>
<tr>
<td>SOCCCD Document Management Solution (2011)</td>
<td>659,202</td>
<td></td>
<td></td>
<td></td>
<td>622,823</td>
<td>36,379</td>
<td></td>
</tr>
<tr>
<td>SOCCCD End-of-Life Core Network/Tech Refresh (2013)</td>
<td>2,500,000</td>
<td></td>
<td></td>
<td></td>
<td>2,500,000</td>
<td>2,500,000</td>
<td></td>
</tr>
<tr>
<td>SOCCCD Enterprise Content Mgmt Expansion (2013)</td>
<td>150,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>150,000</td>
<td></td>
</tr>
<tr>
<td>SOCCCD HR/Bus Svcs Integrated Software (2013)</td>
<td>3,000,000</td>
<td></td>
<td></td>
<td></td>
<td>16,131</td>
<td>2,983,869</td>
<td></td>
</tr>
<tr>
<td>HRIS Data Migration</td>
<td>20,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>20,000</td>
<td></td>
</tr>
<tr>
<td>IT Governance - TeamDynamosHE Software</td>
<td>50,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>50,000</td>
<td></td>
</tr>
<tr>
<td>TracDat Integration with SharePoint</td>
<td>35,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>35,000</td>
<td></td>
</tr>
<tr>
<td>DW Infrastructure Inventory System</td>
<td>75,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>75,000</td>
<td></td>
</tr>
<tr>
<td>MySite Help System</td>
<td>20,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>20,000</td>
<td></td>
</tr>
<tr>
<td>Unified Communications System</td>
<td>50,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>50,000</td>
<td></td>
</tr>
<tr>
<td>IT Contingency</td>
<td>277,855</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>277,855</td>
<td></td>
</tr>
<tr>
<td>SOCCCD IT Basic Aid Projects (2013)</td>
<td>527,855</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>527,855</td>
<td></td>
</tr>
<tr>
<td><strong>SOCCCD IT Projects SC/IVC/ATEP Instruct &amp; Student Svc (2010)</strong></td>
<td>8,744,770</td>
<td></td>
<td>2,906,089</td>
<td>2,665,868</td>
<td>1,745,944</td>
<td>1,426,869</td>
<td></td>
</tr>
<tr>
<td><strong>SOCCCD Matriculation SEP System (2013)</strong></td>
<td>100,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>100,000</td>
<td></td>
</tr>
<tr>
<td><strong>SOCCCD Predictive Analytics (2013)</strong></td>
<td>250,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>250,000</td>
<td></td>
</tr>
<tr>
<td><strong>SOCCCD Student Information System Enhancement (2013)</strong></td>
<td>1,500,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,500,000</td>
<td></td>
</tr>
<tr>
<td><strong>SOCCCD Student Information System Upgrade-Phase I/Phase II (2006)</strong></td>
<td>14,102,260</td>
<td>8,819,991</td>
<td>4,111,633</td>
<td>1,099,661</td>
<td>4,250</td>
<td>22,466</td>
<td>44,259</td>
</tr>
<tr>
<td><strong>SOCCCD Technology Needs 2007/08 (2008)</strong></td>
<td>8,036,477</td>
<td>1,668,384</td>
<td>3,815,948</td>
<td>1,197,263</td>
<td>923,579</td>
<td>392,177</td>
<td>39,726</td>
</tr>
<tr>
<td><strong>IT PROJECTS TOTAL</strong></td>
<td>41,720,564</td>
<td>10,488,375</td>
<td>7,926,981</td>
<td>5,203,019</td>
<td>3,593,697</td>
<td>2,799,541</td>
<td>11,708,957</td>
</tr>
</tbody>
</table>
### Project Description

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>OTHER ALLOCATIONS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>College (SC) Instructional Equipment Needs (2005)</td>
<td>1,392,000</td>
<td>858,276</td>
<td>473,955</td>
<td>55,238</td>
<td>-</td>
<td>1,847</td>
</tr>
<tr>
<td>SOCCCD Consultant District Educational &amp; Facilities Master Plan (2005)</td>
<td>735,010</td>
<td>370,010</td>
<td>-</td>
<td>-</td>
<td>321,010</td>
<td>21,400</td>
</tr>
<tr>
<td>SOCCCD Design/Build Specialty Consultant (2013)</td>
<td>175,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>SOCCCD DSA Project Close Out (2013)</td>
<td>160,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>SOCCCD Facilities System (2013)</td>
<td>704,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>SOCCCD FPP, IPP, 5 Year Plans (2013)</td>
<td>100,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>SOCCCD Lease/Leaseback Consultant (2013)</td>
<td>175,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>SOCCCD Legislative Advocacy Services - Basic Aid (2004 - present)</td>
<td>435,000</td>
<td>102,000</td>
<td>34,354</td>
<td>13,140</td>
<td>-</td>
<td>117,900</td>
</tr>
<tr>
<td>SOCCCD Legal Counsel Facility Related Issues (2013)</td>
<td>300,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>SOCCCD Legal Defense for Invocation Complaint (2010)</td>
<td>1,208,817</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>SOCCCD Trustee Election/General Election Expense (2004 - present)</td>
<td>2,198,988</td>
<td>453,867</td>
<td>527,830</td>
<td>-</td>
<td>417,291</td>
<td>-</td>
</tr>
<tr>
<td>SOCCCD Additional 1% Contingency (2009)</td>
<td>1,278,101</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>SOCCCD Retiree Benefits (2001 - present)</td>
<td>40,617,938</td>
<td>24,417,938</td>
<td>500,000</td>
<td>2,500,000</td>
<td>8,000,000</td>
<td>2,600,000</td>
</tr>
<tr>
<td>OTHER ALLOCATIONS TOTAL</td>
<td>49,479,854</td>
<td>26,202,091</td>
<td>1,536,139</td>
<td>2,568,378</td>
<td>10,016,402</td>
<td>3,963,264</td>
</tr>
</tbody>
</table>

### BASIC AID PROJECT TOTALS

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>455,079,779</td>
<td>180,510,829</td>
<td>26,963,776</td>
<td>22,177,681</td>
<td>24,565,424</td>
<td>15,040,766</td>
</tr>
</tbody>
</table>

### Change from December 2012 Report:

<table>
<thead>
<tr>
<th>Approved Amount</th>
<th>2012/13 and Forward</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change from December 2012 Report:</td>
<td>-</td>
</tr>
<tr>
<td>Total Change</td>
<td>-</td>
</tr>
</tbody>
</table>
BACKGROUND

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

STATUS

EXHIBIT A provides an up-to-date report on the status of current construction projects.
FACILITIES PLAN STATUS REPORT
January 22, 2013

SADDLEBACK COLLEGE

1. JAMES B. UTT LIBRARY REMODEL

<table>
<thead>
<tr>
<th></th>
<th>Original</th>
<th>Revision</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget:</td>
<td>$21,124,000</td>
<td>$1,690,000</td>
<td>$22,814,000</td>
</tr>
<tr>
<td>State Match:</td>
<td>$16,139,000</td>
<td>($466,000)</td>
<td>$15,673,000</td>
</tr>
<tr>
<td>Basic Aid Allocation:</td>
<td>$4,985,000</td>
<td>$2,156,000</td>
<td>$7,141,000</td>
</tr>
</tbody>
</table>

Budget Narrative: Budget reflects Board agenda action on 10/24/04 and 6/22/09. The state approved 2011-2012 planning budget totaled $21,124,000. A lower-than-estimated bid was received and the state reduced their match to $15,673,000. The Board reallocated a portion of the state’s short fall using basic aid funding for a funded total of $22,814,000. The state has reimbursed their match equal to $13,673,000 and this amount was returned to the basic aid account. Equipment reimbursement of $2,000,000 is pending from the state.

Contractor delays result in extended costs for inspections, labor compliance, and project management cost. Staff will seek reimbursement during settlement discussions with the contractor.

Status: The contractor is seventeen months behind schedule. The Division of Labor Standards Enforcement (DLSE) negotiation is on-going. Other reasons for contractor payment withholdings include stop notices filed by subcontractors and material suppliers. Claim issues have been combined and a Judge has been assigned.

In Progress: Project punch list, building systems commissioning with M&O, close out documents and warranties submittals, DSA close out. District counsel, staff and labor compliance consultant efforts continued with the contractor’s mutual agreement. A DLSE hearing was held with all parties on December 19, 2012, and an agreement is under review.

Recently Completed: A strategy meeting, held on December 12, 2012, between District Counsel and staff addressed labor negotiations and claims issues. The demolition and removal of the CC Building is complete.

Focus: Complete final punch list. Legal issues and close out of outstanding change orders. Warranty repair for flooring delamination at the third floor is scheduled for completion on January 15, 2013.

<table>
<thead>
<tr>
<th>Project Start:</th>
<th>October 2004</th>
<th>Scheduled Finish: January 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected Finish:</td>
<td>September 2012</td>
<td>DSA Close Out: Pending</td>
</tr>
</tbody>
</table>
2. SCIENCES BUILDING

<table>
<thead>
<tr>
<th></th>
<th>Original</th>
<th>Revision</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget:</td>
<td>$52,234,000</td>
<td>$6,816,000</td>
<td>$59,050,000</td>
</tr>
<tr>
<td>State Match:</td>
<td>$36,564,000</td>
<td>($36,564,000)</td>
<td>-</td>
</tr>
<tr>
<td>Basic Aid Allocation:</td>
<td>$3,867,000</td>
<td>$54,968,000</td>
<td>$58,835,000</td>
</tr>
<tr>
<td>Unassigned:</td>
<td>$11,803,000</td>
<td>($11,588,000)</td>
<td>$215,000</td>
</tr>
</tbody>
</table>

Budget Narrative: Budget reflects Board agenda action on 8/26/08, 10/27/08, 4/27/09, 6/22/09, 5/24/10, 2/28/2011 and 8/24/2012. On February 28, 2011, the Board reassigned $14,789,346 from other Saddleback College projects and applied $29,000,000 from basic aid dollars to partially fund the Sciences building after three years running with no state funding. On August 27, 2012, the Board approved $11,179,000 to fund the remainder of the project budget. In August, the state chancellor’s office has escalated the project budget to $59,050,000 resulting in the unassigned amount of $215,000.

Status: The project was submitted to Division of the State Architect (DSA) on June 5, 2012, with central plant submittal on August 1, 2012 and also currently under review. DSA review comments were returned to the architect and document revision is underway.

In Progress: Review of the DSA construction documents is underway by the college and district. Weekly meetings continue with the contractor and user group to address cost reduction measures. *Meetings between staff, consultants and end users are underway to finalize cost reduction measures.*

Recently Completed: The Preconstruction Services Agreement is Board approved and cost reduction meetings began Friday, November 2, 2012. *The architects and District representatives met with DSA on January 8, 2013, and submitted the building plans for back check review.*

Focus: Staff is continuing efforts on constructability reviews and cost reduction measures.

| Project Start: | March 2011 | Scheduled Finish: October 2014 |
|                |            | Projected Finish: October 2014 |
| DSA Close Out:| Pending    |                              |

3. SECONDARY EFFECTS - LOOP ROAD

<table>
<thead>
<tr>
<th></th>
<th>Original</th>
<th>Revision</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget:</td>
<td>$11,697,000</td>
<td>($2,699,417)</td>
<td>$8,997,583</td>
</tr>
<tr>
<td>State Match:</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Basic Aid Allocation:</td>
<td>$3,442,000</td>
<td>-</td>
<td>$3,442,000</td>
</tr>
<tr>
<td>Unassigned:</td>
<td>$8,255,000</td>
<td>($2,699,417)</td>
<td>$5,555,583</td>
</tr>
</tbody>
</table>

Budget Narrative: Budget reflects Board agenda action on 3/24/08. During the discovery phase and further defined through the Education and Facilities Master Plan (EFMP) process, the architect determined the budget estimate to be $8,997,583. Environmental impacts could increase the project estimate.

Status: Phase I planning is complete. Phase II work placed on hold. Environmental impacts are expected to be influential in budget and schedule planning.

In Progress: Priority order for secondary effects is under consideration in relationship to scheduled maintenance concerns.

Recently Completed: Focus on the Loop Road project is directed toward secondary effects. The College anticipates removal or a lowered priority of the primary Loop Road construction scope during the Education and Facilities Master Planning process scheduled for 2015.

Focus: District and College staff and administration identified the secondary effects for the Loop Road project, specific to parking lot/storm drainage improvements, as a high priority. The current budget assignment will combine with scheduled maintenance budget assignment for storm drainage to achieve economy of scale.

<table>
<thead>
<tr>
<th>Project Start: Phase I- Feb 2010, Phase II- Feb 2011</th>
<th>Scheduled Finish: On Hold</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected Finish: On Hold</td>
<td>DSA Close Out: On Hold</td>
</tr>
</tbody>
</table>

4. TAS RENOVATION PROJECT

<table>
<thead>
<tr>
<th>Original</th>
<th>Revision</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget:</td>
<td>$8,755,055</td>
<td>$5,977,945</td>
</tr>
<tr>
<td>State Match:</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Basic Aid Allocation:</td>
<td>$1,956,000</td>
<td>$12,777,000</td>
</tr>
</tbody>
</table>

Budget Narrative: Budget reflects Board agenda action on 2/28/11 and 8/27/2012. The original basic aid assignment of $1,956,000 met design costs. The scope was revised to include both the North and South wing with a new budget estimated at $14,733,000. On August 27, 2012, the Board approved $12,777,000 to fully fund the project budget.

Status: The Design Development phase is underway. (Note: Design phases: Programming, Schematic, Design Development, Construction Documents, DSA Submittal)

In Progress: The architect and District are working with the user groups to further define user needs in support of educational delivery.
Recently Completed: A supplemental geotechnical investigation at North Wing was conducted last month. Surveying and utilities location mapping is completed.

Focus: Design Development with end user participation.

<table>
<thead>
<tr>
<th>Project Start: September 2011</th>
<th>Scheduled Finish: March 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected Finish: March 2015</td>
<td>DSA Close Out: Pending</td>
</tr>
</tbody>
</table>

5. TAS SWING SPACE PROJECT

<table>
<thead>
<tr>
<th></th>
<th>Original</th>
<th>Revision</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget:</td>
<td>$5,807,000</td>
<td></td>
<td>$5,807,000</td>
</tr>
<tr>
<td>State Match:</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Basic Aid Allocation</td>
<td>$5,807,000</td>
<td></td>
<td>$5,807,000</td>
</tr>
</tbody>
</table>

Budget Narrative: Budget reflects Board agenda action on 8/27/2012. On August 27, 2012, the Board approved $5,807,000 to fund the original project budget.

Status: The Design Development phase is underway.

In Progress: Two design meetings were held last month with end users.

Recently Completed: Schematic Design is complete.

Focus: Design Development with end user participation.

<table>
<thead>
<tr>
<th>Project Start: May 2012</th>
<th>Scheduled Finish: December 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected Finish:</td>
<td>DSA Close Out: Pending</td>
</tr>
</tbody>
</table>

IRVINE VALLEY COLLEGE

1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION

<table>
<thead>
<tr>
<th></th>
<th>Original</th>
<th>Revision</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget:</td>
<td>$16,304,000</td>
<td>$17,309,000</td>
<td>$33,613,000</td>
</tr>
<tr>
<td>State Match:</td>
<td>$14,472,000</td>
<td></td>
<td>$14,472,000</td>
</tr>
<tr>
<td>Basic Aid Allocation</td>
<td>$1,832,000</td>
<td>$17,309,000</td>
<td>$19,141,000</td>
</tr>
</tbody>
</table>

Status: Construction complete and occupied. DSA Close Out underway. The final Notice of Completion was filed on September 24, 2007.

In Progress: There were 69 change orders requiring DSA approval. Approximately 17 remain in “Pending” status and must be closed to arrive at DSA close out.

Recently Completed:

Focus: Change order close-out. DSA Close-Out Consultant is engaged to work with the architect to complete this effort.

<table>
<thead>
<tr>
<th>Project Start: October 2003</th>
<th>Scheduled Finish:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finish: Complete: July 2007</td>
<td>DSA Close Out: Underway</td>
</tr>
</tbody>
</table>

2. B-200 SCIENCE LAB ANNEX AND B-239 REMODEL

<table>
<thead>
<tr>
<th></th>
<th>Original</th>
<th>Revision</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget:</td>
<td>$4,120,000</td>
<td>$2,860,000</td>
<td>$6,980,000</td>
</tr>
<tr>
<td>State Match:</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Basic Aid Allocation:</td>
<td>$4,120,000</td>
<td>$2,860,000</td>
<td>$6,980,000</td>
</tr>
</tbody>
</table>

Budget Narrative: Budget reflects Board actions on 6/26/06 and 9/22/08.

Status: Construction complete and occupied. DSA close out underway.

In Progress: District staff and the architect continue coordination toward this DSA close out effort.

Recently Completed: The Notice of Completion was filed on July 8, 2010. *Three* remaining change orders have been approved.

Focus: DSA Close Out

<table>
<thead>
<tr>
<th>Project Start: July 2006</th>
<th>Scheduled Finish: December 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finish: May 2010</td>
<td>DSA Close Out: Underway</td>
</tr>
</tbody>
</table>

3. LIFE SCIENCES PROJECT

<table>
<thead>
<tr>
<th></th>
<th>Original</th>
<th>Revisions</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget:</td>
<td>$24,861,000</td>
<td>($4,371,000)</td>
<td>$20,490,000</td>
</tr>
<tr>
<td>State Match:</td>
<td>$17,393,000</td>
<td>($3,825,000)</td>
<td>$13,568,000</td>
</tr>
<tr>
<td>Basic Aid Allocation:</td>
<td>$1,113,000</td>
<td>$16,297,000</td>
<td>$17,410,000</td>
</tr>
</tbody>
</table>

budget was reduced to $20,490,000 when a lower-than-estimated bid was received and the state reduced their match to $13,568,000. The Board reallocated a portion of the state’s short fall using basic aid funding for a funded total of $17,410,000. The state has reimbursed the district $6,797,891 resulting in no need for additional basic aid funding. Approximately half of the state’s contribution for construction funding and all equipment funding is pending.

**Status:** Surety take-over results in Work that is once again underway. *The completion contractor’s schedule indicates a completion date beyond the Surety and District agreement. This extension results from challenges with casework procurement.*

**In Progress:** Staff and end users are developing furniture, fixture and equipment lists. Finalizing coordination and contract with Irvine Ranch Water District for Non-Potable water to toilets. *Exterior finishes include curtain wall, masonry, lathe and plaster installation. Interior installation focuses on second floor HVAC, drywall, insulation and ceramic tile.*

**Recently Completed:** *First of two phases for electrical switchgear upgrade and mainline electrical cable installation.* Initial review of repair to work in place—one step back, two steps forward. Negotiation with various subcontractors to resolve building membrane issues, heading toward building weather-tight condition. Finalize contract change issues: Purchase order, change order language, numbering convention for logs moving forward.

**Focus:** Correction work continues. *Negotiations between Surety and District are necessary to resolve added costs of schedule delay and minimize project impacts.*

<table>
<thead>
<tr>
<th>Project Start: December 2008</th>
<th>Scheduled Finish: July 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected Finish: April 2013</td>
<td>DSA Close Out: Pending</td>
</tr>
</tbody>
</table>

### 4. FINE ARTS BUILDING

<table>
<thead>
<tr>
<th></th>
<th>Original</th>
<th>Revision</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget:</td>
<td>$31,451,000</td>
<td>$3,541,000</td>
<td>$34,992,000</td>
</tr>
<tr>
<td>Anticipated State Match:</td>
<td>$28,305,000</td>
<td>($3,715,000)</td>
<td>$24,590,000</td>
</tr>
<tr>
<td>Basic Aid Allocation:</td>
<td>$3,200,000</td>
<td>$5,697,115</td>
<td>$8,897,115</td>
</tr>
<tr>
<td>Unallocated:</td>
<td>($54,000)</td>
<td>1,558,885</td>
<td>$1,504,885</td>
</tr>
</tbody>
</table>

**Budget Narrative:** Budget reflects reporting as shown on State Chancellor’s Office FUSION report planning year 2014-15. Budget reflects Board agenda action on 3/24/2008 and 4/27/2009. On August 27, 2012, the Board approved an additional $1,545,115 to fund the revised project budget.

**Status:** The District submitted a Final Project Proposal to the State Chancellor’s Office on June 30, 2008. Funding was pushed back first to December, 2009, and again to September, 2010. The District re-submitted once more with a shift of funding to the
2013-2014 fiscal year. The State Chancellor’s office has recently adopted a new method for projecting enrollments with the expectation that projections will better align with actual enrollments. With this measure, the IVC Fine Arts project no longer qualifies for FPP approved status. If it is not funded in this fiscal year it will not be eligible in the following for funding consideration.

**In Progress:** The State Chancellor’s Office indicates a preference to roll the 2013-14 projects to 2014-15 which includes this project.

**Recently Completed:** On Hold

**Focus:** Determine best approach to obtaining FPP approval for IVC.

<table>
<thead>
<tr>
<th>Project Start: On Hold</th>
<th>Scheduled Finish: On Hold</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected Finish: On Hold</td>
<td>DSA Close Out: Pending</td>
</tr>
</tbody>
</table>

### 5. Barranca Entrance

<table>
<thead>
<tr>
<th></th>
<th>Original</th>
<th>Revision</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget:</td>
<td>$2,850,000</td>
<td>-</td>
<td>$2,850,000</td>
</tr>
<tr>
<td>Anticipated State Match:</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Basic Aid Allocation:</td>
<td>$2,850,000</td>
<td>-</td>
<td>$2,850,000</td>
</tr>
</tbody>
</table>

**Budget Narrative:** Budget reflects Board agenda action on 4/27/2009. The current basic aid assignment of $2,850,000 is considered sufficient to meet project costs.

**Status:** Plan coordination issues with the City of Irvine 98% complete. The City of Irvine has provided meeting minutes from a 1996 City Council meeting that, in the context of a land exchange between them and the Irvine Company, included a description of an SOCCCD agreement to provide a pedestrian bridge creek crossing in exchange for land use at the Barranca connection. District finds no evidence of participating in this understanding. *Coordination efforts for a phone conference between the District and the City of Irvine are underway.*

**In Progress:** Finalize minor planting designations at entrance. Set meeting to discuss pedestrian bridge question.

**Recently Completed:** A November meeting with the City of Irvine focused on plan and specification coordination. Division of the State Architect complete with accessibility review.

**Focus:** Resolve pedestrian bridge question with City of Irvine.

<table>
<thead>
<tr>
<th>Project Start: March 2010</th>
<th>Scheduled Finish: Spring/Summer 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected Finish: Spring/Summer 2013</td>
<td>DSA Close Out: Pending</td>
</tr>
</tbody>
</table>
6. GREAT LAWN PROJECT

<table>
<thead>
<tr>
<th></th>
<th>Original</th>
<th>Revision</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget:</td>
<td>$1,250,000</td>
<td>$546,000</td>
<td>$1,796,000</td>
</tr>
<tr>
<td>Anticipated State Match:</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Basic Aid Allocation:</td>
<td>$1,250,000</td>
<td>$546,000</td>
<td>$1,796,000</td>
</tr>
</tbody>
</table>

Budget Narrative: Budget reflects Board agenda action on 8/31/2009 and 5/24/2010. The basic aid assignment of $1,796,000 was sufficient to meet project costs.

Status: *Future Reports will not include this project.*

In Progress: After Civil Engineer is satisfied that the parking lot signage is complete, all Close Out documentation will be forwarded to DSA.

Recently Completed: *DSA Close Out Complete.*

Focus: DSA Close Out

<table>
<thead>
<tr>
<th>Project Start: March 2009</th>
<th>Scheduled Finish: December 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected Finish: May 2012</td>
<td>DSA Close Out: December 2012</td>
</tr>
</tbody>
</table>

7. A400 RENOVATION AND EXPANSION PROJECT

<table>
<thead>
<tr>
<th></th>
<th>Original</th>
<th>Revision</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget:</td>
<td>$3,004,051</td>
<td>$8,458,949</td>
<td>$11,463,000</td>
</tr>
<tr>
<td>Anticipated State Match:</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Basic Aid Allocation:</td>
<td>$1,000,000</td>
<td>$10,463,000</td>
<td>$11,463,000</td>
</tr>
</tbody>
</table>

Budget Narrative: Budget reflects Board agenda action on 2/28/2011 and 8/27/2012. On August 27, 2012, the Board approved $10,463,000 additional to fund the project budget. Staff analyzed the budget identified in the Education and Facilities Master Plan and determined there was no allowance for equipment. Staff will recommend an increase in the project budget to address the furniture, fixture and equipment expenditure during the 2012-2013 Basic Aid Allocation review process.

Status: The Board approved the use of Design-Build procurement. Criteria document and programming efforts are complete.

In Progress: The Request for Proposals have been received by the three selected firms and are under review by the selection committee. Site topographic and utility surveys are underway. Staff recommendation of chosen firm are anticipated for this January Board of Trustees meeting.
Recently Completed: Geotechnical Analysis and Draft Report complete. Selection committee has analyzed proposals and held interviews with three proposing firms.

Focus: Design-Build Entity selection process.

<table>
<thead>
<tr>
<th>Project Start: December 2012</th>
<th>Scheduled Finish: May 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected Finish: May 2016</td>
<td>DSA Close Out: Pending</td>
</tr>
</tbody>
</table>

ATEP

1. ATEP BUILDING DEMOLITION

<table>
<thead>
<tr>
<th>Original</th>
<th>Revision</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget: $7,000,000</td>
<td>-</td>
<td>$7,000,000</td>
</tr>
<tr>
<td>Anticipated State Match: -</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Basic Aid Allocation: $7,000,000</td>
<td>-</td>
<td>$7,000,000</td>
</tr>
</tbody>
</table>


Status: Four demolition projects are complete with one identified as outstanding: ATEP Building Foundations and Infrastructure Demolition.

In Progress: Discussions are underway with City of Tustin and the Navy regarding a potential amendment to a previous agreement permitting construction and identifying conditions for same. Prequalification and bid document development is underway.

Recently Completed: Plan check by City of Tustin.

Focus: Ensure that site is left in good condition to meet on-going maintenance needs. Obtain permission necessary to move forward with construction.

<table>
<thead>
<tr>
<th>Project Start: September 2010</th>
<th>Scheduled Finish: June 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected Finish: August 2012</td>
<td>DSA Close Out: N/A</td>
</tr>
</tbody>
</table>

2. ATEP MONUMENT SIGNAGE

<table>
<thead>
<tr>
<th>Original</th>
<th>Revision</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget: -</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Anticipated State Match: -</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Basic Aid Allocation: -</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
Budget Narrative: There is money in the ATEP Renovation/Temporary Buildings fund should this project move forward.

Status: The Valencia Loop Road monument sign reflects the design of the City’s sign on the opposite corner. Plan comments have been addressed and resubmitted to the City.

In Progress: On Hold and part of the current negotiations with the City of Tustin.

Recently Completed: On Hold

Focus: On Hold

<table>
<thead>
<tr>
<th></th>
<th>Project Start: On Hold</th>
<th>Scheduled Finish: On Hold</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Start:</td>
<td>On Hold</td>
<td>Scheduled Finish: On Hold</td>
</tr>
<tr>
<td>Projected Finish:</td>
<td>On Hold</td>
<td>DSA Close Out: On Hold</td>
</tr>
</tbody>
</table>

3. ATEP FIRST BUILDINGS - PHASE 3A

<table>
<thead>
<tr>
<th></th>
<th>Original</th>
<th>Revision</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget:</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Anticipated State Match:</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Basic Aid Allocation:</td>
<td>$12,500,000</td>
<td>-</td>
<td>$12,500,000</td>
</tr>
</tbody>
</table>

Budget Narrative: Budget reflects Board action on 2/28/2011. $12,500,000 has been allocated to the Phase 3A project budget.

Status: Board approved two 30,000 square feet buildings, one for Saddleback College and one for Irvine Valley College. Board approved Design/Build as a delivery method for these projects and Criteria Architect to begin developing the Criteria documents and programming. Programming completed January 2012.

In Progress: Criteria Document development.

Recently Completed:

Focus: Development of RFP criteria documents underway with district and college facilities department participation.

<table>
<thead>
<tr>
<th></th>
<th>Project Start: January 2013</th>
<th>Scheduled Finish: June 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Start:</td>
<td>January 2013</td>
<td>Scheduled Finish: June 2016</td>
</tr>
<tr>
<td>Projected Finish:</td>
<td>June 2016</td>
<td>DSA Close Out: Pending</td>
</tr>
</tbody>
</table>

DISTRICT WIDE

1. 20 YEAR FACILITIES, RENOVATION AND SCHEDULED MAINTENANCE FACILITIES SYSTEM
Project Budget: $704,000
Anticipated State Match: -
Basic Aid Allocation: $704,000

<table>
<thead>
<tr>
<th>Original</th>
<th>Revision</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget:</td>
<td>$704,000</td>
<td>-</td>
</tr>
<tr>
<td>Anticipated State Match:</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Basic Aid Allocation:</td>
<td>$704,000</td>
<td>-</td>
</tr>
</tbody>
</table>

**Budget Narrative:** Budget reflects Board action on 6/25/2012.

**Status:** Progress meetings held monthly. Pilot efforts complete.

**In Progress:** Data download for report development and review. Data reporting and compatibility tests between SchoolDude software and State Chancellor FUSION database. IVC space dimensioning and synchronizing with FUSION. (Previous “Be Safe” efforts remove need for this at Saddleback College). Consultants performing condition assessments for remainder of both campuses.

**Recently Completed:** Condition Assessments for IVC and Saddleback Student Services complete for pilot assessment.

**Focus:** Continued progress on condition assessment completion.

<table>
<thead>
<tr>
<th>Project Start: July 2012</th>
<th>Scheduled Finish: June 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected Finish: June 2013</td>
<td>DSA Close Out: N/A</td>
</tr>
</tbody>
</table>

Project updates for active projects may be viewed at: [http://socccd.edu/businessservices/ProjectUpdates.html](http://socccd.edu/businessservices/ProjectUpdates.html).

**Definitions:**

- **Project Start:** Month Architect/Consultant(s) are brought on board for design/project
- **Scheduled Finish:** Assumed duration of project depending on variables, such as agency review, etc. that are outside of the control of District and consultants
- **Projected Finish:** Identified finish at the time of the report
- **DSA Close Out:** The process of sending required documents to DSA to obtain project certification. Level of project complication dictates timeframe for completing this scope of work.

**Note:** Project budgets reflect the allocated state match as reported in FUSION for the planning year 2014-2015. (FUSION is the State Chancellor’s Office database for Capital Outlay.)
The “Revisions” column for the State Match category includes changes due to escalation and changes that may have occurred to the state’s percentage (i.e. going from an 80% match down to a 70% match and so on as the economy changes) from the original project approvals to current date. The “Revisions” column for the Basic Aid Allocation will show a total variation to date taking into account both increased and decreased basic aid allocations.

The Unassigned category identifies an underfunded budget.

The Budget Narrative paragraph for each project discusses the history of change to all category amounts over the life of the project.
TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Monthly Financial Status Report

ACTION: Information

BACKGROUND

Monthly General Fund financial reports (EXHIBIT A) for the two colleges and the District are provided to the Board of Trustees to keep members regularly informed of current information and provide an alert to any significant changes in the projected year ending balance.

STATUS

The reports display the adopted budget, revised budget and transactions through November 30, 2012. A review of current revenues and expenditures for FY 2012-2013 show they are in line with the budget and consistent with prior year trends.
### SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**General Fund Income and Expenditure Summary**

As of November 30, 2012

**REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE**

<table>
<thead>
<tr>
<th>Sources of Funds</th>
<th>Actual Beg Bal</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>% Actual to Revised</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BEGINNING FUND BALANCE:</strong></td>
<td>$ 28,459,232</td>
<td>$ 28,459,232</td>
<td>$ 28,459,232</td>
<td>100.00%</td>
</tr>
<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Federal Sources 8100-8199</td>
<td></td>
<td>2,703,442</td>
<td>2,873,900</td>
<td>9.36%</td>
</tr>
<tr>
<td>State Sources 8600-8699</td>
<td></td>
<td>12,696,260</td>
<td>13,597,819</td>
<td>38.96%</td>
</tr>
<tr>
<td>Local Sources 8800-8899</td>
<td></td>
<td>180,176,013</td>
<td>180,418,772</td>
<td>25.10%</td>
</tr>
<tr>
<td>Other Financing Sources 8900-8912</td>
<td></td>
<td></td>
<td>1,192</td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>195,575,715</td>
<td>196,890,491</td>
<td>50,846,168</td>
<td>25.82%</td>
</tr>
<tr>
<td><strong>INCOMING TRANSFERS</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL SOURCES OF FUNDS</strong></td>
<td>$ 224,034,947</td>
<td>$ 225,349,723</td>
<td>$ 79,305,400</td>
<td>35.19%</td>
</tr>
<tr>
<td><strong>USES OF FUNDS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>EXPENDITURES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Academic Salaries 1000-1999</td>
<td>65,200,365</td>
<td>65,519,425</td>
<td>25,268,187</td>
<td>38.57%</td>
</tr>
<tr>
<td>Other Staff Salaries 2000-2999</td>
<td>40,587,109</td>
<td>40,911,242</td>
<td>13,088,347</td>
<td>31.99%</td>
</tr>
<tr>
<td>Supplies &amp; Materials 4000-4999</td>
<td>5,228,645</td>
<td>5,392,245</td>
<td>1,066,477</td>
<td>19.78%</td>
</tr>
<tr>
<td>Services &amp; Other Operating 5000-5999</td>
<td>20,879,241</td>
<td>20,988,881</td>
<td>6,997,456</td>
<td>33.34%</td>
</tr>
<tr>
<td>Capital Outlay 6000-6999</td>
<td>5,261,092</td>
<td>5,439,206</td>
<td>975,587</td>
<td>17.94%</td>
</tr>
<tr>
<td>Payments to Students 7500-7699</td>
<td>258,595</td>
<td>368,775</td>
<td>136,732</td>
<td>37.08%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$ 173,400,346</td>
<td>$ 174,715,121</td>
<td>$ 61,735,953</td>
<td>35.34%</td>
</tr>
<tr>
<td><strong>OTHER FINANCING USES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debt Service 7100-7199</td>
<td>435,000</td>
<td>435,000</td>
<td>115,920</td>
<td>26.65%</td>
</tr>
<tr>
<td>Inter Fund Transfers Out 7300-7399</td>
<td>1,379,296</td>
<td>1,379,296</td>
<td>763,996</td>
<td>55.39%</td>
</tr>
<tr>
<td>Basic Aid Transfers Out 7300-7399</td>
<td>20,235,661</td>
<td>20,235,661</td>
<td>2,600,000</td>
<td>12.85%</td>
</tr>
<tr>
<td>Intra Fund Transfers Out 7400-7499</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total Other Sources (Uses)</strong></td>
<td>22,049,957</td>
<td>22,049,957</td>
<td>3,479,916</td>
<td>15.78%</td>
</tr>
<tr>
<td><strong>TOTAL USES OF FUNDS</strong></td>
<td>195,450,303</td>
<td>196,765,078</td>
<td>65,215,869</td>
<td>33.14%</td>
</tr>
<tr>
<td><strong>ENDING FUND BALANCE</strong></td>
<td>$ 28,584,644</td>
<td>$ 28,584,645</td>
<td>$ 14,089,531</td>
<td>15.78%</td>
</tr>
<tr>
<td><strong>RESERVES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve for Unrealized Tax Collections (Basic Aid) 7100-7199</td>
<td>17,639,088</td>
<td>17,639,088</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve for Economic Uncertainties 10,345,556</td>
<td>10,345,556</td>
<td>10,345,556</td>
<td></td>
<td></td>
</tr>
<tr>
<td>College Reserves for Economic Uncertainties 600,000</td>
<td>600,000</td>
<td>600,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL RESERVES</strong></td>
<td>$ 28,584,644</td>
<td>$ 28,584,644</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** As of November 30, 2011, actual revenues to date were 29.55% and actual expenditures to date were 30.20% of the revised budget to date.
SADDLEBACK COLLEGE  
General Fund Income and Expenditure Summary  
As of November 30, 2012

<table>
<thead>
<tr>
<th>SOURCES OF FUNDS</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>Beg Bal &amp; Receipts/Expenditures to Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>LOCATION BEGINNING BALANCE</td>
<td>$12,646,802</td>
<td>$12,646,802</td>
<td>$12,646,802</td>
</tr>
<tr>
<td>REVENUES:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrestricted Budget Allocation</td>
<td>$80,013,075</td>
<td>$80,013,075</td>
<td>$19,166,197</td>
</tr>
<tr>
<td>Restricted Budget Allocation</td>
<td>$9,595,863</td>
<td>$10,381,879</td>
<td>$3,933,068</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>$89,608,938</td>
<td>$90,394,954</td>
<td>$23,099,265</td>
</tr>
<tr>
<td>INCOMING TRANSFERS</td>
<td>8980-8989</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>TOTAL SOURCES OF FUNDS</td>
<td>$102,255,740</td>
<td>$103,041,756</td>
<td>$35,746,067</td>
</tr>
</tbody>
</table>

| USES OF FUNDS | | |
| EXPENDITURES: | | |
| Academic Salaries | 1000-1999 | $42,644,862 | $42,938,704 | $16,564,351 | 38.58% |
| Other Staff Salaries | 2000-2999 | $20,520,147 | $20,623,685 | $6,622,380 | 32.11% |
| Employee Benefits | 3000-3999 | $20,971,457 | $21,036,085 | $8,121,108 | 38.61% |
| Supplies & Materials | 4000-4999 | $4,105,529 | $4,247,126 | $657,494 | 15.48% |
| Services & Other Operating | 5000-5999 | $9,325,821 | $9,311,360 | $2,697,127 | 28.97% |
| Capital Outlay | 6000-6999 | $3,703,458 | $3,770,857 | $680,898 | 18.06% |
| Payments to Students | 7500-7699 | $84,466 | $213,939 | $41,394 | 19.35% |
| Total Expenditures | | $101,355,740 | $102,141,756 | $35,384,752 | 34.64% |
| OTHER FINANCING SOURCES/(USES): | | |
| Debt Service | 7100-7199 | 0 | 0 | 0 |
| Transfers Out | 7300-7399 | $400,000 | $400,000 | $255,100 | 63.78% |
| Other Transfers | 7400-7499 | 0 | 0 | 0 |
| Total Other Sources (Uses) | | $400,000 | $400,000 | $255,100 | 63.78% |
| TOTAL USES OF FUNDS | | $101,755,740 | $102,541,756 | $35,639,852 | 34.76% |

| LOCATION OPERATING BALANCE | $500,000 | $500,000 | 106,215 |

| RESERVES | | |
| Reserve for Economic Uncertainties | $500,000 | $500,000 |

NOTE: As of November 30, 2011, actual revenues to date were 29.14% and actual expenditures to date were 35.24% of the revised budget to date.
**IRVINE VALLEY COLLEGE**  
**General Fund Income and Expenditure Summary**  
**As of November 30, 2012**

<table>
<thead>
<tr>
<th>REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>Beg Bal &amp; Receipts/Expenditures to Revised</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SOURCES OF FUNDS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LOCATION BEGINNING BALANCE</td>
<td>2,870,165</td>
<td>2,870,165</td>
<td>2,870,165 100.00%</td>
</tr>
<tr>
<td>REVENUES:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrestricted Budget Allocation</td>
<td>$44,737,646</td>
<td>44,737,646</td>
<td>11,168,923 24.97%</td>
</tr>
<tr>
<td>Restricted Budget Allocation</td>
<td>5,930,680</td>
<td>6,459,440</td>
<td>2,967,891 45.95%</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>50,668,326</td>
<td>51,197,086</td>
<td>14,136,814 27.61%</td>
</tr>
<tr>
<td>INCOMING TRANSFERS</td>
<td>8980-8989</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>TOTAL SOURCES OF FUNDS</td>
<td>53,538,491</td>
<td>54,067,251</td>
<td>17,006,979 31.46%</td>
</tr>
<tr>
<td><strong>USES OF FUNDS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EXPENDITURES:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Academic Salaries</td>
<td>1000-1999</td>
<td>20,833,232</td>
<td>20,858,450 8,191,361 39.27%</td>
</tr>
<tr>
<td>Other Staff Salaries</td>
<td>2000-2999</td>
<td>12,705,378</td>
<td>12,925,973 4,136,625 32.00%</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>3000-3999</td>
<td>11,155,591</td>
<td>11,201,011 4,730,653 42.23%</td>
</tr>
<tr>
<td>Supplies &amp; Materials</td>
<td>4000-4999</td>
<td>976,455</td>
<td>999,317     358,531 35.88%</td>
</tr>
<tr>
<td>Services &amp; Other Operating</td>
<td>5000-5999</td>
<td>5,243,953</td>
<td>5,391,347 1,674,500 31.06%</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>6000-6999</td>
<td>1,185,457</td>
<td>1,272,021 231,586 18.21%</td>
</tr>
<tr>
<td>Payments to Students</td>
<td>7500-7699</td>
<td>174,129</td>
<td>154,836 95,338 61.57%</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>52,274,195</td>
<td>52,802,955</td>
<td>19,418,594 36.78%</td>
</tr>
<tr>
<td>OTHER FINANCING SOURCES/(USES):</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debt Service</td>
<td>7100-7199</td>
<td>435,000</td>
<td>435,000 115,920 26.65%</td>
</tr>
<tr>
<td>Transfers Out</td>
<td>7300-7399</td>
<td>729,296</td>
<td>729,296 258,896 35.50%</td>
</tr>
<tr>
<td>Other Transfers</td>
<td>7400-7499</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total Other Sources (Uses)</td>
<td>1,164,296</td>
<td>1,164,296</td>
<td>374,816 32.19%</td>
</tr>
<tr>
<td>TOTAL USES OF FUNDS</td>
<td>53,438,491</td>
<td>53,967,251</td>
<td>19,793,410 36.68%</td>
</tr>
<tr>
<td>LOCATION OPERATING BALANCE</td>
<td>100,000</td>
<td>100,000</td>
<td>(2,786,431)</td>
</tr>
<tr>
<td><strong>RESERVES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve for Economic Uncertainties</td>
<td>100,000</td>
<td>100,000</td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** As of November 30, 2011, actual revenues to date were *25.84%* and actual expenditures to date were *36.20%* of the revised budget to date.
TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Retiree (OPEB) Trust Fund

ACTION: Information

BACKGROUND

In April 2008 the SOCCCD Board of Trustees authorized the establishment of an irrevocable trust to comply with GASB No. 43 (Financial Reporting for Postemployment Benefit Plans Other Than Pensions) and GASB No. 45 (Accounting and Financial Reporting by Employers for Postemployment Benefits other than Pensions). The trust was established with the Benefit Trust Company and is administered through the Futuris Public Entity Trust Program. It was funded in June, 2008 with a deposit of $50,791,103. An additional deposit of $4,618,708 was made on January 10, 2011 for a total of $55,409,811.

STATUS

November information was not available in time for the December board meeting, consequently both November and December reports are included on this agenda.

The report for the period ending November 30, 2012 is included in Exhibit A. The portfolio is comprised of 53.0% Fixed Funds (Bonds) and 47.0% Common Stocks (Domestic and International). The fair market value at November 30, 2012 is $68,138,640. Since inception, the trust has earned a 5.10% annualized return, which is down .02% from the prior month’s annualized amount.

The report for the period ending December 31, 2012 is included in Exhibit A. The portfolio is comprised of 52.4% Fixed Funds (Bonds) and 47.6% Common Stocks (Domestic and International). The fair market value at December 31, 2012 is $69,357,729. Since inception, the trust has earned a 5.43% annualized return, which is up .33% from the prior month’s annualized amount. The annualized return is consistent with the market.
December 6, 2012

South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, CA 92692

Re: South Orange County CCD Retiree (OPEB) Irrevocable Trust

With a fair market value on November 30th of $68,138,640.12 your portfolio was up 0.30% for the month and up 5.10% on an annualized basis since the June 24th, 2008 inception date net of program fees.

Your portfolio ended the month as a diversified mix of bond funds (53.0%), and common stock funds (47.0%). It was designed to be invested over a long time frame. Deposits included the initial contribution of $50,791,103 in June 2008 and an additional contribution of $4,618,708.00 on January 10th, 2011 for a total of $55,409,811. Below is the performance of your portfolio for various time frames since inception.

<table>
<thead>
<tr>
<th>Performance</th>
<th>November 2012</th>
<th>Year-To-Date</th>
<th>Annualized Since Inception</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Orange CCCD</td>
<td>0.30%</td>
<td>9.70%</td>
<td>5.10% annualized return</td>
</tr>
<tr>
<td>S&amp;P 500</td>
<td>0.58%</td>
<td>14.94%</td>
<td>4.63% (Domestic Stocks)</td>
</tr>
<tr>
<td>MSCI EAFE</td>
<td>2.42%</td>
<td>13.68%</td>
<td>-2.31% (International stocks)</td>
</tr>
<tr>
<td>Barclays Aggregate</td>
<td>0.16%</td>
<td>4.38%</td>
<td>6.53% (Domestic Bonds)</td>
</tr>
</tbody>
</table>

Very truly yours,

Scott W. Rankin
Senior Vice President
January 7, 2013

South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, CA 92692

Re: South Orange County CCD Retiree (OPEB) Irrevocable Trust

With a fair market value on December 31st of $69,357,729.42 your portfolio was up 1.79% for the month and up 5.43% on an annualized basis since the June 24th, 2008 inception date net of program fees.

Your portfolio ended the month as a diversified mix of bond funds (52.4%), and common stock funds (47.6%). It was designed to be invested over a long time frame. Deposits included the initial contribution of $50,791,103 in June 2008 and an additional contribution of $4,618,708.00 on January 10th, 2011 for a total of $55,409,811. Below is the performance of your portfolio for various time frames since inception.

<table>
<thead>
<tr>
<th>Performance</th>
<th>December 2012</th>
<th>Year-To-Date</th>
<th>Annualized Since Inception</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Orange CCCD</td>
<td>1.79%</td>
<td>11.74%</td>
<td>5.43% annualized return</td>
</tr>
<tr>
<td>S&amp;P 500</td>
<td>0.91%</td>
<td>15.98%</td>
<td>4.75% (Domestic Stocks)</td>
</tr>
<tr>
<td>MSCI EAFE</td>
<td>3.20%</td>
<td>17.32%</td>
<td>-1.58% (International stocks)</td>
</tr>
<tr>
<td>Barclays Aggregate</td>
<td>-0.14%</td>
<td>4.23%</td>
<td>6.37% (Domestic Bonds)</td>
</tr>
</tbody>
</table>

Very truly yours,

Scott W. Rankin
Senior Vice President
## Benefit Trust - Retiree (OPEB) Trust

### EXHIBIT A

**Page 3 of 3**

<table>
<thead>
<tr>
<th>Month - Year</th>
<th>Month-End Values</th>
<th>Contributions</th>
</tr>
</thead>
<tbody>
<tr>
<td>June-08</td>
<td>$50,589,708</td>
<td>$50,791,103</td>
</tr>
<tr>
<td>June-09</td>
<td>$44,706,214</td>
<td>$50,791,103</td>
</tr>
<tr>
<td>June-10</td>
<td>$51,342,419</td>
<td>$50,791,103</td>
</tr>
<tr>
<td>July-10</td>
<td>$53,704,177</td>
<td>$50,791,103</td>
</tr>
<tr>
<td>August-10</td>
<td>$53,206,683</td>
<td>$50,791,103</td>
</tr>
<tr>
<td>September-10</td>
<td>$55,816,988</td>
<td>$50,791,103</td>
</tr>
<tr>
<td>October-10</td>
<td>$57,104,621</td>
<td>$50,791,103</td>
</tr>
<tr>
<td>November-10</td>
<td>$56,224,029</td>
<td>$50,791,103</td>
</tr>
<tr>
<td>December-10</td>
<td>$58,006,867</td>
<td>$50,791,103</td>
</tr>
<tr>
<td>January-11</td>
<td>$63,349,822</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>February-11</td>
<td>$64,479,212</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>March-11</td>
<td>$64,427,596</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>April-11</td>
<td>$66,174,437</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>May-11</td>
<td>$65,875,362</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>June-11</td>
<td>$65,060,898</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>July-11</td>
<td>$64,945,129</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>August-11</td>
<td>$63,185,567</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>September-11</td>
<td>$59,495,123</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>October-11</td>
<td>$63,076,658</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>November-11</td>
<td>$61,958,358</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>December-11</td>
<td>$61,922,567</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>January-12</td>
<td>$64,741,289</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>February-12</td>
<td>$66,183,867</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>March-12</td>
<td>$66,171,932</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>April-12</td>
<td>$66,175,447</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>May-12</td>
<td>$63,042,614</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>June-12</td>
<td>$64,788,984</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>July-12</td>
<td>$65,563,930</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>August-12</td>
<td>$66,464,346</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>September-12</td>
<td>$67,752,206</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>October-12</td>
<td>$67,885,330</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>November-12</td>
<td>$68,138,640</td>
<td>$55,409,811</td>
</tr>
<tr>
<td>December-12</td>
<td>$69,357,729</td>
<td>$55,409,811</td>
</tr>
</tbody>
</table>
TO: Board of Trustees  
FROM: Gary L. Poertner, Chancellor  
RE: Reports from Administration and Governance Groups  
ACTION: None

Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. *Speakers are limited up to two minutes each.*

Saddleback College Academic Senate  
Faculty Association  
Irvine Valley College Academic Senate  
Associate Vice Chancellor, Economic Development  
Vice Chancellor, Technology & Learning Services  
Vice Chancellor, Human Resources  
Vice Chancellor, Business Services  
Irvine Valley College Classified Senate  
California School Employees Association  
Saddleback College Classified Senate  
Police Officers’ Association  
Associated Student Government of SC  
Associated Student Government of IVC
TO: Chancellor Gary Poertner  
Members of the Board of Trustees  
FROM: Dr. Randy W. Peebles, Associate Vice Chancellor  
DATE: January 9, 2013  
RE: ATEP Report for the January 22, 2013 Board of Trustees Meeting

City of Tustin
Negotiations and meetings continue with the City of Tustin for possible land exchanges and a development agreement. The required CEQA process has begun to support these efforts.

County of Orange
An agreement for the exchange of land with the County of Orange is being held in escrow and is scheduled to close simultaneously with the City of Tustin’s proposed land exchange. The timeline for this concurrent close is approximately twelve months.

Demolition
With all of the above ground building structures demolished and debris removed from the ATEP site, the next step is to complete the demolition of the in-ground structures, which include building basements, floors, roads, and sidewalks. While plans for this demo work are complete, the District is now waiting for the required approval from the Department of the Navy before proceeding.

Lease in Furtherance of Conveyance (LIFOC)
Of the total 68.37 acres of land at ATEP, a sub-parcel of 30.7 acres is held on a lease agreement until the Department of the Navy can transfer the title of the property to the District. The transfer could occur this year, pending the Department of the Navy and the California Department of Toxic Substance Control come to an agreement on the transfer criteria related to potential institutional environmental controls on the land.

Funding
The District has been pursuing potential construction funding through the federal New Markets Tax Credit (NMTC) program. Recently, the 2010 US census information changed the status of the ATEP Tustin property so that it no longer qualifies for this special funding program. The District is now working to influence the initiation of federal tax law legislation that would include closed military bases, such as our ATEP site, to allow them to qualify for NMTC funding. This will be an ongoing legislative lobbying effort for this year.
TO: Gary L. Poertner, Chancellor, and Members of the Board of Trustees

FROM: Glenn R. Roquemore, President

DATE: January 10, 2013

SUBJECT: President’s Report for the January 22, 2013 Board of Trustees Meeting

26th Annual Astounding Inventions Set for January 26
Young inventors from kindergarten through eighth grade will compete on Saturday, January 26, in the 26th Annual Irvine Valley College (IVC) “Astounding Inventions” competition, presented by the Orange County office of Greenberg Traurig, LLP and the Irvine Valley College Foundation. More than 500 students from South Orange County will present inventions which they have conceived and crafted on their own. The students will compete for $9,000 in cash prizes; certificates of achievement; and ribbons from the IVC Foundation. The inventions will be grouped by grade level and will be judged on their originality, usefulness, and a written description and illustration submitted by the student. More than 60 judges representing the scientific, education, civic and business communities will determine the winners at the event. In addition, as part of its title sponsorship, Greenberg Traurig selects two students’ inventions from the event (one from Irvine Unified School District and one from Tustin Unified School District), based on their perceived patentability, and offers to conduct a pro bono prior art search and write a provisional patent application on the invention. During the fall of 2012, nearly 4,000 students representing 40 schools in the Irvine and Tustin Unified School Districts submitted their inventions for judging at their schools. From this, approximately 450 finalists were chosen to compete in the 2013 Astounding Inventions Competition. Past inventions have run from the whimsical to the remarkable and have included dozens of clever pet grooming devices, remote control gizmos, and relief from everyday challenges for children and their parents. The event was conceived by Irvine Valley College in 1987 to promote creativity and interest in Science, Technology, Engineering and Math (STEM) education in our community. Award winners may go on to compete at different levels of state and national math and science invention competitions.

Counselor Conference
Irvine Valley College is again hosting its annual High School Counselor Conference on Thursday, February 8, in the Performing Arts Center and throughout the campus. Anne Akers, Outreach Specialist, and Dr. Elizabeth Cipres, Dean of Guidance and Counseling, are co-chairing the event and organizing speakers and activities. The program agenda will include details on degrees with a transfer guarantee to a California State University campus; up-to-date information on financial aid and scholarship opportunities; student testimonials from their high schools; college curriculum that meets current labor market trends; counselor tips; tools; reports; resources; and much more. More than 100 district high school counselors, career center coordinators/specialists, guidance technicians and principals are invited from 40+ Orange County high schools.
Student Completion Seminars
On Wednesday, January 30, IVC will host two seminars where Dr. Robert Johnstone will discuss how to translate the design principles and findings from recent research into action. The focus will be on increasing student success and student completion, in particular. This practitioner-oriented talk will provide resources and techniques for developing dialogue around evidence-based inquiry, and for using evidence to promote a culture of inquiry. The morning session will be held at 9 a.m. in Library 213 and will be recorded. The afternoon session will be held in A213 at 2 p.m. Dr. Johnstone is a Senior Researcher with the Research & Planning Group (RP Group) where he leads the RP Group's national programs and provides technical assistance to California community colleges. He is coming to IVC to help support the college’s strategic objective to increase student completion.

Host Benefit Concert
IVC Professor Stan Breckenridge will hold a benefit concert to raise funds for IVC music scholarships on Saturday, February 2 at 7:30 p.m. Professor Breckenridge, a singer and pianist, will be accompanied by his 11-piece ensemble and will perform original material selected from his CDs: "Expositions", "Meditations", "Solo", "Live in Poland", and "This is My Song."

Adopt-A-Family
On Wednesday, December 19, the Supportive Services Programs hosted the 27th annual Adopt-A-Family event. Every year, IVC faculty and staff invest time, energy and funds to make the holiday season a little brighter for the low-income student population. In addition to the campus donations, public and private contributions were generously given from Toys-For-Tots, Bowers Museum, Los Angeles Dodgers, In-And-Out and Legoland. This collaborative effort made it possible to provide over 275 families with holiday food assistance and toys for their children. This year the volunteers included over 30 of the IVC Lasers Baseball team who assisted with the decorating, serving food and helping Santa distribute books and toys. IVC’s youngest students in the Child Development Center were also treated to a visit with Santa (Darryl Cox, Director of Financial Aid) and his elf (Dr. Elizabeth Cipres, Dean of Counseling Services) assisted by singing and distributing stuffed animals to each child in the Center. It was a great success and a wonderful example of the IVC campus community giving back and helping students and their families.
Faculty In-Service was held January 15th through 18th. President Burnett hosted a breakfast for faculty, dinner for associate faculty, and lunch for classified staff, where he and Vice Presidents Don Busche, Juan Avalos and Carol Hilton presented information on the budget analysis process. Thank you to the Academic Senate, faculty, staff, and administrators that hosted workshops and presentations on a multitude of subjects, including but not limited to student success, accreditation, and technological tools and techniques, and special thanks goes to Professor Jane Horlings, the in-service coordinator.

During in-service week Dr. Burnett presented the President’s Award for Innovation and Leadership to deserving members of our full-time faculty, associate faculty, management team, and full-time and part-time classified staff.

On January 30th Saddleback College and Irvine Valley College together will host Dr. Robert Johnstone, Senior Researcher with the RP Group, who will offer a presentation student completion and using evidence to promote a culture of inquiry.

Office of Instruction

Fine Arts and Media Technology
On January 12th, audiences were treated to our Professional Guest Artist Series of An Evening of Comedy & Magic in the McKinney Theatre. The Professional Guest Artist Series also hosted the Minneapolis Guitar Quartet on Saturday, January 26th at 7:30 pm in the McKinney Theatre. Saddleback students received a special discount to see this world-renowned quartet perform. On January 27th, Reflections of the Ocean Classical Keyboard Series (ROCKS) presented a Chamber Music Duet with Grace Fong, piano, and Jacob Braun, cello, in the McKinney Theatre. On January 28th at 7 pm in the McKinney Theatre the Saddleback Jazz Faculty, which now includes Popular Music faculty Ariel Alexander, played original music by student composers. Our Concert Hour free music series presented a free concert of new music by Joey Sellers and Norman Weston in FA 101. Theatre Arts auditions were held on January 29-30 to cast students for our upcoming spring productions of The Women of Lockerbie, Legally Blonde and AutoBahn.