

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES



Barbara J. Jay



Timothy Jemal



David B. Lang



Marcia Milchiker



T. J. Prendergast III



Terri Whitt



James R. Wright

Board Meeting Highlights

Meeting of the Board of Trustees, December 10, 2018



Swearing In and Reorganization Meeting

During the December 10 board meeting, reelected Trustees T.J. Prendergast and Terri Whitt were sworn in. The oath of office was administered by Trustee Tim Jemal.

The reorganization of officers also took place during December's meeting, naming Trustee Prendergast, President; Trustee Jemal, Vice President; and Trustee Whitt, Clerk.

(Pictured from left to right: Vice President Tim Jemal, President T.J. Prendergast, and Trustee Terri Whitt)

1. **Invocation by Trustee Timothy Jemal**
2. **Pledge of Allegiance by Trustee David Lang**
3. **Reports:**
 - **Board Reports:**



Trustee Jay wished everyone a happy holiday and congratulated the new officers of the board. Trustee Jay reported that she attended the Feast of Lights event on December 2 and that it was an outstanding performance. She mentioned that 1,535 tickets were sold for the five nights of the event. Trustee Jay attended the Nurses Pinning Ceremony at Saddleback College (SC) where 51 students were pinned. On December 5, Trustee Jay attended the Saddleback College Presidential Open House and she mentioned that it was well attended, with excellent food, good conversation, and lots of fun. She also attended Irvine Valley College's (IVC) Laser Polar Express, which was lots of fun with a silent auction and delightful lunch. Finally, on December 7 Trustee Jay attended the Adopt-a-Family program at IVC, as well as the Holiday Big Band Jazz Concert at SC.



Trustee Jemal thanked board colleagues for allowing him to serve as President of the Board in 2018. He also expressed thanks for the kind words from fellow trustees and for the nomination of Vice President of the Board. Furthermore, Trustee Jemal expressed thanks for the collegiality on the board, mentioning that the board is both civil and substantive. Finally, Trustee Jemal wished President Prendergast the best of luck as president of the board. Trustee Jemal reported that he attended the Nurses Pinning Ceremony at SC—one of the highlights of the year. He also attended the IVC and SC holiday parties which were both lots of fun. Trustee Jemal closed with warm wishes for the holidays to all faculty, staff, and students.



Trustee Lang congratulated the former officers of the board, particularly Trustee Jemal for his service as president of the board, and wished the new officers of the board a successful tenure. He closed his remarks with well wishes for the holidays to members of the public.



President Prendergast thanked everyone for the kind words and vote of confidence to serve as president of the board. He also thanked Trustee Jemal for leading the board through difficult times, such as the chancellor searches, president searches, and various changes throughout the district. President Prendergast wished everyone a happy holiday, but recognized that the holiday season can be tough for some. He mentioned that the board does their best to lift others up during this time. Finally, President Prendergast attended the Nurses Pinning Ceremony at SC and mentioned that it was great to see so many personal connections with several graduates of the program.



Trustee Whitt wished all a wonderful holiday and blessed new year. She expressed in her remarks hopes for harmony. After 44 years in the district, she explained that the holiday season helps us to think about the greatness of the colleges. Trustee Whitt thanked the board for a great year and mentioned that she has learned so much while serving on the board. She expressed that it has been a pleasure and an honor to serve because everyone on the board truly cares about the two colleges, the district, the community, and especially students.



Trustee Wright congratulated all the new officers on the board and thanked the board for the nomination to serve as Clerk of the Board. Trustee Wright reported that he attended the Feast of Lights on December 1 and that it was a wonderful program, which helps kickoff his holiday season. Trustee Wright also attended the Nurses Pinning Ceremony with his colleagues and extended congratulatory remarks to the 51 students pinned at the ceremony. On December 4, Trustee Wright participated in the crisis communication plan interview with Scott Summerfield of SAE Communications, and looks forward to the completion of the plan. Finally, Trustee Wright joined his board colleagues at the Saddleback College President Open House and the IVC Laser Polar Express.

- **Student Trustee Hoang** attended the IVC Senate Fair which was an amazing event with the academic departments, deans, and student club representatives. Student Trustee Hoang also attended the Student Safety Forum and noted that safety should not be politicized, but is a right.

- **Chancellor’s Report: Chancellor Kathleen Burke** wished everyone happy holidays and a restful break. She reported that she attended the Nurses Pinning Ceremony, which was festive and fun. Chancellor Burke also reported that the District Administrator/Managers meeting on December 7 recognized several employees with service pins for 5, 10, and 30 years of service in the SOCCCD. Also during the District Administrators/Managers meeting, it was announced that Jeff Dorsz of District IT, is the 2018 District Administrator/Manager of the Year. Finally, Chancellor Burke recognized Trustee Timothy Jemal for his service as president for the last year, and presented him with a plaque in honor of his commitment to the board. For more information, please click on the link for the [full report](#).
- **Irvine Valley College President’s Report: President Glenn Roquemore** congratulated new officers of the board. He reported that he’s had several opportunities to meet with students throughout the college on different topics, which is something he enjoys and values greatly. In President Roquemore’s written report, he announced that IVC ranks third on a list of Best Online Colleges in California. In 2018, nearly 200 online classes were offered during the fall semester, serving nearly 7,000 students. Enrollment in online courses increased by 14% since fall 2017. President Roquemore reported on IVC’s recognition of International Day—a day focused on celebrating the benefits of international education and exchange worldwide. President Roquemore concluded his report with recognition of Counselor Amanda Romero and IVC Women’s Golfer Katie Stribling for recent awards. For more information, please click on the link for the [full report](#).
- **Saddleback College President’s Report: Interim President James Buysse** began his report with an announcement that the Saddleback women’s cross-country team captured the Orange Empire Conference title this season, marking the first conference title for the program in school history. In his written report, Interim President Buysse reported on Psychology Wellness week, the Interior Design student regional competition, and the OC Strong Workforce initiative. Finally, he reported on the success of the Feast of Lights—a program to highlight Saddleback College’s Choirs and Symphony. For more information, please click on the link for the [full report](#).
- **Associated Student Government Presidents’ reports: Saddleback College ASG President Perry Meade** attended the California Housing and Food Insecurity Conference at Compton College and learned that 25% of community college students have experienced homelessness. Specifically, he learned at the conference that Compton College has begun an initiative to create affordable housing on campus. President Meade reported that he was proud to attend the conference and to see that community colleges are taking on this important issue.

ASG IVC President Matthew Rosborough attended the student forum with OC Human Relations, which was about general student safety, faculty treatment, and relations with students. Furthermore, the Student Senate popup about guided pathways and other topics was successful. The success of that event led to an idea to have a student summit with speakers from different industries who can provide helpful information to students. ASG President Rosborough also announced Cramathon—an all-day event to help students get through finals. The day will include breakfast, lunch and dinner—along with a DJ, cathartic dance parties, stress relievers, and study tips for students.

4. Discussion Items

- None

5. Consent Calendar Items

- Approved minutes of a Regular Meeting held on November 19, 2018. [Item 5.1](#), [Exhibit A](#)
- Approved curriculum revisions for the 2019-2020 Academic Year as recommended by the Curriculum Committee in consultation with the Academic Senate, pursuant to Title 5, Section 53200 et seq. [Item 5.2.](#), [Exhibit A](#)
- Authorized filing the Notice of Completion for the Irvine Valley College Construction Defects, Performing Arts Center project to Otero Construction, Inc. for a final contract amount of \$638,269. [Item 5.3](#), [Exhibit A](#)
- Accepted for Irvine Valley College the AANAPISI Program Supplemental Grant FY 2018-2019 award of \$50,556 from the U.S. Department of Education [Item 5.4](#), [Exhibit A-C](#)
- Approved revised instructional material and laboratory fees for 2019-2020. [Item 5.5](#), [Exhibit A](#)
- Approved general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College. [Item 5.6](#), [Exhibit A](#)
- Approved the proposed curriculum changes for the 2019-20 academic year. [Item 5.7](#), [Exhibit A-B](#)
- Approved the Building Envelope Consultant Services agreement with Walter P. Moore & Associates, Inc., for the Saddleback College Advanced Technology & Applied Science (ATAS) Building project, in the amount of \$133,020.). [Item 5.8](#), [Exhibits A-B](#)
- Approved trustees' requests for attending conference(s). [Item 5.9](#), [Exhibits A-B](#)
- Ratified the transfer of budget appropriations as listed. [Item 5.10](#), [Exhibit A](#)
- Adopted Resolution No.18-36 to Amend FY 2018-2019 Adopted Budget. Adopt Resolution No. 18-36 to amend the budget as listed. [Item 5.11](#), [Exhibit A](#)
- SOCCCD: Purchase Orders and Checks. Ratified the purchase orders and checks as listed. [Item 5.12](#), [Exhibits A-C](#)
- Ratified contracts as listed. [Item 5.13](#), [Exhibit A-B](#)

6. General Action Items

- Approved sub-award agreement to Community College of Baltimore County under Saddleback College's National Science Foundation Cooperative Agreement award HRD-1834628 in the amount of \$733,795 for a period of September 1, 2018 through August 31, 2023. [Item 6.1](#), [Exhibit A](#)
- Approved sub-award agreement to Growth Sector under Saddleback College's National Science Foundation Cooperative Agreement award HRD-1834628 in the amount of \$2,746,291 for a period of September 1, 2018 through August 31, 2023. [Item 6.2](#), [Exhibit A](#)
- Approved the Saddleback College study abroad program to Costa Rica from July 29, 2019 to August 11, 2019, and authorized the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with American Institute for Foreign Study for coordinating all travel agreements. [Item 6.3](#), [Exhibits A-E](#)
- Approved the Saddleback College study abroad program to Salamanca, Spain, February 15, 2019 to April 27, 2019, and authorized the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with Travel and Education for coordinating all travel agreements. [Item 6.4](#), [Exhibit A-E](#)
- Approved the Saddleback College study abroad program to Santander, Spain, July 1, 2019 to August 3, 2019, and authorize the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with Travel and Education for coordinating all travel agreements. [Item 6.5](#), [Exhibit A-E](#)
- Approved the award of contract to Veolia Energy Operating Services, LLC to provide Cogeneration and Central Plant Operation, Maintenance, and Environmental Compliance Services at Saddleback College for a cost not to exceed \$6,026,590 for a contract period of January 1, 2019 through December 31, 2023 [Item 6.6](#), [Exhibits A-B](#)
- Adopted Resolution No. 18-37 authorizing Snap-On Industrial Equipment as the single source standard for procurement for the National Coalition of Certification Centers certification program. [Item 6.7](#), [Exhibit A](#)
- Approved Amendment No. 01 with Capistrano Unified School District for a three-year total of \$260,000 for facilities use from July 1, 2018 to June 2021. [Item 6.8](#), [Exhibits A-B](#)
- Approved the award of contract to Erickson Law Firm to provide General Counsel Legal Services and further approved the award of contracts to the firms identified in the pool of legal firms to assist the District on an as needed basis at the various rates negotiated for each of the contracts for a period of

- January 1, 2019 through December 31, 2021 with two (2) one year extensions. [Item 6.9, Exhibits A-I](#)
- Approved the award of contract to Absolute International Security, Inc. to provide Security Services at Advanced Technology and Education Park, for a cost not to exceed \$706,163.74 for a contract period of January 1, 2019 through December 31, 2023. [Item 6.10, Exhibits A-B](#)
 - Approved the award of contract to SRI International to provide External Evaluation Services of the Collaborative Research: National Science Foundation INCLUDES Alliance: STEM Core Expansion Cooperative Agreement for a cost not to exceed \$794,085 for a contract period of December 11, 2018 through August 31, 2023. [Item 6.11, Exhibit A-B](#)
 - Approved board policies as amended [Item 6.12, Exhibit A-M](#)
 - Referred Board Policy 1500 to Board Policy Subcommittee for review.
 - Accepted for review and study board policies as listed. [Item 6.13, Exhibit A-K](#)
 - Approved the Master Services Agreement with Workday, Inc. for Human Resource and Financial Software Systems in the amount of \$585,901 per year for a total amount not to exceed \$2,929,505 for a five-year term effective January 28, 2019. [Item 6.14, Exhibits A](#)
 - Academic Employee and Classified Administrator Personnel Actions – Regular Items Ratify New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Administrator Contract Extension. [Item 6.15, Exhibits A-B](#)
 - Faculty Conversion to Canvas One – Time Stipends Ratify Academic Employee Personnel Actions, Additional Compensation: Canvas Conversion-General Fund. [Item 6.16, Exhibit A](#)
 - Classified Personnel Actions – Regular Items Ratify New Personnel Appointments, Authorization to Establish and Announce a Classified Position(s), Reorganization/Reclassification, Change of Status, Out of Class Assignments for Positions that are Vacant During Recruitment for Permanent Appointments, Out of Class Assignments for Positions that are Temporarily Available Due to Leaves of Absence, etc., Resignation/Retirement/ Conclusion of Employment. [Item 6.17, Exhibit A](#)
 - Non-Bargaining Unit Personnel Action – Regular Items Ratify Non-Bargaining Unit Employee Personnel Actions, Volunteers, Authorization to Revise the Classified Temporary Non-Bargaining Unit Salary Schedules. [Item 6.18, Exhibits A-B](#)
 - Employment Agreement – Dr. Elliot Stern, President - Saddleback College Ratify the appointment of Dr. Elliot Stern to the position of President – Saddleback College. [Item 6.19, Exhibit A](#)
 - Final Action in Public Session – Irvine Valley College Student Discipline. Pursuant to Education Code section 72122, following consideration in closed session, the Board of Trustees will take final action in public session regarding a recommendation for expulsion of a student. [Item 6.20](#)
 - Final Action in Public Session – Irvine Valley College Student Discipline. Pursuant to Education Code section 72122, following consideration in closed session, the Board of Trustees will take final action in public session regarding a recommendation for expulsion of a student. [Item 6.21](#)

Viewing Online

South Orange County Community College District Board of Trustees meetings are recorded and archived. To view, please visit the link: http://www.socccd.edu/about/about_board_minutes_video.html.

South Orange County Community College District Board of Trustees

T.J. Prendergast III, President
 Timothy Jemal, Vice-President
 James R. Wright, Clerk
 Barbara J. Jay, Member
 David B. Lang, Member
 Marcia Milchiker, Member
 Evelyn Hoang, Student Trustee
 Kathleen F. Burke, Ed.D., Chancellor

For comments, questions, or concerns please contact:

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