

**From:** [Communications](#)  
**To:** [Communications](#)  
**Subject:** COVID-19 Update - SOCCCD Telework Status Extended  
**Date:** Wednesday, July 22, 2020 1:48:01 PM

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Greetings Staff and Faculty:

In a message sent to you on [May 27, 2020](#), I shared with you that we are working to develop plans to return to work and that we are doing our part to adhere to State guidelines to reopen for our communities.

As you know, things have changed dramatically since that time, and our gradual plans to re-open have been paused with the increase in COVID-19 cases across Orange County and throughout the State.

Given that students throughout SOCCCD will be taking classes primarily online during the fall semester and presumptively in the spring as well, I have confirmed with the Board of Trustees that it is most prudent to extend the teleworking status until December 31, 2020.

Some staff and faculty may have a need to come into the offices to conduct their work and should continue to communicate with their supervisors before doing so. Additionally, as other states vary in re-opening guidelines, it's important to note that professional development opportunities or professional conferences that require in-person attendance will not be approved.

We encourage that you adhere to strict social distancing and precautionary methods if you have been identified by your supervisor to work at any District location to carry-out the essential functions of your job.

Additionally, it is required that everyone wear face coverings/masks in public. Please consult with your supervisors to ensure that we continue to support our students in the many ways that define the work we do for their success. Please remain healthy and contribute to the health of the community by staying home. Take care.

*Kathleen*

Kathleen F. Burke, Ed.D.

Chancellor

South Orange County Community College District