

ADDENDUM NO. 1

Date: September 8, 2017

RFQ&P for
Planning Services for State Chancellor's Office Submittals
BID No. 355D

South Orange County Community College District

General-All project documents including contract documents, drawings, and specifications, shall remain unchanged with the exception of those elements added, revised, deleted, or clarified by this addendum.

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**RFQ&P Planning Services for State Chancellor's Office Submittals
South Orange Community College District - BID No. 355D
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1-1 Questions and Answers

Q1: Are testimonials and/or quotes from references provided per section 10 of the RFQ&P adequate for the written recommendations requirement per Attachment E?

A1: Yes. Written recommendations should illustrate the firm's ability to successfully perform the services included in the RFQ&P.

Q2: Will the District consider extending the deadline for submittals?

A2: No. There is a small amount of space inventory coordination that will be required immediately upon selection.

Q3: Personnel – Section 5d-f of the requirements, page 8 of the RFQ/RFP document, states 'all personnel have knowledge and understanding of grant terms and conditions', and minimum of three years directly related experience. Must all proposed personnel meet the requirements of section 5, items d through f?

A3: Information provided for this section should illustrate proposed personnel will collectively and satisfactorily perform the services included in the RFQ&P. Disregard the requirement for "knowledge and understanding of grant terms and conditions".

Q4: Regarding Section 9 pertaining to professional fees, should we itemize outreach/workshop sessions in anticipation of the completion date of May 30, 2018?

A4: Fixed fee should include all anticipated costs to perform the services required to meet the obligations of the RFQ&P.

Q5: Can the District be included as a client reference?

A5: Yes.

Q6: For the services included in the RFQ&P does the District anticipate both updating existing Initial Project Proposals (IPP) and Final Project Proposals (FPP), and creating new IPP's and FPP's?

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A6: One IPP and one FPP will be submitted per college. Submitted IPP's may either be updated from the previous year or new. Determination will be based on maximizing project points and meeting the needs of the college. Submitted FPP's will be for updates to the Saddleback College Gateway Building project and the Irvine Valley College Fine Arts Building project.

Q7: Is the District currently in contract with architecture and/or engineering firms planning and developing projects?

A7: The District is currently in contract with architecture and engineering firms for work on funded projects.

Q8: Does item c, 13-28 in the Scope of Work section of the RFQ&P apply to the Advanced Technology & Education Park (ATEP)?

A8: Buildings for ATEP will fold under the Irvine Valley College and Saddleback College work. There will be no separate ATEP work.

Q9: Please clarify how hours and fee for line items c and d in the sample Agreement, item 6.1 are to be broken out.

A9: Revise sample Agreement

From:

6.1 **Contract Price for Services.** The Contract Price for the CONSULTANT'S performance of the Services under this Agreement shall consist of the following lump sum prices:

| | <u>Description</u> | <u>Hours</u> | <u>Fee</u> |
|----|--|--------------|------------|
| a. | Five Year Construction Plan Update | x | \$ x |
| b. | Space Inventory Fee | x | \$ x |
| c. | Initial Project Proposal | x | \$ x |
| d. | Final Project Proposal | x | \$ x |
| | Irvine Valley College Fine Arts Building | x | \$ x |
| | Saddleback College Gateway Building | x | \$ x |
| e. | Reimbursable Allowance | x | \$ x |
| | TOTAL | x | \$ x |

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To:

6.1 **Contract Price for Services.** The Contract Price for the CONSULTANT'S performance of the Services under this Agreement shall consist of the following lump sum prices:

| | <u>Description</u> | <u>Hours</u> | <u>Fee</u> |
|----|---|--------------|------------|
| a. | Five Year Construction Plan Update | x | \$ x |
| b. | Space Inventory Fee | x | \$ x |
| c. | Initial Project Proposal (one per college) | x | \$ x |
| d. | Final Project Proposal | - | - |
| | d.1 Irvine Valley College Fine Arts Building - The proposed project will construct a new Fine Arts building of 43,255 ASF (61,792 GSF) that will provide consolidated and expanded space for the Fine Arts Department at Irvine Valley College. | x | \$ x |
| | d.2 Saddleback College Gateway Building - The proposed project will construct a new Gateway Building of 52,156 assignable square feet (ASF) (77,985 GSF) that will provide consolidated and expanded interdisciplinary instructional space and a new highly integrated space for student services. | x | \$ x |
| e. | Reimbursable Allowance | x | \$ x |
| | TOTAL | x | \$ x |