

PAYROLL DEDUCTIONS

The Chancellor or designee is authorized to process only those payroll deductions required by state and federal laws, approved by the Orange County Department of Education, or included as a part of a collective bargaining agreement. The District shall process payroll deductions for service fees to the recognized employee organizations as required.

An employee may request voluntary reduction of their salary for any of the following purposes:

- Participation in a deferred compensation program (403(b) or 457);
- Paying premiums for voluntary life insurance or long-term care buy-ups for the employee or dependents;
- Membership dues for local, statewide, or other professional organizations; and/or
- Donations to District and college foundations.

Voluntary deductions are at the discretion of the employee and shall be revocable by the employee.

New deductions will begin on the next available regular payroll and will continue until revoked. Revocation requests will be processed on the next available regular payroll.

Reference:

Education Code Sections 87040, 87833, 87834, and 88167