

A G E N D A

BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
March 22, 1971

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation

The Minutes of the Regular Meeting held on March 8, 1971,
are submitted for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. PLANS FOR LIBRARY-CLASSROOM COMPLEX

A report and a recommendation will be made concerning
the adoption of the final plans for the Library-
Classroom Complex.

b. COMPUTER-PLANNING STUDY

Representatives from Norris & Gottfried, Inc., will
present a report and make recommendations concerning
the computer-planning study which they conducted for
the District.

1. SUPERINTENDENT'S REPORT

c. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

1. Harold Friedemann and Reynold Kero -- Two-Year College Chemistry Conference - Los Angeles - March 27, 1971.
2. Ryburn Bartlett, Calvin Nelson, James Thorpe, and Jean Vincenzi -- Convention of the National Council of Teachers of Mathematics - Anaheim - April 15 - 17, 1971.

d. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. CAMPUS

1. W. J. Shirley, Inc., has submitted a request for progress payment number one in connection with the addition to Building S, as set forth below:

Contract Total	\$24,000.00
Change Order No. 1 - Add	1,057.54
Change Order No. 2 - Add	168.42
Total	<u>\$25,225.96</u>
Less 10% Retention	2,522.60
Earned to Date	<u>\$22,703.36</u>
Less Paid to Date	0
Amount now Due	<u>\$22,703.36</u>

It is recommended that this request be approved subject to the following modification: That the sum of \$6,600.00 be deducted from the amount requested because the contractor failed to complete the work in the stated period of time as provided under the terms and conditions of his contract with the District. As a result of the foregoing, it is recommended that the sum of \$16,103.36 be authorized for payment.

2. Request for payment from the firm of Ramberg and Lowrey in the amount of \$402.83, for architectural services in connection with the Building S addition, is presented for approval.

2. BUSINESS MANAGER'S REPORT

b. CONSULTING SERVICES

The consulting firm of Norris & Gottfried, Inc., has presented their second invoice, in the amount of \$2,949.23, for professional services performed in the month of February. It is recommended that this request be approved.

c. PURCHASE ORDERS

It is recommended that Purchase Orders 6345 through 6471, totaling \$15,967.76, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

d. PAYMENT OF BILLS

It is recommended that District Warrants 96-7040 through 96-7190 totaling \$25,233.38, be approved and ratified for payment.

e. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	8A	\$117,907.25
Classified Payroll	8B	<u>36,809.99</u>
		\$154,717.24

f. MISCELLANEOUS

3. LEGISLATION
4. ORAL COMMUNICATIONS
5. EXECUTIVE SESSION - PERSONNEL
6. ADJOURNMENT

(The next Regular Meeting of the Board of Trustees will be held on Monday, April 12, 1971, at 7:45 P.M.)