

A G E N D A

BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
April 17, 1972 -- 7:30 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation

The minutes of the Regular Meeting held on March 20, 1972, are submitted for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. ENROLLMENT - SPRING QUARTER

The Board of Trustees will be given a complete enrollment report for the Spring Quarter.

b. ACADEMIC SENATE

The Academic Senate has requested that it be granted a budget for the 1972-73 academic year. The consideration of the Board of Trustees is requested in this matter.

c. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

1. Iris Swanson and Florence Wilkinson -- Secretaries Seminar - Los Angeles - April 27, 1972.
2. Arthur Croisette -- Conference of California Association of Work Experience Educators - Fresno - May 4 - 6, 1972.

AGENDA
 BOARD OF TRUSTEES
 April 17, 1972

1. SUPERINTENDENT'S REPORT

d. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. LIBRARY-CLASSROOM COMPLEX

1. Progress Payment Number 8 has been submitted by P & A Construction Company, Inc., as set forth below, and payment is recommended:

Contract Price - \$3,175,561.56	
Total earned as of 4-7-72	\$1,167,566.83
Less 10% Retention	116,756.68
Net due on Earned to Date	\$1,050,810.15
Less Previous Payments	819,043.36
Total payable this estimate	\$ 231,766.79

2. Approval is recommended of Change Order Number 3, which covers 5 items resulting in a net credit of \$261.94.

Revised Contract Price, 2-22-72	\$3,175,561.56
Change Order Number 3, deduct	261.94
New Revised Contract Price	\$3,175,299.62

b. ANNUAL DISTRICT AUDIT

The District is required to notify the County Superintendent of Schools no later than May 5, 1972, of the appointment of a firm to conduct the annual district audit. It is recommended that the firm of Hanson, Peterson, Cowles, and Sylvester be appointed to conduct the annual audit of the books and records of the District for the fiscal year ending June 30, 1972, at a fee not to exceed \$1,670.00.

c. COMPUTER SERVICES

Rancho Santiago Community College District has submitted its third billing for computer services as set forth below, and it is recommended that payment be authorized:

Consulting Services	\$ 150.00
Computer Time -	
December 1971 - 15 hrs. 57 min.	797.19
January 1972 - 25 hrs. 5 min.	1,254.46
February 1972 - 9 hrs. 45 min.	487.79
	\$2,689.44

AGENDA
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2. BUSINESS MANAGER'S REPORT

d. AWARDS

It is recommended that the awards on the attached list be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

e. PURCHASE ORDERS

It is recommended that Purchase Orders 9443 through 9581, totaling \$14,548.32, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

f. PAYMENT OF BILLS

It is recommended that District Warrants 96-11722 through 96-11970, totaling \$221,298.24, be approved and ratified for payment.

g. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	9A	\$155,048.86
Classified Payroll	9B	<u>41,889.86</u>
		\$196,938.72

h. MISCELLANEOUS

3. LEGISLATION

4. ORAL COMMUNICATIONS

5. EXECUTIVE SESSION - PERSONNEL

6. ADJOURNMENT

(The next Regular Meeting of the Governing Board will be held on May 15, 1972, at 7:30 P.M.)