

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES  
6:30 P.M. MAY 11, 1987  
SADDLEBACK COLLEGE, LIBRARY 105

AGENDA

CLOSED SESSION - IF REQUIRED

PLEDGE OF ALLEGIANCE

Led by Trustee Swanson

INVOCATION

Led by President Moore

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of April 27, 1987

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

Resolution, Lariat and Saddleback Magazine

CONSENT CALENDAR

ACTION

1. Designated items will be recommended for action as indicated.

GENERAL

2. SADDLEBACK COLLEGE: 1987-88 GOALS AND OBJECTIVES

ACTION

Annually, Saddleback College develops goals and objectives to serve as a guide for the college's activities. It is recommended that the board of trustees approve the college's annual plan as presented in the goals and objectives document.

3. IRVINE VALLEY COLLEGE: ANNUAL REPORT TO AC-CREDITING COMMISSION FOR COMMUNITY & JUNIOR COLLEGES ACTION

It is recommended that the board of trustees approve the report as required by the Western Association of Schools and Colleges.

4. DISTRICT DATA PROCESSING: PROPOSAL FOR FUTURE OPERATIONS ACTION

During the past few months, the future direction of the district's data processing operation has been under review. The proposal has been reviewed by the Cabinet and provides the ability to enhance the operation within a reduced budget. It is recommended that the board of trustees approve the reorganization plan and authorize the initiation of activities to result in a completion of the staffing plan by July 1.

INSTRUCTION AND STUDENT SERVICES

5. IRVINE VALLEY COLLEGE GENERAL EDUCATION REQUIREMENTS ACTION

It is recommended that the board of trustees approve the general education and graduation requirements effective Fall 1987.

6. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENT, 3M ORTHOPEDIC PRODUCTS DIVISION, IRVINE ACTION

It is recommended that the board of trustees approve the educational services agreement for performance of a needs assessment program to be funded by the 3M Company.

7. GRANT APPLICATION ACTION

It is recommended that the board of trustees approve the grant application for Faculty Inservice: Writing and Learning Across the Curriculum.

8. SADDLEBACK COLLEGE: CONTRACT FOR EMERITUS INSTITUTE CONSULTANT ACTION

It is recommended that the board of trustees approve a contract with Killian Management Services, Inc., for continuation of administrative services for the college Emeritus program in the amount of \$11,555.40 for Rex Tyner's services for 1987-88.

9. ADDITION: INSTRUCTIONAL AND COURSE MATERIALS FEES ACTION

It is recommended that the board of trustees approve the additions and revisions to the district instructional and course materials fees schedule to become effective summer term 1987.

#### FACILITIES

10. NOTICE OF EXEMPTION - ENVIRONMENTAL IMPACT STATEMENT - HOT WATER PIPING SYSTEM REPLACEMENT - SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees approve the filing of the notice of categorical exemption for the Saddleback College deferred maintenance project.

#### BUSINESS/FISCAL

11. AWARD OF BID: BUILDING A - GEOLOGY EQUIPMENT ACTION

It is recommended that the board of trustees approve the award of bid for equipment for the new Physical Science and Technology Building. Funds are included in the 1986-87 capital projects and certificates of participation budgets.

12. AWARD OF BID: BUILDING A - PHYSICS EQUIPMENT ACTION

It is recommended that the board of trustees approve the award of bid for equipment for the new Physical Science and Technology Building. Funds are included in the 1986-87 capital projects and certificates of participation budgets.

13. AWARD OF BID: BUILDING A - CHEMISTRY EQUIPMENT ACTION
- It is recommended that the board of trustees approve the award of bid for equipment for the new Physical Science and Technology Building. Funds are included in the 1986-87 capital projects and certificates of participation budgets.
14. AWARD OF BID: 1987-88 CHARTER BUS SERVICES ACTION
- It is recommended that the board of trustees approve the award of bid to Complete Charter Lines. Funds will be included in the 1987-88 operating budgets of Irvine Valley and Saddleback College.
15. AWARD OF BID: TRASH DISPOSAL SERVICE FOR 1987-88 ACTION
- It is recommended that the board of trustees approve the award of bid to Dewey's Rubbish Service. Funds will be budgeted in the respective utility accounts for both colleges.
16. AWARD OF BID: 1987-88 CLASS SCHEDULES ACTION
- It is recommended that the board of trustees approve the award of bid to Irvine World News. Funds will be budgeted in the 1987-88 district operating budget.
17. AWARD OF BID: HIGH VOLTAGE SYSTEM DEFERRED MAINTENANCE PROJECT - SADDLEBACK COLLEGE ACTION
- It is recommended that the board of trustees approve the award of bid to Electro Test. The State Deferred Maintenance Program will pay 50% of project costs. The district's matching share is available from the certification of participation funds.
18. NOTICE OF COMPLETION: SADDLEBACK COLLEGE - CLOSED CIRCUIT TELEVISION DISTRIBUTION SYSTEM ACTION
- It is recommended that the board of trustees approve the Notice of Completion in order to release a five percent retainer to the contractor, NRB, Inc.

19. CLAIM AGAINST THE DISTRICT ACTION
- It is recommended that the board of trustees reject the claim of Connie L. Blackmore and refer the claim to the district's insurance carrier.
20. RESOLUTION: 1987 TAX AND REVENUE ANTICIPATION NOTES ADOPTING THE OFFICIAL STATEMENT ACTION
- It is recommended that the board of trustees approve resolution 87-14 adopting the Official Statement for issuance of the 1987 tax and revenue anticipation notes and pledging of funds for subsequent repayment.
21. RESOLUTION: TRANSFER OF APPROPRIATIONS ACTION
- It is recommended that the board of trustees approve resolution 87-13 authorizing the County Superintendent of Schools to make the necessary year-end budget transfers to balance year-end expenditure accounts.
22. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION
- It is recommended that the board of trustees approve the travel and/or mileage requests.
23. PURCHASE ORDERS ACTION
- It is recommended that the board of trustees approve the purchase orders numbered 95732 through 95848 totaling \$111,274.11.
24. PAYMENT OF BILLS ACTION
- It is recommended that the board of trustees approve warrants 123401 through 123719 totaling \$239,615.99 and credit card purchases totaling \$609.74.

SPECIAL REPORTS

25. REPORTS

- a. Saddleback College President's Report
- b. Irvine Valley College President's Report
- c. Inter-College Academic Senate Report
- d. California School Employees Association Report
- e. Faculty Association Report
- f. Chancellor's Report

PERSONNEL

26. INITIAL DISTRICT PROPOSAL FOR C.T.A. CONTRACT ACCEPTANCE

It is recommended that the board of trustees accept the Saddleback Community College District Faculty Association's initial proposal for 1987-88.

27. BOARD POLICY 4008 - RESIGNATION ACTION

It is recommended that the board of trustees approve a new board policy which would permit the chancellor to accept resignations subject to ratification by the governing board.

28. EMPLOYMENT AND STATUS CHANGE ACTION

- a. It is recommended that the submitted certificated personnel actions be approved.
- b. It is recommended that the submitted classified personnel actions be approved.

GIFTS TO THE DISTRICT

29. GIFTS TO THE DISTRICT ACTION

It is recommended that the gifts listed be accepted by the board of trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE/COMMENTS

INFORMATION

30-a. Correspondence

b. Members of the Board of Trustees

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

bw3.42