

A G E N D A

BOARD OF TRUSTEES
SADDLEBACK JUNIOR COLLEGE DISTRICT
May 26, 1969 -- 7:45 P.M.

Board Room
26522 Crown Valley Parkway
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation

The minutes of the regular meeting held on May 12, 1969, are presented for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. CLUBS AND ORGANIZATIONS

It is recommended that the Board of Trustees adopt the proposed Club Handbook as submitted.

b. HIGH SCHOOL HONORS PROGRAM

A recommendation will be made with regard to the High School Honors Program for the 1969-70 academic year.

c. ACADEMIC DISMISSAL POLICY

A recommendation will be made with regard to the academic dismissal policy which is currently in effect.

d. APPEARANCE OF STUDENT

Gregory Amestoy, a resident of the District who is attending Orange Coast College, will address the Board.

e. PERMANENT CAMPUS

A progress report will be given concerning work on the permanent campus.

1. SUPERINTENDENT'S REPORT

f. CONFERENCE

It is recommended that Reynold Kero be allowed to attend the Third Western Regional, Two-Year College Chemistry Conference at Salt Lake City, Utah, June 13-14, 1969, with actual and necessary expenses paid.

g. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. PERMANENT CAMPUS

1. A request by Ramberg and Lowrey for payment for architectural services, representing 80 percent completion of their contract, as follows:

<u>Interim Buildings:</u>	
New Buildings	\$500,000.00
Moving and Remodeling of Existing Buildings	406,550.00
Fee @ 4 percent of	\$906,550.00 - \$36,262.00

This billing to 80 percent completion	29,009.60
Less previous payment	25,383.40
Due this request	\$ 3,626.20

<u>Permanent and Interim Site Work:</u>	
Rough Grading	\$253,661.00
Finish Site Work	593,450.00
Fee @ 7 percent of	\$847,111.00 - \$59,297.77

This billing to 80 percent completion	\$47,438.22
Less previous payment	41,508.44
Due this request	\$ 5,929.78

Total due this request \$9,555.98

2. A request by Jennings, Halderman, and Hood for payment for civil engineering services as follows:

Job No. 1263 -- Field surveys for temporary facilities	\$4,261.77
Job No. 1212 -- Boundary survey	1,506.95
Job No. 1227 -- Legal description	92.01
Job No. 1227 -- Legal description revision	75.32
Job No. 1227 -- Legal description revision	20.11
Total	\$5,956.16

2. BUSINESS MANAGER'S REPORT

a. PERMANENT CAMPUS (CONTINUED)

3. At the meeting of May 12, 1969, the Board acknowledged a request from W. J. Shirley, Inc., for a substitution of two subcontractors. A notice was dispatched to M. and M. House and Tank Movers, and to South-Lyn Plumbing. A telephone reply was received on behalf of M. and M. House and Tank Movers from a Mr. Woltz who represented himself to be the insurance agent for them. He informed me that a bond is available, and that Mr. Reynolds of the M. and M. House and Tank Movers requests a hearing before the Board.

b. PURCHASE ORDERS

It is recommended that Purchase Orders 1711 through 1787, totaling \$10,912.55, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

c. PAYMENT OF BILLS

It is recommended that District Warrants 96-02500 through 96-02584, totaling \$12,565.45, be approved and ratified for payment.

d. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	10A	\$50,235.03
Classified Payroll	10B	<u>19,960.71</u>
	Total	\$70,195.74

e. MISCELLANEOUS

3. LEGISLATION

4. ORAL COMMUNICATIONS

5. EXECUTIVE SESSION -- PERSONNEL

6. ADJOURNMENT

(The next regular meeting of the Board will be held Monday, June 9, 1969, at 7:45 P.M.)