

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, California 92675

July 5, 1973

Telephone:  
831-9700

NOTICE OF  
SPECIAL MEETING

TO: Mr. Patrick Backus  
Mrs. Donna Berry  
Mr. Alyn Brannon  
Mr. Michael Collins  
Mr. John Lund  
Mr. James Marshall  
Mr. Hans Vogel

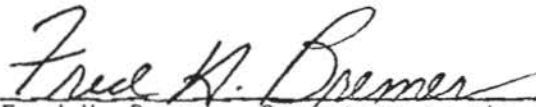
Members of the Board of Trustees of the Saddleback Community College District. You are hereby notified that a Special Meeting of the Board of Trustees is called for the hour of 8:00 o'clock p.m., on the 10th day of July, 1973, in the Board Room of the Saddleback Community College District, 28000 Marguerite Parkway, Mission Viejo, California.

Said meeting is called for the purpose of discussing and/or taking action on the following:

1. Items of Communications.
2. Approval of Minutes of Previous Meeting.
3. Annual Organizational Meeting to Elect Board Officers, to Determine Regular Meeting Dates, and to Appoint a Representative to Assist in Nominating Members to the County Committee.
4. Resolution - Mr. Backus.
5. Salary Proposals for 1973-74.
6. Final Acceptance of Library-Classroom Complex.
7. Adoption of Publication Budget for 1973-74.
8. Adoption of Associated Student Body Budget for 1973-74.

NOTICE OF SPECIAL MEETING  
BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
July 5, 1973

9. Proposed Revision of Board Policy 4209
10. Proposed Computer Agreement with Rancho Santiago Community College District.
11. Proposed Membership in California Junior College Association for 1973-74.
12. Conference Request.
13. Payments to Ramberg and Lowrey for Architectural Services.
14. Progress payment to J. B. Allen and Company.
15. Awards to Vendors.
16. Purchase Orders.
17. Payment of Bills.
18. Payment of Personnel Services.
19. Legislation.
20. Oral Communications.
21. Executive Session - Personnel.



Fred H. Bremer, Secretary to the Board of Trustees

A G E N D A

BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
July 10, 1973 -- 8:00 P.M.

Board Room  
28000 Marguerite Parkway  
Mission Viejo, California 92675

SPECIAL MEETING

Pledge of Allegiance and Invocation

The Minutes of the Special Meeting held on Monday, June 11, 1973, are submitted for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. ANNUAL ORGANIZATIONAL MEETING

The Annual Organizational Meeting will be held for the purpose of electing Board Officers, setting regular meeting dates, and appointing a representative to assist in nominating members to the Orange County Committee on School District Organization.

b. RESOLUTION - MR. BACKUS

It is recommended that the Board of Trustees approve the Resolution concerning Mr. Backus as presented.

c. SALARY PROPOSALS

It is recommended that the Board of Trustees take action on the salary proposals as submitted by the various organizations and groups from the College.

1. SUPERINTENDENT'S REPORT

d. FINAL ACCEPTANCE OF LIBRARY-CLASSROOM COMPLEX

It is recommended that the Board of Trustees accept the Library-Classroom Complex as being substantially complete on June 21, 1973, and that authorization be given to file the required Notice of Completion.

e. PUBLICATION BUDGET

It is recommended that the Board of Trustees adopt for publication the Annual and Financial Budget Report for 1973-74.

f. ASSOCIATED STUDENT BODY BUDGET

It is recommended that the Board of Trustees adopt the Associated Student Body Budget for 1973-74 as presented.

g. PROPOSED REVISION OF BOARD POLICY 4209

It is recommended that the Board of Trustees approve proposed revision in Board Policy 4209 pertaining to maternity leave. This particular revision is based on recommendation from County Counsel.

h. PROPOSED COMPUTER AGREEMENT

It is recommended that the Board of Trustees approve the proposed agreement with the Rancho Santiago Community College District for computer services for 1973-74.

i. CALIFORNIA JUNIOR COLLEGE ASSOCIATION

It is recommended that the Board of Trustees approve membership in the California Junior College Association for 1973-74 at a total fee of \$1444.00.

j. CONFERENCE REQUEST

It is recommended that Jack Swartzbaugh be approved to attend, with actual and necessary expenses paid, the Fall Mission Conference Meeting in San Diego on August 22 - 24, 1973.

2. BUSINESS MANAGER'S REPORT

a. LIBRARY-CLASSROOM COMPLEX

Ramberg and Lowrey has submitted a request for payment for architectural services as set forth below, and approval is recommended:

Library Building and Site Work

Fee - 7% of Awarded Construction Contract - \$3,171,000.00

Architectural Fee	\$221,970.00
Payments prior to construction	180,562.00
Balance for construction phase	<u>\$ 41,408.00</u>

This billing, 100% construction completion	\$41,408.00
Less previous construction payments	<u>39,337.60</u>
Total due this request	<u>\$ 2,070.40</u>

b. SCIENCE-MATHEMATICS BUILDING

1. Progress Payment Number 7 has been submitted by J. B. Allen and Company as set forth below, and payment is recommended:

Contract Price - \$3,934,600.00	
Total earned as of 6-5-73	\$648,264.00
Less 10% retention	<u>64,826.40</u>
Net due on earned to date	\$583,437.60
Less previous payments	<u>454,613.40</u>
Total amount payable this estimate	<u>\$128,824.20</u>

2. Ramberg and Lowrey has submitted a request for payment for architectural services as set forth below, and approval is recommended:

Science-Mathematics Building and Site Work

Fee - 7% of Awarded Construction Contract - \$3,934,600.00

Architectural fee	\$275,422.00
Payments prior to construction	220,337.60
Balance for construction phase	<u>\$ 55,084.40</u>

This billing, 20% construction completion	\$ 11,016.88
Less previous construction payments	<u>7,160.97</u>
Total due this request	<u>3,855.91</u>

2. BUSINESS MANAGER'S REPORT

c. MUSIC-ARTS BUILDING

Ramberg and Lowrey has submitted a request for payment for architectural services as set forth below, and approval is recommended:

Music-Arts Building and Site Work

Fee - 7% of Agreed Revised Preliminary Estimate  
Construction Cost \$3,230,712.00 - \$226,149.84

Construction documents phase (75%)	\$169,612.38
Less design development phase (30%) paid	64,963.50
Balance for working drawings phase	<u>\$104,648.83</u>

(5 monthly progress payments at \$20,929.77)

This billing, Number 3 of 5 \$ 20,929.77

d. AWARDS

It is recommended that the awards on the attached list be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

e. PURCHASE ORDERS

It is recommended that Purchase Orders 12380 through 12402 totaling \$4,477.69, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

f. PAYMENT OF BILLS

It is recommended that District Warrants 96-15415 through 96-15700, totaling \$499,611.53, be approved and ratified for payment.

g. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	11A	\$169,692.85
Classified Payroll	11B	35,028.24
Classified Payroll	12M	<u>15,242.00</u>
		\$219,963.09

3. LEGISLATION

4. ORAL COMMUNICATIONS

5. EXECUTIVE SESSION - PERSONNEL

6. ADJOURNMENT

The next meeting of the Governing Board will be held on Wednesday, August 1, 1973, at 8:00 P.M.