

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES  
7:00 P.M. JULY 25, 1988  
IRVINE VALLEY COLLEGE, DINING COMMONS

AGENDA

CLOSED SESSION - 6:00 P.M.

IVC Conference Room, Physical Sciences - B210

PLEDGE OF ALLEGIANCE

Led by Trustee Milchiker

INVOCATION

Led by President Gellatly

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of June 27, 1988  
Special Meeting of July 8, 1988

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

1. MATRICULATION: IRVINE VALLEY COLLEGE AND SADDLEBACK COLLEGE

INFORMATION

It is recommended that the board of trustees accept for review and study the matriculation report of Irvine Valley College and Saddleback College.

CONSENT CALENDAR

2. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

3. APPROVAL OF GRANT APPLICATION:  
IRVINE VALLEY COLLEGE ACTION

It is recommended that the board of trustees approve the grant application, California State Department of Education, Immigration Reform and Control Act, State Legalization Impact Assistance Grants (SLIAG), which will provide educational services under SLIAG funds for amnesty participants in a college residence area.

4. CARL D. PERKINS VOCATIONAL EDUCATION ACT  
(VEA): SUBMISSION OF SHORT FORM APPLICATION  
FOR 1988-1989 ACTION

It is recommended that the board of trustees approve submission of the Saddleback Community College District's short form VEA application for 1988-1989 funding.

5. IRVINE VALLEY COLLEGE: ACCEPTANCE OF AWARD  
AND BUDGET AMENDMENTS ACTION

It is recommended that the board of trustees accept the award of funds from the California Community College Chancellor's Office for the Computer Numerical Control project which will provide in-service training in multi-axis computer numerical control programming and implementation for a CAD/CAM instructor.

6. BOARD POLICY REVISIONS: SECTION 5000,  
STUDENTS, AND 5600, CATALOG ACTION

It is recommended that the board of trustees accept for review and study the revisions to Board Policy Manual, Sections 5000, Students, and 5600, Catalog.

7. WELLNESS PROGRAM AND EMPLOYEE ASSISTANCE  
PROGRAM (EAP) REPORTS INFORMATION

It is recommended that the board of trustees receive for information the Wellness Program and the EAP reports.

INSTRUCTION AND STUDENT SERVICES

8. COMMUNITY SERVICES PROGRAMS, FALL 1988

ACTION

It is recommended that the board of trustees approve the listed programs, presenters and compensation for a variety of cultural, educational and recreational events during the 1988 Fall Session.

a. SADDLEBACK COLLEGE

b. IRVINE VALLEY COLLEGE

9. SADDLEBACK COLLEGE: GUEST SPEAKER CONTRACT

ACTION

It is recommended that the board of trustees authorize a guest speaker contract with Lordly & Dame, Inc., for the presentation by Coretta Scott King on March 2, 1989.

10. SADDLEBACK COLLEGE: SUMMER STOCK ARTISTS AND CRAFTSPERSONS HONORARIA

ACTION

It is recommended that the board of trustees approve the honoraria for payment to the Saddleback Company Theatre Artists and Craftspersons as listed.

11. IRVINE VALLEY COLLEGE: APPLICATION FOR LICENSURE FOR THE HERITAGE PARK CHILD CARE CENTER

ACTION

It is recommended that the board of trustees authorize Irvine Valley College to apply for child care licensure from the Department of Social Services Community Care Licensing Division from August 22, 1988 to August 18, 1989, inclusive, at no cost to the district or college.

12. IRVINE VALLEY COLLEGE: CERTIFICATES OF ACHIEVEMENT

ACTION

It is recommended that the board of trustees approve the granting of certificates of achievement to the listed students.

13. IRVINE VALLEY COLLEGE: CONSULTANT - STATEWIDE TELECOMMUNICATIONS GRANT ACTION

It is recommended that the board of trustees authorize the hiring of a Business Education specialist to design and offer in-service workshops and program improvements services to ten colleges participating in a state funded telecommunication consortium project for which Irvine Valley College is the fiscal agent.

14. IRVINE VALLEY COLLEGE: CONSULTANT CONTRACT ACTION

It is recommended that the board of trustees approve an honorarium for Ruth Sarvas, R.N., for a two-hour refresher seminar on cardio-pulmonary resuscitation (CPR).

#### FACILITIES

15. AWARD OF BID: TELEPHONE SYSTEM MAINTENANCE CONTRACT ACTION

It is recommended that the board of trustees award the maintenance contract of telephone systems to GEL/GTE.

#### BUSINESS/FISCAL

16. CONSULTING AGREEMENTS: ACTION

- a. COMPUTER ANALYSIS SERVICES FOR MATRICULATION: C & S SERVICES

It is recommended that the board of trustees ratify the extension of the agreement with C & S Services for computer analysis services.

- b. COMPUTER PROGRAMMER FOR MATRICULATION

It is recommended that the board of trustees ratify the extension of the consultant agreement with Erick Garske to program the Matriculation requirements.

17. AWARD OF BIDS: ACTION
- a. PRINTING OF THE LARIAT
- It is recommended that the board of trustees approve the award of bid for the printing of the Lariat to the Daily Sun Post.
- b. LEASE PURCHASE: COMPUTER SYSTEM: PERSONNEL, PAYROLL, AND FISCAL SYSTEMS
- It is recommended that the board of trustees ratify the lease/purchase for the implementation of Option 4 to develop a new computer system in-house, and to enter into a procurement contract with Digital Equipment Corporation.
18. RESOLUTION: DISTRICT PARTICIPATION IN THE SCHOOLS ALLIANCE FOR WORKERS' COMPENSATION EXCESS SELF FUNDED (SAWCX II) PROGRAM ACTION
- It is recommended that the board of trustees authorize the participation of the Saddleback Community College District in the Schools Alliance for Workers' Compensation Excess Self Funded Joint Powers Authority.
19. 1988-1989 DISTRICT PARKING PROGRAM ACTION
- It is recommended that the board of trustees adopt staff recommendations as listed in connection with the 1988-1989 Parking Program.
20. 1988-1989 PUBLICATION BUDGET: STATUS REPORT INFORMATION
- It is recommended that the board of trustees receive for information the 1988-1989 status report on the Publication Budget.
21. REIMBURSEMENT CLAIMS FOR TRUSTEES' USE OF PERSONAL AUTO ACTION
- It is recommended that the board of trustees approve the request for reimbursement for use of personal auto.

22. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the board of trustees approve the request for travel and/or mileage as listed.

23. PAYMENT OF BILLS ACTION

It is recommended that the board of trustees approve credit card purchases totaling \$640.32.

24. PURCHASE ORDERS ACTION

It is recommended that the board of trustees approve purchase orders 102744 through 102817 and 002817 through 003338 totaling \$1,545,566.46.

SPECIAL REPORTS

25. REPORTS INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate Report (Intercollege Senate President)
  1. Saddleback College Academic Senate
  2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Council Report
- i. Chancellor's Report

PERSONNEL

26. EMPLOYMENT AND STATUS CHANGE

ACTION

- a. It is recommended that the submitted certificated personnel actions be approved.
- b. It is recommended that the submitted classified personnel actions be approved.

GIFTS TO THE DISTRICT

27. GIFTS TO THE DISTRICT

ACTION

It is recommended that the gifts listed be accepted by the board of trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

28. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT