

A G E N D A

BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
October 8, 1973 -- 8:00 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation.

The Minutes of the Regular Meeting held on September 24, 1973, are submitted for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. SECOND MEETING IN OCTOBER

In view of the fact that October 22, 1973, the next regularly scheduled meeting for the Board of Trustees, is a holiday, it is recommended that the meeting be held on Tuesday, October 23, 1973.

b. GENERAL ADVISORY COMMITTEE

The consideration of the Board of Trustees is requested in conjunction with the formation of the General Advisory Committee for 1973-74.

c. MILEAGE REIMBURSEMENT

Mr. Vogel has requested that a discussion materialize concerning mileage reimbursement for District employees.

1. SUPERINTENDENT'S REPORT

d. TRANSIT SERVICE

A report and a recommendation will be made in conjunction with possible transit service to the College.

e. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

1. William Kelly -- State University and College Counselors' Conference - Pomona - October 10, 1973.
2. Lucille Van Elzakker -- University of California, Irvine, Workshop - Anaheim - October 11, 1973.
3. Everett Brewer -- Conference of California Association of Work Experience Educators - Anaheim - October 25 - 26, 1973.
4. Grace Lange and William Heffernan -- Pacific Coast Regional Conference on English - Santa Cruz - November 9 - 10, 1973. (not to exceed \$50.00 per person)
5. Howard Marcou -- Conference of Collegiate Registrars and Admissions Officers - Salt Lake City - November 11 - 14, 1973.

f. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. SCIENCE-MATHEMATICS BUILDING

Robert Lowrey Associates-Architects has submitted a request for payment for architectural services as set forth below, and approval is recommended:

Fee: 7% of Awarded Construction Contract - \$3,934,600.00

Architectural fee	\$275,422.00
Payments prior to construction	<u>220,337.60</u>
Balance for construction phase	\$ 55,084.40

This billing to 38% construction completion	\$20,932.07
Less previous construction payments	<u>13,262.51</u>
Total due this request	\$ 7,669.56

2. BUSINESS MANAGER'S REPORT

b. MUSIC-ARTS BUILDING

Robert Lowrey Associates-Architects has submitted a request for payment for architectural services as set forth below, and approval is recommended:

Fee: 7% of Agreed Revised Estimated Construction
Cost - \$3,226,636.00 = \$225,864.52

Construction documents phase (75%)	\$169,398.39
Less design development phase (30%)	<u>64,963.50</u>
Balance for working drawing phase	\$104,434.89

(5 monthly Progress Payments @ \$20,886.97)	
This billing, through working drawing phase	\$104,434.89
Less previous working drawing payments	<u>97,445.25</u>
Total due this request	\$ 6,989.64

c. TECHNOLOGY BUILDING

Robert Lowrey Associates-Architects has submitted a request for payment for architectural services as set forth below, and approval is recommended:

Fee: 7% of Agreed Preliminary Estimate of
Construction Cost - \$1,657,940.00 = \$116,055.80

This billing, design development phase (30%)	\$34,816.74
Less credit for hourly billing dated 8-31-73	<u>100.00</u>
Total due this request	\$34,716.74

d. OUTDOOR PHYSICAL EDUCATION FACILITIES (Swimming Pool)

Robert Lowrey Associates-Architects has submitted a request for payment for architectural services as set forth below, and approval is recommended:

Fee - 7% of Agreed Preliminary Estimate of
Construction Cost \$478,313.00 = \$33,481.91

This billing - design development phase (30%)	\$10,044.57
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e. PERIMETER ROAD - PHASE I

Robert Lowrey Associates-Architects has submitted a request for payment for architectural services as set forth below, and approval is recommended:

Fee - 7% of Agreed Preliminary Estimate of
Construction Cost \$385,750.00 = \$27,002.50

This billing - design development phase (30%) \$ 8,060.75

f. ARCHITECTURAL SERVICES (Consultant)

Robert Lowrey Associates-Architects has submitted a request for payment for architectural services on Preliminary Plan Packages as presented below, and approval is recommended:

Music-Arts Building Equipment	\$ 455.00
Central Plant Equipment	390.00
Gym-Physical Education Building	<u>491.25</u>
Total	<u>\$1,336.25</u>

g. RESOLUTION TO BORROW FUNDS

It is recommended that a Resolution to borrow funds in the amount of \$500,000.00, needed for the district prior to the receipt of tax monies, be approved.

h. AWARDS

It is recommended that the awards on the attached list be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

i. PURCHASE ORDERS

It is recommended that Purchase Orders 13070 through 13212, totaling \$36,834.04, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

j. PAYMENT OF BILLS

It is recommended that District Warrants 96-16281 through 96-16397, totaling \$216,279.68, be approved and ratified for payment.

k. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	3A	\$154,040.52
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l. MISCELLANEOUS

3. LEGISLATION

4. ORAL COMMUNICATIONS

5. EXECUTIVE SESSION - PERSONNEL

6. ADJOURNMENT