

A G E N D A

BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
October 12, 1970 -- 7:45 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation

The minutes of the Regular Meeting held on September 28, 1970, are submitted for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. DRIVER IMPROVEMENT COURSE

A recommendation will be made concerning the offering of a driver improvement course for traffic violators and other interested citizens.

b. DIRECTOR OF INTRAMURALS

The Board of Trustees will be given a recommendation concerning the teaching load of the director of intramurals.

c. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

1. Gertrude Baker - Conference on Nursing Education - Asilomar - October 13 - 14, 1970.
2. Howard Marcou - Conference of Collegiate Registrars - Vancouver, Canada - November 15 - 18, 1970.

d. MISCELLANEOUS

AGENDA
BOARD OF TRUSTEES
October 12, 1970

2. BUSINESS MANAGER'S REPORT

a. AWARDS

It is recommended that the awards on the attached list be approved, each bidder having submitted the low bid meeting specifications.

b. PURCHASE ORDERS

It is recommended that Purchase Orders 5068 through 5210, totaling \$20,545.38, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

c. PAYMENT OF BILLS

It is recommended that District Warrants 96-5732 through 96-5890, totaling \$39,997.62, be approved and ratified for payment.

d. MISCELLANEOUS

3. LEGISLATION

4. ORAL COMMUNICATIONS

5. EXECUTIVE SESSION - PERSONNEL

6. ADJOURNMENT

(The next Regular Meeting of the Board of Trustees will be held Monday, October 26, 1970, at 7:45 P.M.)