

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
8:00 P.M. OCTOBER 24, 1988
IRVINE VALLEY COLLEGE, BUILDING A200, ROOM A212/213

AGENDA

CLOSED SESSION - 5:00 P.M.

IRVINE VALLEY COLLEGE MASTER PLAN WORKSHOP - 6:00 P.M.

CLOSED SESSION - 7:30 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Connolly

INVOCATION

Led by Trustee Swanson

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of October 10, 1988

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

RESOLUTION: Felix LeMarinel, Trustee, North
Orange County Community College District

ACTION

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for
action as indicated.

GENERAL

2. BOARD POLICY REVISIONS: SECTION 4000 ACCEPTANCE
FOR REVIEW
AND STUDY
- It is recommended that the board of trustees accept for review and study revisions to Board Policy, Section 4000, Personnel.
3. BOARD POLICY REVISIONS: SECTION 4014 ACCEPTANCE
FOR REVIEW
AND STUDY
- It is recommended that the board of trustees accept for review and study a policy supporting a maximum amount of smoke-free work environment for employees per the exhibit attached.
4. GRANT APPLICATION: SADDLEBACK COLLEGE ACTION
- It is recommended that the board of trustees approve application for grant funds to National Endowment for Arts for an exhibition entitled "Retaining ReSEMBLANCE." The exhibition investigates modern and contemporary notions of representation in art practice.

INSTRUCTION AND STUDENT SERVICES

5. IRVINE VALLEY COLLEGE: ACCEPTANCE OF EDUCATIONAL SERVICES AGREEMENT AND BUDGET AMENDMENT ACTION
- It is recommended that the board of trustees approve the Educational Services Agreement with Shearson Lehman Brothers to perform programs in support of the Effective Writing in Business Communication training program.
6. IRVINE VALLEY COLLEGE: CULTURAL ARTS EVENTS, FALL 1988 ACTION
- It is recommended that the board of trustees approve Arts of Irvine Valley College Events, Fall 1988.
7. SADDLEBACK COLLEGE: 1988-1989 CURRICULUM CHANGES ACTION
- It is recommended that the board of trustees approve Emeritus Institute curriculum changes.

8. SADDLEBACK COLLEGE: PROFESSIONAL GROWTH PRESENTER ACTION

It is recommended that the board of trustees approve Cora Williams to present a workshop for staff.

9. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT ACTION

It is recommended that the board of trustees authorize guest artist contracts with:

a. MUSICIAN'S MUTUAL ASSOCIATION

For a performance by Tito Puente Latin Jazz Allstars.

b. COLUMBIA ARTISTS FESTIVALS CORPORATION

For a performance of The Boys of the Lough.

10. SADDLEBACK COLLEGE: INSTITUTIONAL MEMBERSHIP ACTION

It is recommended that the board of trustees approve National Rifle Association (NRA) annual membership which would provide training and skills improvement for security officers at both district colleges, ensuring safe use of firearms and other security equipment.

BUSINESS/FISCAL

11. CONTRACT: CHANCELLOR'S OFFICE TAX OFFSET PROGRAM (COTOP) ACTION

It is recommended that the board of trustees approve the contract with the Chancellor of the California Community Colleges for administrative services in connection with the collection of student financial aid obligations under COTOP.

12. AWARD OF BID: SURPLUS PROPERTY SALE ACTION
- It is recommended that the board of trustees approve surplus, obsolete, and lost and found items as displayed in the exhibit to be sold to the highest bidder. Authorization is also requested to dispose of items for which no bids are received in the most reasonable manner consistent with the condition of the items.
13. PAYMENT OF BILLS ACTION
- It is recommended that the board of trustees approve warrants 135631 through 135944 totaling \$501,465.75 and credit card purchases totaling \$2,196.26.
14. PURCHASE ORDERS ACTION
- It is recommended that the board of trustees approve purchase orders 005005 through 005291 totaling \$152,832.64.
15. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION
- it is recommended that the board of trustees approve requests for travel and/or mileage.

SPECIAL REPORTS

16. REPORTS

INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate Report (Intercollege Academic Senate President)
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Council Report
- i. Chancellor's Report

PERSONNEL

17. EMPLOYMENT AND STATUS CHANGE

ACTION

- a. It is recommended that the submitted certificated personnel actions be approved.
- b. It is recommended that the submitted classified personnel actions be approved.

GIFTS TO THE DISTRICT

18. GIFTS TO THE DISTRICT

ACTION

It is recommended that the gifts listed be accepted by the board of trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

19. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

AGE10-24