

A G E N D A

BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
November 9, 1970 - 7:45 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation

The minutes of the Regular Meeting held on October 26, 1970,
are submitted for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. BOARD MEETING -- DECEMBER 28

A recommendation will be made to the Board of Trustees
concerning the Regular Board Meeting on December 28, 1970.

b. PERMANENT CONSTRUCTION

A report will be given concerning permanent construction.

c. CONFERENCES

It is recommended that the following conferences be approved
with actual and necessary expenses paid:

1. Phil Littell and Lee Rhodes - National Science Teachers
Conference - San Francisco - November 13 - 14, 1970.
2. Doyle McKinney - Western Speech Association - Portland,
Oregon - November 22 - 25, 1970.
3. Bill Kelly and Jack Swartzbaugh - Conference for Deans
of Men and Activity Administrators - San Francisco -
December 10 - 12, 1970.

1. SUPERINTENDENT'S REPORT

d. SCHOOL FOR LABORATORY TECHNICIAN

It is recommended that Mr. Val Kubr, Laboratory Technician, be permitted to attend a Microscope and Repair Maintenance School in San Jose, from December 14 - 18, 1970. The only charge to the District will result in an air transportation fee of approximately \$44.

e. PARKING DECALS

A recommendation will be made concerning the issuance of parking decals.

f. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. CAMPUS

The following requests for payment are presented for approval:

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| 1. Ramberg and Lowrey - Architectural Services for the Library Building and Site Work | \$ 43,680.00 |
| 2. Ramberg and Lowrey - Architectural Services for the Science-Math Building and Site Work | \$ 77,803.50 |
| 3. Jennings-Malderman-Hood Engineering Services | \$ 2,000.00 |

b. FIRST PHASE, RELOCATABLE BUILDINGS

It is recommended that payment be authorized to the United California Bank, Assignee of Speedspace Corporation, in the amount of \$81,822.00. This is the third payment of our lease-purchase of the first phase of relocatable buildings.

2. BUSINESS MANAGER'S REPORT

c. RESCINDING OF AWARD

It is recommended that the Board rescind Item 2 on Bid No. 83 in the amount of \$1,102.50, which was awarded at the meeting of 8-24-70 to Martek Instruments, Inc., for the reason that the item is not now available due to production problems. This was a condition in the offer.

d. PURCHASE ORDERS

It is recommended that Purchase Orders 5370 through 5479, totaling \$11,924.72, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

e. PAYMENT OF BILLS

It is recommended that District Warrants 96-6024 through 96-6097, totaling \$8,248.43, be approved and ratified for payment.

f. MISCELLANEOUS

3. LEGISLATION

4. ORAL COMMUNICATIONS

5. EXECUTIVE SESSION - PERSONNEL

6. ADJOURNMENT

(The next Regular Meeting of the Board of Trustees will be held Monday, November 23, 1970, at 7:45 P.M.)