

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES  
7:00 P.M. NOVEMBER 21, 1988  
SADDLEBACK COLLEGE, LIBRARY 105

AGENDA

CLOSED SESSION - 6:30 P.M.

PLEDGE OF ALLEGIANCE

Led by President Gellatly

INVOCATION

Led by Trustee Walther

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of October 24, 1988

ACTIONS TAKEN IN CLOSED SESSION

ACTION

PRESENTATIONS AND INTRODUCTION OF GUESTS

RESOLUTION: Irvine Valley College  
Administration of Justice Team

ACTION

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for  
action as indicated.

GENERAL

2. BUDGET ALLOCATION MODEL 1989-1990

ACTION

The District Budget Committee has made its  
recommendations to the Chancellor. The  
Chancellor recommends the indicated changes  
to the current allocation system for 1989-  
1990.

3. BOARD POLICY REVISIONS: SECTION 4014 ACTION

It is recommended that the board of trustees approve a policy establishing a smoke-free work environment for employees.

4. POLYSTYRENE PRODUCTS INFORMATION

A report on use of polystyrene products on campus was requested by members of the board of trustees at the October 24, 1988 meeting.

5. GRANT APPLICATION: IRVINE VALLEY COLLEGE ACTION

It is recommended that the board of trustees approve application for grant funds for the "Assessment of Human Physical Function" project (an assessment lab) from the Irvine Health Foundation. Irvine Valley College will work in partnership with UC Irvine Medical School for the purpose of developing normative data.

INSTRUCTION AND STUDENT SERVICES

6. IRVINE VALLEY COLLEGE: PROFESSIONAL DEVELOPMENT PROJECT-EVENTS, FALL 1988 ACTION

It is recommended that the board of trustees approve expenditures for non-District personnel who provide business education workshops to improve teaching skills and content knowledge level awarded through the Professional Development and Program Improvement grant funded by the California Community Colleges Chancellor's Office.

7. SADDLEBACK COLLEGE: SUMMER STOCK ARTISTS AND CRAFTSPERSONS HONORARIA ACTION

It is recommended that the board of trustees approve honoraria to the listed Saddleback Company Theatre professional artists and craftspersons for Summer 1988.

8. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT ACTION

It is recommended that the board of trustees authorize a guest artist contract with Columbia Artists Management, Inc. for a performance of The Boston Symphony Chambers Players.

9. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board of trustees approve the granting of certificates to the listed students.

FACILITIES

10. CHANGE ORDER - FINAL: HVAC UNDERGROUND LOOP SYSTEM PHASE II AND III: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees ratify Change Order No. 3 - Final to amend the contract with Natkin & Company for the HVAC Underground Loop System Phase II and III, Saddleback College, by decreasing the contract amount to \$510,825 and extending time of completion to February 11, 1988.

11. NOTICE OF COMPLETION: HVAC UNDERGROUND LOOP SYSTEM PHASE II AND III: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees approve final acceptance of the HVAC Underground Loop System Phase II and III, Saddleback College, and authorize filing of Notice of Completion with County of Orange and further direct release of the retention after thirty-five calendar days.

12. GOLF DRIVING RANGE ACTION

It is recommended that the board of trustees approve the proposed schedule for securing and awarding a contract to the successful bidder for joint development of a golf driving range and a child care service center or other facilities as approved by the board of trustees.

13. CONSULTANT AGREEMENT: WATER PRESSURE SURVEY: SADDLEBACK COLLEGE ACTION

It is recommended that the board of trustees authorize entering into a consulting agreement with Nack & Sunderland Mechanical Engineers for \$5,000 for its investigation of the college's water system, and preparation of construction plans and specifications per the proposal.

14. AWARD OF BIDS:

ACTION

It is recommended that the board of trustees approve award of:

a. REROOFING THE FINE ARTS BUILDING:  
SADDLEBACK COLLEGE

Bid #800 for reroofing of the Fine Arts Building, Saddleback College, to William H. Lavey & Associates in the amount of \$54,570.

b. AIR CONDITIONING UNITS AND AIR HANDLERS

Bid #799 for installation and remodeling of heating and air conditioning units and air handlers to B & P Service in the amount of \$35,535.

c. SOLAR SYSTEM: IRVINE VALLEY COLLEGE

Bid #106 for repair of solar panels to Generic Electric in the amount of \$26,380.

15. ARCHITECT CONTRACT EXTENSION: IRVINE VALLEY COLLEGE MASTER PLAN

ACTION

It is recommended that the board of trustees authorize extension of the consulting agreement with Parkin Architects to February 1, 1989 for necessary planning and design required for the Master Plan at Irvine Valley College.

16. ADOPTION OF RESOLUTION FOR CORPORATION QUIT-CLAIM DEED FROM THE IRVINE COMPANY FOR IRRIGATION EASEMENT: IRVINE VALLEY COLLEGE

ACTION

It is recommended that the board of trustees adopt the resolution to approve the Corporation Quitclaim Deed from the Irvine Company to be recorded with the County of Orange.

17. AGREEMENT TO HARVEST ORANGE CROP AT IRVINE VALLEY COLLEGE

ACTION

It is recommended that the board of trustees ratify the agreement with Eadington Fruit Company for harvest of Irvine Valley College's orange crop.

BUSINESS/FISCAL

18. LEGISLATIVE/BILL MONITORING SERVICE ACTION
- It is recommended that the board of trustees approve the legislative/bill monitoring contract in the amount of \$3,600 with A. Bray and Associates.
19. IBM PARTNERSHIP AGREEMENT: IRVINE VALLEY COLLEGE ACTION
- It is recommended that the board of trustees authorize the loan agreement with International Business Machines (IBM) for services and equipment.
20. AWARD OF BID ACTION
- It is recommended that the board of trustees approve surplus obsolete and lost and found property to the highest bidders. Authorization is also requested to dispose of items for which no bids were received in conformance with law and in the most prudent manner possible.
21. CONTRACT: 1987-1988 MATRICULATION PROGRAM ACTION
- It is recommended that the board of trustees approve entering into an agreement with the Chancellor's Office of the California Community Colleges to extend the grant for matriculation plans.
22. ADMINISTRATIVE ALLOWANCE 1988-1989 ACTION
- It is recommended that the board of trustees adopt the resolution to amend the 1988-1989 budget in the amount of \$8,700.
23. TRANSFER OF APPROPRIATIONS ACTION
- It is recommended that the board of trustees ratify transfer of appropriations as listed.
24. PAYMENT OF BILLS ACTION
- It is recommended that the board of trustees approve warrants 135945 through 136808 totaling \$714,260.73 and credit card purchases totaling \$2,024.20.

25. PURCHASE ORDERS

ACTION

It is recommended that the board of trustees approve purchase orders 005292 through 005747 totaling \$268,935.73.

26. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS

ACTION

It is recommended that the board of trustees approve requests for travel and/or mileage.

SPECIAL REPORTS

27. REPORTS

INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report
- e. Academic Senate Report (Intercollege Academic Senate President)
  1. Saddleback College Academic Senate
  2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Council Report
- i. Chancellor's Report

PERSONNEL

28. PERSONNEL ACTIONS

ACTION

a. EMPLOYMENT AND STATUS CHANGE

It is recommended that the submitted certificated personnel actions be approved.

b. EMPLOYMENT AND STATUS CHANGE

It is recommended that the submitted classified personnel actions be approved.

c. INITIAL DISTRICT CONTRACT PROPOSAL:  
CSEA CHAPTER 586

It is recommended that the board of trustees receive the District Initial Proposal to CSEA Chapter 586 for purposes of making it a public document.

GIFTS TO THE DISTRICT

29. GIFTS TO THE DISTRICT

ACTION

It is recommended that the gifts listed be accepted by the board of trustees on behalf of Saddleback College and Irvine Valley College.

CORRESPONDENCE

30. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

AGE11-21