

A G E N D A

BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
November 23, 1970 -- 7:45 P.M.

Board Room  
28000 Marguerite Parkway  
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation

The minutes of the Regular Meeting held on November 9, 1970, are submitted for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. PERMANENT CONSTRUCTION

The District Architect will make a report concerning the status of the Library-Classroom Complex.

b. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

1. Melvin Mitchell - Special Conference on Community Services - San Jose - December 3 - 4, 1970.
2. Joann Bennett and Bonnie Cogbill - Conference of National Speech Communication Association - New Orleans - December 27 - 30, 1970. (Payment of \$75 only to each of the two participants.)
3. Jack Swartzbaugh - Conference of Chief Administrators of Student Personnel - Asilomar - January 13 - 15, 1971.

c. STUDENT SEMINAR

The consideration of the Board of Trustees is requested concerning the proposed Student Seminar.

1. SUPERINTENDENT'S REPORT

d. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. CAMPUS

The following requests for payment are presented for approval:

- |   |           |
|---|-----------|
| 1. Jennings-Halderman-Hood,<br>Engineering Services           | \$ 714.28 |
| 2. Ramberg and Lowrey, Consulting<br>Services - Ten-Year Plan | 1,706.52  |

b. ANNUAL AUDIT

Payment is recommended to the CPA firm of Hanson, Peterson, Cowles and Sylvester for services in connection with the annual audit for the fiscal year ending June 30, 1970, at the contract price of \$1,150.

c. GENERAL FUND

The District will be unable to meet the November payroll and other obligations. It is therefore recommended that the proposed resolution requesting the Board of Supervisors to order the Orange County Treasurer to transfer temporarily the sum of \$150,000 from the Building Fund to the General Fund, be approved.

d. PURCHASE ORDERS

It is recommended that Purchase Orders 5480 through 5562, totaling \$5,493.76, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

e. PAYMENT OF BILLS

It is recommended that District Warrants 96-6098 through 96-6176, totaling \$102,687.82, be approved and ratified for payment.

AGENDA  
BOARD OF TRUSTEES  
November 23, 1970

2. BUSINESS MANAGER'S REPORT

f. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	4A	\$117,675.23
Classified Payroll	4B	<u>35,353.87</u>
		\$153,029.10

g. MISCELLANEOUS

3. LEGISLATION

4. ORAL COMMUNICATIONS

5. EXECUTIVE SESSION - PERSONNEL

6. ADJOURNMENT

(The next Regular Meeting of the Governing Board will be held on  
Monday, December 14, 1970, at 7:45 P.M.)