

A G E N D A

BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
December 4, 1972 -- 8:00 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation

The Minutes of the Regular Meeting held on November 6, 1972, and the Minutes of the Special Meeting held on November 13, 1972, are submitted for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. PROPOSED ACADEMIC CALENDAR FOR 1973-74

It is recommended that the Board of Trustees adopt the proposed academic calendar for 1973-74 as presented.

b. JANUARY MEETING

It is requested that the Board of Trustees make a decision concerning the date of the meeting in January.

c. GRADUATION REQUIREMENTS

A report and a recommendation will be made concerning changes in graduation requirements which have been mandated by the Board of Governors of the California Community Colleges to take effect at the beginning of the 1973-74 academic year.

1. SUPERINTENDENT'S REPORT

d. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

1. Joann Bennett and Bonnie Cogbill -- Speech Communication Association of America Conference - Chicago - December 27 - 30, 1972. (Restricted to \$100 each)
2. Monte LaBonte -- College Band Directors' National Convention - Champaign, Illinois - January 8 - 12, 1973.
3. Jack Swartzbaugh -- Chief Student Personnel Administrators Meeting - Burlingame - January 10 - 12, 1973.

e. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. LIBRARY-CLASSROOM COMPLEX

1. Progress Payment Number 16 has been submitted by P & A Construction Company, Inc., as set forth below, and payment is recommended:

Revised contract price - \$3,179,981.73	
Total earned as of 11-22-72	\$2,575,184.50
Less 10% retention	257,518.45
Net due on earned to date	<u>\$2,317,666.05</u>
Advance, materials on site	14,175.00
Total payment allowed to date	<u>\$2,331,841.05</u>
Less previous payments	2,181,146.63
Total amount payable this estimate	<u>\$ 150,694.42</u>

2. Approval of Change Order Number 6 is recommended, covering six items resulting in a net decrease of \$3,062.18.

Original Contract Price	\$3,171,000.00
Change Order Number 1 (1-10-72) Add	3,321.52
Change Order Number 2 (1-20-72) Add	1,240.04
Change Order Number 3 (2-24-72) Deduct	(261.94)
Change Order Number 4 (8-30-72) Add	5,433.48
Change Order Number 5 (10-16-72) Deduct	(751.37)
Change Order Number 6 (11-14-72) Deduct	(3,062.18)
New revised contract price	<u>\$3,176,919.55</u>

The Contract Time will be increased by seven days. The date of completion as of the date of this change order is March 10, 1973.

2. BUSINESS MANAGER'S REPORT

b. SCIENCE-MATHEMATICS BUILDING

Ramberg and Lowrey has submitted a request for architectural services as set forth below, and approval is recommended:

Fee - 7% of Awarded Construction Contract
 $\$3,934,600.00 \times .07 = \$275,422.00$

This billing 80% (Construction Contract awarded)	\$220,337.60
Less previous payments	<u>194,508.75</u>
Total due this request	\$ 25,828.85

c. AUDIO-VISUAL SERVICE FEE

It is recommended that payment be authorized to the Orange County Department of Education for audio-visual service in the amount of \$2,475.00 for 1972-73.

d. COMPUTER SERVICES

It is recommended that payment be authorized to the Rancho Santiago Community College District in the amount of \$1,808.63 for computer time during the months of July, August, and September.

e. INTERDISTRICT TUITION

Authorization is requested to pay the following tuition billings, in whole or in part, as funds become available.

Cabrillo	\$ 5,823.02
Coast Community College District	524,398.56
Monterey Peninsula	420.65
North Orange County	40,863.61
Oceanside-Carlsbad	3,684.04
Rancho Santiago	156,371.59
Redwoods	<u>3,906.76</u>
	\$735,468.23

f. AWARDS

It is recommended that the awards on the attached list be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

2. BUSINESS MANAGER'S REPORT

g. PURCHASE ORDERS

It is recommended that Purchase Orders 10822 through 11076, totaling \$191,190.98, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

h. PAYMENT OF BILLS

It is recommended that District Warrants 96-13450 through 96-13654, totaling \$336,010.64, be approved and ratified for payment.

i. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	4A	\$160,289.90
Classified Payroll	4B	47,592.04
		<u>\$207,881.94</u>

J. MISCELLANEOUS

3. LEGISLATION

4. ORAL COMMUNICATIONS

5. EXECUTIVE SESSION - PERSONNEL

6. ADJOURNMENT

(The next Regular Meeting of the Board of Trustees will be held on January 2, 1973, at 8:00 P.M.)