

## A G E N D A

BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
December 14, 1970 -- 7:45 P.M.

Board Room  
28000 Marguerite Parkway  
Mission Viejo, California 92675

### REGULAR MEETING

Pledge of Allegiance and Invocation

The minutes of the Regular Meeting held on November 23, 1970, are submitted for your approval.

Communications

#### 1. SUPERINTENDENT'S REPORT

##### a. PROPOSED BOARD POLICY

It is recommended that the Board of Trustees adopt the proposed policy with regard to public use of District buildings and grounds.

##### b. PERMANENT CONSTRUCTION

The District Architect will make a report concerning construction on the permanent campus.

##### c. CONFERENCE REQUEST

It is recommended that the following conference be approved with actual and necessary expenses paid:

Monte LaBonte -- National Conference of College Band Directors - Austin, Texas - January 25 - 30, 1971.

##### d. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. AWARDS

It is recommended that the awards on the attached list be approved, each bidder having submitted the low bid meeting specifications.

b. REJECTION OF AWARD

It is recommended that all bids which were submitted on Bid Requests No. 87 and No. 88 be rejected, for the reason that the equipment requested for Biology and Chemistry is to be reviewed for possible changes.

c. LEGISLATIVE BILL SERVICE

The Legislative Bill Room is now accepting orders for various bill services to be offered during the 1971 General Legislative Session. It is recommended that we secure the following services at a cost of \$215 plus 5% sales tax:

Bills and Amendments	Chaptered Laws (loose)
Weekly Histories	Summary Digest

d. PURCHASE ORDERS

It is recommended that Purchase Orders 5563 through 5675, totaling \$402,835.24, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

e. PAYMENT OF BILLS

It is recommended that District Warrants 96-6177 through 96-6419, totaling \$114,730.09, be approved and ratified for payment. If a meeting is not held on December 28, 1970, it is recommended that the Superintendent or Business Manager be authorized to release warrants to people who will appear on the warrant list at the next regular session.

f. MISCELLANEOUS

3. LEGISLATION
4. ORAL COMMUNICATIONS
5. EXECUTIVE SESSION - PERSONNEL
6. ADJOURNMENT