

MINUTES OF THE BOARD OF TRUSTEES
MARCH 23, 1987
SADDLEBACK COLLEGE, LIBRARY 105

REGULAR MEETING

President Moore called the regular meeting to order at 7:00 p.m. Trustee Hueter led the pledge of allegiance and Trustee Gellatly offered an invocation.

CALL TO ORDER

Members of the Board of Trustees

Robert Moore, President
Joan Hueter, Vice President
Marcia Milchiker, Clerk
John Connolly, Member
Shirley Gellatly, Member
Iris Swanson, Member
Harriett Walther, Member
Rob Towers, Student Trustee

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Anna McFarlin, Acting Vice Chancellor
Constance Carroll, President, Saddleback College
Dale Larson, Acting President, Irvine Valley College
Tom Kimberling, Controller

Inter-College Academic Senate

Bob Cosgrove

Faculty Association

Curt McLendon

California School Employees Association

Matt Suarez

Motion by Trustee Swanson, seconded by Trustee Walther, to approve the agenda. Motion carried unanimously.

AGENDA APPROVED

Motion by Trustee Hueter, seconded by Trustee Walther, to approve the minutes of the March 2, 1987 board meeting. Motion carried unanimously.

MINUTES APPROVED

Action Taken in Closed Session

Clerk Milchiker read into record the following closed session action:

CLOSED SESSION
ACTION

The board of trustees:

- 1) Approved the discontinuance of the position of Laboratory Specialist, Computer/Chemistry Lab, Saddleback College.
- 2) Approved the change in title and compensation of the position of Associate Dean of Continuing Education

- and Community Services from Category II of the Certificated Administrative Salary Schedule to Category III, Assistant Dean, effective June 30, 1987.
- 3) Approved the change in compensation, title and position description of Payroll Supervisor, Class III, step 5, to Payroll Manager/Workers' Compensation Coordinator, Class VIII, Step 5, effective February 1, 1987.

CLOSED SESSION
ACTION (continued)

Presentations From the Public

PRESENTATIONS

There were no presentations from the public.

Dr. Sneed introduced Bob Hughlett from Cerritos College and Merrill Denning from Crafton Hills College who are doing a state program review for student's special services.

GUESTS

Priority

Motion by Trustee Hueter, seconded by Trustee Milchiker, to accept for review and study the final draft of Saddleback College's accreditation self-study. Motion carried unanimously. A second reading is scheduled for the first meeting in April.

ACCREDITATION
SELF-STUDY

Consent Calendar

Motion by Trustee Hueter, seconded by Trustee Swanson, to approve consent calendar with removal of items 3, 11, 12, 18, 29, 21 and 24 for separate discussion. Motion carried unanimously.

CONSENT CALENDAR
APPROVED

Motion by Trustee Walther, seconded by Trustee Swanson, to approve the Minority Nurse Outreach Program and Regional Institute for Parent-Professional Education in Transition. Motion carried unanimously.

GRANT APPLICATIONS

The board approved, as an information item, the Annual Institutional Accreditation Report for Saddleback College.

ACCREDITATION
REPORT

Motion by Trustee Swanson, seconded by Trustee Walther, to change the date of the next board meeting from Wednesday, April 15, to Monday, April 6. Motion carried unanimously.

DATE CHANGE OF
BOARD MEETING

Motion by Trustee Connolly, seconded by Trustee Swanson, to approve the process of voting for nominations to the CCCT Board of Directors. Motion carried unanimously.

CCCT ELECTION

The board approved honoraria for guest speakers associated with the funded Special Service Program for the Disabled and the Foster Parenting Grant Program.

GUEST SPEAKER
HONORARIA

The board approved certificates of achievement to Saddleback College students.

ACHIEVEMENT
CERTIFICATES

The board approved a summer community services real estate program at Saddleback College.

REAL ESTATE PROGRAM

Motion by Trustee Hueter, seconded by Trustee Walther, to reconsider the funded educational services agreement between Unisys Corporation and Saddleback College. The action stands as approved earlier.

EDUCATIONAL SERVICES AGREEMENTS

Motion by Trustee Gellatly, seconded by Trustee Milchiker, to approve a funded educational services agreement between Tropitone and Irvine Valley College. Motion carried unanimously.

Motion by Trustee Milchiker, seconded by Trustee Hueter, to approve a summer program in Spanish taught in Mexico proposed by Irvine Valley College. Motion carried unanimously.

SPANISH STUDY ABROAD

Board approved change order #1 to Building A at Irvine Valley College.

CHANGE ORDERS

Board approved change order #2 to parking lots 9 and 10 at Saddleback College.

Board adjourned to closed session at 8:05 p.m.; reconvened at 8:15 p.m.

CLOSED SESSION/ RECONVENED

Reports

Both presidents submitted a written report.

PRESIDENTS' REPORTS

President Carroll reported that mid-semester classes have allowed students who dropped earlier courses to reenroll thus moving the ADA ahead of projection. She stated that her written report contained a list of marketing activities. President Carroll announced that Saddleback College's Three-Song Band won first place in its division in the Swallow's Day Parade.

Acting President Larson announced that Irvine Valley College has over 1,000 students in its 2nd eight-week session.

Dr. Cosgrove stated he was pleased with the results from the budget committee.

ACADEMIC SENATE

Mr. McLendon stressed his hope that further negotiation opportunities would not be missed.

FACULTY ASSOCIATION

Mr. Suarez expressed his concern on the action taken at closed session that was read by the board clerk regarding the elimination of a position.

CSEA

Dr. Sneed announced the Forensic Team had won first place at their tournament.

CHANCELLOR'S REPORT

Trustee Swanson announced the March 30 Ad Hoc Committee meeting to recommend and formulate a legislative plan.

AD HOC MEETING

Motion by Trustee Walther, seconded by Trustee Connolly, to approve the process of the budget allocation proposed by the District Budget Committee with the recommendations of the chancellor. Motion carried unanimously.

BUDGET ALLOCATION PROCESS

The board approved the budget amendment to the Parker Berteau Educational Services Agreement.

BUDGET AMENDMENTS

The board approved the budget amendment for the use of fee money to provide equipment for student records at Saddleback College.

Dr. Sneed stated that a transfer request to the Employee Relations and Personnel budget come from the chancellor's account instead of the contingency account to cover the actual and necessary expenses associated with the selection of the president for Irvine Valley College. Motion by Trustee Swanson, seconded by Trustee Hueter, to approve the transfer. Motion carried unanimously.

BUDGET TRANSFER

Motion by Trustee Gellatly seconded by Trustee Milchiker, to approve the audit report of the 1985-86 Student Financial Assistance Program. Motion carried unanimously.

AUDIT REPORT

The board approved an award of a bid for a parking lot sweeper and truck at Irvine Valley College.

SWEeper AND TRUCK - BID AWARD

Motion by Trustee Swanson, seconded by Trustee Hueter, to approve trustee's requests to attend conferences and meetings. Motion carried unanimously.

TRUSTEE'S TRAVEL

The board approved the payment of bills totaling \$943,301.63 and credit card purchases totaling \$4,125.15.

PAYMENT OF BILLS

The board approved the purchase orders totaling \$247,103.07.

PURCHASE ORDERS

Motion by Trustee Walther, seconded by Trustee Swanson, to accept for review and study, a board policy revision on the disposition of district property. Motion carried unanimously.

BOARD POLICY REVISION

Motion by Trustee Walther, seconded by Trustee Hueter, to approve the submitted certificated personnel items. Motion carried with a nay vote from Trustee Gellatly.

CERTIFICATED PERSONNEL

Motion by Trustee Swanson, seconded by Trustee Hueter, to approve the submitted classified personnel items with one replacement page. Motion carried unanimously.

CLASSIFIED
PERSONNEL

Motion by Trustee Milchiker, seconded by Trustee Hueter, to approve the gifts to the district. Motion carried unanimously.

GIFTS TO DISTRICT

The meeting was adjourned to Executive Session at 9:25 p.m.

ADJOURNMENT

The next regular meeting will be held on Monday, April 6, 1987 at Saddleback College.

NEXT MEETING



Richard Sneed
Secretary, Board of Trustees

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