

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92675

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, April 17, 1972, at 7:30 P.M.

REGULAR MEETING

Mr. Brannon, President of the Board of Trustees, called the meeting to order; Mr. Backus led the audience in the Pledge of Allegiance; and Mr. Vogel gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus
Mr. Alyn Brannon
Mr. Michael Collins
Mr. John Lund
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the minutes of the Regular Meeting held on March 20, 1972, as presented.

MINUTES OF
3-20-72 APPROVED

Dr. Bremer distributed miscellaneous communication items to the Members of the Board of Trustees for their information.

COMMUNICATIONS

Dr. Bremer presented to the Board of Trustees for its information an unofficial enrollment report for the Spring Quarter. The report included enrollments by classes, classes combined, classes cancelled, and classes retained with less than an enrollment of twelve. The unofficial enrollment for students carrying 12 units or more is 1,448, and for part-time students carrying less than 12 units is 1,981, with a total of 3,429.

UNOFFICIAL
ENROLLMENT REPORT
SPRING QUARTER

Motion by Mr. Backus, duly seconded and unanimously carried, to accept the unofficial enrollment report for the Spring Quarter as presented.

ACCEPTED

Dr. Bremer reported that the Academic Senate had requested that it be granted a budget for the 1972-73 academic year. He therefore requested the consideration of the Board of Trustees with regard to the matter.

ACADEMIC SENATE

Mrs. Vincenzi, President of the Academic Senate, requested that the Board of Trustees consider approving a budget to cover some or all expenses of the Academic Senate for the 1972-73 academic year.

BUDGET REQUEST

A lengthy discussion ensued by Members of the Board of Trustees, the Administration, and the Faculty concerning the above.

Mr. Collins stated that it was his belief that an employee organization, to have merit and to be effective, should be funded by the members of the organization and not by the District. Mr. Vogel stated that allocation of District funds for this purpose is not a proper expenditure of taxpayers' funds.

Motion by Mr. Collins, duly seconded and unanimously carried, that the present policy be continued whereby District funds are not allocated for a budget for the Academic Senate.

PRESENT POLICY
CONTINUED

Dr. Bremer recommended that the following conferences be approved with actual and necessary expenses paid:

CONFERENCE
REQUESTS

1. Iris Swanson and Florence Wilkinson -- Secretaries Seminar - Los Angeles - April 27, 1972.
2. Arthur Croisette -- Conference of California Association of Work Experience Educators - Fresno - May 4 - 6, 1972.

Motion by Mr. Collins, duly seconded and unanimously carried, to approve the above conference requests as recommended.

APPROVED

Mr. Vogel reported that the Orange County Committee on School District Organization, at its meeting on April 5, 1972, had voted unanimously to approve the District's proposal that the present Trustee Area Five be rearranged to create two additional areas; that the number of governing board members be increased to seven; that the present at-large method of electing members to the Board of Trustees be maintained; and that the measure be placed on the ballot for the November election.

REPORT -
ORANGE COUNTY
COMMITTEE ON
SCHOOL DISTRICT
ORGANIZATION -
TRUSTEE AREA
FIVE

Mr. Collins recommended that regular meetings of the Board of Trustees be changed from the third Monday to the first Monday of each month.

REGULAR MEETINGS
OF THE BOARD OF
TRUSTEES

Motion by Mr. Collins, duly seconded and unanimously carried, that the regular meetings of the Board of Trustees be held on the first Monday of each month, effective May 1, 1972.

REGULAR MEETINGS
CHANGED TO FIRST
MONDAY OF MONTH

Mr. Barletta recommended that Progress Payment Number 8, submitted by P & A Construction Company, Inc., be approved as follows:

PROGRESS PAYMENT
P & A
CONSTRUCTION CO.

Library-Classroom Complex

Contract Price - \$3,175,561.56	
Total earned as of 4-7-72	\$1,167,566.83
Less 10% retention	116,756.68
Net due on earned to date	\$1,050,810.15
Less previous payments	819,043.36
Total payable this estimate	\$ 231,766.79

Motion by Mr. Lund, duly seconded and unanimously carried, to approve Progress Payment Number 8, in the amount of \$231,766.79, for P & A Construction Company, Inc.

APPROVED

Mr. Barletta presented the following Change Order in conjunction with the Library-Classroom Complex and recommended its approval:

CHANGE ORDER NUMBER 3

Revised Contract Price, 2-22-72	\$3,175,561.56
Change Order Number 3, deduct	261.94
New revised contract price	\$3,175,299.62

Motion by Mr. Collins, duly seconded and unanimously carried, to approve Change Order Number 3 as recommended.

APPROVED

Mr. Barletta reported that the District is required to notify the County Superintendent of Schools no later than May 5, 1972, of the appointment of a firm to conduct the annual District audit. He therefore recommended that the Firm of Hanson, Peterson, Cowles & Sylvester be appointed to conduct the annual audit for the fiscal year ending June 30, 1972, at a fee not to exceed \$1,670.00.

AUDITING FIRM - HANSON, PETERSON COWLES, & SYLVESTER RECOMMENDED

Motion by Mr. Collins, duly seconded and unanimously carried, to appoint the Firm of Hanson, Peterson, Cowles, & Sylvester to conduct the annual audit of the books and records of the District for the fiscal year ending June 30, 1972, at a fee not to exceed \$1,670.00.

APPROVED

Mr. Barletta reported that Rancho Santiago Community College District had submitted its third billing for computer services and recommended that payment be authorized as follows:

PAYMENT REQUEST FOR COMPUTER SERVICES

Consulting Services	\$ 150.00
Computer Time -	
December 1971 - 15 hrs., 57 min.	797.19
January 1972 - 25 hrs., 5 min.	1,254.46
February 1972 - 9 hrs., 45 min.	487.79
	\$2,689.44

Motion by Mr. Lund, duly seconded and unanimously carried, to approve payment in the amount of \$2,689.44 to Rancho Santiago Community College District for computer services as recommended.

APPROVED

Mr. Barletta recommended that the following bids, which were the lowest meeting specifications, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

BIDS

R-16716	College Catalogs (7500)	Neyenesch Printers, Inc. Cost per page - up to 112 pages	\$ 28.80
		Each additional page over 112	26.00
		Cost per picture	N/C
		Spiral bound - each	.40
		Estimate cost based upon 112 pages, including tax	\$ 3,428.80
96	Book Detection System	3M Detection Systems	\$11,543.30
R-9691	Book Detection Inserts	3M Detection Systems	\$ 6,788.25
R-16820	Tennant Sweeper Repairs	Lanco Engine Services, Inc.	\$ 1,215.11
R-17378	District Map	H. Clifford Thorn Associates - Total cost not to exceed	\$ 1,500.00

Motion by Mr. Lund, duly seconded and unanimously carried, to award the above bids as recommended, and that payment be authorized upon delivery and acceptance of the items ordered.

APPROVED

Motion by Mr. Lund, duly seconded and unanimously carried, that Purchase Orders 9443 through 9581, totaling \$14,548.32, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS
APPROVED

Motion by Mr. Lund, duly seconded and unanimously carried, that District Warrants 96-11722 through 96-11970, totaling \$221,298.24, be approved and ratified for payment.

DISTRICT
WARRANTS
APPROVED

Motion by Mr. Lund, duly seconded and unanimously carried, to ratify for payment the following payment of personnel services:

PAYMENT OF
PERSONNEL
SERVICES
RATIFIED

Certificated Payroll	9A	\$155,048.86
Classified Payroll	9B	41,889.86
		<u>\$196,938.72</u>

Dr. Bremer presented a legislative report to the Members of the Board of Trustees for their information.

LEGISLATIVE
REPORT

A discussion ensued concerning SB 10 and AB 84. It was requested by Mr. Backus that the item with regard to physical education be placed on the agenda for the Regular Board Meeting on May 1, 1972.

Mr. Brannon adjourned the Regular Meeting into Executive Session at 8:25 P.M.

EXECUTIVE
SESSION

Mr. Brannon reopened the Regular Meeting at 9:40 P.M., and stated that the following personnel action had transpired in Executive Session:

REGULAR SESSION

Motion by Mr. Collins, duly seconded and unanimously carried, to accept the resignation of Dorothy J. Palen, Clerk Typist 11, effective April 14, 1972, and that payment be made for any earned vacation and/or compensatory time.

RESIGNATION
D. PALEN

Motion by Mr. Collins, duly seconded and unanimously carried, to employ the following classified personnel:

EMPLOYMENT

Richard D. Hayden, Custodian 11, Grade 25, Step 1, \$545.00 plus \$25.00 shift differential or \$570.00 per month, effective April 18, 1972.

R. HAYDEN

Michael D. Joyce, Computer Lab Assistant, part-time, \$1.65 per hour on an as-needed basis, effective April 18, 1972.

M. JOYCE

Motion by Mr. Backus, duly seconded and unanimously carried, that Dr. Robert Ralls be approved as the Team Physician for the 1972-73 academic year at a fee of \$1,000.

DR. RALLS
EMPLOYED AS
TEAM PHYSICIAN

Motion by Mr. Vogel, duly seconded and unanimously carried, that Mr. Franklin Bouwsma, Vice President of Miami-Dade Junior College, be approved as a consultant to assist the College with the selection of the equipment for the Library-Programmed Learning Center, for a maximum of three (3) days, at a cost of \$200 per day plus expenses.

MR. BOUWSMA
APPROVED AS
CONSULTANT

Motion by Mr. Vogel, duly seconded and unanimously carried, that Mr. Keith Hutchinson be employed as a consultant for the interior planning of the Library-Classroom complex at a fee of \$25.00 per hour, not to exceed 300 hours.

MR. HUTCHINSON
APPROVED AS
CONSULTANT

Motion by Mr. Backus, duly seconded and unanimously carried, that Dr. Frances McCurdy, Chairman of the Division of Speech and Drama at the University of Missouri, be approved as an adjudicator, in lieu of Dr. Patricia McIlrath, for the Southern California Oral Interpretation Festival at a fee of \$200.00.

DR. McCURDY
APPROVED AS
ADJUDICATOR

Mr. Brannon adjourned the Regular meeting at 9:45 P.M.

ADJOURNMENT


Fred H. Bremer, Secretary to the Board of Trustees