

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92692

MINUTES OF THE BOARD OF TRUSTEES
August 11, 1986 - 8:00 P.M.
Irvine Valley College, Room A-311

CLOSED SESSION

The board of trustees met in closed session from 7:00 p.m. until 8:00 p.m. to discuss personnel and negotiations matters. All trustees were present except Trustee Moore, who was absent for both meetings.

CLOSED SESSION

REGULAR MEETING

The regular meeting of the board of trustees was called to order by President Walther at 8:05 p.m. The pledge of allegiance was led by Trustee Milchiker, and the invocation was presented by Trustee Swanson.

CALL TO ORDER

Members of the Board of Trustees

Harriett S. Walther, President
Shirley Gellatly, Vice President
Iris Swanson, Clerk
John C. Connolly, Member
Joan J. Hueter, Member
Marcia Milchiker, Member
Robert E. Towers, Student Trustee

PRESENT

Administrative Officers

Richard Sneed, Chancellor
David Habura, Executive Vice Chancellor
Al Grafsky, Vice Chancellor, Fiscal Services
Maria Sheehan, Director, Employee Relations and Personnel
Constance Carroll, President, Saddleback College
Ed Hart, President, Irvine Valley College

Inter-College Academic Senate

Mark McNeil, representing Bob Cosgrove

California School Employees Association

Matt Suarez

Faculty Association

Bob Kopfstein, representing Curt McLendon

A motion was made by Trustee Gellatly, seconded by Trustee Milchiker to approve the agenda. Motion carried unanimously.

APPROVE AGENDA

Clerk Swanson read into record actions taken in closed session: The lead status of administrative secretary to the executive vice chancellor was extended to October 31, 1986.

CLOSED SESSION ACTION

There were no presentations or introductions of guests.

PRESENTATIONS/
INTRODUCTIONS

Elizabeth Charron gave public comments concerning items not on the agenda. She addressed the following: dates of completion on certificates; worth of gifts/donations; address for Irvine Valley College on agenda outlines; telephone book listing for Irvine Valley College; and, post marks on envelopes and dates of receipt for the agenda outline.

COMMENTS FROM PUBLIC

Information and Reports

PRESIDENT'S REPORT

Both college presidents submitted a written report for inclusion in the agenda distributed in advance of this meeting.

Inter-College Academic Senate had no report.

ACADEMIC SENATE'S REPORT

California School Employees Association had no report.

CSEA'S REPORT

Faculty Association invited all to the Faculty luncheon on Tuesday, August 19, 1986.

FACULTY ASSOCIATION'S
REPORT

The chancellor urged support for stabilization funding, and urged everyone to let our representatives know of our needs and concerns. He discussed bills SB1531, SB556, AB368 and AB3308.

CHANCELLOR'S REPORT

Consent Calendar

President Walther asked if the audience wished to withdraw any items from the consent calendar for separate discussion. The audience requested none.

CONSENT CALENDAR

A motion was made by Trustee Hueter, seconded by Trustee Gellatly, to approve the consent calendar with the following items removed for separate discussion: item IV-E removed by Trustee Gellatly; item IV-F removed by Trustee Swanson; item IV-G removed by Chancellor Sneed (to return at a later date); item IV-J removed by Trustee Milchiker; items IV-M, O and R removed by Trustee Swanson. Motion carried unanimously.

APPROVE CONSENT CALENDAR

Employment of Self-Insurance Administrator was removed by Trustee Gellatly. After discussion, a motion was made by Trustee Gellatly, seconded by Trustee Swanson, to approve an agreement with Keenan and Associates, under the terms and conditions contained in the proposed agreement, which is filed with these minutes, for district self-insurance administration services. The motion carried unanimously.

EMPLOYMENT OF SELF-
INSURANCE ADMINISTRATOR

Authorization for District Institutional Memberships was removed by Trustee Swanson. A motion was made by Trustee Swanson, seconded by Trustee Hueter, to approve this item. After discussion, the motion was rescinded, and the item is to return at a later date. Chancellor Sneed made the following corrections and additions: California Association of Community Colleges, \$7745; California Community College Trustees, \$6928; Association of Community College Trustees, \$1470; and the Orange County School Board Association, \$100.

AUTHORIZATION FOR
DISTRICT INSTITUTIONAL
MEMBERSHIPS

Consulting Agreement, Robert Bosanko, was withdrawn by the Chancellor, and will return at a later date.

CONSULTING AGREEMENT,
ROBERT BOSANKO

Saddleback College, Consultant Agreement, was withdrawn by Trustee Milchiker. After discussion, a motion was made by Trustee Milchiker, seconded by Trustee Hueter, to approve the consulting agreement with Linda Pierog in the amount of \$100 as shown in the exhibit made a part of these minutes. The motion carried unanimously.

CONSULTANT AGREEMENT

Irvine Valley College, Orange County Audio-Visual Services Contract was withdrawn by Trustee Swanson. After discussion, a motion was made by Trustee Swanson, seconded by Trustee Hueter, to approve an agreement with the Orange County Department of Education for the provision of media rentals to Irvine Valley College, in accordance with the terms and conditions of the proposed contract contained in the exhibit on file with these minutes, and in an amount not to exceed \$1155. Motion carried unanimously.

IVC: ORANGE COUNTY
AUDIO-VISUAL SERVICES
CONTRACT

Award of bid, Irvine Valley College Relocatables, was withdrawn by Trustee Swanson. After discussion, a motion was made by Trustee Swanson, seconded by Trustee Hueter, to approve award of bid #82 for relocatable trailers for Maintenance and Operations and Campus Safety to Action Mobile Office Rentals, Inc. at a cost, over a 3-year period, of \$19,220. Motion carried unanimously.

AWARD OF BID, IVC
RELOCATABLES

Payment of Bills was withdrawn by Trustee Swanson. After discussion, a motion was made by Trustee Swanson, seconded by Trustee Gellatly, to direct staff to investigate telephone expenses, and bring a report to the board. Motion carried unanimously. Trustee Swanson made a motion, seconded by Trustee Hueter, to approve payment of warrants 116606 through 117132, totaling \$837,960.68, and credit card purchases totaling \$413.03. A list is filed with these minutes. Motion carried unanimously.

PAYMENT OF BILLS

The board approved requests for travel and/or mileage as shown in the exhibit filed with these minutes.

CONFERENCES/MEETINGS

The board approved the certificated personnel actions as shown in the exhibit, with replacement pages, filed with

CERTIFICATED PERSONNEL
ACTIONS

these minutes.

The board approved the classified staff personnel actions as shown in the exhibit filed with these minutes.

CLASSIFIED PERSONNEL
ACTIONS

The board approved authorization of the John Alden Life Insurance Company, American Capital Marketing, Inc., Fidelity Standard Life Insurance Company, North American Heritage Corporation and SIFE Trust Fund to receive voluntary payroll deductions from interested employees, and the district payroll office is authorized to process these deductions in accordance with the rules and procedures established by the Orange County Department of Education.

TAX SHELTERED ANNUITY
PAYROLL AUTHORIZATION

The board approved an agreement with Mozart Camerata Chamber Orchestra for a single performance as shown in the exhibit filed with these minutes.

GUEST ARTIST CONTRACT

The board approved honorarium payment to the Saddleback Company Theatre artists and craftspersons as shown in the exhibit filed with these minutes.

GUEST ARTIST CONTRACTS

The board approved granting of certificates to Saddleback College students as listed in the exhibit filed with these minutes.

CERTIFICATES OF
ACHIEVEMENT

The board approved Saddleback College Community Services programs, presenters and compensation as shown in the exhibit filed with these minutes.

COMMUNITY SERVICES
PROGRAM

The board approved award of bid #83 for the acquisition of Micro-CADAM Computer Systems and related accessories to the vendors identified in the exhibit filed with these minutes, and for a total not to exceed \$166,748.72.

MICRO-CADAM COMPUTER
SYSTEM

The board approved a change from "credit" to a traditional grade as determined by the faculty members for Irvine Valley College student Chris Husband.

CR/NCR TO LETTER
GRADE STATUS

The board approved the Irvine Valley College Community Services program, presenters and compensation as shown in the exhibit filed with these minutes.

COMMUNITY SERVICES
PROGRAM

The board approved purchase orders 91228 through 91681 totaling \$816,816.04, as shown in the list filed with these minutes.

PURCHASE ORDERS

Old Business

There was no old business at this meeting.

OLD BUSINESS

New Business

After reading gifts to the district, Clerk Swanson made a motion, seconded by Trustee Hueter, to approve acceptance of the gifts listed in the exhibit filed with these minutes.

GIFTS TO DISTRICT

Correspondence/Comments/Action

Correspondence was submitted to the board for information, review and comment.

CORRESPONDENCE/COMMENTS/
ACTION

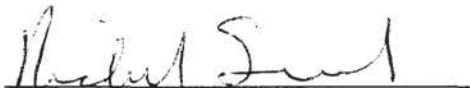
President Walther asked for feasible dates for a board retreat. The board determined that Wednesday, September 3 is the first choice for a board retreat, and Wednesday, September 10 as the second choice. She also urged people to contact their representatives regarding legislative bills affecting community colleges. President Walther thanked Donna Hatchett and the Foundation for the reception honoring Dr. Sneed.

The board adjourned to closed session at 9:05 p.m.

ADJOURNMENT

The next regular meeting will be held Monday, August 25, 1986, at Saddleback College.

NEXT REGULAR MEETING



Richard Sneed
Secretary, Board of Trustees

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