

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92675

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, September 24, 1973, at 8:00 P.M.

REGULAR MEETING

Mr. Lund, President of the Board of Trustees, called the meeting to order; Mrs. Berry led the audience in the Pledge of Allegiance; and Mr. Marshall gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus (arrived 8:50 P.M.)
Mrs. Donna Berry
Mr. Alyn Brannon
Mr. Michael Collins (arrived 9:00 P.M.)
Mr. John Lund
Mr. James Marshall
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the minutes of the Regular Meeting held on September 11, 1973, as presented.

MINUTES OF
9-11-73
APPROVED

In addition to communication items which had been mailed to the Board of Trustees prior to the Meeting, Dr. Bremer distributed miscellaneous communication items to the Members of the Board of Trustees for their information.

COMMUNICATIONS

The Members of the Board of Trustees and the Administration discussed the communication from Dr. Brossman, Chancellor of the California Community Colleges, concerning the Tax and Expenditure Limitation Initiative scheduled for vote on November 6, 1973.

Mr. Brannon suggested that the Members of the Board of Trustees peruse the material and that further discussion materialize prior to November 6, 1973.

Dr. Bremer presented to the Board of Trustees for its information an unofficial enrollment report for the 1973-74 Fall Quarter. The report included enrollments by classes, classes cancelled, and classes retained with an enrollment of less than 12. The number of full-time students carrying 12 units or more was 1,908, and the number of part-time students carrying less than 12 units was 2,941, with a total enrollment of 4,849.

UNOFFICIAL
ENROLLMENT
REPORT -
FALL QUARTER

Dr. Bremer reported that, compared with the 1972-73 Fall Quarter Enrollment Report, the total enrollment had increased by 12.4 percent.

A lengthy discussion ensued by the Board of Trustees and the Administration concerning the enrollment report. Mr. Vogel requested that a report be presented reflecting a breakdown of full-time students and part-time students attending during the day, and full-time students and part-time students attending during the evening. Mrs. Berry requested that a report be presented concerning the rate of attrition at the College. She also requested that a survey be conducted of other community college districts with regard to minimum class sizes.

Motion by Mr. Marshall, duly seconded and unanimously carried, to accept the 1973-74 Fall Quarter Enrollment Report as presented. ACCEPTED

Dr. Bremer recommended that the following conferences be approved with actual and necessary expenses paid: CONFERENCE REQUESTS

R. L. Platt -- Conference of the Southern California Deans of Instruction - Newport Beach - October 4 - 5, 1973. PLATT

Doyle McKinney -- Meeting of the Liaison Committee for the Creative Arts - Sonoma State College - October 19 - 20, 1973. MCKINNEY

R. L. Platt -- Business and Industry Conference for Occupational Programs - Los Angeles - October 29 - 30, 1973. PLATT

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the above conference requests as recommended. APPROVED

Mr. Barletta recommended that the Board of Trustees approve Progress Payment Number 11, submitted by J. B. Allen and Company, as follows: PAYMENT REQUEST
J. B. ALLEN
AND COMPANY

Science-Mathematics Building

Contract price - \$3,934,600.00	
Total earned as of 9-12-73	\$ 1,539,354.00
Less 10% retention	153,935.40
Net due on earned to date	\$ 1,385,418.60
Less previous payments	1,201,439.70
Total amount payable this estimate	\$ 183,978.90

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve Progress Payment Number 11, in the amount of \$183,978.90, to J. B. Allen and Company. APPROVED

Mr. Barletta recommended that the following bids, which were the lowest meeting specifications, be approved and that payment be authorized upon delivery and acceptance of the items ordered:

BIDS

R-1649	Install sound treatment in TV Studio	Sound Control Co.	\$5,036.00
R-4193	Musical Instruments - Drums, Storage Cabinet	Music Center	416.47
	Musical Instruments - Chimes, Horn, Piccolo, Snare Drums	Herk Edwards Whittaker Music	520.46 2,120.21
R-1653	TV Studio Supplies Audio-Visual Supplies	Videodetics Corp. Photo & Sound Co.	376.30 961.63
R-2280	Custodial Supplies	Pioneer Chemical Co. Oxford Chemicals National Sanitary Supply Easterday Supply Co. Zeliebach Paper Co. Best Maintenance Supply Co. Kleen-Line Corp.	43.81 63.60 517.14 655.40 871.80 1,643.66 3,292.57

Motion by Mr. Brannon, duly seconded and unanimously carried, to award the above bids as recommended and to authorize payment upon delivery and acceptance of the items ordered.

APPROVED

Motion by Mrs. Berry, duly seconded and unanimously carried, that Purchase Orders 12981 through 13069, totaling \$28,951.58, be approved, and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS
APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, that District Warrants 96-16207 through 96-16280, totaling \$304,187.62, be approved and ratified for payment.

DISTRICT
WARRANTS
APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, to ratify the following payment of personnel services:

PAYMENT OF
PERSONNEL SER-
VICES RATIFIED

Classified Payroll	2B	\$ 37,867.77
--------------------	----	--------------

Dr. Bremer reported that Assembly Bill Number 770, concerning the establishment of a Postsecondary Education Committee, had passed the Senate Floor and had been sent to the Governor. He also reported that Senate Bill 520, concerning community college construction for new colleges, had been signed by the Governor on September 11, 1973.

LEGISLATION

Mr. Lund adjourned the Regular Meeting for recess at 9:00 P.M.

RECESS

Mr. Lund reconvened the Regular Meeting at 9:15 P.M., and immediately adjourned the Meeting into Executive Session.

REGULAR MEETING
EXECUTIVE SESSION

Mr. Lund reopened the Regular Meeting at 10:15 P.M., and stated that the following personnel action had transpired in Executive Session:

Motion by Mr. Collins, duly seconded and unanimously carried, that Barbara Thacker, Part-Time Clerk Typist, be appointed to the position of Clerk Typist II, Grade 20, Step 1, \$527.00 per month, effective upon the appointment of her replacement.

RECLASSIFICATION
B. THACKER

Motion by Mr. Backus, duly seconded and unanimously carried, that Mrs. Donna Berry be appointed as a member of the Nominating Committee to select candidates to serve on the Orange County Committee on School District Organization in lieu of Mr. Lund who was forced to resign because of a previous commitment.

MRS. BERRY -
ORANGE COUNTY
COMMITTEE ON
SCHOOL DISTRICT
ORGANIZATION

Mr. Lund adjourned the Regular Meeting at 10:30 P.M.

ADJOURNMENT



Fred H. Bremer
Fred H. Bremer, Secretary to the Board of Trustees