

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92675

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, December 4, 1972, at 8:00 P.M.

REGULAR MEETING

Mr. Backus, President of the Board of Trustees, called the meeting to order; Mr. Vogel led the audience in the Pledge of Allegiance; and Mr. Lund gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus
Mr. Alyn Brannon
Mr. John Lund
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. Michael Collins (Excused)

BOARD MEMBER

Motion by Mr. Lund, duly seconded and unanimously carried, to approve the minutes of the Regular Meeting held on November 6, 1972, as presented.

MINUTES OF
11-6-72 APPROVED

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the minutes of the Special Meeting held on November 13, 1972, as presented.

MINUTES OF
11-13-72 APPROVED

Mr. Vogel commended the members of the football team and the coaching staff for their outstanding performance during the football season.

COMMENDATION -
FOOTBALL TEAM
COACHING STAFF

Dr. Bremer presented miscellaneous communication items to the Members of the Board of Trustees for their information.

COMMUNICATION

Dr. Bremer presented to the Board of Trustees for its approval the proposed academic calendar for 1973-74.

ACADEMIC CALENDAR
1973-74

Motion by Mr. Lund, duly seconded and unanimously carried, to adopt the academic calendar for 1973-74 as presented.

ADOPTED

Dr. Bremer requested that the Board of Trustees make a decision concerning the date of the Board Meeting in January.

BOARD MEETING
FOR JANUARY

Motion by Mr. Vogel, duly seconded and unanimously carried, that the Regular Board Meeting scheduled for January 2, 1973, be cancelled and that a Special Board Meeting be held on Thursday, January 4, 1973, at 8:00 P.M.

JANUARY 4, 1973
APPROVED FOR
BOARD MEETING

Dr. Bremer informed the Members of the Board of Trustees that, effective September 1, 1973, minimum graduation requirements as mandated by the Board of Governors of the California Community Colleges will be changed. Dr. Bremer explained that he had appointed a committee represented by the Administration, Faculty, and Student Body to study the new requirements, and that the Committee had strongly recommended that the present graduation requirements be retained. He therefore recommended that the graduation requirements not be lowered to coincide with the minimum standards which will go into effect on September 1, 1973.

GRADUATION
REQUIREMENTS

Motion by Mr. Lund, duly seconded and unanimously carried, that the graduation requirements currently in effect be maintained.

RETAINED

Dr. Bremer recommended that the following conferences be approved with actual and necessary expenses paid:

CONFERENCE
REQUESTS

Joann Bennett and Bonnie Cogbill -- Speech Communication Association of America Conference - Chicago - December 27 - 30, 1972. (Restricted to \$100 each)

BENNETT &
COGBILL

Monte LaBonte -- College Band Directors' National Convention - Champaign, Illinois - January 8 - 12, 1973.

LaBONTE

Jack Swartzbaugh -- Chief Student Personnel Administrators Meeting - Burlingame - January 10 - 12, 1973.

SWARTZBAUGH

Motion by Mr. Lund, duly seconded and unanimously carried, to approve the above conference requests as presented.

APPROVED

Mr. Barletta presented Progress Payment Number 16, submitted by P & A Construction Company, Inc., and recommended its approval as follows:

PROGRESS PAYMEN
REQUEST - P & A
CONSTRUCTION CO

Library-Classroom Complex

Revised Contract Price -- \$3,179,981.73

Total earned as of 11-22-72

\$ 2,575,184.50

Less 10% retention

257,518.45

Net due on earned to date

\$ 2,317,666.05

Advance, materials on site

14,175.00

Total payment allowed to date

\$ 2,331,841.05

Less previous payments

2,181,146.63

Total amount payable this estimate

\$ 150,694.42

Motion by Mr. Lund, duly seconded and unanimously carried, to approve Progress Payment Number 16, in the amount of \$150,694.42, to P & A Construction Company, Inc.

APPROVED

Mr. Barletta recommended that Change Order Number 6, in conjunction with the Library-Classroom Complex, be approved for a net decrease of \$3,062.18.

CHANGE ORDER #6
LIBRARY-CLASS-
ROOM COMPLEX

A discussion ensued by the Members of the Board of Trustees and the Administration concerning the Change Order and the completion date of the Library-Classroom Complex.

Mr. Lowrey, District Architect, stated that he had met with representatives of the P & A Construction Company, Inc., in connection with its request for a time extension to complete the Library-Classroom Complex, and that it was his recommendation that P & A Construction Company, Inc., be granted an extension of 32 days.

Motion by Mr. Lund, duly seconded and unanimously carried, to approve Change Order Number 6 as presented, and to approve a time extension of 32 days for completion of the Library-Classroom Complex.

APPROVED

Mr. Barletta presented the following request for payment, submitted by the Architectural Firm of Ramberg and Lowrey, and recommended its approval:

PAYMENT REQUEST
RAMBERG & LOWREY

Science-Mathematics Building

Fee - 7% of Awarded Construction Contract
- \$3,934,600.00 x .07 = \$275,422.00

This billing 80% (Construction Contract Awarded)	\$220,337.60
Less previous payments	194,508.75
Total due this request	<u>\$ 25,828.85</u>

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve payment in the amount of \$25,828.85 to Ramberg and Lowrey as recommended.

APPROVED

Mr. Barletta recommended that payment in the amount of \$1,808.63 be authorized to the Orange County Department of Education for audio-visual service for 1972-73.

PAYMENT REQUEST
FOR AUDIO-
VISUAL SERVICE

Motion by Mr. Vogel, duly seconded and unanimously carried, to authorize payment in the amount of \$1,808.63 to the Orange County Department of Education for audio-visual service for 1972-73.

APPROVED

Mr. Barletta recommended that payment in the amount of \$1,808.63 be authorized to the Rancho Santiago Community College District for computer time during the months of July, August, and September.

PAYMENT REQUEST
FOR COMPUTER TIME

Motion by Mr. Lund, duly seconded and unanimously carried, to authorize payment in the amount of \$1,808.63 to the Rancho Santiago Community College District as recommended.

AUTHORIZED

Mr. Barletta recommended that authorization be granted to pay the following tuition billings, in whole or in part, as funds become available:

TUITION BILLINGS

Cabrillo	\$ 5,823.02
Coast Community College District	524,398.56
Monterey Peninsula	420.65
North Orange County	40,863.61
Oceanside-Carlsbad	3,684.04
Rancho Santiago	156,371.59
Redwoods	3,906.76
	<u>\$ 735,468.23</u>

Motion by Mr. Vogel, duly seconded and unanimously carried, that authorization be granted to pay the above tuition billings as recommended.

APPROVED

Mr. Barletta recommended that the following bids, which were the lowest meeting specifications, be approved, and that payment be authorized upon delivery and acceptance of the items ordered.

AWARDS

R-9964	Renewal Periodical Subscriptions	EBSCO Subscription Services	\$ 2,383.33
104	Television Studio Equipment	Metrovionics, Inc.	118,253.00
	Video Playback Units	" "	6,347.00
103	Audio-Visual Equipment	J. F. Northcutt Co.	1,879.50
		Eastman Kodak Co.	598.50
		Photo & Sound Co.	768.34
		Minnesota Mining & Mfg.	1,598.21
		A. F. Milliron	8,220.31
		Audio Graphic Supply Co.	313.95
		Western Audio Visual Systems, Inc.	56.07
		Educational Products Co.	2,142.00
		University Sound	336.00
		IMED	1,208.56

Motion by Mr. Lund, duly seconded and unanimously carried, to award the above bids as recommended, and to authorize payment upon delivery and acceptance of the items ordered.

APPROVED

Motion by Mr. Lund, duly seconded and unanimously carried, that Purchase Orders 10822 through 11076, totaling \$191,190.98, be approved, and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS APPROVED

Motion by Mr. Vogel, duly seconded and unanimously carried, that District Warrants 96-13450 through 96-13654, totaling \$336,010.64, be approved and ratified for payment.

DISTRICT
WARRANTS
APPROVED

Motion by Mr. Lund, duly seconded and unanimously carried, to ratify the following payment of personnel services:

PAYMENT OF
PERSONNEL
SERVICES

Certificated Payroll	4A	\$160,289.90
Classified Payroll	4B	<u>47,592.04</u>
		\$207,881.94

Mr. Backus adjourned the Regular Meeting into Executive Session at 9:15 P.M.

EXECUTIVE
SESSION

Mr. Backus reopened the Regular Meeting at 11:40 P.M., and stated that the following personnel action had transpired in Executive Session:

REGULAR
MEETING

Motion by Mr. Brannon, duly seconded and unanimously carried, that Mrs. Irene Horan be employed as Substitute Secretary on an "as-needed" basis, at the substitute rate of \$3.511 per hour, effective December 5, 1972.

MRS. HORAN
APPROVED AS
SUBSTITUTE
SECRETARY

Motion by Mr. Brannon, duly seconded and unanimously carried, that Mrs. Harriet Crowell be reclassified from Library Clerk to Senior Library Clerk, Grade 25, Step 5, \$690.00 per month, effective March 1, 1973.

MRS. CROWELL
RECLASSIFIED TO
SENIOR LIBRARY
CLERK

Motion by Mr. Brannon, duly seconded and unanimously carried, to accept the resignation of Anna M. Meyers, Clerk Typist 11, effective January 19, 1973, and to make payment for any earned vacation and/or compensatory time.

RESIGNATION
MRS. MEYERS

Motion by Mr. Brannon, duly seconded and unanimously carried, to employ the following persons as extended day instructors on an "if-and-as-needed" basis for the 1972-73 academic year at salary rates to be determined on the adopted schedule:

EXTENDED DAY
INSTRUCTORS -
1972-73

Division of Business Science

David D. Levens

Division of Social Science

David E. Balch

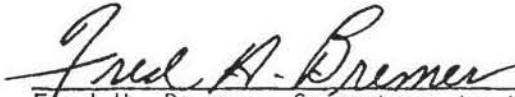
In open session, it was moved by Mr. Vogel, duly seconded and unanimously carried, that the term of office of the Board Members representing Trustee Areas Five and Seven be decided by lot prior to interviewing the various candidates.

LENGTH OF TERMS
FOR GOVERNING
BOARD MEMBERS
REPRESENTING
TRUSTEE AREAS
FIVE AND SEVEN

As a result of the flip of a coin by Mr. Backus, it was determined that the term of office of the Governing Board Member representing Trustee Area Five would expire on June 30, 1973, and that the term of office of the Governing Board Member representing Trustee Area Seven would expire on June 30, 1975.

Mr. Backus adjourned the Regular Meeting at 11:45 P.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees