

MINUTES OF THE BOARD OF TRUSTEES  
DECEMBER 8, 1986  
SADDLEBACK COLLEGE, LIBRARY 105

REGULAR MEETING

The Regular Meeting of the Board of Trustees was called to order by President Moore at 8:30 p.m. CALL TO ORDER

Members of the Board of Trustees PRESENT

Robert Moore, President  
Joan Hueter, Vice President  
Marcia Milchiker, Clerk  
John Connolly, Member  
Shirley Gellatly, Member  
Iris Swanson, Member  
Harriett Walther, Member  
Rob Towers, Student Trustee

Administrative Officers

Richard Sneed, Chancellor  
David Habura, Executive Vice Chancellor  
Al Grafsky, Vice Chancellor  
Constance Carroll, President, Saddleback College  
Dale Larson, Acting President, Irvine Valley College

Inter-College Academic Senate

Bob Cosgrove

California School Employees Association

Matt Suarez

Faculty Association

Curt McLendon

Motion by Trustee Hueter, seconded by Trustee Walther to approve the agenda of the Regular Meeting. Motion carried. AGENDA APPROVED

Motion by Trustee Milchiker, seconded by Trustee Hueter, to approve the minutes. Motion carried unanimously. MINUTES APPROVED

There were no presentations or introductions of guests. INTRO'S

There were no public comments regarding items not on the agenda. COMMENTS

Information and Reports PRESIDENT'S REPORTS

Both presidents submitted a written report. President Carroll stressed the importance of the board members being available for the accreditation team visit to Saddleback College, October 13-15, 1987. Also, on October 12, a two-hour get-together is being planned so that members of the evaluation team can meet the Accreditation Steering Committee and members of the board.

President Carroll also announced that an in-service meeting was held in the Business and General Studies center today with the Vocational Education faculty of the Saddleback Valley Unified School District and Saddleback College's faculty, for the second phase in the development of the articulation council with the high schools.

PRESIDENT'S  
REPORTS  
(CONT'D)

The board expressed an interest in being more actively involved in the self-study sessions. President Moore made the recommendation that there be at least two study-sessions with the Academic Senate and faculty during the coming year.

SELF-STUDY  
SESSIONS

Robert Cosgrove reported that the Saddleback College Senate has reaffirmed its commitment to the hiring of full-time faculty members. Irvine Valley College will be meeting to discuss this issue and their list will be presented at the next board meeting. He also reported that the budget committees of the senates have been meeting and will present several proposals, recommendations, and guidelines in the near future.

ACADEMIC  
SENATE

There was no report from CSEA.

CSEA

Curt McLendon shared the results of a poll of the Faculty Association members regarding negotiations. He reported that 86 responses out of the 106 surveys returned were in support of the Faculty Association's position on negotiations. A copy of the survey is on file with these minutes.

FACULTY  
ASSOC.

Dr. Sneed commented on the newspaper reports regarding Cal State Fullerton establishing a satellite campus for upper division courses in the South County and stated that he looks forward to a partnership and arrangement in which we can continue to serve the lower division courses.

CHANCELLOR

Dr. Sneed also reported that the fiscal consultants are nearing completion of their work and will make a presentation to the faculty and staff on Wednesday, December 17 at 1:00 p.m. in the McKinney Theatre at Saddleback College.

Consent Calendar

Chancellor Sneed requested that Item IV-N be deleted from the agenda. Motion by Trustee Hueter, seconded by Trustee Milchiker, to approve the consent calendar with items IV-H, IV-L, and IV-P removed for separate discussion. Motion carried.

CONSENT  
CALENDAR  
APPROVED

The board approved requests for travel/mileage as exhibited.

CONFERENCES

The board approved an agreement with guest artists as exhibited for Saddleback College.

GUEST  
ARTISTS

The board approved the granting of Student Certificates of Achievements as exhibited for Saddleback College.

CERTIFI-  
CATES OF  
ACHIEVEMENT

The board approved Saddleback College's Community Services Pre-Conviction Traffic Violators program as exhibited.

COMMUNITY  
SERVICES  
PROJECT

The board approved the Saddleback College Community Services program for Spring, 1987 as exhibited.	<u>SC COMM. SERVICES SPRING 1987</u>
The board approved Irvine Valley College Community Services program for Spring, 1987 as exhibited.	<u>IVC COMM. SERVICES SPRING 1987</u>
The board approved Irvine Valley College institutional memberships for 1986-87 as exhibited.	<u>IVC MEMBERSHIPS</u>
After discussion, a motion was made by Trustee Hueter, seconded by Trustee Walther, to approve the Employee Assistance Program contract with R.E.A.C.H. Motion carried unanimously by a roll call vote.	<u>EMPLOYEE ASSISTANCE PROGRAM</u>
The board approved an agreement with Keenan and Associates for services as the district's administrator for workers' compensation self-insurance.	<u>SELF-INSURANCE AGREEMENT</u>
The board approved adoption of Resolution 86-68, to amend the Saddleback College budget in the amount of \$5,048, for the Board Financial Assistance Program Administrative Allowance.	<u>BUDGET AMENDMENT (BFAP)</u>
The board approved the additions and revisions to the district instructional and course materials fees schedule, effective spring semester 1987.	<u>INSTRUC-TIONAL &amp; COURSE MATE-RIALS FEES</u>
After discussion, a motion was made by Trustee Connolly, seconded by Trustee Walther, to approve change order number 4 as described in exhibit A to the contract with Fleming Engineering, Inc., for the Saddleback College Fire Access/Loop Road Project in the amount of \$19,611,50, for a revised contract amount of \$1,592,738.56.	<u>CHANGE ORDER, SC FIRE ACCESS/ LOOP ROAD</u>
The board approved a food service contract with Greg's Food Service to provide food services to Irvine Valley College.	<u>CONTRACT GREG'S FOOD SERVICE</u>
The board approved a contract with I.C. Products as exhibited.	<u>CONTRACT IC PRODUCTS</u>
After clarification, as per Bob Cosgrove's request, a motion was made by Trustee Walther, seconded by Trustee Hueter, to approve the Board of Trustees' workshop scheduled for December 15, 1986. Motion carried.	<u>TRUSTEE WORKSHOP 12/15/86</u>
The board approved purchase orders 93529 through 93752, totaling \$114,496.75.	<u>PURCHASE ORDERS</u>
The board approved warrants 119998 through 120356, totaling \$684,446.60, and credit purchases of \$2,073.72.	<u>WARRANTS</u>

At 9:07 p.m., President Moore called for a recess and cake was served in honor of three trustees' birthdays. The meeting reconvened at 9:25 p.m.

RECESS/  
RECONVENE

Old Business

Motion by Trustee Connolly, seconded by Trustee Hueter, to adopt Resolution 86-67 granting an easement for the installation and maintenance of traffic signals and a dedication for a bus turnout. A roll call vote was called and the motion carried unanimously.

GRANT OF  
EASEMENT  
RESOLU-  
TION 86-67

A presentation on the Saddleback College Student Services Center design was made by President Carroll addressing concerns expressed by the board at the November 24, 1986, meeting. During discussion, the board expressed concerns regarding the location of restrooms, basement/bookstore storage, number of elevators, access to loading area, location of cafeteria.

SC STUDENT  
SERVICES  
CENTER

Motion by Trustee Connolly, seconded by Trustee Walther, to approve the plan in concept so that necessary paperwork can be presented to Sacramento in February and that two study sessions be held on January 5 and 6, 1986, at 6:30 p.m., to review all the proposals and alternatives. Motion carried unanimously.

At 11:05 p.m., President Moore called for a recess. The meeting reconvened at 11:20 p.m.

RECESS/  
RECONVENE

Trustee Gellatly left the meeting at 11:20 p.m.

TRUSTEE  
DEPARTURE

New Business

Dr. Dale Larson introduced Carolann Messner who made a presentation on the architectural designs of the Irvine Valley College Campus Hub I Student Center. After discussion, a motion was made by Trustee Walther, seconded by Trustee Hueter to approve the architectural designs and authorize The Blurock Partnership to proceed with working drawings. Motion carried with Trustee Gellatly absent.

IVC HUB I  
STUDENT  
CENTER

Motion by Trustee Connolly, seconded by Trustee Swanson, to approve the proposed Saddleback College Community Services project to operate an Open Aire Market and negotiate a contract with the vendor. Motion carried with Trustee Gellatly absent.

SC SWAP  
MEET

Motion by Trustee Connolly, seconded by Trustee Walther, to approve an educational trip to Finland by selected members of the Saddleback College football team and coaches as exhibited. Motion carried with Trustee Gellatly absent.

SC FOOT-  
BALL TRIP  
TO FINLAND

Motion by Trustee Connolly, seconded by Trustee Walther, to accept for review and study the district's Order of Priority and Schedule of Funds for the 1988-1993 Five-Year Capital Construction Plan as exhibited. Motion carried with Trustee Gellatly absent.

FIVE-YEAR  
CAPITAL  
CONSTRUC-  
TION PLAN

Motion by Trustee Connolly, seconded by Trustee Walther, to approve the temporary hiring of a computer operator and systems analyst and that the position be made available for less than 195 days. Motion carried with Trustee Gellatly absent.

DISTRICT  
DATA PROCES-  
SING TEMPOR-  
ARY PERSON-  
NEL

Motion by Trustee Milchiker, seconded by Trustee Connolly, to approve certificated personnel actions as exhibited. Motion carried with Trustee Gellatly absent.

CERTIFICATED  
PERSONNEL

Motion by Trustee Milchiker, seconded by Trustee Connolly, to approve classified personnel actions as exhibited. Motion carried with Trustee Gellatly absent.

CLASSIFIED  
PERSONNEL

A motion was made by Trustee Milchiker, seconded by Trustee Hueter, to approve gifts to the district. The motion carried with Trustee Gellatly absent.

GIFTS TO  
DISTRICT

Correspondence/Comments/Action

Trustee Swanson requested that the board receive a copy of a schedule of all athletic events.

CORRES-  
PONDENCE

The meeting was adjourned to Closed Session at 12:25 p.m.

ADJOURN-  
MENT

The next regular meeting will be held Monday, January 12, 1986 at Saddleback College.

NEXT  
MEETING

  
\_\_\_\_\_  
Richard Sneed  
Secretary, Board of Trustees