

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK  
COLLEGE

**MINUTES OF THE BOARD OF TRUSTEES' MEETING**  
**August 31, 2009**

[CALL TO ORDER: 5:00 P.M.](#)

**1.0 PROCEDURAL MATTERS**

**1.1 Call To Order**

**1.2 Public Comments** Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

**A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)**

**1. Public Employee Discipline/Dismissal/Release (2)**

**B. Conference with Labor Negotiators (GC Section 54957.6)**

**1. SOCCCD Faculty Association**

**a. Agency Designated Negotiator: Dr. Raghu Mathur**

**2. California School Employees Association (CSEA)**

**a. Agency Designated Negotiator: Dr. Raghu Mathur**

**b. Leave Requests (2)**

**C. Conference with Legal Counsel (GC Section 54956.9)**

**1. Anticipated Litigation/Significant Exposure to Litigation (GC Section 54956.9[b][1] and [b][3][A]) (3 cases)**

**RECONVENE OPEN SESSION: 6:00 P.M.**

**2.0 PROCEDURAL MATTERS**

**2.1 Actions Taken in Closed Session**

**2.2 Invocation Led by Trustee Nancy Padberg**

**2.3 Pledge of Allegiance Led by Trustee Donald P. Wagner**

**2.4 Resolutions / Presentations / Introductions**

**2.5 Public Comments Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. Speakers are limited to two minutes each.**

**3.0 REPORTS**

**3.1 Oral Reports: Speakers are limited to two minutes each.**

**A. Board Reports**

Reports were given by Trustees Jay, Padberg, Fuentes, Wagner, Milchiker, Lang and Student Trustee Bailey.

**B. Chancellor's Report**

**C. Board Request(s) for Report(s)**

**• Request for Report on Salaries of College Professors in Orange County**

#### **4.0 DISCUSSION ITEM**

##### **4.1 SOCCCD: Strategic Planning Process Discussion of the Strategic Planning Processes at Saddleback College, Irvine Valley College and the Advanced Technology and Education Park.**

A report on the strategic planning process was presented by IVC President Glenn Roquemore, Saddleback College President Tod Burnett and ATEP Provost Randy Peebles.

#### **6.0 GENERAL ACTION ITEMS**

##### **6.1 SOCCCD: Adoption of the Final Budget for 2009-2010 Adopt final budget as presented.**

On a motion made by Trustee Padberg and seconded by Trustee Jau this item passed on a 7-0 vote.

##### **6.2 SOCCCD: Basic Aid Project Priority List Approve basic aid list and allocation of basic aid funds as listed.**

Modify recommendation page 1 of Exhibit A. Items were included in final budget pull back SC and IVC recommendations and revisit and bring back next time. Approve district i/t projects \$5 million basic aid in order to move forward. Also ATEP retirement benefits (??). On a motion made by Trustee dw and seconded by trustee to divide the question. DL TF to divide question for Chancellor's recommendation to approve I/T and ATEP items and first 3 or 4 items which were already approved in the budget. 7-0

##### **6.3 Saddleback College: Adoption of the Associated Student Government (ASG) Final Budget for 2009-10 Approve the Saddleback College Associated Student Government final budget for 2009-10.**

On a motion made by Trustee Lang and seconded by Trustee Milchiker this item was approved on a 7-0 vote.

##### **6.4 Irvine Valley College: Adoption of the Associated Students Final Budget for 2009-10 Approve the Associated Students of Irvine Valley College (ASIVC) final budget for 2009-10.**

On a motion made by Trustee Lang and seconded by Trustee Milchiker this item was approved on a 7-0 vote.

**6.5 SOCCCD: Board Policy Revision: BP-3451: Safety, BP-4017: Child Abuse Reporting, BP-3453: Emergency Response Plan, BP-5300: Grading Policy, BP-5403: Student Policy Prohibiting Discrimination and Harassment, BP-4011: Employment Procedures for Administrators and Managers, BP-4011.3: Hiring Policy for Classified Staff, BP-2125: Weapons on Campus**  
**Accept for discussion/approval.**

tf/np 7-0

**6.6 SOCCCD: Board Policy Revision: BP-4208: Overtime and Shift Differential for Classified Management Personnel, BP-2210: HIPAA/CMIA Privacy Policy**  
**Accept for review and study.**

tf/bj 7-0

**6.7 SOCCCD: Nominating Committee election for Members of the Orange County Committee on School District Organization**  
**Nominate an individual to serve on the Orange County Committee on School District Organization.**

mm/ tf nominate john williams 7-0

**6.8 SOCCCD: Academic Personnel Actions - Regular Items**  
**Approve New Personnel Appointments, Change in Status, Authorization to Change Organization Reporting Structure, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Workload Banking.**

tf/jw 7-0

**6.9 SOCCCD: Classified Personnel Actions - Regular Items**  
**Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Authorization to Change Organization Reporting Structure, Reclassification, Change of Status, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Authorization to Revise the Salary Schedule for the Non-Bargaining Unit, Temporary, Short Term Hourly Employees, Volunteers.**

five changes: remove B.3 and C.5 C.6 add not to exceed an average of... G.3 change dates to December 1 and December 2 G.10 August 21 to effective August 24 tf/dl 7-0

**6.10 Irvine Valley College: Classified Employee Layoff**  
**Elimination of one categorically funded position due to the termination of funding.**

Pulled

**5.0 CONSENT CALENDAR ITEMS**

**All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.**

**5.1 SOCCCD: Board of Trustees Meeting Minutes Approve minutes of a regular meeting held on July 21, 2009.**

**5.2 Saddleback College: Mission, Vision and Values Approve the revised Mission, Vision and Values for Saddleback College.**

**5.3 Saddleback College: Oxford Semester Abroad in Oxford, England- Spring 2010 Approve the Spring 2010 Saddleback College study abroad program: Oxford Semester Abroad in Oxford, England and direct the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the American Institute for Foreign Study (AIFS) for coordinating all travel.**

tf/jw 6-1 Marcia Milc hiker absent

**5.4 Saddleback College: Student Out-of-State Travel Approve the out-of-state travel for up to six students and one staff member to attend the College Broadcasters/Associated Collegiate Press/College Media Advisers Conference in Austin, Texas from Oct. 28 - Nov. 1, 2009, at a total cost not to exceed \$6,779.00.**

**5.5 Saddleback College: Study Abroad Program to Salamanca, Spain Approve the Saddleback College study abroad program: Spanish Language Studies in Salamanca, Spain in the spring of 2010 and direct the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the Travel and Education for coordinating all travel agreements.**

tf/bj 7-0 milchi9ker absent

**5.6 Saddleback College: Amended 2009-2010 Faculty Request List Approve the announcement and recruitment of the replacement of the Generalist Counselor/Articulation Officer added to the list.**

**5.7 Saddleback College: Notice of Completion: Student Services Center: Cafeteria New Flooring and Admission and Records Space Renovations, Health Sciences: Room 206 Renovation Approve filing of the Notice of Completion and release of retention.**

**5.8 Saddleback College: Change Order Requests: Village Expansion Approve change order requests increasing the contract amount by \$23,161.81. The revised total contract amount is \$1,073,161.81.**

**5.9 Saddleback College: Village Expansion: Furniture Acquisition Approve the purchase of office and classroom furniture from Corporate Business Interiors in an amount not to exceed \$100,000.00.**

**5.10 Saddleback College: Cosmetology and Cosmetician Instruction Agreements Approve two year agreements with Lake Forest Beauty College.**

**5.11 Irvine Valley College: Change Order Requests: B200 Science Lab Annex and B239 Conversion Approve change order requests increasing the contract amount by \$18,524.87. The revised total contract amount is \$3,731,965.02.**

**5.12 SOCCCD: Award of Bid: Janitorial Supplies Approve award of bid in the amount of \$128,911.67 to various vendors.**

**5.13 SOCCCD: Purchase Order/Confirming Requisitions Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P09-05227 through P09-05233 amounting to \$155,148.00 and P10-00479 through P10-01107 amounting to \$25,064,960.17 and confirming requisitions dated July 1, 2009 through August 11, 2009 totaling \$125,402.81.**

**5.14 SOCCCD: Payment of Bills Approve Checks No. 083425 through 084473, processed through the Orange County Department of Education, totaling \$7,651,182.31; and Checks No. 009589 through 009654, processed through Saddleback College Community Education, totaling \$137,550.30; and Checks No. 008599 through 008612, processed through Irvine Valley College Community Education, totaling \$11,351.91.**

**5.15 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting Authorize payment to Trustee unable to attend Regular Meeting of the Board on July 21, 2009.**

**5.16 Saddleback College: Speakers Approve honoraria for speakers at Saddleback College.**

**5.17 SOCCCD: Gifts to the District and Foundations Approve gifts as presented.**

**5.18 SOCCCD: July/August 2009 Contracts Ratify contracts as listed.**

tf 5.3 and 5.5 pulled dl/jw 7-0 on remaining

## **7.0 REPORTS**

**7.1 SOCCCD: Basic Aid Report**  
**Projected receipts and approved projects.**

**7.2 SOCCCD: Facilities Plan Status Report Status of current construction projects.**

**7.3 SOCCCD: List of Board Requested Reports**  
**Reports requested by Trustees.**

**7.4 SOCCCD: Quarterly Investment Report This report is for the quarter ending on June 30, 2009.**

**7.5 SOCCCD: Retire (OPEB) Trust Fund**  
**This report is for the period ending June 30, 2009.**

**7.6 SOCCCD: Quarterly Financial Status Report**  
**This report is for the period ending June 30, 2009 for the 2008/2009 fiscal year.**

## **8.0 WRITTEN REPORTS**

**Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.**

**A. President, Saddleback College**

**B. President, Irvine Valley College**

**C. Provost, ATEP**

**D. Associated Student Governments of SC**

**E. Associated Students of IVC**

**F. Saddleback College Academic Senate**

**G. Irvine Valley College Academic Senate**

**H. Faculty Association**

**I. California School Employees Association**

**J. Saddleback College Classified Senate**

**K. Irvine Valley College Classified Senate**

**L. District Services Classified Senate**

**M. Police Officers' Association**

Reports were provided by Saddleback College President Tod Burnett, Irvine Valley College President Glenn Roquemore, ATEP Provost Randy Peebles, Irvine Valley College Academic Senate President Wendy Gabriella, Saddleback College Academic Senate President Bob Cosgrove, Faculty Association President Lee Haggerty, Saddleback ASG President , Saddleback College Classified Senate President Russ Hamilton and IVC Classified Senate Co-President Angela Mahaney.

**9.0 ADDITIONAL ITEMS**

**ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.**

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Raghu P. Mathur, Ed.D., Secretary