

## **Notice to Firms**

### **Request for Qualifications and Proposals (RFQ&P) No. 370**

South Orange County Community College District (District) is inviting proposals from Architectural firms to provide professional architectural services for the following project:

#### **HVAC and Roofing for 5 Buildings and Central Plant at Irvine Valley College**

The District intends to award contract for each of the contemplated projects to a Firm at the District's Board of Trustees meeting on or about February 24, 2020. The selected team will work with the campus and District facilities committee, take an active leadership role in the entire process, make presentations to the Board of Trustees when scheduled, and provide associated deliverables.

The complete RFQ&P may be viewed at the Office of the Executive Director of Procurement, Central Services & Risk Management at the above address, by telephone at (949) 348-6125 or by email at [purchasing-dept@socccd.edu](mailto:purchasing-dept@socccd.edu). The documents are also available online at [www.socccd.edu](http://www.socccd.edu) at the Bids link.

#### **Mandatory Pre-proposal Meeting**

There will be a mandatory pre-proposal meeting at 10:00 AM, Tuesday, January 7, 2020 at Irvine Valley College, A100 Building, President's Conference Room A123, 5500 Irvine Center Drive, Irvine, CA 92618. All RFQ&P respondents shall confirm their attendance by email to [purchasing-dept@socccd.edu](mailto:purchasing-dept@socccd.edu) by 5:00 PM on Friday, January 3, 2020. The subject line should read: "RFQ&P 370 Pre-Proposal Meeting Confirmation." A parking permit will be provided to those firms who confirm attendance. A map showing the meeting location is included with the RFQ&P document available online. Physical presence is not required. A call in number will be provided prior to the meeting day to those who confirm attendance. Any proposer that does not attend the entire conference and/or does not arrive on-time may be deemed non-responsive.

#### **Questions / Requests for Information (RFI)**

Any and all questions to this RFQ&P must be sent via email to the attention of Priya Jerome, Executive Director of Procurement, Risk Management and Central Services, at [purchasing-dept@socccd.edu](mailto:purchasing-dept@socccd.edu) no later than 5:00 PM, Thursday, January 2, 2020.

#### **Proposal Due Date and Time: January 21, 2020 at 12:00 PM**

#### **Mailing Address & Place of Proposal Receipt:**

South Orange County Community College District  
Health Sciences Building, 3rd Floor, Room HS-357  
Procurement, Central Services & Risk Management  
28000 Marguerite Parkway  
Mission Viejo, CA 92692  
Attn: Priya Jerome

The District reserves the right to reject any or all submittals or to waive any irregularities or informalities in any proposals.

No proposer may withdraw any proposal for a period of one hundred and eighty (180) calendar days after the submission deadline.

Priya Jerome

Executive Director, Procurement, Central Services & Risk Management

Publish: OC Register – December 6, 2019 & December 13, 2019