

Notice to Firms

Request for Qualifications and Proposals (RFQ&P) No. 378D

South Orange County Community College District (District) is inviting proposals from qualified Architectural firms (Firm or Firms) to provide professional architectural services for 2 separate and independent projects:

PROJECT 1: District-wide ADA Accessibility Project

PROJECT 2: Soccer and Practice Fields at Irvine Valley College

Firms have a choice to propose on both or only one of the two projects identified above. The District intends to award contract for each of the contemplated projects to Firm/Firms at the District's Board of Trustees meeting on or about October 28, 2019. The selected team(s) will work with the campus and District facilities committee, take an active leadership role in the entire process, make presentations to the Board of Trustees when scheduled, and provide associated deliverables.

The complete RFQ&P may be viewed at the Office of the Executive Director of Procurement, Central Services & Risk Management at the above address, by telephone at (949) 348-6125 or by email at purchasing-dept@socccd.edu. The documents are also available online at www.socccd.edu at the Bids link.

Mandatory Pre-proposal Meeting

There will be a mandatory pre-proposal meeting at 12:00 PM, Monday, September 9, 2019 at Saddleback College, Administration & Governance Building, Room AGB 106, 28000 Marguerite Parkway, Mission Viejo, CA 92692. All RFQ&P respondents shall confirm their attendance by email to purchasing-dept@socccd.edu by 5:00 PM on Thursday, September 5, 2019. The subject line should read: "RFQ&P 378D Pre-Proposal Meeting Confirmation." A parking permit will be provided to those firms who confirm attendance. A map showing the meeting location is included with the RFQ&P document available online. Physical presence is not required. A call in number will be provided prior to the meeting day to those who confirm attendance. Any proposer that does not attend the entire conference and/or does not arrive on-time shall be deemed non-responsive.

Questions / Requests for Information (RFI)

Any and all questions to this RFQ&P must be sent via email to the attention of Priya Jerome, Executive Director of Procurement, Risk Management and Central Services, at purchasing-dept@socccd.edu no later than 5:00 PM, Wednesday, September 4, 2019.

Proposal Due Date and Time: September 24, 2019 at 12:00 PM

Mailing Address & Place of Proposal Receipt:

South Orange County Community College District
Health Sciences Building, 3rd Floor, Room HS-357
Procurement, Central Services & Risk Management
28000 Marguerite Parkway
Mission Viejo, CA 92692
Attn: Priya Jerome

The selection process may include interviews (if necessary).

The District reserves the right to reject any or all submittals or to waive any irregularities or informalities in any proposals.

No proposer may withdraw any proposal for a period of one hundred and eighty (180) calendar days after the submission deadline.

Priya Jerome

Executive Director, Procurement, Central Services & Risk Management

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