

The vision of the  
South Orange County Community College District  
is to be an educational leader in a changing world.

# AGENDA

## Meeting of the Board of Trustees



**Monday, June 28, 2010**

Call to order: 5:00 p.m.

[Followed by Public Comments/Closed Session]

Reconvene Open Session: 6:00 p.m.

Ronald Reagan Board of Trustees, Room 145  
Health Sciences/District Offices Building  
Saddleback College  
28000 Marguerite Parkway  
Mission Viejo, CA 92692

Any writings relating to open session agenda items and distributed to all or a majority of all Board members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public at: Office of the Chancellor and Trustee Services, Room 334, Health Sciences/District Offices Building, Saddleback College, 28000 Marguerite Parkway, Mission Viejo, California.

When possible, such writings may also be posted on the District's website: <http://www.socccd.edu>

### Board of Trustees

Donald P. Wagner – President, Nancy M. Padberg - Vice President, Marcia Milchiker – Clerk  
Thomas A. Fuentes, William O. Jay, David B. Lang, John S. Williams, Eve Shieh – Student Trustee  
Raghu P. Mathur, Ed.D. - Chancellor



## Meeting of the Board of Trustees

June 28, 2010

### CALL TO ORDER: 5:00 P.M.

#### 1.0 PROCEDURAL MATTERS

##### 1.1 Call To Order

##### 1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

### RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)
  - 1. Public Employee Appointment (2)
  
- B. Conference with Labor Negotiators (GC Section 54957.6)
  - 1. SOCCCD Faculty Association
    - a. Agency Designated Negotiator: Dr. Raghu Mathur
    - b. Leave Requests (1)
  
  - 2. California School Employees Association (CSEA)
    - a. Agency Designated Negotiator: Dr. Raghu Mathur
  
  - 3. Police Officers Association (POA)
    - a. Agency Designated Negotiator: Dr. Raghu Mathur
  
- C. Conference with Legal Counsel (GC Section 54956.9)
  - 1. Existing Litigation (GC Section 54956.9[b]) (1)  
Westphal v. Wagner
  
  - 2. Initiation of Litigation (1)
  
  - 3. Anticipated Litigation/Significant Exposure to Litigation (3)  
(GC Section 54956.9[b][1] and [b][3][A])

### RECONVENE OPEN SESSION: 6:00 P.M.

## 2.0 PROCEDURAL MATTERS

### 2.1 **Actions Taken in Closed Session**

### 2.2 **Invocation**

Led by Trustee Marcia Milchiker

### 2.3 **Pledge of Allegiance**

Led by Trustee John Williams

### 2.4 **Resolutions / Presentations / Introductions**

Resolution: Sara Sheybani, Saddleback College Outstanding Classified Employee of the Year

Resolution: Lois DiAlto, Irvine Valley College Outstanding Classified Employee of the Year

Resolution: Nancy Hulse, District Services Outstanding Classified Employee of the Year

Resolution: Linda Renne, Classified Employee of the Year, California Community Colleges Board of Governors

Resolution: Gary Poertner, Retiring Deputy Chancellor

### 2.5 **Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to two minutes each.***

## 3.0 REPORTS

### 3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

B. Chancellor's Report

C. Board Request(s) for Report(s)

## 4.0 DISCUSSION ITEM

## 5.0 CONSENT CALENDAR ITEMS

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.*

- 5.1 **SOCCCD: Board of Trustees Meeting Minutes**  
Approve minutes of a regular meeting held on May 24, 2010.
- 5.2 **Irvine Valley College: Peace Officer Standards and Training (POST) Public Safety Dispatcher Program**  
Approve participation in this program as set forth in the Resolution.
- 5.3 **Irvine Valley College: Change Order Requests: B200 Science Lab Annex and B239 Conversion**  
Approve change order requests with PCN3, Inc. increasing the contract amount by \$12,390.54. The revised total contract amount is \$3,770,294.71
- 5.4 **Irvine Valley College: Notice of Completion: B200 Science Lab Annex and B239 Conversion**  
Approve the Notice of Completion for PCN3, Inc. and release of the retention.
- 5.5 **Saddleback College: Grant Acceptance, Industry Driven Regional Collaborative, Health Information Technology Program**  
Accept the award of \$378,182 from the California Community College Chancellor's Office for the Industry Driven Regional Collaborative Grant RFA 10-326.
- 5.6 **Saddleback College: Grant Acceptance, Enrollment Growth and Retention Program**  
Accept the award of \$169,487 from the Board of Governors California Community College Chancellor's Office for the Enrollment Growth and Retention Program.
- 5.7 **Saddleback College: Award of Bid: Fine Arts Repairs and Exterior Finishes**  
Approve award of bid and agreement with DLS Builders in the amount of \$393,925.00.
- 5.8 **Saddleback College: Change Order Request: Village Expansion Project: Portable Interior**  
Approve change order request with Class Leasing, Inc. increasing the amount by \$53,583.00. The revised total contract amount is \$395,799.00.
- 5.9 **Saddleback College: Notice of Completion: Village Expansion: Class Leasing Contract**  
Approve the Notice of Completion for Class Leasing, Inc. and release of the retention.
- 5.10 **Saddleback College and Irvine Valley College: Community Education Fall 2010**  
Approve Fall 2010 Community Education courses, presenters, and compensation.



- 5.11 **SOCCCD: Sabbatical Change**  
Approve changes in sabbatical leaves for two faculty members.
- 5.12 **SOCCCD: Contracts with Blackboard and Presidium Inc.**  
Approve agreements for Blackboard LMS, Presidium Help-Desk Services, and Blackboard Connect for a total amount not to exceed \$672,675.
- 5.13 **SOCCCD: Contract with Catalyst Consulting for Business Analysis and Project Management Services**  
Approve agreement with Catalyst Consulting for analysis, design, and project management of the Sherpa, MySite, and SmartSchedule projects in an amount not to exceed \$272,000.
- 5.14 **SOCCCD: Contracts with Datalink for Software Development Services**  
Approve agreements with Datalink for software development services for continued improvements to the Student Information System, year two of the Sherpa project, and upgrades to MySite in an amount not to exceed \$243,360.
- 5.15 **SOCCCD: Contract with RJT Compuquest for Software QA Services**  
Approve agreement with RJT Compuquest to assist in the development, testing, and deployment of the Sherpa, MySite, and SmartSchedule projects for an amount not to exceed \$140,000.
- 5.16 **SOCCCD: Trustees' Requests for Attending Conferences**  
Approve/ratify Trustees' requests for attending conferences.
- 5.17 **SOCCCD: Reimbursement to Trustees for Mileage to and from Required Board Meetings**  
Approve reimbursement for mileage to Trustees.
- 5.18 **SOCCCD: Purchase Order/Confirming Requisitions**  
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P10-04774 through P10-05091 amounting to \$1,869,653.76 and P11-00050 through P11-00118 amounting to \$1,884,035.21. Approve confirming requisitions dated May 5, 2010 through June 8, 2010 totaling \$99,810.84.
- 5.19 **SOCCCD: Payment of Bills**  
Approve check no. 092137 through 093251, processed through the Orange County Department of Education, totaling \$5,249,152.27; and check no. 009828 through 009841, processed through Saddleback College Community Education; totaling \$50,063.58; and check no. 008705 through 008715, processed through Irvine Valley College Community Education, totaling \$20,727.97.

- 5.20 **SOCCCD: Transfer of Budget Appropriations**  
Ratify transfer of budget appropriations as shown.
- 5.21 **SOCCCD: Budget Amendment: Adopt Resolution No. 10-14 to Amend 2009-2010 Restricted General Fund**  
Adopt and amend as indicated.
- 5.22 **SOCCCD: Gifts to the District and Foundations**  
Approve gifts as presented.
- 5.23 **SOCCCD: Claim Against the District: John D. McKenna**  
Reject the claim and refer to the District's insurance administrator for processing.
- 5.24 **SOCCCD: Adopt Resolution No. 10-13: Appropriations Limit for 2010-2011 (Gann Limit)**  
Approve resolution.
- 5.25 **SOCCCD: Copier Equipment and Related Devices**  
Approve contracting with Xerox Corporation for the purchase of copiers and related software pursuant to Master Price Agreement No. 7-09-36-06 awarded by the State of Nevada. Estimated cost is \$400,000.00.
- 5.26 **SOCCCD: May/June 2010 Contracts**  
Ratify contracts as listed.
- 5.27 **SOCCCD: Appointment of Acting Chancellor as Secretary to the Board**  
Approve appointment of Acting Chancellor as Secretary to the Board.

## **6.0 GENERAL ACTION ITEMS**

- 6.1 **SOCCCD: Fiscal Year 2010-2011 Tentative Budget**  
Approve the 2010-2011 tentative budget as presented.
- 6.2 **Saddleback College and Irvine Valley College: Student Government Budgets for 2010-2011**  
Approve the tentative 2010-2011 student government budgets for Saddleback College and IVC.
- 6.3 **SOCCCD: District Mission and Vision Statements; Core Values/Guiding Principles and Strategic Directions**  
Approve the proposed district-wide core values/guiding principles and strategic directions for 2010-2013.

- 6.4 **SOCCCD: Contracts with Neudesic LCC for Software Development**  
 Approve contracts with Neudesic LCC for the Sherpa Project in an amount not to exceed \$2,216,050, an upgrade to MySite and SmartSchedule, and support and maintenance of the Student Information System not to exceed a total of \$891,840 for two years.
- 6.5 **SOCCCD: Board Policy Revision: BP-5402 Associated Students' Finance, BP-4015 Accommodations for Employees with Disabilities Discussion/Approval**
- 6.6 **SOCCCD: Board Policy Revision: BP-3110 Basic Aid Funds Allocation Process, BP-3115 Conflict of Interest**  
 Accept for Review and Study.
- 6.7 **SOCCCD: Recess to Public Hearing – SOCCCD Police Officers Association Proposal**  
 Conduct a public hearing to provide an opportunity for the public to comment on the proposal from the SOCCCD Police Officers Association.
- 6.8 **SOCCCD: Recess to Public Hearing – District Initial Proposal to SOCCCD Faculty Association**  
 Conduct a public hearing to provide an opportunity for the public to comment on the District's proposal to the SOCCCD Faculty Association.
- 6.9 **Saddleback College: Grant Funded Nursing Faculty**  
 Approve a two-year, full-time, temporary nursing faculty position which will be paid for by Enrollment Growth and Retention Grant and will have no impact on the general fund.
- 6.10 **SOCCCD: Academic Personnel Actions – Regular Items**  
 Approve New Personnel Appointments, Authorization to Eliminate Academic Faculty Position And/Or Position Numbers, Authorization to Establish For Announcement Academic Faculty Position, Authorization to Change Job Description for Academic Administrator Position, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Workload Banking, Resignation/Retirement/Conclusion of Employment.
- 6.11 **SOCCCD: Classified Personnel Actions – Regular Items**  
 Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Abolish Classified Job Classifications, Authorization to Establish and Announce a Classified Position, Change of Status, Reclassification, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

## **7.0 REPORTS**

- 7.1 **SOCCCD: Chancellor Recruitment**  
Community College Search Services consultant will provide information on status of Chancellor recruitment.
- 7.2 **Saddleback College and Irvine Valley College: Accreditation**  
The colleges' self-study documents are presented to the Board.
- 7.3 **Saddleback College: Speakers**  
A listing of speakers for events and/or classes at Saddleback College.
- 7.4 **SOCCCD: Basic Aid Report**  
Report on projected receipts and approved projects.
- 7.5 **SOCCCD: Facilities Plan Status Report**  
Status of current construction projects.
- 7.6 **SOCCCD: List of Board Requested Reports**  
Reports requested by Trustees.
- 7.7 **SOCCCD: Monthly Financial Status Report**  
The reports are for transactions through May 31, 2010.

## **8.0 WRITTEN REPORTS**

*Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.*

- A. President, Saddleback College
- B. President, Irvine Valley College
- C. Provost, ATEP
- D. Associated Student Governments of SC
- E. Associated Students of IVC
- F. Saddleback College Academic Senate
- G. Irvine Valley College Academic Senate
- H. Faculty Association
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Irvine Valley College Classified Senate
- L. District Services Classified Senate
- M. Police Officers' Association

## **9.0 ADDITIONAL ITEMS**

**ADJOURNMENT** (or continuation of closed session if required): **9:00 P.M.**

# RESOLUTION

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

JUNE 28, 2010

**SARA SHEYBANI**

SADDLEBACK COLLEGE

OUTSTANDING CLASSIFIED EMPLOYEE OF THE YEAR 2009-2010

*W*hereas, Sara Sheybani, a Senior Chemistry Laboratory Technician and an employee of Saddleback College since 2004, is known for her superb service to the Chemistry Department; and

*W*hereas, Sara Sheybani helped to secure a \$12,000 grant from the Saddleback College Associated Student Government to begin the Science Lecture Series, which has attracted such distinguished speakers as Nobel Prize winning Laureate Kary Mullis and National Medal of Science Winner Francisco J. Ayala; and

*W*hereas, Sara Sheybani has been the key to ensuring experiments and demonstrations are ready for students and that the chemistry labs are well-maintained by creating an organized shelving, classifying and storage system; and

*W*hereas, Sara Sheybani consistently identifies department needs and takes the initiative to influence change; therefore,

*B*e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend and congratulate Sarah Sheybani for her outstanding service and dedication and bestow upon her the Saddleback College Classified Employee Outstanding Service Award for 2009-2010.

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Donald P. Wagner, President

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Nancy M. Padberg, Vice President

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Marcia Milchiker, Clerk

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Thomas A. Fuentes, Member

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William O. Jay, Member

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David B. Lang, Member

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John S. Williams, Member

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Eve Shieh, Student Member

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Raghu P. Mathur, Ed.D., Chancellor



# RESOLUTION

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

JUNE 28, 2010

## LOIS DIALTO

IRVINE VALLEY COLLEGE

OUTSTANDING CLASSIFIED EMPLOYEE OF THE YEAR 2009-2010

*W*hereas, Lois DiAlto is a Curriculum/Scheduling Specialist for the Office of Instruction and has been an integral part of the Technical Review and Curriculum Committees at Irvine Valley College for over twenty years; and

*W*hereas, Lois DiAlto is being honored for routinely going above and beyond what a curriculum specialist might typically do by consistently helping write, revise and maintain high quality curriculum that is: clearly and soundly written, in keeping with state requirements and with the expectations of transferring institutions, academically honest, viable and rigorous; and

*W*hereas, Lois DiAlto has for years been the silent hero in the background who has held together IVC's curriculum process and the mountain of paperwork needed to support it, being there with all the answers for instructors; and

*W*hereas, Lois DiAlto regularly participates in statewide curriculum workshops, bringing back and sharing documentation and information with her colleagues; is diligent and very respectful to everyone with whom she interacts; is appreciated for her dry and very witty sense of humor; and is a dedicated problem-solver, whose work has had a profound and positive impact on IVC; therefore,

*B*e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend and congratulate Lois DiAlto for over twenty years of outstanding service and dedication and bestow upon her the Irvine Valley College Classified Employee Outstanding Service Award for 2009-2010.

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Donald P. Wagner, President

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Nancy M. Padberg, Vice President

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Marcia Milchiker, Clerk

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Thomas A. Fuentes, Member

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William O. Jay, Member

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David B. Lang, Member

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John S. Williams, Member

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Eve Shieh, Student Member

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Raghu P. Mathur, Ed.D., Chancellor



# RESOLUTION

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

JUNE 28, 2010

## NANCY HULSE

DISTRICT SERVICES

### OUTSTANDING CLASSIFIED EMPLOYEE OF THE YEAR 2009-10

*W*hereas, Nancy Hulse, a Senior Accounting Specialist in the Fiscal Services Department for over thirty years, is known for her positive outlook, strong work ethic, commitment, extensive knowledge and willingness to go the extra mile; and

*W*hereas, Nancy Hulse uses her own brand of humor to help maintain a high level of office morale and is an excellent source of knowledge and information for employees on issues such as travel, credit cards, capital and project reimbursement and the Student Information System; and

*W*hereas, when the department was down by three staff members, the team came together to keep up with the workload requirements and Nancy Hulse contributed her personal weekend time without compensation to evaluate over 200 applicants for the open positions; and

*W*hereas, Nancy Hulse is active in the community by fundraising for Laura's House and the American Cancer Society and participates in activities such as the selection committee for classified employee of the year, planning classified staff development day, making award-winning chili to benefit Saddleback College and volunteering to cook hot dogs at the Saddleback College senior day event; therefore,

*B*e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend Nancy Hulse for her thirty years of outstanding service and dedication and bestow upon her the District Services Classified Employee Outstanding Service Award for 2009-2010.

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Donald P. Wagner, President

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Nancy M. Padberg, Vice President

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Marcia Milchiker, Clerk

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Thomas A. Fuentes, Member

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William O. Jay, Member

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David B. Lang, Member

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John S. Williams, Member

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Eve Shieh, Student Member

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Raghu P. Mathur, Ed.D., Chancellor



# RESOLUTION

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

JUNE 28, 2010

## LINDA RENNE

2010 CLASSIFIED EMPLOYEE OF THE YEAR AWARD WINNER  
CALIFORNIA COMMUNITY COLLEGES

*W*hereas, Linda Renne, a Senior Administrative Assistant at Irvine Valley College and a District employee for twenty years, is known for her strong work ethic, commitment to her department and college, and being an attentive listener which enables her to connect with people from around the corner and from around the world; and

*W*hereas, Linda Renne assisted in the creation and implementation of an online orientation program and was instrumental in the development of an online student advisement program allowing students to fulfill their matriculation online; and

*W*hereas, Linda Renne teaches ESL in the San Juan Capistrano Adult Education Program, serves the city as a civilian emergency responder, and serves as San Juan Capistrano Equestrian Coalition Board member; and

*W*hereas, Linda Renne was recently recognized by the Board of Governors, the State Chancellor's Office and the Foundation for California Community Colleges as a model employee and one of six 2010 Classified Employee of the Year Award winners; therefore,

*B*e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend Linda Renne for her twenty years of outstanding service and well deserved recognition as a classified employee who demonstrates the highest level of commitment to professionalism and the mission of the California community colleges.

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Donald P. Wagner, President

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Nancy M. Padberg, Vice President

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Marcia Milchiker, Clerk

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Thomas A. Fuentes, Member

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William O. Jay, Member

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David B. Lang, Member

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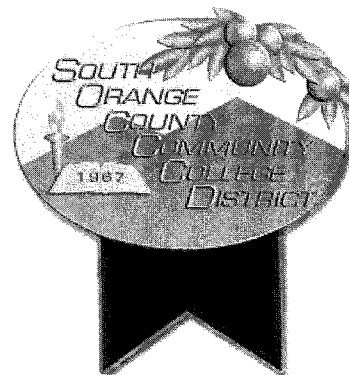
John S. Williams, Member

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Eve Shieh, Student Member

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Raghu P. Mathur, Ed.D., Chancellor





# RESOLUTION

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

JUNE 28, 2010

**GARY POERTNER**  
DEPUTY CHANCELLOR

*W*hereas, Gary Poertner has served with distinction and commitment as Deputy Chancellor of the South Orange County Community College District since 1999; and

*W*hereas, Gary Poertner has overseen: the growth of the District's total budget from approximately \$100 million to over \$400 million, retirement of bond debt and, as one of the first districts in the state to do so, fully funding of retiree liability; and

*W*hereas, Gary Poertner provided leadership to all District business operations including fiscal services, payroll, accounting, purchasing, and facilities planning and for many years the supervision of human resources and information technology; and

*W*hereas, Gary Poertner provided continuing leadership to the complicated negotiations to develop the Advanced Technology & Education Park; and

*W*hereas, Gary Poertner served as an effective and even tempered chair of the Board Policy and Administrative Regulations Council and the District Resources Allocation Council; therefore,

*B*e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend Gary Poertner upon his well deserved retirement and express their appreciation for his leadership and dedication to the students of Saddleback College, Irvine Valley College and the Advanced Technology & Education Park.

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Donald P. Wagner, President

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Nancy M. Padberg, Vice President

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Marcia Milchiker, Clerk

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Thomas A. Fuentes, Member

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William O. Jay, Member

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David B. Lang, Member

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John S. Williams, Member

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Eve Shieh, Student Member

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Raghu P. Mathur, Ed.D., Chancellor



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Minutes of the Board of Trustees Meeting  
**ACTION:** Approval

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Minutes from :

May 24, 2010 Regular Meeting of the Board of Trustees (Exhibit A)

are submitted to the Board for review and approval.

*Item Submitted by: Dr. Raghu P. Mathur, Chancellor*

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG.,  
SADDLEBACK COLLEGE

MINUTES OF THE BOARD OF TRUSTEES' MEETING  
May 24, 2010

PRESENT

Members of the Board of Trustees:

Donald P. Wagner, President  
Nancy M. Padberg, Vice President  
Marcia Milchiker, Clerk  
John S. Williams, Member  
Thomas A. Fuentes, Member  
William O. Jay, Member  
David B. Lang, Member  
Eve Shieh, Student Member

Administrative Officers:

Raghu P. Mathur, Chancellor  
Gary Poertner, Deputy Chancellor  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
David Bugay, Vice Chancellor, Human Resources  
Tod Burnett, President Saddleback College  
Glenn Roquemore, President Irvine Valley College  
Randy Peebles, Provost, ATEP

**CALL TO ORDER: 5:00 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call To Order

1.2 Public Comments Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Discipline, Dismissal, Release (GC Section 54957)
  - 1. Public Employee Discipline/Dismissal/Release (8)
  - 2. Public Employee Appointment: Interim Chancellor (1)
- B. Conference with Labor Negotiators (GC Section 54957.6)
  - 1. SOCCCD Faculty Association
    - a. Agency Designated Negotiator: Dr. Raghu Mathur
  - 2. California School Employees Association (CSEA)
    - a. Agency Designated Negotiator: Dr. Raghu Mathur
    - b. Leave Request (1)
  - 3. Unrepresented Employees: Interim Chancellor
    - a. Agency Designated Negotiators:  
President Donald Wagner, Dr. David Bugay
- C. Conference with Legal Counsel (GC Section 54956.9)
  - 1. Existing Litigation (GC Section 54956.9[b]) (1) Westphal v. Wagner
  - 2. Anticipated Litigation/Significant Exposure to Litigation (1) (GC Section 54956.9[b][1] and [b][3][A])

**RECONVENE OPEN SESSION: 6:00 P.M.**

**2.0 PROCEDURAL MATTERS**

**2.1 Actions Taken in Closed Session**

On a 7-0 vote, the board appointed Dixie Bullock as Interim Chancellor effective July 1, 2010 subject to approval of a mutually agreeable contract.

- 2.2 Invocation Led by Trustee David B. Lang
- 2.3 Pledge of Allegiance Led by Trustee Donald P. Wagner
- 2.4 Resolutions / Presentations / Introductions Swearing In of Student Trustee  
Eve Shieh Resolution: Saddleback College Veterans Memorial Artists  
Resolution: Saddleback College Tennis Team Resolution: Irvine Valley  
College 25th Anniversary
- 2.5 Public Comments Members of the public may address the Board on  
any item on the agenda at this time or during consideration of the item.  
Items not on the agenda that are within the subject matter jurisdiction of  
the Board may also be addressed at this time. Speakers are limited to two  
minutes each.

### **3.0 REPORTS**

- 3.1 Oral Reports: Speakers are limited to two minutes each.
  - A. Board Reports
  - B. Chancellor's Report
  - C. Board Requests for Report(s)

### **4.0 DISCUSSION ITEMS**

- 4.1 ATEP: Policy Level Implications of Continued Development of the  
Advanced Technology & Education Park (ATEP) Discussion of Policy  
Level Implications of Continued Development of the Advanced  
Technology & Education Park (ATEP)  
On a motion made by Trustee Padberg, seconded by Trustee Milchiker,  
this item was tabled until July Board meeting on a 5-2 vote with Trustees  
Fuentes and Lang opposing.

- 5.0 **CONSENT CALENDAR ITEMS** All matters on the consent calendar are  
routine items and are to be approved in one motion unless a Board  
member requests separate action on a specific item, and states the  
compelling reason for separate action.

Trustee Lang requested items 5.2, 5.4, 5.18 be pulled and Trustee Padberg requested item 5.15 be pulled for separate action.

On a motion made and seconded, the remaining items on the consent calendar were unanimously approved.

- 5.1 SOCCCD: Board of Trustees Meeting Minutes  
Approve minutes of a regular meeting on April 26, 2010.
  
- 5.2 Saddleback College: Amendment to Increase Construction Management Services with gkkworks: Village Expansion Project  
Approve amendment to contract with gkkworks increasing the fee in the amount of \$22,235.00. The total revised amount is \$260,795.00.  
On a motion made by Trustee Fuentes and seconded by Trustee Williams, this item was approved on a 6-1 vote with Trustee Lang abstaining.
  
- 5.3 Saddleback College: Amendment to Increase Architectural Services with R2A Architecture: Village Expansion Project  
Approve amendment to contract with R2A Architecture increasing the fee in the amount of \$38,797.00. The total revised amount is \$303,815.00.
  
- 5.4 Saddleback College: Amendment to Architects Scope of Work to Incorporate College Changes to DSA Approved Drawings: James B. Utt Library Renovation  
Approve the amendment in the amount of \$46,604.  
On a motion made by Trustee Padberg and seconded by Trustee Jay, this item was approved on a 6-1 vote with Trustee Lang abstaining.
  
- 5.5 Saddleback College: Increase Amount for DSA Inspection Services: Communication Arts Building W Interior Renovations  
Approve increasing the not to exceed amount with Red Stone, Inc. by \$10,000. The total revised contract amount is \$84,120.00.
  
- 5.6 Saddleback College: Change Order No. 1 and Notice of Completion: Communication Arts Building W Interior Renovations  
Approve change order decreasing the TBC Contractors Corporation contract by \$13,748.00 and authorize the filing of the Notice of Completion. The revised total contract amount is \$605,152.00.

- 5.7 Saddleback College: Change Order Request No. 2: Village Expansion Project: Portable Interior Improvements  
Approve change order with Class Leasing, Inc. increasing the contract amount by \$20,659. The total revised contract amount is \$342,217.00.
- 5.8 Saddleback College: Photography Equipment Sale  
Approve the sale of surplus property and authorize the Photography Department to hold a public sale and to send items not sold to the District warehouse for auction.
- 5.9 Saddleback College: Forensics Team Activities 2009-10  
Approve the participation of the Saddleback College Forensics Team and its coaches in the 2009-10 speech tournament schedule at a total estimated maximum budget not to exceed \$27,000.
- 5.10 Saddleback College: NSF Grant - National Teacher Training Workshop  
Approve the RapidTech Workshop held at the University of California, Irvine campus, August 2-6, 2010 for fifty to sixty attendees at a cost of approximately \$17,500, paid through the NSF Grant. There will be no impact on the General Fund.
- 5.11 Saddleback College: Construction Management Services  
Approve agreement with Michael E. Wilson in an amount not to exceed \$150,000 per year for a term no longer than five years.
- 5.12 Irvine Valley College: Curriculum Revisions for the 2010-11 Academic Year  
Approve proposed changes in curriculum for the 2010-2011 academic year.
- 5.13 Irvine Valley College: Forensics Team Activities 2010-2011  
Approve participation of Forensics Team and its coaches in the 2010-11 speech tournament schedule with total estimated maximum budget not to exceed \$55,300.
- 5.14 Irvine Valley College | ATEP: Grant Acceptance, Environmental Design and Compliance Center at ATEP (EDCC@ATEP)  
Approve and accept grant award of \$440,000 from the California Community College Chancellor's Office.

- 5.15 Saddleback College, IVC, and ATEP: College and ATEP Mission Statements  
Approve revised ATEP Mission Statement.  
On a motion made by Trustee Padberg and seconded by Trustee Milchiker, this item was tabled on a 6-1 vote with Trustee Lang opposing.
- 5.16 SOCCCD: Renewal of Systems Maintenance Agreement  
Approve renewal of maintenance agreement for district-wide telecommunications system at a cost of \$170,419.09.
- 5.17 SOCCCD: Destruction of Class 3 Disposable Records  
Approve the destruction of documents.
- 5.18 SOCCCD: Land Surveyor Services Pool  
Approve five firms for a pool from which to draw land surveyor services for no greater than a five year period.  
On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6-1 vote with Trustee Lang abstaining.
- 5.19 SOCCCD: Presorted Mail Services Agreement  
Approve agreement with Quick Sort, Inc.
- 5.20 SOCCCD: Purchase Order/Confirming Requisitions  
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P10-04182 through P10-04773 amounting to \$3,857,837.53 and P11-00031 through P11-00049 amounting to \$136,344.11; confirming requisitions dated April 7, 2010 through May 4, 2010 totaling \$97,659.37 are submitted for approval.
- 5.21 SOCCCD: Payment of Bills  
Approve check no. 091086 through 092136, processed through the Orange County Department of Education, totaling \$4,805,918.44; and check no. 009806 through 009827, processed through Saddleback College Community Education, totaling \$116,699.80; and check no. 008695 through 008704, processed through Irvine Valley College Community Education, totaling \$48,223.51 are submitted for approval.



- 5.22 SOCCCD: Transfer of Budget Appropriations  
Ratify transfer of budget appropriations as shown.
- 5.23 SOCCCD: Budget Amendment: Adopt Resolution No. 10-12 to Amend  
2009-2010 Restricted General Fund  
Adopt and amend as indicated.
- 5.24 SOCCCD: Gifts to the District and Foundations  
Approve gifts as presented.
- 5.25 SOCCCD: April/May 2010 Contracts  
Ratify contracts as listed.

**6.0 GENERAL ACTION ITEMS**

- 6.1 Saddleback College and Irvine Valley College: 2010-2011 Child Care  
Fee Schedule  
Approve an increase in monthly fees and annual registration fees.  
On a motion made by Trustee Williams and seconded by Trustee  
Milchiker, this item was unanimously approved.
- 6.2 SOCCCD: Allocation of 2009-2010 District Basic Aid Funds for Priority  
Projects  
Approve the allocation of basic aid funds.  
On a motion made by Trustee Milchiker and seconded by Trustee  
Padberg, this item was divided. On a motion made by Trustee Fuentes  
and seconded by Trustee Williams, the allocation of basic aid funds for  
Legal Defense for Invocation Complaint was approved on a 6-1 vote with  
Trustee Milchiker opposing. On a motion made by Trustee Fuentes,  
seconded by Trustee Williams, the remaining allocations were approved  
unanimously.
- 6.3 SOCCCD: District Educational and Facilities Master Plan: Hire  
Consultant Services  
Approve agreement with gkkworks in the amount of \$349,000.  
On a motion made by Trustee Padberg, seconded by Trustee Williams,  
this item was approved on a 6-1 vote with Trustee Lang abstaining.

- 6.4 SOCCCD: Core Values/Guiding Principles and Strategic Directions  
Accept for review and study the proposed core values/guiding principles and strategic directions for 2010-2013.  
On a motion made by Trustee Padberg and seconded by Trustee Jay, this item was unanimously approved.
- 6.5 SOCCCD: Consolidated Elections for Members of Governing Boards  
Resolution 10-11  
Adopt resolution and order of Biennial Trustee election and specifications of the election order.  
On a motion made by Trustee Padberg and seconded by Trustee Williams, this item was unanimously approved.
- 6.6 SOCCCD: Board Policy Revision: BP-5626 Independent Study, BP-5403 Associated Students' Elections  
Accept for discussion/approval.  
On a motion made by Trustee Padberg and seconded by Trustee Lang, this item was unanimously approved.
- 6.7 SOCCCD: Board Policy Revision: BP-5402 Associated Students' Finance, BP-4015 Accommodations for Employees with Disabilities  
Accept for review and study.  
On a motion made by Trustee Williams and seconded by Trustee Jay, this item was unanimously approved.
- 6.8 SOCCCD: Academic Personnel Actions - Regular Items  
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Resignation/Retirement/Conclusion of Employment, Authorization to Establish and Announce Academic Administrator Position  
On a motion made by Trustee Williams and seconded by Trustee Milchiker, this item was unanimously approved.
- 6.9 SOCCCD: Classified Personnel Actions - Regular Items  
Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Change of Status, Out of Class Assignments, Authorization to Revise the Salary Schedule for the Non-Bargaining Unit, Short Term Hourly Salary Schedule, Leave of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.

At the request of Trustee Lang, item A.1.a was separated. On a motion made by Trustee Padberg and Trustee Milchiker, the remaining items were approved unanimously. On a motion made by Trustee Padberg and seconded by Trustee Milchiker, item A.1.a was approved on a 6-1 vote with Trustee Fuentes opposing.

- 6.10 SOCCCD: District Initial Proposal SOCCCD Faculty Association Acceptance of District's proposal to SOCCCD Faculty Association for review and study, and set a public hearing on the proposal for the June 2010 Board meeting.  
On a motion made by Trustee Williams and seconded by Trustee Padberg, this item was unanimously approved.
- 6.11 SOCCCD: Initial Proposal from SOCCCD Police Officer Association Acceptance of SOCCCD Police Officer Association for review and study, and set a public hearing on the proposal for the June 2010 Board meeting.  
On a motion made by Trustee Padberg and seconded by Trustee Williams, this item was unanimously approved.

## 7.0 REPORTS

- 7.1 SOCCCD: Hiring of Relatives  
Provide report as requested by Board of Trustees.
- 7.2 Saddleback College: Speakers  
A listing of speakers for events and/or classes at Saddleback College.
- 7.3 SOCCCD: Basic Aid Report  
Projected receipts and approved projects.
- 7.4 SOCCCD: Facilities Plan Status Report  
Status of current construction projects.
- 7.5 SOCCCD: List of Board Requested Reports  
Reports requested by Trustees
- 7.6 SOCCCD: Monthly Financial Status Report  
The reports are for transactions through April 30, 2010.

7.7 SOCCCD: Quarterly Financial Status Report  
This report is for the quarter ending March 31, 2010.

**8.0 WRITTEN REPORTS      Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.**

Saddleback College President, Tod Burnett, IVC President, Glenn Roquemore, ATEP Provost Randy Peebles, Saddleback College Academic Senate, Bob Cosgrove, IVC Academic Senate President, Lisa Davis Allen, Faculty Association President, Lee Haggerty, CSEA President, Shanna Moorhouse, Saddleback College Classified Senate President, Russell Hamilton, and IVC Classified Senate President, Angela Mahaney gave reports.

- A. President, Saddleback College
- B. President, Irvine Valley College
- C. Provost, ATEP
- D. Associated Student Governments of SC
- E. Associated Students of IVC
- F. Saddleback College Academic Senate
- G. Irvine Valley College Academic Senate
- H. Faculty Association
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Irvine Valley College Classified Senate
- L. District Services Classified Senate
- M. Police Officers' Association

**ADJOURNMENT (or continuation of closed session if required): 8:45 P.M.**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Irvine Valley College: POST Public Safety Dispatcher Program  
**ACTION:** Approval

---

**BACKGROUND**

The California Commission on Peace Officer Standards and Training (POST) offers a Public Safety Dispatcher Program which establishes minimum hiring and training standards for communications dispatchers. The District's hiring and training requirements for dispatcher are currently in alignment with POST regulations, and thereby would enable the District's police departments to participate in the Program.

Participation in the Program would ensure that campus police dispatchers meet the highest standards established for public safety dispatchers; offer improved emergency response capability, and provides reimbursement for Dispatcher training costs.

**STATUS**

The Irvine Valley College Police Department is seeking to participate in the POST Public Dispatcher Program by Resolution, as set forth in Exhibit A, in support thereof from the Board of Trustees.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve participation in the POST Public Safety Dispatcher Program.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
PUBLIC SAFETY DISPATCHER PROGRAM

**RESOLUTION**

June 28, 2010

A RESOLUTION ACCEPTING THE REQUIREMENTS OF SECTIONS 13510(C) AND 13512 OF THE PENAL CODE RELATING TO THE RECRUITMENT AND TRAINING OF PUBLIC SAFETY DISPATCHERS.

WHEREAS, the Board of Trustees of the South Orange County Community College District declares its desire to qualify to receive aid from the State of California under the provisions of Section 13522, Chapter 1 of Title 4, Part 4 of the California Penal Code, and

WHEREAS, the South Orange Community College District will adhere to the requirements of Section 13512, Chapter 1, that the Commission and its representatives may make such inquiries as deemed necessary by the Commission to ascertain that the South Orange County Community College public safety dispatcher personnel adhere to standards for selection and training established by the Commission on Peace Officer Standards and Training.

THEREFORE, BE IT RESOLVED, the South Orange Community College District declares it accepts the requirements of Section 13510(c) of said Chapter 1, and will adhere to the standards for recruitment and training established by the Commission on Peace Officer Standards and Training (POST) for Public Safety Dispatchers;

STATE OF CALIFORNIA     )  
                                          )  
COUNTY OF ORANGE     )

I, Dr. Raghu P. Mathur, Secretary to the Board of Trustees of South Orange County Community College District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on June 28, 2010.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 28th day of June, 2010.

---

Raghu P. Mathur, Ed.D.  
Secretary to the Board of Trustees

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Irvine Valley College: Change Order Requests: B200 Science Lab Annex and B239 Conversion  
**ACTION:** Approval

---

### **BACKGROUND**

The Board approved funding from basic aid for the B200 Science Lab Annex and B239 Remodel on May 26, 2006 and on February 20, 2008. On September 22, 2008, the Board awarded a construction contract to PCN3, Inc., in the amount of \$3,523,000. Previously approved change orders increased the amount by \$234,904.17 for a revised contract amount of \$3,757,904.17.

### **STATUS**

EXHIBIT A describes the required modifications contained in Change Order Requests (COR) numbers 23 and 24. Approval of these CORs will result in an increase of \$12,390.54 in the total project cost.

The total change to the contract does not exceed the 10% limit allowed by Public Contract Code. Approval of this CORs will bring the revised total contract amount to \$3,770,294.71.

Funds are available within the approved project budget which is \$6,980,000. Other costs covered by this project budget include architectural fees, inspections, testing and equipment.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Change Order Requests number 23 and 24 for the B200 Science Lab Annex and B239 Remodel project at Irvine Valley College as described in EXHIBIT A and authorize staff to execute the corresponding change orders with PCN3, Inc. which will result in an increase of \$12,390.54 in the total project cost. The revised total contract amount is \$3,770,294.71.

IVC B-200 LAB CLASSROOM ADDITION

BID NO. 296

CHANGE ORDER NO. 8

June 28, 2010

Bid #	BID PACKAGE DESCRIPTION	CONTRACTOR	ADDRESS	CONTRACT AMOUNT	Previously Approved COR's	CO #23	CO #24	REVISED CONTRACT AMOUNT
296	General Contractor	PCN3, General Engineering Contractor		\$3,523,000	\$234,904.17	\$44,518.88	-\$32,128.34	\$3,770,294.71
				<b>\$3,523,000</b>	<b>\$ 234,904.17</b>	<b>\$44,518.88</b>	<b>-\$32,128.34</b>	<b>\$3,770,294.71</b>

CO	Date	Description	Requested	Status	Amount
23	2/6/2010	Final Change Order Request Resolution	YES	APP	\$44,518.88
24	2/6/2010	Allowance Resolution	YES	APP	(\$32,128.34)
				<b>BCO #8</b>	<b>\$12,390.54</b>
				<b>BCO TOTALS</b>	<b>\$247,294.71</b>

\*\* See Attachments



FINAL RESOLUTION TO CHANGE ORDER REQUEST  
 IVC B-200 LAB CLASSROOM ADDITIONS

B200 Science Lab Annex

Date: 20-May-10

Irvine Valley College

Project Number: 23

Gary Wier, Construction Manager gkkworks

Change Order # Final Change Order Agreement

Harry Abghari, President, PCN3, Inc.

***Conditions of Agreement***

**Upon acceptance of this Final Change Order, PCN3, it's Suppliers, and Subcontractors releases and waives any and all claims under, or arising out of this Contract and discharges the District, the District's directors, officers, members, employees, agents, and authorized representatives of from all liabilities, obligations, and claims arising from this Contract.**

COR #	DESCRIPTION / TITLE	REASON	Owner's Evaluation
COR 35	Lighting Fixture	Design Change	\$ 1,421.00
COR 37	Added Plumbing for Eyewashes	Design Change	\$ 2,559.49
COR 40	Added Eyewash Fixtures	Design Change	\$ 2,326.07
COR 38	Fire Alarm Changes	Design Change	\$ 3,800.00
COR 41	Fire Dampers at Ceiling Diffusers in B-252	Design Change	\$ 3,008.00
COR 42	Dedicated Electrical Circuit for EMCOR's	Design Change	\$ 5,822.00
COR 48	Blackout for Exterior Ceiling	Design Change	\$ 1,409.00
COR 51	Infill windows in B-239	Design Change	\$ 1,000.00
COR 52	Wall Paper Removal in B 239	Design Change	\$ 1,589.42
COR 59	Drywall for Fire Rated Wall @ RR	Design Change	\$ 2,000.00
COR 60	Demo Existing Lights in Corridor	Design Change	\$ 300.00
COR 61	T-Bar Modifications to Original Design	Design Change	\$ 2,674.44
COR 62	Replaced Sod over Existing SD	Design Change	\$ 5,000.00
COR 63	Main Electrical Feeder Change	Design Change	\$ 2,486.76
COR 64	Electrical Room Framing/Louver	Design Change	\$ 1,337.00
COR 65	Recessed Downlights	Design Change	\$ 1,783.00
Cor 66	Underground FW and Riser for B-251	Design Change	\$ 5,985.00
COR 67	Drain for Eyewash Showers	Design Change	\$ 838.70
COR 68	FRP Backsplashes at Sink	Design Change	\$ 600.00
			<b>\$ 44,518.88</b>

IVC B-200 LAB CLASSROOM ADDITIONS

B200 Science Lab Annex

Date: Thursday, May 20, 2010

Irvine Valley College

Change Order # 24

Gary Wier, Construction Manager gkkworks

Title Allowance Resolution

Harry Abghari, President, PCN3, Inc.

***Conditions of Agreement***

**Upon acceptance of this Final Change Order, PCN3, it's Suppliers, and Subcontractors releases and waives any and all claims under, or arising out of this Contract and discharges the District, the District's directors, officers, members, employees, agents, and authorized representatives of from all liabilities, obligations, and claims arising from this Contract.**

COR #	DESCRIPTION / TITLE	REASON	Owner's Evaluation
COR 30	Exterior soffit ceiling in exterior corridor between old and new building	Allowance	\$ 12,000
COR 39	Building Identification Signage	Allowance	\$ 4,043
COR 43	Modification to Drawer Locations to add Plumbing Access to Island Plumbing	Allowance	\$ 6,962
COR 44	Teacher Station Relocation B239	Allowance	\$ 1,389
COR 49	Teacher Station Relocation B239	Allowance	\$ 1,204
COR 53	Exterior Lighting Bollards	Allowance	\$ 1,115
COR 56	Burette Rods needed in (3) Labs	Allowance	\$ 6,244
COR 58	Replace Damage Concrete Walks	Allowance	\$ 915
	Scope Reduction Credits	Allowance	\$ (4,000)
	Credit for IOR Ad Services	Allowance	\$ (12,000)
	Contract Allowance	Allowance	\$ (50,000)
			\$ (32,128)

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Irvine Valley College: Notice of Completion: B200 Science Lab Annex and B239 Conversion

**ACTION:** Approval

---

**BACKGROUND**

The Board approved funding from basic aid for the B200 Science Lab Annex and B239 Remodel on May 26, 2006, and on February 20, 2008. On September 22, 2008, the Board awarded a construction contract to PCN3, Inc., in the amount of \$3,523,000. Previously approved change orders increased the amount by \$234,904.17 for a revised contract amount of \$3,757,904.17. A final change order recommended for approval at this June 28, 2010 Board of Trustees' meeting of \$12,390.54 will bring the revised total contract amount to \$3,770,294.71.

**STATUS**

PCN3 completed the B200 Science Lab Annex and B239 Conversion project on May 20, 2010. Staff and consultants inspected the project and found it to be completed to satisfaction. Staff recommends that the Notice of Completion be filed.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve authorizing the filing of the Notice of Completion (EXHIBIT A) for the PCN3, Inc. contract for the Irvine Valley College B200 Science Lab Annex and B239 Conversion project. It is also recommended that the Board authorize the release of the retention 35 days after filing.

Recording Requested  
By and Mail to:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, CA 92692

EXEMPT PER GOVERNMENT CODE 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is Owner of the property hereinafter described, caused improvements to be made to said property to wit: B200 SCIENCE LAB ANNEX at SADDLEBACK COLLEGE, Bid No. 296, the contract for the doing of which was heretofore entered into the 23<sup>rd</sup> day of September 2008, which contract was made with TBC CONTRACTORS CORP., as Contractor; that said improvements were completed on the 20<sup>th</sup> day of May, 2010, and accepted by formal action of the governing board of said District on the 28<sup>th</sup> day of June, 2010, that title to said property is vested in the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California; that the surety for the above named Contractor is the FIRST NATIONAL INSURANCE COMPANY OF AMERICA; that the property hereinafter referred to and on which said improvements were made is described as follows:

SADDLEBACK COLLEGE  
28000 MARGUERITE PKWY.  
MISSION VIEJO, CA 92692

---

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT OF ORANGE COUNTY, CA

By \_\_\_\_\_  
RAGHU P. MATHUR, Ed.D. Dated  
Chancellor

STATE OF CALIFORNIA] ] ss.  
COUNTY OF ORANGE ]

DR. RAGHU P. MATHUR, being first duly sworn, deposes and says:

That he is Secretary of the Board of Trustees of the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of the County of Orange;

That the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is the owner of said property described in the foregoing notice;

That he has read the foregoing notice and knows the contents thereof and that the facts stated therein are true.

---

RAGHU P. MATHUR, Ed.D. Dated  
Chancellor

State of California  
County of Orange

Subscribed and sworn to (or affirmed) before me on  
this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_,  
by Raghu P. Mathur, Ed.D.  
proved to me on the basis of satisfactory evidence to  
be the person who appeared before me.

---

Signature

(Seal)

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College: Grant Acceptance, Industry Driven Regional Collaborative, Health Information Technology Program  
**ACTION:** **Approval**

---

**BACKGROUND**

In February, 2010, Saddleback College submitted a proposal in response to the Economic and Workforce Development Program, Industry Driven Regional Collaborative Grant RFA No. 10-326 issued by the California Community Colleges Chancellor's Office (CCCCO). The proposal supports the development and implementation of the Health Information Technology program (HIT) at Saddleback. The HIT program will be housed within the Division of Health Sciences and Human Services as a component of the Allied Health curricular offerings. Currently, Saddleback offers both Front Office and Back Office (clinical) Medical Assistant certificates. The Health Information Technology program is a logical career step for individuals who may want to work in the health arena, but not specifically in direct patient care. The Department plans to complete curriculum development, obtain the required approvals and begin offering classes by fall 2011.

**STATUS**

On March 11, 2010, the CCCCCO notified the College of its intent to award \$378,182 for the period July 1, 2010 through June 30, 2012 to fund the project efforts as presented in Exhibit A. In order to accomplish the goals identified in Exhibit A, Saddleback will modify and equip a medical records laboratory facility by adding additional stations to an existing computer lab to accommodate more students. It will also be necessary to purchase appropriate equipment including a scanner. A consultant will be engaged to assist with curriculum development and the course and program approval process, and a full time faculty member will be hired to teach in the program.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept this award of \$378,182 from the California Community College Chancellor's Office for the Industry Driven Regional Collaborative Grant RFA 10-326.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
UNIT APPLYING: SADDLEBACK COLLEGE

- ( ) GRANT APPLICATION ABSTRACT
- (x) GRANT ACCEPTANCE ABSTRACT
- ( ) GRANT RENEWAL ACCEPTANCE ABSTRACT
- ( ) REVISIONS TO ACCEPTANCE ABSTRACT

1. PROJECT TITLE: Industry Driven Regional Collaborative: Health Information Technology Program
2. PROJECT DIRECTOR: Donna Rane-Szostak
3. PROJECT ADMINISTRATOR: Donna Rane-Szostak
4. GRANTOR AGENCY: California Community Colleges Chancellor's Office, Economic and Workforce Development Program
5. FUNDING SOURCE: California Community College Chancellor's Office
6. STARTING AND ENDING DATES OF THE PROJECT: July 1, 2010—June 30, 2012.
7. EXECUTIVE SUMMARY OF THE PROJECT (limit 125 words):

Saddleback College will address the goals of the California Community College Chancellor's Office Economic and Workforce Development Program (EWD) through the development and implementation of the Health Information Technology program (HIT). The HIT program will be housed within the Division of Health Sciences and Human Services as a component of the Allied Health curricular offerings. Currently, Saddleback offers both Front Office and Back Office (clinical) Medical Assistant certificates. The Health Information Technology program is a logical career step for individuals who may want to work in the health arena, but not specifically in direct patient care. The Department plans to complete curriculum development, obtain the required approvals and begin offering classes by fall 2011.

8. SUMMARY BUDGET

Grant Award	In Kind Matching	Indirect Costs	Project Total
\$378,182	\$378,182	\$14,546	\$756,364

*[Handwritten signature]*

9. APPROVALS

*[Handwritten signature]*  
Division/School Dean

*[Handwritten signature]*  
Vice President of Instruction/Students

*[Handwritten signature]*  
President

Vice Chancellor, Technology & Lrng Serv

Chancellor

## EXPENDITURES SUMMARY

The Expenditures Summary should follow the standard expenditure categories as used in the operating budget.

	GRANT (Amount)	MATCHING* (In-Kind/Actual)	SOURCE OF MATCH (Partnership/College/Vendor)
1000 Certificated Salaries	\$ <u>65,000</u>	<u>\$100,000</u>	College
2000 Classified Salaries	\$ <u>84,754</u>		
3000 Benefits	\$ <u>89,550</u>		
4000 Supplies	\$ <u>16,433</u>	<u>\$50,000</u>	College
5000 Contracted Services and Other Expenses	\$ <u>32,899</u>	<u>\$189,947</u>	College
6000 Capital Outlay	\$ <u>75,000</u>	<u>\$38,235</u>	College
Other Charges <i>(e.g.: Indirect Costs)</i>	\$ <u>14,546</u>		
<b>TOTALS</b>	\$ <u>378,182</u>	<u>\$378,182</u>	

\*Matching Funds: "In-Kind" matching funds are usually allocations of existing personnel, space, supplies, and equipment.

### PROJECT PERSONNEL (reflects the Expenditure Detail above)

<u>Positions</u>	<u>Full-Time</u>	<u>Part-Time</u>	<u>New</u>	<u>Existing</u>
1. Clerical support	[X]	[]	[X]	[]
2. Faculty	[X]	[]	[X]	[]

### PARTNERSHIPS (if applicable)

Laguna Niguel Family Medical  
Mission Surgical Center  
Orange Coast Women's Medical Center  
Saddleback Family & Urgent Care  
Saddleback Dermatology  
South coast Family Medical  
Saddleback Family & Urgent Care  
San Juan Urgent Care  
Comprehensive Medical Services  
TLC Pediatrics Medical Group  
San Clemente Internal Medical Group

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College: Grant Acceptance, Enrollment Growth and Retention Program  
**ACTION:** Approval

---

**BACKGROUND**

In March 2010, Saddleback College submitted a proposal in response to the Economic Development and Workforce Preparation Division, Nursing and Allied Health Unit issued Request for Application by the California Community Colleges Chancellor's Office (CCCCO). The proposal requested funds to support the development and implementation of the Enrollment Growth and Retention program. Funds provided by the grant would support an increase of students enrolling in the Saddleback College Nursing Program.

**STATUS**

On June 4, 2010, the CCCCCO notified the College of its intent to award \$169,487 for the period July 1, 2010 through June 30, 2011 to fund the project efforts as presented in Exhibit A. In order to accomplish the goals identified in Exhibit A, funds from the grant will be utilized to fund a full time faculty position, administrative assistants, simulation lab assistance and mentors to assist in the education of the additional students.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept this award of \$169,487 from the Board of Governors California Community College Chancellor's Office for the Enrollment Growth and Retention Program.



SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
UNIT APPLYING: SADDLEBACK COLLEGE

- ( ) GRANT APPLICATION ABSTRACT
- (x) GRANT ACCEPTANCE ABSTRACT
- ( ) GRANT RENEWAL ACCEPTANCE ABSTRACT
- ( ) REVISIONS TO ACCEPTANCE ABSTRACT

1. PROJECT TITLE: Enrollment Growth and Retention for Registered Nursing Programs
2. PROJECT DIRECTOR: Tamera Rice
3. PROJECT ADMINISTRATOR: Tamera Rice
4. GRANTOR AGENCY: Board of Governors, California Community Colleges Chancellor's Office
5. FUNDING SOURCE: California Community College Chancellor's Office
6. STARTING AND ENDING DATES OF THE PROJECT: July 1, 2010-June 30, 2011.
7. EXECUTIVE SUMMARY OF THE PROJECT (limit 125 words):

Saddleback College will address the goals of the California Community College Chancellor's Office Economic Development and Workforce Preparation Division Nursing and Allied Health Unit through the development and implementation of the Enrollment Growth and Retention program. Funds provided by the grant will support an increase of students enrolling in the Nursing Program. Funds from the grant will also be utilized to fund a full time faculty position, administrative assistants, simulation lab assistance and mentors to assist in the education of the additional students.

8. SUMMARY BUDGET

Grant Award	In Kind Matching	Indirect Costs	Project Total
\$169,487		\$6,519	\$169,487

9. APPROVALS

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Division/School Dean

---

Vice President of Instruction

---

Director of Planning, Research & Grants

---

President

\_\_\_\_\_

Chancellor

\_\_\_\_\_

Vice Chancellor of Learning Services

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Director of Fiscal Services

### EXPENDITURES SUMMARY

The Expenditures Summary should follow the standard expenditure categories as used in the operating budget.

	<b>GRANT</b> (Amount)	<b>MATCHING*</b> (In-Kind/Actual)	<b>SOURCE OF MATCH</b> (Partnership/ College/Vendor)
<b>1000 Certificated Salaries</b>	\$ <u>70,000</u>		
<b>2000 Classified Salaries</b>	\$ <u>69,068</u>		
<b>3000 Benefits</b>	\$ <u>23,900</u>		
<b>4000 Supplies</b>			
<b>5000 Contracted Services and Other Expenses</b>			
<b>6000 Capital Outlay</b>			
<b>Other Charges</b> <i>(e.g.: Indirect Costs)</i>	\$ <u>6,519</u>		
<b>TOTALS</b>	\$ <u>169,487</u>		

\*Matching Funds: "In-Kind" matching funds are usually allocations of existing personnel, space, supplies, and equipment.

#### PROJECT PERSONNEL (reflects the Expenditure Detail above)

<u>Positions</u>	<u>Full-Time</u>	<u>Part-Time</u>	<u>New</u>	<u>Existing</u>
1. Faculty	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Program Assistant (FY 2010-2011)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Sr. Lab Assistant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PARTNERSHIPS (if applicable)

Not Applicable

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Saddleback College: Award of Bid: Fine Arts Repairs and Exterior Finishes

**ACTION:** Approval

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### **BACKGROUND**

Saddleback College staff determined a need for a structural repair at the Fine Arts building. They have included a comprehensive exterior finishes improvement with the structural work scope. This work is scheduled maintenance.

### **STATUS**

On May 26, 2010, eleven bidders attended a mandatory job walk held at Saddleback College for Bid No. 1095, the Fine Arts Repairs and Finishes project. Five bids were received and opened on June 2, 2010. The lowest bid meeting all specifications was submitted by DLS Builders of Orange, CA, in the amount of \$393,925, EXHIBIT A.

Staff has reviewed the bid and recommends award.

Funds are available in the approved Scheduled Maintenance budget.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees award Bid No. 1095, and approve the agreement (EXHIBIT B) to construct the Fine Arts Repairs and Finishes Project at Saddleback College to DLS Builders, in the amount of \$393,925.

**BID NO. 1095**  
**FINE ARTS REPAIRS AND EXTERIOR FINISHES**  
**SADDLEBACK COLLEGE**  
**June 28, 2010**

<b><u>CONTRACTORS</u></b>		<b><u>AMOUNT</u></b>
<b>DLS BUILDERS</b> Orange, CA	<b>**</b>	<b>\$ 393,925.00</b>
<b>THE RICHARDSON GROUP</b> Orange, CA		<b>408,099.94</b>
<b>PAINTING &amp; DÉCOR, LTD.</b> Orange, CA		<b>447,870.00</b>
<b>FAST-TRACK CONSTR. CORP.</b> Culver City, CA		<b>575,000.00</b>
<b>STATES LINK CONSTR., INC.</b> Huntington Beach, CA		<b>862,700.00</b>

**\*\*RECOMMENDED AWARD**

**AGREEMENT – BID NO. 1095, FINE ARTS REPAIRS & NEW EXTERIOR FINISHES,  
SADDLEBACK COLLEGE**

THIS AGREEMENT, dated the 29<sup>th</sup> day of June, 2010, in the County of Orange, State of California, is by and between South Orange County Community College District, (hereinafter referred to as "DISTRICT"), and **DLS Builders**, 1975 N. Batavia St. Orange, CA 92865, 714/998-3790, (hereinafter referred to as "CONTRACTOR").

The DISTRICT and the CONTRACTOR, for the consideration stated herein, agree as follows:

1. CONTRACTOR agrees to complete the Project known as **Bid No. 1095, Fine Arts Repairs & New Exterior Finishes and Color Selection at Saddleback College** according to all the terms and conditions set forth in the Project Documents, including but not limited to the Notice Calling For Bids, Information for Bidders, Bid Form, Bid Security, Designation of Subcontractors, Information Required of Bidder, all prequalification forms submitted pursuant to Public Contract Code Section 20111.5, if any, Non-collusion Affidavit, Workers' Compensation Certificate, Faithful Performance Bond, Payment Bond, Escrow Agreement, if applicable, Drug-Free Workplace Certification, Change Orders, Shop Drawing Transmittals, Insurance Certificates and Endorsements, Guarantees, Contractor's Certificate Regarding Non-Asbestos Containing Materials, Disabled Veteran Business Enterprises Certification, if applicable, General Conditions, Supplemental Conditions, if any, Special Conditions, if any, Drawings, Specifications, and all modifications, addenda and amendments thereto by this reference incorporated herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.

2. CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide, furnish and pay for all the labor, materials, necessary tools, expendable equipment, and all taxes, utility and transportation services required for construction of the Project. All of said work shall be performed and completed in a good workmanlike manner in strict accordance with the drawings, specifications and all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements governing the Project. The CONTRACTOR shall be liable to the DISTRICT for any damages arising as a result of a failure to fully comply with this obligation, and the CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of the Architect, Engineer, Inspector, Division of State Architect, or representative of any of them, unless such act or omission actually prevents the CONTRACTOR from fully complying with the requirements of the Project Documents, and unless the CONTRACTOR protests at the time of such alleged prevention that the act or omission is preventing the CONTRACTOR from fully complying with the Project Documents. Such protest shall not be effective unless reduced to writing and filed with the DISTRICT within three (3) working days of the date of occurrence of the act or omission preventing the CONTRACTOR from fully complying with the Project Documents.

3. DISTRICT shall pay to the CONTRACTOR, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as provided in the Project Documents, the sum of Three Hundred Ninety Three Thousand Nine Hundred Twenty Five and No/100 Dollars (\$393,925.00).

4. The work shall be commenced on or before the tenth (10) day after receiving the DISTRICT'S Notice to Proceed and shall be completed within forty five (45) consecutive calendar days from the date specified in the Notice to Proceed.

5. **Time is of the essence.** If the work is not completed in accordance with Paragraph 4 above, it is understood that the DISTRICT will suffer damage. It being impractical and infeasible to determine the amount of actual damage, in accordance with Government Code Section 53069.85, it is agreed that CONTRACTOR shall pay to DISTRICT as fixed and liquidated damages, and not as a penalty, the sum of One Thousand and No/100 Dollars (\$1,000.00) for each calendar day of delay until work is completed and accepted. Time extensions may be granted by the DISTRICT as provided in Article 64 of the General Conditions. Liquidated damages shall be imposed as set forth in Article 64 of the General Conditions.

6. Termination for Cause or Non-appropriation. In the event CONTRACTOR defaults in the performance of the Agreement as set forth in General Conditions Article 13(a) or if there is a non-appropriation of funds or insufficient funds as set forth in General Conditions Article 13(d), then this Agreement shall terminate or be suspended as set forth in General Conditions Article 13.

Termination for Convenience. DISTRICT has discretion to terminate this Agreement at any time and require CONTRACTOR to cease all work on the Project by providing CONTRACTOR written notice of termination specifying the desired date of termination. Upon receipt of written notice from DISTRICT of such termination for DISTRICT's convenience, CONTRACTOR shall:

- (i) Cease operations as directed by DISTRICT in the notice;
- (ii) Take any actions necessary, or that DISTRICT may direct, for the protection and preservation of the work; and
- (iii) Not terminate any insurance provisions required by the Project Documents.

In case of such termination for DISTRICT's convenience, CONTRACTOR shall be entitled to receive payment from DISTRICT for work satisfactorily executed and for proven loss with respect to materials, equipment, and tools, including overhead and profit for that portion of the work completed. In the case of Termination for Convenience, DISTRICT shall have the right to accept assignment of subcontractors. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the DISTRICT.

7. **Hold Harmless and Indemnification.** To the fullest extent permitted by law, the CONTRACTOR, at the CONTRACTOR's sole cost and expense, agrees to fully defend, indemnify and hold harmless, the DISTRICT, including but not limited to any of its governing board members, officers, employees, Construction Manager, Architect, and all other Agents and Representatives, from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, anticipated losses of revenues, and expenses, including any fees of accountants, attorneys or other professionals, arising out of, in connection with, resulting from or related to, or claimed to be arising out of, in connection with, resulting from or related to any act or omission by the CONTRACTOR or any of its officers, agents, employees, subcontractors, sub-subcontractors, any person performing any of the work pursuant to a direct or indirect contract with the CONTRACTOR or individual entities comprising the CONTRACTOR, in connection with or relating to, or claimed to be in connection with or relating to the work, this Agreement, or the Project, including but not limited to any costs or liabilities arising out of or in connection with:

- (a) failure to comply with any applicable law, statute, code, ordinance, regulation, permit or orders;
- (b) any misrepresentation, misstatement or omission with respect to any statement made in the Project Documents or any document furnished by the CONTRACTOR in connection therewith;
- (c) any breach of duty, obligation or requirement under the Project Documents;
- (d) any failure to coordinate the work of other contractors;

- (e) any failure to provide notice to any party as required under the Project Documents;
- (f) any failure to act in such a manner as to protect the DISTRICT and the Project from loss, cost, expense or liability; or
- (g) any failure to protect the property of any utility company or property owner.

This indemnity shall survive termination of the contract or final payment thereunder. This indemnity is in addition to any other rights or remedies which the DISTRICT may have under the law or under the Project Documents. In the event of any claim or demand made against any party which is entitled to be indemnified hereunder, the DISTRICT may in its sole discretion reserve, retain or apply any monies due to the CONTRACTOR under the Project Documents for the purpose of resolving such claims; provided, however, that the DISTRICT may release such funds if the CONTRACTOR provides the DISTRICT with reasonable assurance of protection of the DISTRICT's interests. The DISTRICT shall in its sole discretion determine whether such assurances are reasonable.

8. CONTRACTOR shall take out, prior to commencing the work, and maintain, during the life of this Agreement, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain the insurance coverages set forth below and in Articles 16, 17, 18 and 19 of the General Conditions. CONTRACTOR agrees to provide all evidences of coverage required by DISTRICT including certificates of insurance and endorsements.

Public Liability Insurance for injuries including accidental death, to any one person in an amount not less than	\$2,000,000
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Subcontractors of every tier	\$1,000,000
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and

Subject to the same limit for each person on account of one accident, in an amount not less than	\$2,000,000
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Subcontractors of every tier	\$1,000,000
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Property Damage Insurance in an amount not less than	\$2,000,000
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Subcontractors of every tier	\$1,000,000
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Course of Construction Insurance without exclusion or limitation in an amount not less than	\$2,000,000
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Excess Liability Insurance (Contractor only)	\$2,000,000
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Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above

Material hoist where used in amounts as above

### **Waiver of Subrogation**

Contractor waives (to the extent permitted by law) any right to recover against the District, and its respective elected officials, officers, employees, agents, and representatives for damages to the Work, any part thereof, or any and all claims arising by reason of any of the foregoing, but only to the extent that such damages and/or claims are covered by property insurance and only to the extent of such coverage (which shall exclude deductible amounts) actually carried by the District.

The provisions of this section are intended to restrict each party to recovery against insurance carriers only to the extent of such coverage and waive fully and for the benefit of each, any rights and/or claims which might give rise to a right of subrogation in any insurance carrier. The District and the Contractor shall each obtain in all policies of insurance carried by either of them, a waiver by the insurance companies there under of all rights of recovery by way of subrogation for any damages or claims covered by the insurance.

### **Additional Insured Endorsement Requirements.**

The Contractor shall name, on any policy of insurance required the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. Subcontractors shall name the Contractor, the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. The Additional Insured Endorsement included on all such insurance policies shall state that coverage is afforded the additional insured with respect to claims arising out of operations performed by or on behalf of the insured. If the additional insureds have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The insurance provided by the Contractor must be designated in the policy as primary to any insurance obtained by the District. The amount of the insurer's liability shall not be reduced by the existence of such other insurance.

9. Public Contract Code Section 22300 permits the substitution of securities for any retention monies withheld by the DISTRICT to ensure performance under this Agreement. At the request and expense of the CONTRACTOR, securities equivalent to the monies withheld shall be deposited with the DISTRICT, or with a state or federally chartered bank in California as the escrow agent, who shall then pay such monies to the CONTRACTOR. The DISTRICT retains the sole discretion to approve the bank selected by the CONTRACTOR to serve as escrow agent. Upon satisfactory completion of the Agreement, the securities shall be returned to the CONTRACTOR. Securities eligible for investment shall include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit. The CONTRACTOR shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon.

In the alternative, under Section 22300, the CONTRACTOR may request DISTRICT to make payment of earned retention monies directly to the escrow agent at the expense of the CONTRACTOR. Also at the CONTRACTOR's expense, the CONTRACTOR may direct investment of the payments into securities, and the CONTRACTOR shall receive interest earned on such investment upon the same conditions as provided for securities deposited by CONTRACTOR. Upon satisfactory completion of the Agreement, CONTRACTOR shall receive from the escrow agent all securities, interest and payments received by escrow agent from DISTRICT pursuant to the terms of Section 22300.

10. If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California, and that Warren Parchan, whose title is President, is authorized to act for and bind the corporation.

11. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.



12. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed, exists between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties and pursuant to action of the Governing Board of the District. This Agreement shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

DISTRICT

CONTRACTOR

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Gary Poertner  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Deputy Chancellor  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Contractor's License No.

\_\_\_\_\_  
Tax ID/Social Security No.

(CORPORATE SEAL OF CONTRACTOR,  
if corporation)

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College: Change Order Request: Village Expansion  
Project: Portable Interior  
**ACTION:** Approval

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### **BACKGROUND**

On January 20, 2009, and April 27, 2009, the Board approved a combined total of \$3,942,000 funding from basic aid for the Saddleback College Village Expansion Project. The Board has since awarded: 1) a contract to Class Leasing Inc. to purchase the unimproved portable units in the amount of \$1,537,498, 2) a contract to MJ Contractors for site improvements at the Village Expansion area in the amount of \$1,050,000, and; 3) a contract to Class Leasing Inc. for interior improvements and changes to interior improvements in the amount of \$321,558. Previous changes to the interior improvements project total equal \$78,690 for a total of \$342,217.

### **STATUS**

EXHIBIT A describes the required modifications contained in Change Order Request (COR) No. 3. Approval of this COR will result in an increase of \$53,583 in the total project cost.

Proposed costs are in accordance with the Wilsona piggyback agreement. Approval of this COR will bring the revised Interior Improvement total contract amount to \$395,799.

Funds are available within the approved project budget which is \$3,942,000. Other costs covered by this project budget include architectural fees, inspections, testing and equipment.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Change Order Request No. 3 (EXHIBIT A) to the interior improvement contract with Class Leasing Inc. for changes to the portable interior improvements in the amount of \$53,583 utilizing the Wilsona School District piggyback agreement. The revised total contract amount is \$395,799.00.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

Saddleback College Village Expansion  
Class Leasing  
Interior Improvements Change Order No. 3

EXHIBIT A

Type	Quantity	Improvements	Improvements Added or Changed	NEW Total 8/26/09	Comments
12x40 Restroom Model B	2	\$0	\$0	\$0	
12x40 Restroom Model A	6	\$0	\$0	\$0	
24x40 Village 20	2	\$1,073	\$317	\$1,390	Exterior Lighting
24x40 Village 21	2	\$1,073	-\$380	\$693	Exterior Lighting
24x40 Village 22	2	\$1,073	\$1,014	\$2,087	Exterior Lighting
24x40 Village 23	2	\$30,175	\$2,991	\$33,166	Additional Offices
24x40 Village 24	2	\$1,073	-\$380	\$693	Exterior Lighting
24x40 Village 25	2	\$1,073	\$317	\$1,390	Exterior Lighting
24x40 Village 26	2	\$1,073	-\$380	\$693	Exterior Lighting
24x40 Village 27	2	\$20,241	\$9,761	\$30,002	Additional Offices
48x40 Village 28	1	\$27,443	\$22,009	\$49,452	Additional Offices
24x40 Village 29	2	\$110,907	\$2,688	\$113,595	Additional Offices
24x40 Village 30	2	\$1,073	\$317	\$1,390	Exterior Lighting
24x40 Village 31	2	\$1,073	\$1,014	\$2,087	Exterior Lighting
24x40 Village 32	2	\$25,038	\$676	\$25,714	Ext. Lighting/HVAC
48x40 Village 33	1	\$41,137	\$18,067	\$59,204	Additional Offices
<b>Improvement Total</b>		<b>\$263,527</b>			
<b>Change Order #1</b>			<b>\$58,031.00</b>		
<b>Change Order #2</b>			<b>\$20,659.00</b>		
<b>Subtotal</b>			<b>\$78,690.00</b>	<b>\$342,217</b>	
<b>Changes Requested in CO #3:</b>					
Additional Fire alarm Rough In Work			\$3,450.00		
Engineering/Notching at bottom plate			\$588.00		
Ramp and Handrail modification			\$48,368.00		
Move Marker Boards			\$1,176.00		
			<b>\$53,582.00</b>		
<b>New Total</b>				<b>\$395,799</b>	

EXHIBIT A  
Page 1 of 1

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Saddleback College: Notice of Completion: Village Expansion: Class Leasing Contract

**ACTION:** Approval

---

### **BACKGROUND**

On January 20, 2009, and April 27, 2009, the Board approved a combined total of \$3,942,000 funding from basic aid for the Saddleback College Village Expansion Project. The Board has since awarded: 1) a contract to Class Leasing, Inc. to purchase the unimproved portable units in the amount of \$1,537,498, 2) a contract to MJ Contractors for site improvements at the Village Expansion area in the amount of \$1,050,000, and 3) a contract to Class Leasing, Inc. for interior improvements and changes to interior improvements in the amount of \$321,558.

### **STATUS**

Class Leasing, Inc. completed delivery of the unimproved portable units and the interior improvements projects on June 4, 2010. Staff and consultants inspected the project and found it to be completed to satisfaction. Staff recommends that the Notice of Completion be filed.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve authorizing the filing of the Notice of Completion (EXHIBIT A) for the Class Leasing, Inc. contract for the Saddleback College Village Expansion project. It is also recommended that the Board authorize the release of the retention 35 days after filing.

Recording Requested  
By and Mail to:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, CA 92692

EXEMPT PER GOVERNMENT CODE 6103

### NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is Owner of the property hereinafter described, caused improvements to be made to said property to wit: VILLAGE EXPANSION at SADDLEBACK COLLEGE, the contract for the doing of which was heretofore entered into the 23<sup>rd</sup> day of February 2009, which contract was made with CLASS LEASING, INC., as Contractor; that said improvements were completed on the 4<sup>TH</sup> day of June, 2010, and accepted by formal action of the governing board of said District on the 28<sup>th</sup> day of June, 2010, that title to said property is vested in the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California; that the surety for the above named Contractor is the PLATTE RIVER INSURANCE COMPANY; that the property hereinafter referred to and on which said improvements were made is described as follows:

SADDLEBACK COLLEGE  
28000 MARGUERITE PKWY.  
MISSION VIEJO, CA 92692

---

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT OF ORANGE COUNTY, CA

By \_\_\_\_\_  
RAGHU P. MATHUR, Ed.D. Dated  
Chancellor

STATE OF CALIFORNIA] ss.  
COUNTY OF ORANGE ]

DR. RAGHU P. MATHUR, being first duly sworn, deposes and says:

That he is Secretary of the Board of Trustees of the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of the County of Orange;

That the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is the owner of said property described in the foregoing notice;

That he has read the foregoing notice and knows the contents thereof and that the facts stated therein are true.

---

RAGHU P. MATHUR, Ed.D. Dated  
Chancellor

State of California  
County of Orange

Subscribed and sworn to (or affirmed) before me on  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
by Raghu P. Mathur, Ed.D.  
proved to me on the basis of satisfactory evidence to  
be the person who appeared before me.

\_\_\_\_\_  
Signature

(Seal)

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Saddleback College and Irvine Valley College: Community Education, Fall 2010

**ACTION:** Approval

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**BACKGROUND**

The South Orange County Community College District is known for offering high-quality Community Education programs for its residents. By providing non-credit programs and fee-based classes, Saddleback College and Irvine Valley College perform an important community service and fulfill a vital part of their mission. Community Education programs, presenters, and accompanying compensation require the approval of the Board of Trustees.

**STATUS**

A variety of educational and recreational events have been planned by the Saddleback College and Irvine Valley College Community Education departments for the Fall Semester 2010. Expenses for conducting these courses will be paid by income from participant fees. The Saddleback College and Irvine Valley College course offerings, presenters, and compensation are outlined in Exhibit A (Saddleback College) and Exhibit B (Irvine Valley College).

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the Fall 2010 Community Education courses, presenters, and compensation as presented in Exhibits A and B.

South Orange County Community College District  
SADDLEBACK COLLEGE  
COMMUNITY EDUCATION NON-CREDIT PROGRAM - FALL 2010

PROGRAM	ACTIVITY TITLE	DATES	PRESENTER	HONORARIA	FEE
Adult	Acting for the Camera	8/1 - 12/20	Acting Express Pro. (I)	50% net	\$175
	Are You the Next American Idol	8/1 - 12/20	Rounds, Miller & Assoc	50% net	\$39
	Become A Mystery Shopper	8/1 - 12/20	Elaine Moran (E)	50% net	\$49
	Become A Substitute Teacher	8/1 - 12/20	Charles Prosper (E)	50% net	\$39
	Beg. Medical Ins. Billing I	8/1 - 12/20	Terry Rowen & Assoc.	50% net	\$125
	Beg. Medical Ins. Billing II	8/1 - 12/20	Terry Rowen & Assoc.	50% net	\$120-255
	Behind the Wheel	8/1 - 12/20	Driving Concepts (I)	Rates/Day	Varies
	Build Your Own Web Site For	8/1 - 12/20	Rounds, Miller & Assoc	50% net	\$39
	CA Notary Public - Exam	8/1 - 12/20	CSNP (I)	40% gross	\$25
	CA Notary Loan Signing	8/1 - 12/20	CSNP (I)	40% gross	\$80
	CA Notary Public	8/1 - 12/20	CSNP (I)	40% gross	\$80
	CA Notary Public (Online)	8/1 - 12/20	CSNP (I)	50% gross	\$80
	CA Real Estate License	8/1 - 12/20	Barbara Cox (E)	5% Gross	Varies
	CA Real Estate License	8/1 - 12/20	Martin Welc (E)	5% Gross	Varies
	CA Real Estate License	8/1 - 12/20	Rockwell Institute (I)	10% Gross	Varies
	Capturing The Essence	8/1 - 12/20	Ralph Velasco (I)	50% net	\$69
	Cashing In On Your Ideas	8/1 - 12/20	Rounds, Miller & Assoc	50% net	\$39
	Clutterology	8/1 - 12/20	Rounds, Miller & Assoc	50% net	\$39
	Coaching, Consulting, & Traini	8/1 - 12/20	Rounds, Miller & Assoc	50% net	\$39
	Commercial Real Estate	8/1 - 12/20	Robert Kehiayan (I)	50% net	\$49
	Crash Course in Family Care	8/1 - 12/20	V. Jeanne Gormick (E)	50% net	\$39
	Create a 2nd Income with A I	8/1 - 12/20	Rounds, Miller & Assoc	50% net	\$39
	Dance Classes	8/1 - 12/20	Kaylaa Fox (I)	40-45% gross	\$50
	Dance Classes	8/1 - 12/20	Sandra Casado (E)	50% net	\$50
	Digital Photography - Level I	8/1 - 12/20	Parry Shoemaker (E)	50% net	\$65
	Digital Photography - Level II	8/1 - 12/20	Parry Shoemaker (E)	50% net	\$70
	Digital Scrapbooking	8/1 - 12/20	Randeleigh Harris(I)	50% net	\$129
	Dream Books	8/1 - 12/20	Belma Johnson (I)	50% net	\$49
	European Experience	8/1 - 12/20	Joe Calwell (I)	95% gross	\$4,500
	Feng Shui	8/1 - 12/20	Kartar Diamond (I)	50% net	\$49
	Financial Independence for V	8/1 - 12/20	Gary E. Miller (I)	50% net	\$39
	Financial Strategies For A Pr	8/1 - 12/20	David Brown (I)	50% net	\$49
	Finding the Best Loans	8/1 - 12/20	Stephen Dexter (I)	50% net	\$49
	Getting To Know Your DSLR	8/1 - 12/20	Parry Shoemaker	50% net	\$65
	Golf Clinics for Adults	8/1 - 12/20	Emil Scodeller (E)	50% net	\$97
	Guitar Classes	8/1 - 12/20	Ron Gorman (E)	60% net	\$90
	Hollywood 2.0	8/1 - 12/20	Belma Johnson (I)	50% net	\$49
	How to Be Your Own Private	8/1 - 12/20	Jim Harriger (E)	50% net	\$39
	How to Sell on Ebay	8/1 - 12/20	Frances Greenspan (I)	50% net	\$65

(E) Employee

(I) Independent Contractor

South Orange County Community College District  
SADDLEBACK COLLEGE  
COMMUNITY EDUCATION NON-CREDIT PROGRAM - FALL 2010

PROGRAM	ACTIVITY TITLE	DATES	PRESENTER	HONORARIA	FEE
	How to Sell On eBay: Creatin	8/1 - 12/20	Frances Greenspan (I)	50% net	\$65
	How To Start A Gift Basket B	8/1 - 12/20	Michelle Berquist (I)	50% net	\$175
	How To: Buy On Ebay	8/1 - 12/20	Frances Greenspan (I)	50% net	\$65
	HVAC Technician Certificate	8/1 - 12/20	Gatlain Educational Se	pp	\$3,095
	Hypnotherapist Certification	8/1 - 12/20	CMI (I)	50% net	\$799
	Improving Your PC's Perfor	8/1 - 12/20	Robert Cohen (I)	50% net	\$39
	Investment Bootcamp	8/1 - 12/20	Jalon O'Connell (E)	50% net	\$49
	Investment Strategies	8/1 - 12/20	Charlie Goffin (E)	50% net	\$39
	Journalism 2.0	8/1 - 12/20	Belma Johnson (I)	50% net	\$49
	Journeys In Computing	8/1 - 12/20	Bill Napoli (E)	50% net	\$105
	LEAN Start Program	8/1 - 12/20	Noelle Dera (E)	50% net	\$75
	Make Up 101	8/1 - 12/20	Christina Gaudy (I)	50% net	\$90
	Mastering Your Money	8/1 - 12/20	Jalon O'Connell (E)	50% net	\$49
	Mastering Your Travel	8/1 - 12/20	Ralph Velasco (I)	50% net	\$69
	Motorcycle Rider Training	8/1 - 12/20	Saddleback Rider Tran	Rates Per Day	\$100-235/day
	OC Dental Careers	8/1 - 12/20	George Eliades (I)	pp	\$2,895
	On-Line Non-Credit Classes	8/1 - 12/20	Education To Go (I)	\$55-\$175pp	\$94-299
	Optometric Technician Trng	8/1 - 12/20	Boston Reed (I)	50% net	\$2595-\$2995
	Orthopedic Technician Trng	8/1 - 12/20	Boston Reed (I)	50% net	\$2595-\$2995
	PC Boot Camp	8/1 - 12/20	Bill Napoli (E)	50% net	\$275
	PC Boot Camp Adv. Topics	8/1 - 12/20	Bill Napoli (E)	50% net	\$105
	PC Boot Camp Access	8/1 - 12/20	Bill Napoli (E)	50% net	\$105
	PC Boot Camp Express	8/1 - 12/20	Bill Napoli (E)	50% net	\$275
	PC Boot Camp More Photo	8/1 - 12/20	Bill Napoli (E)	50% net	\$105
	PC Boot Camp More Photosl	8/1 - 12/20	Bill Napoli (E)	50% net	\$105
	PC Boot Camp Photoshop	8/1 - 12/20	Bill Napoli (E)	50% net	\$105
	PC Boot Camp Photoshop M	8/1 - 12/20	Bill Napoli (E)	50% net	\$105
	PC Boot Camp Spectacular F	8/1 - 12/20	Bill Napoli (E)	50% net	\$105
	Pharmacy Technician Trng	8/1 - 12/20	Boston Reed (I)	50% net	\$2595-\$2995
	Piano Made Easy Series	8/1 - 12/20	Robert Laughlin (I)	50% net	\$45-75
	Picture Framing (Beg & Adv)	8/1 - 12/20	Susan Unoura (I)	50% net	\$49-55
	Power Entertaining	8/1 - 12/20	Farla Binder (I)	50% net	\$49
	Proctoring Services	8/1 - 12/20	In-House Services	pp	\$50-75
	Professional Speaking for the	8/1 - 12/20	Rounds, Miller & Assoc	50% net	\$39
	Property Management	8/1 - 12/20	Stephen Dexter (I)	50% net	\$49
	Rescuing Your Retirement	8/1 - 12/20	Gary E. Miller (I)	50% net	\$39
	Retail Cosmetics 101	8/1 - 12/20	Christina Gaudy (I)	50% net	\$90
	Self-Publishing for the Cluele	8/1 - 12/20	Rounds, Miller & Assoc	50% net	\$39
	Shoppers Get-Together	8/1 - 12/20	Elaine Moran (E)	50% net	\$25

(E) Employee

(I) Independent Contractor



South Orange County Community College District  
SADDLEBACK COLLEGE  
COMMUNITY EDUCATION NON-CREDIT PROGRAM - FALL 2010

PROGRAM	ACTIVITY TITLE	DATES	PRESENTER	HONORARIA	FEE
	Smart Steps to Starting A Bu	8/1 - 12/20	Michelle Berquist (I)	50% net	\$175
	Songwriting	8/1 - 12/20	Ron Gorman (E)	60% net	\$90
	Speed Spanish	8/1 - 12/20	Dan Mikels (I)	50% net	\$59
	Stained Glass for Beginners	8/1 - 12/20	Greg Atwood (I)	50% gross	\$120
	Start Med. Insurance Billing	8/1 - 12/20	Terry Rowen & Assoc.	50% net	\$55 -255
	Supervisor's Series	8/1 - 12/20	Irv Gamal (I)	50% net	\$57 -365
	Survival Skills In the Office	8/1 - 12/20	Rounds, Miller & Assoc	50% net	\$39
	The 99 Cent Gourmet	8/1 - 12/20	Rounds, Miller & Assoc	50% net	\$39
	The Secret Revealed	8/1 - 12/20	Charles Prosper (E)	50% net	\$39
	The Top 15 Laws of Real Est	8/1 - 12/20	Stephen Dexter (I)	50% net	\$49
	Tips & Tricks: Digital Org.	8/1 - 12/20	Randeleigh Harris(I)	50% net	\$129
	Travel Photography	8/1 - 12/20	Ralph Velasco (I)	50% net	\$69
	Travel Tours	8/1 - 12/20	Collette Vacations (I)	90% gross	Varies
	Travel Tours	8/1 - 12/20	Loretta DuBois (I)	pp	pp
	Travel Tours	8/1 - 12/20	Regina Rocha Tours (I)	pp	pp
	Turn Multi-Media Into Profits	8/1 - 12/20	Belma Johnson (I)	50% net	\$39
	Weekend Warrior Sports Mer	8/1 - 12/20	Laura Dill (E)	50% net	\$60
	What Were You Born to Do?	8/1 - 12/20	Curtis Adney (E)	50% net	\$59
	Wine Classes	8/1 - 12/20	David Francisco (E)	50% net	\$90
	Write From The Heart	8/1 - 12/20	Belma Johnson (I)	50% net	\$49
CFK	Creative Wrting for Teens	6/28 - 8/15	John Uhlman (E)	\$28/hr+bonus	\$99
	Developmental Reading	6/28 - 8/15	John Uhlman (E)	\$28/hr+bonus	\$56
	English Composition	6/28 - 8/15	Mara Calabretta-Dawsc	\$28/hr+bonus	\$99
	English Composition	6/28 - 8/15	Shelby Long (E)	\$28/hr+bonus	\$99
	Math	6/28 - 8/15	Jennifer Paglieli (E)	\$28/hr+bonus	\$99
	Musical Theatre Workshop	8/1 - 12/20	Acting Express Pro. (I)	50% net	\$125
	Piano For Children	8/1 - 12/20	Pam Worcester (E)	\$400	\$150
	Prep For Chemistry and Phys	6/28 - 8/15	Shaun Burke (E)	\$28/hr+bonus	\$99
	Spanish For Youth	8/1 - 12/20	CALINK Institute (I)	50% net	\$95
	Teens Road To Safety	6/28 - 8/15	Teens Road2Safety (I)	Rates/Day	Varies
	Test Preparation	6/28 - 8/15	Princeton Review (I)	Rates/Day	Varies
	Theatre Games	6/28 - 8/15	Acting Express Pro. (I)	50% net	\$125
	Volleyball Clinics	6/28 - 8/15	Jeff Zornig (E)	\$20/hr	\$126
	Youth And The Law	6/28 - 8/15	Martine Wehr (E)	10% Gross	\$100
	Youth Guitar	8/1 - 12/20	Ron Gorman (E)	60% net	\$90
	Youth Onsite Programs	6/28 - 8/15	Varies Per School (E)	Rates/Day	\$70 - 150

(E) Employee  
(I) Independent Contractor

South Orange County Community College District  
IRVINE VALLEY COLLEGE  
COMMUNITY EDUCATION NOT-FOR-CREDIT PROGRAM - Fall 2010

<b>COURSE TITLE</b>	<b>DATES</b>	<b>INSTRUCTOR</b>	<b>HONORARIA</b>	<b>FEE</b>
2-Day Film School	8/23-12/17	Dov Simens	50% gross	\$395
ABC 's of Stock Chart Analysis	8/23-12/17	Donald Jarrett	50% gross	\$59
Aquatic Fitness	8/23-12/17	Barbara Stockler	75% gross	\$20
Art Courses	8/23-12/17	Mina Asadirad	50% gross	\$60
Art Courses	8/23-12/17	Donna Hanna-Chase	75% gross	\$30
Art Courses	8/23-12/17	Pam Schader	75% gross	\$25-\$30
Art Courses	8/23-12/17	Regina Hurley	75% gross	\$30
Art Courses	8/23-12/17	Steve Wang	75% gross	\$30
Art Courses	8/23-12/17	Teresa Fernald	75% gross	\$30
Career Workshops	8/23-12/17	Sue Montelone	60% gross	\$40
Chess Course	8/23-12/17	Diana Durham	50% gross	\$39-\$79
Choral Music	8/23-12/17	Sheldon Disrud	75% gross	\$20
Choral Music	8/23-12/17	Cecilia Kim	75% gross	\$20
Computer Classes	8/23-12/17	Alan Kinard	75% gross	\$30-\$40
Computer Classes	8/23-12/17	Vazi Okhandiar	60% gross	\$105-\$199
Cooking Course	8/23-12/17	Lynn Semer	75% gross	\$20
Cooking Course	8/23-12/17	Susan Miller	75% gross	\$40
Country Line Dancing	8/23-12/17	Ida Stuart	75% gross	\$20
Creative Needlepoint	8/23-12/17	Sue Drobish	75% gross	\$25
Dance Exercise	8/23-12/17	Elizabeth Seekins	50% gross	\$60-\$100
Dayan Qigong	8/23-12/17	Judith Shields	75% gross	\$30
Dayan Qigong	8/23-12/17	Joanna Schoon	75% gross	\$30
E-Bay Courses	8/23-12/17	Carolyn Jacinto	50% gross	\$95-\$175
Film Genres	8/23-12/17	Lou Ortega	75% gross	\$26
Film Genres	8/23-12/17	John Dowden	75% gross	\$26
Film Genres	8/23-12/17	Kathryn Kramer	75% gross	\$15
Fitness Courses	8/23-12/17	Rupa Ward	50% gross	\$79
Fitness Courses	8/23-12/17	Ellen Lang	75% gross	\$25
Fitness Courses	8/23-12/17	Sandra Casado	75% gross	\$30
Fitness Courses	8/23-12/17	Eugenia Lane	75% gross	\$25
Fitness Courses	8/23-12/17	Michelle Smith	75% gross	\$25
Fitness Courses	8/23-12/17	Eva Garnet	75% gross	\$25
Fitness Courses	8/23-12/17	Lisa Messenger	75% gross	\$30
Fitness Courses	8/23-12/17	Renee Burton	75% gross	\$20-\$25
Fitness Courses	8/23-12/17	Nargues Ovadia	75% gross	\$30
Fitness Courses	8/23-12/17	Renee Burton	75% gross	\$15
Fitness Courses	8/23-12/17	BJ Janiga	75% gross	\$25
Fitness Courses	8/23-12/17	Becky Rigali	75% gross	\$15-\$25
Fitness Courses	8/23-12/17	Lisa Messenger	75% gross	\$20
Fitness Courses	8/23-12/17	Lesley Lowe	75% gross	\$20
Instrumental Rehearsal/Performance	8/23-12/17	Bill Nicholls	75% gross	\$30
Instrumental Rehearsal/Performance	8/23-12/17	Ed Peterson	75% gross	\$30
Instrumental Rehearsal/Performance	8/23-12/17	Peter Fournier	75% gross	\$30
Internet/Web Certificate Courses	8/23-12/17	Rich Talmo	IVC receives \$100-300*pp	\$599-\$4,500
Internet/Web Courses	8/23-12/17	Rich Talmo	IVC receives \$29-\$160 *pp	\$49-\$1,299
Language Classes	6/1-12/17	Cristina Garcia	IVC receives 50% or net	\$149-\$399
Language Classes	8/23-12-17	Alicia Migliarini	50% gross	\$100
LEED Training/Test Prep	8/23-12/17	Grant McGregor	IVC receives \$1,000-\$2,500 per session	\$595-\$795
Medical Courses	8/23-12/17	Angie Deter	IVC receives 15-50% *pp	\$999
Medical Courses	8/23-12/17	Alice Chegia	IVC receives \$500-\$550 *pp	\$1,900-\$2,425
Music Courses	8/23-12/17	Marlene Hutchinson	50% gross	\$59-\$79
Music Courses	8/23-12/17	Louise Jacobs	75% gross	\$25
Music Courses	8/23-12/17	Mary Lou Landes	75% gross	\$25
Music Courses	8/23-12/17	Carol Lippert	75% gross	\$25
Notary Courses	8/23-12/17	Han (Merlina) Combs	40% gross	\$69
Patchwork & Quilting	8/23-12/17	Carolyn Caverly	75% gross	\$30
Personal Enrichment Courses	8/23-12/17	LeeAnne Krusemark	50% gross	\$29-\$99
Personal Enrichment Courses	8/23-12/17	Mike Rounds	50% gross	\$39-\$249

\*=per person

<i>COURSE TITLE</i>	<i>DATES</i>	<i>INSTRUCTOR</i>	<i>HONORARIA</i>	<i>FEE</i>
Personal Enrichment Courses	8/23-12/17	Gene Konstant	50% gross	\$39-\$249
Personal Training Courses	8/23-12/17	Kim Gaonach	IVC receives \$20-\$100 *pp	\$499
Reading/Writing/Test Prep Courses	8/23-12/17	Ioan Sersea	50% gross	\$149
Real Estate Courses	8/23-12/17	Marshall Reddick	35% gross	\$49-\$79
Retirement Planning Courses	8/23-12/17	Andrew Gordon	IVC receives \$20 *pp, \$5 for spouse	\$49-\$54
Retirement Planning Courses	8/23-12/17	Rod Kamps	50% gross	\$59
Safety Courses	8/23-12/17	Sabrina Bradley	65% gross	\$25-\$50
Screenwriting Courses	8/23-12/17	Mark Sevi	50% gross	\$75-\$150
Social Badm, into	8/23-12/17	Joe Lim	50% gross	\$35-\$85
Social Dance Courses	8/23-12/17	Kaylaa Fox	60% gross	\$50-\$60
Social Dance Courses	8/23-12/17	Sandra Casado	70% gross	\$32-\$75
Social Dance Courses	8/23-12/17	Eugenia Lane	50% gross	\$70-\$100
Stand Up Paddleboarding	8/23-12/17	Alan Lukei	50% gross	\$99-\$200
Stocks & Bonds	8/23-12/17	Richard Meyerson	75% gross	\$25
Tai Chi	8/23-12/17	Sebastian Caramagno	75% gross	\$25
Tap Dance	8/23-12/17	Marge Forehan	75% gross	\$35
Television Production	8/23-12/17	Robert Conrad	75% gross	\$35
Tennis	6/1-12/17	Ross Duncan	50% gross	\$50-\$200
Tennis	6/1-12/17	Ivan Collas	50% gross	\$50-\$200
Tennis Camps	6/1-12/17	Ross Duncan	IVC receives 20% of net	\$399
Test (Math) Courses	8/23-12/17	Kathy Song	50% gross	\$149
Theatre Rehearsal/Performance	8/23-12/17	Robert Conrad	75% gross	\$35
Yoga	8/23-12/17	Miki Michele	75% net	\$36-\$60
Yoga	8/23-12/17	Ruthe Gluckson	75% net	\$25
Yoga	8/23-12/17	Kathryn Burns	75% net	\$25
Yoga	8/23-12/17	Jeffrey Briar	75% net	\$20
Yoga	8/23-12/17	Fleur Fong	75% net	\$36

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Sabbatical Changes  
**ACTION:** Approval

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### **BACKGROUND**

Annually, the SOCCCD Board of Trustees reviews the recommendations of the Sabbatical Committee of faculty sabbatical projects for the upcoming academic year. Sabbatical projects are reviewed and approved in accordance with Article XXVI, Section H, of the Academic Employee Master Agreement.

On January 25, 2010, the Board of Trustees approved the sabbatical projects of 17 faculty members, including Bill Hewitt, Counselor, Guidance and Counseling Services, Irvine Valley College, and Vito-Leonardo Scarola, Professor, Fine Arts, Saddleback College, for Fall Semester 2010.

### **STATUS**

Due to professional commitments and concern for departmental impacts, Bill Hewitt has requested that approval of his sabbatical leave for Fall 2010 be rescinded. Professor Scarola has requested a change in his sabbatical leave from Fall Semester 2010 to Spring Semester 2011.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept the requests to rescind approval of sabbatical leave for Bill Hewitt and to change the sabbatical leave period for Vito-Leonardo Scarola from Fall 2010 to Spring 2011.

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** SOCCCD: Contracts with California Community College Foundation, Blackboard Inc., Blackboard Connect Inc., and Presidium Inc.

**ACTION:** Approval

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### **BACKGROUND**

The District has used the Blackboard Learning Management System (LMS) since 1999 to facilitate distance education and to provide supplemental support for hybrid and traditional on-campus classes. In the past year the Blackboard infrastructure was significantly upgraded to keep up with the growing demand of distance education at the colleges.

Since Fall 2009 the colleges have used the services of Presidium to provide a 7x24 help desk to assist students and faculty during off-hours when college staff are not available. Presidium also provides assistance for password changes to support the new Live@Edu student email system and will support the mobile applications that will soon be available for students.

An additional service was added in Fall 2009 that allows authorized staff to utilize Blackboard Connect to send important messages to students, including emergency text messages in the event of a campus closure or incident.

### **STATUS**

The California Community College Foundation (CCCF) provides a discounted rate for Blackboard and Presidium. The district-wide cost for the Blackboard LMS is \$176,027 (Exhibit A) and the cost for the Presidium Blackboard help-desk service is \$34,127 for Saddleback College and \$22,833 for Irvine Valley College (Exhibits B and C). The upgraded Blackboard infrastructure cost is \$355,500 for two years and is paid directly to Blackboard as it is outside of the CCCF agreement (Exhibit E). Blackboard Connect is a hosted service with a district-wide annual cost of \$84,188 (Exhibit D). Funding for these services will be provided by the college budgets using the standard FTES ratio.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve agreements with the California Community College Foundation (Exhibit A), Presidium Inc. (Exhibits B and C), Blackboard Connect Inc. (Exhibit D), and Blackboard Inc. (Exhibit E, a two-year agreement) for a total amount not to exceed \$672,675.

Item Submitted by: *Dr. Robert Bramucci, Vice Chancellor, Technology & Learning Services*



FOUNDATION for CALIFORNIA  
COMMUNITY COLLEGES

## Blackboard Renewal Form 2010-12

College Name: South Orange County Community College District

**Primary Contact:**

Name: Jim Gaston

Title: Assoc Director, IT, SOCCCD

Phone: 949-582-4336

Fax: 949-347-1284

E-mail: jpgaston@socccd.edu

**Secondary Contact (optional):**

Name: Jeff Dorsz

Title: Telecom/Security Mgr, IT, SOCCCD

Phone: 949-582-4308

Fax: 949-348-1284

E-mail: jdorsz@socccd.edu

### 2010-2012 Bb License Renewal Pricing Summary

Colleges interested in upgrading to Blackboard 9 may contact Matt Lord at 925-513-8506.

License Type	Term	Price with FCCC Discount
Academic Suite	July 1, 2010 – June 30, 2011	\$67,034
	ASP Hosting	\$97,070
	ICM	\$7,000
	License Total Due 10-11	\$171,104
Academic Suite	July 1, 2011 – June 30, 2012	\$69,045
	ASP Hosting	\$99,982
	ICM	\$7,000
	License Total Due 11-12	\$176,027

Please Enter your FTE Band: less than 25000

With the continuing California budget crisis Blackboard and the Foundation for California Community Colleges continue to offer an agreement that will allow California Community Colleges to take advantage of discounts off current pricing and have visibility into costs over the next two years. By signing below you certify that you have read and agree to the Terms and Conditions contained in the Blackboard Software License Agreement and are making a **TWO (2)** year commitment to your Blackboard License renewal. In addition, your signature serves as purchase commitment for your institution.

Signature: \_\_\_\_\_

Print Name: Gary Poertner, Deputy Chancellor, SOCCCD

PO Attached: No – to be faxed later.

Requisition# RQ11-00310

Return To: FCCC, CollegeBuys, 1102 Q Street, Suite 3500, Sacramento, CA 95811 or Fax: 916-325-0844  
Contact: Steve Tuck / 916-325-0855 / stuck@foundationccc.org



## Presidium

College Name: Saddleback College

### Primary Contact

Name: Mark Schiffelbein

Title: Director, Technology Services

Email: mschiffelbein@saddleback.edu

Phone: 949-582-4882

Fax: 949-347-8489

### Secondary Contact

Name: Valerie Senior

Title: Applications Specialist II

Email: vsenior@saddleback.edu

Phone: 949-582-4409

Fax: 949-347-8489

Presidium Learning Managed Contact Center Solutions for Customer will include:

### Support Portal and Knowledge Base:

Offering a fully hosted, web-based knowledge base designed to encourage self-service and empower users to maximize the value of their Presidium Learning teaching and learning environment.

- The Presidium Learning Knowledge Base allows for customized branding and generally integrates within and throughout commercial and open source Learning Management Systems
- Link directly to the Presidium Learning Knowledge Base from the login page, or directly from a course by clicking on the "help" icon
- The Presidium Learning knowledge base is searchable, customizable, and fully managed by a dedicated Presidium Learning account manager
- Includes knowledge base articles, tip sheets, and animated tutorials
- For purposes of this Agreement, minimal customizations in 4 areas will be made available: and additional customizations are available for an additional set fee.  
Password Reset Procedures\  
Branding of the portal  
Other areas to be determined by customer and Presidium Learning

### Realtime eChat:

- The realtime eChat provides a direct, chat-based messaging link to a certified Presidium Learning support representative; through the real time chat engine users may interact directly with a support representative 24/7/365.
- Provide users with a detailed chat transcript after each session
- Integrated with ticket tracking Support Applications to ensure comprehensive reporting of both chat-based and phone-based inquiries.

### Toll Free Phone-based Support:

- The operation will be fully staffed and available for both campus-based and distance learners 24/7/365.
- Customized Branding - Privately Branded scripting and messaging will provide a seamless experience for users and administrators
- Strict Service Level Management Approach
- Detailed monthly reports providing number and type of service requests, as well as depth of usage within each of the application subsystems (i.e., gradebook, assessments, virtual classroom)
- Based on type and nature of inbound calls, Presidium Learning will make recommended approaches for managing the Customer Knowledge Base

Please return your PO and this signed form to: FCCC, Purchasing Programs, 1102 Q Street 3<sup>rd</sup> floor,  
Sacramento, CA 9581

Contact: Steve Tuck / 916-325-0855 / stuck@foundationccc.org

2. **Additional Upgrade Options** - Colleges will have the option to upgrade their services provided by Presidium Learning.

**Course Management System Upgrade Options:  
Privately Branded Fully Customizable Portal  
Seats in a shared ticketing System**

**Additional Support Upgrade Option** - Should a participating college request Presidium to provide support for additional information technology applications. Presidium and the college will determine the volume associated with supporting the application. A schedule will be completed with the volume and applications to be supported.

3. **Methods of Accessing Support**

The Support Service will include knowledge base, chat-based and phone-based support for all named students and faculty members. It is expected that international users will rely on chat-based support and knowledge-base tools.

4. **Support Availability**

Support will be available to faculty and students 24/7/365. **NOTE:** Presidium Learning shall use best efforts to make the Support Applications and Support Solutions available to Customer. Notwithstanding, however, from time to time, it may be necessary to provide scheduled maintenance and upgrades to various components of the Support Applications and other technologies used in providing the Support Solutions. In such circumstances, there may be periodic downtime which Presidium Learning will use its best efforts to schedule during non-busy time periods.

5. **Monthly Reporting**

Included in the support package are monthly reports outlining all incidents received during the period categorized by severity and affected application area. This information will be useful in adjusting certain program aspects to reduce the number of end-user problems in future months.

6. **Service Level Agreement & Pricing Assumptions:**

Presidium's Managed Contact Center solutions include a service level warranty to ensure timely resolution of issues and response times, as follows:

Live Phone Average Speed to Answer Guarantee: under 3 Minutes, measured on a quarterly basis.

Upon notice to Customer or by Customer of Presidium's failure to perform against stated service levels, Presidium will have ten (10) days to remedy such failure(s). Upon the second notification for failure to perform for a stated monthly term, Presidium shall have 3 business days to remedy and will apply a 10% credit of the call center operations fees for the current quarterly term to the Client's next invoice, if any.

Unless otherwise notified and affirmatively acknowledged by Presidium, it is assumed that Client's incident volume per annum will be even throughout the term, and not exceed .6 incidents / Adjusted FTE ; and, average resolved incident length will be no longer than 8 minutes and escalated incident length will be no longer than 4 minutes. Estimated resolution rate for first call will be 80%+ ; Service Levels warranties do not apply if the above values are under estimated or if special circumstances in Client's operations cause an unusual spike in support requests that demonstrate more than a 10% variance from Client's historic averages. In the event that Customer's incident volume exceeds the maximum assumed volume for the standard pricing in this contract, Customer will remit the Tru-up /maximum amount indicated above within 30 days of receipt of an invoice, and for each subsequent renewal period.

**Saddleback College**

**Term: July 1, 2010 to July 1, 2011**



Pricing Overview/Fees: Per FTES pricing model:

*Contact Center Infrastructure:* Is based on a set cost and anticipated volume, and is calculated below at \$6,125

*Account & Project Management:* Paid by The Foundation for the California Community Colleges is \$4,500

*Contact Center Operations:* Based on volume:

a) **Standard Usage (.4 X for Credit FTES ("Adjusted FTE") X \$4.00: Start Price: \$23,501**

b) Heavy Usage Premium: (50% premium of Total Fees): \$8,532

*Upgrade Option: NA*

**Total:**

<b>Total Due Now Saddleback College Standard Usage Fee – Anticipated annual volume and cost</b>	<b>\$34,127.00</b>
<b>Saddleback College Heavy Usage Surcharge</b>	<b>\$8,532.00</b>
<b>Total if heavy volume trigger reached</b>	<b>\$42,659.00</b>

Pricing Details:

Based on the 18 month pilot implementation with Foundation, it is assumed that each Customer will generate approximately .2-.3 incidents per Adjusted FTE. Notwithstanding, Presidium will handle up to .6 incidents per adjusted FTE under the Discounted Standard Pricing.

However, at such time that the aggregate number of incidents anticipated for all colleges participating in the FTES based pricing model exceeds .6 incidents per adjusted FTES, then Client shall remit the TRU UP for the above Institution in the event that its usage exceeds the .6 calls/adjusted FTE as indicated below,

College	Credit FTES	Adjusted FTES .4 of CCC Data Mart Credit FTE	Contact Center Infrastructure	Account Mgmt	Contact Center Ops. Discount Standard \$4.00 per Adjusted FTES	Total Discounted Start Price	Anticipated Volume .3 calls per adj. FTES	Heavy Volume Trigger .6 calls per adj. FTES	Heavy Volume Price Max Price for Budgeting	Max Price Differential TRU-UP FEE
Saddleback College	14,688	5,875	\$6,125	N/A	\$23,501		1763	3525	\$42,659	\$8,532

By signing below you certify that you have read and agree to the Terms and Conditions contained in the Presidium License Agreement. In addition, your signature serves as the purchase commitment for your institution.  
Payment must be addressed to Foundation for California Community Colleges.

Signature: \_\_\_\_\_

Print Name: Gary Poertner, Deputy Chancellor, SOCCCD

<b><i>PO must be addressed to Foundation for California Community Colleges. Please return your PO with this signed form.</i></b>	PO #: RQ11-00587
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**Please return your PO and this signed form to:** FCCC, Purchasing Programs, 1102 Q Street 3<sup>rd</sup> floor, Sacramento, CA 9581  
Contact: Steve Tuck / 916-325-0855 / stuck@foundationccc.org



## Presidium

College Name: Irvine Valley College

### Primary Contact

Name: Gary Van Voorhis

Title: Interim Director, Technology Services

Email: gvanvoorhis@ivc.edu

Phone: 949-451-5254

Fax: 949-451-5797

### Secondary Contact

Name: Joe San Juan

Title: Instructional Designer

Email: jsanjuan@ivc.edu

Phone: 949-451-5716

Fax: 949-451-5797

Presidium Learning Managed Contact Center Solutions for Customer will include:

### Support Portal and Knowledge Base:

Offering a fully hosted, web-based knowledge base designed to encourage self-service and empower users to maximize the value of their Presidium Learning teaching and learning environment.

- The Presidium Learning Knowledge Base allows for customized branding and generally integrates within and throughout commercial and open source Learning Management Systems
- Link directly to the Presidium Learning Knowledge Base from the login page, or directly from a course by clicking on the "help" icon
- The Presidium Learning knowledge base is searchable, customizable, and fully managed by a dedicated Presidium Learning account manager
- Includes knowledge base articles, tip sheets, and animated tutorials
- For purposes of this Agreement, minimal customizations in 4 areas will be made available: and additional customizations are available for an additional set fee.  
Password Reset Procedures\  
Branding of the portal  
Other areas to be determined by customer and Presidium Learning

### Realtime eChat:

- The realtime eChat provides a direct, chat-based messaging link to a certified Presidium Learning support representative; through the real time chat engine users may interact directly with a support representative 24/7/365.
- Provide users with a detailed chat transcript after each session
- Integrated with ticket tracking Support Applications to ensure comprehensive reporting of both chat-based and phone-based inquiries.

### Toll Free Phone-based Support:

- The operation will be fully staffed and available for both campus-based and distance learners 24/7/365.
- Customized Branding - Privately Branded scripting and messaging will provide a seamless experience for users and administrators
- Strict Service Level Management Approach
- Detailed monthly reports providing number and type of service requests, as well as depth of usage within each of the application subsystems (i.e., gradebook, assessments, virtual classroom)
- Based on type and nature of inbound calls, Presidium Learning will make recommended approaches for managing the Customer Knowledge Base

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Sacramento, CA 9581

Contact: Steve Tuck / 916-325-0855 / stuck@foundationccc.org

2. **Additional Upgrade Options** - Colleges will have the option to upgrade their services provided by Presidium Learning.

**Course Management System Upgrade Options:  
Privately Branded Fully Customizable Portal  
Seats in a shared ticketing System**

**Additional Support Upgrade Option** - Should a participating college request Presidium to provide support for additional information technology applications. Presidium and the college will determine the volume associated with supporting the application. A schedule will be completed with the volume and applications to be supported.

3. **Methods of Accessing Support**

The Support Service will include knowledge base, chat-based and phone-based support for all named students and faculty members. It is expected that international users will rely on chat-based support and knowledge-base tools.

4. **Support Availability**

Support will be available to faculty and students 24/7/365. **NOTE:** Presidium Learning shall use best efforts to make the Support Applications and Support Solutions available to Customer. Notwithstanding, however, from time to time, it may be necessary to provide scheduled maintenance and upgrades to various components of the Support Applications and other technologies used in providing the Support Solutions. In such circumstances, there may be periodic downtime which Presidium Learning will use its best efforts to schedule during non-busy time periods.

5. **Monthly Reporting**

Included in the support package are monthly reports outlining all incidents received during the period categorized by severity and affected application area. This information will be useful in adjusting certain program aspects to reduce the number of end-user problems in future months.

6. **Service Level Agreement & Pricing Assumptions:**

Presidium's Managed Contact Center solutions include a service level warranty to ensure timely resolution of issues and response times, as follows:

Live Phone Average Speed to Answer Guarantee: under 3 Minutes, measured on a quarterly basis.

Upon notice to Customer or by Customer of Presidium's failure to perform against stated service levels, Presidium will have ten (10) days to remedy such failure(s). Upon the second notification for failure to perform for a stated monthly term, Presidium shall have 3 business days to remedy and will apply a 10% credit of the call center operations fees for the current quarterly term to the Client's next invoice, if any.

Unless otherwise notified and affirmatively acknowledged by Presidium, it is assumed that Client's incident volume per annum will be even throughout the term, and not exceed .6 incidents / Adjusted FTE ; and, average resolved incident length will be no longer than 8 minutes and escalated incident length will be no longer than 4 minutes. Estimated resolution rate for first call will be 80%+ ; Service Levels warranties do not apply if the above values are under estimated or if special circumstances in Client's operations cause an unusual spike in support requests that demonstrate more than a 10% variance from Client's historic averages. In the event that Customer's incident volume exceeds the maximum assumed volume for the standard pricing in this contract, Customer will remit the Tru-up /maximum amount indicated above within 30 days of receipt of an invoice, and for each subsequent renewal period.

**Irvine Valley College**

**Term: July 1, 2010 to July 1, 2011**

**Please return your PO and this signed form to:** FCCC, Purchasing Programs, 1102 Q Street 3<sup>rd</sup> floor,  
Sacramento, CA 9581

Contact: Steve Tuck / 916-325-0855 / stuck@foundationccc.org

Pricing Overview/Fees: Per FTES pricing model:

**Contact Center Infrastructure:** Is based on a set cost and anticipated volume, and is calculated below at \$5,587

**Account & Project Management:** Paid by The Foundation for the California Community Colleges is \$4,500

**Contact Center Operations:** Based on volume:

a) **Standard Usage (.4 X for Credit FTES ("Adjusted FTE") X \$4.00: Start Price: \$12,746**

b) **Heavy Usage Premium: (50% premium of Total Fees): \$5,708**

**Upgrade Option: NA**

**Total:**

<b>Total Due Now Irvine Valley College Standard Usage Fee – Anticipated annual volume and cost</b>	\$22,833.00
<b>Irvine Valley College Heavy Usage Surcharge</b>	\$5,708.00
<b>Total if heavy volume trigger reached</b>	<b>\$28,541.00</b>

**Pricing Details:**

Based on the 18 month pilot implementation with Foundation, it is assumed that each Customer will generate approximately .2-.3 incidents per Adjusted FTE. Notwithstanding, Presidium will handle up to .6 incidents per adjusted FTE under the Discounted Standard Pricing.

However, at such time that the aggregate number of incidents anticipated for all colleges participating in the FTES based pricing model exceeds .6 incidents per adjusted FTES, then Client shall remit the TRU UP for the above Institution in the event that its usage exceeds the .6 calls/adjusted FTE as indicated below,

College	Credit FTES	Adjusted FTES .4 of CCC Data Mart Credit FTE	Contact Center Infrastructure	Account Mgmt	Contact Center Ops. Discount Standard \$4.00 per Adjusted FTES	Total Discounted Start Price	Anticipated Volume .3 calls per adj. FTES	Heavy Volume Trigger .6 calls per adj. FTES	Heavy Volume Price Max Price for Budgeting	Max Price Differential TRU-UP FEE
Irvine Valley	7,966	3186	\$5,587	N/A	\$12,746	\$22,833	956	1912	\$28,541	\$5,708

By signing below you certify that you have read and agree to the Terms and Conditions contained in the Presidium License Agreement. In addition, your signature serves as the purchase commitment for your institution.

Payment must be addressed to Foundation for California Community Colleges.

Signature: \_\_\_\_\_

Print Name: Gary Poertner, Deputy Chancellor, SOCCCD

<b>PO must be addressed to Foundation for California Community Colleges. Please return your PO with this signed form.</b>	PO #: RQ11-00587
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Contact: Steve Tuck / 916-325-0855 / stuck@foundationccc.org

**HIGHER-ED SERVICES AGREEMENT**

EIN #20-05-97724

Services Agreement for Public Institutions

This Higher-ED Services Agreement, consisting of, in the hierarchy of precedence: (a) this Services Agreement for Public Institutions, (b) the Acceptable Use Policy and (c) Privacy Policy (collectively with the Acceptable Use Policy, the "Policies") posted on www.blackboardconnect.com (the "Website") and incorporated herein by reference (collectively, this "Agreement"), is made and entered into as of the Effective Date below, by and between South Orange County Community College District, California ("Customer") and Blackboard Connect Inc. (a wholly-owned subsidiary of Blackboard Inc. and f/k/a The NTI Group, Inc., "Blackboard" or "Company") (collectively, with the Customer, the "Parties" and individually, the "Party"), whereby Customer wishes to utilize the Company's service called **Connect-ED**® for Higher Education (the "Service"), subject to and in accordance with the following terms and conditions. This Agreement is valid and binding the date in which both Parties sign this Agreement (the "Effective Date"). The purchase of the Service is made pursuant to the Administrative Agreement by and between the Foundation for California Community Colleges ("FCCC") and Blackboard.

**ALL TERMS AND CONDITIONS IN THIS AGREEMENT ARE APPLICABLE ONLY TO THE EXTENT PERMITTED UNDER THE GOVERNING LAW.**

- Service.** Customer will only utilize the Service to deliver any-time messages to a total of 40,000 enrolled students, faculty, staff, and administration counts (individually, a "Recipient" and collectively, "Recipients") and will not include any other recipient, including admission prospects or alumni. Telephone messages may only be sent to telephone numbers from the North American Numbering Plan from the 48 contiguous United States, Alaska and Hawaii. Additional charges incurred by the Recipient for messages, including but not limited to text message fees or data fees shall be payable by the Customer or Recipient. Blackboard periodically updates the Service and reserves the right to make changes, provided, however, that Blackboard shall not change any feature without providing for similar or enhanced functionality.
- Web Portal.** If Customer elects to link to and use the web interface provided by Blackboard (the "Web Portal"), the provisions in this Section 2 shall apply. Customer agrees that the Web Portal is for the sole purpose of enabling Customer's Recipients to update and add their contact information. If elected, Blackboard grants to Customer the right to link to Blackboard's Web Portal through Customer's website provided however that Customer shall: (a) use any data supplied through such Web Portal solely in connection with use of the Service, (b) not download or make copies of such data for any other purpose, (c) not be used in any manner to provide a user with access to the Web Portal via any framing, layering or other techniques now known or hereafter developed that permit display of the Web Portal with any materials posted by Customer or any party other than Blackboard. Customer may not allow the link to be linked to any other web site. Blackboard is not responsible to Customer, any of Customer's Recipients or any other third party regarding the accuracy or validity of the data entered through the Web Portal and Blackboard makes no warranty that the Web Portal will be error-free or that access thereto will be uninterrupted. Upon termination of this Agreement, Customer agrees to immediately disable any embedded link(s) to the Web Portal. All rights to the Web Portal shall remain the property of Blackboard.
- Service Period.** The "Service Period" will be from April 20, 2010 to June 30, 2011. Notwithstanding the Service Period or the Effective Date, Customer acknowledges that the terms of this Agreement will govern usage on the date that a Recipient's contact information provided by the Customer to Blackboard or provided through the Web Portal (the "Recipient Data") is input into the Blackboard system until the date the Recipient Data is deleted from the Blackboard active database.
- Service Fee.** Customer will pay to Blackboard the following Message Fee and Support Fee (collectively, the "Service Fee") for the Service.

Annual Support Fee	Annual Message Fee	TOTAL ANNUAL SERVICE FEE
Prorated Support Fee from April 20, 2010 to June 30, 2010 \$487.64	Prorated Message Fee from April 20, 2010 to June 30, 2010 \$13,200.00 (i.e. 40,000 Recipients x \$0.33)	\$13,687.64 Total Service Fee from April 20, 2010 to June 30, 2010
\$2,500.00	Annual Message Fee from July 1, 2010 to June 30, 2011 \$1.70 per Recipient x 40,000 Recipients = \$68,000.00	\$70,500.00 Total Annual Service Fee from July 1, 2010 to June 30, 2011
<b>Total Support Fee</b> \$2,987.64	<b>Total Message Fee</b> \$81,200.00	<b>Total Service Fee</b> \$84,187.64

A total Service Fee of \$84,187.64 will be invoiced upon execution of this Agreement and due within thirty (30) days of invoicing. The pricing and terms contained in this Agreement are valid only if the Agreement is executed by June 30, 2010.

- Calculation of Message Fee for subsequent years will be based on the number of actual Recipients for each year of the Service Period.
  - A discount of 15% of the Annual Service Fee is provided pursuant to the Customer's purchase of the Service pursuant to the Administrative Agreement between FCCC and Blackboard.
5. **Termination.** (a) **Termination With Cause:** Either Party may terminate this Agreement in the event of a material breach by the other Party, which breach remains uncured for thirty (30) days following written notice to the breaching Party. In the event of a termination by the Customer for an uncured material breach, Customer will receive a pro-rated refund of the Message Fee calculated from the date of termination to the end of the applicable annual period provided however that it will not receive a refund of the Support Fee. (b) **Termination Without Cause:** The Customer can terminate the Agreement at the end of each annual period

- by giving at least thirty (30) days prior written notice. (c) Effect of Termination: Any termination of this Agreement will not affect any rights or liabilities of either Party that accrued prior to such termination. Sections 3, 4, and 6-11 shall survive such termination. (d) Renewal. Customer may renew by signing the then-existing Blackboard standard contractual terms and rates prior to the expiration of the Service Period.
6. **Confidentiality**. Each Party agrees to maintain the confidentiality of the other Party's Confidential Information (as defined below), with no less than a reasonable degree of care. The term "Confidential Information" shall include, but not limited to, the Service and all documents relating to the provision of Service including but not limited to training manuals and the Recipient Data. Each Party agrees to limit access to the Confidential Information to those of its employees and other parties who have a business need for the access and who have entered into appropriate confidentiality agreements. Customer may disclose Confidential Information in response to a Freedom of Information Act request or if such information is deemed a public record under the California Public Records law provided however that the Customer agrees to give Blackboard notice prior to such disclosure.
  7. **Privacy and Acceptable Use Policy**. If Blackboard amends the Policy, Blackboard will provide a written notice on the Website and member sign-in page. If such change materially impacts the Customer and the Customer desires to object, the Customer may, within fifteen (15) days of the change, provide written notice at the address below objecting to such change. Failure to do so will be deemed acceptance to the changes.
  8. **Mutual Indemnification**. To the extent permitted under governing law and subject to limitations set forth elsewhere in this Agreement, each Party (the "Indemnifying Party") will defend, indemnify and hold harmless the other Party, its successors and assigns, officers, directors, employees, and agents (the "Indemnified Party"), from and against any and all liability, judgment, loss, damages, fines and expenses (including reasonable legal fees and costs), which the Indemnified Party may later suffer or pay out to another, due to any claim, action, or right of action of a third party, at law or in equity, based on or in any way arising out of, and which are proximately caused in whole or in part, by the breach of a warranty or obligation set forth in this Agreement.
  9. **Warranties**. (a) Customer represents and warrants that: (i) the person reviewing and signing this Agreement is duly authorized to do so and upon signing, this Agreement is a valid and legal obligation of the Customer, (ii) it and its users will comply with all applicable laws and regulations in use of the Service, (iii) the Customer shall use best efforts in providing accurate and complete Recipient Data and such Recipient Data must reside and come from the United States, (iv) Customer has met all legal requirements in providing the Recipient Data, including data obtained from the Web Portal, and in using the Recipient Data in connection with the Service, including, but not limited to, obtaining consent to call a recipient or call with information regarding a student, (v) the content and transmission of its messages sent using the Service is in compliance with all laws and regulations; (vi) it will maintain the confidentiality of its password and account information, and agrees to notify Blackboard in the event of an actual or suspected unauthorized access to its account, or if it loses its account information, (vii) have in place primary safety and emergency response procedures in the event of an emergency (including, without limitation, notifying 911, fire, police, and emergency medical, altogether, "First Responder Service"), (viii) the Customer will in no event subject Blackboard to any regulations or laws due to the import of certain Recipient Data, including, but not limited to, the Health Insurance Portability and Accountability Act and the Financial Services Modernization Act; and (ix) it will not send messages to Recipients who have opted out of receiving messages from the Customer. (b) Blackboard represents and warrants that: (i) the Service contemplated by this Agreement will be performed in accordance with industry standards and (ii) it will comply with applicable laws and regulations effective on the Effective Date in providing the Service.
  10. **Limitation of Liability**. In no event will either Party, its officers, or employees, be liable for any indirect, punitive, special, consequential, of indirect damages arising from or related to this Agreement including but not limited to replacement of services, loss of data or messages received or sent through the Service, losses associated with transactions entered into or not entered into through the Service, loss resulting from unauthorized access to or alteration of Customer's transmissions or data, even if a Party has been advised of the possibilities of such damages or should have foreseen such damages. Blackboard, its officers and employees will not be liable for any damages to property or injury (to third parties or otherwise) with respect to the performance of the Service, including, but not limited to, any failure of performance, error, omission, defect, delay, computer virus, or line failure. **EXCEPT FOR BLACKBOARD'S INTENTIONAL OR WILLFUL ACTS WHICH PROXIMATELY CAUSES THE DAMAGE, UNDER NO CIRCUMSTANCES WILL THE AGGREGATE LIABILITY OF BLACKBOARD TO THE CUSTOMER OR ANY THIRD PARTY ARISING OUT OF OR RELATED TO THIS AGREEMENT OR THE PROVISION OF THE SERVICE, EXCEED THE LESSER OF: (A) THE ACTUAL DAMAGES OR (B) THE AGGREGATE FEES PAID UNDER THIS AGREEMENT, REGARDLESS OF WHETHER ANY ACTION OR CLAIM IS BASED ON WARRANTY, INDEMNIFICATION, CONTRACT, TORT OR OTHERWISE. THE EXISTENCE OF MULTIPLE CLAIMS WILL NOT ENLARGE THIS LIMIT. THE PARTIES ACKNOWLEDGE AND AGREE THAT THE FEES, LIMITATIONS OF LIABILITY AND REMEDIES REFLECT THE ALLOCATION OF RISK BETWEEN THE PARTIES, AND THAT SECTIONS 8, 9 AND 10 ARE AN ESSENTIAL ELEMENT OF THE BASIS OF THE BARGAIN BETWEEN THE PARTIES AND THAT IN ITS ABSENCE, THE ECONOMIC TERMS OF THIS AGREEMENT WOULD BE SUBSTANTIALLY DIFFERENT. WITH THE EXCEPTION OF THE EXPRESS WARRANTY SET FORTH IN SECTION 9, THE SERVICE IS PROVIDED "AS IS" AND ON AN "AS AVAILABLE" BASIS AND Blackboard EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS AND WARRANTIES RELATING TO THE SERVICE, EITHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO, THE WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND DATA ACCURACY. Some states or jurisdictions do not allow the exclusion of certain warranties, so some of the above limitations may not apply to the Customer. Only if this exclusion is held unenforceable under the governing law, then all express and implied warranties shall be limited in duration to the minimum period permitted under the governing law, and no warranties shall apply after that period. The Customer accepts that the Service is intended to augment and not replace, First Responder services (such as, for example purposes only, 911, fire, police, emergency medical and public health), that have already been notified and deployed and that the Service is not designed for use in any situation where failure of the Service could lead to death, personal injury, or damage to property.**

11. **Service Level.** Blackboard shall use best efforts to provide a 99.99% uptime. A violation of this service level commitment is expressly not a breach of a representation or warranty and is not a default hereunder. Customer's sole and exclusive remedy for any violation of this commitment shall be a credit or refund of a percentage of downtime in that calendar month times 1/12<sup>th</sup> of the annual Message Fee paid by Customer, except that Blackboard shall have no obligation to compensate Customer under any service level commitment while Customer is in default or not current in its payment obligations under this Agreement. Credits attributable to any SLA failure for the entire term of this Agreement shall not exceed the 1/12<sup>th</sup> of the annual Message Fee paid by Customer. Credits or refunds are not applied towards any fees payable by Customer to Blackboard under this Agreement. No credit or refund allowance will be made for: (a) failures arising from the breach by Customer of the provisions of the Agreement, or any failures due to any party other than Blackboard or for events happening on any other party's network, including but not limited to Internet service providers or telecommunications providers connected to, or providing service connected to, the Services or Blackboard's facilities; (b) failures due to the failure or malfunction of equipment not owned or operated by Blackboard, including service connected to Customer-provided electric power; (c) failure during any period in which Blackboard is not given reasonable access to its facilities and equipment for the purpose of investigating and correcting interruptions, such as during disasters; (d) failures when Customer has released service to Blackboard for maintenance purposes or for implementation of a Blackboard order for a change in service arrangements; or (e) failures due to force majeure events beyond the reasonable control of Blackboard.
12. **Miscellaneous.** Nothing in this Agreement grants or transfers to the Customer any ownership rights in the Service or materials pertaining to the provision of the Service. Each Party may seek any relief, including equitable relief provided under law. Neither Party shall be liable to the other for delays or failures in performance resulting from causes beyond the reasonable control of that Party, including, but not limited to, acts of God, labor disputes, acts of war, governmental regulations, public utilities or telecommunication providers. Blackboard will obtain the prior written consent of the Customer if it wishes to use messages for marketing, demonstration and/or training purposes relating to the Service. In no event shall such messages include personally identifiable information about a student or parent. This Agreement will be governed and interpreted in accordance with the laws of the State of \_\_\_\_\_. Failure by either Party to enforce any provision of this Agreement will not be deemed a waiver of future enforcement. In the event that any provision of this Agreement is invalid under law, such invalidity will not invalidate the whole Agreement. The Parties will amend such provision with one that is valid. The Parties are independent contractors under this Agreement and no other relationship is implied. Unless otherwise expressly provided, no provision of this Agreement is intended or shall be construed to confer upon or give to any person or entity other than Blackboard or the Customer, any rights, remedies or other benefits under or by reason of this Agreement. All notices to Blackboard must be in writing and may be made via mail to the attention of the Legal Department at the address on the signatory page. Notices to the Customer will be sent to the address on the signature page and to the attention of the signatory. Any notices will be deemed delivered to the Party receiving such notice as stated on a written verification of receipt. Neither Party may assign this Agreement without the other Party's prior written consent, provided, that Blackboard may assign this Agreement without the Customer's prior consent to (i) a parent, subsidiary or affiliate of Blackboard or (ii) any entity or successor that acquires all or substantially all of the business or assets of Blackboard through any structure. Any assignment made in conflict with this provision shall be void subject to the foregoing, and this Agreement shall benefit and bind the permitted successors and assigns of the Parties. The Agreement may be executed in counterparts and a signature on a copy of this Agreement received by either Party by facsimile is binding upon the other Party as an original. This Agreement expresses the complete and final understanding of the Parties with respect to the subject matter hereof, and supersedes all prior communications between the Parties, whether written or oral with respect to the subject matter hereof and shall prevail against any purchase order terms or standard terms of the Customer. Except as stated herein, this Agreement may be amended only in writing that refers explicitly to this Agreement and that is signed by an authorized representative of both Parties.

By signing below, the Customer represents and warrants that it has read and understands all applicable parts of this Agreement, including the Policies.

<b>For Customer: South Orange County Community College District</b>	<b>For Blackboard:</b>
<b>Authorized Signatory:</b>	<b>Authorized Signatory:</b>
<b>Print Name &amp; Title:</b>	<b>Print Name &amp; Title:</b>
<b><u>Billing Information</u></b>  <b>Address: 28000 Marguerite Parkway Mission Viejo, CA 92692</b>  <b>Tel: (949) 528-4336</b>	<b>Blackboard Connect Inc. 15301 Ventura Boulevard, Bldg. B, Suite 300 Sherman Oaks, CA 91403</b>
<b>Date:</b>	<b>Date:</b>

**ADDENDUM TO THE LICENSE AND SERVICES AGREEMENT SOFTWARE SCHEDULE(S) BETWEEN BLACKBOARD AND SOUTH ORANGE COMMUNITY COLLEGE DISTRICT ("CUSTOMER")**

This Addendum between Blackboard ("Blackboard") and Customer is effective as of July 1, 2010 pursuant to the License and Hosting Agreement Software Schedule(s) entered into between the parties on September 30, 2003 (the "Schedules").

Whereas Blackboard desires to offer to Customer the option to lock in Software pricing for a period of up to two (2) years at an annual increase of no more than three percent (3%) beginning in July 2010 through June 2012, and;

Whereas Customer desires to lock in Software pricing for a period of up to two (2) years beginning in July 2010 through June 2012, and;

The parties hereby agree to the following;

Customer licenses from Blackboard the following Software product(s) on an annual basis:

- Blackboard Hosting Additional Bandwidth 1 MBPS™ (8 Units)
- Blackboard Hosting CD HENA <8k™
- Blackboard Hosting ADDL Storage 500 GB™ (2 Units)
- Blackboard Hosting Test™
- Blackboard Learning System™
- Blackboard Hosting Complex Manager™

1. Blackboard and Customer agree that provided Customer commits to two additional Renewal Terms, annual fees for the licensed Software indicated above are indicated in the table below.

PRODUCT	Renewal Term of July 1, 2010 through June 30, 2011	Renewal Term of July 1, 2011 through June 30, 2012
Additional Bandwidth	\$0	\$0
Additional Bandwidth	\$0	\$0
Additional Bandwidth	\$0	\$0
Additional Bandwidth	\$0	\$0
Additional Bandwidth	\$0	\$0
Additional Bandwidth	\$0	\$0
Additional Bandwidth	\$0	\$0
Additional Bandwidth	\$0	\$0
Additional Bandwidth	\$0	\$0
Hosting CD HENA <8k	\$27,800	\$28,600
Hosting Additional Storage 500 GB	\$34,500	\$35,500
Hosting Additional Storage 500 GB	\$37,600	\$38,700
Hosting Test	\$13,400	\$13,800
Hosting Complex Manager	\$61,800	\$63,700
<b>Total</b>	<b>\$175,100</b>	<b>\$180,400</b>

\*Unless otherwise indicated in Customer's Software Schedule(s), payment of annual license fees shall be due and payable Net 30 from the start of each term.

2. It is understood and agreed by the Parties that the three year pricing visibility is contingent upon Customer's commitment to the three Renewal Terms outlined above.
3. Thereafter, Customer's pricing shall be pursuant to Blackboard's then current annual pricing.

All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum as of the date written below.

**BLACKBOARD**

**SOUTH ORANGE COMMUNITY COLLEGE DISTRICT**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title  
Tess Frazier, Vice President

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** SOCCCD: Contract with Catalyst Consulting for Business Analysis and Project Management Services

**ACTION:** Approval

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**BACKGROUND**

To support the software projects for the Fiscal Year 2010/11, the District is in need of expertise in the area of business analysis and project management. Catalyst Consulting provides these services and is familiar with SOCCCD's development efforts, particularly My Academic Plan (MAP) and the Student Information Systems (SIS).

**STATUS**

District IT is proposing that Catalyst Consulting assist in the analysis, design, and project management of the Sherpa, MySite, and SmartSchedule projects. Sherpa is the District IT Project to enhance services to students by matching students with courses, services, and information. The professional fees for these services will be based on time spent at a rate of \$135 per hour not to exceed \$272,000.

Funding for these services will be provided by the FY 2009/10 District IT Basic Aid carry-over balance approved at the May 2010 Board Meeting.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the agreement with Catalyst Consulting, Exhibit A, for an amount not to exceed \$272,000.

**INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT**

This Agreement is made and entered into this 28th day of June, 2010 between:

**South Orange County Community College District  
28000 Marguerite Parkway  
Mission Viejo, California 92692-3635  
Telephone (949) 582-4664**

hereinafter called **DISTRICT**, and

(Name of Consultant): **Catalyst Consulting**  
(Street Address): **3 Venezia Aisle**  
(City, State, Zip Code): **Irvine, California 92606**  
(Telephone #): **949-275-0454**

hereinafter called **CONSULTANT**.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consultant services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be effective July 1, 2010, ongoing and may be modified by mutual agreement of the parties. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT 30 days prior written notice.
2. The CONSULTANT shall, at times and places designated by it and acceptable to the DISTRICT perform the following services: **Provide business analysis and project management services for the SIS, Sherpa and MySite projects. Meet regularly with the user community to facilitate communication and ensure projects are meeting their specifications.**
3. The DISTRICT shall pay the CONSULTANT **\$135.00** an hour, not to exceed **\$272,000**, including expenses and for services specified above. The total contract amount is **\$272,000**. Upon submission of invoices for services provided and acceptable to the DISTRICT and approved by **Associate IT Director Jim Gaston**, payment will be made.
4. The DISTRICT shall defend, indemnify and hold CONSULTANT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of DISTRICT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

The CONSULTANT shall defend, indemnify and hold DISTRICT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of CONSULTANT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

**Consultant** **South Orange County Community College District**

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

By: \_\_\_\_\_ By: **Gary Poertner**

Title: \_\_\_\_\_ Title: **Deputy Chancellor**

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person: **Kurt Dowdle 949-275-0454** College Contact Person: **Jim Gaston 949-582-4336**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Contracts with Datalink for Software Development Services  
**ACTION:** Approval

---

### **BACKGROUND**

The District has used the services of Datalink (previously known as Incentra Solutions) since May 2003. The company provides District IT with software development engineers whose efforts have been critical to the successful development of My Academic Plan (MAP), the Student Information Systems (SIS), and Nursing Program projects.

### **STATUS**

District IT is proposing that Datalink assist by providing software development services for improvements to SIS, upgrades to MySite, and year two of the Sherpa project, which will provide enhanced services to students by matching students with courses, services, and information.

The professional fees for these services will be based on time spent at a rate of \$91 per hour in an amount not to exceed \$189,280 (Exhibit A) and time spent at a rate of \$52 per hour in an amount not to exceed \$54,080 (Exhibit B).

Funding for these software development services will be provided by the Fiscal Year 2009/10 District IT Basic Aid carry-over balance approved at the May 2010 Board Meeting.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve agreements with Datalink, Exhibits A and B, for a total amount not to exceed \$243,360.

Item Submitted by: *Dr. Robert Bramucci, Vice Chancellor, Technology & Learning Services*

**INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT**

This Agreement is made and entered into this 28th day of June, 2010 between:

**South Orange County Community College District  
28000 Marguerite Parkway  
Mission Viejo, California 92692-3635  
Telephone (949) 582-4664**

hereinafter called **DISTRICT**, and

(Name of Consultant): **Datalink**  
(Street Address): **4122 Sorrento Valley Blvd., Suite 102**  
(City, State, Zip Code): **San Diego, California 92121**  
(Telephone #): **888-988-1333**

hereinafter called **CONSULTANT**.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consultant services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be effective July 1, 2010 ongoing and may be modified by mutual agreement of the parties. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT 30 days prior written notice.
2. The CONSULTANT shall, at times and places designated by it and acceptable to the DISTRICT perform the following services: **Perform software development tasks in support of SIS integration with Blackboard, MySite upgrade, SmartSchedule upgrade and the Sherpa project. Participate in design teams for upcoming FY2010/11 Projects.**
3. The DISTRICT shall pay the CONSULTANT **\$91.00 per hour** an hour, not to exceed **\$189,280**, including expenses and for services specified above. The total contract amount is **\$189,280**. Upon monthly submission of invoices for services provided and acceptable to the DISTRICT and approved by **Associate IT Director Jim Gaston**, payment will be made.
4. The DISTRICT shall defend, indemnify and hold CONSULTANT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of DISTRICT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

The CONSULTANT shall defend, indemnify and hold DISTRICT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of CONSULTANT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

**Consultant**

**South Orange County Community College District**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

By: \_\_\_\_\_

By: Gary Poertner

Title: \_\_\_\_\_

Title: Deputy Chancellor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Person: **Richard Theisman 858-552-4570**

District Contact Person: **Jim Gaston 949-582-4336**

**INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT**

This Agreement is made and entered into this 28th day of June, 2010 between:

**South Orange County Community College District  
28000 Marguerite Parkway  
Mission Viejo, California 92692-3635  
Telephone (949) 582-4664**

hereinafter called **DISTRICT**, and

(Name of Consultant): **Datalink**  
(Street Address): **4122 Sorrento Valley Blvd., Suite 102**  
(City, State, Zip Code): **San Diego, California 92121**  
(Telephone #): **888-988-1333**

hereinafter called **CONSULTANT**.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consultant services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be effective July 1, 2010 ongoing and may be modified by mutual agreement of the parties. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT 30 days prior written notice.
2. The CONSULTANT shall, at times and places designated by it and acceptable to the DISTRICT perform the following services: **Perform software development tasks in support of enhancements to SIS, including off-hours support and deployment tasks. Participate in design teams for upcoming FY2010/11 Projects.**
3. The DISTRICT shall pay the CONSULTANT **\$52.00 per hour** an hour, not to exceed **\$54,080**, including expenses and for services specified above. The total contract amount is **\$54,080**. Upon monthly submission of invoices for services provided and acceptable to the DISTRICT and approved by **Associate IT Director Jim Gaston**, payment will be made.
4. The DISTRICT shall defend, indemnify and hold CONSULTANT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of DISTRICT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

The CONSULTANT shall defend, indemnify and hold DISTRICT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of CONSULTANT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

**Consultant** **South Orange County Community College District**

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

By: \_\_\_\_\_ By: **Gary Poertner**

Title: \_\_\_\_\_ Title: **Deputy Chancellor**

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person: **Richard Theisman 858-552-4570** District Contact Person: **Jim Gaston 949-582-4336**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Contract with RJT Compuquest for Software QA Services  
**ACTION:** Approval

---

### **BACKGROUND**

The District has used the services of RJT Compuquest since May 2008. The company provides District IT with software Quality Assurance (QA) engineers whose efforts have been critical to the successful development and deployment of the Student Information System (SIS) project.

### **STATUS**

District IT is proposing that RJT Compuquest assist in the development, testing, and deployment of the Sherpa, MySite and SmartSchedule projects. Sherpa is the District IT Project to enhance services to students by matching students with courses, services, and information. The professional fees for these services will be based on time spent at a rate of \$70 per hour not to exceed \$140,000.

Funding for these services will be provided by the FY2009/10 District IT Basic Aid carry-over balance, approved at the May 2010 Board Meeting.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the agreement with RJT Compuquest, Exhibit A, for an amount not exceed \$140,000.

**INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT**

This Agreement is made and entered into this 28th day of June, 2010 between:

**South Orange County Community College District  
28000 Marguerite Parkway  
Mission Viejo, California 92692-3635  
Telephone (949) 582-4664**

hereinafter called **DISTRICT**, and

(Name of Consultant): **RJT Compuquest**  
(Street Address): **23440 Hawthorne Blvd., Suite 210**  
(City, State, Zip Code): **Torrance, California 90505**  
(Telephone #): **310-791-9872**

hereinafter called **CONSULTANT**.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consultant services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be effective July 1, 2010, ongoing and may be modified by mutual agreement of the parties. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT 30 days prior written notice.
2. The CONSULTANT shall, at times and places designated by it and acceptable to the DISTRICT perform the following services: **Provide Quality Assurance (QA) testing services and participate in the design and deployment of Sherpa, MySite and SmartSchedule projects. Assist in User Acceptance Testing (UAT) for all assigned modules.**
3. The DISTRICT shall pay the CONSULTANT **\$70.00 per hour**, not to exceed **\$140,000**, including expenses and for services specified above. The total contract amount is **\$140,000**. Upon submission of invoices for services provided and acceptable to the DISTRICT and approved by **Associate IT Director Jim Gaston**, payment will be made.
4. The DISTRICT shall defend, indemnify and hold CONSULTANT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of DISTRICT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

The CONSULTANT shall defend, indemnify and hold DISTRICT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of CONSULTANT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

**Consultant**

**South Orange County Community College District**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

By: \_\_\_\_\_

By: Gary Poertner

Title: \_\_\_\_\_

Title: Deputy Chancellor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Person: **Vik Kapur 310-791-9872**

College Contact Person: **Jim Gaston 949-582-4336**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Trustees' Requests for Attending Conferences  
**ACTION:** Approval

---

**BACKGROUND**

The Orange County Department of Education requires that all travel/mileage expenses claimed by Trustees for official college business be approved by the Board of Trustees as well as their requests to attend upcoming conferences and meetings.

**STATUS**

The official trips reported in Exhibit A require Board approval for payment by the County of Orange.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the Trustees' requests for attending conference(s) as shown in Exhibit A.



### TRUSTEE ATTENDANCE AT CONFERENCES AND MEETINGS

Trustees wishing to attend:

EVENT/LOCATION	DATE(s)*	ESTIMATED COST** (per person)	TRUSTEE REQUESTED ITEM:	TRUSTEE(S) ATTENDING
2010 EDUCAUSE Annual Conference Anaheim, CA	10/12 – 10/15/10 (2)	\$1,455.00	None	None

\* The figure in parentheses is the estimated number of nights lodging

\*\* The amount listed includes estimated airfare, lodging, meals, and other expenditures

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Reimbursement to Trustees for Mileage to and from  
Required Board Meetings  
**ACTION:** Approval

---

**BACKGROUND**

The Orange County Department of Education requires that all mileage claimed by Trustees for attending board meetings be approved/ratified by the Board of Trustees.

**STATUS**

The reimbursement claims indicated on Exhibit A are individual Trustees' mileage claims for the period July 1 to December 31, 2009 and January 1 to June 30, 2010.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the Trustees' claims for reimbursement for mileage to and from board meetings as indicated.

**REIMBURSEMENT CLAIM FOR TRUSTEES' USE OF PERSONAL  
AUTOMOBILES**

Reimbursement claims for mileage for the period July 1 to December 31, 2009 and January 1 to June 30, 2010 are:

	July 1, 2009 to December 31, 2009	January 1, 2010 to June 30, 2010
Trustee Fuentes	\$54.58	\$ 49.62
Trustee Jay	\$31.46	\$ 42.90
Trustee Lang	\$100.72	\$ 91.56
Trustee Milchiker	\$29.24	\$ 26.58
Trustee Padberg	\$85.27	\$ 77.52
Trustee Wagner	\$108.90	\$ 99.00
Trustee Williams	\$12.80	\$ 11.64
Student Trustee Shieh	\$ -0-	\$ 27.76
Student Trustee Bailey	\$ 21.40	\$ 15.56

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Purchase Orders/Confirming Requisitions  
**ACTION:** Approval

---

**BACKGROUND**

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase order change order listings are submitted for approval of the Board of Trustees.

**STATUS**

Purchase orders processed in accordance with the general priorities of the adopted budget and numbered P10-04774 through P10-05091 amounting to \$1,869,653.76 and P11-00050 through P11-00118 amounting to \$1,884,035.21 are submitted to the Board of Trustees for approval. Confirming requisitions dated May 5, 2010 through June 8, 2010 totaling \$99,810.84 are also submitted.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

Includes p10-04774 - p10-05091

Board Meeting Date 6-28-10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04774	CAMP MOR, INC.		Supplies for geology	419.62
P10-04775	PACKED WAREHOUSE.COM		* StationMate 5 Section Desktop Organizers	541.81
P10-04776	SMITH PIPE & SUPPLY, INC.		GROUND SUPPLIES	8,048.22
P10-04777	BARNES DIST. % Toby Curtis		TRANSPORTATION SUPPLIES	692.19
P10-04778	ORANGE COUNTY REGISTER		AD FOR BID 291D	.00
P10-04779	LEE ARMSTRONG CO., INC.		carpet removal for RapidTech	1,000.00
P10-04780	TRI-BEST VISUAL DISPLAY		BULLETIN BOARD FOR MLT PROGRAM	640.54
P10-04781	ALL PRO SOUND		Instructional Equipment list	46.31
P10-04782	STRATA INFORMATION GROUP		March cost for Interim Director of Tech Services	18,480.00
P10-04783	BARCO PRODUCTS CO.		BIKE RACKS FOR VILLAGE	1,003.65
P10-04784	SHORELINE SIGN GRAPHICS, INC.		IVC Banners for high schools	265.93
P10-04785	FLS BANNERS		Table Cloths for Outreach/Community Relations	400.90
P10-04786	MARKERTEK VIDEO SUPPLY 1 TOWER DRIVE		Devices to normalize audio on Channel 39	173.41
P10-04787	MOORE MEDICAL CORP.		OTC's	169.89
P10-04788	THE BEE MAN		BEES AT SM	205.00
P10-04789	B & H PHOTO		External Hard drives for edit systems	538.31
P10-04790	2ND SIGHT VISUAL AIDS		PTang-Low Vision Magnifier for Disabled	3,422.44
P10-04791	SIGNS PLUS MORE		Career Technical Education Sign	283.59
P10-04792	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT		Egypt Grant Tuition and Fees	132,795.25
P10-04793	TECHSMITH CORP		Computer Program	48.22
P10-04794	ALENA STRICKLAND		PRIDE Class Monitor	210.00
P10-04795	CELIA GRIFFITHS		PRIDE Panel Member	50.00
P10-04796	BRETT GRIFFITHS		PRIDE Panel Member	50.00
P10-04797	BETTYANN WELLAND		Instructor	300.00
P10-04798	GLAXO SMITH KLINE (GSK)		Hepatitis B Vaccine	2,855.00
P10-04799	PENN CORPORATE RELOCATION SERVICES, INC.		MOVING BOXES	519.53
P10-04800	REINBERGER PRINTWERKS		Programs for Commencement 2010	3,866.06
P10-04801	UNISOURCE WORLDWIDE		CUSTODIAL SUPPLIES	5,718.08
P10-04802	DELL MARKETING		Monitor Upgrade for Staff Computers	10,189.27
P10-04803	XPEDX	SC WAREHOUSE	Replenish 8-1/2 x14 Paper	773.22
P10-04804	MISSION VIEJO GLASS		GOLF PRO SHOP DOOR	315.00
P10-04805	DR. NANCY CARRITTE INDUSTRIAL PSYCHOLOGIST		Services provided for Kathy Schrader coaching	1,900.00
P10-04806	SAMY'S CAMERA		Epson Color Printer-Publications	3,092.81
P10-04807	DELL MARKETING		2 LAPTOPS	2,286.35
P10-04808	R.M. SYSTEMS, INC.		INSTALLATION OF FIRE ALARM DEVICES/PROGRAMMING	1,340.75
P10-04809	LYNN YOUNG		Trainer	1,150.00
P10-04810	DIONNE PETITPAS		TOUR BROADCAST	200.00
P10-04811	SUN TAMERS WINDOW TINTING		PANE INSTALLATION FOR HR ROOMS	690.00
P10-04812	SARGENT-WELCH LLC VWR INTERNATIONAL COMPANY		** Purchase of physics supplies	964.00
P10-04813	MSC INDUSTRIAL SUPPLY CO.		shop furniture for RapidTech	2,935.16

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 10

Includes p10-04774 - p10-05091

Board Meeting Date 6-28-10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04814	CDW-G COMPUTER CENTERS		MOUSE FOR LINDA HALL	117.66
P10-04815	BAYSIDE AQUARIUM SUPPLY		Fee-Based_projects	92.72
P10-04816	WELLS FARGO #3317 (DISTRICT)		supplies for Student Film festival SONY CIERGE	1,807.74
P10-04817	U.S. PLASTICS COMPANY		FeeBase - projects	219.84
P10-04818	RELATIONSHIP RESEARCH FOUNDATION, INC.		Instr Matls for Foster Parents/Kinship Caregivers	652.50
P10-04819	OTHER WORLD COMPUTING ATTN: EDUCATIONAL ACCOUNTS		DVI video adapter	94.87
P10-04820	NASCO WEST INDUSTRIES, INC.		MICROBIOLOGY SUPPLIES	25.01
P10-04821	BARKSHIRE LASER LEVELING, INC.		INFIELD SCHEDULED MAINTENANCE OF BASEBALL FIELD	6,000.00
P10-04822	SEHI PROCOMP COMPUTER PRODUCTS		Printer/warranty	190.48
P10-04823	FISHER SCIENTIFIC		MICROBIOLOGY SUPPLIES	272.84
P10-04824	BARCODE PLANET		Parking permit receipt printer	534.46
P10-04825	McKESSON GENERAL MEDICAL CORP		Chemstix	53.67
P10-04826	MILLENNIUM BUSINESS SERVICES		BUSINESS CARDS/EVE SHIEH - STUDENT TRUSTEE	39.15
P10-04827	McKESSON GENERAL MEDICAL CORP		General Medical	991.07
P10-04828	A-1 FENCE COMPANY		REPLACE FENCING AT FOOTBALL FIELD	1,588.00
P10-04829	PENN CORPORATE RELOCATION SERVICES, INC.		VILLAGE RELOCATION	38,700.13
P10-04830	DRIVE SOLUTIONS, INC		Laptop hard drives.	282.75
P10-04831	HORIZON		MAINTENANCE SUPPLIES	5,934.60
P10-04832	VWR INTERNATIONAL, INC.		INSTRUCTIONAL EQUIPMENT PURCHASE FOR BIOLOGY.	1,689.96
P10-04833	SCANTRON CORPORATION		SCANTRONS FOR TESTING	1,578.45
P10-04834	FULL COMPASS SYSTEMS		2009-10 Instructional Equipment	6,422.82
P10-04835	LAB SAFETY SUPPLY INC.		* SAFETY SUPPLIES REQD PER INSPECTION	42.60
P10-04836	WOLTERS KLUWER HEALTH SUBSCRIPTION DEPARTMENT		Software programs for Nursing Department Faculty	3,915.00
P10-04837	FLAMBEAU PRODUCTS		Fee-Based; student boxes	250.82
P10-04838	ACTIVE PARENTING PUBLISHERS		Instr Matls for Foster Parents/Kinship Caregivers	2,718.78
P10-04839	LOVE AND LOGIC INSTITUTE, INC.		Instr Matls for Foster Parents/Kinship Caregivers	1,654.16
P10-04840	CWLA (CHILD WELFARE LEAGUE OF AMERICA)		Curriculum	443.65
P10-04841	MARKERTEK VIDEO SUPPLY 1 TOWER DRIVE		Materials for student use and consumption	516.87
P10-04842	BAMWALL CO.		BSTIC RESOURCE LIBRARY DOOR INSTALLATION	380.00
P10-04843	JOHN A. SCHREINER		Audio Tour	250.00
P10-04844	JOSTEN'S		Honor Tassels for IVC 2010 Commencement	267.19
P10-04845	APPLE COMPUTER, INC.		Apple MAC Monitor for Michael O'Meara	884.92
P10-04846	QUALITY OFFICE FURNISHINGS		COMPLETE OFFICES (LIBRARY 100D TO 100B)	2,287.69
P10-04847	BLACKBOARD INC.		Staging Server for Faculty Training	8,175.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 2 of 10

Includes p10-04774 - p10-05091

Board Meeting Date 6-28-10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04848	THE BEE MAN		BEE SERVICE BY SSC & HS	.00
P10-04849	ALENA STRICKLAND		PRIDE Monitor	210.00
P10-04850	DENISE BLAIR		PRIDE CoTrainer	630.00
P10-04852	HUBERT		Dept. Supplies	363.43
P10-04853	CORPORATE BUSINESS INTERIORS		PC hammocks for RapidTech	2,651.20
P10-04854	FISHER SCIENTIFIC		INSTRUCTIONAL EQUIPMENT	1,115.04
P10-04855	SVM, LP ATTN: CHECK DEPT.		Gas Cards for EOPS Eligible Students	13,852.00
P10-04856	THE CHILDREN'S PROJECT		Books for Foster/Kinship Parents	3,536.22
P10-04857	GRAINGER PARTS OPERATIONS		PORTABLE GENERATOR	782.02
P10-04858	BOYS TOWN PRESS		Instr Matl for Foster Parents/Kinship Caregivers	3,418.50
P10-04859	DIVERSIFIED BUSINESS SERVICES		Senior Day T-Shirts	21,854.67
P10-04860	NU AGE DEVELOPMENT, INC.		A202 ADD WALLS AND REPAIR DRYWALL TO REHAB CLASS	14,990.00
P10-04861	BAMWALL CO.		ADD WINDOW TO MATRICULATION OFFICE & DOOR	2,549.00
P10-04862	DIDI HIRSCH MENTAL HEALTH SVCS		Instructor	240.00
P10-04863	LINKS SIGN LANGUAGE INTERPRETING SERVICES		Interpreting for Class	158.00
P10-04864	USA SHADE & FABRIC		Fabric Replacement for Shade Structure	4,900.09
P10-04865	ROCKET DESIGN JOHN T. DAVIDSON		IVC Brochure Design & Layout	280.00
P10-04866	ROCKET DESIGN JOHN T. DAVIDSON		IVC Brochure Design & Layout Revisions	350.00
P10-04867	CAPISTRANO UNIFIED SCHOOL DISTRICT		TPP - Fall 2009 CUSD Mentor Stipend	4,100.00
P10-04868	AMTECH RELIABLE ELEVATOR CO.		SM/LIB/SSC #2 ELEVATOR REPAIR	3,200.00
P10-04869	STUDIO TWO BLACK DIAMOND PRINTING		IVC Brochures Printing	4,344.49
P10-04870	BRIGHTLINE		Mounting accessories for studio lighting	220.75
P10-04871	ROBERT S. SALAS, JR.		Photographic services/IVC SP dance concert	355.00
P10-04872	ROBEJO, INC. dba FASTSIGNS OF SAN CLEMENTE		Commencement Banner	418.69
P10-04873	DATA SPECIALTIES, INC		Power Cable Assmby and Install	936.34
P10-04874	ROYAL PLYWOOD CO., LLC		set supplies for SCLO production summer 2010	2,500.00
P10-04875	CHUCK ROGERS THEATRE ARTS		set supplies for SCLO summer 2010 production	2,500.00
P10-04876	HOME DEPOT MISSION VIEJO STORE #614		set building supplies for SCLO 2010 summer prod.	1,000.00
P10-04877	DIANE LEWIS		costuming supplies for SCLO summer 2010	750.00
P10-04878	COMMUNITY COLLEGE SEARCH SRVS % AL FERNANDEZ, Ph.D.		Chancellor Recruitment Consultant Services	28,000.00
P10-04879	GILBERT & STEARNS, INC.		Repair/Replace Lighting to Gym	62,232.00
P10-04880	JARED SCOTT		Contract Services	340.00
P10-04881	WELLS FARGO #4214		Supplies for Counseling Sehi	191.00

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Includes p10-04774 - p10-05091

Board Meeting Date 6-28-10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04882	MICHAEL LOWELL MC CORMICK		set building supplies for SCLO 2010	500.00
P10-04883	PEARSON CLINICAL ASSESSMENT (PsychCorp)		LD Assessment Testing Materials	6,861.82
P10-04884	LAGUNA BEACH UNIF. SCHOOL DIST		CTE Grant Externships for LBUSD	1,008.00
P10-04885	CORPORATE BUSINESS INTERIORS		install existing cubicle furniture - attachment	1,500.00
P10-04886	ORANGE COUNTY REGISTER		ad for RFQ & P for Enviromtl Studies	.00
P10-04887	B & H PHOTO		DISPATCH CENTER TELEVISION	988.54
P10-04888	AMTECH RELIABLE ELEVATOR CO.		HS ELEVATOR	550.00
P10-04889	FOSTER CARE AUXILIARY OF OC		CRIS Trainer	120.00
P10-04890	CALIFORNIA POWER PARTNERS,INC.		REPAIRS IN CO-GEN	4,550.00
P10-04892	HITT MARKING DEVICES, INC.		Ink for Signature Stamp	15.12
P10-04893	MISSION REGIONAL HOSPITAL NURSING DEPARTMENT		Facility Rental for workshops	1,398.00
P10-04894	JOSEPH JAY MENDOZA		PRIDE Co-Trainer	420.00
P10-04895	STUDY IN THE USA INC.		Online Advertising for Int'l Student Prog.	2,700.00
P10-04896	DECA INT., CORP. dba GOLFBUDDY		GPS DEVICES FOR MEN'S AND WOMEN'S GOLF TEAM	2,175.00
P10-04897	WELLS FARGO #3317		HEADPHONE FOR ALT MEDIA	172.83
P10-04898	WELLS FARGO #3317		SUPPLIES	82.27
P10-04899	SOUTH COAST A.Q.M.D		GEOGRAPHY/ATTACHMENT	
P10-04900	SANTA MARGARITA FORD	SC WAREHOUSE	AQMD FILING FEE	450.00
P10-04901	VITAL LINK EDUCATION AND BUSINESS CONSORTIUM		DELIVERY TRUCK	14,999.89
P10-04902	ALLIED 100, LLC dba AED SUPERSTORE		CONTRACT AGREEMENT WITH VITAL LINK	6,000.00
P10-04903	ACOUSTICAL MATERIAL SERVICES		signage for AED in McKinney Theatre	34.88
P10-04904	LAKE MISSION VIEJO ASS'N. CLUBHOUSE RENTALS		* CEILING TILES FOR A200 PROJECT (CLASSROOM A203)	4,453.16
P10-04905	UNITED INTERIORS		Offsite IT Planning Meeting	400.00
P10-04906	SALLIE MILLER		Chairs for Human Resources	1,650.98
P10-04907	HOLIDAY INN BUENA PARK		Trainer	210.00
P10-04908	DIVERSIFIED BUSINESS SERVICES		Catering for "Training for Trainers"	1,465.19
P10-04909	SMASH HIT DISPLAYS		Promotional Items for Outreach	6,865.00
P10-04910	PHOTODEX CORPORATION		Outreach Display	672.96
P10-04911	MARKERTEK VIDEO SUPPLY 1 TOWER DRIVE		Instruction supply Kara Patterson	61.22
P10-04912	THE OUTDOOR MEDIA GROUP		Replacement Tripod Bags	658.23
P10-04913	SOUTH COUNTY AUTO BODY		25th Anniv. light pole banners	1,517.06
P10-04914	WOODBRIIDGE HIGH SCHOOL		REPAIR OF FLEET VAN	1,420.59
P10-04915	BOB PARRETT CONSTRUCTION		Senior Day Transportation	400.00
P10-04916	DANIEL SMITH, INC.		Upgrade Acoustics HR Conf Rm	14,971.00
P10-04917	W. W. GRAINGER		Student art supplies material fees	2,962.45
P10-04918	ZARA DISTRIBUTION		SAFETY ORANGE CONES	1,937.93
P10-04919	MOBILE MODULAR MGMT. CORP.		Refridgeration gas	324.08
P10-04920	DOOLEY ENTERPRISES, INC.		PURCHASING MODULER VIL 11	62,748.00
P10-04921	REPRO XPRESS		Ammunition	1,196.25
			REPRO COPIES	264.77

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Includes p10-04774 - p10-05091

Board Meeting Date 6-28-10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04922	THE BEE MAN		BEE EMERGENCY	180.00
P10-04923	UNITED SITE SERV. OF CA., INC		GRADUATION PORTABLE POTTIES	808.76
P10-04924	DELL MARKETING		New Computers for Health Center Office Use	10,847.56
P10-04925	UNISOURCE WORLDWIDE		CUSTODIAL SUPPLIES	331.36
P10-04926	WELLS FARGO #3317		Flash drives.	154.05
P10-04927	ORANGE COUNTY REGISTER		Advertising	5,810.30
P10-04928	ORANGE COUNTY REGISTER		April & May ads for Music Dept.	945.45
P10-04929	ORANGE COUNTY REGISTER		FINE ARTS REPAIRS/FINISHES	1,776.00
P10-04930	ORANGE COUNTY REGISTER		Online Advertising	2,000.00
P10-04931	NEUDESIC, LLC		Student Information System, Enhancements	100,000.00
P10-04932	DELL MARKETING		Admin Computer Equipment (ATCHMENT)	1,998.62
P10-04934	JOHNSON & ASSOCIATES		Job Analysis/Development/Revisions	910.00
P10-04935	TOMARK SPORTS EQUIPMENT		Emergency repair/ IVC gymnasium backboard.	3,661.30
P10-04936	TUSTIN UNIFIED SCHOOL DISTRICT		Senior Day Transportation	273.06
P10-04937	CREEKSIDE HIGH SCHOOL		Senior Day Transportation	220.00
P10-04938	NINA M. YAMASAKI		PRIDE Co-trainer	315.00
P10-04939	McMASTER CARR SUPPLY COMPANY		CUSTODIAL SUPPLIES	131.74
P10-04940	YVETTE ESTRADA		PRIDE Panelist	50.00
P10-04941	MYERS TIRE SUPPLY		Coolant tester adapter	94.01
P10-04942	RITZ CONSTRUCTION		Hope Dr. Parking Lot,	9,675.00
P10-04943	MORGEN MARKETING		Promotional Items for Outreach	1,083.94
P10-04944	BLAIR'S TOWING		TOWING SERVICE	95.00
P10-04945	JOYCE INSPECTION & TESTING		Utt renovation - inspector of record	256,824.00
P10-04946	ARACELLI TRUJILLO		PRIDE Panel Member	50.00
P10-04947	GABRIELA HERNANDEZ		PRIDE Panel Member	50.00
P10-04948	PENNYSAVER		print ads for Damn Yankees	1,200.00
P10-04949	HERIBERTO ESCAMILLA		Instructor	120.00
P10-04950	BOB PARRETT CONSTRUCTION		INSTALL QUIET ROCK TO OFFICE WALLS	4,572.00
P10-04951	CYNTHIA ROE		Instructor	450.00
P10-04952	ROSALBA CERVANTES		PRIDE Monitor	245.00
P10-04953	KELLY GRIMES		Instructor-Olive Crest	120.00
P10-04954	LILIANN PEREZ-STROUD		Instructor-Olive Crest	180.00
P10-04955	GUISELLE SCOTT		PRIDE Co-trainer	735.00
P10-04956	KATHY WEATHERWAX		PRIDE Co-Trainer	630.00
P10-04957	UNISOURCE WORLDWIDE		CUSTODIAL SUPPLIES	415.63
P10-04958	XPEDX		Certificate paper	106.09
P10-04960	LEE ARMSTRONG CO., INC.		OLD NEWS PAPER OFFICE FLOORING	19,540.00
P10-04961	SEHI PROCOMP COMPUTER PRODUCTS		Replacement Monitors in Chancellor's Office	2,126.78
P10-04962	DIVERSIFIED PRINTERS, INC.		SC Student Handbook 2010-2011	15,000.00
P10-04963	C.W. DRIVER CONTRACTORS, INC.		CONSTRUCTION MANAGEMENT SERVICE AT FINE ARTS EXT.	28,875.00
P10-04964	McKESSON GENERAL MEDICAL CORP		ophthalmoscope head	216.92
P10-04965	WELLS FARGO #3317		Reference book on Theatre Safety	79.76
P10-04966	Z CORPORATION		supplies for DMP student projects	1,246.25

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Includes p10-04774 - p10-05091

Board Meeting Date 6-28-10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04967	LIFETIME MEMORY PRODUCTS, INC.		Attachment:Mat sup's GA/Photo	580.94
P10-04968	GUEST ARTISTS		costume dresser services for SCLO	722.50
P10-04969	DAVID MILLER		PRIDE Panel Member	100.00
P10-04970	LISA CARMEL		PRIDE Panel Member	100.00
P10-04971	RISK INTERNATIONAL PUBLISHING		Reference Book on Theatre Safety	70.25
P10-04972	SHAPE TOOLS, LLC		3D scanner and software upgrade	5,330.00
P10-04973	MILLENNIUM BUSINESS SERVICES		ENVELOPES FOR MASS CHECK MAILING	478.50
P10-04974	COMMERCIAL ROOFING SYSTEMS, INC.		SM BUILDING ROOF	9,870.00
P10-04975	BOB PARRETT CONSTRUCTION		Video Conferencing wall work-Chanc Conf Room	2,640.00
P10-04976	TRAFFIC CONTROL SERVICE, INC.		Poles & hardware for new signage in lot A	130.47
P10-04977	CA DEPT OF PUBLIC HEALTH LABORATORY FIELD SERVICES		Renew State Clinical Lab License	100.00
P10-04978	ALLIED 100, LLC dba AED SUPERSTORE		AED case w/ alarm and masks	259.75
P10-04979	TOWN & COUNTRY GLASS		SSC & AGB TEMPERED GLASS	4,510.00
P10-04980	A-S MEDICATION SOLUTIONS, LLC		Medical Pharmaceuticals	177.74
P10-04981	ADVANTAGE MARKETING ADM GROUP INC.		Promotional Items/Job Fair	8,860.36
P10-04982	INDUSTRIAL HYGIENE MGMT., INC.		SSC TRANSFER CENTER MOLD INSPECTION	2,710.00
P10-04983	LYNN SHAW		Grant-related contract services	7,500.00
P10-04984	REGENTS OF UNIV OF CAL IRVINE HENRY SAMUELI SCHOOL OF ENG.		RAPIDTECH CONTRACT SERVICE	10,000.00
P10-04985	COUNTY OF ORANGE AUDITOR-CONTROLLER		CLETS FEES	210.00
P10-04986	ABEL ESQUIVEL		Instructor	540.00
P10-04987	MICHAEL FOLSOM		Instructor	120.00
P10-04988	P&O MOVERS		Piano moving	350.00
P10-04989	DICK BLICK COMPANY		Student Material Fees	255.79
P10-04990	SEPULVEDA BUILDING MATERIALS		Decomposed Granite for Garden Trail	256.65
P10-04991	MILLENNIUM BUSINESS SERVICES		PRINTING ADVISEMENT SHEETS 2010-11	3,207.04
P10-04992	FASTSIGNS SANTA ANA		IVC Banner for Senior Day	647.06
P10-04993	STATER BROTHERS MARKETS CASH REPORTING		Student Material Fees	30.00
P10-04994	SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT		Senior Day Transportation	154.56
P10-04995	R.M. SYSTEMS, INC.		UPDATE CONTROLLERS IN BSTIC AND B100	30,750.00
P10-04996	SHRED-IT CAMPO ENTERPRISES, INC.		SC LRC Renovation	6,000.00
P10-04997	STRATA INFORMATION GROUP		April10 Cost for Interim Director of Tech Services	19,360.00
P10-04998	PACIFIC EARTH RESOURCES		SOD INSTALLATION EAST PRACTICE FIELD	9,480.00
P10-04999	QUEZADA PRO LANDSCAPE, INC.		THIN OUT 8 PEPPER TREES-HORTICULTURE	1,200.00

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Includes p10-04774 - p10-05091

Board Meeting Date 6-28-10

PO Number	Vendor Name	Site	Description	Account Amount
P10-05000	QUEZADA PRO LANDSCAPE, INC.		EMERGENCY TREE REMOVAL-LOT 12	700.00
P10-05001	SKORA ELECTRIC ROBERT J SKORA		INSTALLATION/REPAIRS - SSC ELEC ROOM	4,941.00
P10-05002	SKORA ELECTRIC ROBERT J SKORA		DISCONNCT POWER/HORTICULTURE GREENHOUSE	300.00
P10-05003	PROAIR CONSTRUCTION SVCS. INC.		CRANE RENTAL/COX YARD, ETC.	2,680.00
P10-05004	S & S COMMUNICATIONS		Batteries for Police Radios	256.65
P10-05005	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.		FINE ARTS ASBESTOS SURVEY	495.00
P10-05006	CORPORATE BUSINESS INTERIORS		INSTALLATION AT VILLAGE 29-1	575.00
P10-05007	UNITED RENTALS		SOD CUTTER RENTAL	264.00
P10-05008	HOME DEPOT LAKE FOREST STORE		Student Material Fees	150.00
P10-05009	DR. NANCY CARRITTE INDUSTRIAL PSYCHOLOGIST		April Services - Coaching K. Schrader/360 Survey	300.00
P10-05010	CONSOLIDATED ELECTRICAL DIST.		ELECTRICAL SUPPLIES FOR B200 ANNEX	1,493.88
P10-05011	SAMY'S CAMERA		Cameras	486.57
P10-05012	SKORA ELECTRIC ROBERT J SKORA		ELECTRICAL/CONCRETE WORK-CDC	2,450.00
P10-05013	SKORA ELECTRIC ROBERT J SKORA		REMOVE ELECTRICAL BOXES & PLASTER RINGS-CP	1,250.00
P10-05014	THE ADVANCEMENT PROJECT		FaCT Speaker	248.20
P10-05015	MICHELE PRESTON		FaCT Speaker	1,000.00
P10-05016	GAYLE NICHOLLS-ALI		FaCT Speaker	562.26
P10-05017	SO. COAST FIRE PROTECTION		FIRE WATER SYSTEM PRESSURE TEST/LIFE SCIENCES	550.00
P10-05018	COAST FITNESS REPAIR SHOP		Service repair/Life Fitness Center equipment	969.91
P10-05019	SALLIE MILLER		PRIDE Co-Trainer	630.00
P10-05020	ALENA STRICKLAND		PRIDE Monitor	385.00
P10-05021	LINKS SIGN LANGUAGE INTERPRETING SERVICES		Interpreting for 1st day of Class	158.00
P10-05022	FLINN SCIENTIFIC, INC.		Oil Pollution Spill Kit	40.08
P10-05023	ORANGE COAST COLLEGE DEPARTMENT OF CAREER EDUCATION	SC Science	WBLConnections/CareerClues website upgrades	4,000.00
P10-05024	HILLYARD FLOOR CARE SUPPLY		FMO EQUIPMENT	2,101.43
P10-05025	COASTLINE ROP		CROP "Learning Community" Workshops	5,139.03
P10-05026	WELLS FARGO #4198		Hot tank detergent	226.14
P10-05027	NU AGE DEVELOPMENT, INC.		A204 REMODEL AND SOUND PROOFING	12,889.00
P10-05028	MARSHALL MATERIALS		SAND FOR PRACTICE FIELD	1,479.41
P10-05029	SCANTRON CORPORATION		Scoring sheets for faculty use	83.49
P10-05030	PETE'S ROAD SERVICE SANTA ANA	SC WAREHOUSE	FORKLIFT TIRES	139.44
P10-05031	CONCORDIA UNIVERSITY		FaCT Symposium	3,945.94
P10-05032	gkkworks		EDUCATIONAL & FACILITIES MASTER PLAN CONTRACT	349,000.00
P10-05033	DIV. OF THE STATE ARCHITECT STATE OF CALIFORNIA		F.A. RESTROOM EXPANSION	1,327.54

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Includes p10-04774 - p10-05091

Board Meeting Date 6-28-10

PO Number	Vendor Name	Site	Description	Account Amount
P10-05034	A-1 FENCE COMPANY		FENCING	975.00
P10-05035	A-1 FENCE COMPANY		FENCES FOR EQUIPMENT STORAGE	2,143.00
P10-05036	DIRECT PAINTING & DECORATING INC.		PAINTING IN CC1, CC2, & CC3	4,675.00
P10-05037	gkkworks		COMMUNICATION ARTS CONCEPTUAL DESIGN	8,125.00
P10-05038	BRAVO SIGN & DESIGN		SSC SIGNS	875.00
P10-05039	SMART LEVELS MEDIA		Display Banner	324.08
P10-05040	THE BEE MAN		BEE SERVICE	180.00
P10-05041	SHRED-IT CAMPO ENTERPRISES, INC.		Shredding Service	40.00
P10-05042	MARK IV COMMUNICATIONS, INC.*		RELOCATE IDF DATA CABINET IN M100	2,100.00
P10-05043	MILLENNIUM BUSINESS SERVICES		Business Cards - Lori Mangels	78.30
P10-05044	MONSTERSLAYER, INC.		student fee based supplies Sivets	434.71
P10-05045	MONSTERSLAYER, INC.		student fee based supplies Barrett	206.20
P10-05046	JENNA MC CARTY		Grant-related contract services	1,600.00
P10-05047	HOIST SERVICE CO.,INC.		Annual hoist safety inspection	360.00
P10-05048	JOHN T. CASAGRANDE JTC CONSULTING		EOPS System Support	5,000.00
P10-05049	GILBERT & STEARNS, INC.		LIGHTING MAINTENANCE FOR PARKING LOTS AND WALKWAYS	17,911.00
P10-05050	UNLIMITED ENVIRONMENTAL, INC.		WATER DAMAGE IN FA-202	3,986.00
P10-05051	IMAGE PRINTING SOLUTIONS CATHY ARONSON		Additional Pictures for SSC * c attached	1,196.25
P10-05052	VICENTI, LLOYD & STUTZMAN LLP		Bursar's Office Consulting Service	5,000.00
P10-05053	ORANGE COUNTY REGISTER		* Bid 7, Security Fencing and Gate 5/20, 5/27	1,712.00
P10-05054	FREEDOM		* print ad for Damn Yankees	4,741.15
P10-05055	SAN CLEMENTE TIMES		* print ads for Damn Yankees	1,940.00
P10-05056	DHARMA TRADING CO.		Student fee based supplies Melina Smith	256.10
P10-05057	MAC FARLANE ELECTRIC		LIGHTING UPGRADE FOR PE 100/LIFE FITNESS/DANCE	10,250.00
P10-05058	BLACKBOARD CONNECT, INC.		Messaging Service	13,687.64
P10-05059	SO. ORANGE CO. COMM. COL.DIST		Spr/Sum 2010 EOPS Grants for eligible students	1,623.00
P10-05060	COASTLINE ROP		Reimbursement to Coastline ROP for Tech Prep	487.38
P10-05061	MACIAS, GINI & COMPANY LLP		Independent Auditing Services for FY 2010	.00
P10-05062	ALLSTEEL, INC. % CORPORATE BUSINESS INTERIORS		VIL 10 PARTS	1,484.70
P10-05063	KYLE SEITZ		Contract Services	560.00
P10-05064	MELANIE MORELAND		PRIDE Monitor	175.00
P10-05065	WESTMINSTER SCHOOL DISTRICT		FaCT Speaker	125.00
P10-05066	LAURA EFURD		FaCT Speaker	366.45
P10-05067	JOSHUA TAYLOR		FaCT Presenter	240.84
P10-05068	R.D.S. TOWING		RELOCATE AND DISPOSE OF CONTAINERS	.00
P10-05069	SEHI PROCOMP COMPUTER PRODUCTS		Replacement Printer for HR Specialists	1,684.82

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Includes p10-04774 - p10-05091

Board Meeting Date 6-28-10

PO Number	Vendor Name	Site	Description	Account Amount
P10-05070	DAVID PADILLA		Translating	829.00
P10-05071	SOUTH COUNTY AUTO BODY		REPAIR OF FLEET VAN 57	952.17
P10-05072	FLOOR TECH GROUP		INSTALL FLOORING AND BASE IN A202	2,569.00
P10-05073	MEGAN BRENNAN		Contract Services	160.00
P10-05074	JOHN F. HAUCK		Grant-related contract services	3,600.00
P10-05075	COASTLINE ROP		Tech Prep Reimbursement for Coastline ROP	102.20
P10-05076	MILLENNIUM BUSINESS SERVICES		Special oversized A/P Envelopes	.00
P10-05077	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.		ASBESTOS SURVEY AT T-BUILDING	750.00
P10-05078	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.		POST REMEDIATION VERIFICATION TEST AT FINE ART 202	2,000.00
P10-05079	PB AMERICAS, INC.		labor compliance consultant	42,450.00
P10-05080	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.		POST REMEDIATION TEST AT T BUILDING	3,100.00
P10-05081	COMMERCIAL SATELLITE SERVICES		SATELLITE SERVICE	411.08
P10-05082	THE BEE MAN		BEE SERVICES	1,168.00
P10-05083	TOTALLY CHOCOLATE		Promotional Items/Job Fair	3,776.25
P10-05084	MARLYS GRODT & ASSOCIATES		Class of Vice Chanc. of Bus. Services	500.00
P10-05085	SEHI PROCOMP COMPUTER PRODUCTS		student material fees	75.72
P10-05086	LEE ARMSTRONG CO., INC.		CC-1, CC-2, & CC-3 FLOORING	6,900.00
P10-05087	QUEST ENERGY GROUP, LLC	IVC Life Sci	Leed Support Services Agreement	62,500.00
P10-05088	HPL MECHANICAL CONTRACTOR, INC.		A/C GENERAL MAINTENANCE	6,887.50
P10-05089	PACIFIC EARTH RESOURCES		MORE SOD INSTALLATION EAST PRACTICE FIELD	783.00
P10-05090	D4 SOLUTIONS INC.		ADDING DATA AT VILLAGE 1, CC-1 THRU CC-3	3,419.77
P10-05091	UNITED INTERIORS		Sample Chairs - Earl Pagal x. 4512	784.72
			<b>Total</b>	<b>314</b>
				<b>1,869,653.76</b>

Fund Summary			
Fund	Description	PO Count	Amount
01	General Fund	292	1,035,263.10
12	Child Development Fund	1	4,900.09
40	Capital Outlay Fund	21	829,490.57
<b>Total</b>		<b>314</b>	<b>1,869,653.76</b>

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Includes p10-04774 - p10-05091

Board Meeting Date 6-28-10

PO Number	Vendor Name	Site	Description	Account Amount
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PO Changes	
<u>New PO Amount</u>	<u>Change Amount</u>
Total PO Changes	

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ESCAPE ONLINE

Includes p11-00050 - p11-00118

Board Meeting Date 6-28-10

PO Number	Vendor Name	Site	Description	Account Amount
P11-00050	BRAND ATHLETICS		Soccer Team supplies	4,907.70
P11-00051	SOUTHWEST OFFSET PRINTING CO.		Printing IVC Fall class schedules	14,500.00
P11-00052	EMSI ECON. MODELING SPECIALISTS INC		Renewal, Economic Forecaster	2,500.00
P11-00053	VFS FIRE & SECURITY SERVICES		Fire Sprinkler System Annual Inspection	495.00
P11-00054	STEDMAN COMPUTER SYSTEMS		MS Visual Studio Developer Renewal	8,773.00
P11-00055	JRS PRESENTATIONS, INC.		Shake, Rattle, & Roll starring Scot Bruce	6,200.00
P11-00056	SOUTHERN CALIFORNIA EDISON ATTN: RICHARD M. FUJIKAWA		License Agrmnt w/ SoCal Edison *ATTCHMNT	1,000.00
P11-00057	JRS PRESENTATIONS, INC.		The Four Freshman in Concert 11/21/10 3pm	8,150.00
P11-00058	GUEST ARTISTS		New Shanghai Circus - 1/29/11	10,450.00
P11-00059	LEXIPOL LLC		Policy Manual Update	2,450.00
P11-00060	COSTUME SOCIETY OF AMERICA		Membership	115.00
P11-00061	UC REGENTS CA COMM COLLEGE COLLABORATIVE		Professional Dev. Activity for Categorical Project	40,000.00
P11-00062	CPP, INC. DAVIES BLACK PUBLISHING		CPP Skillsone on site renewal, 2010-11	195.00
P11-00063	NEUDESIC, LLC		Student Information System, Data Warehouse	300,000.00
P11-00064	COMPUTER COMFORTS, INC.		DSPS- Power Lift table	2,814.38
P11-00065	CDW GOVERNMENT, INC.		Symantec Endpoint Anti-Virus Renewal	24,414.38
P11-00066	BRAND ATHLETICS		MEN'S BASKETBALL UNIFORMS	2,904.65
P11-00067	SODEXHO AMERICA, LLC SAN RAMON VALLEY CONF. CENTER		Prof. Dev. Activity for Categorical Proj. 243	43,000.00
P11-00068	MOBILE MODULAR MGMT. CORP.		Annual Maintenance: /Comm Ed Bldgs CEC 1-6	38,808.00
P11-00069	SOUTHLAND INSTRUMENTS, INC.		Annual Maintenance: Microscopes	5,600.00
P11-00070	GUEST ARTISTS		Leon Redbone contract - concert 04/30/2011	7,500.00
P11-00071	MUSIC THEATRE INTERNATIONAL		License and mat'l rentals for "Aida"	5,115.00
P11-00072	QUICK SORT LOS ANGELES		POSTAGE COSTS	27,500.00
P11-00073	A.T. KRATTER & COMPANY, INC.		Tech Equip for DSPS-PTang	3,279.38
P11-00074	DELL MARKETING		WARRANTY EXTENSION FOR SAN SERVER *see attached	18,859.00
P11-00075	SIRSI CORPORATION		Annual Library Software Maintenance Renewal	55,104.16
P11-00076	PRONEXUS, INC.		Pronexus VBVoice Premium Support Plan	2,990.00
P11-00077	ACUTA		Associate/Institutional Membership to ACUTA	1,382.00
P11-00078	HEWLETT PACKARD COMPANY		HP System Annual Maintenance & Support	8,650.98
P11-00079	EDUCAUSE		Districtwide Educause Annual Membership	2,607.50
P11-00080	METRONOME, INC.		Telecom System Annual Maintenance Renewal	170,419.09
P11-00081	FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES		NCCCCF Membership 7/01/2010 to 6/30/2011	450.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes p11-00050 - p11-00118

Board Meeting Date 6-28-10

PO Number	Vendor Name	Site	Description	Account Amount
P11-00082	NCTA MEMBERSHIP % SUSAN NICKEL		Nat'l College Testing Assoc. Membership Dues	175.00
P11-00083	POSTMASTER		Postage for mailing Fall 2010 postcard	19,500.00
P11-00084	THE H. W. WILSON COMPANY		Pay in Advance for book: Readers Guide Print	465.00
P11-00085	DRAMATISTS PLAY SERVICE, INC.		Royalty/rental:BatBoy10/8-10/17/10 DUE9/24/10	1,328.46
P11-00086	LIBRARY OF CONGRESS CATALOGING DISTRIBUTION SVC		Prepayment for Classification Web for 2010-11.	525.00
P11-00087	COMMUNITY COLLEGE LEAGUE OF CALIFORNIA/CCCAA		Pay for the 9th eBook Collection.	4,100.00
P11-00088	INTERNATIONAL SCULPTURE CENTER PUBLISHER OF SCULPTURE MAGAZ.		BOSI ad Sculpture Magazine	1,000.00
P11-00089	NLNAC, INC. DIRECTOR FOR ACCOUNTING		NLNAC - Site Visit Fee for Nursing Program	7,515.00
P11-00090	LINKS SIGN LANGUAGE INTERPRETING SERVICES		Interpreting for Class	124.00
P11-00091	U.S. GREEN BUILDING COUNCIL		membershipUS Green BuildG Council ORDER #10973530	750.00
P11-00092	SPSS, INC.		Research Software Maintenance/Support Renewal	3,680.10
P11-00093	MICHAEL E. WILSON		CONSTRUCTION MGMT SERVICES	150,000.00
P11-00094	CALIFORNIA POWER PARTNERS, INC.		ENERGY CONSERVATION PROJECTS	426,000.00
P11-00095	MARKET-BASED SOLUTIONS		Rule 2202 Emission Credits	11,684.00
P11-00096	CAPT BUSINESS OFFICE		2011 MBTI-Scoring Costs, As Needed	2,500.00
P11-00097	PRAXAIR		Blanket PO/Praxair	800.00
P11-00098	VERIZON WIRELESS GOVERNMENT ACCOUNTS		Annual Maint: Broadband Back up system/Email	590.76
P11-00099	NCS PEARSON, INC. DBA PEARSON ASSESSMENTS		ANNUAL LICENSE FEE	96.79
P11-00100	HCTD, LLC c/o HUDSON CAPITAL, LLC		ATEP Project	360,000.00
P11-00101	WELLS FARGO #3317 (DISTRICT)		Laptop theft recovery system	31.99
P11-00102	COLLEGE BOARD CUES SOFTWARE SERVICES		Annual Maintenance/Power Faids	17,500.00
P11-00103	KONICA MINOLTA BUSINESS SOLUT. ATTN: PO SPECIALIST		Annual Maintenance for Copier	416.00
P11-00104	MINN. MINING & MFG. CENTER LIBRARY SYSTEMS		Annual Maintenance: Library Gates and Software	5,939.00
P11-00105	OCLC PACIFIC NETWORK, INC.		Annual Maintenance-Library Data Processing	6,500.00
P11-00106	BRIDGES TRANSITIONS, CO.		Contract Renewal,2010-11Prepaid Expense	1,700.00
P11-00107	XEROX CORPORATION ATTN: CRISTINA THOMAS		Annual Maintenance/DSPS Copier	827.00
P11-00108	PARVO MEDICS, INC.		SOFTWARE FOR THE IVC PE DEPARTMENT	1,463.75
P11-00109	POSTMASTER		Postage for Class Schedule	20,908.65
P11-00110	TABLEAU SOFTWARE		Tableau user maintenance renewal	270.00
P11-00111	KONICA MINOLTA BUSINESS SOLUT. ATTN: PO SPECIALIST		Annual Maintenance/Copier/Matriculation	815.00

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ESCAPE ONLINE

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Includes p11-00050 - p11-00118

Board Meeting Date 6-28-10

PO Number	Vendor Name	Site	Description	Account Amount
P11-00112	KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.		Annual Maintenance/EOPS Copier	700.00
P11-00113	BRAND ATHLETICS		Football Team Uniform Supplies	5,209.49
P11-00114	MONSTER WORLDWIDE, INC.		Recruitment/Advertising for SOCCCD	7,000.00
P11-00115	LINKS SIGN LANGUAGE INTERPRETING SERVICES		Interpreting for Class	158.00
P11-00116	NASFAA MEMBERSHIP RENEWALS		NASFAA Membership	2,128.00
P11-00117	CALIFORNIA PLACEMENT ASSN % MAGGI DUNSMORE, COOP EDU DEPT		California Placement Association Membership 10/11	100.00
P11-00118	NAT'L ASSO OF COLL/EMPLOYEES		Instit. Membership NACE 2010/11	400.00
			<b>Total</b>	<b>69</b>
				<b>1,884,035.21</b>

Fund Summary			
Fund	Description	PO Count	Amount
01	General Fund	63	1,197,618.70
40	Capital Outlay Fund	6	686,416.51
Total		69	1,884,035.21

PO Changes	
New PO Amount	Change Amount
Total PO Changes	

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING**

6/28/2010

Req #	Req Date	Vendor	Comment	Total Amt
RQ10-03717	5/6/2010	ERIC C. APFELSTADT	Candidate Reimbursement Claim	1,007.52
RQ10-03707	5/5/2010	AMY WHEELER	Reimbursement	18.89
RQ10-03710	5/5/2010	SOPHIE MILLER	Reim. for Supplies for Vet. Dedication	452.13
RQ10-03711	5/5/2010	LAGUNA BEACH USD	Senior Day Transportation	286.04
RQ10-03714	5/5/2010	NEWBEGINNINGS, INC.	Commencement 2010	3,146.30
RQ10-03716	5/6/2010	MARY MC DONOUGH	Advisory meeting support	309.94
RQ10-03718	5/6/2010	RAYMOND M. GROS	Candidate Reimbursement Claim	929.86
RQ10-03722	5/6/2010	SCOTT COWLEY	PAPA SEMINAR - SCOTT COWLEY	140.00
RQ10-03724	5/6/2010	VICTORIA ORLICH	Items for Nurses Week Celebration	44.55
RQ10-03725	5/6/2010	VIENNE VU	Conference Reimbursement for Vienne Vu	700.00
RQ10-03726	5/6/2010	WELLS FARGO #3465	SIGNS	401.16
RQ10-03732	5/6/2010	BEN DOLAN	REIMBURSEMENT/BEN DOLAN	13.03
RQ10-03733	5/6/2010	EDWARD TACKETT	REIMBURSEMENT/ED TACKETT	29.20
RQ10-03734	5/6/2010	JOHN FELLNER	Supplies for field trip	60.00
RQ10-03735	5/6/2010	LARRY BARLEY	Reimbursement for Field Trip Costs	60.00
RQ10-03736	5/6/2010	WILLIAM M. WATERS	Reimbursement for Field Trip Costs	122.85
RQ10-03738	5/6/2010	MICHAEL BENNETT	Conference Reimbursement for Mike Bennett	548.00
RQ10-03739	5/6/2010	JENNY H. CLARK	Conference Reimbursement for Jenny Clark	595.00
RQ10-03740	5/6/2010	KERRY CRABB	Conference Reimbursement for Kerry Crabb	671.00
RQ10-03741	5/6/2010	STEVE CRAPO	Conference Reimbursement for Steve Crapo	574.00
RQ10-03742	5/6/2010	APRIL CUNNINGHAM	Conference Reim for April Cunningham	917.00
RQ10-03743	5/6/2010	LAURA DILL	Conference Reimbursement for Laura Dill	600.00
RQ10-03744	5/6/2010	JENNIFER FOROUZESH	Conference Reim for Jennifer Forouzesh	1,100.00
RQ10-03745	5/6/2010	RICHARD HANNON	Conference Reim for Richard Hannon	700.00
RQ10-03747	5/6/2010	JANE HORLINGS	Conference Reimbursement for Jane Horlings	601.00
RQ10-03748	5/6/2010	ELIZABETH ININNS	Conference Reimbursement for Elizabeth Innins	657.00
RQ10-03749	5/6/2010	CHIN LAM	Conference Reimbursement for Chin Lam	92.00
RQ10-03750	5/6/2010	JAMEE MORALES	Conference Reimbursement for Jamee Morales	212.00
RQ10-03752	5/7/2010	MAUREEN SMITH	Employee Enrollment Fee Reimbursement	52.00
RQ10-03753	5/7/2010	ELLE DUBOIS	Employee Enrollment Fee Reimbursement	78.00
RQ10-03757	5/7/2010	JOSEPH PAK	Conference Reimbursement for Joseph Pak	135.00
RQ10-03759	5/7/2010	TINA SHAFFIE	Conference Reimbursement for Tina Shaffie	172.00
RQ10-03760	5/7/2010	CHRISTINA SMITH	Conference Reimbursement for Christina Smith	1,100.00
RQ10-03761	5/7/2010	MAUREEN SMITH	Conference Reim for Maureen K. Smith	370.90
RQ10-03762	5/7/2010	BARBARA TAMIALIS	Conference Reim for Barbara Tamialis	1,100.00
RQ10-03764	5/7/2010	JAMEE MORALES	Conference Reimbursement for Jamee Morales	388.00
RQ10-03767	5/7/2010	WELLS FARGO #3317	CORD Communications (Contract Ed)	704.70
RQ10-03768	5/7/2010	GLENN ROQUEMORE	CCLC Centennial Dinner	678.40
RQ10-03774	5/7/2010	WELLS FARGO #3317	amazon.com	150.35
RQ10-03775	5/7/2010	ROCKY CIFONE	CONFERENCE - ROCKY CIFONE	432.00
RQ10-03778	5/7/2010	NEWBEGINNINGS, INC.	Egypt Students Certificate Exit Reception	274.59
RQ10-03793	5/10/2010	MARK KRUHMIN	Reimburse staff member for supplies	16.80
RQ10-03795	5/11/2010	ANNE AKERS	Conference	90.00
RQ10-03801	5/11/2010	BRAD MCREYNOLDS	Conference Brad McReynolds	808.40
RQ10-03802	5/11/2010	JANE HORLINGS	Biology - Fee Based - Student awards	142.22
RQ10-03803	5/11/2010	ANGELA OROZCO-MAHANEY	Reimbursement	44.04
RQ10-03809	5/11/2010	DONNA RANE-SZOSTAK	EDPAC CONFERENCE	535.10
RQ10-03811	5/11/2010	JUDY HENMI	2010 AFSI RECEPTION REIMBURSEMENT	85.45
RQ10-03814	5/11/2010	RACHEL MANDERS	For Grant Workshop	643.00
RQ10-03816	5/11/2010	POWER FORD TUSTIN	Ttruck maintenance/repairs	444.93
RQ10-03817	5/11/2010	WILLIAM HEWITT	Reimbursement for Bill Hewitt	46.61
RQ10-03823	5/12/2010	JENNIFER MC CUE	Reimbursement for supplies	292.59
RQ10-03832	5/12/2010	WELLS FARGO #3317	Home Depot	170.62

RQ10-03840	5/13/2010 COLLETTE CHATTOPADHYAY	Reimbursement to Collette Chattopadhyay	81.56
RQ10-03842	5/13/2010 DUKE JUAREZ	Reimbursement for EMT Student Supplies	31.27
RQ10-03846	5/13/2010 SADDLEBACK BOOKSTORE	Annual State of the College *c attachment	120.93
RQ10-03848	5/13/2010 SADDLEBACK BOOKSTORE	Supplies for CE *c attachment	140.83
RQ10-03850	5/13/2010 WELLS FARGO #4198	STAPLES--REPLENISH FAX TONER	33.16
RQ10-03854	5/13/2010 WELLS FARGO #3317	GH Inc (Greentrees Hydroponics)	39.82
RQ10-03856	5/13/2010 CASEY MOIR	Conference Reimbursement for Casey Moir	454.72
RQ10-03857	5/13/2010 WELLS FARGO #4214	NEWFONTS.COM	60.00
RQ10-03858	5/13/2010 LISA DAVIS-ALLEN	Supplies: CEMT Advisory on 5-7-10	49.81
RQ10-03862	5/14/2010 COLLETTE CHATTOPADHYAY	Conference Collette Chattopadhyay	120.00
RQ10-03865	5/14/2010 BRUCE SOBCZAK	CONFERENCE FOR BRUCE SOBCZAK	1,179.20
RQ10-03868	5/14/2010 JULIE ANDERSON	BIOLOGY -FeeBased reimbursement	6.49
RQ10-03870	5/14/2010 BRUCE SOBCZAK	CONFERENCE FOR BRUCE SOBCZAK	725.40
RQ10-03871	5/14/2010 RANDY W. PEEBLES	CONFERENCE FOR RANDY PEEBLES	725.40
RQ10-03873	5/17/2010 SOCCCD REVOLVING FUND	Reimburse Revolving Fund	500.00
RQ10-03877	5/17/2010 TINA FREELAND, PhD	reimburse for ncs pearson psych tst materials	205.27
RQ10-03879	5/17/2010 KIANA TABIBZADEH	Kiana Tabibzadeh to attend CCLC dinner	150.00
RQ10-03884	5/17/2010 RICHARD GROSCOST	REIMBURSE GROSCOST	57.00
RQ10-03890	5/17/2010 PRAXAIR	Gas & supplies for Art Department	556.15
RQ10-03893	5/18/2010 S & B FOODS	Refreshments for Commencement	8,991.91
RQ10-03895	5/18/2010 COLLEEN HILDEBRAND	Conference Attendance REIMBURSEMENT	325.00
RQ10-03896	5/18/2010 CARLA REISCH	Conference Attendance	70.00
RQ10-03897	5/18/2010 KATHERINE SCHMEIDLER	Conference Attendance	650.00
RQ10-03901	5/18/2010 ROOPA MATHUR	Conference Attendance	439.55
RQ10-03903	5/18/2010 ROOPA MATHUR	Conference Attendance	165.30
RQ10-03906	5/18/2010 JENNIFER GAMEZ-WHITTEN	Reimbursement to Faculty	19.54
RQ10-03908	5/18/2010 LISA INLOW	Reimbursement to Faculty	94.81
RQ10-03909	5/18/2010 WELLS FARGO #3317	Register.com	285.00
RQ10-03915	5/18/2010 CLARK SECURITY PRODUCTS	Gate Alarm Parts for Exterior Gates	64.20
RQ10-03916	5/18/2010 LISA ALVAREZ	Conference Attendance	650.00
RQ10-03918	5/18/2010 SNAP-ON INCORPORATED	test leads	54.35
RQ10-03923	5/19/2010 JANE ROSENKRANS	Reim for Dry Cleaning for BOT Regalia	63.00
RQ10-03930	5/19/2010 HALEY NGUYEN	Reimbursement to Faculty	109.65
RQ10-03933	5/19/2010 ALL TECH SERVICE	Projector in Board Room	1,552.69
RQ10-03935	5/19/2010 LASER SOURCE	Equip Repair & Labor	60.00
RQ10-03946	5/20/2010 WELLS FARGO #3317	Educause.edu	40.00
RQ10-03947	5/20/2010 WELLS FARGO #3465	EMERGENCY CART SUPPLIES	8.68
RQ10-03948	5/20/2010 WELLS FARGO #3465	TOOL EQUIPMENT COMBO KIT-HOME DEPOT	597.04
RQ10-03949	5/20/2010 LARRY RADDEN	Reimbursement	77.87
RQ10-03950	5/20/2010 ELIZABETH WEISS	Non-instr Supply for DMA/Bruce Franklin	21.74
RQ10-03953	5/21/2010 TECHNICAL INSTRUMENTS	Repair of Nikon Microscope E200	120.00
RQ10-03956	5/21/2010 WELLS FARGO #3317	For new RapidTech shop - Please see notes.	122.15
RQ10-03960	5/21/2010 SMARDAN SUPPLY	PLUMBING SUPPLIES	8.48
RQ10-03966	5/21/2010 LARRY RADDEN	Reimbursement	78.09
RQ10-03974	5/21/2010 GARY RYBOLD	Conference Attendance	207.20
RQ10-03977	5/24/2010 KIMBERLY STANKOVICH	Reimbursement	1,022.12
RQ10-03980	5/24/2010 CALIFORNIA COMMUNITY COLLEGES CHAN. OFF.	CCCCO Funds	5,955.00
RQ10-03982	5/24/2010 COMSERCO	800MHz SERVICE	301.00
RQ10-03983	5/24/2010 SANDRA LIPTON	Reimbursement for postage costs	44.25
RQ10-03984	5/24/2010 RIO HONDO COLLEGE	FORCE OPTIONS TRAINING	350.00
RQ10-03985	5/24/2010 DEBRA KERR	Conference Expense Reimbursement	153.86
RQ10-03986	5/24/2010 RUBEN GUZMAN	reimbursement fcommencement supplies	32.61
RQ10-03987	5/25/2010 PENNY SKAFF	Supplies for Capstone event	27.17
RQ10-03991	5/25/2010 SOCCCD REVOLVING FUND	Reimb. staledated checks R2T4	419.00
RQ10-03993	5/25/2010 NEWBEGINNINGS, INC.	Tech Prep Consortium Meeting	75.88
RQ10-03995	5/25/2010 ESTER GRAHAM	Reimb. Ettie Graham - PIHRA Conf.	42.88
RQ10-03997	5/25/2010 MARJORIE PRICE	Travel Reim. for Inter. for Dean/ Fine Arts	671.23
RQ10-03998	5/25/2010 CHEMSEARCH	SUPPLY	503.50
RQ10-04001	5/25/2010 BARBARA SENDABA	Egypt Grant Exit Ceremoney	18.99

RQ10-04002	5/25/2010	FRANK PANGBORN	Reimbursement	43.04
RQ10-04003	5/26/2010	RACHEL MANDERS	Reimbursement for grant mailings	78.56
RQ10-04011	5/26/2010	ECOLAB INC.	Dept. Supplies	262.61
RQ10-04014	5/27/2010	THE GALE GROUP	Library book per Tom Weisrock request	31.49
RQ10-04015	5/27/2010	S & S COMMUNICATIONS	Repair on Repeater	83.44
RQ10-04018	5/27/2010	SOUTH COAST FAMILY MEDI-CTR	Pre-Screening	260.00
RQ10-04019	5/27/2010	PROCARE WORK INJURY CTR	Invoice #52558	50.00
RQ10-04020	5/27/2010	ADAM'S ELECTRONICS	Repair of digital audio recorder	166.15
RQ10-04040	5/28/2010	DAN WALSH	Conference for Dan Walsh	850.00
RQ10-04041	5/28/2010	GWEN PLANO	Conference reimbursement	19.75
RQ10-04043	5/28/2010	CATHERINE BERES	reimbursement-binders from OffMax	81.71
RQ10-04045	5/28/2010	GOLDEN RAIN FDN / LEISURE WORLD	Clubhouse 3, LWV use for DGL Series	1,610.40
RQ10-04053	6/1/2010	AVERY CALDWELL	Conference Reimbursement for Avery Caldwell	600.00
RQ10-04054	6/1/2010	Polly Ho	Conference Reimbursement for Polly Ho	600.00
RQ10-04055	6/1/2010	ANTHONY HUNTLEY	Conference Reimbursement for Tony Huntley	165.00
RQ10-04056	6/1/2010	JANE C. KIM	Conference Reimbursement for Jane C. Kim	592.00
RQ10-04057	6/1/2010	ARDITH LYNCH	Conference Reimbursement for Ardith Lynch	146.00
RQ10-04058	6/1/2010	STEVE TEH	Conference Reimbursement for Steve Teh	194.00
RQ10-04061	6/1/2010	WELLS FARGO #3465	SIGNAGE AT UTILITY ISOLATION	170.00
RQ10-04062	6/1/2010	DEBRA KERR	Conference Expense Reimbursement	651.00
RQ10-04074	6/1/2010	ROBERT BLOOMFIELD	Instructor supplies	437.01
RQ10-04082	6/2/2010	WELLS FARGO #3317	amazon.com	132.27
RQ10-04083	6/2/2010	DAVID D. GATEWOOD	Postage Stamps	150.85
RQ10-04084	6/2/2010	AMERICAN RED CROSS	CPR Class Supplies	135.00
RQ10-04085	6/2/2010	LYNN SEMER	Reimbursement - Spring 2010	525.00
RQ10-04086	6/2/2010	Eve Shieh	DOJ Reimbursement	52.00
RQ10-04088	6/2/2010	SUSAN MILLER	Reimbursement - Spring 2010	164.86
RQ10-04089	6/2/2010	WELLS FARGO #4198	Credit Card Purchase-Best Buy	100.00
RQ10-04090	6/2/2010	KEVIN O'CONNOR	Conference Reimbursement - Kevin O' Connor	327.80
RQ10-04094	6/3/2010	ELIZABETH CIPRES	ACCCA - CONFERENCE Elizabeth Cipres	403.00
RQ10-04097	6/3/2010	DAVID E. ANDERSON, JR.	Reimbursement Toner Cartridges	367.58
RQ10-04100	6/3/2010	CA DEPT OF FISH & GAME	Refund to Revolving Fund Account - ATEP	224.00
RQ10-04108	6/4/2010	WILLIAM HEWITT	Reimbursement for Bill Hewitt	35.20
RQ10-04113	6/4/2010	COUNTY OF ORANGE	CLETS FEES	210.00
RQ10-04114	6/4/2010	RICHARD GROSCOST	REIMBURSE GROSCOST	14.99
RQ10-04116	6/7/2010	ACCREDITING COMMISSION FOR COMMUNITY & JUNIOR COLL	Substantive Change Proposal Fees	1,000.00
RQ10-04117	6/7/2010	WELLS FARGO #3465	contemporary filing systems	171.81
RQ10-04119	6/7/2010	MONICA FRIEDRICH	Conference Reim for Monica Friedrich	600.00
RQ10-04120	6/7/2010	TERESA FLUEGEMAN	CONFERENCE - TERE FLUEGEMAN	424.00
RQ10-04121	6/7/2010	ASSESSMENT TECHN. INST.	Online review class for SSG students	1,750.00
RQ10-04122	6/7/2010	RICHARD GROSCOST	REIMBURSE GROSCOST	11.94
RQ10-04123	6/7/2010	TIMOTHY MURPHY	sound tech services - Damn Yankees	2,500.00
RQ10-04125	6/7/2010	TECHNOFIT	Fitness Equipment Repair	30.94
RQ10-04127	6/8/2010	WELLS FARGO #4198	Ammunition	130.00
RQ10-04130	6/8/2010	DR. WILLIAM ROLEY	Noninst Reference Materials	75.00
RQ10-04131	6/8/2010	ECOLAB INC.	Equip. Supply	262.61
RQ10-04133	6/8/2010	DAVID D. GATEWOOD	Noninst Supply Reimbursement	154.52
RQ10-04135	6/8/2010	COASTLINE ROP	Flower arrangements Joint Advisory Comm	375.00
RQ10-04136	6/8/2010	WILL GLEN	REIMBURSE GLEN	13.04
RQ11-00247	5/5/2010	WELLS FARGO #4214	Reserveamerica.com--Geology field trip	458.00
RQ11-00259	5/6/2010	GOLDEN WEST COLLEGE CRIMINAL JUSTICE	Registration for Training (J.Crabtree & S.Hines)	524.00
RQ11-00262	5/6/2010	KEN PATTON	AM INTL CONFERENCE	3,724.73
RQ11-00277	5/10/2010	MARY HALL	PowerFAIDS & NASFAA Conferences	2,558.82
RQ11-00282	5/10/2010	RUTH HIGGINS	PowerFAIDS & NASFAA Conferences	1,256.40
RQ11-00290	5/12/2010	MICHAEL JAMES	CONFERENCE AT UCLA - MICHAEL JAMES	2,500.00
RQ11-00327	5/20/2010	SCOTT THARPE	CONFERENCE - S.THARPE, JULY 2010	680.00
RQ11-00342	5/24/2010	PATTI WEEKES	Patti Weekes regis. to ACCCA Admin 101	1,875.00

RQ11-00351	5/25/2010 SAMUEL FRENCH	License: Brighton Bch Mem. 11/5-11/14/11	875.00
RQ11-00365	5/27/2010 Turnstile Publishing	BOSI ad in Art Calendar Magazine	900.00
RQ11-00398	6/1/2010 COACH AMERICA	EI Field Trip - bus 06/03/10	1,038.40
RQ11-00430	6/4/2010 ACADEMIC SENATE CA COMM COLL	Conference Attendance for staff member	1,275.00
RQ11-00432	6/4/2010 ACADEMIC SENATE CA. COMM COLL	Conference Attendance for staff member	1,275.00
RQ11-00447	6/7/2010 DEBRA KERR	Conference Expense Reimbursement	175.00
RQ11-00448	6/7/2010 IRVINE CHAMBER OF COMMERCE	Membership - Irv. Chamber of Commerce	600.00
RQ11-00508	6/8/2010 U.S. POSTAL SERVICE	Postage:bulk mail Fall PA broch.Permit #209	1,400.00
RQ11-00510	6/8/2010 TAUBENPOST	Prep fall'10 PA brochure for bulk mail	600.00
RQ11-00518	6/8/2010 CALIFORNIA STAGE/LIGHTING	repair of lighting board	600.00
RQ11-00520	6/8/2010 LOIS DI ALTO	Conference Attendance	1,383.00
RQ11-00522	6/8/2010 JODI TITUS	Conference Attendance	1,383.00
RQ11-00524	6/8/2010 TIFFANY TRAN	Conference Attendance	1,207.00
RQ11-00525	6/8/2010 KURT MEYER	Conference Attendance	1,207.00
RQ11-00526	6/8/2010 DONALD BRADSHAW	Conference Attendance	1,207.00

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**99,810.84**

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**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Payment of Bills  
**ACTION:** Approval

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**BACKGROUND**

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees.

**STATUS**

Check No. 092137 through 093251, processed through the Orange County Department of Education, totaling \$5,249,152.27; and Check No. 009828 through 009841, processed through Saddleback College Community Education, totaling \$50,063.58; and Check No. 008705 through 008715, processed through Irvine Valley College Community Education, totaling \$20,727.97 are submitted for the approval of the Board of Trustees.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the payment of bills as listed in EXHIBIT A.

**Checks Dated 05/05/2010 through 06/08/2010 Board Meeting Date 6-28-10**

Check Number	Check Date	Pay to the Order of	Check Amount
092137	05/05/2010	AK CONSTRUCTORS INC.	9,425.00
092138	05/05/2010	JULIE ANDERSON	5.44
092139	05/05/2010	AVALON TENT & PARTY	3,631.94
092140	05/05/2010	JENNIFER BARRIOS	200.00
092141	05/05/2010	MARK BLETHEN	104.84
092142	05/05/2010	BLICK ART MATERIALS	1,571.93
092143	05/05/2010	MARK BORDELON	106.49
092144	05/05/2010	CAPISTRANO UNIFIED SCHOOL DISTRICT	9,846.46
092145	05/05/2010	CDW GOVERNMENT, INC.	112.18
092146	05/05/2010	HENRY CHERNER	200.00
092147	05/05/2010	CLARITY EDUCATIONAL PROD., INCdba CLARITY FILMS	310.00
		Unpaid Sales Tax	27.13
		Expensed Amount	337.13
092148	05/05/2010	CLARK SECURITY PRODUCTS INC.	1,064.81
092149	05/05/2010	CLEAN SOURCE	377.40
092150	05/05/2010	CLUB CAR, INC.	68.81
092151	05/05/2010	COACH AMERICA	849.76
092152	05/05/2010	COLLEGE BOARD CUES SOFTWARE SERVICES	262.50
092153	05/05/2010	MIKE COLLINS	285.32
092154	05/05/2010	COMPUTERLAND	200.79
092155	05/05/2010	MONIKA CONNOLLY	26.10
092156	05/05/2010	ROBERT CONRAD	285.43
092157	05/05/2010	CONSOLIDATED ELECTRICAL DIST.	89.07
092158	05/05/2010	CREATION ENGINE	602.27
092159	05/05/2010	SHANNON CROTTS	120.00
092160	05/05/2010	DE NAULT'S TRUE VALUE HARDWARE	24.16
092161	05/05/2010	DELTA BIOLOGICALS	1,725.00
		Unpaid Sales Tax	150.94
		Expensed Amount	1,875.94
092162	05/05/2010	DirectV	153.34
092163	05/05/2010	DITCH WITCH OF SOUTHERN CALIF	478.20
092164	05/05/2010	SUSANNE C. DUARTE	390.56
092165	05/05/2010	MARIE T. ELGUIRA	373.98
092166	05/05/2010	ENTERPRISE RENT-A-CAR	791.06
092167	05/05/2010	FABIOLA FIGUEROA	447.56
092168	05/05/2010	FISHER SCIENTIFIC	14,470.68
092169	05/05/2010	ABC ICE HOUSE	17.61
092170	05/05/2010	DANA ASWAD	100.00
092171	05/05/2010	CHEVRON AND TEXACO BUSINESS CARD SERVICES	468.78
092172	05/05/2010	DAIRY DEPOT	42.08
092173	05/05/2010	OFFICEMAX CONTRACT INC.	116.44
092174	05/05/2010	CHEVRON AND TEXACO BUSINESS CARD SERVICES	468.78
092175	05/06/2010	HERITAGE POINT LUXURY APTS.	538.00
092176	05/06/2010	WELLS FARGO #4198	2,916.13
092177	05/06/2010	WELLS FARGO BANK #4214	196.53
092178	05/06/2010	DAVID E. ANDERSON, JR.	38.11
092179	05/06/2010	TRAVIS EDWARDS	43.30
092180	05/06/2010	JIM GASTON	151.93
092181	05/06/2010	RUBEN GUZMAN	151.65
092182	05/06/2010	EZEKIAL HALL	15.50
092183	05/06/2010	PATTY HELTON	52.54
092184	05/06/2010	TONI LAKOW	26.27
092185	05/06/2010	JOE LIU	55.00
092186	05/06/2010	NICOLE LOFTUS	102.23
092187	05/06/2010	TEDDI LORCH	58.50

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ESCAPE ONLINE

Checks Dated 05/05/2010 through 06/08/2010

Board Meeting Date 6-28-10

Check Number	Check Date	Pay to the Order of	Check Amount
092188	05/06/2010	LORI MANGELS	79.86
092189	05/06/2010	RAMON MONTIEL	40.08
092190	05/06/2010	ALEXANDER OVERDUIN	17.70
092191	05/06/2010	LA NELL PEEBLES	13.31
092192	05/06/2010	SOKHA SONG	18.53
092193	05/06/2010	JOYCE SPEAKMAN	25.68
092194	05/06/2010	SONJA WYCHE	26.27
092195	05/06/2010	GALLS INC. %GALLS RETAIL CA LOCK BOX	949.52
092196	05/06/2010	GLOBAL INDUSTRIAL EQUIPMENT	1,145.40
		Unpaid Sales Tax	86.49
		Expensed Amount	1,231.89
092197	05/06/2010	GRAINGER	471.11
092198	05/06/2010	W. W. GRAINGER	1,365.26
092199	05/06/2010	KELLY GRIMES	800.00
092200	05/06/2010	HOPPER EQUIPMENT & SUPPLY	48.57
092201	05/06/2010	INACSL LELAND J. ROCKSTRAW,PHD,RN	200.00
092202	05/06/2010	INGARDIA BROTHERS PRODUCE,INC.	2,493.30
092203	05/06/2010	KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.	721.98
092204	05/06/2010	LOS ANGELES TIMES	33.90
092205	05/06/2010	LOS ANGELES TIMES	22.60
092206	05/06/2010	LAB SAFETY SUPPLY CO. ACCT # 5252156	209.23
092207	05/06/2010	ANDREA LANE	428.56
092208	05/06/2010	MAI LE	408.56
092209	05/06/2010	HALO/LEE WAYNE CORPORATION	751.36
		Unpaid Sales Tax	62.30
		Expensed Amount	813.66
092210	05/06/2010	LEMUR MUSIC COMPANY	7,610.33
092211	05/06/2010	MIROSLAVA MANCHIK	110.57
092212	05/06/2010	MC MAHAN DESK	1,683.45
092213	05/06/2010	MILLENNIUM BUSINESS SERVICES	3,667.06
092214	05/06/2010	SALLIE MILLER	120.00
092215	05/06/2010	MOULTON-NIGUEL WATER DIST.	8,111.09
092216	05/06/2010	NEWBEGINNINGS, INC. CATERING DIVISION	918.00
092217	05/06/2010	NORTH STATE ENVIRONMENTAL	12,455.00
092218	05/06/2010	NOTHING BUT AIR	150.00
092219	05/06/2010	NU AGE DEVELOPMENT, INC.	2,575.00
092220	05/06/2010	ORANGE CO. FARM SUPPLY	1,334.94
092221	05/06/2010	ORKIN INC.	1,335.50
092222	05/06/2010	LAKESHORE CURRICULUM MATERIALS	933.83
092223	05/06/2010	KEENAN & ASSOCIATES ACCOUNTS RECEIVABLE	11,650.00
092224	05/06/2010	TUFF SHED, INC.	4,204.90
092225	05/06/2010	V.I.P. CONSTRUCTION	75,955.00
092226	05/06/2010	CITY OF TUSTIN ATTN: CITY MANAGER'S OFFICE	550.00
092227	05/06/2010	HERFF JONES, INC.	599.40
092228	05/06/2010	PARKWAY LAWNMOWER SHOP	215.65
092229	05/06/2010	PRAXAIR	51.75
092230	05/06/2010	S & B FOODS CATERING DIVISION	1,352.80
092231	05/06/2010	FHEG - SADDLEBACK BOOKSTORE STORE #296	498.87
092232	05/06/2010	SIGNS PLUS MORE	314.33
092233	05/06/2010	SIRCHIE FINGER PRINT LABS	10.34
092234	05/06/2010	RED HILL CORPORATION DBA SUPERGRIT ABRASIVES	218.26
		Unpaid Sales Tax	17.44
		Expensed Amount	235.70

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Checks Dated 05/05/2010 through 06/08/2010

Board Meeting Date 6-28-10

Check Number	Check Date	Pay to the Order of	Check Amount
092235	05/06/2010	PATRIC TAYLOR	79.11
092236	05/06/2010	THEATRE COMPANY	1,557.13
092237	05/06/2010	TINT PLUS	1,570.00
092238	05/06/2010	TRIARCH INC.	157.08
092239	05/06/2010	TRUE BLUE MUSIC/MOSAIC RECORDS	131.98
092240	05/06/2010	UNITED INTERIORS	414.86
092241	05/06/2010	UNITED SITE SERVICES OF CALIFORNIA, INC.	506.12
092242	05/06/2010	USA TROPHY	191.35
092243	05/06/2010	POSTMASTER	185.00
092244	05/06/2010	VISTA PAINT CORPORATE OFFICE	277.14
092245	05/06/2010	VWR INTERNATIONAL, INC.	396.54
092246	05/06/2010	WALTERS WHOLESALE ELECTRIC	866.03
092247	05/06/2010	WARD'S NATURAL SCIENCE	174.04
092248	05/06/2010	TED WEATHERFORD	200.00
092249	05/06/2010	MARY WILLIAMS	21.74
092250	05/06/2010	MICHAEL E. WILSON	10,348.00
092251	05/06/2010	SANTOS GARCIA	367.89
092252	05/06/2010	JEFFREY HSU	367.89
092253	05/06/2010	WELLS FARGO BANK #3317	6,302.15
		Unpaid Sales Tax	489.22
		Expensed Amount	6,791.37
092254	05/06/2010	WELLS FARGO BANK #3465	1,680.07
		Unpaid Sales Tax	7.44
		Expensed Amount	1,687.51
092255	05/06/2010	WELLS FARGO #2078	3,445.96
092256	05/07/2010	WELLS FARGO BANK #3465	382.76
092257	05/07/2010	HOME DEPOT CREDIT SERVICES	2,758.15
092258	05/07/2010	GAYLORD BROTHERS, INC.	183.83
		Unpaid Sales Tax	14.79
		Expensed Amount	198.62
092259	05/07/2010	GLOBAL INDUSTRIAL EQUIPMENT	1,530.25
		Unpaid Sales Tax	87.26
		Expensed Amount	1,617.51
092260	05/07/2010	W. W. GRAINGER	171.59
092261	05/07/2010	HERCULES PORTABLE POWER, INC.	2,990.63
092262	05/07/2010	WILLIAM HEWITT	1,745.93
092263	05/07/2010	HORIZON	462.13
092264	05/07/2010	REGINA HURLEY	50.70
092265	05/07/2010	I PROMOTE U	566.56
092266	05/07/2010	IMAGE PRINTING SOLUTIONS CATHY ARONSON	10.50
092267	05/07/2010	IRVINE PIPE & SUPPLY	131.56
092268	05/07/2010	FHEG IVC BOOKSTORE SOTRE NO. 895 M.A 43	420.86
092269	05/07/2010	JOHNSTONE SUPPLY	94.62
092270	05/07/2010	LIEBERT CASSIDY WHITMORE	9,498.50
092271	05/07/2010	LIFETIME MEMORY PRODUCTS, INC.	2,597.81
092272	05/07/2010	MATERIAL SALES UNLIMITED	7,521.95
092273	05/07/2010	McMASTER CARR SUPPLY CO.	1,275.47
092274	05/07/2010	MEDCO SUPPLY COMPANY	618.12
092275	05/07/2010	ALEJANDRO MORENO	240.00
092276	05/07/2010	NASCO WEST	59.61
092277	05/07/2010	ORANGE COUNTY REGISTER	496.00
092278	05/07/2010	OCEANSIDE PHOTO & TELESCOPE	179.83
092279	05/07/2010	ORDWAY SIGN SUPPLY	2,718.58
092280	05/07/2010	KAPLAN EARLY LEARNING COMPANY	303.06
092281	05/10/2010	AT&T	50.00

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Checks Dated 05/05/2010 through 06/08/2010

Board Meeting Date 6-28-10

Check Number	Check Date	Pay to the Order of	Check Amount
092282	05/10/2010	AT&T	11.60
092283	05/10/2010	SAN DIEGO GAS & ELECTRIC	1,796.97
092284	05/10/2010	SOUTHERN CALIFORNIA EDISON CO.	38,303.62
092285	05/10/2010	SOUTHERN CALIFORNIA EDISON CO.	1,873.75
092286	05/10/2010	SOUTHERN CALIFORNIA EDISON CO.	170.06
092287	05/10/2010	GEOLOGICAL SOCIETY OF AMERICA	182.71
		Unpaid Sales Tax	15.55
		Expensed Amount	198.26
092288	05/10/2010	W. W. GRAINGER	724.97
092289	05/10/2010	CELIA GRIFFITHS	50.00
092290	05/10/2010	BRETT GRIFFITHS	50.00
092291	05/10/2010	HENNESSEY & INGALLS	1,124.40
092292	05/10/2010	CHRIS HOGSTEDT	441.32
092293	05/10/2010	INSIGHT MEDIA	674.16
		Unpaid Sales Tax	55.65
		Expensed Amount	729.81
092294	05/10/2010	McMASTER CARR SUPPLY CO.	1,584.65
092295	05/10/2010	SOPHIE MILLER	452.13
092296	05/10/2010	NETOP	1,444.20
092297	05/10/2010	LAURA ABRAMS	29.71
092298	05/10/2010	GUY, GEORGINA	41.88
092299	05/10/2010	HOME DEPOT CREDIT SERVICES	56.95
092300	05/10/2010	SHAKEH MEHRABIAN	39.18
092301	05/10/2010	GLENN ROQUEMORE	16.40
092302	05/10/2010	JAY SIERZCHULA	13.50
092303	05/10/2010	TASHA TRANKIEM	61.68
092304	05/10/2010	EARL PAGAL	52.00
092305	05/10/2010	AMERICAN EXPRESS TRAVEL RELATED SERVICES CO INC	5,027.90
092306	05/11/2010	ACSIG/EDGE	129,987.60
092307	05/11/2010	ACSIG/EDGE	43,583.12
092308	05/11/2010	HYATT LEGAL	6,710.80
092309	05/11/2010	PACIFICARE BEHAVIORAL HEALTH	3,155.88
092310	05/11/2010	PRUDENTIAL INSURANCE COMPANY OF AMERICA	26,905.10
092311	05/11/2010	PRUDENTIAL INSURANCE COMPANY OF AMERICA	14,874.77
092312	05/11/2010	SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE	1,059,197.00
092313	05/11/2010	UNUM LIFE INSURANCE COMPANY	1,489.76
092314	05/11/2010	UNUM LIFE INSURANCE COMPANY	3,377.34
092315	05/11/2010	ACSIG/EDGE	11,001.48
092316	05/11/2010	ACSIG/EDGE	3,212.34
092317	05/11/2010	SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE	212,652.00
092318	05/11/2010	NPG, INC,	71,192.52
092319	05/11/2010	HOLIDAY INN EXPRESS	367.89
092320	05/11/2010	HOLIDAY INN EXPRESS	367.89
092321	05/12/2010	A-1 AWARDS	101.97
092322	05/12/2010	AARDVARK CLAY AND SUPPLIES	1,075.25
092323	05/12/2010	ABC ICE HOUSE	44.37
092324	05/12/2010	ACCREDITING COMMISSION FOR COMMUNITY & JUNIOR COLLEGES	22,072.00
092325	05/12/2010	ADCLUB ADVERTISING SERVICE	2,478.05
092326	05/12/2010	ADVANTAGE MARKETING ADM GROUP INC.	599.23
092327	05/12/2010	AGUINAGA GREEN, INC.	233.81
092328	05/12/2010	ALL SIGNS, INC. dba CHALKTALK	141.38
092329	05/12/2010	ALLIED REFRIGERATION INC	229.11
092330	05/12/2010	AMERICAN SOCIETY FOR CLNICAL PATHOLOGY	102.64
092331	05/12/2010	APPLE COMPUTER INC.	2,316.85

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Checks Dated 05/05/2010 through 06/08/2010

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Check Number	Check Date	Pay to the Order of	Check Amount
092332	05/12/2010	ARAMARK UNIFORM SERVICES	38.32
092333	05/12/2010	ARAMARK UNIFORM SERVICES	66.14
092334	05/12/2010	ARMSTRONG TOOL & SUPPLY CO.	1,566.00
092335	05/12/2010	ARROWHEAD DRINKING WATER	58.49
092336	05/12/2010	ART SUPPLY WAREHOUSE	2,026.89
092337	05/12/2010	ARTILLERY MAGAZINE	500.00
092338	05/12/2010	ASSESSMENT TECHNOLOGIES INSTITUTE, LLC	600.00
092339	05/12/2010	AVACOM	210.50
092340	05/12/2010	AVALON TENT & PARTY	1,617.97
092341	05/12/2010	B & H PHOTO	6,148.38
		Unpaid Sales Tax	523.47
		Expensed Amount	6,671.85
092342	05/12/2010	BAKER & TAYLOR	3,704.50
092343	05/12/2010	BALANCED BODY	2,695.72
092344	05/12/2010	BANNERSANDSIGNS.NET	24.03
092345	05/12/2010	BARNES & NOBLE	186.71
092346	05/12/2010	BEARCOM	345.51
092347	05/12/2010	BEE MAN	1,023.00
092348	05/12/2010	BESAFE TECHNOLOGIES, INC.	738.15
092349	05/12/2010	BOARD OF REGISTERED NURSING	105.00
092350	05/12/2010	SANDRA BOELTER	240.00
092351	05/12/2010	THE BONE ROOM	687.50
092352	05/12/2010	BP ENERGY COMPANY BANK OF AMERICA, % REMITTANCE	51,578.25
092353	05/12/2010	BRAVO SIGN & DESIGN	2,184.44
092354	05/12/2010	BROWN MANUFACTURING GROUP, INC	4,245.00
		Unpaid Sales Tax	314.56
		Expensed Amount	4,559.56
092355	05/12/2010	MIKE BROWN GRANDSTANDS, INC. BRAND SERVICES, INC.	500.00
092356	05/12/2010	BUDDY'S ALL STARS	101.68
092357	05/12/2010	BULLFROG FILMS	306.68
092358	05/12/2010	LARRY BURBRIDGE, D.O., FACEP	2,100.00
092359	05/12/2010	KRISTEN BUSH	1,248.00
092360	05/12/2010	CARD INTEGRATORS CORPORATION DBA: CI SOLUTIONS	8,910.38
092361	05/12/2010	CLARK SECURITY PRODUCTS INC.	237.06
092362	05/12/2010	COX COMMUNICATIONS	74.28
092363	05/12/2010	SPARKLETTS	529.42
092364	05/12/2010	SPARKLETTS	999.65
092365	05/12/2010	SPARKLETTS	536.48
092366	05/12/2010	EBERHARD EQUIPMENT	459.40
092367	05/12/2010	ECONOMIC ALTERNATIVES, INC.	347.91
092368	05/12/2010	EDUCATIONAL GLOBAL TECHNOLOGIES, INC. (EDGT)	385.19
092369	05/12/2010	ARNETTE EDWARDS	60.00
092370	05/12/2010	ENTERPRISE RENT-A-CAR	413.73
092371	05/12/2010	ESSENCE ENTERTAINMENT	6,608.00
092372	05/12/2010	EWING IRRIGATION PRODUCTS	486.24
092373	05/12/2010	ROBEJO, INC. dba FASTSIGNS	924.38
092374	05/12/2010	FEDERAL EXPRESS	407.09
092375	05/12/2010	FEDERAL RESERVE BANK PITTSBURG BRANCH	150.00
092376	05/12/2010	FERGUSON ENTERPRISES, INC.	70.71
092377	05/12/2010	TINA FIETSAM	225.00
092378	05/12/2010	FISHER SCIENTIFIC	1,197.21
092379	05/12/2010	BRUCE FRANKLIN	700.00

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Checks Dated 05/05/2010 through 06/08/2010

Board Meeting Date 6-28-10

Check Number	Check Date	Pay to the Order of	Check Amount
092380	05/12/2010	FREEMAN MFG & SUPPLY CO	1,273.57
092381	05/12/2010	FREEWAY AUTO SUPPLY	264.38
092382	05/12/2010	OFFICEMAX CONTRACT INC.	8,934.47
092383	05/12/2010	MICHELLE GAYNOR	70.95
092384	05/12/2010	GOODWILL INDUSTRIES OF ORANGE COUNTY	1,330.00
092385	05/12/2010	W. W. GRAINGER	1,065.49
092386	05/12/2010	RAYMOND M. GROS	929.86
092387	05/12/2010	HAITBRINK ASPHALT PAVING, INC.	14,860.00
092388	05/12/2010	HIGHER ONE INC.	636.40
092389	05/12/2010	HORIZON	913.50
092390	05/12/2010	LISA INLOW	302.21
092391	05/12/2010	INSIGHT MEDIA	295.74
092392	05/12/2010	JOHNSTONE SUPPLY	563.03
092393	05/12/2010	KENNY'S AUTO UPHOLSTERY, INC.	250.00
092394	05/12/2010	LAGUNA BEACH UNIF. SCHOOL DIST	286.04
092395	05/12/2010	LOOMIS, FARGO & CO., INC	473.87
092396	05/12/2010	MIROSLAVA MANCHIK	303.07
092397	05/12/2010	MARCIVE, INC.	42.68
092398	05/12/2010	MC KESSON MEDICAL SURGICAL	314.17
092399	05/12/2010	MICRO CENTER A/R	471.82
092400	05/12/2010	SUSAN MILLER	500.14
092401	05/12/2010	MIRAMAR WHOLESALE NURSERIES	505.31
092402	05/12/2010	MISSION VIEJO GLASS	315.00
092403	05/12/2010	ERENTERPLAN INSURANCE LEASINGDESK AGENT	100.00
092404	05/12/2010	NEUDESIC, LLC	49,750.00
092405	05/12/2010	NEWBEGINNINGS, INC. CATERING DIVISION	1,113.49
092406	05/12/2010	HALEY NGUYEN	136.13
092407	05/12/2010	NIELSEN, MERKSAMER, PARRINELLOMUELLER & NAYLOR, LLP	1,530.57
092408	05/12/2010	ORANGE CO. FARM SUPPLY	65.25
092409	05/12/2010	ORANGE COUNTY REGISTER FREEDOM PRINTING	1,274.03
092410	05/12/2010	RAGHU MATHUR	90.00
092411	05/12/2010	SCHOOLS FIRST FEDERAL CREDIT UNION	457.46
092412	05/12/2010	MIRAMAR WHOLESALE NURSERIES	1,603.44
092413	05/12/2010	PACIFIC CLIPPINGS	59.00
092414	05/12/2010	PAPERCLIP COMMUNICATIONS	449.00
092415	05/12/2010	PARAMOUNT SAW CORP.	256.16
092416	05/12/2010	PETE'S ROAD SERVICE	1,038.32
092417	05/12/2010	PITNEY-BOWES	30,000.00
092418	05/12/2010	THE PM GROUP, INC.	5,584.32
092419	05/12/2010	POSITIVE PROMOTIONS INC.	853.50
		Unpaid Sales Tax	61.25
		Expensed Amount	914.75
092420	05/12/2010	POWER SYSTEMS	324.18
092421	05/12/2010	PRAXAIR	71.86
092422	05/12/2010	PRESS ASSOCIATION, INC.	14,336.09
092423	05/12/2010	PROCESS SOFTWARE CORPORATION	1,092.07
092424	05/12/2010	PSI-PAYPHONE STATIONS INNOVAT.	585.00
092425	05/12/2010	QUARTERMASTER	481.62
092426	05/12/2010	QUEST DIAGNOSTICS	753.92
092427	05/12/2010	RICOH AMERICAS CORPORATION	106.47
092428	05/12/2010	CYNTHIA ROE	150.00
092429	05/12/2010	S & B FOODS CATERING DIVISION	611.17
092430	05/12/2010	SCIENCE FIRST	384.95
		Unpaid Sales Tax	30.62
		Expensed Amount	415.57

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Check Number	Check Date	Pay to the Order of	Check Amount
092431	05/12/2010	SEHI PROCOMP COMPUTER PRODUCTS	3,094.92
092432	05/12/2010	SHORELINE SIGN GRAPHICS, INC.	265.93
092433	05/12/2010	SIERRA SOIL, INC.	1,035.13
092434	05/12/2010	SJM INDUSTRIAL RADIO	420.75
092435	05/12/2010	PENNY SKAFF	25.21
092436	05/12/2010	SMARDAN SUPPLY - EL MONTE	24.44
092437	05/12/2010	SO. COAST FIRE PROTECTION	196.76
092438	05/12/2010	SPORTS RESOURCE GROUP, INC.	312.50
		Unpaid Sales Tax	26.25
		Expensed Amount	338.75
092439	05/12/2010	BLAKE STEVENS AIA	71.23
092440	05/12/2010	SUPERCIRCUITS, INC.	180.04
		Unpaid Sales Tax	14.87
		Expensed Amount	194.91
092441	05/12/2010	SPORTS SUPPLY GROUP INC.	818.90
092442	05/12/2010	RPM CONSULTANT GROUP	2,458.50
092443	05/13/2010	JENNIFER MC CUE	292.59
092444	05/13/2010	PCN3, INC.	34,975.44
092445	05/14/2010	BARBIZON LIGHT OF THE ROCKIES BARBIZON ARIZONA	273.06
092446	05/14/2010	BEACH PAVING, INC.	14,950.00
092447	05/14/2010	CLARK SECURITY PRODUCTS INC.	4,037.22
092448	05/14/2010	CRC CONSULTING GROUP, INC.	138.75
092449	05/14/2010	DOUGHERTY + DOUGHERTY ARCHITECTS LLP	361,460.02
092450	05/14/2010	DUNKEL BROTHERS	10,566.00
092451	05/14/2010	EMCOR/Mesa Energy Systems	1,037.50
092452	05/14/2010	ENVIRON	14,322.19
092453	05/14/2010	gkkworks	11,882.63
092454	05/14/2010	GOVERNMENT FINANCIAL STRATEGIES, INC.	1,320.00
092455	05/14/2010	HAITBRINK ASPHALT PAVING, INC.	3,800.00
092456	05/14/2010	HCTD, LLC c/o HUDSON CAPITAL, LLC	30,000.00
092457	05/14/2010	INTERIOR OFFICE SOLUTIONS	27,845.26
092458	05/14/2010	JOYCE INSPECTION & TESTING	18,096.00
092459	05/14/2010	LAMINATION DEPOT, INC.	3,278.15
092460	05/14/2010	MC KENNA LONG & ALDRIDGE, LLP	6,931.18
092461	05/14/2010	METRONOME, INC.	8,008.70
092462	05/14/2010	NEUDESIC, LLC	56,796.00
092463	05/14/2010	PASCO DOORS	304.00
092464	05/14/2010	PUBLIC ECONOMICS, INC.	6,771.10
092465	05/14/2010	R2A ARCHITECTURE	4,273.50
092466	05/14/2010	SPECTRUM CHEMICAL MFG. CORP.	965.21
092467	05/14/2010	SHERYL CHRISTENSEN	325.00
092468	05/14/2010	ELIZABETH CIPRES	20.00
092469	05/14/2010	TAM DO	502.56
092470	05/14/2010	ILKNUR ERBAS-WHITE	90.00
092471	05/14/2010	MALIA HILL	150.00
092472	05/14/2010	JOYCE QUADE	25.33
092473	05/14/2010	JULIE ANDERSON	78.41
092474	05/14/2010	MONIKA CONNOLLY	82.20
092475	05/14/2010	TAM DO	91.08
092476	05/14/2010	HOME DEPOT CREDIT SERVICES	686.96
092477	05/14/2010	RAGHU MATHUR	3.75
092478	05/14/2010	TRACY MC CONNELL	18.60
092479	05/14/2010	LINDA RENNE	11.04
092480	05/17/2010	DR. ROBERT BRAMUCCI	154.06

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092481	05/17/2010	CALIFORNIA COMMUNITY COLLEGES % JULIE MOORE, ETS REGISTRAR	90.00
092482	05/17/2010	CALIFORNIA COMMUNITY COLLEGES % JULIE MOORE, ETS REGISTRAR	90.00
092483	05/17/2010	COMMUNITY COLLEGE LEAGUE OF CA	125.00
092485	05/17/2010	TRACY DALY	267.15
092486	05/17/2010	ELLE DUBOIS	79.70
092487	05/17/2010	RICHARD GOODMAN	664.75
092488	05/17/2010	ESTER GRAHAM	42.88
092489	05/17/2010	GUY, GEORGINA	408.56
092490	05/17/2010	JERRY HANNULA	25.00
092491	05/17/2010	JUDY HENMI	183.40
092492	05/17/2010	HOLIDAY INN EXPRESS	367.89
092493	05/17/2010	HOLIDAY INN EXPRESS	367.89
092494	05/17/2010	JOON KIL	650.00
092495	05/17/2010	TAMARA KING	885.01
092496	05/17/2010	MARK KRUHMIN	428.84
092497	05/17/2010	SANDRA LIPTON	440.57
092498	05/17/2010	RAGHU MATHUR	181.97
092499	05/17/2010	MARIA NUNEZ	175.40
092500	05/17/2010	DAVE ODASSO	450.00
092501	05/17/2010	GWEN PLANO	564.91
092502	05/17/2010	EFREN RANGEL	553.56
092503	05/17/2010	SKILLPATH, INC.	149.00
092504	05/17/2010	FAWN TANRIVERDI	599.91
092505	05/17/2010	TASHA TRANKIEM	512.99
092506	05/17/2010	JUSTIN WILFORD	700.00
092507	05/17/2010	KENNETH GRAY WOODWARD	858.30
092508	05/17/2010	GALLS INC. %GALLS RETAIL CA LOCK BOX	184.83
092509	05/17/2010	GREENLEIGH & WONG TECHNICAL SERVICE LLC	1,420.00
092510	05/17/2010	DIANA HALLETT	500.00
092511	05/17/2010	MICHAEL HOGGATT	120.00
092512	05/17/2010	INDIAN JEWELERS SUPPLY CO.	222.29
		Unpaid Sales Tax	18.67
		Expensed Amount	240.96
092513	05/17/2010	IRVINE UNIFIED SCHOOL DIST. ATTN: P.GRAHAM, ACCOUNTING	1,112.50
092514	05/17/2010	ISLAND PROMOTIONAL PRODUCTS ADVERTISING SPECIALTIES	3,100.00
092515	05/17/2010	BILL JAY	337.82
092516	05/17/2010	JOSTEN'S	872.55
092517	05/17/2010	KATHCO PRODUCTS	1,373.62
092518	05/17/2010	GRACE KATZENSTEIN	150.00
092519	05/17/2010	LAGUNA BEACH UNIF. SCHOOL DIST	1,008.00
092520	05/17/2010	LINKS SIGN LANGUAGE INTERPRETING SERVICES	6,190.00
092521	05/17/2010	MIROSLAVA MANCHIK	223.71
092522	05/17/2010	MAQUINSAL SEWING MACHINE CO.	639.81
092523	05/17/2010	MARKERTEK VIDEO SUPPLY 1 TOWER DRIVE	160.29
		Unpaid Sales Tax	13.12
		Expensed Amount	173.41
092524	05/17/2010	McMASTER CARR SUPPLY CO.	118.45
092525	05/17/2010	JOSEPH JAY MENDOZA	420.00
092526	05/17/2010	MOORE MEDICAL, LLC	169.89
092527	05/17/2010	MSC INDUSTRIAL SUPPLY CO.	609.85
092528	05/17/2010	NEWBEGINNINGS, INC. CATERING DIVISION	260.73
092529	05/17/2010	NEWPORT COMPUTER SOLUTIONS,INC	3,166.80

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092530	05/17/2010	OCB REPROGRAPHICS, INC.	149.77
092531	05/17/2010	ORKIN INC.	242.75
092532	05/17/2010	VICTORIA ORLICH	44.55
092533	05/17/2010	ORKIN INC.	93.60
092534	05/17/2010	A TO Z WHOLESALE FLORAL SUPPLY	350.99
092535	05/17/2010	ASW EXPRESS	149.29
092536	05/17/2010	BLICK ART MATERIALS	167.65
092537	05/17/2010	C & H DISTRIBUTORS, INC.	911.00
		Unpaid Sales Tax	57.93
		Expensed Amount	968.93
092538	05/17/2010	CALIFORNIA STAGE/LIGHTING, INC	240.12
092539	05/17/2010	DR. NANCY CARRITTE INDUSTRIAL PSYCHOLOGIST	1,900.00
092540	05/17/2010	CEM HOLDINGS CORP dba CEM CORPORATION	15,374.26
092541	05/17/2010	CERTIFIED TRANSPORTATION SERVICES	453.38
092542	05/17/2010	CINEMA SECRETS, INC.	913.97
092543	05/17/2010	CINEMAGADGETS.COM	1,434.25
092544	05/17/2010	CINTAS CORPORATION	236.00
092545	05/17/2010	CLARK SECURITY PRODUCTS INC.	3,516.06
092546	05/17/2010	CLASSIC PARTY RENTALS	1,150.00
092547	05/17/2010	CLIA LABORATORY PROGRAM	200.00
092548	05/17/2010	CMM TECHNOLOGY, INC.	2,280.00
092549	05/17/2010	COACH AMERICA	1,151.73
092550	05/17/2010	COASTLINE ROP	2,722.50
092551	05/17/2010	COLLINS COMPANY	311.63
092552	05/17/2010	COMPUTERLAND	75.46
092553	05/17/2010	CONCIERGE CLEANERS	268.63
092554	05/17/2010	CONSOLIDATED ELECTRICAL DIST.	48.48
092555	05/17/2010	COX COMMUNICATIONS	4,277.86
092556	05/17/2010	CPP, INC. DAVIES-BLACK PUBLISHING	602.18
092557	05/17/2010	CREATION ENGINE	657.06
092558	05/17/2010	CULLIGAN	50.45
092559	05/17/2010	DANA POINT FUEL DOCK	344.07
092560	05/17/2010	DANA WHARF SPORTFISHING	2,400.00
092561	05/17/2010	DATANET SOLUTIONS INC.	5,128.65
092562	05/17/2010	MARIE DE LA PALME	54.54
092563	05/17/2010	DE NAULT'S TRUE VALUE HARDWARE	40.22
092564	05/17/2010	DELL MARKETING L.P. C/O DELL USA L.P.	2,951.40
092565	05/17/2010	DEMCO INC.	740.90
092566	05/17/2010	DHK PLUMBING & PIPING, INC.	2,036.20
092567	05/17/2010	DISCOUNT DANCE SUPPLY CO.	313.67
092568	05/17/2010	JEFF DORSZ	453.90
092569	05/17/2010	STEPHEN DUBAY	152.94
092570	05/17/2010	MICHELE DUGAN	180.00
092571	05/17/2010	DUNN-EDWARDS CORPORATION	537.94
092572	05/17/2010	ENERGY TECHNOLOGIES INT'L	6,000.00
092573	05/17/2010	DISCOUNT SCHOOL SUPPLY	2,861.91
092574	05/17/2010	OFFICEMAX CONTRACT INC.	61.40
092575	05/18/2010	J.W. PEPPER & SON, INC.	169.89
092576	05/18/2010	QUARTERMASTER	418.35
092577	05/18/2010	JOSHUA RIESSEN	200.00
092578	05/18/2010	S & B FOODS CATERING DIVISION	90.21
092579	05/18/2010	SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT	3,360.00
092580	05/18/2010	SAFELITE AUTO GLASS	199.53
092581	05/18/2010	JARED SCOTT	180.00
092582	05/18/2010	SEHI PROCOMP COMPUTER PRODUCTS	10,607.23
092583	05/18/2010	SEPULVEDA BUILDING MATERIALS	480.65

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092584	05/18/2010	SIMPLE TRUTHS, LLC	2,907.30
		Unpaid Sales Tax	240.62
		Expensed Amount	3,147.92
092585	05/18/2010	SINGLEWIRE SOFTWARE, LLC	4,750.00
092586	05/18/2010	RICHARD SKAFF	150.00
092587	05/18/2010	DANIEL SMITH, INC.	933.35
		Unpaid Sales Tax	81.66
		Expensed Amount	1,015.01
092588	05/18/2010	DUSTIE SMITH	200.00
092589	05/18/2010	SPECTRUM CHEMICAL MFG. CORP.	414.99
092590	05/18/2010	STATER BROTHERS MARKETS CASH REPORTING	29.84
092591	05/18/2010	StoneFire Grill 4, Inc.	4,495.73
092592	05/18/2010	UC REGENTS	18,500.00
092593	05/18/2010	WARE DISPOSAL CO., INC.	119.65
092594	05/18/2010	JOHNSON, NICOLE	86.99
092595	05/18/2010	ARNOLD O. BECKMAN HIGH SCHOOL	150.00
092596	05/18/2010	AT&T	228.29
092597	05/18/2010	AT&T	50.00
092598	05/18/2010	AT&T	62.18
092599	05/18/2010	AT&T	22.83
092600	05/18/2010	AT&T	35.85
092601	05/18/2010	AT&T	6,195.61
092602	05/18/2010	AT&T	28.88
092603	05/18/2010	AT&T	11.57
092604	05/18/2010	PACIFIC WATER AND POWER	39.16
092605	05/18/2010	SAN DIEGO GAS & ELECTRIC	57,339.99
092606	05/18/2010	SAN DIEGO GAS & ELECTRIC	105.52
092607	05/18/2010	SOUTHERN CALIFORNIA GAS CO.	18.14
092608	05/18/2010	SOUTHERN CALIFORNIA GAS CO.	44.83
092609	05/18/2010	SOUTHERN CALIFORNIA GAS CO.	13,892.37
092610	05/18/2010	SOUTHERN CALIFORNIA GAS CO.	27.22
092611	05/18/2010	SOUTHERN CALIFORNIA GAS CO.	32.17
092612	05/18/2010	SOUTHERN CALIFORNIA GAS CO.	35.48
092613	05/19/2010	ACCCA	2,000.00
092614	05/19/2010	DOUG BARR	90.00
092615	05/19/2010	PAMELA JAN BARR	90.00
092616	05/19/2010	BARBARA A. BENAVIDES	90.00
092617	05/19/2010	ALINDE BITTNER	1,100.00
092618	05/19/2010	ZINA BORATYNEC	90.00
092619	05/19/2010	COMMUNITY COLLEGE LEAGUE OF CA	125.00
092620	05/19/2010	SCOTT COWLEY	70.00
092621	05/19/2010	YOLANDA GOULDSMITH	93.00
092622	05/19/2010	JORGE GUERRERO	90.00
092623	05/19/2010	HOLIDAY INN CAPITOL PLAZA	182.70
092624	05/19/2010	HYATT REGENCY DENVER AT COLORADO CONVENTION CENTER	1,302.42
092625	05/19/2010	JAYNE KLUNDER	90.00
092626	05/19/2010	CAROL LERMAN	90.00
092627	05/19/2010	JOHN LICITRA	93.00
092628	05/19/2010	MICHAEL LONG	90.00
092629	05/19/2010	MIKI MIKOLAJCZAK	90.00
092630	05/19/2010	NASFAA	525.00
092631	05/19/2010	NASFAA	525.00
092632	05/19/2010	RANDY W. PEEBLES	1,749.34
092633	05/19/2010	JUDI POHL	90.00
092634	05/19/2010	JOYCE QUADE	903.00

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092635	05/19/2010	RADISSON HOTEL SACRAMENTO	122.08	
092636	05/19/2010	RENAISSANCE PALM SPRINGS HOTEL	265.64	
092637	05/19/2010	ROSANN RIOS	90.00	
092638	05/19/2010	MICHELLE SCHARF	90.00	
092639	05/19/2010	BRUCE SOBCZAK	1,016.08	
092640	05/19/2010	THE SPORT FOUNDATION	255.00	
092641	05/19/2010	CARYN SUSSMAN	90.00	
092642	05/19/2010	JAN VENTURA	90.00	
092645	05/19/2010	FLAG SYSTEMS, INC.	3,500.00	
092646	05/19/2010	SO COAST A.Q.M.D.	413.79	
092647	05/19/2010	JANET BAGWELL	44.80	
092648	05/19/2010	TAM DO	116.22	
092649	05/19/2010	ELLE DUBOIS	18.40	
092650	05/19/2010	HOME DEPOT CREDIT SERVICES	908.80	
092651	05/19/2010	KAY RYALS	164.63	
092652	05/19/2010	SUSAN STERN	35.90	
092653	05/19/2010	JEANNE VENDITTI	SOCCCD/LIBRARY 320	46.65
092654	05/20/2010	GEMPLER'S	1,303.91	
092655	05/20/2010	GEOPRIME MINERALS	7,710.38	
092656	05/20/2010	GLAXOSMITHKLINE PHARMACEUTICAL	2,855.00	
092657	05/20/2010	DECA INT., CORP.	dba GOLFBUDDY	2,175.00
092658	05/20/2010	GRAINGER	782.02	
092659	05/20/2010	JAMES MURTHA	dba GURTMAN & MURTHA ASSOC.	1,976.25
092660	05/20/2010	HAITBRINK ASPHALT PAVING, INC.	22,620.00	
092661	05/20/2010	HINES INDUSTRIES, INC.	47.75	
		Unpaid Sales Tax	2.80	
		Expensed Amount	50.55	
092662	05/20/2010	HITT MARKING DEVICES, INC.	15.12	
092664	05/20/2010	HORIZON	1,904.26	
092665	05/20/2010	INSIGHT MEDIA	126.14	
		Unpaid Sales Tax	10.14	
		Expensed Amount	136.28	
092666	05/20/2010	INTERMOUNTAIN LOCK & SECURITY SUPPLY, INC.	39.45	
092667	05/20/2010	DUKE JUAREZ	31.27	
092668	05/20/2010	KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.	721.98	
092669	05/20/2010	MARK KRUHMIN	16.80	
092670	05/20/2010	LOS ANGELES TIMES	22.60	
092671	05/20/2010	LAB SAFETY SUPPLY CO.	ACCT # 5252156	42.60
092672	05/20/2010	LAKE FOREST BEAUTY COLLEGE	39,552.63	
092673	05/20/2010	LASER TECHNOLOGY, INC.	KEY BANK	2,179.56
092674	05/20/2010	LEXIPOL LLC	2,450.00	
092675	05/20/2010	LINKS SIGN LANGUAGE SERVICES	INTERPRETING	1,805.00
092676	05/20/2010	LOVE AND LOGIC INSTITUTE, INC.	1,527.10	
		Unpaid Sales Tax	127.06	
		Expensed Amount	1,654.16	
092677	05/20/2010	MAIN GRAPHICS	HAGGARTY PRINTING, INC.	1,685.63
092678	05/20/2010	MARKERTEK VIDEO SUPPLY	1 TOWER DRIVE	476.29
		Unpaid Sales Tax	40.58	
		Expensed Amount	516.87	
092679	05/20/2010	MC KESSON MEDICAL SURGICAL	874.18	
092680	05/20/2010	McLOGAN SUPPLY COMPANY, INC.	318.87	
092681	05/20/2010	MILLENNIUM BUSINESS SERVICES	369.88	

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092682	05/20/2010	MOULTON-NIGUEL WATER DIST.	9,340.10
092683	05/20/2010	CITIZENS BUSINESS BANK ATTN: LORI MOYNIHAN, VP	54,646.80
092684	05/20/2010	AEROFUND FINANCIAL, INC.	114.84
092685	05/20/2010	NU AGE DEVELOPMENT, INC.	14,990.00
092686	05/20/2010	OBJET GEOMETRIES INC.	8,887.74
092687	05/20/2010	OCB REPROGRAPHICS, INC.	8.22
092688	05/20/2010	OCLC, INC. DEPT #34299	532.04
092689	05/20/2010	ORKIN INC.	425.00
092690	05/20/2010	ANGELA OROZCO-MAHANEY	44.04
092691	05/20/2010	HOME DEPOT CREDIT SERVICES	1,446.02
092692	05/21/2010	BLACKBOARD INC.	2,895.00
092693	05/21/2010	D4 SOLUTIONS INC.	1,900.51
092694	05/21/2010	DELL MARKETING L.P. C/O DELL USA L.P.	172,362.59
092695	05/21/2010	DIV. OF THE STATE ARCHITECT STATE OF CALIFORNIA	2,631.61
092696	05/21/2010	C.W. DRIVER CONTRACTORS, INC.	13,229.00
092697	05/21/2010	HPL MECHANICAL CONTRACTOR, INC.	13,775.00
092698	05/21/2010	JACKSON, DE MARCO, TIDUS, & PECKENPAUGH	31,981.64
092699	05/21/2010	LAMINATION DEPOT, INC.	136.83
092700	05/21/2010	PB AMERICAS, INC.	2,042.33
092701	05/21/2010	RJT COMPUQUEST	12,285.00
092702	05/21/2010	TERREMARK WORLDWIDE, INC.	36,720.00
092703	05/21/2010	EAGLE COMMUNICATIONS	8,044.00
092704	05/21/2010	SHELL FLEET CARD SERVICES PROCESSING CENTER	3,089.89
092705	05/21/2010	CR MRIG COMPANY dba ACADEMIC IMPRESSIONS	525.00
092706	05/21/2010	ACOUSTICAL MATERIAL SERVICES	3,439.60
092707	05/21/2010	ACTIVE PARENTING PUBLISHERS	2,329.40
		Unpaid Sales Tax	183.79
		Expensed Amount	2,513.19
092708	05/21/2010	ACTT	255.08
092709	05/21/2010	ADVANTA ENERGY	800.00
092710	05/21/2010	AIR SOURCE INDUSTRIES, INC.	73.01
092711	05/21/2010	AIRGAS WEST	195.10
092712	05/21/2010	ALERT SERVICES, INC.	701.03
092713	05/21/2010	ALL PRO SOUND	42.90
		Unpaid Sales Tax	3.41
		Expensed Amount	46.31
092714	05/21/2010	AMER. CHEMICAL SOCIETY	187.00
092715	05/21/2010	APEX AUDIO	485.00
092716	05/21/2010	ERIC C. APFELSTADT	1,007.52
092717	05/21/2010	APPLE COMPUTER INC.	521.90
092718	05/21/2010	ARAMARK UNIFORM SERVICES	38.32
092719	05/21/2010	ARAMARK UNIFORM SERVICES	68.03
092720	05/21/2010	ARMSTRONG MEDICAL INDUSTRIES	270.14
092721	05/21/2010	ARROYO TRABUCO GOLF CLUB	71.66
092722	05/21/2010	ART SUPPLY WAREHOUSE	527.61
092723	05/21/2010	ASI	8,651.01
		Unpaid Sales Tax	201.51
		Expensed Amount	8,852.52
092724	05/21/2010	B & H PHOTO	988.00
		Unpaid Sales Tax	92.46
		Expensed Amount	1,080.46

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092725	05/21/2010	BAKER & TAYLOR	11,524.44
092726	05/21/2010	BARCODE PLANET	494.37
		Unpaid Sales Tax	40.09
		Expensed Amount	534.46
092727	05/21/2010	LARRY BARLEY	60.00
092728	05/21/2010	BARNES DISTRIBUTION	665.29
092729	05/21/2010	BEE MAN	155.00
092730	05/21/2010	BERG WHOLESale	77.57
092731	05/21/2010	BLACKBOARD INC.	1,165.00
092732	05/21/2010	DENISE BLAIR	210.00
092733	05/21/2010	BRAND ATHLETICS	288.69
092734	05/21/2010	ASYST COMMUNICATIONS CO., INC dba CHATTERVOX	260.00
		Unpaid Sales Tax	22.75
		Expensed Amount	282.75
092735	05/21/2010	COLLETTE CHATTOPADHYAY	81.56
092736	05/21/2010	DELL MARKETING L.P. C/O DELL USA L.P.	80,654.71
092737	05/21/2010	BEN DOLAN	13.03
092738	05/21/2010	SPARKLETTS	85.21
092739	05/21/2010	ELLE DUBOIS	78.00
092740	05/21/2010	JOHN FELLNER	60.00
092741	05/21/2010	OCE-USA, INC.	1,414.99
092742	05/21/2010	HOME DEPOT CREDIT SERVICES	193.07
092743	05/24/2010	W. W. GRAINGER	316.10
092744	05/24/2010	GRANICUS, INC.	1,075.00
092745	05/24/2010	MELANIE HAERI	89.03
092746	05/24/2010	HUBERT	226.06
092747	05/24/2010	JACKSON, DE MARCO, TIDUS, & PECKENPAUGH	612.25
092748	05/24/2010	JOHNSON & ASSOCIATES	910.00
092749	05/24/2010	KELLE COMPANY	2,491.16
092750	05/24/2010	LAURA'S INT PLANTSCAPE SERV	160.00
092751	05/24/2010	SALLIE MILLER	210.00
092752	05/24/2010	MSC INDUSTRIAL SUPPLY CO.	1,549.43
092753	05/24/2010	NASCO WEST	25.01
092754	05/24/2010	NEWBEGINNINGS, INC. CATERING DIVISION	566.59
092755	05/24/2010	COUNTY OF ORANGE AUDITOR-CONTROLLER	4,496.50
092756	05/24/2010	OCE-USA, INC.	53.29
092757	05/24/2010	ORKIN INC.	242.75
092758	05/24/2010	OTHER WORLD COMPUTING ATTN: EDUCATIONAL ACCOUNTS	87.87
		Unpaid Sales Tax	7.00
		Expensed Amount	94.87
092759	05/24/2010	HOLIDAY INN BUENA PARK	1,465.19
092760	05/24/2010	HOME DEPOT CREDIT SERVICES	387.84
092761	05/24/2010	BARBARA LUTHER	31.70
092762	05/25/2010	A & M COMMERCIAL SWEEPING, INC	600.00
092763	05/25/2010	ALL TECH SERVICE	1,552.69
092764	05/25/2010	ALLIED REFRIGERATION INC	598.13
092765	05/25/2010	JULIE ANDERSON	6.49
092766	05/25/2010	APPLE COMPUTER INC.	884.92
092767	05/25/2010	B & H PHOTO	495.00
		Unpaid Sales Tax	43.31
		Expensed Amount	538.31
092768	05/25/2010	BAKER & TAYLOR	5,087.26
092769	05/25/2010	BAYSIDE AQUARIUM SUPPLY	92.72
092770	05/25/2010	BEE MAN	180.00

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092771	05/25/2010	BOOSEY AND HAWKES	340.34
092772	05/25/2010	BP ENERGY COMPANY      BANK OF AMERICA, % REMITTANCE	43,007.03
092773	05/25/2010	BRIGHTLINE	220.75
092774	05/25/2010	BUDDY'S ALL STARS	763.43
092775	05/25/2010	CALIFORNIA POWER PARTNERS, INC.	4,550.00
092776	05/25/2010	CAMP MOR, INC.	388.13
		Unpaid Sales Tax	31.50
		Expensed Amount	419.63
092777	05/25/2010	CAROLINA BIOLOGICAL SUPPLY	1,786.22
092778	05/25/2010	CDW GOVERNMENT, INC.	117.66
092779	05/25/2010	STEPHEN K. CHARPIE	320.00
092780	05/25/2010	ChemSW, Inc.	740.00
092781	05/25/2010	THE CHILDREN'S PROJECT	3,536.22
092782	05/25/2010	CINEMA SECRETS, INC.	144.40
092783	05/25/2010	CINTAS DOCUMENT MANAGEMENT	164.00
092784	05/25/2010	CITRIX ONLINE	1,740.60
092785	05/25/2010	CLARK SECURITY PRODUCTS INC.	1,113.60
092786	05/25/2010	CLUB CAR, INC.	40.07
092787	05/25/2010	COOK EQUIPMENT COMPANY	471.18
092788	05/25/2010	CORPORATE BUSINESS INTERIORS	870.00
092789	05/25/2010	COX COMMUNICATIONS	8,253.22
092790	05/25/2010	CREEKSIDE HIGH SCHOOL	220.00
092791	05/25/2010	CHILD WELFARE LEAGUE      OF AMERICA	410.40
		Unpaid Sales Tax	33.25
		Expensed Amount	443.65
092792	05/25/2010	DANA POINT YACHT MAINTENANCE	31.90
092793	05/25/2010	DEPARTMENT OF JUSTICE      ACCOUNTING OFFICE, CASHIERING	280.00
092794	05/25/2010	JUANITA BALTIERRA	90.00
092795	05/25/2010	CAROL BANDER	636.99
092796	05/25/2010	SHERRI J. BANES	199.61
092797	05/25/2010	TOM DE DONNO	571.00
092798	05/25/2010	TAM DO	93.00
092799	05/25/2010	BEN DOLAN	230.81
092800	05/25/2010	JAN ELBAUM	600.00
092801	05/25/2010	PETER J. ESPINOSA	1,100.00
092802	05/25/2010	DAVID FRANCISCO	90.00
092803	05/25/2010	JIM GASTON	1,334.35
092804	05/25/2010	WILL GLEN	411.86
092805	05/25/2010	RICHARD GROSCOST	267.80
092806	05/25/2010	SHEILA GROSSMAN	325.00
092807	05/25/2010	GUY, GEORGINA	90.00
092808	05/25/2010	MELODY HARPER	93.00
092809	05/25/2010	WILLIAM HEWITT	266.08
092810	05/25/2010	EVA HODJERA	484.40
092811	05/25/2010	LOMA HOPKINS	90.00
092812	05/25/2010	DENICE INCIONG	34.20
092813	05/25/2010	MARTI KLEIN	700.00
092814	05/25/2010	SARAH KOBATA	90.00
092815	05/25/2010	RONI LEBAUER	187.00
092816	05/25/2010	TEDDI LORCH	42.88
092817	05/25/2010	JULIE MARTINEZ	93.00
092818	05/25/2010	BRETT MICKELSON	363.00
092819	05/25/2010	CASEY MOIR	454.72
092820	05/25/2010	STEVE NGUYEN	93.00

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092821	05/25/2010	THU NGUYEN	90.00
092822	05/25/2010	SHARON NUSSEMBAUM	90.00
092823	05/25/2010	KEN PATTON	262.18
092824	05/25/2010	GLENN ROQUEMORE	51.70
092825	05/25/2010	JOYCE SEMANIK	564.61
092826	05/25/2010	MAUREEN SMITH	370.90
092827	05/25/2010	THOMAS L. SMITH	240.81
092828	05/25/2010	EDWARD TACKETT	230.81
092829	05/25/2010	FAWN TANRIVERDI	561.76
092830	05/25/2010	LISE S. TELSON	93.00
092831	05/25/2010	TIFFANY TRAN	459.50
092832	05/25/2010	JAN VENTURA	598.00
092833	05/25/2010	CM SCHOOL SUPPLY CO.	382.63
092834	05/25/2010	P & R PAPER SUPPLY COMPANY	3,057.62
092835	05/25/2010	PACIFIC PARKING SYSTEMS, INC.	264.25
092836	05/25/2010	DOVETAIL CONSTRUCTION, LLC dba PACKEDWAREHOUSE.COM	501.41
		Unpaid Sales Tax	40.40
		Expensed Amount	541.81
092837	05/25/2010	PARK CENTER REALTY ADVISORS	6,000.00
092838	05/25/2010	PASCO SCIENTIFIC	676.69
092839	05/25/2010	PBS DISTRIBUTION, LLC	608.15
092840	05/25/2010	PC MALL GOV. INC.	284.50
092841	05/25/2010	POP ADVISIONS, INC.	4,575.00
		Unpaid Sales Tax	384.13
		Expensed Amount	4,959.13
092842	05/25/2010	PROAIR CONSTRUCTION SVCS. INC.	59,312.00
092843	05/25/2010	PROFORCE MARKETING INC. PROFORCE LAW ENFORCEMENT	1,098.73
092844	05/25/2010	PROGRESSIVE MEDICAL INT.	2,822.62
092845	05/25/2010	PSI-PAYPHONE STATIONS INNOVAT.	1,560.00
092846	05/25/2010	QUEST DIAGNOSTICS	1,866.74
092847	05/25/2010	QUICK SORT LOS ANGELES	1,956.04
092848	05/25/2010	R.M. SYSTEMS, INC.	1,340.75
092849	05/25/2010	RALPHS Customer charges	338.33
092850	05/25/2010	REI	1,094.64
092851	05/25/2010	RELATIONSHIP RESEARCH FOUNDATION, INC.	600.00
		Unpaid Sales Tax	52.50
		Expensed Amount	652.50
092852	05/25/2010	RICOH AMERICAS CORPORATION	214.90
092853	05/25/2010	RIO GRANDE ALBUQUERQUE THE BELL GROUP	6,059.82
		Unpaid Sales Tax	524.68
		Expensed Amount	6,584.50
092854	05/25/2010	RIVERSIDE PUBLISHING COMPANY	1,550.24
092855	05/25/2010	MELISSA ROBLES	200.00
092856	05/25/2010	JESSE RUNDE	120.00
092857	05/25/2010	JOHN A. SCHREINER	250.00
092858	05/25/2010	JEFFREY SEGAL	320.00
092859	05/25/2010	SOUTHERN COUNTIES OIL DBA/SC FUELS	4,131.59
092860	05/25/2010	SO. ORANGE CO. COMM. COL.DIST	3,500.00
092861	05/25/2010	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	66,395.25
092862	05/25/2010	ALENA STRICKLAND	140.00
092863	05/25/2010	FRANK STRNAD	300.00
092864	05/25/2010	SVM, LP	6,926.00

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092865	05/25/2010	BARBARA TAMIALIS	133.74
092866	05/25/2010	TUSTIN UNIFIED SCHOOL DISTRICT	273.06
092867	05/25/2010	COLIN WENHARDT	320.10
092868	05/25/2010	WOODBRIIDGE HIGH SCHOOL JEAN HUNTER	400.00
092869	05/25/2010	LYNN YOUNG	70.00
092870	05/26/2010	RIO HONDO COLLEGE MENS BASKETBALL	67.60
092871	05/26/2010	S & B FOODS CATERING DIVISION	743.61
092872	05/26/2010	SADDLEBACK APPLIANCES	1,802.63
092873	05/26/2010	SADDLEBACK GOLF CARS, INC.	9,671.44
092874	05/26/2010	SAFEWAY INC/PAVILIONS	2,069.52
092875	05/26/2010	SAITECH INCORPORATION	375.25
092876	05/26/2010	ROBERT S. SALAS, JR.	355.00
092877	05/26/2010	SAMY'S CAMERA	3,963.02
092878	05/26/2010	FHEG - SADDLEBACK BOOKSTORE STORE #296	475.85
092879	05/26/2010	SO. ORANGE CO. COMM. COL. DIST	1,529.38
092880	05/26/2010	SO. ORANGE CO. COMM. COL. DISTWORKERS COMPENSATION	1,130.68
092881	05/26/2010	McMASTER CARR SUPPLY CO.	32.91
092882	05/26/2010	MOBILE MODULAR MGMT. CORP.	13,069.68
092883	05/26/2010	DIONNE PETITPAS	200.00
092884	05/26/2010	PHOENIX BUSINESS MACHINES, INC	1,000.00
092885	05/26/2010	RALPHS Customer charges	31.52
092886	05/26/2010	RALPHS Customer charges	457.94
092887	05/26/2010	GILMAN GEAR	1,414.80
092888	05/26/2010	RUBEN GUZMAN	45.64
092889	05/26/2010	VICKIE HAY	358.19
092890	05/26/2010	HD SUPPLY WATERWORKS BRANCH #594	109.00
092891	05/26/2010	HERCULES PORTABLE POWER, INC.	1,480.00
092892	05/26/2010	INT'L SECURITY PRODUCTS	5,804.70
092893	05/26/2010	IRVINE PIPE & SUPPLY	76.27
092894	05/26/2010	DIANE LEWIS	41.39
092895	05/26/2010	NEWBEGINNINGS, INC. CATERING DIVISION	609.76
092896	05/26/2010	RALPHS Customer charges	711.50
092897	05/26/2010	OFFICEMAX CONTRACT INC.	21,393.94
092898	05/26/2010	AMBIRON TRUST WAVE*****TRUSTWAVE HOLDINGS,INC.	675.00
092899	05/26/2010	BLICK ART MATERIALS	258.89
092900	05/26/2010	THE BANK OF NEW YORK TRUST COMPANY, N.A.	98,637.44
092901	05/26/2010	CITY OF IRVINE	800.00
092902	05/26/2010	SUSAN M. COLEMAN DBA EDUCATION 4 WORK	8,750.00
092903	05/26/2010	COMSERCO	3,833.33
092904	05/26/2010	DAIRY DEPOT	46.08
092905	05/26/2010	DANCE EQUIPMENT INTERNATIONAL	6,069.67
092906	05/26/2010	JOHN DEERE LANDSCAPES, INC.	765.03
092907	05/26/2010	DELL MARKETING L.P. C/O DELL USA L.P.	517.22
092908	05/26/2010	DIRECT PAINTING & DECORATING INC.	7,775.00
092909	05/26/2010	DIVERSIFIED BUSINESS SERVICES	21,854.67
092910	05/26/2010	DUNN-EDWARDS CORPORATION	50.31
092911	05/26/2010	EBERHARD EQUIPMENT	870.13
092912	05/26/2010	ECONOMIC ALTERNATIVES, INC.	347.91
092913	05/26/2010	EDUCATIONAL INNOVATIONS	1,099.85
092914	05/26/2010	ELECTRONIX EXPRESS	143.20
		Unpaid Sales Tax	11.37
		Expensed Amount	154.57
092915	05/26/2010	BLU-WISE MANAGEMENT, INC. EMBROIDME SAN JUAN CAPISTRANO	414.68
092916	05/26/2010	ENTERPRISE RENT-A-CAR	645.22

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092917	05/26/2010	ERNEST PACKAGING SOLUTIONS	440.37
092918	05/26/2010	ESSENCE ENTERTAINMENT	1,650.00
092919	05/26/2010	EVERSAN, INC.	2,418.75
		Unpaid Sales Tax	185.94
		Expensed Amount	2,604.69
092920	05/27/2010	PHOENIX BUSINESS MACHINES, INC	350.00
092921	05/27/2010	PHOENIX GROUP	791.90
092922	05/27/2010	LARRY RADDEN	200.00
092923	05/27/2010	S & S COMMUNICATIONS	56.11
092924	05/27/2010	S.O.S. SURVIVAL PRODUCTS	2,045.72
092925	05/27/2010	SADDLEBACK GOLF CARS, INC.	256.82
092926	05/27/2010	SAMY'S CAMERA	141.38
092927	05/27/2010	FHEG - SADDLEBACK BOOKSTORE STORE #296	261.76
092928	05/27/2010	SCIENLAB.COM, INC.	727.54
092929	05/27/2010	JARED SCOTT	520.00
092930	05/27/2010	SECURE LIVE SCAN	45.00
092931	05/27/2010	SEHI PROCOMP COMPUTER PRODUCTS	11,977.28
092932	05/27/2010	SEPULVEDA BUILDING MATERIALS	304.37
092933	05/27/2010	SHRED-IT CAMPO ENTERPRISES, INC.	64.00
092934	05/27/2010	SIEMENS WATER TECHNOLOGIES	317.88
092935	05/27/2010	SIGMA ALDRICH CHEMICAL CO.	467.83
092936	05/27/2010	SILVER STATE COACH, INC.	393.00
092937	05/27/2010	SMARDAN SUPPLY - EL MONTE	630.25
092938	05/27/2010	DANIEL SMITH, INC.	2,514.67
		Unpaid Sales Tax	214.87
		Expensed Amount	2,729.54
092939	05/27/2010	MAUREEN SMITH	52.00
092940	05/27/2010	RICHARD SNEED	331.50
092941	05/27/2010	SNYDER MANUFACTURING CORP.	329.82
092942	05/27/2010	SO COAST A.Q.M.D.	293.21
092943	05/27/2010	SOUTH COAST SAILING TEAM ATTN: JIM WEHAN	1,260.00
092944	05/27/2010	SOUTHERN COUNTIES OIL DBA/SC FUELS	681.94
092945	05/27/2010	SOCCCD REVOLVING FUND	500.00
092946	05/27/2010	SODEXHO AMERICA, LLC SAN RAMON VALLEY CONF. CENTER	20,818.39
092947	05/27/2010	SORIANO ELECTRIC RICK SORIANO	11,547.74
092948	05/27/2010	SOUTHLAND INSTRUMENTS, INC.	5,499.55
092949	05/27/2010	SPECTRUM INDUSTRIES, INC.	245.33
092950	05/27/2010	SPECTRUM CHEMICAL MFG. CORP.	302.48
092951	05/27/2010	SPORTS ATTACK	3,188.90
		Unpaid Sales Tax	253.66
		Expensed Amount	3,442.56
092952	05/27/2010	LEEANN STONE	2,500.00
092953	05/27/2010	ALENA STRICKLAND	140.00
092954	05/27/2010	FRANK STRNAD	1,735.00
092955	05/27/2010	SUN TAMERS WINDOW TINTING	262.00
092956	05/27/2010	SUPERIOR PAPER & PLASTIC INC.	740.65
092957	05/27/2010	AMY SUPINGER dba SUPINGER STRATEGIES	1,650.00
092958	05/27/2010	SYSCO LOS ANGELES	1,356.33
092959	05/27/2010	SHRED-IT CAMPO ENTERPRISES, INC.	40.00
092960	05/27/2010	SILVER STATE COACH, INC.	703.00
092961	05/27/2010	GOPHER SPORTS EQUIPMENT	9.90
092962	05/27/2010	W. W. GRAINGER	135.57
092963	05/27/2010	GRAYBAR ELECTRIC CO.	2,658.94
092964	05/27/2010	HD SUPPLY WATERWORKS BRANCH #594	8,602.89

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092965	05/27/2010	JUDY HENMI	85.45
092966	05/27/2010	HIGH/SCOPE EDUCATIONAL RESEARCH FOUNDATION	77.14
		Unpaid Sales Tax	5.76
		Expensed Amount	82.90
092967	05/27/2010	HOME DEPOT CREDIT SERVICES	1,238.53
092968	05/27/2010	IDEAL DATA SOLUTIONS, INC.	719.60
092969	05/27/2010	ISI TELEMAGEMENT SOLUTIONS	2,957.00
092970	05/27/2010	JOHNSTONE SUPPLY	465.60
092971	05/27/2010	JOSTEN'S	258.18
092972	05/27/2010	KNORR SYSTEMS, INC.	7,071.67
092973	05/27/2010	KUSUNOKI, GARY I.	440.00
092974	05/27/2010	MEMORY SUPPLIERS, INC.	960.00
		Unpaid Sales Tax	84.00
		Expensed Amount	1,044.00
092975	05/27/2010	MILLENNIUM BUSINESS SERVICES	989.08
092976	05/27/2010	MISSION HOSPITAL FOUNDATION EDUCATION 020 FUND/M.GREGART	1,398.00
092977	05/27/2010	NASCO WEST	163.61
092978	05/27/2010	NCATC NORTHEAST OFFICE	1,500.00
092979	05/27/2010	THE OUTDOOR MEDIA GROUP	1,517.06
092980	05/27/2010	GREEN THUMB INTERNATIONAL	19.56
092981	05/27/2010	HOME DEPOT CREDIT SERVICES	183.60
092982	05/28/2010	JACKSON, DE MARCO, TIDUS, & PECKENPAUGH	612.25
092983	05/28/2010	POSTMASTER	19,500.00
092984	05/28/2010	APPLE COMPUTER INC.	18,947.32
092985	05/28/2010	AUSTIN-FOUST ASSOCIATES, INC.	232.50
092986	05/28/2010	CLASS LEASING, INC.	101,222.40
092987	05/28/2010	DELL MARKETING L.P. C/O DELL USA L.P.	11,376.57
092988	05/28/2010	ESCAPE TECHNOLOGY, INC.	250.00
092989	05/28/2010	gkkworks	22,139.95
092990	05/28/2010	KI (KRUEGER INTERNATIONAL)	15,828.19
092991	05/28/2010	JOSE MARTINEZ TREE SERVICE	4,350.00
092992	05/28/2010	MC KENNA LONG & ALDRIDGE, LLP	5,590.88
092993	05/28/2010	METROPOINTE ENGINEERS	2,420.00
092994	05/28/2010	NEUDESIC, LLC	59,565.00
092995	05/28/2010	NU AGE DEVELOPMENT, INC.	1,185.00
092996	05/28/2010	ORANGE COUNTY REGISTER COMMERCIAL BILLING	1,776.00
092997	05/28/2010	PJHM ARCHITECTS	3,534.50
092998	05/28/2010	R2A ARCHITECTURE	32.30
092999	05/28/2010	REPRO XPRESS	264.77
093000	05/28/2010	RGP PLANNING & DEVELOPMENT SERVICES	13,097.62
093001	05/28/2010	RR SYSTEMS, INC.	962.00
093002	05/28/2010	SAMY'S CAMERA	3,092.81
093003	05/28/2010	2ND SIGHT VISUAL AIDS	3,422.44
093004	05/28/2010	SEHI PROCOMP COMPUTER PRODUCTS	546.57
093005	05/28/2010	LISA SMOLEN & ASSOCIATES	4,915.50
093006	05/28/2010	SNADER AND ASSOCIATES INC.	34,692.60
093007	05/28/2010	SPECTRUM CHEMICAL MFG. CORP.	3,553.95
093008	05/28/2010	SUNNY SLOPE TREES	739.50
093009	05/28/2010	TROXELL COMMUNICATIONS, INC.	33,193.26
093010	05/28/2010	DAVID E. ANDERSON, JR.	51.95
093011	05/28/2010	TAM DO	11.00
093012	05/28/2010	NICOLE LOFTUS	121.88
093013	05/28/2010	THU NGUYEN	28.80

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Check Number	Check Date	Pay to the Order of	Check Amount
093014	05/28/2010	ELIZABETH WEISS	7.54
093015	05/28/2010	RAY ZIMMERMAN	28.40
093016	06/01/2010	ACCCA ATTN: ADMIN 101	1,875.00
093017	06/01/2010	CLAIRE CESAREO-SILVA	2,966.80
093018	06/01/2010	FANNIE CHU	202.65
093020	06/01/2010	INSTITUTE FOR STRATEGIC FUNDING DEVELOPMENT, LLC	598.00
093021	06/01/2010	BETH MUELLER	246.70
093022	06/01/2010	NATIONAL ALLIANCE OF TWO YEAR COLLEGE ATHLETIC ADMINS.	250.00
093023	06/01/2010	CARLA REISCH	70.00
093024	06/01/2010	SISC III COBRA ADMINISTRATION	2,434.53
093025	06/01/2010	VIENNE VU	700.00
093026	06/01/2010	ELIZABETH WEISS	90.00
093027	06/01/2010	BOOK WHOLESALERS, INC. BWI	77.48
		Unpaid Sales Tax	6.34
		Expensed Amount	83.82
093028	06/01/2010	CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE	5,955.00
093029	06/01/2010	EBERHARD EQUIPMENT	866.28
093030	06/01/2010	FABRIC LAND	1,123.16
093031	06/01/2010	ROBEJO, INC. dba FASTSIGNS OF SAN CLEMENTE	206.63
093032	06/01/2010	FEDERAL EXPRESS	534.93
093033	06/01/2010	TINA FIETSAM	225.00
093034	06/01/2010	INFOBASE PUBLISHING	1,197.62
093035	06/01/2010	FISHER SCIENTIFIC	12,697.37
093036	06/01/2010	MICHAEL FOLSOM	120.00
093037	06/01/2010	FOSTER CARE AUXILIARY OF OC	120.00
093038	06/01/2010	FREEDOM WRITERS FOUNDATION	300.00
093039	06/01/2010	FREEMAN MFG & SUPPLY CO	122.12
093040	06/01/2010	FREEWAY AUTO SUPPLY	811.22
093041	06/01/2010	FRIAR TUX SHOP	2,183.00
093042	06/01/2010	FRY'S ELECTRONICS	249.88
093043	06/01/2010	FUEL CELL STORE	254.42
093044	06/01/2010	FULL COMPASS SYSTEMS	6,038.01
		Unpaid Sales Tax	520.17
		Expensed Amount	6,558.18
093045	06/01/2010	CLARK SECURITY PRODUCTS INC.	64.20
093046	06/01/2010	JENNIFER GAMEZ-WHITTEN	19.54
093047	06/01/2010	GMF SOUND, INC.	6,478.00
093048	06/01/2010	W. W. GRAINGER	1,937.93
093049	06/01/2010	THE LAURIA COMPANIES, INC. GRAPHIC EDGE	5,000.00
093050	06/01/2010	KELLY GRIMES	360.00
093051	06/01/2010	GUNTHER'S ATHLETIC SERVICE	772.50
093052	06/01/2010	RUBEN GUZMAN	32.61
093053	06/01/2010	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.	495.00
093054	06/01/2010	WILLIAM HEWITT	46.61
093055	06/01/2010	RHONDA HOLDEN	70.00
093056	06/01/2010	HOME DEPOT CREDIT SERVICES	549.41
093057	06/01/2010	INDUSTRIAL HYGIENE MGMT., INC.	2,710.00
093058	06/01/2010	LISA INLOW	94.81
093059	06/01/2010	IRVINE RANCH WATER DIST.	2,612.52
093060	06/01/2010	LASER SOURCE	60.00
093061	06/01/2010	CHENG-HSIN LIU	20,000.00
093062	06/01/2010	MAIN GRAPHICS HAGGARTY PRINTING, INC.	2,681.53

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093063	06/01/2010	MEDCO SUPPLY COMPANY	135.00
093064	06/01/2010	DAVID MILLER	50.00
093065	06/01/2010	NEUDESIC, LLC	63,357.00
093066	06/01/2010	HALEY NGUYEN	109.65
093067	06/01/2010	GROUND FOR PLAY	21,500.83
093068	06/01/2010	MIRAMAR WHOLESALE NURSERIES	65.82
093069	06/02/2010	A TO Z WHOLESALE FLORAL SUPPLY	1,469.49
093070	06/02/2010	A-1 FENCE COMPANY	1,588.00
093071	06/02/2010	ACUTA	1,382.00
093072	06/02/2010	ADCLUB ADVERTISING SERVICE	30.00
093073	06/02/2010	AMTECH ELEVATOR SERVICES	1,693.33
093074	06/02/2010	LEE ARMSTRONG CO., INC.	19,540.00
093075	06/02/2010	SAM ASH MUSIC CORPORATION	3,068.37
093076	06/02/2010	ATLAS SALES & RENTAL	9,493.89
093077	06/02/2010	BAKER & TAYLOR	6,257.78
093078	06/02/2010	GARY BARNAK	2,830.00
093079	06/02/2010	BLAIR'S TOWING	95.00
093080	06/02/2010	DENISE BLAIR	420.00
093081	06/02/2010	BOYS TOWN PRESS FATHER FLANAGANS BOYS' HOME	3,157.83
		Unpaid Sales Tax	260.67
		Expensed Amount	3,418.50
093082	06/02/2010	BRICO ELECTRIC	1,565.00
093083	06/02/2010	FISHER SCIENTIFIC	1,044.44
093084	06/02/2010	CAMDEN CROWN VALLEY APARTMENTS	206.56
093085	06/03/2010	THOMSON REUTERS/BARCLAYS BARCLAYS DIVISION	291.00
093086	06/03/2010	UC REGENTS UCSD	154.00
093087	06/03/2010	CITY OF TUSTIN ATTN: CITY MANAGER'S OFFICE	550.00
093088	06/03/2010	LISA PIERINI	500.00
093089	06/03/2010	PROMOPEDDLER.COM	2,368.13
093090	06/03/2010	PRONEXUS, INC.	2,990.00
093091	06/03/2010	RICOH AMERICAS CORPORATION RICOH CUSTOMER FINANCE CORP.	48.07
093092	06/03/2010	SCANTRON CORPORATION	1,578.45
093093	06/03/2010	SEHI PROCOMP COMPUTER PRODUCTS	314.86
093094	06/03/2010	STRATA INFORMATION GROUP	18,480.00
093095	06/03/2010	TACKETT, EDWARD	29.20
093096	06/03/2010	BARBARA TAMIALIS	1,065.40
093097	06/03/2010	FAWN TANRIVERDI	503.55
093098	06/03/2010	KAREN TAYLOR	393.09
093099	06/03/2010	TECHSMITH CORP SOFTWARE ORDER	44.90
		Unpaid Sales Tax	3.32
		Expensed Amount	48.22
093100	06/03/2010	SPORTS SUPPLY GROUP INC.	2,600.43
093101	06/03/2010	TOPLINE CONSTRUCTION	4,850.00
093102	06/03/2010	ROYA TOURCHIAN	500.00
093103	06/03/2010	TRAFFIC CONTROL SERVICE, INC.	762.30
093104	06/03/2010	TREESMITH ENTERPRISES, INC.	6,995.00
093105	06/03/2010	TRI-AD	643.00
093106	06/03/2010	TRI-ANIM HEALTH SERVICES, INC.	91.78
093107	06/03/2010	TRI-BEST VISUAL DISPLAY	1,214.62
093108	06/03/2010	TURF TIRE DISTRIBUTORS	374.10
093109	06/03/2010	TUSTIN UNIFIED SCHOOL DISTRICT	665.86
093110	06/03/2010	TUTTLE-CLICK FORD	101.03

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093111	06/03/2010	UNISOURCE WORLDWIDE INC.	6,070.48
093112	06/03/2010	UNITED INTERIORS	29,502.02
093113	06/03/2010	UNITED SITE SERVICES OF CALIFORNIA, INC.	441.00
093114	06/03/2010	USA MOBILITY ATTN: ACCOUNTS RECEIVABLE	87.22
093115	06/03/2010	US FOODS	2,218.48
093116	06/03/2010	CA DEPT OF PUBLIC HEALTH LABORATORY FIELD SERVICES	100.00
093117	06/03/2010	LISA CARMEL	50.00
093118	06/03/2010	CEREBELLUM CORP.	735.86
093119	06/03/2010	CINTAS DOCUMENT MANAGEMENT	48.00
093120	06/03/2010	CLARK SECURITY PRODUCTS INC.	1,910.62
093121	06/03/2010	COLLEGE BOARD ATTN: ACCTS. RECEIVABLE	137.50
		Unpaid Sales Tax	10.94
		Expensed Amount	148.44
093122	06/03/2010	STEVE DAHL dba STEVE DAHL & ASSOC., INC.	2,500.00
093123	06/03/2010	DHK PLUMBING & PIPING, INC.	1,200.00
093124	06/03/2010	DICK'S SPORTING GOODS	97.12
093125	06/03/2010	DIVERSIFIED BUSINESS SERVICES	7,721.82
093126	06/03/2010	DOOLEY ENTERPRISES, INC.	739.50
093127	06/03/2010	DUNN-EDWARDS CORPORATION	116.75
093128	06/03/2010	ARNETTE EDWARDS	180.00
093129	06/03/2010	COUNTY OF ORANGE AUDITOR-CONTROLLER	210.00
093130	06/03/2010	APEC CORP. dba SPECIALTY EQUIPMENT CO.	284.75
093131	06/03/2010	SAN DIEGO GAS & ELECTRIC	19.49
093132	06/03/2010	SAN DIEGO GAS & ELECTRIC	60.05
093133	06/03/2010	SAN DIEGO GAS & ELECTRIC	56.82
093134	06/03/2010	SOUTHERN CALIFORNIA EDISON CO.	39,268.71
093135	06/03/2010	SOUTHERN CALIFORNIA EDISON CO.	1,522.72
093136	06/03/2010	SOUTHERN CALIFORNIA EDISON CO.	8,458.24
093137	06/03/2010	SOUTHERN CALIFORNIA EDISON CO.	16,383.95
093138	06/03/2010	SOUTHERN CALIFORNIA EDISON CO.	47.27
093139	06/03/2010	SOUTHERN CALIFORNIA EDISON ATTN: RICHARD M. FUJIKAWA	1,000.00
093140	06/03/2010	SOUTHERN CALIFORNIA GAS CO.	2,778.93
093141	06/03/2010	SOUTHERN CALIFORNIA GAS CO.	5,064.44
093142	06/03/2010	SOUTHERN CALIFORNIA GAS CO.	38.09
093143	06/03/2010	VERIZON	609.58
093144	06/03/2010	SAN DIEGO GAS & ELECTRIC	19.49
093145	06/03/2010	SAN DIEGO GAS & ELECTRIC	3.23
093146	06/03/2010	CHEVRON AND TEXACO BUSINESS CARD SERVICES	1,003.61
093147	06/04/2010	THE ACADEMIC SENATE FOR CALIFORNIA COMMUNITY COLLEGES	725.00
093148	06/04/2010	AMERICAN SOCIETY FOR CLINICAL LABORATORY SCIENCE	410.00
093149	06/04/2010	CCLC COMMUNITY COLLEGE LEAGUE OF CA	125.00
093150	06/04/2010	PAPA PESTICIDE APPLICATORS ASSOC.	70.00
093151	06/04/2010	FRANCHISE TAX BOARD	37.50
093152	06/04/2010	260-PRAXAIR DISTRIBUTION INC.	556.15
093153	06/04/2010	RALPHS Customer charges	1.99
093154	06/04/2010	FHEG SADDLEBACK BOOKSTORE STORE 296 M.A. 2964339	1,045.26
093155	06/04/2010	FHEG SADDLEBACK BOOKSTORE STORE NO. 296 M.A. 296139	16,096.47
093156	06/04/2010	KIMBERLY STANKOVICH	1,022.12

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093157	06/04/2010	TRICIA TINER	112.50
093158	06/04/2010	PROCARE WORK INJURY CENTER	50.00
093159	06/04/2010	SOUTH COAST FAMILY MEDI-CENTER, INC.	260.00
093160	06/04/2010	AT & T MOBILITY	35.13
093161	06/04/2010	AT & T MOBILITY	149.90
093162	06/04/2010	AT & T MOBILITY	15.60
093163	06/04/2010	AT&T	50.00
093164	06/04/2010	AT&T	50.00
093165	06/04/2010	AT&T	50.60
093166	06/04/2010	AT&T	319.73
093167	06/04/2010	AT&T	27.40
093168	06/04/2010	AT&T	52.82
093169	06/04/2010	AT&T	52.82
093170	06/04/2010	AT&T	52.82
093171	06/04/2010	AT&T	10.29
093172	06/04/2010	AT&T	11.53
093173	06/04/2010	AT&T	32.59
093174	06/04/2010	AT&T	546.41
093175	06/04/2010	AT&T	444.67
093176	06/04/2010	AT&T	1,820.52
093177	06/04/2010	AT&T	36.60
093178	06/04/2010	SOUTHLAND SOD	1,763.93
093179	06/04/2010	P&O MOVERS	350.00
093180	06/04/2010	PACIFIC CLIPPINGS	59.00
093181	06/04/2010	FRANK PANGBORN	43.04
093182	06/04/2010	BOB PARRETT CONSTRUCTION	13,656.00
093183	06/04/2010	PAYAM-E-ASHENA	200.00
093184	06/04/2010	PEAK TECHNOLOGIES, INC.	1,716.00
093185	06/04/2010	PHOTODEX CORPORATION	56.85
		Unpaid Sales Tax	4.37
		Expensed Amount	61.22
093186	06/04/2010	PhotoshopCAFE	59.99
093187	06/04/2010	MICHELE PRESTON	1,000.00
093188	06/04/2010	MARJORIE PRICE	671.23
093189	06/04/2010	PROAIR CONSTRUCTION SVCS. INC.	2,680.00
093190	06/04/2010	PYRO-COMM SYSTEMS	2,300.00
093191	06/04/2010	QUEZADA PRO LANDSCAPE, INC.	1,900.00
093192	06/04/2010	LARRY RADDEN	155.96
093193	06/04/2010	REFRIGERATION SUPPLIES DIST.	431.63
093194	06/04/2010	CYNTHIA ROE	225.00
093195	06/04/2010	ROGERS ATHLETIC CO.	1,305.87
093196	06/04/2010	THE M.S. ROUSE COMPANY, INC.	15,700.00
093197	06/04/2010	S & B FOODS CATERING DIVISION	8,991.91
093198	06/04/2010	SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT	154.56
093199	06/04/2010	SAN CLEMENTE ART SUPPLY	1,277.11
093200	06/04/2010	SARGENT-WELCH LLC VWR INTERNATIONAL	964.00
093201	06/04/2010	GUISELLE SCOTT	630.00
093202	06/04/2010	JARED SCOTT	450.00
093203	06/04/2010	SECURE LIVE SCAN	15.00
093204	06/04/2010	SEHI PROCOMP COMPUTER PRODUCTS	423.69
093205	06/04/2010	SIGNS & LUCITE PRODUCTS, INC.	88.56
093206	06/04/2010	PENNY SKAFF	27.17
093207	06/04/2010	SKORA ELECTRIC ROBERT J SKORA	4,000.00
093208	06/04/2010	SMITH PIPE & SUPPLY, INC.	8,048.22
093209	06/04/2010	STRATA INFORMATION GROUP	19,360.00
093210	06/04/2010	ALENA STRICKLAND	315.00
093211	06/04/2010	AMY SUPINGER dba SUPINGER STRATEGIES	1,650.00

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Check Number	Check Date	Pay to the Order of	Check Amount
093212	06/04/2010	ARACELLI TRUJILLO	50.00
093213	06/04/2010	U.S. GREEN BUILDING COUNCIL	750.00
093214	06/04/2010	U.S. PLASTICS COMPANY	202.94
		Unpaid Sales Tax	16.90
		Expensed Amount	219.84
093215	06/04/2010	UNITED INTERIORS	542.10
093216	06/04/2010	ELIZABETH WEISS	21.74
093217	06/04/2010	WELLS FARGO BANK #3317	6,287.19
		Unpaid Sales Tax	125.26
		Expensed Amount	6,412.45
093218	06/04/2010	WELLS FARGO #4198	1,944.51
		Unpaid Sales Tax	22.76
		Expensed Amount	1,967.27
093219	06/04/2010	WELLS FARGO BANK #3465	533.24
		Unpaid Sales Tax	3.12
		Expensed Amount	536.36
093220	06/04/2010	WELLS FARGO BANK #4214	1,421.14
		Unpaid Sales Tax	24.94
		Expensed Amount	1,446.08
093221	06/04/2010	WELLS FARGO #2078	613.93
093222	06/07/2010	AMERICAN EXPRESS TRAVEL RELATED SERVICES CO INC	3,403.00
093223	06/07/2010	LAKE MISSION VIEJO ASS'N. CLUBHOUSE RENTALS	400.00
093224	06/07/2010	DONNA RANE-SZOSTAK	286.40
093225	06/07/2010	WELLS FARGO BANK #3465	171.81
093226	06/08/2010	BECKY STROZEWSKI	244.00
093227	06/08/2010	WARE DISPOSAL CO., INC.	13,355.33
093228	06/08/2010	GEMPLER'S	1,303.91
093229	06/08/2010	GRACE TRAINING SUPPLY	2,621.90
		Unpaid Sales Tax	213.50
		Expensed Amount	2,835.40
093230	06/08/2010	W. W. GRAINGER	29.31
093231	06/08/2010	KELLY GRIMES	800.00
093232	06/08/2010	HD SUPPLY WATERWORKS BRANCH #594	.80
		Unpaid Sales Tax	9.61
		Expensed Amount	10.41
093233	06/08/2010	MICHAEL HOGGATT	120.00
093234	06/08/2010	HOME DEPOT CREDIT SERVICES	2,206.61
093235	06/08/2010	HUBERT	137.37
093236	06/08/2010	IRVINE RANCH WATER DIST.	6,444.84
093237	06/08/2010	ISI TELEMAGEMENT SOLUTIONS	1,873.88
093238	06/08/2010	LAURA'S INT PLANTSCAPE SERV	2,027.81
093239	06/08/2010	LAWNMOWERS ETC., LLC	64.31
093240	06/08/2010	MICHAEL LEVINE, INC.	483.20
093241	06/08/2010	LINKS SIGN LANGUAGE INTERPRETING SERVICES	2,030.00
093242	06/08/2010	SANDRA LIPTON	44.25
093243	06/08/2010	MAIN GRAPHICS HAGGARTY PRINTING, INC.	3,499.74
093244	06/08/2010	MC KESSON MEDICAL SURGICAL	216.92
093245	06/08/2010	MEDCO SUPPLY COMPANY	220.15
093246	06/08/2010	MOORE'S SEWING CENTER	110.00
093247	06/08/2010	ORANGE COUNTY REGISTER COMMERCIAL BILLING	9,155.80

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093248	06/08/2010	OCB REPROGRAPHICS, INC.	103.48
093249	06/08/2010	ORANGE COAST COLLEGE DEPARTMENT OF CAREER EDUCATION	4,000.00
093250	06/08/2010	ORCHARD HOTEL	762.65
093251	06/08/2010	HOME DEPOT CREDIT SERVICES	153.19
<b>Total</b>			<b>1,110</b>
			<b>5,249,152.27</b>

Includes checks for only Bank Account COUNTY

Fund Summary			
Fund	Description	Check Count	Expensed Amount
01	General Fund	1,012	3,564,627.51
12	Child Development Fund	25	114,956.46
40	Capital Outlay Fund	61	1,330,115.57
68	Self-Insurance Fund	9	16,013.00
71	Retiree Benefit Fund	5	229,655.82
Total		<b>1,110</b>	<b>5,255,368.36</b>
Less Unpaid Sales Tax Liability			6,216.09-
<b>Net (Check Amount)</b>			<b>5,249,152.27</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 05/05/2010 through 06/08/2010

Board Meeting Date 6-28-10

Check Number	Check Date	Pay to the Order of	Check Amount
009828	06/02/2010	GREGORY J. ATWOOD THE GLASS SPECTRUM	540.00
009829	06/02/2010	CSNP, INC.	741.00
009830	06/02/2010	LORETTA DU BOIS TOURS LORETTA DU BOIS	7,700.00
009831	06/02/2010	EDUCATION TO GO	1,929.75
009832	06/02/2010	KAYLAA FOX	1,597.50
009833	06/02/2010	ESTELLA GARRISON	184.83
009834	06/02/2010	INSIGHT SYSTEMS GROUP, INC.	1,311.00
009835	06/02/2010	OFFICEMAX CONTRACT INC.	1,171.99
009836	06/02/2010	REGINA ROCHA TOURS	1,353.00
009837	06/02/2010	RITZ-CARLTON, LAGUNA NIGUEL	700.00
009838	06/02/2010	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	63.71
009839	06/02/2010	SOUTHWEST OFFSET PRINTING CO.	32,695.28
009840	06/02/2010	SUPERIOR PRESS	50.79
009841	06/02/2010	LINDA WOOD	24.73
<b>Total</b>			<b>14</b>
			<b>50,063.58</b>

Includes checks for only Bank Account SC-CMED

Fund Summary			
Fund	Description	Check Count	Expensed Amount
09	SC Community Education F	14	50,063.58
	Total		
	Less Unpaid Sales Tax Liability		.00
	<b>Net (Check Amount)</b>		<b>50,063.58</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 1

Checks Dated 05/05/2010 through 06/08/2010

Board Meeting Date 6-28-10

Check Number	Check Date	Pay to the Order of	Check Amount
008705	06/01/2010	Carla Kiernan	20.00
008706	06/01/2010	Christine Smitz	15.00
008707	06/01/2010	Kathryn Sales	25.00
008708	06/01/2010	Mark Renfro	39.00
008709	06/01/2010	EDUCATION TO GO	715.00
008710	06/01/2010	GATLIN EDUCATION SERVICES	7,380.00
008711	06/01/2010	NR COMPUTER LEARNING CENTER* N&R TECNOLOGY, LLC	536.40
008712	06/01/2010	OFFICEMAX CONTRACT INC.	78.28
008713	06/01/2010	THE PM GROUP, INC.	10,124.63
008714	06/01/2010	GEORGIANN L. PSAROS	1,600.00
008715	06/01/2010	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	194.66
<b>Total</b>			<b>11</b>
			<b>20,727.97</b>

Includes checks for only Bank Account IVC-CMED

Fund Summary			
Fund	Description	Check Count	Expensed Amount
07	IVC Community Education F	11	20,727.97
	Total		
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		20,727.97

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Transfer of Budget Appropriations  
**ACTION:** Ratify

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**BACKGROUND**

Title 5, California Code of Regulations, Section 58199 requires the Board of Trustees to approve, by a two-thirds (2/3) vote of its members, all transfers of funds from its contingency reserve to any expenditure classification and ratify, by a majority vote, all transfers of funds between expenditure classifications other than that originating from the Contingency Reserve.

**STATUS**

In accordance with Administrative Regulation 3101, the Transfer of Budget Appropriations delineated on EXHIBIT A is presented for ratification.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees ratify the Transfer of Budget Appropriations as detailed in EXHIBIT A.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
TRANSFER OF BUDGET APPROPRIATIONS

Journal #	Account	Description	From	To
BR10-00601	01-2141-1-069-1-058-036-1305	REG CLERICAL, NINSTR, CONTRACT	\$745.00	
	01-3220-1-069-1-058-036-1305	PERS, NINSTR	\$430.00	
	01-4300-1-069-1-058-036-1305	INSTR SUPPLIES	\$69.00	
	01-5153-1-069-1-058-036-1305	CONSULTANT	\$1,502.00	
	01-5269-1-069-1-058-036-1305	MILEAGE	\$587.00	
	01-5620-1-069-1-058-036-1305	RENTS & LEASES	\$509.00	
	01-5840-1-069-1-058-036-1305	POSTAGE	\$2,161.00	
	01-2342-1-069-1-058-036-1305	CLASSIFIED, NINSTR, OT		\$745.00
	01-4580-1-069-1-058-036-1305	DUPLICATING, PRINTING, & GRAPHICS		\$800.00
	01-5270-1-069-1-058-036-1305	CONFERENCE/TRAVEL		\$132.00
	01-5271-1-069-1-058-036-1305	DISTRICT SUPPORTED COMMUNITY EVENT		\$4,326.00
			<u>\$6,003.00</u>	<u>\$6,003.00</u>
BR10-00609	01-5810-0-000-4-024-100-6890	CONTR PRINT,OFF CAMPUS	\$12,000.00	
	01-4600-0-000-4-025-068-6720	NINSTR SUPPLIES		\$12,000.00
			<u>\$12,000.00</u>	<u>\$12,000.00</u>
BR10-00611	01-3420-0-000-7-013-092-6773	H & W, CLASSIFIED NINSTR & BOARD MEMBER	\$15,000.00	
	01-6410-0-000-7-013-092-6773	NEW EQUIP,\$200 OR MORE		\$15,000.00
			<u>\$15,000.00</u>	<u>\$15,000.00</u>
BR10-00619	01-6220-0-000-1-020-000-6630	BLDG, CONTRACT SVCS	\$10,000.00	
	01-5270-0-000-1-020-000-6750	CONFERENCE/TRAVEL		\$10,000.00
			<u>\$10,000.00</u>	<u>\$10,000.00</u>
BR10-00624	01-5153-0-608-8-016-000-6625	CONSULTANT	\$17,749.00	
	01-2483-0-608-8-016-060-6820	TEMP SHORT-TERM, INSTR, HOURLY		\$1,102.00
	01-3310-0-608-8-016-060-6820	OASDI, INSTR		\$68.00
	01-3350-0-608-8-016-060-6820	MEDICARE, INSTR		\$16.00
	01-3510-0-608-8-016-060-6820	UNEMPLOYMENT INSURANCE, INSTR		\$4.00
	01-3610-0-608-8-016-060-6820	WORK COMP, INSTR		\$20.00
	01-6411-0-608-8-016-000-6625	NEW EQUIP, TECHNOLOGY		\$16,539.00
			<u>\$17,749.00</u>	<u>\$17,749.00</u>
BR10-00630	01-1211-1-024-1-051-075-6420	REG NCLSRM, CONTRACT	\$93,028.00	
	01-1111-1-024-1-051-075-0835	REG CLSRM, CONTRACT		\$21,654.00
	01-1111-1-024-1-051-075-4930	REG CLSRM, CONTRACT		\$15,989.00
	01-2141-1-024-1-051-075-0835	REG CLERICAL, NINSTR, CONTRACT		\$3,076.00
	01-2483-1-024-1-051-075-0809	TEMP SHORT-TERM, INSTR, HOURLY		\$4,400.00
	01-2483-1-024-1-051-075-0835	TEMP SHORT-TERM, INSTR, HOURLY		\$20,005.00
	01-3110-1-024-1-051-075-0835	STRS, INSTR		\$1,787.00
	01-3210-1-024-1-051-075-0809	PERS, INSTR		\$100.00
	01-3310-1-024-1-051-075-0809	OASDI, INSTR		\$273.00
	01-3310-1-024-1-051-075-0835	OASDI, INSTR		\$1,000.00
	01-3320-1-024-1-051-075-0835	OASDI, NINSTR		\$191.00
	01-3350-1-024-1-051-075-0809	MEDICARE, INSTR		\$64.00
	01-3360-1-024-1-051-075-0835	MEDICARE, NINSTR		\$44.00
	01-3410-1-024-1-051-075-0835	H & W CLSRM		\$3,732.00
	01-3411-1-024-1-051-075-0809	H & W CLASSIFIED INSTR & INSTR RETIREES		\$50.00
	01-3411-1-024-1-051-075-0809	H & W CLASSIFIED INSTR & INSTR RETIREES		\$70.00
	01-3510-1-024-1-051-075-0835	UNEMPLOYMENT INSURANCE, INSTR		\$60.00
	01-3510-1-024-1-051-075-0809	UNEMPLOYMENT INSURANCE, INSTR		\$13.00

Journal #	Account	Description	From	To
BR10-00630	01-3610-1-024-1-051-075-0809	WORK COMP, INSTR		\$79.00
	01-3610-1-024-1-051-075-0835	WORK COMP, INSTR		\$390.00
	01-3620-1-024-1-051-075-0835	WORK COMP, NINSTR		\$51.00
	01-5811-1-024-1-051-101-4930	CONTRACT SVCS		\$20,000.00
			<u>\$93,028.00</u>	<u>\$93,028.00</u>
BR10-00632	01-5999-0-000-4-035-077-6430	ALLOCATED BUT NOT DISTRIBUTED	\$17,000.00	
	01-7600-0-000-4-035-077-6430	OTHER PAYMENTS TO STUDENTS		\$17,000.00
			<u>\$17,000.00</u>	<u>\$17,000.00</u>
BR10-00642	01-1211-1-024-1-051-075-6420	REG NCLSRM, CONTRACT	\$9,405.00	
	01-2251-1-024-1-051-075-6420	REG TECHNICAL, INSTR, CONTRACT	\$16,020.00	
	01-2251-1-024-1-051-101-4930	REG TECHNICAL, INSTR, CONTRACT		\$570.00
	01-2453-1-024-1-051-101-4930	CLASSIFIED, INSTR, HOURLY		\$16,020.00
	01-2483-1-024-1-051-075-4930	TEMP SHORT-TERM, INSTR, HOURLY		\$620.00
	01-3110-1-024-1-051-075-4930	STRS, INSTR		\$2,465.00
	01-4600-1-024-1-051-075-6420	NINSTR SUPPLIES		\$5,750.00
			<u>\$25,425.00</u>	<u>\$25,425.00</u>
BR10-00643	01-4212-0-000-1-040-061-0799	SOFTWARE, \$200 OR LESS	\$500.00	
	01-4300-0-000-1-040-061-0799	INSTR SUPPLIES	\$260.00	
	01-5270-0-000-1-040-061-0799	CONFERENCE/TRAVEL	\$700.00	
	01-5811-0-000-1-040-061-0799	CONTRACT SVCS	\$1,000.00	
	01-5812-0-000-1-040-061-0799	CONTRACT SVCS, SOFTWARE LIC, MAINT/INTERNET	\$1,540.00	
	01-6411-0-000-1-040-061-0799	NEW EQUIP, TECHNOLOGY	\$4,000.00	
	01-6412-0-000-1-040-061-0799	SOFTWARE, \$200 OR MORE	\$2,000.00	
	01-4600-0-000-1-040-061-0799	NINSTR SUPPLIES		\$10,000.00
			<u>\$10,000.00</u>	<u>\$10,000.00</u>
BR10-00662	01-4300-0-000-1-055-000-6011	INSTR SUPPLIES	\$4,714.00	
	01-5270-0-000-1-055-000-6011	CONFERENCE/TRAVEL	\$1,000.00	
	01-5650-0-000-1-055-000-6011	EQUIPMENT REPAIR	\$374.00	
	01-5810-0-000-1-055-000-6011	CONTR PRINT, OFF CAMPUS	\$135.00	
	01-5811-0-000-1-055-000-6011	CONTRACT SVCS	\$644.00	
	01-4580-0-000-1-055-000-6011	DUPLICATING, PRINTING, & GRAPHICS		\$6,867.00
			<u>\$6,867.00</u>	<u>\$6,867.00</u>
BR10-00668	01-1211-1-024-1-051-075-6420	REG NCLSRM, CONTRACT	\$816.00	
	01-2141-1-024-1-051-075-6420	REG CLERICAL, NINSTR, CONTRACT	\$64.00	
	01-3120-1-024-1-051-075-6420	STRS, NINSTR	\$8,513.00	
	01-3210-1-024-1-051-075-6420	PERS, INSTR	\$1,025.00	
	01-3310-1-024-1-051-075-6420	OASDI, INSTR	\$373.00	
	01-3350-1-024-1-051-075-6420	MEDICARE, INSTR	\$227.00	
	01-3360-1-024-1-051-075-6420	MEDICARE, NINSTR	\$1,522.00	
	01-3411-1-024-1-051-101-4930	H & W CLASSIFIED INSTR & INSTR RETIREES	\$455.00	
	01-3412-1-024-1-051-075-6420	H & W PT FACULTY	\$175.00	
	01-3430-1-024-1-051-075-6420	H & W ACADEMIC NCLSRM & RETIREES	\$12,125.00	
	01-3510-1-024-1-051-075-6420	UNEMPLOYMENT INSURANCE, INSTR	\$120.00	
	01-3520-1-024-1-051-075-6420	UNEMPLOYMENT INSURANCE, NINSTR	\$350.00	
	01-3610-1-024-1-051-075-6420	WORK COMP, INSTR	\$232.00	
	01-3620-1-024-1-051-075-6420	WORK COMP, NINSTR	\$2,394.00	
	01-4580-1-024-1-051-075-6420	DUPLICATING, PRINTING, & GRAPHICS	\$609.00	
	01-4600-1-024-1-051-075-6420	NINSTR SUPPLIES	\$4,410.00	
	01-3310-1-024-1-051-075-0809	OASDI, INSTR		\$272.00
	01-3350-1-024-1-051-075-0809	MEDICARE, INSTR		\$64.00
	01-3510-1-024-1-051-075-0809	UNEMPLOYMENT INSURANCE, INSTR		\$13.00
	01-3610-1-024-1-051-075-0809	WORK COMP, INSTR		\$79.00

Journal #	Account	Description	From	To	
BR10-00668	01-2483-1-024-1-051-075-0809	TEMP SHORT-TERM, INSTR, HOURLY		\$4,400.00	
	01-2453-1-024-1-051-101-4930	CLASSIFIED, INSTR, HOURLY		\$14,178.00	
	01-2141-1-024-1-051-075-0835	REG CLERICAL, NINSTR, CONTRACT		\$2,096.00	
	01-2483-1-024-1-051-075-4930	TEMP SHORT-TERM, INSTR, HOURLY		\$64.00	
	01-3320-1-024-1-051-075-0835	OASDI, NINSTR		\$130.00	
	01-3350-1-024-1-051-075-4930	MEDICARE, INSTR		\$149.00	
	01-3410-1-024-1-051-075-4930	H & W CLSRM FACULTY		\$9,203.00	
	01-3411-1-024-1-051-075-6420	H & W CLASSIFIED INSTR & INSTR RETIREES		\$2,083.00	
	01-3510-1-024-1-051-075-4930	UNEMPLOYMENT INSURANCE, INSTR		\$52.00	
	01-3610-1-024-1-051-075-4930	WORK COMP, INSTR		\$172.00	
	01-3350-1-024-1-051-101-4930	MEDICARE, INSTR		\$455.00	
				<b>\$33,410.00</b>	<b>\$33,410.00</b>
	BR10-00670	01-6410-0-004-9-015-000-6780	NEW EQUIP,\$200 OR MORE	\$15,350.00	
01-5811-0-004-9-015-000-6780		CONTRACT SVCS		\$15,350.00	
			<b>\$15,350.00</b>	<b>\$15,350.00</b>	
BR10-00683	01-2131-1-002-4-080-093-6011	REG CLASSIFIED MGMT, NINSTR, CONTRACT	\$2,400.00		
	01-3120-1-002-4-080-093-6011	STRS, NINSTR	\$3,117.00		
	01-4300-1-002-4-080-093-6011	INSTR SUPPLIES	\$1,000.00		
	01-5270-1-002-4-080-093-6011	CONFERENCE/TRAVEL	\$283.00		
	01-1415-1-002-4-080-093-6011	TEMP NCLSRM FACULTY, OVERLOAD		\$3,117.00	
	01-1415-1-002-4-080-093-6011	TEMP NCLSRM FACULTY, OVERLOAD		\$283.00	
	01-2131-1-002-4-080-093-6630	REG CLASSIFIED MGMT, NINSTR, CONTRACT		\$2,400.00	
	01-2342-1-002-4-080-093-6011	CLASSIFIED, NINSTR, OT		\$1,000.00	
				<b>\$6,800.00</b>	<b>\$6,800.00</b>
BR10-00687	01-1415-1-088-1-054-033-1230	TEMP NCLSRM FACULTY, OVERLOAD	\$6,000.00		
	01-1111-1-088-1-054-033-1230	REG CLSRM, CONTRACT		\$500.00	
	01-2141-1-088-1-054-033-1230	REG CLERICAL, NINSTR, CONTRACT		\$3,000.00	
	01-3320-1-088-1-054-033-1230	OASDI, NINSTR		\$1,000.00	
	01-3360-1-088-1-054-033-1230	MEDICARE, NINSTR		\$500.00	
	01-3520-1-088-1-054-033-1230	UNEMPLOYMENT INSURANCE, NINSTR		\$500.00	
	01-3620-1-088-1-054-033-1230	WORK COMP, NINSTR		\$500.00	
			<b>\$6,000.00</b>	<b>\$6,000.00</b>	
BR10-00689	01-1413-1-024-1-051-075-6420	TEMP NCLSRM FACULTY, PT	\$2,153.00		
	01-2141-1-024-1-051-075-6420	REG CLERICAL, NINSTR, CONTRACT	\$150.00		
	01-2151-1-024-1-051-075-6420	REG TECHNICAL, NINSTR, CONTRACT	\$200.00		
	01-2383-1-024-1-051-075-6420	TEMP SHORT-TERM, NINSTR, HOURLY	\$2,335.00		
	01-4600-1-024-1-051-075-6420	NINSTR SUPPLIES	\$720.00		
	01-5811-1-024-1-051-101-4930	CONTRACT SVCS	\$6,317.00		
	01-2453-1-024-1-051-101-4930	CLASSIFIED, INSTR, HOURLY		\$5,558.00	
	01-3210-1-024-1-051-101-4930	PERS, INSTR		\$2,782.00	
	01-3310-1-024-1-051-101-4930	OASDI, INSTR		\$2,536.00	
	01-3350-1-024-1-051-101-4930	MEDICARE, INSTR		\$135.00	
	01-3510-1-024-1-051-101-4930	UNEMPLOYMENT INSURANCE, INSTR		\$124.00	
	01-3610-1-024-1-051-101-4930	WORK COMP, INSTR		\$740.00	
				<b>\$11,875.00</b>	<b>\$11,875.00</b>
	BR10-00693	01-4600-0-000-4-025-000-6599	NINSTR SUPPLIES	\$7,000.00	
01-5811-0-000-4-025-000-6599		CONTRACT SVCS		\$7,000.00	
			<b>\$7,000.00</b>	<b>\$7,000.00</b>	

Journal #	Account	Description	From	To
BR10-00708	40-6220-2-636-4-021-000-6510	BLDG, CONTRACT SVCS	\$9,500.00	
	40-4600-2-636-4-021-080-6510	NINSTR SUPPLIES		\$1,500.00
	40-6220-2-636-4-021-080-6510	BLDG, CONTRACT SVCS		\$2,000.00
	40-6410-2-636-4-021-080-6510	NEW EQUIP,\$200 OR MORE		\$6,000.00
			<u>\$9,500.00</u>	<u>\$9,500.00</u>
BR10-00710	01-2383-1-021-4-026-083-6460	TEMP SHORT-TERM, NINSTR, HOURLY	\$5,522.00	
	01-3420-1-021-4-026-083-6460	H & W, CLASSIFIED NINSTR & BOARD MEMBER		\$4,286.00
	01-5651-1-021-4-026-083-6460	EQUIPMENT MAINTENANCE AGREEMENTS		\$1,200.00
	01-5810-1-021-4-026-083-6460	CONTR PRINT,OFF CAMPUS		\$36.00
			<u>\$5,522.00</u>	<u>\$5,522.00</u>
BR10-00713	07-5811-1-044-4-031-000-6822	CONTRACT SVCS	\$28,167.00	
	07-2342-1-044-4-031-000-6821	CLASSIFIED, NINSTR, OT		\$222.00
	07-2483-1-044-4-031-000-6821	TEMP SHORT-TERM, INSTR, HOURLY		\$4,644.00
	07-2483-1-044-4-031-000-6822	TEMP SHORT-TERM, INSTR, HOURLY		\$15,946.00
	07-5374-1-044-4-031-000-6821	MEMBERSHIPS		\$159.00
	07-5840-1-044-4-031-000-6821	POSTAGE		\$7,196.00
			<u>\$28,167.00</u>	<u>\$28,167.00</u>
BR10-00714	07-5811-1-047-4-031-000-6820	CONTRACT SVCS	\$11,634.00	
	07-2483-1-047-4-031-000-6822	TEMP SHORT-TERM, INSTR, HOURLY		\$11,634.00
			<u>\$11,634.00</u>	<u>\$11,634.00</u>
BR10-00715	07-4300-1-048-4-080-093-6011	INSTR SUPPLIES	\$11,973.00	
	07-2383-1-048-4-080-093-6011	TEMP SHORT-TERM, NINSTR, HOURLY		\$11,973.00
			<u>\$11,973.00</u>	<u>\$11,973.00</u>
BR10-00718	40-6411-2-671-4-041-061-6780	NEW EQUIP, TECHNOLOGY	\$60,000.00	
	40-5812-2-671-4-041-061-6780	CONTRACT SVCS, SOFTWARE LIC, MAINT/INTERNET		\$60,000.00
			<u>\$60,000.00</u>	<u>\$60,000.00</u>
BR10-00723	01-5810-1-050-4-034-089-6950	CONTR PRINT,OFF CAMPUS	\$5,500.00	
	01-5812-1-050-4-034-089-6950	CONTRACT SVCS, SOFTWARE LIC, MAINT/INTERNET	\$1,000.00	
	01-6410-1-050-4-034-089-6950	NEW EQUIP,\$200 OR MORE	\$1,500.00	
	01-6412-1-050-4-034-089-6950	SOFTWARE, \$200 OR MORE	\$1,000.00	
	01-5811-1-050-4-034-089-6950	CONTRACT SVCS		\$9,000.00
			<u>\$9,000.00</u>	<u>\$9,000.00</u>
BR10-00726	40-6120-1-699-6-013-000-7100	SITE IMPROVEMENT, CONTRACT SVCS	\$7,964,923.00	
	40-6229-1-699-6-013-000-7100	RESERVE FOR BASIC AID PROJECT	\$550,277.00	
	40-5811-1-632-7-013-092-7100	CONTRACT SVCS		\$365,000.00
	40-6120-1-617-6-013-000-7100	SITE IMPROVEMENT, CONTRACT SVCS		\$546,000.00
	40-6220-1-688-7-013-081-7100	BLDG, CONTRACT SVCS		\$7,479,200.00
	40-6226-1-623-7-013-092-7100	BLDG, ARCHITECT FEES		\$125,000.00
			<u>\$8,515,200.00</u>	<u>\$8,515,200.00</u>
BR10-00736	01-2131-1-039-8-016-060-6011	REG CLASSIFIED MGMT, NINSTR, CONTRACT	\$7,649.00	
	01-3220-1-039-8-016-060-6011	PERS, NINSTR	\$742.00	
	01-3320-1-039-8-016-060-6011	OASDI, NINSTR	\$422.00	
	01-3360-1-039-8-016-060-6011	MEDICARE, NINSTR	\$98.00	
	01-3520-1-039-8-016-060-6011	UNEMPLOYMENT INSURANCE, NINSTR	\$22.00	
	01-3620-1-039-8-016-060-6011	WORK COMP, NINSTR	\$137.00	

Journal #	Account	Description	From	To
BR10-00736	01-3420-1-039-8-016-060-6011	H & W, CLASSIFIED NINSTR & BOARD MEMBER		\$403.00
	01-4200-1-039-8-016-060-6011	BOOKS/MAGAZINE & PERIODICALS		\$122.00
	01-4300-1-039-8-016-060-6011	INSTR SUPPLIES		\$40.00
	01-4600-1-039-8-016-060-6011	NINSTR SUPPLIES		\$3,766.00
	01-5270-1-039-8-016-060-6011	CONFERENCE/TRAVEL		\$70.00
	01-5590-1-039-8-016-060-6011	TELEPHONE		\$585.00
	01-5812-1-039-8-016-060-6011	CONTRACT SVCS, SOFTWARE LIC, MAINT/INTERNET		\$174.00
	01-5891-1-039-8-016-060-6011	INDIRECT CHARGES		\$3,910.00
			<u>\$9,070.00</u>	<u>\$9,070.00</u>
BR10-00741	01-1414-1-024-1-051-075-6420	TEMP NCLSRM FACULTY, SUMMER	\$3,780.00	
	01-2251-1-024-1-051-075-6420	REG TECHNICAL, INSTR, CONTRACT	\$450.00	
	01-2251-1-024-1-051-075-6420	REG TECHNICAL, INSTR, CONTRACT	\$70.00	
	01-2251-1-024-1-051-075-6420	REG TECHNICAL, INSTR, CONTRACT	\$380.00	
	01-3120-1-024-1-051-075-6420	STRS, NINSTR	\$372.00	
	01-3210-1-024-1-051-101-4930	PERS, INSTR	\$1,014.00	
	01-3210-1-024-1-051-075-6420	PERS, INSTR	\$22.00	
	01-3220-1-024-1-051-075-6420	PERS, NINSTR	\$67.00	
	01-3310-1-024-1-051-101-4930	OASDI, INSTR	\$206.00	
	01-3310-1-024-1-051-075-6420	OASDI, INSTR	\$40.00	
	01-3320-1-024-1-051-075-6420	OASDI, NINSTR	\$382.00	
	01-3360-1-024-1-051-075-6420	MEDICARE, NINSTR	\$22.00	
	01-4600-1-024-1-051-075-6420	NINSTR SUPPLIES	\$90.00	
	01-4600-1-024-1-051-075-6420	NINSTR SUPPLIES	\$50.00	
	01-5811-1-024-1-051-075-6420	CONTRACT SVCS	\$156.00	
	01-5811-1-024-1-051-075-6420	CONTRACT SVCS	\$60.00	
	01-1412-1-024-1-051-075-6420	TEMP NCLSRM FACULTY, OVERLOAD		\$70.00
	01-1412-1-024-1-051-075-6420	TEMP NCLSRM FACULTY, OVERLOAD		\$70.00
	01-1413-1-024-1-051-075-6420	TEMP NCLSRM FACULTY, PT		\$380.00
	01-1413-1-024-1-051-075-6420	TEMP NCLSRM FACULTY, PT		\$380.00
	01-1414-1-024-1-051-075-6420	TEMP NCLSRM FACULTY, SUMMER		\$67.00
	01-1414-1-024-1-051-075-6420	TEMP NCLSRM FACULTY, SUMMER		\$40.00
	01-1414-1-024-1-051-075-6420	TEMP NCLSRM FACULTY, SUMMER		\$50.00
	01-1414-1-024-1-051-075-6420	TEMP NCLSRM FACULTY, SUMMER		\$156.00
	01-2383-1-024-1-051-075-6420	TEMP SHORT-TERM, NINSTR, HOURLY		\$372.00
	01-2453-1-024-1-051-101-4930	CLASSIFIED, INSTR, HOURLY		\$1,014.00
	01-2453-1-024-1-051-101-4930	CLASSIFIED, INSTR, HOURLY		\$206.00
	01-2453-1-024-1-051-101-4930	CLASSIFIED, INSTR, HOURLY		\$3,780.00
	01-3210-1-024-1-051-075-6420	PERS, INSTR		\$22.00
	01-3360-1-024-1-051-075-6420	MEDICARE, NINSTR		\$382.00
	01-3360-1-024-1-051-075-6420	MEDICARE, NINSTR		\$22.00
	01-3620-1-024-1-051-075-6420	WORK COMP, NINSTR		\$90.00
	01-5840-1-024-1-051-075-6420	POSTAGE		\$60.00
			<u>\$7,161.00</u>	<u>\$7,161.00</u>
BR10-00742	95-2141-1-007-1-036-000-6450	REG CLERICAL, NINSTR, CONTRACT	\$14,070.00	
	95-4600-D-M37-1-036-000-6450	NINSTR SUPPLIES	\$9,000.00	
	95-5811-D-M37-1-036-000-6450	CONTRACT SVCS		\$9,000.00
	95-5811-D-M21-1-036-000-6450	CONTRACT SVCS		\$14,070.00
			<u>\$23,070.00</u>	<u>\$23,070.00</u>
BR10-00743	01-4300-0-000-1-057-006-6960	INSTR SUPPLIES	\$2,466.00	
	01-4300-0-000-1-057-049-0835	INSTR SUPPLIES	\$1,204.00	
	01-4580-0-000-1-057-006-6960	DUPLICATING, PRINTING, & GRAPHICS	\$89.00	
	01-5270-0-000-1-057-006-6960	CONFERENCE/TRAVEL	\$1,766.00	
	01-1415-0-000-1-057-006-6960	TEMP NCLSRM FACULTY, OVERLOAD		\$5,500.00
	01-5270-0-000-1-057-000-6011	CONFERENCE/TRAVEL		\$25.00
			<u>\$5,525.00</u>	<u>\$5,525.00</u>

Journal #	Account	Description	From	To	
BR10-00749	01-1313-2-086-1-054-033-1230	TEMP CLSRM FACULTY, PT	\$8,573.00		
	01-3110-2-086-1-054-033-1230	STRS, INSTR	\$731.00		
	01-2453-2-086-1-054-033-1230	CLASSIFIED, INSTR, HOURLY		\$8,573.00	
	01-3210-2-086-1-054-033-1230	PERS, INSTR		\$199.00	
	01-3310-2-086-1-054-033-1230	OASDI, INSTR		\$532.00	
			<b>\$9,304.00</b>	<b>\$9,304.00</b>	
BR10-00750	95-4580-F-M79-1-053-025-0000	DUPLICATING, PRINTING, & GRAPHICS	\$2,000.00		
	95-4600-D-M01-1-036-000-6450	NINSTR SUPPLIES	\$2,208.00		
	95-4600-D-M03-1-036-000-6450	NINSTR SUPPLIES	\$340.00		
	95-4600-D-M34-1-056-010-1905	NINSTR SUPPLIES	\$2,495.00		
	95-4900-F-M83-1-051-077-0000	AWARDS/RECOGNITION	\$1,516.00		
	95-4600-F-M89-1-051-075-0000	NINSTR SUPPLIES	\$2,195.00		
	95-5173-D-M34-1-056-050-0000	LECTURER/GUEST SPEAKER	\$59.00		
	95-4600-0-000-0-000-000-0000	NINSTR SUPPLIES		\$2,548.00	
	95-5811-F-M89-1-051-075-0000	CONTRACT SVCS		\$2,195.00	
	95-5811-F-M79-1-053-025-0000	CONTRACT SVCS		\$2,000.00	
	95-6410-D-M34-1-056-000-0000	NEW EQUIP,\$200 OR MORE		\$59.00	
	95-6410-D-M34-1-056-010-1905	NEW EQUIP,\$200 OR MORE		\$2,495.00	
	95-7600-F-M83-1-051-077-0000	OTHER PAYMENTS TO STUDENTS		\$1,516.00	
				<b>\$10,813.00</b>	<b>\$10,813.00</b>
BR10-00752	01-1315-2-209-1-024-000-6499	TEMP CLSRM FACULTY, STIPENDS & PROJECTS	\$7,500.00		
	01-2383-2-209-1-024-000-6499	TEMP SHORT-TERM, NINSTR, HOURLY	\$418.00		
	01-2453-2-209-1-024-000-6499	CLASSIFIED, INSTR, HOURLY	\$7,000.00		
	01-4200-2-209-1-024-000-6499	BOOKS/MAGAZINE & PERIODICALS	\$23.00		
	01-4580-2-209-1-024-000-6499	DUPLICATING, PRINTING, & GRAPHICS	\$4,971.00		
	01-5271-2-209-1-024-000-6499	DISTRICT SUPPORTED COMMUNITY EVENT	\$718.00		
	01-5810-2-209-1-024-000-6499	CONTR PRINT,OFF CAMPUS	\$3,020.00		
	01-5811-2-209-1-024-000-6499	CONTRACT SVCS	\$84.00		
	01-6120-2-209-1-024-000-6499	SITE IMPROVEMENT, CONTRACT SVCS	\$100.00		
	01-6220-2-209-1-024-000-6499	BLDG, CONTRACT SVCS	\$2,656.00		
	01-6410-2-209-1-024-000-6499	NEW EQUIP,\$200 OR MORE	\$30,840.00		
	01-1315-2-209-1-024-000-6499	TEMP CLSRM FACULTY, STIPENDS & PROJECTS		\$2,799.00	
	01-2131-2-209-1-024-000-6499	REG CLASSIFIED MGMT, NINSTR, CONTRACT		\$28,584.00	
	01-2141-2-209-1-024-000-6499	REG CLERICAL, NINSTR, CONTRACT		\$2,684.00	
	01-2342-2-209-1-024-000-6499	CLASSIFIED, NINSTR, OT		\$502.00	
	01-3120-2-209-1-024-000-6499	STRS, NINSTR		\$587.00	
	01-3220-2-209-1-024-000-6499	PERS, NINSTR		\$2,725.00	
	01-3320-2-209-1-024-000-6499	OASDI, NINSTR		\$1,686.00	
	01-3360-2-209-1-024-000-6499	MEDICARE, NINSTR		\$497.00	
	01-3420-2-209-1-024-000-6499	H & W, CLASSIFIED NINSTR & BOARD MEMBER		\$9,728.00	
	01-3520-2-209-1-024-000-6499	UNEMPLOYMENT INSURANCE, NINSTR		\$107.00	
	01-3620-2-209-1-024-000-6499	WORK COMP, NINSTR		\$644.00	
	01-4600-2-209-1-024-000-6499	NINSTR SUPPLIES		\$6,740.00	
	01-5269-2-209-1-024-000-6499	MILEAGE		\$47.00	
				<b>\$57,330.00</b>	<b>\$57,330.00</b>
				<b>\$9,066,776.00</b>	<b>\$9,066,776.00</b>

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Recommended for Ratification

By The Board of Trustees of South Orange County Community College District

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**Saddleback College**

Journal Number	BR10-00594	BR10-00618	BR10-00647	BR10-00671	BR10-00695	BR10-00732
	BR10-00595	BR10-00620	BR10-00648	BR10-00672	BR10-00702	BR10-00733
	BR10-00596	BR10-00622	BR10-00649	BR10-00673	BR10-00703	BR10-00734
	BR10-00597	BR10-00626	BR10-00650	BR10-00674	BR10-00706	BR10-00735
	BR10-00598	BR10-00627	BR10-00651	BR10-00675	BR10-00707	BR10-00737
	BR10-00599	BR10-00631	BR10-00652	BR10-00676	BR10-00717	BR10-00738
	BR10-00602	BR10-00634	BR10-00653	BR10-00678	BR10-00719	BR10-00739
	BR10-00604	BR10-00635	BR10-00654	BR10-00679	BR10-00720	BR10-00740
	BR10-00605	BR10-00636	BR10-00655	BR10-00680	BR10-00721	BR10-00744
	BR10-00606	BR10-00637	BR10-00657	BR10-00681	BR10-00722	BR10-00745
	BR10-00607	BR10-00638	BR10-00658	BR10-00682	BR10-00724	BR10-00748
	BR10-00610	BR10-00641	BR10-00661	BR10-00686	BR10-00727	
	BR10-00614	BR10-00644	BR10-00665	BR10-00690	BR10-00729	
	BR10-00616	BR10-00645	BR10-00666	BR10-00692	BR10-00730	
	BR10-00617	BR10-00646	BR10-00669	BR10-00694	BR10-00731	

**Irvine Valley College**

Journal Number	BR10-00593	BR10-00621	BR10-00656	BR10-00685	BR10-00705	BR10-00747
	BR10-00600	BR10-00623	BR10-00659	BR10-00696	BR10-00709	BR10-00751
	BR10-00603	BR10-00628	BR10-00663	BR10-00698	BR10-00711	
	BR10-00608	BR10-00629	BR10-00664	BR10-00699	BR10-00712	
	BR10-00612	BR10-00633	BR10-00667	BR10-00700	BR10-00716	
	BR10-00613	BR10-00639	BR10-00677	BR10-00701	BR10-00725	
	BR10-00615	BR10-00640	BR10-00684	BR10-00704	BR10-00746	

**District**

Journal Number	BR10-00625	BR10-00688	BR10-00691	BR10-00697	BR10-00728	
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**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** SOCCCD: Budget Amendment: Adopt Resolution No. 10-14 to Amend 2009-2010 Restricted General Fund

**ACTION:** Approval

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### **BACKGROUND**

Title 5 of the California Code of Regulations, Section 58199.5 provides that the Board of Trustees by resolution may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

### **STATUS**

In order to properly account for the revenues and expenditures of these funds, it is necessary to amend the 2009-2010 Adopted Budget.

The District is updating the adopted budget with current information as follows:

Extended Opportunity Programs & Services (EOPS) at Saddleback College	\$1,623.00
California Work Opportunity & Responsibility to Kids (CalWORKS) at Saddleback College	(\$1,136.00)
California Work Opportunity & Responsibility to Kids (CalWORKS) at Irvine Valley College	\$1,136.00
MAP Feasibility Study at South Orange County Community College District	\$11,078.00
Total Increase to General Fund	<u>\$12,701.00</u>
Total Budget Amendment	<u>\$12,701.00</u>

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees adopt Resolution No. 10-14 to amend the 2009-2010 Adopted Budget as indicated in Exhibits A & B.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

**RESOLUTION 10-14**

June 28, 2010

WHEREAS, the Governing Board of the South Orange County Community College District has determined that income in the amount of \$12,701.00 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Title 5 of the California Code of Regulations, Section 58199.5 as follows:

<u>Fund</u>	<u>Account</u>	<u>Income Source</u>	<u>Amount</u>
01	8622	State Income	\$1,623.00
01	8629	State Income	\$0.00
01	8690	State Income	\$11,078.00
			<u>\$12,701</u>

WHEREAS, the Governing Board of the South Orange County Community College District can show just cause for the expenditure of such funds:

01	1000	Academic Salaries	\$0.00
01	2000	Classified Salaries	\$0.00
01	3000	Benefits	\$0.00
01	4000	Books and Supplies	\$0.00
01	5000	Other Operating Expenses & Services	\$11,078.00
01	6000	Capital Outlay	\$0.00
01	7000	Other Outgo	\$1,623.00
			<u>\$12,701</u>

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Title 5 of the California Code of Regulations, Section 58199.5, such excess funds are to be appropriated according to the following schedule:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND  
**RESOLUTION 10-14**  
June 28, 2010

BUDGET AMENDMENT EXPENDITURE DETAIL

**Extended Opportunity Programs & Services (EOPS) at Saddleback College**

INCOME

01-	8622-	1-023-1-000-000-0000	College Work Study at Saddleback College	<u>1,623</u>
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EXPENDITURE

01-	7500-	1-023-1-051-077-6430	Student Financial Aid	<u>1,623</u>
				<u>1,623</u>

**California Work Opportunity & Responsibility to Kids (CalWORKS) at Saddleback College**

INCOME

01-	8629-	1-026-1-000-000-0000	CalWORKS at Saddleback College	<u>(1,136)</u>
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EXPENDITURE

01-	2383-	1-026-1-051-000-6450	Temp Short-Term, NINSTR, Hourly	<u>(1,136)</u>
				<u>(1,136)</u>

**California Work Opportunity & Responsibility to Kids (CalWORKS) at Irvine Valley College**

INCOME

01-	8629-	1-026-4-035-000-6310	CalWORKS at Irvine Valley College	<u>1,136</u>
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EXPENDITURE

01-	2383-	1-026-4-035-000-6460	Temp Short-Term, NINSTR, Hourly	<u>1,136</u>
				<u>1,136</u>

**MAP Feasibility Study at South Orange County Community College District**

INCOME

01-	8690-	1-250-7-015-000-6780	MAP Feasibility Study at District	<u>11,078</u>
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EXPENDITURE

01-	5811-	1-250-7-015-000-6780	Contract Services	<u>11,078</u>
				<u>11,078</u>

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND  
**RESOLUTION 10-14**  
June 28, 2010

STATE OF CALIFORNIA )  
                                          )  
COUNTY OF ORANGE )

I, Dr. Raghu P. Mathur, Secretary to the Board of Trustees of South Orange County Community College District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on June 28, 2010.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 29th day of June, 2010.

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Raghu P. Mathur, Ed.D.  
Secretary to the Board of Trustees

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Gifts to the District and Foundations  
**ACTION:** Approval

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**BACKGROUND**

Pursuant to the California Education Code Section 72241 and Board Policy 3300, the Board of Trustees "receives and administers gifts to the District." The division/school or office within the college receiving the donated item reviews all gifts.

**STATUS**

The gifts listed on EXHIBIT A have been reviewed by the appropriate district and college officials and have been determined to be of benefit to the receiving location.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept the donation(s) to the District and/or the Foundations listed on EXHIBIT A and further direct that its appreciation be appropriately conveyed to the donor(s).

**DONATIONS**  
**June 28, 2010**

**SADDLEBACK COLLEGE**

<b>Gift</b>	<b>Donated By:</b>
1981 Usave Trailer	Christopher S. Dale 26076 Lorri Drive Lake Forest, California 92630
Valve Covers (new & used), Intake Manifold, Oil Pan an Flywheel	Steffan Miller 201-B S. Grisly Canyon Drive Orange, California 92869
Instrument Backline	Jim's Music Center 14061 Newport Avenue Tustin, California 92780
100 Books and 100 Audio Programs	Dr. Brian Haig 3620 South Bristol Street #207 Santa Ana, California 92704

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Claim Against the District: John D. McKenna  
**ACTION:** Approval

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**BACKGROUND**

Mr. John McKenna is claiming damages as a result of falling off a broken toilet at Saddleback College.

**STATUS**

On May 25, 2010, John McKenna and the Law Offices of Nokes and Nokes filed a claim against South Orange County Community College District for damages.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees reject the claim of John McKenna dated May 25, 2010 and refer it to the District's insurance administrator for processing.

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Adopt Resolution No. 10-13: Appropriations Limit For 2010-2011 (Gann Limit)  
**ACTION:** Approval

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**BACKGROUND**

Pursuant to Article XIII-B of the Constitution and Chapter 1205, Statutes of 1980, all community college districts are required to complete an annual appropriation limit ("Gann Limit"). That appropriation limit is adjusted annually for colleges in price index, population, and other factors as applicable.

**STATUS**

In accordance with Government Code Section 7910, an appropriation limit of \$200,675,397 has been calculated for fiscal year 2010-2011. The documentation used in determining this limit has been made available to the public in the Office of Deputy Chancellor for fifteen (15) days prior to the adoption of this Resolution, and is attached as EXHIBIT A.

**RECOMMENDATION**

The Chancellor recommends the Board of Trustees adopt Resolution 10-13 as presented in EXHIBIT B, establishing the required State constitutional appropriations limit for fiscal year 2010-2011 for the South Orange County Community College District.



CALIFORNIA COMMUNITY COLLEGES  
2010-2011 Fiscal Year

DISTRICT NAME: South Orange County DATE: 6/28/2010

I. 2010-2011 APPROPRIATIONS LIMIT:		
A. 2009-2010 Limit		<u>\$ 200,785,367</u>
B. Price factor for 2010-2011:	0.9746	
C. Population factor:		
1. 2008-2009 Second Period Actual FTES		<u>25,739.16</u>
2. 2009-2010 Second Period Actual FTES		<u>26,394.58</u>
3. 2010-2011 Population change factor (line C.2. divided by line C.1.)		<u>1.0255</u>
D. 2009-2010 Limit adjusted by inflation and population factors (line A multiplied by line B and line C.3.)		<u>\$ 200,675,397</u>
E. Adjustments to increase limit:		
1. Transfers in of financial responsibility		<u>\$ -</u>
2. Temporary voter approved increases		<u>-</u>
3. Total adjustments - increase		<u>\$ -</u>
Sub-Total		
F. Adjustments to decrease limit:		
1. Transfers out of financial responsibility		<u>\$ -</u>
2. Lapses of voter approved increases		<u>-</u>
3. Total adjustments - decrease		<u>\$ -</u>
G. 2010-2011 Appropriations Limit		<u>\$ 200,675,397</u>
II. 2010-2011 APPROPRIATIONS SUBJECT TO LIMIT:		
A. State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence)		<u>\$ 3,485,164</u>
B. State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)		<u>1,264,290</u>
C. Local Property taxes		<u>147,483,656</u>
D. Estimated excess Debt Service taxes		<u>-</u>
E. Estimated Parcel taxes, Square Foot taxes, etc.		<u>-</u>
F. Interest on proceeds of taxes		<u>50,000</u>
G. Local appropriations from taxes for unreimbursed State, court, and federal mandates		<u>(792,166)</u>
H. 2010-2011 Appropriations Subject to Limit		<u>\$ 151,490,944</u>

**Local Appropriations from Taxes for Unreimbursed State, Court & Federal Mandates  
2010-2011 Fiscal Year**

	Medicare Earnings*	
01A	3,862,176	
02A	4,905,778	
03A	4,238,326	
04A	4,632,934	
04C	878,160	
05A	4,534,905	
06A	4,451,641	
07A	4,491,192	
08A	4,375,812	
09A	4,440,841	
10A	4,697,307	
11A	4,557,761	
12A	4,565,303	<i>estimated</i>
Total	54,632,135	
% of Contribution (Medicare Rate)	1.45%	
Contribution Amount	792,166	

\* Source: Payroll registers Medicare Earnings for 2009-2010 A payrolls (Adelfa Garcia)

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

**RESOLUTION 10-13**

June 28, 2010

WHEREAS, Article XIII B of the Constitution of the state of California, as approved by the voters in November, 1979, requires the Governing Board of each local jurisdiction, by resolution, to establish an Appropriations Limit on "Proceeds of Taxes" revenues beginning with the 1980-1981 fiscal year; and

WHEREAS, each community college district is required to determine and adopt such Appropriations Limit for the 2010-2011 fiscal year, as a legislative act; and

WHEREAS, this District's Appropriations Limit has been calculated in accordance with Article XIII B of the State Constitution and Government Code Section 7910;

NOW, THEREFORE, BE IT RESOLVED, as a legislative act of the Governing Board that, for the purposes of Article XIII B, there is hereby established this District's Appropriations Limit of \$200,675,397 for the 2010-2011 fiscal year.

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STATE OF CALIFORNIA    )  
                                          )  
COUNTY OF ORANGE    )

I, Dr. Raghu P. Mathur, Secretary of the Board of Trustees of South Orange County Community College District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by said Board at a regular meeting thereof held on June 28, 2010.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 28th day of June 2010.

---

Raghu P. Mathur, Ed.D.  
Secretary to the Board of Trustees

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Copier Equipment and Related Devices  
**ACTION:** Approval

---

**BACKGROUND**

Scheduled replacement of copiers for instructional and office use is an ongoing necessity as leases end and technology advances each year. For certain uses, equipment manufactured by Xerox has been selected by the colleges as the standard and, therefore, orders for Xerox copiers and related devices are routinely placed according with the needs of the District and the available budgets. The best available prices for this type of equipment are offered through direct from the manufacturer's agreements based on volume-discounted prices.

**STATUS**

The State of Nevada, in association with the National Association of State Procurement Officials/Western States Contracting Alliance (NASPO/WSCA), has awarded Master Price agreement No. 7-09-36-06 to Xerox Corporation, effective September 15, 2009 to June 30, 2012 with an option to extend for two one year terms. To comply with public bidding requirements, legal counsel has recommended that the Board approve the purchase of copiers and related software.

Staff has determined that it is in the best interest of the district to lease purchase, and maintain copiers from Xerox Corporation using the WSCA Master Price agreement No. 7-09-36-06.

Based on the districts past history, the estimated annual cost for leases, purchases and maintenance of the Xerox copiers located at IVC, Saddleback, ATEP and the District offices is \$400,000.00.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve contracting with Xerox Corporation for the purchase of copiers and related software pursuant to the Master Price agreement No. 7-09-36-06 awarded by the State of Nevada, in association with NASPO/WSCA and approved for usage by the State of California pursuant to the California Participating Addendum No. 7-09-36-06. This approval applies to purchases made within the term of the Agreement and is contingent upon verification of the availability of funds for each purchase. Estimated cost is \$400,000.00.

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: May/June 2010 Contracts  
**ACTION:** Ratification

---

**BACKGROUND**

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: for contracts involving bid limits the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$76,700 for equipment, supplies and maintenance projects. During May/June 2010, the following contracts were reviewed and approved by the Deputy Chancellor, following review by legal counsel, when appropriate.

**CONTRACTOR NAME****CONTRACT AMOUNT**

Boston Reed College Agreement-Memorandum of Understanding to enter into a partnership to provide a course orientation and program.	\$68,850.00
Quest Energy Group Lead Support Services Agreement to obtain Leadership in Energy and Environmental Design Commissioning services for the Life Sciences Building at Irvine Valley College.	\$62,500.00
American Geotechnical, Inc. Consultant Agreement for testing and inspection services for the Learning Resource Center renovations at Saddleback College.	\$46,940.00
PB Americas, Inc. Contract to provide services for the Saddleback College James B. Utt Memorial Learning Resource Center renovation.	\$42,450.00

Keenan Associates  
Directors and Officers liability and OPEB Liability renewal.

Market-Based Solutions, Inc. \$35,052.00  
Agreement to purchase Emission Credits to be applied pursuant to South Coast Air Quality Management District Rule 2202, On-Road Motor Vehicle Mitigation Options.

Lawrence R. Wlezien, Inc. \$30,000.00  
Contract to prepare topographical survey of the Loop Road at Saddleback College.

Strata Information Group \$20,000.00  
Contract Amendment No. 1 extending the duration of the contract an additional 2 months with no change in the scope of work.

Coast Community College District \$16,100.00  
SubGrantee Agreement between the District and Coast Community College District for support of the Career Technical Education Community Collaborative Projects.

Securitas Security Services \$15,000.00  
Contract Amendment No. 1 & 2 to augment contract amount for security guard services at ATEP Campus.

Central Maine Community College \$7500.00  
Agreement for Special Services to provide capacity and technical support for the creation of a variety of RP models relating to RapidTech.

Monster \$7,000.00  
Agreement to purchase job postings.

Keenan Associates \$5,741.00  
Multi Media Liability Proposal coverage for KSBR-FM, CATV Channel 39, IVC-TV Chanel 33, K206AA-FM, and K208AM-FM.

Music Theatre International  
Contract for performance at McKinney Theatre at  
Saddleback College.

John Nasteff  
Consultant Agreement to rework the Teacher Preparation  
Pipeline video.

Jenna Wadsworth McCarty  
Consultant Agreement to write funding proposals with an  
emphasis on Career Technical Education & Workforce  
Development opportunities.

Periwinkle Entertainment Productions  
Contract for performance at McKinney Theatre at  
Saddleback College.

Karen Wosczyzna-Birch  
Agreement Amendment to pay for travel-related expenses.

Tao Yang  
Agreement Amendment to pay for travel-related expenses.

California Department of Mental Health  
Contract Review and Renewal of affiliation agreement to  
Health Sciences and Human Services Saddleback College  
students clinical/internship experience.

Coastline Community College/Orange County One-Stop  
Center  
One-Stop Operating Agreement to define the manner in  
which the Partners will participate in the One-Stop Delivery  
System. The agreement is intended to reduce overlap and  
duplication of services among the partners and to maximize  
services available to individuals needing workforce  
services.

Adobe Medical Group  
Affiliation Agreement to provide Health Sciences and  
Human Services Saddleback College students  
clinical/internship experience.

\$0.00

Laguna Dana Urgent Care  
Affiliation Agreement to provide Health Sciences and  
Human Services Saddleback College students  
clinical/internship experience.

\$0.00

Maya Kaura, M.D.  
Affiliation Agreement to provide Health Sciences and  
Human Services Saddleback College students  
clinical/internship experience.

\$0.00

Ross Medical Associates  
Affiliation Agreement to provide Health Sciences and  
Human Services Saddleback College students  
clinical/internship experience.

\$0.00

Southland Family and Urgent Care, Inc.  
Affiliation Agreement to provide Health Sciences and  
Human Services Saddleback College students  
clinical/internship experience.

\$0.00

Blackboard, Inc.  
Amendment to contract to modify sections of the  
Blackboard Mobile Schedule.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees ratify the contracts as shown above.



**TO:** Board of Trustees  
**FROM:** Gary L. Poertner, Deputy Chancellor  
**RE:** SOCCCD: Appointment of Acting Chancellor as Secretary to the Board  
**ACTION:** Approval

---

**BACKGROUND**

At its Annual Organizational Meeting on December 17, 2009 the Board of Trustees appointed the Chancellor, Dr. Raghu P Mathur as its Secretary.

**STATUS**

Effective June 30, 2010 Dr. Raghu P. Mathur will retire as Chancellor of the District, and a Secretary to be Board needs to be appointed in his place

**RECOMMENDATION**

It is recommended that Dixie Bullock, Acting Chancellor be named Secretary of the Board of Trustees.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Fiscal Year 2010-2011 Tentative Budget  
**ACTION:** Approval

---

### **BACKGROUND**

Title 5, California Code of Regulations, Section 58305(a) requires that each community college district Board of Trustees adopt a tentative budget no later than July 1 of each fiscal year. Approval of this budget allows the normal processing of payrolls and vendor payments at the start of the new fiscal year.

The District Resource Allocation Council (DRAC) has met and completed its work on the tentative budget.

### **STATUS**

The estimate of financial resources available to the District has been based on the Governor's January Budget and adjusted by the May Revise. The tentative budget includes a projected unrestricted ending balance for June 30, 2010 in the amount of \$24,671,141 plus unrestricted general fund resources of \$174,198,910. The actual ending balance for June 30, 2010 and State Budget Act are still uncertain; these projections will change before the final budget is presented to the Board on August 30, 2009. The Reserve for Economic Uncertainties has been set at 7.5% in accordance with the Budget Development Guidelines adopted by the Board of Trustees. In addition to the general fund, all other District fund budgets are also reported in the tentative budget enclosure.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the 2010-2011 Tentative Budget as presented in the enclosure.

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Saddleback College and Irvine Valley College: Tentative 2010-2011  
Student Government Budgets

**ACTION:** Approval

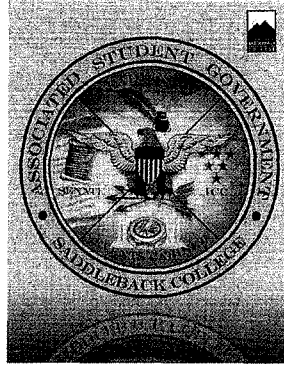
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**BACKGROUND**

The Saddleback College Associated Student Government (ASG) and Associated Students of Irvine Valley College (IVC) have developed their tentative budgets for the 2010-2011 academic year. The ASIVC tentative budget was reviewed and endorsed by the College Council. Funding for the budgets is derived from the sale of student government activity stickers and stamps, bookstore and food service commissions, as well as programs and events. The budgets were established to fund student activities that are educational, social, and supportive of student clubs and co-curricular programs. In addition, the budgets provide funding for student scholarships.

**STATUS**

The Saddleback College ASG tentative budget (Exhibit A) and ASIVC tentative budget (Exhibits B and C) for the 2010-2011 academic year are provided to the Board of Trustees for approval.



## Exhibit A

Saddleback College Associated Student Government (ASG)  
Tentative Budget Presentation to the  
South Orange County Community College District  
Board of Trustees  
June 28, 2010

*Presented by:*

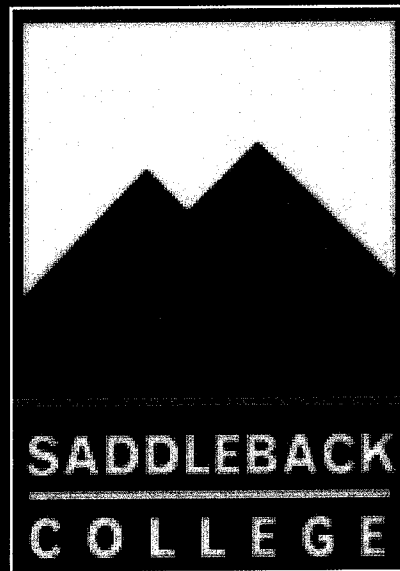
*Melissa Fenerci, 2010-2011 Saddleback College ASG President*

*Delainey Taylor, 2009-2010 Saddleback College ASG President*

### Contents:

1. Images of slides from the PowerPoint presentation to be delivered to the SOCCCD Board of Trustees on June 28, 2010.
2. ASG Allocations, 2010-2011, Aggregate Categories
3. ASG Allocations, 2010-2011, Division Categories

**Saddleback College  
Associated Student Government  
Preliminary Budget  
2010-2011**



# Process

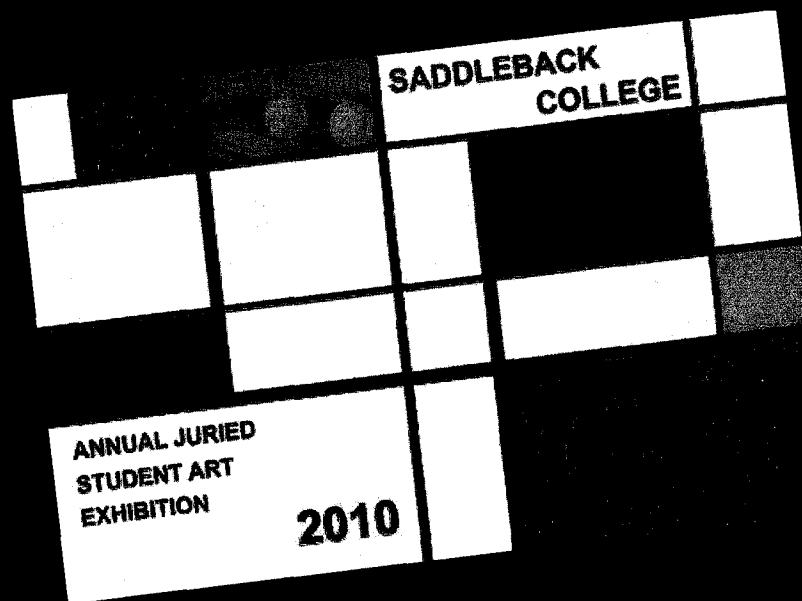
- Projection of revenue.
- Funding (allocation) request process:
  - Request advisement from division deans, review, discuss, debate and vote upon funding (allocation) requests.
    - Requested – \$768,137
    - Funded – \$761,000
  - Considerations:
    - Number of students to benefit.
    - Educational impact.
    - Enhancement of campus life.
    - Division priorities.



<b>Sources Of Funds</b>	
Beginning Fund Balance	<b>\$140,121</b>
Minimum Guaranteed Revenue	
Bookstore	\$583,000
Cafeteria/Coffee Carts	\$26,000
Food Vending	\$27,000
Minimum Guaranteed Revenue	<b>\$636,000</b>
ASB Activity Stamp Sales	<b>\$85,000</b>
<b>Total Sources of Funds</b>	<b>\$861,121</b>
<b>Uses of Funds</b>	
Division Grants/Allocations	\$513,775
ASG Operations	\$84,782
Contingency, Allocation for Anticipated Mid-Year Requests, Scholarships	\$262,564
<b>Total Uses of Funds</b>	<b>\$861,121</b>

# Campus Life: \$198,466

Programs that aid in recruitment, and ensure the retention and persistence, of all students.





# Co-Curricular Programs: \$137,020

Programs that enhance student learning, augmenting the academic experience and helping students achieve their academic and career goals.



# Student Support: \$178,289

Programs that directly support student success.

Students would not have the ability to participate if it weren't for ASG funds.



# ASG Operations: \$ 84,782

Expenses associated with running and maintaining the ASG programs. Includes funding the FUND Card, copier services, equipment repairs, and the Student Development budget.




# Contingency, Allocation for Anticipated Mid-Year Requests, and Scholarships

	Percentage	Amount
<b>Contingency/Emergency Reserves</b> <small>(ASG Bylaw Mandated Minimum of 10% of Total Projected Revenue)</small>	13%	\$100,121
<b>Allocation for Anticipated Mid-Year Requests</b> <small>(ASG Bylaw Mandated Minimum of 5% of Total Projected Revenue)</small>	7%	\$54,493
<b>Scholarships &amp; Awards</b> <small>(ASG Bylaw Mandated Minimum of 10% of Total Projected Revenue)</small>	14.2%	\$107,950
<b>Total</b>		\$262,564

# Questions and Answers

Meet people. Get to know Your campus. Enjoy life.


Join the 2010-2011  
**ASSOCIATED STUDENT GOVERNMENT**  
of Saddleback College.  
*Take the first step. Purchase your ASB stamp today!*



Now take the next step.. **Become a Member!**  
**apply online or in person!**

[www.saddleback.edu/asg](http://www.saddleback.edu/asg) Student Services Center Room 211

\*You must meet the minimum GPA requirements to be eligible for a position.



1000 Saddleback College, Orange, CA 92668. Phone: 949.845.1234. Fax: 949.845.1235. Email: [asg@saddleback.edu](mailto:asg@saddleback.edu). Website: [www.saddleback.edu/asg](http://www.saddleback.edu/asg). Copyright © 2010 Saddleback College. All rights reserved. Saddleback College is an Equal Opportunity Institution. Saddleback College is an Equal Opportunity Institution. Saddleback College is an Equal Opportunity Institution.

Allocations by Aggregate  
Board of Trustees  
June 28, 2010

Request Title	Granted 2009-2010	Granted 2010-2011
<b>Campus Life</b>		
All Student BBQs	\$0	\$2,500
Alumni Association -- Homecoming Pre-Game BBQ	\$0	\$1,000
Alumni Association -- Newseltter	\$0	\$500
Art Lecture Series	\$1,000	\$1,000
ASG Events Cabinet Programming Budget	\$2,000	\$0
ASG Homecoming Celebration	\$3,000	\$2,550
ASG Multicultural Month	\$2,000	\$0
ASG Senate Programming Budget	\$1,000	\$0
CD/EDUC - Speaker Series	\$0	\$2,000
CDES Information Nights	\$0	\$1,000
Day of Silence	\$0	\$800
Dia De Los Muertos Event	\$800	\$800
Diversity Student Council Programming Budget	\$5,000	\$0
Fashion Club	\$250	\$0
Film Festival	\$4,000	\$2,000
Gallery - Contracted Services	\$0	\$2,000
Gallery- Duplication	\$3,000	\$3,000
Gallery- Food Supplies	\$1,000	\$0
Gallery- Supplies	\$3,000	\$2,000
Guest Artist-in-Residence	\$7,000	\$0
Guest Artists	\$6,000	\$6,000
Instrumental Music: Supplies & Contracted Services	\$14,000	\$11,000
Inter-Club Council Operations	\$27,000	\$19,500
International Film Festival	\$1,500	\$1,500
Jazz Program	\$3,000	\$4,000
Latin Film Festival	\$1,000	\$1,000
Panel Speaker	\$0	\$1,000
Psychology - Speaker Series	\$0	\$3,663
Ramadan Event	\$925	\$1,200
Sociology - ASFand PFLAG	\$0	\$1,000
Theater Arts: Contract Services	\$44,000	\$61,953
Theater Arts: Rents & Leases	\$19,000	\$20,000
Theater Arts: Supplies	\$35,500	\$40,000
Theater Arts: Travel & Registration	\$4,000	\$2,000
Veterans Memorial	\$0	\$1,000
Women's and Gender Studies	\$0	\$2,500
<b>Total Campus Life</b>	<b>\$188,975</b>	<b>\$198,466</b>
<b>Co-Curricular</b>		
7th Annual MSE Academic Triathlon	\$2,500	\$3,000
Fashion Show	\$1,000	\$1,147
American College Dance Festival 2010	\$2,000	\$2,000
AMSA Pre-Med Conference	\$2,115	\$0
Annual Journalism Banquet	\$850	\$850
Annual NSNA Convention (CNSA Club)	\$10,000	\$7,437
Anthropology Conference Student Scholarship Program	\$3,000	\$2,500
Anthropology/Cross-Cultural Studies Brown Bag Lunch Speaker Series	\$3,000	\$2,500
ASG Awareness Week	\$1,000	\$0
ASG Earth Week	\$2,000	\$0
Athletic Team Officials Fees	\$30,000	\$30,000

Allocations by Aggregate  
Board of Trustees  
June 28, 2010

Athletics Pep Squad Camp Workshop	\$6,550	\$6,500
Athletics Post-Season/Playoffs	\$26,234	\$10,815
Athletics: Surf Team Entry Fees	\$2,950	\$0
CAADE Conference	\$1,250	\$1,034
CBI National College Media	\$4,000	\$4,000
Chemistry Display cases	\$2,500	\$0
Choral & Vocal Music Contracted Services	\$5,000	\$5,000
Choral & Vocal Music Supplies	\$10,125	\$4,000
CNSA General Meetings	\$225	\$147
CNSA Nursing Orientation	\$0	\$100
CNSA State Convention	\$6,501	\$2,444
Emeritus Institute Art Show	\$600	\$200
ESL: International Voice Magazine	\$2,000	\$2,000
Fall Media Day	\$60	\$0
Game Workers	\$8,900	\$8,900
Gender Conference	\$1,500	\$1,500
Gepgraphy - Conference	\$0	\$1,500
High School Dance Concert	\$0	\$250
Honors Conference	\$1,750	\$960
Honors Program Awards	\$0	\$106
Honors Recognition Ceremony	\$0	\$61
Lariat and Lariatnews.com: Travel	\$5,000	\$0
Medical Assisting Graduation	\$0	\$270
Mid-Year NSNA Convention	\$3,274	\$78
Noon Concert Hour Series	\$2,000	\$2,000
Promotional: Medical Assistant Program	\$0	\$80
Readers Theater (Speech/Forensics)	\$500	\$500
Reflections, A Student Anthology	\$800	\$799
Scholar Athlete Recognition Luncheon	\$1,000	\$0
Science Lecture Series	\$12,000	\$12,000
Speech/Forensics Team Banquet/Awards	\$1,000	\$0
Speech/Forensics Team Lodging, Meals, & Fees	\$11,000	\$10,000
Student Journalism Scholarships	\$800	\$3,342
The Wall Literary Magazine	\$6,000	\$6,500
Tim Cartmell/Taiji Workshop	\$1,000	\$500
Western Psychological Association Conference	\$6,305	\$0
Winter Dance Concert 2009 and Dance Collective 2010	\$4,000	\$2,000
<b>Total Co-Curricular</b>	<b>\$192,289</b>	<b>\$137,020</b>
<i>ASG Operations/Programming</i>		
Contract Printing	\$2,000	\$0
Copier Agreement	\$2,000	\$0
Credit Card Fees	\$45	\$45
Duplication	\$3,000	\$3,000
End of the Year Banquet	\$1,500	\$0
Leadership Training Retreats	\$5,000	\$6,812
Low Ropes Course	\$2,000	\$0
Movie Tickets	\$5,000	\$3,500
Office Worker Payroll	\$25,000	\$30,550
Polo Shirts	\$1,200	\$0
Postage	\$1,000	\$500
Stamp Discount Card	\$45,000	\$0
Storage Container Fee	\$1,500	\$0

Allocations by Aggregate  
Board of Trustees  
June 28, 2010

Student Development Assistant	\$90,000	\$40,000
Student Development/ASG Marketing	\$2,000	\$0
Supplies	\$2,000	\$0
Ticket Consignment	\$0	\$375
<b>Total ASG Operations/Programming</b>	<b>\$188,245</b>	<b>\$84,782</b>
<i>Student Support</i>		
ASG Emergency Loan Program	\$3,000	\$3,000
Athletics Championship Awards	\$1,500	\$0
Athletics Team Awards	\$1,500	\$0
Athletics Team Banquet/Meals	\$2,500	\$0
Athletics Team Entry Fees	\$20,000	\$22,950
Athletics Team Lodging	\$18,000	\$18,000
Athletics Team Meals	\$45,000	\$60,000
Child Development Center Funding Awards for Students	\$10,000	\$11,093
Child Development Center New Equipment	\$700	\$0
Child Development Center Software	\$275	\$0
Child Development Center Speaker Series	\$1,000	\$0
Child Development Center Supplies	\$800	\$0
Commencement	\$5,000	\$10,200
Crisis Intervention Program Workshop	\$500	\$375
DSPS Ability Awareness Week	\$2,200	\$1,500
DSPS Ride the Wave	\$2,000	\$1,000
DSPS Student & Volunteer Recognition Dinner	\$2,000	\$1,450
DSPS Student/Co-Curricular Support Program	\$2,000	\$1,000
EOPS Graduation Caps & Gowns	\$0	\$1,000
EOPS Student Recognition	\$1,500	\$1,500
EOPS Winter Workshop	\$1,500	\$1,500
Evening Transfer College Fairs	\$0	\$150
Family Night	\$4,000	\$2,762
Film II Grants	\$0	\$2,000
Foundation Gala	\$1,000	\$1,000
High School Counselors Advisory Council	\$100	\$0
High School Counselors Conference	\$300	\$0
Human Services Graduation Reception	\$400	\$400
Human Services Promotional	\$0	\$10
International Students Office Programming	\$0	\$703
JAWS -- Junior Athletic Wheelchair Camp	\$6,875	\$4,000
Learning Resources (Re-Entry/Women)	\$0	\$225
Nursing Pinning Ceremony	\$2,000	\$2,500
Red Ribbon Substance Abuse Criminal Justice Career Fair	\$1,500	\$1,169
Scholarship Ceremony (Student aspects)	\$6,000	\$9,210
Senior Day	\$8,500	\$7,118
SM Lobby Furniture	\$0	\$929
Student Ambassadors	\$600	\$892
Transfer Celebration	\$5,000	\$3,247
Transfer College Fairs	\$0	\$213
Transfer Day	\$0	\$187
Veterans Awareness	\$3,000	\$2,000
Welcome Week	\$6,000	\$3,506
Women's Conference	\$2,000	\$1,500
<b>Total Student Support</b>	<b>\$168,250</b>	<b>\$178,289</b>

Total 2009-2010	Total 2010- 2011
\$737,759	\$598,557



Allocations by Division  
Board of Trustees  
June, 28, 2010

Request Title	2010-2011 Allocation
<b>Advanced Technology &amp; Applied Sciences (ATAS)</b>	
Fashion Show	\$1,147.00
<b>TOTAL ATAS</b>	<b>\$1,147.00</b>
<b>Counseling Services &amp; Special Programs (CSSP)</b>	
DSPS Ability Awareness Week	\$1,500.00
DSPS Student & Volunteer Recognition Dinner	\$1,450.00
DSPS Student/Co-Curricular Support Program*	\$1,000.00
Ride the Wave	\$1,000.00
JAWS -- Junior Athletic Wheelchair Camp	\$4,000.00
Transfer College Fairs	\$213.00
Evening Transfer College Fairs	\$150.00
Transfer Day	\$187.00
Transfer Celebration	\$3,247.00
Crisis Intervention Program Workshop	\$375.00
Women's Conference	\$1,500.00
Veterans Awareness	\$2,000.00
EOPS Student Recognition	\$1,500.00
EOPS Winter Workshop	\$1,500.00
Learning Resources (Re-Entry/Women)	\$225.00
EOPS Graduation Caps & gowns	\$1,000.00
<b>TOTAL CSSP</b>	<b>\$20,847.00</b>
<b>Emeritus Institute (EI)</b>	
Reflections, A Student Anthology	\$799.00
Emeritus Institute Art Show	\$200.00
<b>TOTAL EI</b>	<b>\$999.00</b>
<b>Fine Arts (FA)</b>	
Choral & Vocal Music Supplies	\$4,000.00
Choral & Vocal Music Contracted Services	\$5,000.00
Noon Concert Hour Series	\$2,000.00
Speech/Forensics Team Lodging, Meals, & Fees	\$10,000.00
Gallery- Contract Services	\$2,000.00
Gallery- Duplication	\$3,000.00
Gallery- Supplies	\$2,000.00
Guest Artists	\$6,000.00
Instrumental Music: Supplies & Contracted	\$11,000.00
Jazz Program	\$4,000.00
Readers Theater (Speech/Forensics)	\$500.00
Theater Arts: Contract Services	\$61,953.00
Theater Arts: Rents & Leases	\$20,000.00
Theater Arts: Supplies	\$40,000.00
Theater Arts: Travel & Registration	\$2,000.00
Art Lecture Series	\$1,000.00
Film Festival	\$2,000.00
CBI National College Media	\$4,000.00
FILM II Grants	\$2,000.00
<b>TOTAL FA</b>	<b>\$182,453.00</b>

Allocations by Division  
Board of Trustees  
June, 28, 2010

<b>Foundation</b>	
Veterans Memorial	\$1,000.00
Foundation Gala	\$1,000.00
Alumni Association -- Homecoming Pre-Game	\$1,000.00
Alumni Association -- Newsletter	\$500.00
<b>TOTAL Foundation</b>	<b>\$3,500.00</b>
<b>Health Sciences &amp; Human Services (HSHS)</b>	
Medical Assistant Graduation	\$270.00
Promotional: Medical Assistant Program	\$80.00
CAADE Conference	\$1,034.00
Human Services Graduation Reception	\$400.00
Human Services Promotional	\$10.00
Red Ribbon Substance Abuse Criminal Justice	\$1,169.00
Mid-Year NSNA Convention (CNSA Club)	\$78.00
CNSA General Meetings	\$147.00
CNSA Nursing Orientation	\$100.00
Annual NSNA Convention (CNSA Club)	\$7,437.00
CNSA State Convention	\$2,444.00
Nursing Pinning Ceremony	\$2,500.00
<b>TOTAL HSHS</b>	<b>\$15,669.00</b>
<b>Liberal Arts &amp; Learning Resources (LALR)</b>	
ESL: International Voice Magazine	\$2,000.00
Annual Journalism Banquet	\$850.00
Student Journalism Scholarships	\$3,342.00
Dia De Los Muertos Event	\$800.00
Gender Conference	\$1,500.00
Ramadan Event	\$1,200.00
International Film Festival	\$1,500.00
Latin Film Festival	\$1,000.00
The Wall Literary Magazine	\$6,500.00
Day of Silence	\$800.00
<b>TOTAL LALR</b>	<b>\$19,492.00</b>
<b>Math, Science &amp; Engineering (MSE)</b>	
7th Annual MSE Academic Triathlon	\$3,000.00
Science Lecture Series	\$12,000.00
SM Lobby Furniture	\$929.00
<b>TOTAL MSE</b>	<b>\$15,929.00</b>
<b>Office of Instruction (OI)</b>	
Honors Program Awards	\$106.00
Honors Conference	\$960.00
Honors Recognition Ceremony	\$61.00
<b>TOTAL OI</b>	<b>\$1,127.00</b>

Allocations by Division  
Board of Trustees  
June, 28, 2010

Physical Education, Kinesiology & Athletics (PEKA)	
American College Dance Festival 2010	\$2,000.00
High School Dance	\$250.00
Winter Dance Concert & Dance Collective	\$2,000.00
Athletic Team Officials Fees	\$30,000.00
Athletics Post-Season/Playoffs	\$10,815.00
Athletics Team Meals	\$60,000.00
Athletics Team Lodging	\$18,000.00
Athletics Team Entry Fees	\$22,950.00
Tim Cartmell/Taiji Workshop	\$500.00
Athletics Pep Squad Camp Workshop	\$6,500.00
Game Workers	\$8,900.00
<b>TOTAL PEKA</b>	<b>\$161,915.00</b>
Social & Behavioral Sciences (SBS)	
Anthropology Conference Student Scholarship	\$2,500.00
Anthropology/Cross-Cultural Studies Brown Bag	\$2,500.00
CDES Information Nights	\$1,000.00
Sociology - ASF and PFLAG	\$1,000.00
Women's and Gender Studies	\$2,500.00
CD/EDUC - Speaker Series	\$2,000.00
Psychology - Speaker Series	\$3,663.00
Geography - Conference	\$1,500.00
Panel Speaker	\$1,000.00
<b>TOTAL SBS</b>	<b>\$17,663.00</b>
ASG/Student Development -- Contract Revenue	
ST DEV Office Assessment	\$70,550.00
ASG Homecoming Celebration	\$2,550.00
Commencement	\$10,200.00
SCHOLARSHIPS: Book Loan Program	\$22,950.00
SCHOLARSHIPS: Osher Foundation Contribution	\$25,500.00
SCHOLARSHIPS: SC Foundation Scholarships	\$59,500.00
<b>TOTAL ASG Contract</b>	<b>\$191,250.00</b>
ASG Programs -- Non-Contract Revenue	
ASG Duplication	\$3,000.00
ASG Credit Card Fees	\$45.00
ASG Postage	\$500.00
ASG Emergency Loan Program	\$3,000.00
Inter-Club Council Operations	\$19,500.00
ASG Leadership Training Retreats	\$6,812.00
Movie Tickets	\$3,500.00
Ticket Consignment	\$375.00
All-Student BBQs	\$2,500.00
ASG Reserve for Mid-Year Allocations	\$54,493.00
<b>TOTAL ASG Non-Contract</b>	<b>\$93,725.00</b>

Allocations by Division  
Board of Trustees  
June, 28, 2010

<b>Student Services Offices and Programs (SS)</b>	
Scholarship Ceremony	\$9,210.00
Outreach -- Welcome Fest	\$3,506.00
Outreach -- Senior Day	\$7,118.00
Outreach -- Student Ambassadors	\$892.00
Outreach -- Family Night	\$2,762.00
Child Development Center -- Funding Awards	\$11,093.00
International Students Office	\$703.00
<b>TOTAL SS</b>	<b>\$35,284.00</b>
<i>Grand Totals</i>	Grand Total 2010-2011 of Lump Sum Allocations
	<b>\$761,000.00</b>

Exhibit B

# Associated Students of Irvine Valley College

Tentative  
Budget  
2010-2011

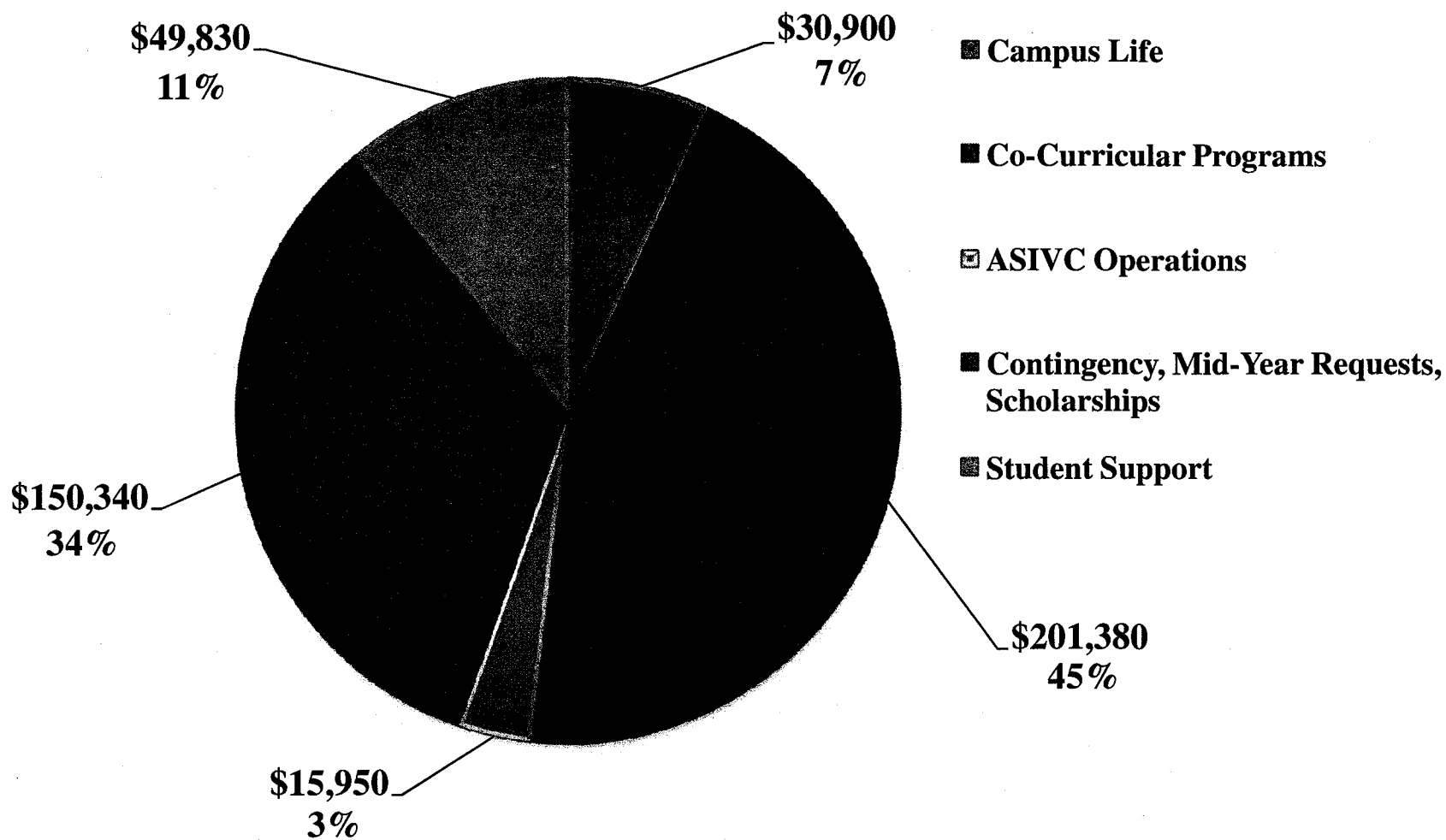


# Process

- The Associated Students of Irvine Valley College (ASIVC) budget process is dictated by our Constitution and Bylaws.
- Requests for ASIVC Funds are sent out in February to the college community – request deadline is April.
- The Budget and Finance Committee (BFC) meets after ASIVC Spring Elections (April), to review all requests submitted for funding.
- The BFC determines the funds available for allocations: guaranteed and estimated income.
- The BFC looks at the history (two years) of allocations, current requests, and calculates the total amount of requests for 2010-2011 and compares the requests to actual income.
- Members of the BFC reviews, discusses, and votes on each request separately, maintaining a balanced budget throughout the process.

<b>Sources Of Funds</b>	
Beginning Fund Balance	\$ 25,500.00
Minimum Guaranteed Revenue	
Bookstore	\$ 355,000.00
Cafeteria/Vending	25,000.00
Less College Assessments – Utilities & Office Assistant	-85,000.00
<b>Minimum Guaranteed Revenue</b>	<b>\$ 295,000.00</b>
ASB Activity Sticker Sales	45,000.00
Miscellaneous – Coke Commission, Bookstore, Cafeteria	82,900.00
<b>Total Sources of Funds</b>	<b>\$ 448,400.00</b>
<b>Uses of Funds</b>	
Campus Life	\$ 30,900.00
Co Curricular Programs	201,380.00
ASIVC Operations	15,950.00
Contingency, Mid-Year Requests, Scholarships	150,340.00
Student Support	49,830.00
<b>Total Uses of Funds</b>	<b>\$ 448,400.00</b>

# Uses of Funds Pie Chart





# **Campus Life: \$ 30,900**

Campus Life are programs that provide participation for students at IVC to experience the same opportunities that they would have at four year universities.

Some examples are:

- Clubs - \$8,000
- ASIVC Events - \$5,000
- Multicultural Days - \$3,500
- Scholarship Award Ceremony - \$5,000



## **Co Curricular Programs: \$201,380**

Co-Curricular funds support the competitive programs that enhance student success, contributes to retention, offers a national/state academic experience for students, promotes involvement on campus, and fulfills Accreditation requirements.

Some examples are:

- Political Science- \$24,000
- Phi Theta Kappa - \$17,820
- Forensics/Speech- \$ 26,000
- Administration of Justice - \$ 25,000

## **ASIVC Operations: \$15,950**

ASIVC funding covers operational costs of the student government offices, contract maintenance agreements for printers, copiers, and repairs of equipment in the cafeteria and bookstore.

Some examples are:

- Office supplies - \$2,000
- Lounge workers- \$5,000
- Contract services - \$4,000
- Equipment repairs - \$ 2,500

## Contingency, Mid-Year Requests, and Scholarships

	Percentage	Amount
Contingency/Emergency Reserves	10%	\$ 44,840
Allocation for Anticipated Mid-year Requests	6%	\$ 25,500
Scholarships/Osher Endowment	18%	\$ 80,000

# **Student Support: \$49,830**

These are the program grants that are supported by ASIVC funding that have far reaching effects on all IVC students, validates their success, and provides opportunities to prepare for their majors.

Some examples are:

- Theatre - \$7,480
- Journalism - \$4,000
- Transfer/Career Center - \$2,800
- Choral Music/Chorus/Advertisement - \$6,000

# Questions and Answers



<b>STUDENT SUPPORT</b>					
				Request	Allocation
<b>Account Number</b>	<b>Description</b>	<b>2008/09</b>	<b>2009/10</b>	<b>2010/11</b>	<b>2010/11</b>
96-5173-D-M01-4-036-000-0000	Guest Speakers	\$4,000	\$6,000	\$10,000	\$4,000
96-5271-D-N26-4-073-066-0000	Transfer/Career Center	\$2,650	\$2,700	\$2,800	\$2,800
96-5271-D-N10-4-035-075-0000	Supportive Services	\$4,800	\$6,800	\$7,650	\$5,100
96-5270-D-N17-4-070-084-0000	Choral Music Advertisements	v	v	v	v
96-5630-D-N21-4-070-084-0000	Choral Music Rentals	\$9,000	\$6,000	\$15,000	\$6,000
96-5270-D-N20-4-070-084-0000	College Chorus	^	^	^	^
96-5830-D-N28-4-036-000-0000	Instru/Recital Advertisements	\$3,000	\$4,000	\$8,000	\$4,000
96-5271-D-M11-4-036-000-0000	Senior Day	\$7,000	\$9,000	\$13,000	\$7,000
96-5830-D-N24-4-070-084-0000	Theater	\$9,000	\$6,000	\$8,000	\$7,480
96-4600-D-N33-4-036-000-0000	Honors	\$1,850	\$2,325	\$2,650	\$2,650
96-5270-F-M80-4-070-041-0000	Journalism	\$6,000	\$6,000	\$6,000	\$4,000
96-5271-D-N38-4-030-072-0000	International Student Center	\$800	\$500	\$1,000	\$500
96-5620-D-N37-4-034-089-0000	Film Studies Program	n/a	n/a	\$1,800	\$1,800
96-6410-D-N25-4-036-067-0000	Child Development Center	\$1,000	\$0	\$1,425	\$500
96-4730-D-M93-4-036-000-0000	Art Gallery/Exhibition	\$1,000	\$0	\$1,000	\$1,000
96-4600-D-N17-4-070-084-0000	Music Department	n/a	n/a	\$3,000	\$3,000
	<b>TOTAL</b>	<b>\$81,137</b>	<b>\$49,325</b>	<b>\$81,325</b>	<b>\$49,830</b>

<b>ASIVC STUDENT CAMPUS LIFE</b>					
				Requests	Allocation
<b>Account Number</b>	<b>Description</b>	<b>2008/09</b>	<b>2009/10</b>	<b>2010/11</b>	<b>2010/11</b>
96-4720-D-M15-4-036-000-0000	Scholarship Award Ceremony	\$4,000	\$5,000	\$5,000	\$5,000
96-4710-D-M01-4-036-000-0000	Commencement	\$6,000	\$7,000	\$8,000	\$4,000
96-5811-D-M95-4-036-000-0000	ASIVC Events	\$6,000	\$6,000	\$7,000	\$5,000
96-5999-D-M95-4-036-000-0000	Clubs	\$8,000	\$8,000	\$8,000	\$8,000
96-5271-D-M95-4-036-000-0000	Multicultural Days	\$9,500	\$3,000	\$4,000	\$3,500
96-5270-D-M01-4-036-000-0000	Conferences	\$7,000	\$0	\$7,000	\$4,000
96-5271-D-M01-4-036-000-0000	Banquet	\$500	\$0	\$1,000	\$500
96-4900-D-M01-4-036-000-0000	Awards	\$2,000	\$0	\$500	\$500
96-5271-D-M01-4-036-000-0000	Student Host Fund	\$1,000	\$0	\$1,000	\$400
	<b>Total</b>	<b>\$33,500</b>	<b>\$29,000</b>	<b>\$41,500</b>	<b>\$30,900</b>

<b>ASIVC OPERATIONS</b>					
				Requests	Allocation
<b>Account Number</b>	<b>Description</b>	<b>2008/09</b>	<b>2009/10</b>	<b>2010/11</b>	<b>2010/11</b>
96-4600-D-M01-4-036-000-0000	Office Supplies	\$3,000	\$1,500	\$3,500	\$2,000
96-5163-D-M01-4-036-000-0000	Student Lounge Worker	\$7,000	\$8,000	\$8,000	\$5,000
96-5811-D-M22-4-036-000-0000	Contract Services	\$6,000	\$7,000	\$8,000	\$4,000
96-5650-D-M01-4-036-000-0000	Equipment Repairs	\$3,000	\$2,500	\$2,500	\$2,500
96-4580-D-M01-4-036-000-0000	Duplicating	\$300	\$0	\$500	\$300
96-5269-D-M01-4-036-000-0000	Mileage	\$150	\$0	\$300	\$150
96-6410-D-M01-4-036-000-0000	Office Equipment	\$10,000	\$0	\$5,000	\$2,000
	<b>Total</b>	<b>\$67,000</b>	<b>\$19,000</b>	<b>\$27,800</b>	<b>\$15,950</b>

<b>CO-CURRICULAR PROGRAMS</b>					
				Requests	Allocation
<b>Account Number</b>	<b>Description</b>	<b>2008/09</b>	<b>2009/10</b>	<b>2010/11</b>	<b>2010/11</b>
96-5270-F-M72-4-070-055-0000	Forensics	\$26,000	\$26,000	\$28,000	\$26,000
96-5270-F-N01-4-079-002-0000	Administration of Justice	\$25,000	\$25,000	\$32,127	\$25,000
96-5270-D-N18-4-070-084-0000	Wind Symphony	\$8,000	\$8,000	\$12,000	\$5,000
96-5270-F-M64-4-077-006-0000	Dance	\$16,000	\$16,000	\$25,653	\$16,000
96-5270-D-M34-036-000-0000	Phi Theta Kappa	\$19,000	\$19,000	\$25,041	\$17,820
96-5270-F-N02-4-079-002-0000	Political Science	\$24,000	\$24,000	\$44,200	\$24,000
96-5270-E-M42-4-077-006-0000	Athletics	\$93,000	\$108,000	\$126,358	\$87,560
	<b>TOTAL</b>	<b>\$211,000</b>	<b>\$226,000</b>	<b>\$293,379</b>	<b>\$201,380</b>
<b>LESS ASSESSMENT</b>					
96-5999-D-M01-4-036-000-0000	Office Assistant	\$45,000	\$40,000	\$80,000	\$70,000
96-5591-D-M22-4-036-000-0000	Utilities	\$13,000	\$13,500	\$15,000	\$15,000
	<b>TOTAL</b>	<b>\$58,000</b>	<b>\$53,500</b>	<b>\$95,000</b>	<b>\$85,000</b>
<b>CONTINGENCY, MID-YEAR REQUESTS, AND SCHOLARSHIPS</b>					
96-7600-D-M01-4-036-000-0000	Scholarships	\$55,000	\$60,000	\$80,000	\$80,000
	Beg Fund Balance 2010-2011	➡	➡	➡	\$25,500
96-7900-D-M01-4-036-000-0000	Contingency	➡	➡	➡	\$44,840
	<b>TOTAL</b>	<b>\$55,000</b>	<b>\$60,000</b>	<b>\$80,000</b>	<b>\$150,340</b>
		Total Requests		➡	\$539,004
		Total Income		➡	\$448,400
		Total Allocated		➡	<b>\$448,400</b>



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: District Mission and Vision Statements; Core Values/Guiding Principles and Strategic Directions, 2010-2013  
**ACTION:** Approval

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**BACKGROUND**

Following the established process for developing and reviewing district-wide goals, on January 11, 2010, Chancellor Mathur sent an email to all employees providing the timeline for the district-wide goals process for 2010-2011 and inviting everyone to attend the upcoming planning sessions. Chancellor Mathur also indicated that suggested goals could be sent directly to the college presidents, ATEP provost, or Vice Chancellor Bramucci.

At the Chancellor's Cabinet meeting of January 14, Chancellor Mathur asked governance group representatives to submit tentative goals to the college presidents and ATEP provost by January 29 or directly to Vice Chancellor Bramucci by February 8. Prior to the first planning session, the college presidents and ATEP provost sent proposals to Vice Chancellor Bramucci. The submitted goals were then grouped by subject area and posted to the SharePoint project web site for feedback.

Planning sessions were held on February 12 at Saddleback College and on March 12 at Irvine Valley College. In addition, after the February 12 session, the draft goals were posted on the SharePoint site to allow those not able to attend the meetings to comment and suggest revisions.

The results of the planning sessions and input from the SharePoint site were a list of core values or guiding principles and strategic directions (Exhibit A). Participants in the process also recommended that the strategic directions be operative for three years. The proposed core values/guiding principles and strategic directions were also discussed at the March 11 and April 15 meetings of the Chancellor's Cabinet and several meetings of the Chancellor's Executive Team. The Board of Trustees accepted the core values/guiding principles for review and study at the meeting of May 24, 2010.

**STATUS**

The core values/guiding principles and strategic directions for 2010-2013 are presented in Exhibit A. No changes in the District mission or vision statements are recommended at this time.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the proposed district-wide core values/guiding principles and strategic directions for 2010-2013 as presented in Exhibit A.

Item Submitted by: *Dr. Robert Bramucci, Vice Chancellor, Technology & Learning Services*

South Orange County Community College District  
Proposed District-Wide  
Core Values/Guiding Principles & Strategic Directions

**Vision**

To be an educational leader in a changing world.

**Mission**

To provide a dynamic learning environment and diverse opportunities fostering student success and contributing to the community.

***Core Values/Guiding Principles***

We invest in our students' success, employees, physical plant, and community, with wise use of our resources.

***Strategic Directions***

- Meet capital and scheduled maintenance needs.
- Broaden revenue sources to support college priorities.
- Establish environmental sustainability in all areas.
- Keep the colleges at the forefront of innovative technology.
- Assess and respond to the educational needs of the community.
- Implement data-driven decision making and continuous quality improvement in all district processes.
- Emphasize district-wide training and staff development.

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Contracts with Neudesic LLC for Software Development and Support  
**ACTION:** Approval

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**BACKGROUND**

At the May 2010 Board Meeting, the Board of Trustees approved Basic Aid funds for District IT Projects for Student Services and Instruction at Saddleback College, Irvine Valley College (IVC), and the Advanced Technology and Education Park (ATEP).

**STATUS**

Several projects in the District IT Basic Aid request require the development of software for systems that will enhance the student experience at Saddleback College, IVC, and ATEP. The new modules identified in the request are for the Sherpa Project and an upgrade to MySite and the online class schedules (SmartSchedule).

The attached contract, Exhibit A, identifies the projects to be completed at a cost not to exceed \$2,216,050. Funding for these services will be provided by the Fiscal Year 2009/10 District IT Basic Aid carry-over balance approved at the May 2010 Board Meeting.

Additional services are required from Neudesic LLC to assist with the ongoing support and maintenance of the recently completed Student Information System (SIS) project. The District is proposing a two-year contract with Neudesic, Exhibit B, to provide these services at an annual cost not to exceed \$445,920. Funding for the support contract will be provided by the District IT budget.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the contract, including the specified component projects and rate schedule, Exhibit A, with Neudesic, LLC in an amount not to exceed \$2,216,050 and the contract for SIS support with Neudesic, Exhibit B, in an amount not to exceed \$445,920 per year for a total of \$891,840.

*Item Submitted by: Dr. Robert Bramucci, Vice Chancellor, Technology & Learning Services*

## CONSULTANT AGREEMENT

### SPECIAL SOFTWARE ENGINEERING SERVICES

This AGREEMENT is hereby entered into between the South Orange County Community College District, a public community college district of the state of California, hereinafter referred to as (“DISTRICT”), and Neudesic LLC, a California limited liability company located at 8105 Irvine Center Drive, Suite 1200, Irvine, California, 92618, telephone 800-805-1805, hereinafter referred to as (“CONSULTANT”).

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

#### I.

#### Scope Of Work

A. Overview. CONSULTANT shall provide the professional services specified herein for purposes of enhancing the District’s Student Information System.

B. Services To Be Provided By CONSULTANT. Staff resource services, including software engineering, project management, software architecture, business and database analysis, and expert computer programming for the following software development projects:

1. Sherpa Year 2
2. MySite Refresh
3. SmartSchedule Refresh

C. CONSULTANT’s Staff. CONSULTANT shall submit for DISTRICT approval a resume of each of individual CONSULTANT assigned to work on this Agreement for prior written approval by the DISTRICT’s two Associate Directors of Administrative/Academic Systems. CONSULTANT agrees to provide the DISTRICT with the resumes (qualifications, experience and education) at least two weeks prior to assigning the individual to work on this Agreement. The DISTRICT may choose to interview individual CONSULTANTS prior to approving them to work on this Agreement. CONSULTANTS’ Senior Project Manager(s), Project Manager(s), Business Systems Analyst Lead(s), Senior Microsoft .NET Architect(s) and other lead positions need written approval from the an Associate Directors of

Administrative/Academic Systems prior to beginning work on this Agreement. The DISTRICT shall not be responsible for payment to CONSULTANT for the services of any individual who works on this Agreement without the DISTRICT's prior written consent.

D. Documentation. Functional and technical specification documentation shall be developed by CONSULTANT and delivered to DISTRICT for acceptance by the DISTRICT's Associate Directors of Administrative/Academic Systems. "Documentation" means the documents, manual and written materials (including end-user and technical manuals) developed pursuant to this Agreement. Formal review and acceptance of all written user and technical documentation is required. The documentation may be reviewed by the Associate Directors of Administrative/Academic Systems and designated DISTRICT IT staff and DISTRICT and College end users.

E. Methodology. All work must be completed following documented industry standard agile methodology, protocol and best practices and be previously approved by an Associate Directors of Administrative/Academic Systems. Methodology documentation should include the following sections:

1. Methodology overview.
2. Scope and resource management.
3. Process for defining functional and technical specifications.
4. Functional (product backlog) and technical specification documentation.
5. Functional and technical specification review and sign-off by DISTRICT stakeholders. These artifacts are to be consistent with an agile software development methodology. Stakeholders are identified DISTRICT business experts, Education and Support Services and IT technical staff.
6. Code review by DISTRICT IT staff.
7. Unit testing of source code modifications.
8. Module and functionality specific business testing scenarios.
9. Formal user acceptance and sign-off.

F. Quality Assurance And Testing.

During software development, CONSULTANT shall include a phase for quality assurance and testing of all Software. Quality assurance and testing must follow documented industry standard methodology, protocol and best practices and be previously approved by an appropriate District Associate Director Administrative/Academic Systems. Quality assurance and testing documentation should include the following:

1. Quality assurance and testing overview.

2. Module and functionality testing.
3. Modifications based upon quality control and quality assurance testing results. The CONSULTANT, DISTRICT IT and designated DISTRICT and college end users will conduct quality assurance testing.

4. Release Management:

Develop standards and practices for identifying and resolving billings for software defects, including regression bugs (both pre-release and post-release) and develop definitions of “mission critical” and “non-mission critical” bugs and timelines required for consultant to fix each. These will be developed by CONSULTANT and DISTRICT and included as Exhibit “A” to this Agreement, which is hereby incorporated by reference as if fully set out herein.

G. Deliverables And Modules.

Software Deliverables and Software Modules shall be as specified in writing by CONSULTANT and approved in writing by one of the DISTRICT’s Associate Directors of Administrative/Academic Systems, as needed, based on decisions made during the design process and in consultation with the DISTRICT. “Software Deliverables” are defined as products, including, but not limited to, program source code, model/entity definitions, and build/migration instructions. “Software Modules” are defined as the functioning products of a software development project (a list of such projects is included in Section I.B. of this Agreement) as well as any and all functionality described in the As-Built Documentation delivered by CONSULTANT prior to “Go-live Software release.”

Software documentation must be delivered and accepted by the DISTRICT prior to acceptance of software source code. Below is a general description of each Software Module. Additional functionality will be defined during the software development process, where such functionality fits within the allocated budget and schedule, as agreed upon and formally approved by Associate Directors of Administrative/Academic Systems and designated college end users.

<b><u>ITEM NO.</u></b>	<b><u>GENERAL DESCRIPTION</u></b>
<b><u>1. Sherpa Year 2</u></b>	<ul style="list-style-type: none"> <li>• Integrate Sherpa with the Data Warehouse to provide students recommendations based on data analytics.</li> <li>• Create ability for students to track their progress against students who have similar goals.</li> <li>• Incorporate data from external sources, such as Blackboard assignment deadlines, into the Sherpa recommendations.</li> <li>• Integrate Sherpa with Blackboard Connect to provide email and text reminders to students.</li> <li>• The Sherpa Design Team will provide additional priority features.</li> </ul>
<b><u>2. MySite Refresh</u></b>	<ul style="list-style-type: none"> <li>• Incorporate Sherpa recommendations into the MySite home page, providing students a customized view into the most relevant, timely information.</li> <li>• Upgrade and simplify the MySite navigation menu.</li> <li>• Provide authorized college personnel the ability to assign roles and services and restrict that access to a set time period.</li> <li>• The MySite Refresh Design Team will provide additional priority features.</li> </ul>

<p><b><u>3. SmartSchedule Refresh</u></b></p>	<ul style="list-style-type: none"> <li>• Upgrade the SmartSchedule interface and integrate it fully with the college web sites “look and feel”.</li> <li>• Integrate SmartSchedule directly with the new Class Scheduling and Instructional Staffing (CSIS) module to provide more accurate enrollment status and seat counts.</li> <li>• Utilize the Sherpa recommendation engine to provide students a customized view of the class schedule based on their own specific needs and interests.</li> <li>• Provide authorized college staff the ability to easily add supplemental information to the online class schedule.</li> <li>• The SmartSchedule Design Team will provide additional priority features.</li> </ul>
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H. Progress Reports.

1. Project Management Review. Formal review and approval of overall project management resources and project management structure by DISTRICT is required. CONSULTANT shall provide written progress reports to the Associate Directors of Administrative/Academic Systems on a minimum of a quarterly basis, or more frequently if changes occur. One of the Associate Directors of Administrative/Academic Systems has authority to approve such progress reports for the DISTRICT.

2. Quality Assurance & Testing Plan Review. Formal review and approval of overall quality assurance and testing plans, approach and schedule by DISTRICT is required. CONSULTANT shall provide written reports for each module. The reports will be reviewed by the Associate Directors of Administrative/Academic Systems. One of the Associate Directors of Administrative/Academic Systems has authority to approve such reports for the DISTRICT.

3. Monthly Progress Reports. CONSULTANT shall submit to the Associate Directors of Administrative/Academic Systems a detailed written monthly progress report describing the work performed during the reporting period.

I. Formal Progress Meetings.

CONSULTANT and DISTRICT shall conduct formal quarterly schedule of scope management and risk assessment meetings with senior CONSULTANT management. These meetings will involve CONSULTANT project manager(s) on site, other key CONSULTANT staff on site, DISTRICT Associate Directors of Administrative/Academic Systems. CONSULTANT shall provide in writing the following minimum information at the progress meetings:



- Complete and detailed account of the work completed (e.g., modules worked on, functionality developed, documentation written and reviewed, testing and quality assurance completed, involvement of DISTRICT IT staff, etc.) from the last quarterly meeting, as appropriate.
- Cumulative CONSULTANT personnel hours expended by position and dollar amount from the last quarterly meeting, as appropriate.
- Review of any issues and concerns that have arisen and approach to dealing with them or assistance needed from the DISTRICT from the last quarterly meeting, as appropriate.
- Written documentation for each module consistent with agile development methodology management reporting (e.g., Product Backlog, Sprint Backlog and Burndown Chart).
- Planning for the next quarter (e.g., project plan for next quarter software development, any changes in CONSULTANT personnel).

Additional information may be required and will be agreed upon between CONSULTANT and DISTRICT IT. These meetings shall occur at the Information Technology Department of the DISTRICT.

## **II.** **Term**

CONSULTANT shall commence providing services under this AGREEMENT on July 1, 2010, and will diligently perform as required and complete performance including all acceptance testing by June 30, 2011.

## **III.** **Compensation**

DISTRICT agrees to pay the CONSULTANT on an hourly basis according to the Rate Schedule for services as defined above in I. Scope Of Work, section B, satisfactorily rendered pursuant to this AGREEMENT, fee not to exceed a total of Two Million, Two Hundred Sixteen Thousand and Fifty Dollars & no/100 (\$2,216,050.00). CONSULTANT shall perform services based on the hourly rates listed in the Rate Schedule. CONSULTANT shall invoice the DISTRICT bi-weekly, for efforts expended in the prior two-week period and include with each invoice a detailed description of services performed by each of CONSULTANT's personnel and subcontractors, if any. The DISTRICT shall have a fifteen (15) day period from the DISTRICT's receipt of each invoice in which to review, accept or dispute each invoice ("Invoice Review Period"). The DISTRICT shall notify the CONSULTANT within the Invoice Review Period of any concerns regarding the invoice in which case the Parties shall attempt to resolve the dispute in accordance with Article XXVI Disputes. In case of a dispute, if the dispute relates to only specific item(s) within an invoice, that portion of the invoice will be withheld pending

attempt to resolve the dispute in accordance with Article XXVI Disputes; the rest of the invoice will be processed for payment at the end of the respective Invoice Review Period. If the dispute is about the invoice in its entirety, then payment on the entire invoice will be withheld pending attempt to resolve the dispute in accordance with Article XXVI Disputes.

CONSULTANT shall submit an itemized invoice in duplicate indicating the Contract Number and charges in accordance with the Deliverables. Invoices are to be rendered only if the items or services have been furnished to and accepted by the DISTRICT. No payment will be made in advance of work performed. The burden of proof regarding disputes as to the accuracy of CONSULTANT invoices shall fall upon CONSULTANT.

The contract Rate Schedule is shown below.

**Neudesic Rate Schedule:**

<b>ROLE / REQUIRED EXPERIENCE</b>	<b>HOURLY RATE</b>
<b><u>MC - Senior Project Manager</u></b>	\$169
Experienced and proven senior project manager with at least 10 years experience managing Information Technology projects. Plans, directs and controls projects of 2,000 work-hours or larger. Capable of serving in the role of a Business Systems Analyst, or working with a team of analysts to define project requirements and drive an appropriate solution design. The Senior Project Manager role requires a hands-on approach to managing, directing and controlling successful Information Technology solutions.	
<b><u>EM - Project Manager</u></b>	\$159
Experienced and proven project manager with at least 7 years experience managing Information Technology projects. Plans, directs and controls projects of 1,000 work-hours or larger. Capable of serving in the role of a Business Systems Analyst, or working with a team of analysts to define project requirements and drive an appropriate solution design. The Project Manager role requires a hands-on approach to managing, directing and controlling successful software development projects.	
<b><u>PCBSA - Business Systems Analyst – Lead</u></b>	\$159
Responsible for maintaining the overall direction and coordination of the requirements gathering efforts for the development process. Develops the templates, approaches and methods used in the analysis and requirements gathering process. Participates in hands-on sessions with end users and organizational stakeholders. Responsible for the work products and quality control of the Business Systems Analysts working beneath them. Familiar with a variety of software development and requirements methodologies such as RUP, MSF, Scrum and Agile. Minimum experience of 7 years in the software requirements gathering space with at least the last 2 in an oversight role.	
<b><u>SCBSA - Business Systems Analyst</u></b>	\$143
Responsible for interviewing users and stakeholders to gather functional requirements of the software system. Records these interview sessions into documents that are executed by the development team. Should have a solid understanding of the organizational goals of the client as well as an understanding of the high level capabilities of the chosen technology palette. Strong communication skills and an ability to work within several development methodologies. Minimum of 3 years analysis and requirements gathering in the Microsoft technology space.	

**ACDEV - Senior Microsoft .NET Architect /Technical Lead**

\$169

Experienced and proven solutions architect and software engineer with at least 15 years experience designing and developing software solutions, and 6 or more years focused on Microsoft .NET technology. Capable of designing software architecture for enterprise-level software solutions, developing enterprise architecture components, developing full lifecycle solutions, leading and directing technology teams, mentoring technology teams. Responsible for the successful application of best practices, design patterns, and innovative solutions to each project they touch, the Architect/Technical Lead is expected to make well informed technology decisions for the projects. An expert in several software technology disciplines, this team member is also expected to participate in the development of the solution, and to assist other team members to solve difficult problems.

**PCDEV - Senior Microsoft .NET Technical Lead**

\$159

Experienced and proven solutions architect and software engineer with at least 10 years experience designing and developing software solutions, and 6 or more years focused on Microsoft .NET technology. Capable of designing software architecture for software solutions, developing architecture components, developing full lifecycle solutions, leading and directing technology teams, mentoring technology teams. Responsible for the successful application of best practices, design patterns, and innovative solutions to each project they touch, the Technical Lead is expected to make well informed technology decisions for the projects. An expert in several software technology disciplines, this team member is also expected to participate in the development of the solution, and to assist other team members to solve difficult problems.

**SCDEV - Senior Microsoft .NET Developer**

\$143

Experienced and proven software engineer, with 6-10 years experience designing and developing software and 3-5 years experience developing Microsoft .NET applications for both Client/Server and web-based solutions. Capable of working independently or in a team to develop strong technology solutions using ASP.NET, WinForms, C#, VB.NET, and Transact-SQL, with a strong understanding of .NET Framework internals.

**CCDEV - Microsoft .NET Developer**

\$104

Software engineer with 1-3 years experience in developing web based and thick client applications within the Microsoft development stack. Knowledge of ASP .NET, c# .NET, and their interactions with HTML and SQL Server for business applications.

**CDWEB - Creative Director of Web Solutions**

\$159

A proven and consistent creative force behind web solutions and rich media projects. A Creative Director of Web Solutions provides the creative direction for a project, according to the requirements of the users. The critical role of this person on a web project is to create the design concept (sample comps and/or animations) to define and refine the design of the overall user experience.

**SDWEB - Senior Web Designer**

\$114

Experienced designer of user experience through web media. Skilled and proven in producing rich graphics, animation, and interactive media, consistently following and extending concept designs developed by a Creative Director. Experienced in working with web developers to integrate rich media with program code.

**PCDBA - Senior Database Architect**

\$159

A database architect and business intelligence specialist with at least 10 years experience developing IT solutions. Capable of modeling enterprise databases, architecting database access and security practices, designing high-availability database and data warehouse solutions for the enterprise.

**SCDBA - Database Architect & Developer**

\$143

Creates application level functionality for the database elements of the application suite such as stored procedures, views, indexes and triggers. Ensures that the data elements are high performing and can accommodate the needs of the business logic and user interface modules. 5+ years of developing technologies on Microsoft SQL Server.

**PCQA - QA Director**

\$159

Responsible for creating, planning and directing the quality assurance effort of the project. Works with the client to determine the needs of the user base and anticipated demands on the system. Creates test harnesses (load and functionality) and staging environments for the project. Oversees the defect tracking and resolution process for the project. Involved in key areas of the QA process in a hands-on role. 7+ years of QA work as a team member, with the last 2 in a managerial role.

**SCQA - Senior QA Engineer**

\$126

Self-directed in planning, documenting and executing test cases based on direct interaction with software developers, analysts and end-users. Able to create automated tests (load and functionality) as necessary. Able to manually test a software application according to project test plans and test scenarios. Able to perform rigorous exploratory testing (heuristics-based attacks) with little or no direction. Carries out the testing of the application on both a unit and integration level. Reports defects found into the issue tracking system and re-tests as remedies are deployed. Also responsible for carrying out the load tests for the application. 5+ years in a QA role.

**CCQA - QA Engineer**

\$104

Carries out the testing of the application on both a unit and integration level. Reports defects found into the issue tracking system and re-tests as remedies are deployed. Also responsible for carrying out the load tests for the application. 3+ years in a QA role.

**OFFRE – Offshore India Resource**

\$50

India resources perform the following roles as defined above: EM, ACDEV, PCDEV, SCDEV, CCDEV, SCQA, CCQA. The rate is a blended rate for and will be charged for all Offshore resources.

**IV.****Unapproved Expenses**

DISTRICT shall not be liable to CONSULTANT for any unapproved costs or expenses paid or incurred by CONSULTANT in performing services for DISTRICT.

**V.****Independent Contractor/Subcontractor Status**

CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSULTANT's employees.

CONSULTANT has prime contractor responsibility; subcontractors may be used, but the CONSULTANT shall accept full responsibility for subcontractors' performance. The CONSULTANT shall identify all subcontractors, and describe the type of contractual arrangement with all subcontractors. The CONSULTANT shall be responsible for meeting all terms and conditions of this AGREEMENT. The DISTRICT reserves the right to approve/disapprove all subcontractors. In the event the DISTRICT determines that an employee of CONSULTANT or a subcontractor hired by CONSULTANT is unqualified, unruly, or in any way endangering the project, CONSULTANT shall remove the employee/subcontractor at the request of the DISTRICT. This provision shall apply to all CONSULTANT's personnel including the Senior Project Manager.

## **VI.** **Expenses**

DISTRICT shall furnish, or reimburse CONSULTANT for DISTRICT approved expenses incurred for materials, equipment, supplies, travel and other items necessary to complete the services to be provided pursuant to this AGREEMENT. Reimbursement of expenses, including travel, will be subject to the DISTRICT's rules and procedures. CONSULTANT's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

Project complexity may require team members to travel to and from India. In addition, offshore India resources may need to travel to the DISTRICT offices. The DISTRICT agrees to pay Travel Expenses. Travel expenses shall include airfare, hotel, meals, Visa application and shipping fees, and ground transportation costs for the team of SOCCCD and Neudesic employees. CONSULTANT will provide an estimate of schedule of charges prior to travel. If schedule of charges is approved by DISTRICT, the DISTRICT will be obligated to pay not to exceed approved schedule of charges.

## **VII.** **Originality Of Services**

CONSULTANT agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONSULTANT and shall not be copied in whole or in part from any other source, except that submitted to CONSULTANT by DISTRICT as a basis for such services, or otherwise licensed or publicly released materials suitable for purposes of reasonable use in connection with services provided to DISTRICT by CONSULTANT pursuant to this AGREEMENT.

## **VIII.** **Copyright/Trademark/Patent**

All originals and copies of the Work Product, as well as intermediate versions and working papers and all copyrights, trade secrets, know-how, patents, trademarks, and all other

intellectual property rights in the Work Product and all inventions embodied therein (collectively, the "Proprietary Rights") will be the exclusive property of DISTRICT and shall constitute trade secrets owned exclusively by DISTRICT. CONSULTANT hereby assigns and agrees to assign all Proprietary Rights to the DISTRICT, for no further consideration, and agrees to require all its employees, agents, and independent contractors to assign all Proprietary Rights to DISTRICT in a manner consistent with this AGREEMENT. CONSULTANT agrees to assist DISTRICT to register, enforce, and maintain any and all Proprietary Rights in any and all countries considered relevant by DISTRICT in its discretion. CONSULTANT agrees to execute and deliver all documents requested by DISTRICT in connection with such registration and enforcement, and to perfect any such rights in DISTRICT, its licensees, successors, and assigns. At no time, without the prior written consent of DISTRICT, will CONSULTANT use, copy, disclose to any third party, license, transfer, or otherwise exploit the Proprietary Rights. Further CONSULTANT will maintain the confidentiality of the fact that DISTRICT is pursuing development of the Work Product. CONSULTANT will use and maintain appropriate security measures to honor all of such obligations. CONSULTANT consents to the use of CONSULTANT's name in conjunction with the sale, use, performance and distribution of the matters produced under this AGREEMENT, for any purpose and in any medium.

#### **IX.**

#### **Warranty Of Conformity To Specifications**

CONSULTANT warrants that all Software Deliverables and Software Modules developed by CONSULTANT hereunder shall conform to the specifications provided in this Agreement ("Specifications"). During a period of six (6) months after final acceptance of each of the Software Deliverables and Software Modules by DISTRICT, CONSULTANT shall, at its own expense, provide programming services to correct defects that caused the Software Deliverables and/or Software Modules to fail to conform to the Specifications and that significantly affect performance (as defined in Exhibit "A") in accordance with those Specifications, provided that DISTRICT has notified CONSULTANT thereof and, upon inspection, CONSULTANT has found the Software Deliverables and/or Software Modules to be nonconforming.

#### **X.**

#### **Mutual Termination**

DISTRICT may, at any time, with or without reason, terminate this AGREEMENT. If DISTRICT terminates DISTRICT shall compensate CONSULTANT only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONSULTANT. Notice shall be deemed given when received by the either party or no later than three days after the day of mailing, whichever is sooner.

DISTRICT or CONSULTANT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by either party; or (b) any act by either party exposing the other party to liability to others for personal injury or property damage; or (c) Either party is adjudged a bankrupt, if either party makes a general assignment for the benefit of creditors or a receiver is appointed on



account of either party's insolvency. Written notice by either party shall contain the reasons for such intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the ten (10) days cease and terminate. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by either party shall be deemed given when received by the other party or no later than three days after the day of mailing, whichever is sooner.

The rights and remedies provided in this Section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this AGREEMENT.

**XI.**  
**Hold Harmless**

CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its Board of Trustees, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense (including attorneys' fees), of any nature whatsoever, which may be incurred by reason of:

a. Any injury to or death of any person(s), or damage to or loss of any property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents; and/or

b. Any judgment or proceeding in which it is determined, or any settlement Contract arising out of the allegations, that CONSULTANT's furnishing or supplying DISTRICT with goods, components, programs, practices, or methods supplied by CONSULTANT under this AGREEMENT constitutes an infringement of any patent, copyright, trademark, trade name, trade secret or other proprietary or contractual right of any third party. The foregoing shall not apply unless DISTRICT has informed CONSULTANT as soon as practicable of the suit or action alleging such infringement. CONSULTANT shall not settle such suit or action without the consent of the DISTRICT. DISTRICT retains the right to participate in the defense against any such suit or action. The DISTRICT agrees to provide CONSULTANT with prompt notice of any such claims and to permit CONSULTANT to defend any claim or suit, and that it will cooperate fully in such defense.

**XII.**  
**Insurance**

CONSULTANT agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000.00) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONSULTANT and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONSULTANT agrees to provide an endorsement to

this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than July 30, 2007 CONSULTANT shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONSULTANT agrees to name DISTRICT and its officers, agents and employees as additional insured under said policy. Consultant agrees to maintain workers' compensation insurance as required under the laws of the state of California.

**XIII.**  
**Assignment**

This AGREEMENT and/or the obligations of the CONSULTANT pursuant to this AGREEMENT shall not be assigned or otherwise transferred by the CONSULTANT, without the prior written consent of DISTRICT. Any attempt to make such an assignment without DISTRICT's prior written consent shall be void.

**XIV.**

**Compliance With Applicable Laws**

The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

**XV.**

**Permits/Licenses**

CONSULTANT and all CONSULTANT's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

**XVI.**

**Employment With Public Agency**

CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

**XVII.**

**Entire Agreement/Amendment**

This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

**XVIII.**

**Equal Opportunity Employment**

CONSULTANT agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

**XIX.**

**Non Waiver**

The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

**XX.**  
**Notice**

All notices or demands to be given under this AGREEMENT by either party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

**DISTRICT:**

South Orange County Community College District  
28000 Marguerite Parkway  
Mission Viejo, CA 92692  
Attn: Robert Bramucci

**CONSULTANT:**

Neudesic, LLC  
8105 Irvine Center Dr., Suite 1200  
Irvine, CA 92618  
Attn: Jodi Schlessel

**XXI.**  
**Severability**

If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

**XXII.**  
**Governing Law**

The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

**XXIII.**  
**Force Majeure**

Notwithstanding any other terms and conditions hereof, in the event that a Party is materially unable to perform any of its obligations hereunder because of severe weather, natural disasters, riots, wars, acts of terrorism, governmental action or other event of force majeure beyond such Party's control, then such Party shall, upon written notice to the other Party thereof, be relieved from its performance of such obligations to the extent, and for the duration, that such performance is prevented by such events; provided that such Party shall at all times use its best efforts to resume such performance.

**XXIV.**  
**Taxes**

CONSULTANT shall pay all contributions, taxes and premiums payable under federal, state and local laws measured upon the payroll of employees engaged in the performance of work under this AGREEMENT, and all applicable sales, use, excise, transportation, privilege,

occupational and other taxes applicable to furnish the work performance hereunder and shall save DISTRICT harmless from liability for any such contributions, premiums, and taxes for CONSULTANT employees and sub-contractors, if applicable.

**XXV.**

**Personnel Qualifications And Performance**

CONSULTANT shall furnish all personnel which may be required to perform the work outlined within this AGREEMENT. CONSULTANT is required to provide qualified personnel and maintain the skill and experience levels of personnel through the AGREEMENT term. All personnel assigned to this AGREEMENT shall be approved by the DISTRICT as specified in Section 1 herein.

**XXVI.**

**Disputes**

In the event of any disputes or disagreement between the DISTRICT and CONSULTANT with respect to the interpretation of any provision of this AGREEMENT, or to the performance of the parties under this AGREEMENT, each party shall appoint a designated representative to meet, in good faith, to resolve the dispute or to negotiate an adjustment to any provision of this AGREEMENT within two weeks from the date of the communicated dispute. The representatives shall meet as often as the parties deem necessary in order to gather and exchange all applicable information with respect to the matter in issue which the parties believe appropriate to its resolution. No formal proceeding for the judicial resolution of any dispute or disagreement may be commenced until the representatives conclude in good faith that an amicable resolution of the matter in issue through continued negotiation does not appear likely.

**XXV.**

**Attorneys' Fees And Interest**

In any dispute between the Parties, whether or not resulting in litigation, the party substantially prevailing shall be entitled to recover from the other party all reasonable costs, including, without limitation, reasonable attorneys' fees. In addition, such prevailing party shall be entitled to interest at ten percent (10%) per year from the date any amount should have been paid until the date such amount is paid.

**XXVI.**

**Records And Audit**

This AGREEMENT shall be subject to examination and audit for a period of one (1) year after final payment under this AGREEMENT. The examination and audit shall be confined to those matters connected with the performance of the AGREEMENT, including, but not limited to, the costs of administering the AGREEMENT. CONSULTANT shall maintain books, records, documents, and other evidence and accounting procedures and practices, sufficient to reflect properly all costs of whatever nature claimed to have been incurred and anticipated to be included in the performance of this AGREEMENT. CONSULTANT shall preserve and make available records to the DISTRICT and/or other representative agencies having a pecuniary or other bona fide interest in the AGREEMENT including designees of the interested parties for a

period of one (1) year from the date of expiration on this AGREEMENT or until released in writing from this obligation by the DISTRICT.

**XXVII.**  
**Conflicts Of Interest**

CONSULTANT shall not hire any officer or employee of DISTRICT to perform any service covered by this AGREEMENT. CONSULTANT affirms to the best of their knowledge that there exists no actual or potential conflict between CONSULTANT's family, business, or financial interest and the services provided under this AGREEMENT. In the event of change in either private interests or service under this AGREEMENT, any question regarding possible conflict of interest which may arise as a result of such change shall be raised with the DISTRICT.

**XXVIII.**  
**Security Of Existing District Information**

To preserve the security of campus automated information systems and confidentiality of data pertaining to students, faculty and staff, CONSULTANT and any subcontractors must exercise appropriate and adequate security precautions for such data and systems design information that is made available for the performance of this Agreement.

**XXXI.**  
**Compliance With Statutes And Regulations**

CONSULTANT warrants and certifies that in the performance of this AGREEMENT, it shall comply with all applicable statutes, rules and regulations and orders, including laws and regulations pertaining to labor, wages, hours and other conditions of employment, and applicable price ceilings, if any. Failure of the DISTRICT to insist on the strict performance of the terms, conditions, and agreements herein contained or any of them shall not constitute or be construed as a waiver or relinquishment of the DISTRICT's right thereafter to enforce strict compliance with any such terms, agreements or conditions, but the same shall continue in full force and effect.

**XXXII.**  
**Limitation of Liability**

Under no circumstances will NEUDESIC have any liability for any claim arising from or relating to this Agreement in excess of the amount paid to NEUDESIC by Client pursuant to this Agreement or received by NEUDESIC under any insurance policy required to be maintained herein. Neither Party shall have any liability for consequential, incidental, special or indirect damages (including loss of profit and business opportunities) regardless of whether the Party has been advised of, or is aware of, the possibility of such damages.

THIS AGREEMENT IS ENTERED INTO THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2009.

**South Orange County Community College District    Neudesic, LLC**

By: \_\_\_\_\_  
Signature

Gary Poertner/ Deputy Chancellor

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed Name/Title

\_\_\_\_\_  
Social Security or Taxpayer  
Identification Number

**EXHIBIT A**

**Standards and practices for identifying and resolving billings rate schedules for Software Deliverables and Modules defects including regression bugs (both pre-release and post-release) and definitions of “mission critical” and “non-mission critical’ bugs and timelines required for CONSULTANT to fix each.**

The two major intents of EXHIBIT A are:

1. To provide definitions, criteria and processes for reviewing and resolving two types of post-production issues with software developed by CONSULTANT:
  - a. mission critical issues
  - b. non-mission critical, but important issues
2. Establish acceptable levels of responsiveness by CONSULTANT to repair post-production, mission critical software issues.

3. To define a process and set of criteria for resolving claims for financial remuneration in consideration of mission-critical defects in work product found within a limited time after the work product is in full production release.

EXHIBIT A applies only when all of the following criteria are true:

- Software components and systems were designed, programmed and implemented by CONSULTANT pursuant to this AGREEMENT.
- Defect in software identified by DISTRICT was caused by an agent of CONSULTANT.
- Both DISTRICT and CONSULTANT agree that the identified defect in software meets the criteria stated herein for a “mission critical defect”.
- Defect in software was identified by DISTRICT more than 10 calendar days and less than 60 calendar days after the software was released to full production release.
- Defect in software is not explained by or caused by the requirements, business rules or design guidance provided to CONSULTANT by DISTRICT.

### **Definitions and Examples**

“Mission Critical Defect” shall mean any flaw in the software work product produced by CONSULTANT pursuant to this AGREEMENT that vitally impairs ability for DISTRICT to meet its operational mission as it relates to the intended purpose of said software, and whereupon such flaw is not explained by or caused by the requirements, business rules or design guidance provided to CONSULTANT by DISTRICT.



“Full Production Release” shall mean the single event or moment in time when the software system is made permanently available (and not in a pilot test) to all intended system users for real use in real operational procedures and transactions.

Examples of mission critical defects might include:

- SIS Student Accounts module failing to properly calculate account balance, leading to inaccurate financial records for many students.
- SIS Student Records module that corrupts or loses student grades, name, address, residency status or other similarly critical data elements that are key to records management and State or MIS Reporting requirements.

Examples of issues that are *not* mission critical defects include:

- SIS Student Grades module displaying typographical errors in the descriptive text shown on the faculty grade submission web page.
- SIS Student Accounts module failing to properly calculate account balance for one student transaction during an academic term (e.g. 1 in 50,000).
- A mismatched data value on a small percentage (<1%) of the records between the new SIS database and the clean records in the legacy Alpha database, where that data value does not affect State or MIS Reporting requirements, financial calculations, student transcripts or student enrollment rules.
- A web page that “does not look the way I would prefer”.

- A set of web pages that do not flow the way that some users would prefer, but is capable of performing the intended function, given the proper manual process and user willingness to operate the software.
- Any feature that functions as specified by the appropriately designated user design group, but does not function according to inconsistent, changed or improved thinking.

### **Defect Escalation Process**

DISTRICT will notify CONSULTANT in writing, and within two (2) business days of discovery, of any post-release defects that DISTRICT considers to meet the criteria for remuneration as set forth in EXHIBIT A. DISTRICT will present the necessary information to CONSULTANT to assist in evaluating the defect for EXHIBIT A consideration. For the purposes of repairing any identified post-release mission critical defect, CONSULTANT and DISTRICT will proceed with the escalated defect repair processes without waiting for billing resolution decisions, and CONSULTANT will respond to reported mission critical defects reported within the first 60 days after full production release with consultants to begin investigation and repair within 12 hours during the normal business week and within 24 hours on holidays and weekends. For the purposes of determining any alterations in CONSULTANT billing, within 30 days of written escalation, DISTRICT and CONSULTANT will review and mutually decide upon the disposition of any defect identified by DISTRICT to be a post-release, mission critical defect.

### **Timely Resolution**

Once notified by DISTRICT of a post-release, mission critical defect, CONSULTANT shall either resolve the affected defect within five (5) business days from formal notification, or (in the event that said defect cannot be repaired in that time) provide a written justification for delay and advise DISTRICT of alternative measures that CONSULTANT and/or DISTRICT can take in a more timely manner. If CONSULTANT fails to provide a resolution or an alternative measure within this time window, CONSULTANT will discount contracted bill rate to 20% for any efforts expended by CONSULTANT in connection with resolving the affected defect.

### **Billing Effects**

For any defects that are escalated as described herein and are mutually disposed by DISTRICT and CONSULTANT to meet the criteria described herein, and only if CONSULTANT fails to provided a timely response, the following billing ramifications will take effect:

- CONSULTANT will discount the contracted hourly billing rate by 20% for any efforts expended by CONSULTANT in connection with resolving the affected defect, commencing from the date that CONSULTANT received notification from DISTRICT of the Defect Escalation.
- CONSULTANT will provide to DISTRICT a report of time spent by CONSULTANT in connection with resolving the affected defect.

**CONSULTANT AGREEMENT**  
**SPECIAL SOFTWARE ENGINEERING SERVICES**

This AGREEMENT is hereby entered into between the South Orange County Community College District, a public community college district of the state of California, hereinafter referred to as (“DISTRICT”), and Neudesic LLC, a California limited liability company located at 8105 Irvine Center Drive, Suite 1200, Irvine, California, 92618, telephone 800-805-1805, hereinafter referred to as (“CONSULTANT”).

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

**I.**  
**Scope Of Work**

A. Overview. CONSULTANT shall provide the professional services specified herein for purposes of enhancing the District’s Student Information System.

B. Services To Be Provided By CONSULTANT. Staff resource services, including software engineering, project management, software architecture, business and database analysis, and expert computer programming for the following software development projects:

**1. SIS Support**

C. CONSULTANT’s Staff. CONSULTANT shall submit for DISTRICT approval a resume of each of individual CONSULTANT assigned to work on this Agreement for prior written approval by the DISTRICT’s two Associate Directors of Administrative/Academic Systems. CONSULTANT agrees to provide the DISTRICT with the resumes (qualifications, experience and education) at least two weeks prior to assigning the individual to work on this Agreement. The DISTRICT may choose to interview individual CONSULTANTS prior to approving them to work on this Agreement. CONSULTANTS’ Senior Project Manager(s), Project Manager(s), Business Systems Analyst Lead(s), Senior Microsoft .NET Architect(s) and other lead positions need written approval from the an Associate Directors of Administrative/Academic Systems prior to beginning work on this Agreement. The DISTRICT shall not be responsible for payment to CONSULTANT for the services of any individual who works on this Agreement without the DISTRICT’s prior written consent.

D. Documentation. Functional and technical specification documentation shall be developed by CONSULTANT and delivered to DISTRICT for acceptance by the DISTRICT's Associate Directors of Administrative/Academic Systems. "Documentation" means the documents, manual and written materials (including end-user and technical manuals) developed pursuant to this Agreement. Formal review and acceptance of all written user and technical documentation is required. The documentation may be reviewed by the Associate Directors of Administrative/Academic Systems and designated DISTRICT IT staff and DISTRICT and College end users.

E. Methodology. All work must be completed following documented industry standard agile methodology, protocol and best practices and be previously approved by an Associate Directors of Administrative/Academic Systems. Methodology documentation should include the following sections:

1. Methodology overview.
2. Scope and resource management.
3. Process for defining functional and technical specifications.
4. Functional (product backlog) and technical specification documentation.
5. Functional and technical specification review and sign-off by DISTRICT stakeholders. These artifacts are to be consistent with an agile software development methodology. Stakeholders are identified DISTRICT business experts, Education and Support Services and IT technical staff.
6. Code review by DISTRICT IT staff.
7. Unit testing of source code modifications.
8. Module and functionality specific business testing scenarios.
9. Formal user acceptance and sign-off.

F. Quality Assurance And Testing.

During software development, CONSULTANT shall include a phase for quality assurance and testing of all Software. Quality assurance and testing must follow documented industry standard methodology, protocol and best practices and be previously approved by an appropriate District Associate Director Administrative/Academic Systems. Quality assurance and testing documentation should include the following:

1. Quality assurance and testing overview.
2. Module and functionality testing.

3. Modifications based upon quality control and quality assurance testing results. The CONSULTANT, DISTRICT IT and designated DISTRICT and college end users will conduct quality assurance testing.

4. Release Management:

Develop standards and practices for identifying and resolving billings for software defects, including regression bugs (both pre-release and post-release) and develop definitions of “mission critical” and “non-mission critical” bugs and timelines required for consultant to fix each. These will be developed by CONSULTANT and DISTRICT and included as Exhibit “A” to this Agreement, which is hereby incorporated by reference as if fully set out herein.

G. Deliverables And Modules.

Software Deliverables and Software Modules shall be as specified in writing by CONSULTANT and approved in writing by one of the DISTRICT’s Associate Directors of Administrative/Academic Systems, as needed, based on decisions made during the design process and in consultation with the DISTRICT. “Software Deliverables” are defined as products, including, but not limited to, program source code, model/entity definitions, and build/migration instructions. “Software Modules” are defined as the functioning products of a software development project (a list of such projects is included in Section I.B. of this Agreement) as well as any and all functionality described in the As-Built Documentation delivered by CONSULTANT prior to “Go-live Software release.”

Software documentation must be delivered and accepted by the DISTRICT prior to acceptance of software source code. Below is a general description of each Software Module. Additional functionality will be defined during the software development process, where such functionality fits within the allocated budget and schedule, as agreed upon and formally approved by Associate Directors of Administrative/Academic Systems and designated college end users.

<u>ITEM NO.</u>	<u>GENERAL DESCRIPTION</u>
<b><u>SIS Production Support</u></b>	<p>The CONSULTANT will support the following SIS-Production modules:</p> <ul style="list-style-type: none"> <li>• Web Registration</li> <li>• Core Records</li> <li>• Student Accounts</li> <li>• DSP&amp;S</li> <li>• Grade Collection</li> <li>• Transcript Processing</li> <li>• Awards Management System</li> <li>• Class Scheduling</li> <li>• Instructional Staffing</li> <li>• Counseling &amp; Matriculation</li> <li>• Application &amp; Admission</li> <li>• SIS Reports</li> </ul>

H. Progress Reports.

1. Project Management Review. Formal review and approval of overall project management resources and project management structure by DISTRICT is required. CONSULTANT shall provide written progress reports to the Associate Directors of Administrative/Academic Systems on a minimum of a quarterly basis, or more frequently if changes occur. One of the Associate Directors of Administrative/Academic Systems has authority to approve such progress reports for the DISTRICT.

2. Quality Assurance & Testing Plan Review. Formal review and approval of overall quality assurance and testing plans, approach and schedule by DISTRICT is required. CONSULTANT shall provide written reports for each module. The reports will be reviewed by the Associate Directors of Administrative/Academic Systems. One of the Associate Directors of Administrative/Academic Systems has authority to approve such reports for the DISTRICT.

3. Monthly Progress Reports. CONSULTANT shall submit to the Associate Directors of Administrative/Academic Systems a detailed written monthly progress report describing the work performed during the reporting period.

I. Formal Progress Meetings.

CONSULTANT and DISTRICT shall conduct formal quarterly schedule of scope management and risk assessment meetings with senior CONSULTANT management. These meetings will involve CONSULTANT project manager(s) on site, other key CONSULTANT staff on site, DISTRICT Associate Directors of Administrative/Academic Systems. CONSULTANT shall provide in writing the following minimum information at the progress

meetings:

- Complete and detailed account of the work completed (e.g., modules worked on, functionality developed, documentation written and reviewed, testing and quality assurance completed, involvement of DISTRICT IT staff, etc.) from the last quarterly meeting, as appropriate.
- Cumulative CONSULTANT personnel hours expended by position and dollar amount from the last quarterly meeting, as appropriate.
- Review of any issues and concerns that have arisen and approach to dealing with them or assistance needed from the DISTRICT from the last quarterly meeting, as appropriate.
- Written documentation for each module consistent with agile development methodology management reporting (e.g., Product Backlog, Sprint Backlog and Burndown Chart).
- Planning for the next quarter (e.g., project plan for next quarter software development, any changes in CONSULTANT personnel).

Additional information may be required and will be agreed upon between CONSULTANT and DISTRICT IT. These meetings shall occur at the Information Technology Department of the DISTRICT.

## **II.** **Term**

CONSULTANT shall commence providing services under this AGREEMENT on July 1, 2010, and will diligently perform as required and complete performance including all acceptance testing by June 30, 2012.

## **III.** **Compensation**

DISTRICT agrees to pay the CONSULTANT on an hourly basis according to the Rate Schedule for services as defined above in I. Scope Of Work, section B, satisfactorily rendered pursuant to this AGREEMENT, fee not to exceed a total of Four Hundred Forty-Five Thousand Nine Hundred Twenty Dollars & no/100 (\$445,920.00) per year for two years ending on June 30, 2012. CONSULTANT shall perform services based on the hourly rates listed in the Rate Schedule. CONSULTANT shall invoice the DISTRICT bi-weekly, for efforts expended in the prior two-week period and include with each invoice a detailed description of services performed by each of CONSULTANT's personnel and subcontractors, if any. The DISTRICT shall have a fifteen (15) day period from the DISTRICT's receipt of each invoice in which to review, accept or dispute each invoice ("Invoice Review Period"). The DISTRICT shall notify the CONSULTANT within the Invoice Review Period of any concerns regarding the invoice in



which case the Parties shall attempt to resolve the dispute in accordance with Article XXVI Disputes. In case of a dispute, if the dispute relates to only specific item(s) within an invoice, that portion of the invoice will be withheld pending attempt to resolve the dispute in accordance with Article XXVI Disputes; the rest of the invoice will be processed for payment at the end of the respective Invoice Review Period. If the dispute is about the invoice in its entirety, then payment on the entire invoice will be withheld pending attempt to resolve the dispute in accordance with Article XXVI Disputes.

CONSULTANT shall submit an itemized invoice in duplicate indicating the Contract Number and charges in accordance with the Deliverables. Invoices are to be rendered only if the items or services have been furnished to and accepted by the DISTRICT. No payment will be made in advance of work performed. The burden of proof regarding disputes as to the accuracy of CONSULTANT invoices shall fall upon CONSULTANT.

The contract Rate Schedule is shown below.

**Neudesic Rate Schedule:**

<b>ROLE / REQUIRED EXPERIENCE</b>	<b>HOURLY RATE</b>
<b><u>MC - Senior Project Manager</u></b>	\$159
<p>Experienced and proven senior project manager with at least 10 years experience managing Information Technology projects. Plans, directs and controls projects of 2,000 work-hours or larger. Capable of serving in the role of a Business Systems Analyst, or working with a team of analysts to define project requirements and drive an appropriate solution design. The Senior Project Manager role requires a hands-on approach to managing, directing and controlling successful Information Technology solutions.</p>	
<b><u>EM - Project Manager</u></b>	\$149
<p>Experienced and proven project manager with at least 7 years experience managing Information Technology projects. Plans, directs and controls projects of 1,000 work-hours or larger. Capable of serving in the role of a Business Systems Analyst, or working with a team of analysts to define project requirements and drive an appropriate solution design. The Project Manager role requires a hands-on approach to managing, directing and controlling successful software development projects.</p>	
<b><u>PCBSA - Business Systems Analyst – Lead</u></b>	\$149
<p>Responsible for maintaining the overall direction and coordination of the requirements gathering efforts for the development process. Develops the templates, approaches and methods used in the analysis and requirements gathering process. Participates in hands-on sessions with end users and organizational stakeholders. Responsible for the work products and quality control of the Business Systems Analysts working beneath them. Familiar with a variety of software development and requirements methodologies such as RUP, MSF, Scrum and Agile. Minimum experience of 7 years in the software requirements gathering space with at least the last 2 in an oversight role.</p>	
<b><u>SCBSA - Business Systems Analyst</u></b>	\$135
<p>Responsible for interviewing users and stakeholders to gather functional requirements of the software system. Records these interview sessions into documents that are executed by the development team. Should have a solid understanding of the organizational goals of the client as well as an understanding of the high level capabilities of the chosen technology palette. Strong communication skills and an ability to work within several development methodologies. Minimum of 3 years analysis and requirements gathering in the Microsoft technology space.</p>	

**ACDEV - Senior Microsoft .NET Architect /Technical Lead**

\$159

Experienced and proven solutions architect and software engineer with at least 15 years experience designing and developing software solutions, and 6 or more years focused on Microsoft .NET technology. Capable of designing software architecture for enterprise-level software solutions, developing enterprise architecture components, developing full lifecycle solutions, leading and directing technology teams, mentoring technology teams. Responsible for the successful application of best practices, design patterns, and innovative solutions to each project they touch, the Architect/Technical Lead is expected to make well informed technology decisions for the projects. An expert in several software technology disciplines, this team member is also expected to participate in the development of the solution, and to assist other team members to solve difficult problems.

**PCDEV - Senior Microsoft .NET Technical Lead**

\$149

Experienced and proven solutions architect and software engineer with at least 10 years experience designing and developing software solutions, and 6 or more years focused on Microsoft .NET technology. Capable of designing software architecture for software solutions, developing architecture components, developing full lifecycle solutions, leading and directing technology teams, mentoring technology teams. Responsible for the successful application of best practices, design patterns, and innovative solutions to each project they touch, the Technical Lead is expected to make well informed technology decisions for the projects. An expert in several software technology disciplines, this team member is also expected to participate in the development of the solution, and to assist other team members to solve difficult problems.

**SCDEV - Senior Microsoft .NET Developer**

\$135

Experienced and proven software engineer, with 6-10 years experience designing and developing software and 3-5 years experience developing Microsoft .NET applications for both Client/Server and web-based solutions. Capable of working independently or in a team to develop strong technology solutions using ASP.NET, WinForms, C#, VB.NET, and Transact-SQL, with a strong understanding of .NET Framework internals.

**CCDEV - Microsoft .NET Developer**

\$98

Software engineer with 1-3 years experience in developing web based and thick client applications within the Microsoft development stack. Knowledge of ASP .NET, c# .NET, and their interactions with HTML and SQL Server for business applications.

**CDWEB - Creative Director of Web Solutions** \$149

A proven and consistent creative force behind web solutions and rich media projects. A Creative Director of Web Solutions provides the creative direction for a project, according to the requirements of the users. The critical role of this person on a web project is to create the design concept (sample comps and/or animations) to define and refine the design of the overall user experience.

**SDWEB - Senior Web Designer** \$108

Experienced designer of user experience through web media. Skilled and proven in producing rich graphics, animation, and interactive media, consistently following and extending concept designs developed by a Creative Director. Experienced in working with web developers to integrate rich media with program code.

**PCDBA - Senior Database Architect** \$149

A database architect and business intelligence specialist with at least 10 years experience developing IT solutions. Capable of modeling enterprise databases, architecting database access and security practices, designing high-availability database and data warehouse solutions for the enterprise.

**SCDBA - Database Architect & Developer** \$135

Creates application level functionality for the database elements of the application suite such as stored procedures, views, indexes and triggers. Ensures that the data elements are high performing and can accommodate the needs of the business logic and user interface modules. 5+ years of developing technologies on Microsoft SQL Server.

**PCQA - QA Director** \$149

Responsible for creating, planning and directing the quality assurance effort of the project. Works with the client to determine the needs of the user base and anticipated demands on the system. Creates test harnesses (load and functionality) and staging environments for the project. Oversees the defect tracking and resolution process for the project. Involved in key areas of the QA process in a hands-on role. 7+ years of QA work as a team member, with the last 2 in a managerial role.

**SCQA - Senior QA Engineer**

\$118

Self-directed in planning, documenting and executing test cases based on direct interaction with software developers, analysts and end-users. Able to create automated tests (load and functionality) as necessary. Able to manually test a software application according to project test plans and test scenarios. Able to perform rigorous exploratory testing (heuristics-based attacks) with little or no direction. Carries out the testing of the application on both a unit and integration level. Reports defects found into the issue tracking system and re-tests as remedies are deployed. Also responsible for carrying out the load tests for the application. 5+ years in a QA role.

**CCQA - QA Engineer**

\$98

Carries out the testing of the application on both a unit and integration level. Reports defects found into the issue tracking system and re-tests as remedies are deployed. Also responsible for carrying out the load tests for the application. 3+ years in a QA role.

**OFFRE – Offshore India Resource**

\$48

India resources perform the following roles as defined above: EM, ACDEV, PCDEV, SCDEV, CCDEV, SCQA, CCQA. The rate is a blended rate for and will be charged for all Offshore resources.

**IV.****Unapproved Expenses**

DISTRICT shall not be liable to CONSULTANT for any unapproved costs or expenses paid or incurred by CONSULTANT in performing services for DISTRICT.

**V.****Independent Contractor/Subcontractor Status**

CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSULTANT's employees.

CONSULTANT has prime contractor responsibility; subcontractors may be used, but the CONSULTANT shall accept full responsibility for subcontractors' performance. The CONSULTANT shall identify all subcontractors, and describe the type of contractual arrangement with all subcontractors. The CONSULTANT shall be responsible for meeting all terms and conditions of this AGREEMENT. The DISTRICT reserves the right to approve/disapprove all subcontractors. In the event the DISTRICT determines that an employee of CONSULTANT or a subcontractor hired by CONSULTANT is unqualified, unruly, or in any way endangering the project, CONSULTANT shall remove the employee/subcontractor at the request of the DISTRICT. This provision shall apply to all CONSULTANT's personnel including the Senior Project Manager.

**VI.**  
**Expenses**

DISTRICT shall furnish, or reimburse CONSULTANT for DISTRICT approved expenses incurred for materials, equipment, supplies, travel and other items necessary to complete the services to be provided pursuant to this AGREEMENT. Reimbursement of expenses, including travel, will be subject to the DISTRICT's rules and procedures. CONSULTANT's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

Project complexity may require team members to travel to and from India. In addition, offshore India resources may need to travel to the DISTRICT offices. The DISTRICT agrees to pay Travel Expenses. Travel expenses shall include airfare, hotel, meals, Visa application and shipping fees, and ground transportation costs for the team of SOCCCD and Neudesic employees. CONSULTANT will provide an estimate of schedule of charges prior to travel. If schedule of charges is approved by DISTRICT, the DISTRICT will be obligated to pay not to exceed approved schedule of charges.

**VII.**  
**Originality Of Services**

CONSULTANT agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONSULTANT and shall not be copied in whole or in part from any other source, except that submitted to CONSULTANT by DISTRICT as a basis for such services, or otherwise licensed or publicly released materials suitable for purposes of reasonable use in connection with services provided to DISTRICT by CONSULTANT pursuant to this AGREEMENT.

**VIII.**  
**Copyright/Trademark/Patent**

All originals and copies of the Work Product, as well as intermediate versions and working papers and all copyrights, trade secrets, know-how, patents, trademarks, and all other

intellectual property rights in the Work Product and all inventions embodied therein (collectively, the "Proprietary Rights") will be the exclusive property of DISTRICT and shall constitute trade secrets owned exclusively by DISTRICT. CONSULTANT hereby assigns and agrees to assign all Proprietary Rights to the DISTRICT, for no further consideration, and agrees to require all its employees, agents, and independent contractors to assign all Proprietary Rights to DISTRICT in a manner consistent with this AGREEMENT. CONSULTANT agrees to assist DISTRICT to register, enforce, and maintain any and all Proprietary Rights in any and all countries considered relevant by DISTRICT in its discretion. CONSULTANT agrees to execute and deliver all documents requested by DISTRICT in connection with such registration and enforcement, and to perfect any such rights in DISTRICT, its licensees, successors, and assigns. At no time, without the prior written consent of DISTRICT, will CONSULTANT use, copy, disclose to any third party, license, transfer, or otherwise exploit the Proprietary Rights. Further CONSULTANT will maintain the confidentiality of the fact that DISTRICT is pursuing development of the Work Product. CONSULTANT will use and maintain appropriate security measures to honor all of such obligations. CONSULTANT consents to the use of CONSULTANT's name in conjunction with the sale, use, performance and distribution of the matters produced under this AGREEMENT, for any purpose and in any medium.

#### IX.

#### **Warranty Of Conformity To Specifications**

CONSULTANT warrants that all Software Deliverables and Software Modules developed by CONSULTANT hereunder shall conform to the specifications provided in this Agreement ("Specifications"). During a period of six (6) months after final acceptance of each of the Software Deliverables and Software Modules by DISTRICT, CONSULTANT shall, at its own expense, provide programming services to correct defects that caused the Software Deliverables and/or Software Modules to fail to conform to the Specifications and that significantly affect performance (as defined in Exhibit "A") in accordance with those Specifications, provided that DISTRICT has notified CONSULTANT thereof and, upon inspection, CONSULTANT has found the Software Deliverables and/or Software Modules to be nonconforming.

#### X.

#### **Mutual Termination**

DISTRICT may, at any time, with or without reason, terminate this AGREEMENT. If DISTRICT terminates DISTRICT shall compensate CONSULTANT only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONSULTANT. Notice shall be deemed given when received by the either party or no later than three days after the day of mailing, whichever is sooner.

DISTRICT or CONSULTANT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by either party; or (b) any act by either party exposing the other party to liability to others for personal injury or property damage; or (c) Either party is adjudged a bankrupt, if either party makes a general assignment for the benefit of creditors or a receiver is appointed on

account of either party's insolvency. Written notice by either party shall contain the reasons for such intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the ten (10) days cease and terminate. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by either party shall be deemed given when received by the other party or no later than three days after the day of mailing, whichever is sooner.

The rights and remedies provided in this Section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this AGREEMENT.

**XI.**  
**Hold Harmless**

CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its Board of Trustees, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense (including attorneys' fees), of any nature whatsoever, which may be incurred by reason of:

a. Any injury to or death of any person(s), or damage to or loss of any property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents; and/or

b. Any judgment or proceeding in which it is determined, or any settlement Contract arising out of the allegations, that CONSULTANT's furnishing or supplying DISTRICT with goods, components, programs, practices, or methods supplied by CONSULTANT under this AGREEMENT constitutes an infringement of any patent, copyright, trademark, trade name, trade secret or other proprietary or contractual right of any third party. The foregoing shall not apply unless DISTRICT has informed CONSULTANT as soon as practicable of the suit or action alleging such infringement. CONSULTANT shall not settle such suit or action without the consent of the DISTRICT. DISTRICT retains the right to participate in the defense against any such suit or action. The DISTRICT agrees to provide CONSULTANT with prompt notice of any such claims and to permit CONSULTANT to defend any claim or suit, and that it will cooperate fully in such defense.

**XII.**  
**Insurance**

CONSULTANT agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000.00) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONSULTANT and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONSULTANT agrees to provide an endorsement to



this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than July 30, 2007 CONSULTANT shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONSULTANT agrees to name DISTRICT and its officers, agents and employees as additional insured under said policy. Consultant agrees to maintain workers' compensation insurance as required under the laws of the state of California.

**XIII.**  
**Assignment**

This AGREEMENT and/or the obligations of the CONSULTANT pursuant to this AGREEMENT shall not be assigned or otherwise transferred by the CONSULTANT, without the prior written consent of DISTRICT. Any attempt to make such an assignment without DISTRICT's prior written consent shall be void.

**XIV.**  
**Compliance With Applicable Laws**

The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

**XV.**  
**Permits/Licenses**

CONSULTANT and all CONSULTANT's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

**XVI.**  
**Employment With Public Agency**

CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

**XVII.**  
**Entire Agreement/Amendment**

This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

**XVIII.**  
**Equal Opportunity Employment**

CONSULTANT agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

**XIX.**  
**Non Waiver**

The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

**XX.**  
**Notice**

All notices or demands to be given under this AGREEMENT by either party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

**DISTRICT:**

South Orange County Community College District  
28000 Marguerite Parkway  
Mission Viejo, CA 92692  
Attn: Robert Bramucci

**CONSULTANT:**

Neudesic, LLC  
8105 Irvine Center Dr., Suite 1200  
Irvine, CA 92618  
Attn: Jodi Schlessel

**XXI.**  
**Severability**

If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

**XXII.**  
**Governing Law**

The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

**XXIII.**  
**Force Majeure**

Notwithstanding any other terms and conditions hereof, in the event that a Party is materially unable to perform any of its obligations hereunder because of severe weather, natural disasters, riots, wars, acts of terrorism, governmental action or other event of force majeure beyond such Party's control, then such Party shall, upon written notice to the other Party thereof, be relieved from its performance of such obligations to the extent, and for the duration, that such performance is prevented by such events; provided that such Party shall at all times use its best efforts to resume such performance.

**XXIV.**  
**Taxes**

CONSULTANT shall pay all contributions, taxes and premiums payable under federal, state and local laws measured upon the payroll of employees engaged in the performance of work under this AGREEMENT, and all applicable sales, use, excise, transportation, privilege,

occupational and other taxes applicable to furnish the work performance hereunder and shall save DISTRICT harmless from liability for any such contributions, premiums, and taxes for CONSULTANT employees and sub-contractors, if applicable.

**XXV.**

**Personnel Qualifications And Performance**

CONSULTANT shall furnish all personnel which may be required to perform the work outlined within this AGREEMENT. CONSULTANT is required to provide qualified personnel and maintain the skill and experience levels of personnel through the AGREEMENT term. All personnel assigned to this AGREEMENT shall be approved by the DISTRICT as specified in Section 1 herein.

**XXVI.**

**Disputes**

In the event of any disputes or disagreement between the DISTRICT and CONSULTANT with respect to the interpretation of any provision of this AGREEMENT, or to the performance of the parties under this AGREEMENT, each party shall appoint a designated representative to meet, in good faith, to resolve the dispute or to negotiate an adjustment to any provision of this AGREEMENT within two weeks from the date of the communicated dispute. The representatives shall meet as often as the parties deem necessary in order to gather and exchange all applicable information with respect to the matter in issue which the parties believe appropriate to its resolution. No formal proceeding for the judicial resolution of any dispute or disagreement may be commenced until the representatives conclude in good faith that an amicable resolution of the matter in issue through continued negotiation does not appear likely.

**XXV.**

**Attorneys' Fees And Interest**

In any dispute between the Parties, whether or not resulting in litigation, the party substantially prevailing shall be entitled to recover from the other party all reasonable costs, including, without limitation, reasonable attorneys' fees. In addition, such prevailing party shall be entitled to interest at ten percent (10%) per year from the date any amount should have been paid until the date such amount is paid.

**XXVI.**

**Records And Audit**

This AGREEMENT shall be subject to examination and audit for a period of one (1) year after final payment under this AGREEMENT. The examination and audit shall be confined to those matters connected with the performance of the AGREEMENT, including, but not limited to, the costs of administering the AGREEMENT. CONSULTANT shall maintain books, records, documents, and other evidence and accounting procedures and practices, sufficient to reflect properly all costs of whatever nature claimed to have been incurred and anticipated to be included in the performance of this AGREEMENT. CONSULTANT shall preserve and make available records to the DISTRICT and/or other representative agencies having a pecuniary or other bona fide interest in the AGREEMENT including designees of the interested parties for a

period of one (1) year from the date of expiration on this AGREEMENT or until released in writing from this obligation by the DISTRICT.

**XXVII.**  
**Conflicts Of Interest**

CONSULTANT shall not hire any officer or employee of DISTRICT to perform any service covered by this AGREEMENT. CONSULTANT affirms to the best of their knowledge that there exists no actual or potential conflict between CONSULTANT's family, business, or financial interest and the services provided under this AGREEMENT. In the event of change in either private interests or service under this AGREEMENT, any question regarding possible conflict of interest which may arise as a result of such change shall be raised with the DISTRICT.

**XXVIII.**  
**Security Of Existing District Information**

To preserve the security of campus automated information systems and confidentiality of data pertaining to students, faculty and staff, CONSULTANT and any subcontractors must exercise appropriate and adequate security precautions for such data and systems design information that is made available for the performance of this Agreement.

**XXXI.**  
**Compliance With Statutes And Regulations**

CONSULTANT warrants and certifies that in the performance of this AGREEMENT, it shall comply with all applicable statutes, rules and regulations and orders, including laws and regulations pertaining to labor, wages, hours and other conditions of employment, and applicable price ceilings, if any. Failure of the DISTRICT to insist on the strict performance of the terms, conditions, and agreements herein contained or any of them shall not constitute or be construed as a waiver or relinquishment of the DISTRICT's right thereafter to enforce strict compliance with any such terms, agreements or conditions, but the same shall continue in full force and effect.

**XXXII.**  
**Limitation of Liability**

Under no circumstances will NEUDESIC have any liability for any claim arising from or relating to this Agreement in excess of the amount paid to NEUDESIC by Client pursuant to this Agreement or received by NEUDESIC under any insurance policy required to be maintained herein. Neither Party shall have any liability for consequential, incidental, special or indirect damages (including loss of profit and business opportunities) regardless of whether the Party has been advised of, or is aware of, the possibility of such damages.

THIS AGREEMENT IS ENTERED INTO THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2009.

**South Orange County Community College Neudesic, LLC  
District**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Gary Poertner/ Deputy Chancellor

\_\_\_\_\_  
Typed Name/Title

\_\_\_\_\_  
Social Security or Taxpayer  
Identification Number

**EXHIBIT A**

**Standards and practices for identifying and resolving billings rate schedules for Software Deliverables and Modules defects including regression bugs (both pre-release and post-release) and definitions of “mission critical” and “non-mission critical” bugs and timelines required for CONSULTANT to fix each.**

The two major intents of EXHIBIT A are:

1. To provide definitions, criteria and processes for reviewing and resolving two types of post-production issues with software developed by CONSULTANT:
  - a. mission critical issues
  - b. non-mission critical, but important issues
2. Establish acceptable levels of responsiveness by CONSULTANT to repair post-production, mission critical software issues.

3. To define a process and set of criteria for resolving claims for financial remuneration in consideration of mission-critical defects in work product found within a limited time after the work product is in full production release.

EXHIBIT A applies only when all of the following criteria are true:

- Software components and systems were designed, programmed and implemented by CONSULTANT pursuant to this AGREEMENT.
- Defect in software identified by DISTRICT was caused by an agent of CONSULTANT.
- Both DISTRICT and CONSULTANT agree that the identified defect in software meets the criteria stated herein for a “mission critical defect”.
- Defect in software was identified by DISTRICT more than 10 calendar days and less than 60 calendar days after the software was released to full production release.
- Defect in software is not explained by or caused by the requirements, business rules or design guidance provided to CONSULTANT by DISTRICT.

### **Definitions and Examples**

“Mission Critical Defect” shall mean any flaw in the software work product produced by CONSULTANT pursuant to this AGREEMENT that vitally impairs ability for DISTRICT to meet its operational mission as it relates to the intended purpose of said software, and whereupon such flaw is not explained by or caused by the requirements, business rules or design guidance provided to CONSULTANT by DISTRICT.

“Full Production Release” shall mean the single event or moment in time when the software system is made permanently available (and not in a pilot test) to all intended system users for real use in real operational procedures and transactions.

Examples of mission critical defects might include:

- SIS Student Accounts module failing to properly calculate account balance, leading to inaccurate financial records for many students.
- SIS Student Records module that corrupts or loses student grades, name, address, residency status or other similarly critical data elements that are key to records management and State or MIS Reporting requirements.

Examples of issues that are *not* mission critical defects include:

- SIS Student Grades module displaying typographical errors in the descriptive text shown on the faculty grade submission web page.
- SIS Student Accounts module failing to properly calculate account balance for one student transaction during an academic term (e.g. 1 in 50,000).
- A mismatched data value on a small percentage (<1%) of the records between the new SIS database and the clean records in the legacy Alpha database, where that data value does not affect State or MIS Reporting requirements, financial calculations, student transcripts or student enrollment rules.
- A web page that “does not look the way I would prefer”.



- A set of web pages that do not flow the way that some users would prefer, but is capable of performing the intended function, given the proper manual process and user willingness to operate the software.
- Any feature that functions as specified by the appropriately designated user design group, but does not function according to inconsistent, changed or improved thinking.

### **Defect Escalation Process**

DISTRICT will notify CONSULTANT in writing, and within two (2) business days of discovery, of any post-release defects that DISTRICT considers to meet the criteria for remuneration as set forth in EXHIBIT A. DISTRICT will present the necessary information to CONSULTANT to assist in evaluating the defect for EXHIBIT A consideration. For the purposes of repairing any identified post-release mission critical defect, CONSULTANT and DISTRICT will proceed with the escalated defect repair processes without waiting for billing resolution decisions, and CONSULTANT will respond to reported mission critical defects reported within the first 60 days after full production release with consultants to begin investigation and repair within 12 hours during the normal business week and within 24 hours on holidays and weekends. For the purposes of determining any alterations in CONSULTANT billing, within 30 days of written escalation, DISTRICT and CONSULTANT will review and mutually decide upon the disposition of any defect identified by DISTRICT to be a post-release, mission critical defect.

**Timely Resolution**

Once notified by DISTRICT of a post-release, mission critical defect, CONSULTANT shall either resolve the affected defect within five (5) business days from formal notification, or (in the event that said defect cannot be repaired in that time) provide a written justification for delay and advise DISTRICT of alternative measures that CONSULTANT and/or DISTRICT can take in a more timely manner. If CONSULTANT fails to provide a resolution or an alternative measure within this time window, CONSULTANT will discount contracted bill rate to 20% for any efforts expended by CONSULTANT in connection with resolving the affected defect.

**Billing Effects**

For any defects that are escalated as described herein and are mutually disposed by DISTRICT and CONSULTANT to meet the criteria described herein, and only if CONSULTANT fails to provided a timely response, the following billing ramifications will take effect:

- CONSULTANT will discount the contracted hourly billing rate by 20% for any efforts expended by CONSULTANT in connection with resolving the affected defect, commencing from the date that CONSULTANT received notification from DISTRICT of the Defect Escalation.
- CONSULTANT will provide to DISTRICT a report of time spent by CONSULTANT in connection with resolving the affected defect.

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Board Policy Revision: BP-5402 Associated Students' Finance, BP-4015 Accommodations for Employees with Disabilities  
**ACTION:** Discussion/Approval

---

### **BACKGROUND**

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and be in compliance with current laws and regulations.

### **STATUS**

Two board policies are presented to the board for "Discussion/Approval." The new language and amendments to the board policies were reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council, which was established by Chancellor Mathur, and includes collegial consultation with the Academic Senates, pursuant to Title 5 Section 53200 et. seq.

Legal counsel has been involved throughout the review process. The proposed policy was presented to the Chancellor's Cabinet on May 13, 2010 for review and recommendation to the Chancellor and presented to the Board of Trustees for review and study at the May 24, 2010 board meeting.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept for discussion/approval the board policies, as shown in EXHIBIT A and B.

**BOARD POLICY**  
SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

**5402**  
STUDENTS

ASSOCIATED STUDENTS' FINANCE ACTIVITIES AND ORGANIZATIONS

Associated Students' funds shall be deposited and disbursed under the supervision and approval of college official(s) designated by the College President and approved by the Chancellor.

The funds shall be deposited, loaned or invested in one or more of the ways authorized by law.

All funds shall be expended according to procedures established by the Associated Students; an annual budget approved by the SOCCCD Board of Trustees; and subject to the approval of each of the following three persons, which shall be obtained each time before any funds may be expended:

- The College President or designee;
- The employee who is the designated advisor of the particular student body organization; and
- A student representative of the student body organization.

The funds of the Associated Students' organizations shall be subject to an annual audit.

Reference:

Education Code Sections 76063-76065

~~Student activities, including student body organizations, are an integral part of every student's college experience. At the colleges they are planned with sufficient variety and frequency to provide an opportunity for all students to participate. Careful consideration, however, is given to developing programs so that they do not interfere with the instructional program. Students may develop additional co-curricular activities under the direction of the appropriate college administrator when there is a need for them. Students who participate in on-campus activities not sponsored by the college are subject to suspension (Calif. Ed. Code, Section 76060 et. seq.).~~

~~I. Definition of Student Body Funds~~

- ~~— A. Student body funds consist of monies that are raised at each campus in the name of the college or by part of or all of the students at each campus. These monies must be used for the general good of the student body and not expended for any special group or individual.~~
- ~~— B. The Board of Trustees is charged with the responsibility of supervising and auditing all funds raised by the student body or student body organizations when using the name of the college (Calif. Ed. Code, Section 76065).~~

II. Policies Relating to Use of Student Body Funds

- ~~— A. It is mandatory that purchases or expenses paid for by a student body fund be used for the general welfare of the students.~~
- ~~— B. Funds shall not be used for purchasing instructional supplies or for expenditures for capital outlay items that would normally be purchased by the board.~~
- ~~— C. Special funds may be accepted as earmarked funds for designated purposes, but expenditures must be limited to the amount deposited. Under no conditions shall student body funds be expended for any such special purposes.~~
- ~~— D. Expenditures of student body or club funds shall be subject to the district's purchasing policy.~~
- ~~— E. It is recognized that student body activities should be as self-supporting as possible. Subsidies by the district should be made only to maintain a well-balanced program. The Chancellor is responsible for all funds raised by activities of the student body, in their origin and disbursement (Calif. Ed. Code, Section 76065).~~

III. General Rules

A. Student Body Activities

Following are policies concerning the conduct of student body financial activities. Should a case arise that is not covered by a policy in this manual, approval by the Chancellor is required in every case (Calif. Ed. Code, Section 76062).

1. Faculty Sponsorship. Faculty sponsorship of student activities is necessary. However, the assignment of faculty members to manage student body activities in lieu of engaging in regular class work should be limited to activities that have clear educational value.

2. Policies and Procedures. The Chancellor or an appointed designee shall participate in the preparation, modification, and interpretation of policies, regulations, and procedures affecting student body finances.

3. Approved Student Body Activities. Subject to regulations regarding collection and expenditure of student body funds, student body activities may be operated. Before undertaking any activity, however, approval for these activities must be obtained from the Chancellor or an appointed designee.

4. State Authorization. Student body funds must be supervised and audited by the district (Calif. Ed. Code, Section 76065).

5. Local Authorization. To conform to the requirements of the aforementioned laws, the board has placed the responsibility for supervising student body funds upon the Chancellor or an appointed designee (Calif. Ed. Code, Section 76065).

6. Audit of Student Body Finances. The Executive Vice Chancellor, Administrative and Business Services is authorized to order an audit of student body finances. Should it be found that any procedure or specific form which has been agreed upon has not been followed, orders or instructions may be issued to correct the conditions. Such an audit, in each instance, shall determine the following factors:

a. Proper Accounting. That the funds of the student body have been properly accounted for, including a verification insofar as it is practicable of cash receipts, disbursements, and balances.

b. Solvency. That the student body is solvent or in a satisfactory financial condition, with special reference to cash on hand and unpaid obligations.

~~c. Efficiency.~~

~~That efficient methods and procedures are used in accounting and controlling cash transactions. The Executive Vice Chancellor, Administrative and Business Services shall present recommendations for any changes in methods and procedures as are judged necessary to produce the desired efficiency.~~

~~B. Regulations for Student Body Finances~~

~~1. Supervision. The supervision of the fiscal administration of all student body activities shall be delegated to the Chancellor or an appointed designee.~~

~~2. Accounts. There shall be one general bank account for the student body funds at each college. Separate accounts shall be kept by the Office of Business Services for the different activities of each college.~~

~~3. Payment of Bills. All student body bills will be paid by the Office of Business Services using appropriate check disbursement procedures.~~

~~4. Reimbursement for Expenditures. No sponsor shall pay any bill for the district. Exceptions shall be made when transportation, incidental or other expenses are authorized by the chancellor or an appointed designee as necessary when groups travel outside the district. In all such cases, however, an itemized statement of expenditures shall be required of the sponsor before being reimbursed by the district. Appropriate receipts shall accompany this itemized statement.~~

~~5. Savings Account. No savings account for investment shall be carried by any student body organization or club or college official without the approval of the Chancellor or an appointed designee.~~

~~C. Use of Student body Funds~~

~~1. Authorization for Expenditures. All expenditures of student body monies shall conform to the provisions in the California Education Code, Sections 76063 and 76064.~~

~~2. Supplies and Equipment. Student body funds shall be expended for supplies and equipment necessary for conducting authorized student body activities, and for such other purposes approved by the Chancellor or an appointed designee.~~

~~3. Gifts. No student body funds shall be used to purchase gifts of any kind other than awards for recognition of services to the college.~~

~~— D. Incurring Obligations~~

~~———— As a general practice contracts by student body associations shall not extend beyond the current school year, except athletic contracts and insurance, printing, and other service contracts where a financial savings to the district could result.~~

~~— E. Trust Accounts~~

~~———— 1. Definition. Trust accounts are defined as money collected or raised by the following bodies:~~

~~———— a. Limited Group. A limited group for the purpose and benefit of that group.~~

~~———— b. Student Body. The entire student body of a college for a specific purpose and turned over to the Chancellor as trustee. These funds should be represented at all times by cash in the bank.~~

~~———— 2. Restrictions. Trust accounts shall not be overdrawn or loaned for any reason.~~

~~— F. Student Body Purchases~~

~~———— 1. Purchase Order. A properly authorized purchase order must be issued for the purchase of equipment or supplies, except for purchases made from petty cash. All purchases must be approved by designated administrators according to the purchasing policy of the district.~~

~~———— 2. Cash Discounts. The student body should take advantage of all cash discounts allowed for prompt payment.~~

~~———— 3. Approval for Obligations. No individual shall financially obligate the student body of any college in any way without first having secured the proper authority to do so in writing. This authority will be established by action of the College Associated Student Government along with administrative approval.~~

Adopted: 1-12-70

Revised: 5-15-89

Technical Update: 4-26-99



# BOARD POLICY

4015

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

PERSONNEL

## ACCOMMODATIONS FOR EMPLOYEES WITH DISABILITIES

When an employee has disclosed a disability as defined by the Americans with Disabilities Act (ADA) and the Fair Employment and Housing (FEHA), it is the policy of the District to explore possibilities of reasonable accommodation prior to making any employment related decision, in accordance with applicable State and Federal laws.

An accommodation is reasonable if it does not impose an undue hardship on the District. Undue hardship is defined as actions that are excessively costly, extensive, substantial, or disruptive, or that would fundamentally alter the nature or operation of the business.

At the District's request, the employee will be responsible for providing medical documentation which describes the employee's physical limitations in order to assist managers in understanding the nature of the employee's functional limitations requiring accommodation. The medical information that is provided by the employee will be used by the District for the sole purpose of evaluating the employee's reasonable accommodations.

The District will protect the medical information that is provided by the employee in accordance with applicable State and Federal laws.

The employee and the manager/supervisor, with the assistance of the District's Office of Human Resources, will participate in a timely, good faith interactive discussion concerning the functional limitations, the ability to perform the essential functions of the job with or without accommodation, and to determine the possibility of an effective accommodation. Employees will be afforded the opportunity to have a representative present during the interactive discussion.

Reasonable accommodation can include, but is not limited to, modifying job duties, changing the work shift, providing paid or unpaid leaves for medical care, accommodating schedules, modifying the work area, and providing mechanical or electronic aids.

### Reference:

Americans with Disabilities Act of 1990 (Pub. L. 101-336) (ADA)

California Fair Employment and Housing Act (FEHA) Government Code 12900-12996

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** SOCCCD: Board Policy Revision: BP-3110 Basic Aid Funds Allocation Process, BP-3115 Conflict of Interest

**ACTION:** Acceptance for Review and Study

---

### **BACKGROUND**

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and be in compliance with current laws and regulations.

### **STATUS**

Two board policies are presented to the board for "Review and Study." The new language and amendments to the board policies were reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council, which was established by Chancellor Mathur, and includes collegial consultation with the Academic Senates, pursuant to Title 5 Section 53200 et. seq.

Legal counsel has been involved throughout the review process. The proposed policies were presented to the Chancellor's Cabinet on June 17, 2010 for review and recommendation to the Chancellor.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept for review and study the board policies, as shown in EXHIBITS A and B.

# BOARD POLICY

3110

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

BUSINESS

## BASIC AID FUNDS ALLOCATION PROCESS

Basic Aid refers to local property tax receipts that are in excess of general purpose revenue entitlement that is derived from the State of California SB 361 calculation. The process for identification and prioritization of basic aid funds for one-time or non-recurring projects is an annual and dynamic process. It is understood that throughout the dynamic process requests for basic aid funds will be considered based on need, data and justification provided by the party requesting such funds.

The District will adhere to Board adopted budget guidelines on basic aid in consideration of projects for such funds.

1. Any individual may propose projects to the appropriate administrator.
2. The Chancellor will communicate any Trustee input for basic aid funding to the College President, ATEP Provost and the Deputy Chancellor, as appropriate, so that the input can be properly and adequately considered as part of the process for the allocation of district basic aid funds for priority projects.
3. On behalf of the college, the College President recommends the priority list to the Chancellor.
4. On behalf of ATEP, the ATEP Provost recommends the priority list to the Chancellor.
5. On behalf of District Services, the Deputy Chancellor recommends the priority list to the Chancellor.
6. The Chancellor's Executive Team reviews priority lists and develops a District-wide priority list for recommendation to the Chancellor, considering the following criteria:
  - a. Emergency
  - b. Compliance with conveyance agreements, codes and laws
  - c. Safety
  - d. Availability of State funds
  - e. New construction
  - f. Project completion
  - g. Renovation

7. The Chancellor finalizes the District-wide Priority List and recommends to the Board of Trustees for action. The recommendation may be presented to the Board in several increments as the total amount of funding available becomes more certain.

# BOARD POLICY

3115

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

BUSINESS

## CONFLICT OF INTEREST

The Chancellor shall establish procedures for filing of statements of economic interest (Form 700) for designated employees, with the filing officer as identified by the administrative procedure. The Chancellor shall ensure compliance with the requirements of Title 2, The Political Reform Act and the Conflict of Interest Code.

### Reference:

Government Code Sections 87103(e), 87300-87302, 89501, 89502 and 89503;

Title 2, Sections 18730 et seq.

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Recess to Public Hearing – SOCCCD Police Officers Association  
**ACTION:** Public Hearing

---

**BACKGROUND**

On May 24, 2010, the Board of Trustees received and accepted the initial proposal from the SOCCCD Police Officers Association.

**STATUS**

The Board will conduct a public hearing to provide an opportunity for the public to comment on the SOCCCD Police Officers Association proposal (Exhibit A).

**PROUDLY SERVING MEMBERS OF  
THE FOLLOWING PUBLIC  
SAFETY UNIONS:**

- ADELANTO CORRECTIONAL PEA
- ALHAMBRA POA
- ANABETH POA
- ARCADIA POA
- ARROYO GRANDE POA
- AZUSA MMA
- AZUSA CAPP
- AZUSA POA
- BALDWIN PARK POA
- BALDWIN PARK SCHOOLS POA
- BANNING POA
- BARSTOW POA
- BEAUMONT POA
- BELL POA
- BELL GARDENS POA
- BUENA PARK POA
- BURBANK AIRPORT POA
- BURBANK POA
- CALEXICO PEA
- CALEXICO POA
- CALIFORNIA CITY PPA
- CA CORRECT. SUPV. ORG.
- CAL. STATE UNIV. POA (SOPA)
- CATHEDRAL CITY POA
- CHAPPEY COLLEGE POA
- CHINO PMA
- CHINO POA
- CHULA VISTA POA
- CLAREMONT POA
- COLTON POA
- COMPTON USD POA
- CORONA POA
- CORONADO POA
- COSTA MESA POA
- COVINA POA
- CUYLER CITY POA
- CYPRESS POA
- DELANO POA
- DESERT HOT SPRINGS POA
- EAST SAN GABRIEL POA
- EL MONTE POA
- ESCONDIDO POA
- FONTRANA POA
- FONTRANA POA
- FONTRANA SCHOOLS POA
- GARDENA POA
- GARDEN GROVE POA
- GLENDALE PARK RANGERS
- GLENORA POA
- HEMET PMA
- HUNTINGTON PARK POA
- IMPERIAL COUNTY D.A. INV. ASSN
- IMPERIAL POA
- INDIO PCU
- INGLEWOOD POA
- INGLEWOOD SCHOOLS POA
- INTO DSA
- IRVINDALE POA
- KINGS COUNTY DSA
- LANCASTER CPOA
- LA HABRA POA
- LA PALMA POA
- LA VERNE POA
- LOMPOC POA
- LAGUNA BEACH POA
- LOS ALAMITOS POA
- LA AIRPORT POA
- LA COUNTY PROFESSIONAL POA
- LA. GENERAL SERK. POA
- LA. POLICE PROTECTIVE LEAGUE
- LA. PORT POA
- LA. SCHOOLS POA
- MAMMOTH LAKES POA
- MAYWOOD POA
- MONRO COUNTY DSA
- MONRO COUNTY PMA
- MONROVIA POA
- MENTCLAIR POA
- MONTEBELLO POA
- MONTEREY PARK POA
- MONTEREY POA
- MURRIETH POA
- NEW PORT BEACH PMA
- NEWPORT BEACH POA
- ONTARIO POA
- PALM SPRINGS POA
- PASADENA POA
- PASADENA COLLEGE POA
- PEACE OFFICERS OF CA
- PLACENTIA POA
- PORAC'S IDF
- RIALTO PMA
- RIALTO POA
- RIDGECREST POA
- RIVERSIDE POA
- SAN BERNARDINO POA
- SAN BERNARDINO SCHOOLS POA
- SAN CARLOS POA
- SAN DIEGO COLLEGE POA
- SAN FERNANDO POA
- SAN GABRIEL PP POA
- SAN GABRIEL POA
- SANTA MARIA POA
- SAN MARINO PFA
- SAN MARINO POA
- SANTA MONICA CCD POA
- SANTA PAULA POA
- SERRA MADRE POA
- SIGNAL HILL POA
- SOLEDAID POA
- SOUTH GATE POA
- SOUTH ORANGE CITY CCD POA
- TORRANCE POA
- TRINIDAD POA
- TUSTIN POA
- UNIV. CAL. POA (FUPCA)
- UPLAND PMA
- UPLAND POA
- WEST COVINA POA
- WEST COMB PEA
- WESTMINSTER POA

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JOSE A. ARAMBULO  
MICHAEL MCCOY  
PETER J. HORTON

May 11, 2010

**VIA FACSIMILE & FIRST CLASS MAIL**  
**(562) 653-3333**

**OF COUNSEL**  
MICHAEL D. LACKIE, APC

SENDERS EMAIL:  
MCGILL@POLICEATTORNEY.COM

Jay G. Trinnaman, Esq.  
Atkinson, Andelson, Loya, Ruud & Romo  
12800 Center Court Drive, Suite 300  
Cerritos, CA 90703

**RE: Initial Proposal of South Orange County Community College  
District POA**

Dear Mr. Trinnaman:

Thank you for your prompt response of May 11, 2010. Please consider this letter our opening proposal in consideration of Government Code section 3547. At your earliest convenience, please forward to me the District opening proposal.

The SOCCCDPOA has identified various opportunities for the District to improve the working conditions for officers within the District's Police Department. By making these improvements, the District will both retain and attract qualified and outstanding personnel, thereby allowing the District to meet its goal in providing high quality public safety services. For these reasons, the SOCCCDPOA request the following items be discussed at the bargaining table:

1. Increases to Article 6.1, pay and allowances;
2. Increases and adjustments to Article 8.1, employee dependant insurance coverage;
3. Discussion and agreement uniting the District's police department in compliance with POST regulations;
4. Increases and adjustments to Article 3.4.9, POA rights;
5. Discussions and agreement with regard to a new MOU provision whereby substitutes must comply with education code section 88003;

Jay G. Trinnaman, Esq.  
May 11, 2010  
Page | 2

6. Discussions and agreement brining various MOU Articles, including section 12.3 in compliance with the FLSA;
7. Discussions and agreement regarding Article 1.0, revising management rights to conform to the management rights afforded to CSEA and Faculty contracts;
8. Discussions and agreement regarding Article 2.1, removing security guards from the POA bargaining unit;
9. Discussions and agreement regarding Article 2.5, complying with Education Code 88003- substitutes may work up to 90 days in a vacant position;
10. Discussions and agreement regarding Article 3.2.2 and 3.2.3 Dues – agency shop;
11. Discussions and agreement regarding Article 3.2.4, arrange for the POA to use donate bargaining unit member’s vacation time for POA leadership training and POA conferences;
12. Discussions and agreement regarding Article 3.4.9, release time;
13. Discussions and agreement regarding Article 3.4.12, office space for POA;
14. Discussions and agreement regarding Article 5.5, compensatory time;
15. Discussions and agreement regarding Article 10.6, accrual of vacation time;
16. Discussions and agreement regarding Article 10.6.1, vacation pay;
17. Discussions and agreement regarding Article 12.3, Range qualification pay;
18. Discussions and agreement regarding Article 13.1, bereavement leave;
19. Discussions and agreement regarding Article 14.3, requesting an internal lateral transfer to an open police officer position at any location within the District;
20. Discussions and agreement regarding Article 23.34, change to read South Orange County Community College District;
21. Discussions and agreement regarding eliminating language of positions no longer used by the District Police Department. Example: Safety Officer, Lead Officer, Police Officer Weekends and Holidays, etc.;



Jay G. Trinnaman, Esq.  
May 11, 2010  
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22. Discussions and agreement regarding adding language into the contract recognizing only one District Police Department as stated in the board resolution and structure as one department;

23. Discussions and agreement regarding Officer Safety concerns: Obtain red channel capability, Maintain POST mandated training for all officers, create a professional dispatch unit during normal school operating hours(7am to 11pm), allow officers to carry back- up weapons; and

24. Keeping all additional benefits and rights in place, in addition to adding those that other bargaining units have attained.

The aforementioned items are those that the SOCCCDPOA really cares about and truly desires to negotiate over. Should this notice be defective for any reason, please let me know so that I may remedy it. If you or the Board have any questions about our proposal, please do not hesitate to contact me. Otherwise, I look forward to hearing from you shortly to schedule negotiations.

Very truly yours,

LACKIE DAMMEIER & MCGILL, APC



Michael A. McGill

cc: Santos Garcia, SOCCCDPOA President (via email only)

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Recess to Public Hearing – District Initial Proposal to  
SOCCCD Faculty Association  
**ACTION:** Public Hearing

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**BACKGROUND**

On May 24, 2010, the Board of Trustees received and accepted the District initial proposal to the SOCCCD Faculty Association.

**STATUS**

The Board will conduct a public hearing to provide an opportunity for the public to comment on the District initial proposal to the SOCCCD Faculty Association (Exhibit A).

**Initial Proposal to Amend and Modify the  
SOCCCD Academic Employee Master Agreement**

South Orange County Community College District

May 24, 2010

**Article XIV: Assignment, Contract year, Hours of Services, and Professional Duties**

Revise the language defining the contract year for scheduling opportunities for non-instructional faculty to work alternate schedules to better serve students.

**Article XVII Full-Time Faculty Evaluations**

Complete the development of the student evaluation process and implementation.

**Article XVIII: Personnel Files**

Revise the language regarding the management/content of the personnel file.

**Article XXIII: Discipline**

Revise language regarding the evaluation procedure in the contract as it applies to discipline.

**Article XXVI: Bonded Sabbaticals**

Ensure that the Sabbatical leave process does not interfere with the regular operations of the academic departments.

**Article XXIX: Leaves**

Family Medical Leave Act has been amended. This needs to be updated to reflect the changes in the law.

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College: Grant Funded Nursing Faculty  
**ACTION:** Approval

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**BACKGROUND**

Since 2002 the nursing program has expanded admissions by funding from partnerships and Enrollment Growth Grants. The nursing program has been awarded a new Enrollment Growth & Retention Grant for two academic years, beginning July 1, 2010. On June 28, 2010 the Enrollment Growth & Retention Grant 2010-2012 will be presented to the Board of Trustees for approval. The grant includes a provision for a full time, two year, temporary nursing faculty position.

**STATUS**

The Health Sciences, Human Services Division of Saddleback College requests permission to hire a two-year, full-time, temporary nursing faculty position to maintain the expansion of the nursing program. The position will be paid for by the Enrollment Growth & Retention Grant funds and there will be no impact on the general fund.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the two-year, full-time, temporary nursing faculty position. The position will be paid for by the Enrollment Growth & Retention Grant and will have no impact on the general fund.

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Academic Personnel Actions – Regular Items  
**ACTION:** Approval/Ratification

---

**BACKGROUND**

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

**STATUS**

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibit A and Exhibit B are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibit.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibit A and Exhibit B.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
**ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS**

**A. NEW PERSONNEL APPOINTMENTS**

**1. ACADEMIC EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)**

- a. BANGERTER, RENEE, is to be employed as English Composition Instructor, Pos #1547, Division of Liberal Arts and Learning Resources, Saddleback College, effective August 16, 2010. Approximate Salary Placement: Class II, Step 6. This is a replacement position for Carolyn Kuykendall, who resigned. (See Exhibit B, Attachment 1)
- b. BRANCH-STEWART, KIM, is to be employed as Human Services Instructor, Pos #1817, Division of Health Sciences and Human Services, Saddleback College, effective August 16, 2010. Approximate Salary Placement: Class II, Step 6. This is a replacement position for Richard Goodman, who retired. (See Exhibit B, Attachment 2)
- c. DANKO, CAROLYN, is to be employed as temporary Nursing Instructor, One Year Sabbatical Leave Replacements, Pos #4245, Division of Health Sciences and Human Services, Saddleback College, effective August 16, 2010. Approximate Salary Placement: Class II, Step 6. This position is to temporarily replace Diane Pestolesi, for Fall semester, 2010 and Linda Gleason, for Spring semester, 2011, who will be on sabbatical leave.
- d. DE ROULET, DANIEL, is to be employed as English Composition Instructor, Pos #1025, School of Humanities and Languages, Irvine Valley College, effective August 16, 2010. Approximate Salary Placement: Class V, Step 11. This is a replacement position for Kate Clark, who retired. (See Exhibit B, Attachment 3)
- e. GRUBB, RUTH, is to be employed as Emergency Medical Technology Instructor, Pos #1694, Division of Health Sciences and Human Services, Saddleback College, effective August 16, 2010. Approximate Salary Placement: Class I, Step 6. This is a replacement position for Howard Adams. (See Exhibit B, Attachment 4)
- f. INLOW, LISA, is to be employed as Culinary Arts Instructor, Pos #4170, Division of Advanced Technology and Applied Sciences, Saddleback College, effective August 16, 2010. Approximate Salary Placement: Class I, Step 11. This position was approved by the Board of Trustees October 26, 2009. (See Exhibit B, Attachment 5)
- g. MC KIM, BRETT is to be employed as Design Model Making Instructor, Pos #4190, School of Mathematics, Computer Sciences and Engineering, Irvine Valley College, effective August 16, 2010. Approximate Salary Placement: Class I, Step 6. This position was approved by the Board of Trustees on October 26, 2009. (See Exhibit B, Attachment 6)
- h. NIGRELLI, CHRISTINA, is to be employed as Child Development Instructor, Pos #4171, Division of Social and Behavioral Sciences, Saddleback College, effective August 16, 2010. Approximate Salary Placement: Class II, Step 6. This position was approved by the Board of Trustees on October 26, 2009. (See Exhibit B, Attachment 7)

**A. NEW PERSONNEL APPOINTMENTS - Continued**

**2. ACADEMIC EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)**

- i. SERPAS, SUMMER, is to be employed as English Composition Instructor, Pos #1792, School of Humanities and Languages, Irvine Valley College, effective August 16, 2010. Approximate Salary Placement: Class II, Step 8. This is a replacement position for Peter Morrison, who retired. (See Exhibit B, Attachment 8)
- j. SHAFFER, GINA, is to be employed as English Composition Instructor, Pos #4199, Division of Liberal Arts and Learning Resources, Saddleback College, effective August 16, 2010. Approximate Salary Placement: Class V, Step 6. This position was approved by the Board of Trustees on October 26, 2009. (See Exhibit B, Attachment 9)
- k. STEVENSON, ROBERT GLEN, is to be employed as Mechanical Drafting/CAD Instructor, Pos #1818, Division of Advanced Technology and Applied Sciences, Saddleback College, effective August 16, 2010. Approximate Salary Placement: Class III, Step 11. This is a replacement position for David Titus, who retired. (See Exhibit B, Attachment 10)
- l. WILSON, JEFFREY, is to be employed as English as a Second Language Instructor, Pos #4186, School of Humanities and Languages, Irvine Valley College, effective August 16, 2010. Approximate Salary Placement: Class III, Step 6. This position was approved by the Board of Trustees on October 26, 2009. (See Exhibit B, Attachment 11)

**3. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF**

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Ashcroft, Jared	Ph.D./Chemistry	Chemistry/IVC	V/6	08/23/10
Catalano, Torri	MS/Chemistry	Chemistry/SC	II/6	08/23/10
Cobb, Melvin	MA/Education	Education/SC	II/6	01/10/11
<sup>1</sup> Duong, David	BS/Accounting	Accounting/IVC	I/6	08/23/10
Gharibvand, Lida	MS/Mathematics	Computer Sci./IVC	II/6	08/23/10
Graff, Karsten	MS/Chemical Eng.	Chemistry/IVC	II/6	08/23/10
Huberg, Trina	MA/Communication	Speech/SC	II/6	08/23/10
Illes, Lilia	Ph.D./Geography	Geography/SC	V/6	08/23/10
Malone, Tonia	MS/Education	Online Education/SC	II/6	08/23/10
McAlear, Erin	MA/Comm. Studies	Speech & Forensics/SC	II/6	08/23/10
McKeachie, Ryan	Ph.D./Chemistry	Chemistry/SC	V/6	08/23/10
Ochoa, Lucas	MA/Comm. Studies	Speech & Forensics/SC	II/6	08/23/10
Riggs, Hidemi	Ph.D./Japanese Ling.	Japanese/IVC	V/6	08/23/10
<sup>2</sup> Thorpe, Terry	MBA/Business Admin.	Accounting/IVC	IV/11	08/23/10
Van Duzer, Joan	MS/Education	Online Education/SC	II/6	08/23/10
Hobbs, Charles	MLS/Library Science	Librarian/IVC	II/6	05/24/10
Pereira, Paula	MLS/Library Science	Librarian/IVC	II/6	05/24/10
Pouster, Jamie	MLS/Library Science	Librarian/IVC	II/6	05/24/10

<sup>1</sup> Bachelor's degree with a CPA license meets minimum qualifications for this discipline.

<sup>2</sup> STRS Retiree

**A. NEW PERSONNEL APPOINTMENTS - Continued**

**3. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF (Ratified - Pursuant to Board Policy 4002.1)**

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Ream, Timothy	MLS/Library Science	Librarian/IVC	II/6	05/24/10
Schenitzki, Lisa	Ph.D./Psychology	Psychologist/SC	V/6	05/24/10

**EQUIVALENCY**

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Kiyochi, Emiko	MA/Applied Linguistics	Japanese/IVC	II/6	07/06/10

Equivalency is based on a Master of Arts degree in Applied Linguistics (concentration in Japanese) from the University of Southern California, a Bachelor of Arts degree in Education from Doshisha University in Kyoto, Japan, and on extensive teaching experience at the college level. Ms. Kiyochi was a full-time lecturer of Japanese Studies at the University of California, San Diego for four years, and she has also taught as a part-time Japanese instructor at Palomar College in San Marcos. Ms. Kiyochi has published numerous textbooks and articles concerning Japanese culture and language, and also works as a freelance technical translator for companies including Hewlett-Packard, Qualcomm, and Hughes Aircraft.

**B. AUTHORIZATION TO ELIMINATE ACADEMIC FACULTY POSITION AND/OR POSITION NUMBERS**

1. COMMUNICATION ARTS INSTRUCTOR, Pos #1601, Division of Fine Arts and Media Technology, Saddleback College, seeks authorization to eliminate this full-time, Academic Faculty position, Academic Faculty salary range determined by the terms established on the Academic Employee Master Agreement, from its staff complement effective June 1, 2010.

**C. AUTHORIZATION TO ESTABLISH FOR ANNOUNCEMENT ACADEMIC FACULTY POSITION**

1. PHOTOGRAPHY INSTRUCTOR, Division of Fine Arts and Media Technology, Saddleback College, seeks authorization to establish for announcement this full-time, Academic Faculty position, Academic Faculty salary range determined by the terms established on the Academic Employee Master Agreement, to its staff complement, effective June 1, 2010.



**D. AUTHORIZATION TO CHANGE JOB DESCRIPTION FOR ACADEMIC ADMINISTRATOR POSITION**

1. VICE CHANCELLOR, BUSINESS SERVICES, Academic Administrator Salary Range IV, Office of Business Services, District seeks authorization to change the education requirements on the job description in the minimum qualifications to make a master's degree required, in accordance with the minimum qualifications for Academic Administrators as outlined in section 53420 of Title 5, effective May 25, 2010. This position was approved by the Board of Trustees on May 24, 2010. (See Exhibit B, Attachment 12)

**E. ADDITIONAL COMPENSATION: GENERAL FUND**

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2009/2010 and 2010/2011 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	
		<u>Amount</u>	<u>Effective Date</u>
Alford, Jo Ann	Secretary, Academic Senate/SC	1,361.00	05/24/10-08/13/10
<sup>3</sup> Cosgrove, Robert	Co-Chair, Accreditation Steering/SC	4,123.00	05/24/10-08/13/10
Cox, Barbara	Chair, Business Dept/SC	3579.68	08/23/10-12/19/10
DeLaPalme, Marie	Trainer, SLO eLumen System/IVC	400.00	01/11/10-05/20/10
Dominguez, Carmen	Chair, Accreditation Std. IV/SC	3,442.00	08/23/10-12/19/10
Forozesh, Jennifer	Chair, Nursing Program/SC	3,442.00	08/23/10-12/19/10
Horlings, Jane	Coordinator, Faculty Flex-week/SC	2,762.00	05/24/10-08/21/10
Long, Lewis	President, Faculty Association/IVC	1,401.86	05/24/10-08/13/10
Meyer-Canales, K.	Chair, Astronomy, Physics & Eng./SC	585.00	03/29/10-05/21/10
Meyer-Canales, K.	Chair, Astronomy, Physics & Eng./SC	1,721.00	08/16/10-12/20/10
Pestolesi, Diane	Director, Assistant Nursing Prog./SC	1,721.00	08/23/10-12/19/10
Quade, Joyce	Coordinator, IMC Lab./SC	2,753.60	08/23/10-12/19/10
Stevens, Kay	Chair, Med. Asst/Insure Code/SC	1,721.00	08/23/10-12/19/10
Tamer, Rita	Chair, Sign Language/SC	3,442.00	08/23/10-12/19/10
Teng, Anthony	Chair, Accounting/SC	3,579.68	08/23/10-12/19/10
Tharpe, Scott	Chair, Med. Lab Tech/Phlebotomy/SC	1,721.00	08/23/10-12/19/10
Walsh, Dan	President Elect, Academic Senate/SC	2,762.00	05/24/10-08/13/10
Welc, Martin	Chair, Real Estate Dept./SC	1,927.52	08/23/10-12/19/10
Wolff, Michele	Liaison, AHA Training Ctr./SC	1,204.70	08/23/10-12/19/10

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated at their respective hourly rate for Non-Instructional Assignments/Projects (3-for-1) for 2010/2011 fiscal year.

<u>Name</u>	<u>Assignment/Project</u>	<u>Effective Dates</u>
Alessi, Anna	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Aminy, Marina	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Barraza, Greg	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Bromberger, Kristine	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Callum, Oceana	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Carlander, David	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Chao, Iris	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Chapman, Tamy	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10

<sup>3</sup> Husband of Brenda Borron, Professor, full-time, in the School of Humanities & Languages at Irvine Valley College.

**E. ADDITIONAL COMPENSATION: GENERAL FUND - Continued**

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated at their respective hourly rate for Non-Instructional Assignments/Projects (3-for-1) for 2010/2011 fiscal year.

<u>Name</u>	<u>Assignment/Project</u>	<u>Effective Dates</u>
Chatham, Lynne	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Cooper, Karin	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Fisher, Katherine S.	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Innes, Colin	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Jerome, Amanda	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Luther, Barbara	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Morris Freshwater, L.	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
O'Connell, Carrie	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Paquette, Chris	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Stachenfeld, Marilyn	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Stevenson, William	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Tash, Sharon	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Turnbull, Lisa	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Westover, Leo	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Wood, Joshua	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Ziehm, Carol	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10
Zimmerman, Ray	Reading Challenge/ESL Essays/SC	08/16/10-12/21/10

**F. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND**

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2009/2010 and 2010/2011 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed Amount</u>	<u>Effective Date</u>
Ali, Jawad	Basic Skills Workshop/IVC	\$ 75.00	01/11/10-05/12/10
Beasley, James	Basic Skills Diagnostic /IVC	1,680.00	05/26/09-05/12/10
Brauer-Rogers, Emily	Basic Skills Workshop/IVC	75.00	01/11/10-05/12/10
Bromberger, Kris	Basic Skills Workshop/IVC	75.00	01/11/10-05/12/10
Burt, Joseph	Basic Skills Workshop/IVC	75.00	01/11/10-05/12/10
Castillo, Larisa	Basic Skills Workshop/IVC	75.00	01/11/10-05/12/10
Chatham, Lynne	Basic Skills Colloquium/IVC	275.36	01/11/10-05/20/10
Cooper, Karin	Basic Skills Colloquium/IVC	275.36	01/11/10-05/20/10
Dubey, Jaya	Basic Skills Workshop/IVC	75.00	01/11/10-05/12/10
Elston, Lisa	Tech Prep Consortium/SC	500.00	01/11/10-05/20/10
Erickson, Alesia	Basic Skills Workshop/IVC	150.00	01/11/10-05/12/10
Etter, William	Co-Coord. Basic Skills Proj./IVC	1,250.00	08/23/10-12/10/10
Evans, Julie	Co-Coord. Basic Skills Proj./IVC	1,250.00	08/23/10-12/10/10
Goulding, Carrie	Basic Skills Workshop/IVC	75.00	01/11/10-05/12/10
Haeri, Melanie	Co-Coord. Basic Skills Proj./IVC	1,250.00	08/23/10-12/10/10
Heinze, Amy	Basic Skills Workshop/IVC	75.00	01/11/10-05/12/10
Hesse, Douglas	Basic Skills Workshop/IVC	75.00	01/11/10-05/12/10
Hildebrand, Colleen	Basic Skills Diagnostic/IVC	1,680.00	05/26/09-05/12/10

**F. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND**

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2009/2010 and 2010/2011 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	
		<u>Amount</u>	<u>Effective Date</u>
Hildebrand, Colleen	Present Basic Skills Wksp./IVC	175.00	01/11/10-05/12/10
Hill, Joan	Basic Skills Workshop/IVC	75.00	01/11/10-05/12/10
Kaminsky, Rebecca	Basic Skills Workshop/IVC	75.00	01/11/10-05/12/10
Licitra, John	Coord. CSLC Basic Skills/IVC	3,442.00	08/23/10-12/10/10
Martinez-Plambeck, C.	Basic Skills Workshop/IVC	75.00	01/11/10-05/12/10
Melendez, Robert	Coord. START Basic Skills/IVC	1,721.00	08/23/10-12/10/10
Meyer, Kurt	Co-Coord. Diag. Basic Skills/IVC	1,250.00	08/23/10-12/10/10
Nester, Roberta	Basic Skills Workshop/IVC	150.00	01/11/10-05/12/10
Schmeidler, Katherine	Externship, Comm. Collab./IVC	900.00	06/01/10-06/10/10
Schultz, Dolores	BSI, ESL Big Teeth Wksp/SC	100.00	01/11/10-05/20/10
Serpas, Summer	Basic Skills Workshop/IVC	75.00	01/11/10-05/12/10
Stinson, Amy	Externship, Comm. Collab./IVC	900.00	06/01/10-06/10/10
Vogel, Sarah	Basic Skills Workshop/IVC	75.00	01/11/10-05/12/10
Weaver, Christopher	Basic Skills Workshop/IVC	75.00	01/11/10-05/12/10

**G. WORKLOAD BANKING**

1. SUMMERS, WILLIAM, ID #1197, Mathematics Instructor, Pos #1700, Division of Mathematics, Sciences and Engineering, Saddleback College, is requesting a leave of absence for the Spring, 2011 Semester, based on the equivalent of 15 banked LHE, in accordance with Article XXVIII, Academic Employee Master Agreement 2007-2010, in compliance with the Workload Banking Program.

**H. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT**

1. FORBES, FRED, ID #1115, Librarian, Pos #1540, Academic Faculty Salary Column II, Step 15, School of Library Services, Irvine Valley College resignation effective May 21, 2010. Payment is authorized for any compensated time off. (Start date: January 3, 1989)
2. VURDIEN, RAMALINGUM, ID #13647, Vice President, Pos #1486, Academic Administrator Salary Range III, Step 6, Office of Instruction, Saddleback College, resignation effective July 18, 2010. Payment is authorized for any compensated time off. (Start date: July 12, 2004)

**ATTACHMENT 1**

NAME: BANGERTER, RENEE

POSITION: ENGLISH COMPOSITION INSTRUCTOR  
Full-time, Tenure Track  
Saddleback College

EDUCATION:

Ph. D. Program (In Progress) Instructional Design and Online Learning  
Capella University  
Minneapolis, MN

M.A. English  
Brigham Young University  
Provo, UT

B.A. English  
Brigham Young University  
Provo, UT

EXPERIENCE:

Ms. Bangerter was working as an Adjunct Professor of English part-time for Salt Lake City Community College since August 2008. She worked full-time as an Assistant Professor of English from August 2002 through May 2009 and part-time as an Adjunct Professor of English from August 1999 through August 2002 for Fullerton College; part-time as an Adjunct Professor of English for California State University, Fullerton from August 2000 through May 2002; and part-time as a Graduate Instructor at Brigham Young University from August 1996 through August 1999. Ms. Bangerter's experience also includes currently developing a series of webinars and offering weekly webinars for WriteCycle Academy as Instructor and Professional Development Coordinator since July 2007; and researching, writing literature reviews, correlation studies, and marketing whitepapers and creative briefs as a Consultant for iParadigms since July 2007. She also worked as the Campus Administrator of Turnitin.com at Fullerton College, from December 2004 through May 2007, training faculty and students, writing yearly proposals and bi-annual reports, and managing the campus license.

RECENT PUBLICATIONS AND PRESENTATIONS:

- "Teaching, Assessing and Evaluating Writing in a 21<sup>st</sup> Century Collaborative Environment" Texas Computer Education Association (TCEA), *February 2010*
- "Moving Toward a Writing Pedagogy: Teaching, Assessing, and Evaluating Writing" Conference on Information Technology (CIT), *October 2009*
- "Training Tutors with WritingCycle" Northern California Writing Center Association (NCWCA), *May 2009*

**ATTACHMENT 2**

NAME: BRANCH-STEWART, KIM

POSITION: HUMAN SERVICES INSTRUCTOR  
Full-time, Tenure Track  
Saddleback College

EDUCATION:  
M.S.W. Social Work  
California State University, Los Angeles  
Los Angeles, CA

B.S.W Social Work  
California State University, Los Angeles  
Los Angeles, CA

**EXPERIENCE:**

Ms. Branch-Stewart has been working as an Adjunct Faculty in Human Services and Social Work department at Long Beach City College since February 2008; and as Facility Director for Sharper Future, Long Beach Drug Treatment Furlough (Residential) since August 2006. She has also worked as an Adjunct Faculty in Human Services and Psychology department for Los Angeles City College from February 2008 through June 2008; Group Clinician for Sharper Future Outpatient Clinic, Los Angeles, CA from September, 2005 through August 2006; Service Coordinator for Portals Mental Health Rehabilitation Services, Twin Peaks Residential Program from September 2003 through September 2005; Care Coordinator at Didi Hirsch CMHC, Culver Palms Site, Culver City, CA from September 2002 through September 2003; and Chemical Dependency Counselor for Didi Hirsch CMHC, Metro Site, Los Angeles, CA from September 1997 through September 2002.

**PROFESSIONAL GROWTH AND SERVICE:**

- Member, Alcohol and Drug Studies Advisory Board, Long Beach City College.
- Registered Associate Social Worker (ASW)

**ATTACHMENT 3**

NAME: DE ROULET, DANIEL

POSITION: ENGLISH COMPOSITION INSTRUCTOR  
Full-time, Tenure Track  
Irvine Valley College

EDUCATION:

Ph.D. English  
University of California  
Irvine, CA

M.A. English  
University of California  
Irvine, CA

B.A. English  
University of California  
Irvine, CA

**EXPERIENCE:**

Dr. de Roulet has worked for Irvine Valley College as a part-time Lecturer since January 1990 and is currently employed full-time as Dean of the College and Professor of English at Vanguard University, since July 2008. His experience also includes full-time Associate Provost for Learning and Assessment and Professor of English at Vanguard University, Costa Mesa, CA from August 2005 through July 2008; full-time Director of University Assessment and English Instructor for Biola University from August 2004 through August 2005; full-time Dean of Undergraduate Studies and Professor at North Park University, Chicago IL from August 1992 through June 2004; and Director of Writing, Summer Bridge Program in the Summers of 1991 and 1992 and Teaching Associate and Assistant from 1985 through 1992 at University of California, Irvine. Dr. de Roulet was also a technical Writer at AST Research in Irvine, CA from August 1984 through August 1985 and Technical Writer and Software Support Specialist for Quality Systems, Inc. in Tustin, CA from June 1980 through August 1984.

**PROFESSIONAL ASSOCIATIONS:**

- Western Association of Eighteenth-Century Studies (member)
- Modern Language Association (past member)
- Society for Christianity and Literature (member)

**RECENT PROFESSIONAL WRITINGS AND PUBLICATIONS:**

- Eight-part series on civility (lead writer and editorial member), upcoming in *The Covenant Companion*.
- Interview with Ron Hansen and review of Hansen's novel, *Exiles*, *The Covenant Companion* (February 2009)
- Presentation, "Unorthodox Christian Fiction," at Conference on Christianity and literature, 2008
- Chair of session on religious gothic literature, at Conference on Christianity and literature, 2008

**ATTACHMENT 4**

NAME: GRUBB, RUTH

POSITION: EMERGENCY MEDICAL TECHNOLOGIES (EMS) INSTRUCTOR  
Full-time, Tenure track  
Saddleback College

EDUCATION:

B.S.N Nursing  
University of Wisconsin, Oshkosh  
Oshkosh, WI

EXPERIENCE:

Ms. Grubb has been working as the Emergency Medical Services Coordinator for the Orange County Fire Authority since 1991. She was also a Primary Paramedic Instructor, as an emergency department and Mobile Intensive Care Nurse for the Daniel Freeman Orange County Training Program from May 1985 through July 1988 and Staff Nurse in the Emergency department for Anaheim Memorial Hospital from July 1977 through July 1984. During her services for Orange County Fire Authority, Ms. Grubb developed an extensive EMS Quality Improvement program, an Orange County EMS approved basic EMT-I program, and a comprehensive continuing education program for the 370 paramedics and 700 EMT-Is employed by the Fire Authority. As an American Heart Association Regional Faculty, she established the Orange County Fire Authority as an American Heart Association BLS training Center. In addition to her role within the Fire Authority, Ms. Grubb is an active participant within the State and County EMS community. She was the founder of the California Fire Chiefs' Nurses and EMS Professionals subcommittee.

AWARDS, PROFESSIONAL GROWTH AND SERVICE:

- Saddleback College Dean's Award, Exceptional Contribution to the Academic and Clinical Education of Paramedics, 1997
- Orange County Fire Chiefs' Overachiever Nomination, 1995, 2003
- Orange County Fire Authority Staff Employee of the Year, 2003
- Orange County Emergency Medical Services Agency Vision in EMS Award, 2003
- Orange County Emergency Medical Services Agency, Richard L Hoech Award for Leadership and Mentorship to the EMS Community, 2005
- Orange County Emergency Medical Services Agency, Exceptional Performance: Compassion in EMS, 2009
- Orange County Drug and Equipment Advisory Group
- County Paramedic Advisory Committee
- The Paramedic Training Advisory Committee
- Past Chair of the O.C. Fire Chiefs' EMS Section
- California Fire Chiefs' representative to the State's EMT-II task force.

**ATTACHMENT 5**

NAME: INLOW, LISA

POSITION: CULINARY ARTS INSTRUCTOR  
Full-time, Tenure Track  
Saddleback College

EDUCATION:

A.O.S. Culinary Arts  
California Culinary Academy  
San Francisco, CA

Certification Servsafe  
National Restaurant Association  
Chicago, IL

**EXPERIENCE:**

Ms. Inlow has been working as a part-time Lecturer for Irvine Valley College and Saddleback College since January 2002. Her experience includes Chef and Instructor for the Laguna Culinary Arts in Laguna Beach, CA from August 2002 through December 2003; Culinary Consultant for Barbara Gershman, M.A. Family and Consumer Science in Huntington Beach, CA from November 2006 through February, 2007; Owner and Executive Chef for the Daily Gourmet in San Juan Capistrano, CA from March 1999 through December 2002; Sauté Chief for the Four Seasons Hotel in Newport Beach, CA from January 1998 through March 1999; and Assistant Chief for Robert Mondavi Food and Wine Center, Costa Mesa, CA from January 1996 through January, 1998.

**PROFESSIONAL GROWTH AND DEVELOPMENT:**

- Rich's Products – Food Service Division, Continuing Education, 2006
- Foodservice Educators Network International, Continuing Education 2008
- Foodservice Educators Network International, Continuing Education 2009

**PROFESSIONAL AFFILIATIONS:**

- American Culinary Federation
- Foodservice Educators Network International
- National Restaurant Association
- International Association of Woman Chefs



**ATTACHMENT 6**

NAME: MC KIM, BRETT

POSITION: DESIGN AND MODEL MAKING INSTRUCTOR  
Full-time, Tenure Track  
Irvine Valley College

EDUCATION:

B.A. Industrial Arts  
California State University, Long Beach  
Long Beach, CA

M.A. Program Industrial Arts  
California State University, Long Beach  
Long Beach, CA

EXPERIENCE:

Mr. Mc Kim has worked as a part-time Lecturer for Irvine Valley College and Advanced Technology and Education Park since August, 2007, including one semester, temporary full-time Design Model Making Instructor for Irvine Valley College during the Spring 2008 semester; and as a Substitute Instructor for Art Center College of Design in Pasadena, CA since May 1998. His experience also includes working as a Plastic Technology Instructor, part-time for Cerritos College from August 1998 through May 2003; and full-time as Auto and Wood Instructor for Newport Harbor High School, Newport Beach, CA from August 1989 through June, 1991. Mr. Mc Kim is also currently the Owner of Alpha Studio Inc. in Irvine, CA, since February 2007; was the Director of Rapid Prototyping for Herbst Lazar Bell, Lake Forest, CA, from September 2001 through February 2007; Production Manager for Prototype Concepts, Fountain Valley, CA from December 1998 through January 2001; Rapid Prototyping Manager for Virco Manufacturing, Torrance, CA from April 1995 through December 1998; and Staff Shop Guy for Disneyland, Anaheim, CA from December 1991 through May 1994.

PROFESSIONAL AFFILIATIONS, GROWTH AND DEVELOPMENT:

- Member, Association Of Professional Modelmakers, since 1997; Past board member 2001-2002
- Organizer, Association Of Professional Modelmakers Conference, Costa Mesa, 2000
- Owner, Alpha Studio Inc. – Business of current rapid prototyping equipment and modelmaking techniques, since 2007

**ATTACHMENT 7**

NAME: NIGRELLI, CHRISTINA

POSITION: CHILD DEVELOPMENT INSTRUCTOR  
Full-time, Tenure Track  
Saddleback College

EDUCATION:

Ph.D. Program Education, Specializing in Early Childhood Education  
(In Progress) Walden University  
Baltimore, MD

M.A. Education: Elementary Education  
California State University, Long Beach  
Long Beach, CA

B.A. Family and Consumer Sciences: Child Development and Family Studies  
California State University, Long Beach  
Long Beach, CA

EXPERIENCE:

Ms. Nigrelli has worked as a part-time Lecturer for Saddleback College since January, 2008; as part-time Adjunct Faculty in online Early Childhood Education for the University of Cincinnati, Cincinnati, Ohio since January 2009; and part-time Faculty for California State University, Long Beach in Child Development and Family Service, since August, 2001. Her experience also includes Teacher/Infant Toddler Coordinator at Good Shepherd Preschool from January 1991 through December 1997.

RECENT PROFESSIONAL GROWTH AND DEVELOPMENT:

- California Association for the Education of Young Children, Long Beach, CA 2010.
- Los Angeles Universal Preschool Conference and Expo, Los Angeles, CA, 2009.
- Born to Learn Conference, California State University, Long Beach, 2008.
- The Children's Collabrium, Child Development Policy Institute, Conference Oakland, CA. 2006, 2007
- Building and Supporting the Early Childhood Workforce: Issues, Challenges and Opportunities, Annual Summit Meeting, Sacramento, CA 2006.

RECENT PROFESSIONAL AFFILIATIONS

- National Association for the Education of Young Children, Current
- American Educational Research Association, Current
- California Child Development Administrators Association, Current
- City of Long Beach Early Care and Education Committee, Current
- California Community Colleges Early Childhood Education, CCCEEE, Current
- Cerritos Community College Child Development Advisory Board Member, Current
- Los Angeles Universal Preschool Task Force Workforce Development Committee Member, 2003-2004.
- Baccalaureate Pathways in Early Care and Education (BPECE), 2006 to Present.
- Resources for Infant Educators (RIE), 2001-2002, 2010

**ATTACHMENT 8**

NAME: SERPAS, SUMMER

POSITION: ENGLISH COMPOSITION INSTRUCTOR  
Full-time, Tenure Track  
Irvine Valley College

EDUCATION:

M.A. English  
California State University, Fullerton  
Fullerton, CA

B.A. English, Teaching Preparation Creative Writing  
Chapman University  
Orange, CA

EXPERIENCE:

Ms. Serpas has been working as a part-time Lecturer of Writing courses for Irvine Valley College since August 2003 and as a part-time, Adjunct Faculty of English courses for Orange Coast College, Costa Mesa, CA since February 2004. Her experience also includes part-time Teaching Associate for English from August 2002 through May 2003 and Tutor/Graduate Assistant from August 2002 through May 2003 for California State University, Fullerton; and Substitute Teacher, part-time from September 1999 through May 2004 and Substitute Teacher, Long Term, English and Algebra, full-time February 2001 through June 2001 for Norwalk/La Mirada Unified School District; part-time Substitute Teacher for Orange Unified School District from September 1999 through May 2004; and part-time Instructor, Literature and Writing for California Central Academy, Fullerton, CA from June 2000 through August 2002.

PRESENTATIONS, AWARDS, HONORS AND ORGANIZATIONS:

- Acacia Graduate Student Conference, CSUF, 2001 "Ignatius J. Riley: A Medieval Philosopher's Escape from Exile in Modern Society."
- First Recipient of the Prospective Teacher Award at Chapman University, 1999
- Departmental Honors at Chapman University, 1999
- Member of the National Council of Teachers of English
- Presidential Scholar at Chapman University—Four year scholarship awarded to academically qualified freshmen, 1995-1999

**ATTACHMENT 9**

NAME: SHAFFER, GINA VICTORIA

POSITION: ENGLISH COMPOSITION INSTRUCTOR  
Full-Time, Tenure-Track  
Saddleback College

EDUCATION:

Ph.D. English  
University of California, Irvine  
Irvine, CA

M.A. English  
University of California, Irvine  
Irvine, CA

B.A. English  
B.A. Journalism  
University of Southern California  
Los Angeles, CA

EXPERIENCE:

Dr. Shaffer has been working as a Continuing Lecturer, full-time, at University of California, Los Angeles (UCLA) Writing Programs since September 2002. Her teaching specialties include Composition, Journalism/Creative Nonfiction, and Literature. Dr. Shaffer's academic career includes working as a Writing Coach for the UCLA Graduate School of Education in from July 2006 through August 2006 and serving as a Graduate Teaching Assistant for Composition, Humanities, and Literature classes at University of California, Irvine from September 1996 through June 2002. In addition, she has taught Journalism classes, part-time, at California State University, Northridge from February 1995 through May 1995, and UCLA Extension from August 1996 through September 1996. Prior to entering graduate school, Dr. Shaffer worked full-time as a Staff Writer for the Los Angeles Daily News, the Miami Herald, and the Orange County Register between April 1985 and January 1995. She also has been a Theater Critic for newspapers and for a Los Angeles-based website for arts coverage. Dr. Shaffer is also a Playwright whose works have been performed on stages throughout Southern California and off-Broadway.

RECENT AWARDS, PROFESSIONAL GROWTH, AND SERVICE:

- Nominated for a Distinguished Teaching Award, UCLA, 2009-2010
- Faculty Professional Development Award, UCLA, 2008-2009
- Co-chair of Teague-Melville-Elliott and Peter Rotter Prize Committee, involved in coordinating an annual undergraduate essay competition for campus-wide humanities courses, UCLA, 2006-2010
- Co-chair of Curriculum Committee, assisted with course development, UCLA, 2005-2008
- University of California President's Dissertation Year Fellowship, 2001
- Tomoko Chino Graduate Award in English Literature, UC Irvine, 2000-2001

**ATTACHMENT 10**

NAME: STEVENSON, ROBERT GLEN

POSITION: MECHANICAL DRAFTING/CAD INSTRUCTOR  
Full-Time, Tenure-Track  
Saddleback College

EDUCATION:

M.Ed. Education: Physical Education  
Azusa Pacific University  
Azusa, CA

B.S. Education: Secondary Education – Technical Education  
New Mexico State University  
Las Cruces, NM

EXPERIENCE:

Mr. Stevenson has been teaching Drafting, CAD, Architecture and Manufacturing, full-time at Norco High School for Corona Norco Unified School District since September 1986; is a part-time Software Trainer on AutoCad, Inventor and 3d's Max for Visucate (Auto Desk Education), Fresno, CA since January 2006; and is the current Owner and Draftsman for RGS Custom Drafting. His experience also includes working as a part-time Adjunct Faculty for Mt. San Antonio Community College teaching Technical Engineering Drawing from February 1995 through May 1995; part-time Adjunct Faculty for Riverside Community College teaching CAD from August 1996 through November 2000; part-time Software Trainer and IT for The Paton Group, Los Angeles, CA teaching Solidworks, ChiefArch and Mastercam from January, 2006 through March 2010; part-time Software for Thomas Paton and Associates, Alta Dena, CA teaching Autocad, Inventor and Mastercam from January 1995 through January 2006; and Draftsman for Dave Burdick, General Contractor from January 1994 through January 1998. Mr. Stevenson also served as Head Varsity Swim Coach for Norco High School.

CREDENTIALS, CERTIFICATES, PROFESSIONAL GROWTH, AND SERVICE:

- Professional Clear Single Subject Teaching Credential: Industry & Technology Education, 2006-2011
- Certified Solidworks Assoc., 2010
- Certificates in Autocad Fundamentals, Autocad 3d, Autocad AME, ASG/Architectural, MTI College, 1993
- Certificate in Drafting, 1986
- Member, California Drafting Technology Consortium (CDTC)
- Member, California Industrial and Technology Education Association (CITEA)
- National Skills USA Championships: Students placed second in Automated Manufacturing and first in 3D Animation
- National Skills USA Conference: Students placed top 10 and three times in top 5
- Head Varsity Swim Coach: 1991 Girls Mountain View League Champions

**ATTACHMENT 11**

NAME: WILSON, JEFFREY

POSITION: ENGLISH AS A SECOND LANGUAGE INSTRUCTOR  
Full-Time, Tenure-Track  
Irvine Valley College

EDUCATION:

M.A. English, TESL  
California State Polytechnic University  
Pomona, CA

B.A. English  
B.A. Sociology  
University of California, Santa Barbara  
Goleta, CA

EXPERIENCE:

Mr. Wilson has been working as a temporary, full-time English as a Second Language (ESL) Instructor at Irvine Valley College during the Spring 2010 semester. His experience also includes teaching ESL part-time at Irvine Valley College since September 2008, Coastline College from August 2008 through May 2009, and Mt. San Antonio College since August 2008. He has worked with all levels of ESL students, from low-beginning to high-advanced, and currently teaches advanced ESL writing, vocabulary, reading, and grammar. Mr. Wilson has also taught English and ESL at the university and private-institution levels for California Polytechnic English Language Institute from July 2007 through February 2008, California State Polytechnic University, Pomona from September 2006 through June 2007 and Hia Dian Foreign Language School in Beijing, China from July 2006 through August 2006. He just completed his Post-Secondary Reading and Learning Certificate from California State University, Fullerton in May 2010. At Irvine Valley College, he is currently working to develop student learning outcomes for ESL classes, is busy reviewing potential language software for the upcoming new language center, and is working with the Counseling Department to determine curriculum for a new ESL Counseling class. His research interests include ESL vocabulary acquisition, ESL instructional technology, and student-self noticing of errors.

PROFESSIONAL AFFILIATIONS, RECENT PRESENTATIONS AND PUBLICATIONS:

- TESOL (Teachers of English to Speakers of Other Languages)
- AAAL (American Association for Applied Linguistics)
- California Teachers & Community College Association
- YMCA Executive Board, Orange County 2002-2004
- *Using Wiki Pages for Collaborative Writing and Other Cooperative Tasks*. Presentation accepted for the CATESOL conference, Pasadena. April 2009
- *Poor English Skills; Poor Math Skills*. Presentation at the Graduate Student forum, TESOL conference, New York, NY. April, 2008
- Untitled. [Review of the book *Developing media literacy in the second language classroom*]. Language Magazine, 7, 45. February, 2008

## ATTACHMENT 12

South Orange County Community College District

### **VICE CHANCELLOR OF BUSINESS SERVICES – Academic Administrative Salary Range IV**

#### DEFINITION

To serve as the District's Chief Business Official; plan, develop, organize, coordinate, administer, review and evaluate comprehensive District-wide fiscal services, including budget preparation and administration, accounting, payroll, risk management, facilities planning, construction, investments, and capital financing, purchasing, and warehousing, including contracting, fixed asset inventory control and mail delivery and courier services; ensure timely and accurate submission of all District financial reports, including the annual financial audit and adopted budget; ensure the development, implementation and adherence of Board policies related to business services; ensure compliance with State and federal laws, District policies and collective bargaining agreements; train, supervise and evaluate the performance of assigned personnel and perform other duties and assume other responsibilities as assigned by the Chancellor and Board of Trustees.

#### SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the Chancellor. Exercises direct supervision over assigned administrative, management, technical and clerical staff.

#### EXAMPLES OF DUTIES AND RESPONSIBILITIES

Serve as the Chief Business Official of the District and an advisor and resource to the Chancellor regarding fiscal services, facilities planning/management and purchasing and other related matters; assist the Chancellor in formulating the business policies to be recommended to the Board of Trustees; and serve as a member of the Chancellor's Executive Council.

Under the direction of the Chancellor, assure the preparation of the District's annual budget; recommend appropriate modifications to District business plans; ensure that business related complaints are investigated and resolved in a timely and effective manner; compile and analyze related data and prepare and distribute reports as required.

Analyze, interpret and monitor the financial condition of the District and colleges operations and recommends changes as needed; consult with the Chancellor and college presidents to develop financial strategies for the District.

Develop and recommend new, revised or modified District policies related to business services for approval by the Board of Trustees; review and evaluate administrative procedures and recommend changes as needed to manage business programs, services, timelines and activities effectively.

Direct the fiscal and business operations of the District, including budget preparation and administration, accounting, payroll, risk management, purchasing, warehousing, facilities planning, investments, and capital financing; ensure timely and responsible purchase of all equipment, supplies and properties for the District after receiving proper authorization.

Plan, organize, coordinate, administer and evaluate the District's business services programs and services in compliance with State and federal laws, collective bargaining agreements and established goals and objectives of the District; develop guidelines and processes to facilitate the timely

South Orange County Community College District  
Page 2 - Vice Chancellor of Business Services

EXAMPLES OF DUTIES AND RESPONSIBILITIES

Participate in collective bargaining negotiations and processes in accordance with policy direction from the Chancellor and the Board of Trustees; advise administration and the Board of Trustees on all matters related to labor and employee relations costs during negotiations; interpret financial provisions of negotiated contracts and ensure that employment-related actions are in conformance with negotiated agreements and applicable laws and regulations.

Direct the fiscal implementation and monitoring of provisions of collective bargaining agreements, including the grievance processes; ensure the development and promotion of accurate fiscal practices necessary to maintain positive employer-employee relations and a high level of employee morale related to implementing negotiated agreements.

Develop and administer the departmental budget; prepare recommendations and justifications related to proposed expenditures; review and approve expenditures; ensure the maintenance of appropriate records and documentation according to established purchasing policies and procedures.

Attend all meetings of the Board of Trustees to represent business services, present information and respond to questions as designated by the Chancellor; participate on committees, task forces and work groups; coordinate business services functions with employee benefits, human resources, information technology systems and other District functions as required.

Communicate with other business services personnel, District and College administrators and support personnel, representatives of State and federal agencies, educational institutions, social service organizations, and others to coordinate programs and activities.

Direct the preparation and maintenance of business records, files and data as required by State and federal laws and District policies; ensure the development and implementation of appropriate records storage and retention schedules; ensure adequate documentation related to employee selection, promotion, discipline and termination and other actions; make periodic financial reports to the Chancellor and Board of Trustees as necessary.

Train, guide, supervise, support and evaluate the performance of assigned personnel; delegate and review assignments and projects; establish and monitor timelines and prioritize work; establish clear expectations for effective performance of business services functions; evaluate work products and results; interview, select and recommend hiring of employees; recommend transfers, reassignment, termination and disciplinary action; motivate staff and resolve conflicts within business services.

Review, analyze and evaluate pending legislation, legal mandates, regulations, and guidelines which may affect the District's business programs, functions, and activities; anticipate and identify legal issues and counsel administration in the development of strategies for resolution; confer with legal counsel as appropriate; maintain current knowledge of laws, trends, policies, procedures and practices used in business services in a public community college district.

Perform other related duties as assigned.



South Orange County Community College District  
Page 3 - Vice Chancellor of Business Services

### QUALIFICATIONS

#### Knowledge of:

Principles and practices of community college administration.  
Principles and practices of business services management and collective bargaining in the public sector.  
Principles of contract administration.  
Principles, trends, methods, strategies and procedures pertaining to business services programs.  
Principles and practices of training, supervision and performance evaluation.  
District and college organization, operations, policies and objectives.  
State and federal laws, codes and regulations related to business administration of a public education agency, including the California Education Code and the California Government Code.  
District policies, operational procedures and guidelines applicable to the administration of a comprehensive public sector business services program.  
Business services information systems functions and operations.  
Negotiation techniques and public sector collective bargaining processes.  
Progressive discipline procedures and documentation.  
Budget preparation and control.  
Oral and written communication skills.  
Interpersonal skills including tact, patience and diplomacy.  
Computer systems and software applications related to business services.

#### Ability to:

Plan, develop, organize, coordinate, administer, monitor, control and evaluate a wide variety of District business services functions and administrative services, operations, programs and activities.  
Provide leadership in assigned business services areas.  
Participate in negotiating collective bargaining agreements.  
Develop and administer department budget.  
Develop and administer policies and procedures for business services.  
Work cooperatively with Information Technology personnel to develop sound information and reporting systems and procedures related to business services  
Interpret, apply and explain complex District policies, legal requirements and negotiated agreements.  
Make effective public presentations.  
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.  
Select, train, lead, direct, supervise and evaluate the performance of assigned personnel.  
Assure the preparation, maintenance and retention of personnel files and data.  
Relate effectively to people of varied academic, cultural and socio-economic background using tact, diplomacy and courtesy.  
Prepare and administer budgets for assigned program areas.  
Establish and maintain cooperative and effective working relationships with those contacted in the course of work.  
Communicate clearly and concisely, both orally and in writing.  
Collect, compile and analyze data.  
Prepare and present reports and recommendations.  
Prepare oral and written reports and recommendations.  
Plan and organize work.  
Operate modern office equipment such as computer, printer, calculator, copier and facsimile machine.

South Orange County Community College District  
Page 4 - Vice Chancellor of Business Services

### QUALIFICATIONS

#### Ability to:

Operate computer and applications software, including database management, spreadsheet, word processing and software related to business services.

Exercise initiative and work independently with minimum administrative direction.

### EDUCATION AND EXPERIENCE GUIDELINES:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

#### Education:

Possession of a Master's degree from an accredited college or university with a minimum of one year formal training, internship, or leadership experience in business or public administration or closely related field is required.

#### Experience:

Five years of increasingly responsible and varied experience in administering a full range District-wide business services management programs, such as accounting, budgeting, payroll, facilities planning/management, purchasing, warehousing, inventory control, in a public sector setting, including at least three years of increasingly responsible experience in negotiating collective bargaining agreements. Experience in performing work as described above in a California public education environment is highly desirable.

#### Licenses and other Requirements:

Valid California driver's license.

### WORK ENVIRONMENT AND PHYSICAL DEMANDS

The work environment and physical demands described here are representative of those required by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### WORK ENVIRONMENT

Standard office setting. Typically, duties are performed in an office environment while sitting at a desk or computer workstation. Incumbents are subject to constant contact with others, frequent interruptions, noise from talking or office equipment and demanding legal timelines. At least minimal environmental controls to assure health and comfort; must be able to adapt to changing situations and demanding timelines. Must attend afternoon or evening Board meetings.

#### PHYSICAL DEMANDS

Incumbents regularly sit for long periods, walk short distances on a regular basis, travel to various locations to attend meetings and conduct work, use hands and fingers to operate an electronic keyboard or other office machines, speak clearly and distinctly to provide information in person or on the telephone; see to read fine print and operate computer; hear and understand voices over telephone and in person to exchange information and make presentations; and lift, carry, and/or move objects weighing up to 10 pounds.

Updated May 17, 2010 by Marlys Grodt

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ITEM: 6.11  
DATE: 06/28/10**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Classified Personnel Actions – Regular Items  
**ACTION:** Approval/Ratification

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**BACKGROUND**

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

**STATUS**

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A and Exhibit B.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS**

**A. NEW PERSONNEL APPOINTMENTS**

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)
  - a. ABRAHAMS, JENNIFER is to be employed as Laboratory Technician, Life and Physical Sciences, Pos #3923, School of Life Sciences and Technology, Irvine Valley College, Classified Bargaining Unit Salary Range 122, Step 1, 40 hours per week, 12 months per year, effective June 7, 2010. This is a replacement position for Kimia Fahimi, who received a change in status.
  - b. <sup>1</sup>GRAY, CHELSEY is to be employed as Program Assistant, Categorical, Pos #3607, Division of Health Science and Human Services, Saddleback College, Classified Bargaining Unit Salary Range 118, Step 1, 40 hours per week, 12 months per year, effective May 27, 2010. This is a replacement position for Ryan Brook, who received a change in status. Employment in this categorical funded position is contingent upon the availability of MLT grant funds.
  - c. MACASAET, KATRINA is to be employed as Child Development Specialist, Pos #3502, Child Development Center, Office of Student Services, Saddleback College, Classified Bargaining Unit Salary Range 122, Step 1, 27.5 hours per week, 12 months per year, effective July 1, 2010. This is a replacement position for Judy Tracy, who resigned.
  - d. MERCADO, ROMEO is to be employed as Instructional Assistant, Pos #3289, Learning Assistance Program, Division of Liberal Arts and Learning Resources, Saddleback College, Classified Bargaining Unit Salary Range 122, Step 1, 15 hours per week, 12 months per year, effective June 15, 2010. This is a replacement position for Stewart Berlin, who resigned.
  - e. XU, JIA, is to be employed as Child Development Specialist, Pos #3927, Child Development Center, Office of Student Services, Irvine Valley College, Classified Bargaining Unit Salary Range 122, Step 1, 27.5 hours per week, 12 months per year, effective June 14, 2010. This is a replacement position for Joni Rotzoll, who resigned.
2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Start Date</u>
<sup>2</sup> Araiza, J. Arturo	Counseling Office Assistant/SC	115/1	05/12/2010
Azar, Mursel	Counseling Office Assistant/SC	115/1	04/09/2010
Cook, Kathleen	Senior Child Development Specialist/SC	128/1	04/15/2010
Fitz, Rodney	Locksmith/SC	128/1	06/07/2010
Kossler, Shelly	Library Assistant I/IVC	115/1	05/24/2010
Kossler, Shelly	Library Assistant II/IVC	119/1	05/24/2010

<sup>1</sup> Niece of Jennifer Forouzesh, Nursing Instructor, Health Sciences & Human Services, Saddleback College.

<sup>2</sup> Elva Araiza, Sr. Admissions & Records Spec., Bilingual, Adm., Records & Enrollment Svc., Saddleback College and Estanislao Araiza, Substitute Custodian, Physical Plant, Irvine Valley College are spouses, and the parents of Arturo Araiza, Counseling Office Assistant, Counseling Svc. & Spec. Programs, Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Start Date</u>
Kossler, Shelly	Library Assistant III/IVC	121/1	05/24/2010
Kossler, Shelly	Library Technician/IVC	125/1	05/24/2010
<sup>3</sup> Sendaba, Sheleme	Health Office Assistant/SC	115/1	06/24/2010

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2009/2010** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Barrack, Casey	Project Specialist/SC	\$ 10.00	05/15/10-06/30/10
Bertrand, Michael	Project Specialist/SC	10.50	05/24/10-06/30/10
Boteju, Karen	Project Specialist/IVC	10.50	05/26/10-06/30/10
Boutte, Rhonda	TMD Aide/SC	11.50	05/15/10-06/30/10
Buffalin, Michael	Project Specialist/SC	10.50	05/21/10-06/30/10
Dickson, Zachary	Project Specialist/SC	12.00	05/15/10-06/30/10
Dorman, Thomas	Project Specialist/SC	15.00	04/15/10-06/30/10
Dunn, Clara	Clerk - Short Term/SC	12.00	04/01/10-06/30/10
Galkina, Dzhulyetta	Outreach Aide/SC	12.50	05/18/10-06/30/10
Harris, Denise	Coaching Aide/SC	15.00	05/25/10-06/30/10
Inglehart, Ciara	Coaching Aide/SC	15.00	04/15/10-06/30/10
Kovalchuk, Ekaterina	Project Specialist/SC	10.50	06/01/10-06/30/10
Langgle, Linda	Project Specialist/IVC	20.00	05/17/10-06/30/10
Loc, Tobias	Project Specialist/SC	9.00	05/18/10-06/30/10
Lopez, Carlos	Project Specialist/SC	10.50	06/01/10-06/30/10
McNulty, Karen	TMD Aide/SC	20.00	05/27/10-06/30/10
Menveg, Jennifer	Project Specialist/SC	10.00	05/15/10-06/30/10
Mochalova, Margarita	Project Specialist/SC	10.50	06/01/10-06/30/10
Nambiar, Varsha	Project Specialist/SC	10.00	05/15/10-06/30/10
Perez, Denice	Project Specialist/SC	12.50	05/15/10-06/30/10
Petrone, Eugene	Project Specialist/IVC	9.50	05/24/10-06/30/10
Petrovich, Alexis	Project Specialist/SC	11.50	05/24/10-06/30/10
Rice, Nicole	Outreach Aide/SC	12.50	06/01/10-06/30/10
Roehler, Trevor	TMD Aide/SC	8.50	05/18/10-06/30/10
Salimi Tari, Roxaneh	Project Specialist/SC	9.50	04/29/10-06/30/10
Serrano, Carlos	Outreach Aide/SC	12.50	05/18/10-06/30/10
Volosing, Rachel	Project Specialist/IVC	10.50	06/08/10-06/30/10
<sup>4</sup> Winn, Fentriss	Coaching Aide/SC	15.00	04/15/10-06/30/10

<sup>3</sup> Barbara Sendaba, Executive Assistant, Office of Vice President of Student Services, Saddleback College is the mother of Sheleme Sendaba, Health Office Assistant, Saddleback College, Mekeil Sendaba, Project Specialist, District and Alem Sendaba, Project Specialist, Saddleback College, who are brothers.

<sup>4</sup> Father of Mallorie Winn, Clerk – Short Term, Saddleback College. Mr. Winn is also a part-time Lecturer in Physical Education, Kinesiology & Athletics, Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2010/2011** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Adams, Cherese	Clerk – Sht. Term/SC	\$ 10.00	07/01/10-12/31/10
Aldrich, David	TMD Aide/IVC	8.50	07/01/10-12/31/10
Amos, Jay	Coaching Aide/SC	15.00	07/01/10-12/31/10
<sup>2</sup> Araiza, J. Arturo	Clerk - Short Term/SC	10.50	07/01/10-12/31/10
Arevalo, Sylvia	Project Specialist/SC	20.00	07/01/10-12/31/10
Bailey, Michael	TMD Aide/SC	9.00	07/01/10-12/31/10
Baird, Daniel	TMD Aide/SC	18.00	07/01/10-12/31/10
Barrack, Casey	Project Specialist/SC	10.00	07/01/10-12/31/10
Belardes, Yvonne	Clerk - Short Term/SC	10.50	07/01/10-12/31/10
Belot, Anthony	Project Specialist/SC	13.00	07/01/10-12/31/10
Bertrand, Michael	Project Specialist/SC	10.50	07/01/10-12/31/10
Bones, Gerald	Project Specialist/SC	10.50	07/01/10-12/31/10
Boteju, Karen	Project Specialist/IVC	10.50	07/01/10-12/31/10
Boutte, Rhonda	TMD Aide/SC	11.50	07/01/10-12/31/10
Bracken, Nancy	TMD Aide/IVC	20.00	07/01/10-12/31/10
Brown, Lucy	Clerk - Short Term/SC	14.00	07/01/10-12/31/10
Brown, Megan	TMD Aide/SC	9.50	07/01/10-12/31/10
Buack, Jun	Project Specialist/SC	12.50	07/01/10-12/31/10
Buffalin, Michael	Project Specialist/SC	10.50	07/01/10-12/31/10
Butler, Kristin	Project Spec./District	16.00	07/01/10-12/31/10
Campos, Diana	TMD Aide/SC	8.50	07/01/10-12/31/10
Caras, Amber	TMD Aide/SC	8.50	07/01/10-12/31/10
Carson, Taryn	Project Specialist/SC	16.00	07/01/10-12/31/10
Casabianca, Michael	TMD Aide/SC	8.50	07/01/10-12/31/10
Casillas, Meghan	Clerk - Short Term/SC	10.50	07/01/10-12/31/10
Cervantes, Martha	Clerk - Short Term/SC	15.00	07/01/10-12/31/10
Christiansen, Craig	TMD Aide/IVC	20.00	07/01/10-12/31/10
Christman, Tyler	TMD Aide/SC	9.50	07/01/10-12/31/10
Clemensen, David	TMD Aide/SC	20.00	07/01/10-12/31/10
Coombs, Erin	Project Specialist/SC	9.50	07/01/10-12/31/10
Coon, Ryan	TMD Aide/SC	9.50	07/01/10-12/31/10
Crawford, Brittney	Clerk - Short Term/IVC	9.50	07/01/10-12/31/10
Cubillos Bezanilla, Sandra	Project Specialist/SC	10.50	07/01/10-12/31/10
Cuevas, Mary Lynn	Project Specialist/SC	8.50	07/01/10-12/31/10
Cunningham, Kelly	Project Specialist/IVC	16.00	07/01/10-12/31/10
Dantanarayana, Preethi	Clerk - Short Term/IVC	9.50	07/01/10-12/31/10
Davani, Farideh	TMD Aide/IVC	9.50	07/01/10-12/31/10
Dickson, Zachary	Project Specialist/SC	12.00	07/01/10-12/31/10
Dorman, Thomas	Project Specialist/SC	15.00	07/01/10-12/31/10
Dunn, Clara	Clerk - Short Term/SC	12.00	07/01/10-12/31/10
Dunn, Clara	Project Spec./District	20.00	07/01/10-12/31/10
Dwinell, Patti	Clerk - Short Term/SC	12.50	07/01/10-12/31/10

**A. NEW PERSONNEL APPOINTMENTS** - Continued

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2010/2011** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
El Ahmar, Nidal	Clerk - Sh Term/IVC	\$ 10.50	07/01/10-12/31/10
Evans, Michelle	Project Specialist/SC	16.00	07/01/10-12/31/10
Fabela, Julie	Clerk - Short Term/SC	10.00	07/01/10-12/31/10
Fauls, Matthew	TMD Aide/SC	8.50	07/01/10-12/31/10
Feeney, Mary	Clerk - Short Term/SC	10.00	07/01/10-12/31/10
Fellner, John	Project Specialist/SC	8.50	07/01/10-12/31/10
Fischer, Alice	Clerk - Short Term/IVC	12.00	07/01/10-12/31/10
Florentino, Yesenia	Project Specialist/SC	14.00	07/01/10-12/31/10
Fox, Jill	Clerk - Short Term/SC	12.50	07/01/10-12/31/10
Freis, Jessica	TMD Aide/IVC	8.50	07/01/10-12/31/10
Furuta, Jeanne	Clerk - Short Term/SC	14.00	07/01/10-12/31/10
Galkina, Dzhulyetta	Outreach Aide/SC	12.50	07/01/10-12/31/10
Gannon, Ashley	TMD Aide/IVC	9.00	07/01/10-12/31/10
Garber, Shaylene	TMD Aide/SC	9.50	07/01/10-12/31/10
Garcia Carmona, Javier	Project Specialist/SC	9.50	07/01/10-12/31/10
Garcia Lua, Beatriz	Project Specialist/SC	10.50	07/01/10-12/31/10
Gaynor, Michelle	Project Specialist/SC	20.00	07/01/10-12/31/10
Gharavi, Mina	TMD Aide/IVC	8.50	07/01/10-12/31/10
Gilloon, Crystal	Project Specialist/SC	11.50	07/01/10-12/31/10
Good, Pauline	TMD Aide/SC	10.50	07/01/10-12/31/10
Gray, Chelsey	Project Specialist/SC	18.00	07/01/10-12/31/10
Grigsby, Shauna	Project Specialist/SC	16.00	07/01/10-12/31/10
Gross, Rachel	TMD Aide/SC	9.50	07/01/10-12/31/10
<sup>5</sup> Hamilton, Elizabeth	Project Specialist/SC	8.50	07/01/10-12/31/10
Harada, Constance	Clerk - Short Term/IVC	9.00	07/01/10-12/31/10
Harris, Virginia	Project Specialist/SC	16.00	07/01/10-12/31/10
Hartman, Sean	Project Specialist/IVC	10.50	07/01/10-12/31/10
Hartzler, Xiomara	TMD Aide/IVC	8.50	07/01/10-12/31/10
Heredia, Grisel	Clerk - Short Term/SC	10.50	07/01/10-12/31/10
Hernandez, Joany	TMD Aide/SC	10.50	07/01/10-12/31/10
Herz, Peter	TMD Aide/SC	20.00	07/01/10-12/31/10
Higgins, Christopher	TMD Aide/SC	8.50	07/01/10-12/31/10
Hill, Malia	Project Specialist/SC	18.00	07/01/10-12/31/10
Hill, Sean	Project Spec. (IT)/IVC	25.00	07/01/10-12/31/10
Hobbs, Aida	Project Specialist/SC	16.00	07/01/10-12/31/10
Honeyman, Ilona	TMD Aide/IVC	8.50	07/01/10-12/31/10
Hood, Ryan	TMD Aide/IVC	12.50	07/01/10-12/31/10
<sup>6</sup> Hoormazdi Mobarake, Mehrnoosh	Clerk – Sh. Term/IVC	8.50	07/01/10-12/31/10
<sup>6</sup> Hoormazdi Mobarake, Mojgan	Clerk - Short Term/IVC	10.50	07/01/10-12/31/10

<sup>5</sup> Daughter of Karen Taylor, Graphic Communications Instructor, Advanced Technology & Applied Sciences, Saddleback College.

<sup>6</sup> Mehrnoosh and Mojgan Hoormazdi Mobarake are Sisters.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2010/2011** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Hunn, Amanda	TMD Aide/SC	\$ 9.00	07/01/10-12/31/10
Hyde, Heidi	TMD Aide/SC	10.50	07/01/10-12/31/10
Ibarra, Marleth	Project Specialist/SC	10.50	07/01/10-12/31/10
Inglehart, Ciara	Coaching Aide/SC	15.00	07/01/10-12/31/10
Jahan, Adam	TMD Aide/SC	8.50	07/01/10-12/31/10
James, Genevieve	Project Specialist/SC	10.50	07/01/10-12/31/10
Jaramillo, Linda	Clerk - Short Term/SC	11.00	07/01/10-12/31/10
Johnson, Nicole	Project Specialist/SC	14.00	07/01/10-12/31/10
Johnson, Scott	TMD Aide/IVC	8.50	07/01/10-12/31/10
Johnson, Stephen	TMD Aide/SC	10.50	07/01/10-12/31/10
Jones, David	Project Specialist/IVC	14.00	07/01/10-12/31/10
Joplin, Kieli	Clerk, Short-Term/IVC	9.00	07/01/10-12/31/10
Kaeni Ghomi, Aghigh	Project Specialist/SC	9.50	07/01/10-12/31/10
Kazangian, Lisa	Clerk - Short Term/SC	11.00	07/01/10-12/31/10
Kelly, Sean	TMD Aide/IVC	8.50	07/01/10-12/31/10
Khachikyan, Garegin	Project Specialist/IVC	14.00	07/01/10-12/31/10
Khademi Sharifabad, Firouzeh	Clerk - Short Term/IVC	8.50	07/01/10-12/31/10
Ko, Aaron	Project Specialist/SC	8.50	07/01/10-12/31/10
Kohbodi, Golenaz	Clerk - Short Term/IVC	11.00	07/01/10-12/31/10
Kohlhas, Paul	Project Specialist/IVC	14.00	07/01/10-12/31/10
Kokesch, Aaron	TMD Aide/IVC	20.00	07/01/10-12/31/10
Kovalchuk, Ekaterina	Project Specialist/SC	10.50	07/01/10-12/31/10
Kredel, Ashley	Project Specialist/SC	15.00	07/01/10-12/31/10
Kwon, Susan	Project Specialist/SC	8.50	07/01/10-12/31/10
Langgle, Linda	Project Specialist/IVC	20.00	07/01/10-12/31/10
LaRocca, Lisa	Clerk - Short Term/SC	12.50	07/01/10-12/31/10
Lawrence, Rachel	Project Specialist/SC	10.50	07/01/10-12/31/10
Lax, Darren	Coaching Aide/SC	15.00	07/01/10-12/31/10
Leigh, Alexander	TMD Aide/SC	20.00	07/01/10-12/31/10
LeMire, Natalie	Clerk - Short Term/IVC	11.00	07/01/10-12/31/10
Leong, Tanya	TMD Aide/SC	9.50	07/01/10-12/31/10
Liedholm, Christopher	TMD Aide/SC	8.50	07/01/10-12/31/10
Lin, Joseph	Coaching Aide/IVC	15.00	07/01/10-12/31/10
Lindahl, Glenda	Project Specialist/SC	16.00	07/01/10-12/31/10
Ling, Jyueguang	Clerk - Short Term/SC	10.50	07/01/10-12/31/10
Loc, Tobias	Project Specialist/SC	9.00	07/01/10-12/31/10
Lopez, Carlos	Project Specialist/SC	10.50	07/01/10-12/31/10
Lopez, Shawnee	Project Specialist/SC	10.50	07/01/10-12/31/10
Lucarelli, Jeffrey	Clerk - Short Term/IVC	8.50	07/01/10-12/31/10
Lucas, Richard	TMD Aide/IVC	12.50	07/01/10-12/31/10
Luecke, Kristen	TMD Aide/IVC	8.50	07/01/10-12/31/10
Lye, Lain	Project Specialist/IVC	14.00	07/01/10-12/31/10
Lynde, Marguerite	Project Specialist/SC	9.50	07/01/10-12/31/10
Lynn, Aaron	Clerk - Short Term/IVC	8.50	07/01/10-12/31/10



**A. NEW PERSONNEL APPOINTMENTS - Continued**

5. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2009/2010** academic year.

<u>Name</u>	<u>Start/End Date</u>
Gibson, Patrick	05/03/10-06/30/10
Lynde, Marguerite	05/15/10-06/30/10
Pircher, Mark	05/24/10-06/30/10

6. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2010/2011** academic year.

<u>Name</u>	<u>Start/End Date</u>
Gibson, Patrick	07/01/10-06/30/11
Lynde, Marguerite	07/01/10-06/30/11
Pircher, Mark	07/01/10-06/30/11
Vargas, Angel	07/01/10-06/30/11

7. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2009/2010** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
<sup>7</sup> Bosshart, Kelly	Recreation Leader/SC	\$ 16.00/hr	05/21/10-06/30/10
<sup>7</sup> Bosshart, Sarah	Recreation Leader/SC	16.00/hr	05/21/10-06/30/10
Brown, Meghan	Sr. Lifeguard/SC	16.00/hr	05/18/10-06/30/10
Burton, Debora	Comm. Ed./IVC	2500.00/cs <sup>8</sup>	06/07/10-06/30/10
Carlisle, Marlouise	CACT Educator/ATEP	68.89/hr	05/10/10-06/30/10
<sup>9</sup> Chao, Esther	Recreation Leader/SC	16.00/hr	05/21/10-06/30/10
<sup>9</sup> Chao, Joshua	Recreation Leader/SC	16.00/hr	05/18/10-06/30/10
Cook, Dylan	Recreation Aide/SC	10.00/hr	05/21/10-06/30/10
Dello Russo, Matthew	Sr. Lifeguard/SC	16.00/hr	06/02/10-06/30/10
Dill, Laura	Comm. Ed./SC	2500.00/cs	04/01/10-06/30/10
Dill, Laura	Recreation Leader/SC	28.00/hr	04/01/10-06/30/10
Dunn, Camille	Recreation Aide/SC	10.00/hr	05/21/10-06/30/10
Eshraghi, Omeid	Tutor/IVC	12.00/hr	05/24/10-06/30/10
Fuhrman, Wesley	Tutor/IVC	12.00/hr	05/21/10-06/30/10
Ghaffarkhan, Shirin	Tutor/IVC	12.00/hr	05/21/10-06/30/10
Hewitt, Brittany	Recreation Leader/SC	16.00/hr	05/21/10-06/30/10
Hillis, Samantha	Aquatic Aide/SC	10.00/hr	05/18/10-06/30/10

<sup>7</sup> Kelly and Sarah Bosshart, Recreation Leaders, Community Education, Saddleback College are sisters.

<sup>8</sup> /cs=Per Course

<sup>9</sup> Esther and Joshua Chao, Recreation Leaders, Community Education, Saddleback College are sister and brother, respectively.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

7. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2009/2010** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
<sup>10</sup> Hilton, Natasha	Recreation Aide/SC	\$ 10.00/hr	05/21/10-06/30/10
Hsiao, Evan	Cert. Test Proctor/IVC	10.50/hr	05/17/10-06/30/10
Jeffers, Sarah	Interpreter IV/SC	35.00/hr	05/25/10-06/30/10
Johnson, Herbert	Recreation Aide/SC	10.00/hr	05/21/10-06/30/10
Kappler, Kenneth	Model/IVC	22.00/hr	02/01/10-04/14/10
Klein, Marti	CACT Educator/ATEP	68.89/hr	05/10/10-06/30/10
Koufigar, Sharareh	Tutor/IVC	12.00/hr	05/21/10-06/30/10
Kusu, Hiro	Recreation Leader/SC	20.00/hr	05/24/10-06/30/10
Leipzig, George	Comm. Ed./IVC	2500.00/cs	06/07/10-06/30/10
<sup>11</sup> Lipold, Christopher	Recreation Aide/SC	10.00/hr	05/21/10-06/30/10
McGervey, Patrick	Recreation Leader/SC	16.00/hr	05/21/10-06/30/10
McKeown, Donna	Tutor/IVC	12.00/hr	05/06/10-06/30/10
Morrow, Jeffrey	CACT Educator/ATEP	68.89/hr	05/25/10-06/30/10
Neville, Michelle	Recreation Leader/SC	16.00/hr	05/21/10-06/30/10
Nourani Najafi, Nazanin	Tutor/IVC	12.00/hr	05/24/10-06/30/10
Pickrell, Vanessa	Senior Lifeguard/SC	16.00/hr	05/26/10-06/30/10
Porzuczek, Paul	Senior Lifeguard/SC	16.00/hr	05/25/10-06/30/10
Sandell, Elizabeth	Sr. Lifeguard/SC	20.00/hr	05/07/10-06/30/10
Schiff, Maureen	Interpreter IV/IVC	42.00/hr	03/22/10-06/30/10
Sims, Karen	Clinical Specialist/SC	30.00/hr	06/03/10-06/30/10
Thompson, Tyler	Recreation Aide/SC	10.00/hr	05/25/10-06/30/10
Zwicker, Kristen	Recreation Leader/SC	16.00/hr	05/21/10-06/30/10

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Abell, Roxanne	Model/SC	\$ 22.00/hr	07/01/10-06/30/11
Acocella, Laura	Model/SC	22.00/hr	07/01/10-06/30/11
Acosta, Anthony	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Adkins, Mauricette	Tutor/SC	12.00/hr	07/01/10-06/30/11
Ahmadi, Hedyeh	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Aldanese, Michelle	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Armstrong, Dawn	Interpreter IV/IVC	30.00/hr	07/01/10-06/30/11
Arquette, Patty	Model/IVC	22.00/hr	07/01/10-06/30/11

<sup>10</sup> Carol Hilton, Director of Fiscal Services, Saddleback College is the mother of John Hilton, ST Campus Security Officer, Office of Campus Safety, Saddleback College and Natasha Hilton Recreation Aide, Community Education, Saddleback College, brother and sister, respectively.

<sup>11</sup> Son of Anthony Lipold, Dean, Physical Education, Kinesiology and Athletics, Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Arzate, Thomas	Clinical Specialist/SC	\$ 35.00/hr	07/01/10-06/30/11
Asbury, Jason	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Balogh, David	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Bascom, Chantal	Tutor/SC	12.00/hr	07/01/10-06/30/11
Basu, Sharmistha	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Bauer, Lucas	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Bedolfe, Tamara	Tutor/SC	12.00/hr	07/01/10-06/30/11
Blake, Julie	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Blundell-Siska, Mary	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Booth, Melissa	Model/SC	22.00/hr	07/01/10-06/30/11
Bowles, Christina	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Boyle, Miki	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
<sup>12</sup> Brewington, Elizabeth	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
<sup>12</sup> Brewington, H.	Interpreter IV/SC	30.00/hr	07/01/10-06/30/11
<sup>12</sup> Brewington, John	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Brio, Stephen	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Brookshear, Dane	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Brown, Meghan	Sr. Lifeguard/SC	16.00/hr	07/01/10-06/30/11
Bruno, John	Model/IVC	22.00/hr	07/01/10-06/30/11
Buckman, Andrea	Interpreter IV/IVC	30.00/hr	07/01/10-06/30/11
Buckman, Jennifer	Interpreter IV/SC	30.00/hr	07/01/10-06/30/11
Burton, Debora	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Carli-Kennedy, Sizanne	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Carlisle, Marlouise	CACT Educator/ATEP	68.89/hr	07/01/10-06/30/11
Carriger, Lisa	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Carter, Sommer	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Castro, Nicholas	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Centola, Gina	Model/SC	22.00/hr	07/01/10-06/30/11
Chang, Mu Sywe	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Chao, Joshua	Recreation Leader/SC	16.00/hr	07/01/10-06/30/11
Chernoff, Vicki	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Chi, Chih-Wong	Tutor/SC	12.00/hr	07/01/10-06/30/11
Chiong, Ludivina	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Clark, Evelyn	Model/SC	22.00/hr	07/01/10-06/30/11
Clem, Cecilia	Tutor/SC	12.00/hr	07/01/10-06/30/11
Cohen, Robert	Model/SC	22.00/hr	07/01/10-06/30/11
Colonelli, Nicholas	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11

<sup>12</sup> Elizabeth Brewington, Clinical Specialist and Nursing Instructor, Health Sciences & Human Services, Saddleback College and John Brewington, Clinical Specialist, Health Sciences & Human Services, Saddleback College are spouses and brother/brother-law respectively of H. James Brewington, Interpreter, DSP&S, Saddleback College & Irvine Valley College.

**A. NEW PERSONNEL APPOINTMENTS** - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
<sup>13</sup> Concialdi, Matthew	Clinical Specialist/SC	\$ 35.00/hr	07/01/10-06/30/11
<sup>13</sup> Concialdi, Steve	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Cooper, Stacy	Interpreter IV/IVC	30.00/hr	07/01/10-06/30/11
Corlett, Barbara	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Dadsetan, Sharareh	Tutor/SC	12.00/hr	07/01/10-06/30/11
Danko, Carolyn	Clinical Specialist/SC	30.00/hr	07/01/10-06/30/11
Davis, Karen	Tutor/SC	12.00/hr	07/01/10-06/30/11
Davis, Zachary	Tutor/IVC	12.00/hr	07/01/10-06/30/11
DeCoudreaux, Aja	Model/IVC	22.00/hr	07/01/10-06/30/11
DeLadurantey, Kristina	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Dello Russo, Matthew	Sr. Lifeguard/SC	16.00/hr	07/01/10-06/30/11
Dempsey, Jennifer	Model/SC	22.00/hr	07/01/10-06/30/11
Dill, Laura	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Dill, Laura	Recreation Leader/SC	28.00/hr	07/01/10-06/30/11
Dixon, Kathleen	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Dmytrowicz, Mike	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Doran, Sean	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
El Ahmar, Ghadir	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Enet, Lill	Tutor/SC	12.00/hr	07/01/10-06/30/11
Eshraghi, Omeid	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Evans, Laura	Tutor/SC	12.00/hr	07/01/10-06/30/11
Fan, Mei	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Farhadi, Mojgan	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Farzaneh, Farinaz	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Ferrandino, Vinny	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Ford, Traci	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Forder, Gala	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Fossati, Gino	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Fugitt, Jonathan	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Fuhrman, Wesley	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Fuller, Travis	Recreation Aide/SC	10.00/hr	07/01/10-06/30/11
Gallardo, Theresa	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Garcia, Deanna	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Garcia, Drew	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Gardner, Valerie	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Garza, Melissa	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Ghaffarkhan, Shirin	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Gleason, Linda	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Goddard, Sally	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Goodman, Eileen	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11

<sup>13</sup> Matthew Concialdi and Steve Concialdi, both Clinical Specialist, Health Sciences and Human Services, Saddleback College are brothers.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Grace, Klair	Clinical Specialist/SC	\$ 35.00/hr	07/01/10-06/30/11
Gray, Jason	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Grijalva, Louie	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Gross, Cynthia	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Grossman, Marc	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Hale, Alexander	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Hamidi, Seyed	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Hannon, Karen	Interpreter IV/SC	30.00/hr	07/01/10-06/30/11
Harrington, Candice	Tutor/SC	12.00/hr	07/01/10-06/30/11
Hartley, Jason	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Hateley, James	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Herbert, Kerry	Model/IVC	22.00/hr	07/01/10-06/30/11
Hewitt, Brittany	Recreation Leader/SC	16.00/hr	07/01/10-06/30/11
Hillis, Samantha	Aquatic Aide/SC	10.00/hr	07/01/10-06/30/11
<sup>10</sup> Hilton, Natasha	Recreation Aide/SC	10.00/hr	07/01/10-06/30/11
Hoffski, James	Model/SC	22.00/hr	07/01/10-06/30/11
Holaday, Paul	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Hosseini Moghadam, Mehrdad	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Hsiao, Evan	Cert. Test Proctor/IVC	10.50/hr	07/01/10-06/30/11
Huggins, Barbara	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Hutchinson, Charlene	Interpreter IV/IVC	30.00/hr	07/01/10-06/30/11
Imhoff, Gerarde	Model/SC	22.00/hr	07/01/10-06/30/11
Jalali Heravi, Neshat	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Jeffers, Sarah	Interpreter IV/SC	35.00/hr	07/01/10-06/30/11
Johnson, Herbert	Recreation Aide/SC	10.00/hr	07/01/10-06/30/11
Johnson, Kane	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Johnson, Katharine	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Jones, Brian	Model/SC	22.00/hr	07/01/10-06/30/11
Jordan, Blake	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Juarez, Louis	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Kabbara, Sami	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Kandel, Marlene	Interpreter IV/SC	30.00/hr	07/01/10-06/30/11
Karalius, Laura	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Kaufman, Donald	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Kazemi, Farzaneh	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Khoshnevis, Vahid	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Khudadatova, Nadezhda	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Kim, Gwansoo	Tutor/IVC	12.00/hr	07/01/10-06/30/11
King Covault, Kelly	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Klein, Marti	CACT Educator/ATEP	68.89/hr	07/01/10-06/30/11
Klytta, Kevin	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Knight, Kenneth	Model/SC	22.00/hr	07/01/10-06/30/11

**A. NEW PERSONNEL APPOINTMENTS - Continued**

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Koufigar, Sharareh	Tutor/IVC	\$ 12.00/hr	07/01/10-06/30/11
Kusu, Hiro	Recreation Leader/SC	20.00/hr	07/01/10-06/30/11
Kwan, Siu	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Laird, Alan	Tutor/SC	12.00/hr	07/01/10-06/30/11
Lawrence, David	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Lazar, Garrick	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Lee, Ji Eun	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Leipzig, George	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Li, Ailin	Tutor/IVC	12.00/hr	07/01/10-06/30/11
<sup>11</sup> Lipold, Christopher	Recreation Aide/SC	10.00/hr	07/01/10-06/30/11
Liri, Francis	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Lopez-Brown, Gabriela	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Lundgren, Cherise	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Ly, Raymond	Tutor/IVC	12.00/hr	07/01/10-06/30/11
MacDonald, Donald	Tutor/SC	12.00/hr	07/01/10-06/30/11
Machael, Jason	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Mahle, Jason	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Mancera, Frank	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Mancino, Raymond	Model/SC	22.00/hr	07/01/10-06/30/11
Mar, David	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Marinotti, Eva	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
May, Jaylen	Model/SC	22.00/hr	07/01/10-06/30/11
Mc Curdy, Kristie	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
McCann, Neal	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
<sup>14</sup> McClusky, Katherine	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
<sup>14</sup> McClusky, Nathan	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
McElroy, Erin	Model/SC	22.00/hr	07/01/10-06/30/11
McGervey, Patrick	Recreation Leader/SC	16.00/hr	07/01/10-06/30/11
McKeown, Donna	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Meadows, Lina	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Medcalf, Van	Model/SC	22.00/hr	07/01/10-06/30/11
Mercado, Romeo	Tutor/SC	12.00/hr	07/01/10-06/30/11
Mirghasemi, Seyedehsaedeh	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Montes, Christopher	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Morefield, Michael	Interpreter IV/IVC	30.00/hr	07/01/10-06/30/11
Morrow, Jeffrey	CACT Educator/ATEP	68.89/hr	07/01/10-06/30/11
Moshar, Sianoosh	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Mouzakis, Shaun	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11

<sup>14</sup> Georganne McClusky, Senior Administrative Assistant, School of Extended Education, Irvine Valley College is the mother of Katherine McClusky and Nathan McClusky, both are Clinical Specialist, Health Sciences & Human Svc., Saddleback College, sister and brother, respectively.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Mullen, James	Model/IVC	\$ 22.00/hr	07/01/10-06/30/11
Nakata, Yukiko	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Nelson, Candy	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Nguyen, Katie	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Nguyen, Tuyen	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Njaka, Aadaeze	Model/IVC	22.00/hr	07/01/10-06/30/11
Nourani Najafi, Nazanin	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Nowland, Sarah	Recreation Aide/SC	10.00/hr	07/01/10-06/30/11
Oatman, Ryan	Model/SC	22.00/hr	07/01/10-06/30/11
Oye, Bradley	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Padden, Thomas	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Pane, Christopher	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Pang, Jennifer	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Parks, Timothy	Model/SC	22.00/hr	07/01/10-06/30/11
Peterson, Jennifer	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Phelan, Linda	Model/IVC	22.00/hr	07/01/10-06/30/11
Phillip, Diana	Interpreter IV/SC	38.00/hr	07/01/10-06/30/11
Pickrell, Vanessa	Senior Lifeguard/SC	16.00/hr	07/01/10-06/30/11
Pokrajac, Dragan	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Popenko, Natalia	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Porzuczek, Paul	Senior Lifeguard/SC	16.00/hr	07/01/10-06/30/11
Pryor, George	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Puckett, Scott	Model/IVC	22.00/hr	07/01/10-06/30/11
Purcell, Scott	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Purdy, Linda	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Putney, Aimee	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Quinzio, Michelle	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Rabdieaux, Janice	Model/IVC	22.00/hr	07/01/10-06/30/11
Ramey, Anthony	Model/IVC	22.00/hr	07/01/10-06/30/11
Rebold, Diana	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Revelle, Rebecca	Model/IVC	22.00/hr	07/01/10-06/30/11
Rigali, Michael	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Roberts, Brian	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Rogers, Elizabeth	Tutor/SC	12.00/hr	07/01/10-06/30/11
Sajed, Farzam	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Sakuma, Kazuko	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Sandell, Elizabeth	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Schaefer, Nicholas	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Schiff, Maureen	Interpreter IV/IVC	42.00/hr	07/01/10-06/30/11
Schiff, Maureen	Interpreter IV/SC	42.00/hr	07/01/10-06/30/11
Schultz, Dolores	Tutor/SC	12.00/hr	07/01/10-06/30/11
Scott, Ann	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11

**A. NEW PERSONNEL APPOINTMENTS** - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Scott, John	Tutor/IVC	\$ 12.00/hr	07/01/10-06/30/11
Sepahifar, Farzad	Model/IVC	22.00/hr	07/01/10-06/30/11
Shah, Ahmad	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Shapiro, Laura	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Shaw, Stephanie	Model/SC	22.00/hr	07/01/10-06/30/11
Shcherbakova, Irina	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Shirian Mayani, Homa	Tutor/SC	12.00/hr	07/01/10-06/30/11
Shulman, Jennifer	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Shumate, Jacob	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Sims, Karen	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Skinner, Diane	Interpreter IV/SC	30.00/hr	07/01/10-06/30/11
Slikker, James	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Smith, Austin	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Smith, Jordan	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Smith, Shadrach	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Sonoyama, Yoshie	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Soodsaard, Suda	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Sorenson, Jeffrey	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Stellar, C.	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Stockus, Robert	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Switzer-Parkinson, Barbara	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Taylor, Ryan	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Thompson, Brian	Tutor/SC	12.00/hr	07/01/10-06/30/11
Thompson, Jonathan	Model/SC	22.00/hr	07/01/10-06/30/11
Thompson, Tyler	Recreation Aide/SC	10.00/hr	07/01/10-06/30/11
Torche, Teri	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Tupper, Linda	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Vafaei Fard, Shayesteh	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Van Wie, Ryan	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Varker, Michael	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Vitello, Anthony	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Walker, Stacy	Model/IVC	22.00/hr	07/01/10-06/30/11
Walrath, Rachel	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
<sup>15</sup> Wecklich, Shiloh	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
<sup>15</sup> Wecklich, Steven	Clinical Specialist/SC	35.00/hr	07/01/10-06/30/11
Whidden, Pamela	Model/SC	22.00/hr	07/01/10-06/30/11
Williams, Christopher	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Willimas, Mariel	Recreation Aide/SC	10.00/hr	07/01/10-06/30/11
Willis, Ursula	Tutor/SC	12.00/hr	07/01/10-06/30/11

<sup>15</sup> Shiloh Wecklich and Steven Wecklich, both Clinical Specialist, Health Sciences & Human Services, Saddleback College are spouses.



**A. NEW PERSONNEL APPOINTMENTS - Continued**

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Wondrash, Pamela	Clinical Specialist/SC	\$ 35.00/hr	07/01/10-06/30/11
Wongvibulsin, Shannon	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Wood, Jeffrey	Interpreter IV/SC	30.00/hr	07/01/10-06/30/11
Woodward, Wenying	Model/IVC	22.00/hr	07/01/10-06/30/11
Zamanian, Ali	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Zitelli, Gregory	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Zwicker, Kristen	Recreation Leader/SC	16.00/hr	07/01/10-06/30/11

**B. AUTHORIZATION TO ELIMINATE CLASSIFIED POSITION AND/OR POSITION NUMBERS**

1. DIRECTOR, CENTER FOR APPLIED AND COMPETITIVE TECHNOLOGIES (CACT), Pos #4006, a categorical NSF grant funded, contract manager/term appointment position, Classified Management Salary Range 9, Photonics, Advanced Technology and Education Park, seeks authorization to eliminate this full-time, 40 hours per week, 12 months per year position from its staff complement, effective July 1, 2010. The NSF grant is ending for this position on June 30, 2010. (Position approved: January 20, 2009)
2. OFFICE ASSISTANT, Pos #3770, Classified Bargaining Unit Salary Range 113, Office of Special Programs and Services, School of Guidance and Counseling, Irvine Valley College seeks authorization to eliminate this full-time, 40 hours per week, 12 months per year position from its staff complement, effective June 30, 2010. (Position approved: August 27, 2007)
3. TECHNICAL PREPARATION PROJECT DIRECTOR, Pos #4222, a categorical, Technical Preparation (TP) grant funded, contract manager/term appointment position, Classified Management Salary Range 6, School of Extended Education, Career Tech Education and Workforce Development, Irvine Valley College, seeks authorization to eliminate this part-time, 8 hours per week position from its staff complement, effective July 1, 2010.

**C. AUTHORIZATION TO ABOLISH CLASSIFIED JOB CLASSIFICATIONS**

1. DIRECTOR, CENTER FOR APPLIED AND COMPETITIVE TECHNOLOGIES (CACT), Classified Management Salary Range 9, District seeks authorization to abolish this Classified Management classification effective July 1, 2010. This classification had only one position, Pos #4006, which has been requested for elimination in item B1 of the agenda.

**D. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION**

1. COUNSELING OFFICE ASSISTANT, Classified Bargaining Unit Salary Range 115, Office of Special Programs and Services, School of Guidance and Counseling, Irvine Valley College seeks authorization to establish a full-time, 40 hours per week, 12 months per year position to its staff complement, effective June 29, 2010.
2. DIRECTOR, ECONOMIC WORKFORCE DEVELOPMENT, Classified Management Salary Range 9, Advanced Technology and Education Park, seeks authorization to establish a full-time, 40 hours per week, categorical, contract manager/term appointment position to its staff complement, effective July 1, 2010. This position is funded by the Economic and Workforce Development grant with employment contingent upon the availability of these funds. (Job Description, Exhibit B, Attachment 1)
3. TECHNICAL PREPARATION PROJECT DIRECTOR, CATEGORICAL, Classified Management Salary Range 6, School of Extended Education, Career Tech Education and Workforce Development, Irvine Valley College, seeks authorization to establish a part-time, 16 hours per week, categorical, contract manager/term appointment position to its staff complement, effective July 1, 2010. This position is funded by the Technical Preparation (TP) grant with employment contingent upon the availability of these funds.

**E. CHANGE OF STATUS**

1. CLASSIFIED EMPLOYMENT

- a. BRISTOL, CRISTI, ID #17323, Program Senior Lab Technician (Simulation), Pos #4040, a categorical funded position under the Student Success Grant, Classified Bargaining Unit Salary Range 130, Step 1, 40 hours per week, Division of Health Sciences and Human Services, Saddleback College is to employed as Program Senior Lab Technician (Simulation), a categorical funded position under the Enrollment Growth and Retention for Registered Nursing (RN) Programs Grant, Classified Bargaining Unit Salary Range 130, Step 1, 40 hours per weeks, Division of Health Sciences and Human Services, Saddleback College effective July 1, 2010 through June 30, 2011. Employment in this Enrollment Growth and Retention for RN Programs grant funded position is contingent upon the availability of these funds.
- b. ORLICH, VICTORIA, ID #16839, Program Assistant (Categorical), Pos #3988, a categorical funded position under the Student Success Grant, Classified Bargaining Unit Salary Range 118, Step 2, 20 hours per week, Division of Health Sciences and Human Services, Saddleback College is to employed as Program Assistant (Categorical), a categorical funded position under the Enrollment Growth and Retention for Registered Nursing (RN) Programs Grant, Classified Bargaining Unit Salary Range 118, Step 2, 20 hours per weeks, Division of Health Sciences and Human Services, Saddleback College effective July 1, 2010 through June 30, 2011. Employment in this Enrollment Growth and Retention for RN Programs grant funded position is contingent upon the availability of these funds.

**E. CHANGE OF STATUS - Continued**

**2. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)**

- a. CONN, CARLA, ID #3143, Counseling Office Assistant, Pos #3442, Classified Bargaining Unit Salary Range 115, Step 6, 40 hours per week, 12 months per year, Division of Counseling Services and Special Programs, Saddleback College, is to be employed as Senior Counseling Office Assistant, Pos #3439, Classified Bargaining Unit Salary Range 119, Step 5, 40 hours per week, 12 months per year, Division of Counseling Services and Special Programs, Saddleback College, effective May 18, 2010. This is a replacement position for Diane Jones, who retired.
- b. DAI, FARIBA, ID #14044, Admissions and Records Specialist I, Pos #2617, Classified Bargaining Unit Salary Range 116, Step 1, 25 hours per week, 12 months per year, Office of Admissions, Records and Enrollment Services, Saddleback College, is to be employed as Senior Admissions and Records Specialist – Bilingual, Pos #3229, Classified Bargaining Unit Salary Range 126, Step 1, 40 hours per week, 12 months per year, Office of Admissions, Records and Enrollment Services, Saddleback College effective June 28, 2010. This is a replacement position for Elva Araiza, who received a change in status. 2% bilingual compensation pending test for bilingual ability.
- c. DOLAN, BENJAMIN, ID #15652, is a contract manager/term appointed as Manager of Manufacturing Technology (Categorical), Pos #4027, categorical funded, Classified Management Salary Range 5, Step 3, 40 hours per week, Division of Business Sciences, Vocational Education and Workforce Development, Saddleback College, for a period of July 1, 2010 through August 31, 2010. Employment in this categorical position is contingent upon availability of funding from the NSF grant.
- d. TACKETT, EDWARD, ID #14541, is a contract manager/term appointed as Advanced Technology Center Director, Pos #3121, categorical funded, Classified Management Salary Range 7, Step 10, 40 hours per week, Division of Business Sciences, Vocational Education and Workforce Development, Saddleback College, for a period of July 1, 2010 through August 31, 2010. Employment in this categorical position is contingent upon availability of funding from the NSF grant.
- e. WEISS, ELIZABETH, ID #16352, a contract manager/term appointed as Technical Preparation Project Director, Pos 4222, categorical funded, Classified Management Salary Range 6, Step 1, 8 hours per week, School of Extended Education, Career Tech Education and Workforce Development, Irvine Valley College, is to be employed as a contract manager/term appointed as Technical Preparation Project Director, categorical funded, Classified Management Salary Range 6, Step 2, 16 hours per week, School of Extended Education, Career Tech Education and Workforce Development, Irvine Valley College for a period of July 1, 2010 through June 30, 2011. Employment in this categorical position is contingent upon approval of items B3 and D3 of this agenda and availability of funding from the Technical Preparation grant.

**F. RECLASSIFICATION**

1. NUNEZ, MARIA, ID #12242, Office Assistant, Pos #3770, Classified Bargaining Unit Salary Range 113, Step 6, 40 hours per week, 12 months per year, Office of Special Programs and Services, School of Guidance and Counseling, Irvine Valley College is to be reclassified to Counseling Office Assistant, Classified Bargaining Unit Salary Range 115, Step 6, 40 hours per week, 12 months per year, Office of Special Programs and Services, School of Guidance and Counseling, Irvine Valley College, effective June 29, 2010. This item is contingent upon approval by the Board of Trustees of items B2 and D1 of this agenda.
2. SOBCZAK, BRUCE, ID #16964, is a contract manager/term appointed as Director, Center For Applied and Competitive Technologies (CACT), Pos #4006, categorical funded, Classified Management Salary Range 9, Step 1, 40 hours per week, Advanced Technology and Education Park, is to be reclassified as a contract manager/term appointed as Director, Economic Workforce Development, Classified Management Salary Range 9, Step 2, 40 hours per week, Advanced Technology and Education Park, for a period of July 1, 2010 through June 30, 2011. Employment in this categorical position is contingent upon approval of items B1 and D2 of this agenda and availability of funding from the Economic and Workforce Development grant.

**G. OUT OF CLASS ASSIGNMENTS**

1. KIRSTEN, DONA, ID #16483, Office Assistant, Pos #3205, Classified Bargaining Unit Salary Range 113, Step 1, 29 hours per week, 12 months per year, Division of Mathematics, Sciences and Engineering, Saddleback College, has been given a temporary change in assignment to Senior Administrative Assistant, Pos #3335, Classified Bargaining Unit Salary Range 127, Step 1, 40 hours per week, Division of Mathematics, Sciences and Engineering, Saddleback College, effective June 1, 2010. This is a temporary reassignment for Beth Brokaw, who is on leave.
2. LONG, ERIN, ID #10875, Acting Director, Student Development, Pos #4238, a temporary reassignment, Classified Management Salary Range 7, Step 1, 40 hours per week, Office of Student Development, Saddleback College, assignment ends on July 5, 2010 and is to return to permanent assignment as Student Development Office Assistant, Pos #4107, Classified Bargaining Unit Salary Range 121, Step 6, 40 hours per week, 12 months per year, Office of Student Development, Saddleback College, effective July 6, 2010.
3. GRAY, CHELSEY, ID #16989, Program Assistant, Categorical, Pos #3607, Classified Bargaining Unit Salary Range 118, Step 1, 40 hours per weeks, 12 months per year, Division of Health Sciences and Human Services, Saddleback College, has been given a temporary change in assignment to Health Sciences and Human Services Program Specialist, Pos #3234, Classified Bargaining Unit Salary Range 123, Step 1, 40 hours per week, Division of Health Sciences and Human Services, Saddleback College, effective June 7, 2010. This is a temporary reassignment for Joanna Reina, who resigned.

**H. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT**

1. CONSTANCE, KATHLEEN, ID #1414, Applications Specialist II, Pos #4093, Classified Bargaining Unit Salary Range 138, Step 6, 40 hours per week, 12 months per year, Innovation Technology Center, Office of Instruction, Saddleback College, resignation effective May 31, 2010 and retirement June 1, 2010. Payment is authorized for any compensated time off. (Permanent hire date: August 25, 1987)

**H. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT - Continued**

2. DAGARIN, JEAN-MARI, ID #16676, Assistant Manager Child Development Center, Categorical, funded by Career Technical Education Community Collaborative Project grant, Pos #3930, Classified Management Salary Range 7, Step 2, 40 hours per week, Child Development Center, Office of Student Services, Saddleback College, resignation effective June 11, 2010. Payment is authorized for any compensated time off. (Permanent hire date: January 5, 2009)
3. NGUYEN, THU THI, ID #17063, Teacher Preparation Pipeline Grant Project Director, Categorical, funded by the Teachers Preparation Pipeline Grant, Classified Management Salary Schedule 7, Step 1, 24 hours per week, School of Extended Education, Career Tech Education and Workforce Development, Irvine Valley College, resignation effective June 30, 2010. Payment is authorized for any compensated time off. (Permanent hire date: April 7, 2010)
4. WANG, YUBO, ID #15931, Accounting Specialist, Pos #4242, Classified Bargaining Unit Salary Range 127, Step 2, 40 hours per week, 12 months per year, Office of College Fiscal Services, Irvine Valley College, resignation effective June 2, 2010. Payment is authorized for any compensated time off. (Permanent hire date: December 5, 2007)
5. ZUCKER, CONNIE, ID #6475, Campus Police Office Assistant, Pos #3857, Classified Bargaining Unit Salary Range 115, Step 6, 40 hours per week, 12 months per year, Office of Safety and Security, Irvine Valley College, resignation effective June 1, 2010, retirement effective June 2, 2010. Payment is authorized for any compensated time off. (Permanent hire date: July 1, 1996)

**I. VOLUNTEERS**

1. The following individuals are to be approved as Volunteers for the 2009/2010 academic year.

Extended Education and Emeritus Institute, Irvine Valley College

Bavafa, Pouya                      Murray, Louann

Fine Arts, Saddleback College

Best, Marcie	Buchner, Alejandro	Donaldson, Diana
Espiritu, Nicole	Farag-Hanna, Barbara	Joseph, Robert
Kelly, Cassidy	Kelly, Julia	Matthews, Jamie Ann
McClusky, Katie	McElligott, Shane	McGroarty, Austin
McGroarty, Dillan	Minaya, Marco	Mockett, Stacey
Rivera, Charlene	Romero, Rachel	Willard, Bryce

Health Sciences and Human Services, Saddleback College

Yangco, Ana Liza

Health, Physical Education and Athletics, Irvine Valley College

Kimm, Edward                      Ly, Raymond

Humanities and Languages, Irvine Valley College

In, Byung Seo	Matsumoto, Emi	Onodera, Takehiro
Osakabe, Kazuko	Takeiri, Ayano	Veda, Yumi

I. **VOLUNTEERS** - Continued

1. The following individuals are to be approved as Volunteers for the 2009/2010 academic year.

Kinesiology, Physical Education and Athletics, Saddleback College

Abe, Robert                      Hadley, Eunice                      Mercado, Romeo  
Resnick, Craig

Library Services, Irvine Valley College

Li, Li

Mathematics, Sciences and Engineering, Saddleback College

Wai Man, Ng

Physical Sciences and Technology, Irvine Valley College

Anderson, Kathy                      Daniels, Jenna                      Daniels, Ryck  
Gatewood, David                      Jobin, Barbara                      Martin, Karie  
Minot, Mason                      Robinson, David                      Rystov, Alice

Supportive Services, Guidance and Counseling, Irvine Valley College

Harris, Ashley

2. The following individuals are to be approved as Volunteers for the 2010/2011 academic year.

Extended Education and Emeritus Institute, Irvine Valley College

Murray, Louann

Fine Arts, Saddleback College

Best, Marcie                      Buchner, Alejandro                      Donaldson, Diana  
Espiritu, Nicole                      Farag-Hanna, Barbara                      Joseph, Robert  
Kelly, Cassidy                      Kelly, Julia                      Matthews, Jamie Ann  
McClusky, Katie                      McElligott, Shane                      McGroarty, Austin  
McGroarty, Dillan                      Minaya, Marco                      Mockett, Stacey  
Rivera, Charlene                      Romero, Rachel                      Willard, Bryce

Health Sciences and Human Services, Saddleback College

Yangco, Ana Liza

Humanities and Languages, Irvine Valley College

In, Byung Seo                      Matsumoto, Emi                      Onodera, Takehiro  
Osakabe, Kazuko                      Takeiri, Ayano                      Veda, Yumi

Kinesiology, Physical Education and Athletics, Saddleback College

Abe, Robert                      Hadley, Eunice                      Mercado, Romeo  
Resnick, Craig

Library Services, Irvine Valley College

Li, Li

Health, Physical Education and Athletics, Irvine Valley College

Kimm, Edward                      Ly, Raymond

I. **VOLUNTEERS** - Continued

2. The following individuals are to be approved as Volunteers for the 2010/2011 academic year.

Mathematics, Sciences and Engineering, Saddleback College

Wai Man, Ng

Physical Sciences and Technology, Irvine Valley College

Anderson, Kathy	Daniels, Jenna	Daniels, Ryck
Jobin, Barbara	Martin, Karie	Minot, Mason
Robinson, David	Rystov, Alice	

Supportive Services, Guidance and Counseling, Irvine Valley College

Harris, Ashley

**ATTACHMENT 1**

South Orange County Community College District

**DIRECTOR FOR ECONOMIC AND WORKFORCE DEVELOPMENT - Classified Management  
Salary Range 09**

DEFINITION

To provide administrative leadership in the planning, developing, organizing, coordinating, implementing, directing, monitoring, reviewing and evaluating of a categorical, self-supporting program and its services, operations and activities, including all fee-based and short-term contract education credit and non-credit classes designed to meet the needs of students as well as local businesses and industry; to ensure a strong public image for the assigned categorical program through an innovative and effective contract education master plan.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from an assigned administrator.

Exercises functional and technical supervision over professional, technical, administrative support, contracted and other staff as assigned.

EXAMPLES OF DUTIES - Duties may include, but are not limited to, the following:

Plan, develop, organize, coordinate, implement, direct, review and evaluate self-supporting programs, services, operations and activities of assigned location and its contract education program for business and industry, including fee-based and short-term non-credit and credit classes consistent with identified business and industry interests and needs not met by traditional college programs.

Design and implement a master plan of contract education consistent with the District's philosophy, mission and goals; provide leadership for educational contacts and identify the training needs of business, industry and local government agencies.

Develop connections between assigned District location and business and industries, providing technical assistance to manufacturing companies, and facilitating related economic development activities in the area; represent the District to business, industry and governmental agency-based organizations related to economic development and contract education; establish and support an advisory board made up of representatives of the community and local business and industry.

Develop and implement appropriate methods and procedures to optimize efficient and effective delivery of services; develop and manage the implementation of established goals and objectives; develop and implement organizational structures and work processes that facilitate attainment of established goals and objectives.

Seek appropriate funding opportunities through grants, contracts and other alternative sources of revenue; write and submit grant and other funding proposals; implement, administer and evaluate State, federal, corporate and private secured grants, special projects, and related programs according to legal requirements.



South Orange County Community College District  
Page 22 – Director of Economic and Workforce Development

### EXAMPLES OF DUTIES

Coordinate assigned programs, services and activities with student services functions and instructional programs of ATEP, Irvine Valley College and Saddleback College; work cooperatively with Instruction and Student Services personnel to plan, organize, staff and direct administrative processes including registration, fee collection, accounting, purchasing, marketing, printing, and other support for classes and programs; coordinate and assist administrative personnel with academic faculty evaluations per District requirements as needed.

Develop and coordinate, in cooperation with instructional Deans, customized programs and services including training programs, workshops, seminars, and consultation services to meet the identified needs.

Review and schedule fee-based and short-term classes for interested students and employees of local businesses according to identified needs and negotiated agreements; ensure the accurate and timely production of class schedules and other materials; select, hire, evaluate and train subject matter consultants to coordinate contract education activities and programs; respond to inquiries and concerns from the general public; secure the use of facilities for classes ensuring compliance with standards, rules and regulations for use of facilities.

Ensure the coordination of outreach activities between the Colleges' faculty and contract education; coordinate the marketing, outreach activities and promotion of all programs, classes, events and activities of assigned location to support and enhance contract education.

Serve on committees, task forces and other work groups for the District and assigned location; expand and provide technical expertise concerning assigned program and location, provide input and maintain program website.

Prepare and administer assigned program's annual program budgets; prepare recommendations and justifications regarding budget requests; direct the forecast of additional funding for staffing, equipment, materials and supplies; implement mid-year budget adjustments; authorize expenditures according to District policies and applicable regulations; maintain responsibility for facilities, equipment, and supplies assigned the area; certify payrolls for academic, classified, temporary and student hourly personnel as assigned.

Select, recommend for employment, train, supervise and evaluate the performance of assigned managerial, supervisory, technical, support and contracted personnel; delegate and review assignments and projects; evaluate work products and results; establish and monitor timelines and prioritize work.

Review and evaluate program activities and operations; compile and analyze data related to program participation and evaluation; ensure compliance with District policies as well as State and federal laws related to assigned program; ensure alignment of program activities with funding agency compliance requirements.

Ensure the preparation and submission of a variety of statistical and narrative reports and material, including budget reports, annual recap data and special reports, proposals, recommendations and other information as requested; compile and analyze data; review and certify the accuracy of data; coordinate and respond to periodic audits and inspections; comply with State of California and/or agency reporting requirements for quarterly, year-end and special reports as needed; provide ongoing data reporting and other special data reports as requested by the State or other agencies.

South Orange County Community College District  
Page 33 – Director of Economic and Workforce Development

### EXAMPLES OF DUTIES

Communicate with District and assigned location administrators and support staff, representatives of State and federal regulatory agencies, educational institutions, businesses, social service organizations and others as required to coordinate activities.

Expand and maintain current knowledge of the District policies, procedures and local State and federal legal requirements related to area of assignment.

Develop and deliver oral presentations to the Board of Trustees, District and College administrators, managers, faculty, staff and professional colleagues at various gatherings; develop, coordinate and conduct workshops to provide specialized information and training regarding assigned program and its related services and activities.

Perform related duties as assigned.

### QUALIFICATIONS

#### Knowledge of:

Modern manufacturing approaches and/or business approaches in technology companies.

State, federal, private and corporate funding sources.

Grant and proposal writing.

Principles and practices of training, supervision and performance evaluation.

Development and coordination of community education programs offered by a community college.

Marketing, promotion and public relations techniques.

Community college curriculum development processes for fee-based, short-term non-credit and credit courses.

Preparation, publication and distribution of informational and promotional materials.

Statistical procedures and mathematical concepts.

Demonstrated understanding, sensitivity, and commitment to meeting the needs of the diverse ethnic, cultural socioeconomic, and disability background of the student and community population.

Philosophy and objectives of the community college.

District and College policies and State and federal laws and regulations related to assigned program.

District and College policies, procedures, organization, operations and objectives.

Correct English composition, grammar, spelling and vocabulary.

Oral and written communication skills.

Interpersonal skills including tact, patience and diplomacy.

Budget preparation and administration.

Curriculum content of non-credit, fee-based courses.

Community demographics and consumer trends.

Principles and practices of financial record keeping and reporting.

Modern office practices, procedures, methods, and equipment.

Operation of computer, peripherals and software programs, including student information systems, database management, spreadsheet, word processing and specialized software.

Computer systems and software applications related to area of assignment, including capabilities and limitations.

Planning and organizational skills.

South Orange County Community College District  
Page 44 – Director of Economic and Workforce Development

## QUALIFICATIONS

### Ability to:

Plan, organize, coordinate and direct a comprehensive fee-based, short-term contract education program for business and industry at a community college center.

Plan, organize, coordinate and direct assigned programs, services and activities.

Develop, implement and evaluate the delivery of contract education services to students.

Work effectively with others to achieve common goals including student recruitment and retention.

Maintain current knowledge of contract education.

Assess the needs and trends of the business community and develop appropriate programs.

Respond to requests and inquiries from representatives of business and industry, potential students, administrators, faculty, staff and the general public.

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations.

Interpret, apply and explain complex and technical State and federal laws and regulations related to assigned program.

Maintain the security of confidential materials.

Select, train, lead, direct, supervise and evaluate the performance of assigned personnel.

Prepare and administer budgets for assigned program areas.

Establish and maintain cooperative working relationships with those contacted in the course of work.

Communicate clearly and concisely, both orally and in writing.

Prepare oral and written reports and recommendations.

Prepare effective letters, press releases and promotional materials.

Prepare and deliver oral and written reports and recommendations as assigned.

Collect, compile and analyze data.

Operate office equipment such as computer, printer, calculator, copier and facsimile machine.

Relate effectively to people of varied academic, cultural and socio-economic background using tact, diplomacy and courtesy.

Plan and organize work.

Work independently with minimum administrative direction.

Use common computer applications, including database management, spreadsheet, word processing and project management software.

## EXPERIENCE AND TRAINING GUIDELINES

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

### Experience:

Five years of increasingly responsible experience closely related to assigned program demonstrating increasing levels of responsibilities, including at least three years of experience in a supervisory capacity.

### Training:

1. Minimum of a Bachelor's Degree from an accredited college or university with a major in one of the related scientific or technical disciplines.
2. Minimum of two years of formal training, internship, or leadership experience reasonably related to this administrative assignment.

South Orange County Community College District  
Page 55 – Director of Economic and Workforce Development

### EXPERIENCE AND TRAINING GUIDELINES

#### Desirable qualifications:

1. Master's Degree or higher from an accredited college or university.
2. Successful experience in alternative forms of revenue generation.
3. Experience providing assistance to small and medium-sized companies.
4. Experience with community colleges.
5. Experience in an entrepreneurial business or college setting.

#### Licenses or Other Requirements:

A valid California driver's license.

### WORK ENVIRONMENT AND PHYSICAL DEMANDS

The work environment and physical demands described here are representative of those required by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### Work Environment:

Standard Office Setting. Duties are performed in an office environment while sitting at a desk or computer workstation. Work also requires travel to various community locations to scout locations for classes, attend meetings or otherwise conduct work. Incumbents are subject to contact with others, frequent interruptions and demanding legal timelines. At least minimal environmental controls to assure health and comfort.

#### Physical Demands:

Incumbents regularly sit for long periods, walk short distances on a regular basis, travel to various locations to attend meetings and conduct work, use hands and fingers to operate an electronic keyboard or other office machines, reach with hands and arms, speak clearly and distinctly to answer telephones and to provide information; see to read fine print and operate computer; hear and understand voices over telephone and in person; and lift, carry, and/or move objects weighing up to 10 pounds.

### CONDITIONS OF EMPLOYMENT:

This is a self-supporting categorical position, and employment is contingent on categorical funding and/or revenue generated from contract or fee-based education including grants.

Finalized by Grodt May 10, 2010

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Chancellor Recruitment  
**ACTION:** Information

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**BACKGROUND**

The Board of Trustees has appointed Community College Search Services (CCSS) as the consultant to assist the District in the Chancellor hiring process. As part of their services, CCSS will provide information to the Board of Trustees to keep them apprised on the ongoing progress of the search.

**STATUS**

A representative of Community College Search Services will be present at the June 28, 2010 Board of Trustees meeting to provide an update on the status of the Chancellor hiring process.

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College and Irvine Valley College: Accreditation  
**ACTION:** Information

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**BACKGROUND**

In preparation for the Fall Semester 2010 WASC accreditation team visit, Saddleback College and Irvine Valley College have completed their self-study documents.

**STATUS**

Exhibits A and B, the colleges' self-study documents, are presented for the information of the Board of Trustees.

**EXHIBITS A AND B ARE  
AVAILABLE FOR REVIEW IN THE  
CHANCELLOR'S OFFICE**

**ROOM HS 334**

**IT IS ANTICIPATED THEY WILL ALSO BE  
AVAILABLE ON LINE BY THE END OF JUNE 2010  
PLEASE CHECK THE COLLEGES' WEBSITES**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College: Speakers  
**ACTION:** Information

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**BACKGROUND**

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

**STATUS**

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at any college and/or ATEP since the last board meeting. Exhibit A lists invited speakers and other pertinent information.



**SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT/ATEP PROVOST****SADDLEBACK COLLEGE**

<b><i>Presentation Date/Time</i></b>	<b><i>Location</i></b>	<b><i>Faculty Member</i></b>	<b><i>Course Title/Activity</i></b>	<b><i>Speaker</i></b>	<b><i>Topic</i></b>
5/24/10, 2:30pm	HS 105	Martine Wehr	Intro. to Criminology	Bill Hunt	Crime in Orange County
5/26/10, 3:00pm	HS 105	Martine Wehr	Intro. to Criminology	Joe Salcido	Probation
5/26/10, 3:45pm	HS 105	Martine Wehr	Intro. to Criminology	Hon. John Flynn, III	
6/2/10, 3:30pm	HS 105	Martine Wehr	Intro. to Criminology	Patricia Wenskunas	Crime Survivors

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Basic Aid Report  
**ACTION:** Information

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### **BACKGROUND**

The Board of Trustees has requested regular information reports about projected basic aid receipts and approved projects.

### **STATUS**

EXHIBIT A shows actual Basic Aid receipts since the District became a Basic Aid District in 1999-2000, as well as the projects that the Board of Trustees has approved for funding with Basic Aid Funds. As of 5/24/10 Total Basic Aid Estimated Receipts of \$354.8M less Total Approved Projects in the amount of \$350.0M leaves a \$4.8M balance for uncommitted Basic Aid Funds. EXHIBIT B shows actual and estimated expenditures for Basic Aid Funds. It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding.

The District estimates receipts in future years as follows:

<b><u>Year</u></b>	<b><u>Basic Aid Receipts</u></b>
2009 – 2010	\$38,642,650
2010 – 2011	\$36,246,176
2011 – 2012	\$36,767,102
2012 – 2013	\$35,713,273
2013 – 2014	\$34,600,353

**South Orange County Community College District  
Board Approved Basic Aid Project Distribution  
As of May 24, 2010 Board Meeting**

	1999-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	Total
Actual Basic Aid Receipts	\$47,008,296	\$27,356,952	\$40,162,878	\$46,899,203	\$52,896,017	\$50,692,873	\$51,179,365	\$316,195,584
Estimated Basic Aid Receipts 2009/10								\$38,642,650
								<b>Total Receipts</b> <b>\$354,838,234</b>
								<b>Total Approved Projects</b> <b>\$350,023,552</b>
								<b>Uncommitted Basic Aid Funds</b> <b>\$4,814,682</b>

Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
2005/06 Allocation for Salary Schedule Restructure			\$354,301	\$1,422,791	\$2,467,908	\$4,245,000
College Instructional Equipment Allocation				\$468,000	\$924,000	\$1,392,000
College Retiree Benefit Liability Contribution				\$9,103,662	\$18,314,276	\$27,417,938
College/District Contributions for Debt Retirement			\$101,000	\$1,727,469	\$2,552,232	\$4,380,701
College Scheduled Maintenance Projects				\$1,673,000	\$3,327,000	\$5,000,000
Campus Appearance Improvement				\$335,000	\$665,000	\$1,000,000
Technology Needs for IVC, SC & District		\$200,000	\$5,297,000	\$5,203,275	\$8,667,343	\$19,367,618
ATEP Operating Budget		\$9,203,957				\$9,203,957
ATEP Staffing, Equipment, Program Development		\$4,000,000				\$4,000,000
ATEP Renovation/Temp Bldgs		\$15,034,576				\$15,034,576
ATEP Building Demolition		\$7,000,000				\$7,000,000
ATEP Hangar & Chapel Utilities		\$1,000,000				\$1,000,000
ATEP Site Development Negotiations		\$4,750,000				\$4,750,000
ATEP Development		\$3,750,000				\$3,750,000
ATEP Parking Lot Renovation		\$950,000				\$950,000
College Science Equipment & TV Studio Updates				\$500,000	\$500,000	\$1,000,000
College Sports Facilities				\$896,000	\$817,310	\$1,713,310
COPS Debt Retirement Contribution	\$34,400,000					\$34,400,000
IVC Business & Technology Innovation Center				\$12,882,000		\$12,882,000
IVC Design and Install Entrance from Barranca				\$2,850,000		\$2,850,000
IVC Fine Arts Building				\$4,652,000		\$4,652,000
IVC Floor Repairs				\$58,340		\$58,340
IVC Life Sciences Project				\$17,410,000		\$17,410,000
IVC Lot Expansion and Phase 1 of Lot 6				\$1,476,759		\$1,476,759
IVC Maintenance and Police Facility				\$4,575,000		\$4,575,000
IVC Modular Building - AT100				\$370,000		\$370,000
IVC Landscaping (PAC & BSTIC)				\$1,796,000		\$1,796,000
IVC Performing Arts Center				\$17,180,000		\$17,180,000
IVC Utility Service Project				\$416,000		\$416,000
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs				\$514,000		\$514,000
IVC Modular Building Replacement (CEC)				\$197,402		\$197,402
IVC Science Lab Addition & Remodel				\$6,980,000		\$6,980,000
IVC A-300 Building Remodel				\$2,481,000		\$2,481,000
IVC Early College Program				\$60,000		\$60,000

Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
IVC Replace Main Water Valves				\$275,000		\$275,000
IVC Replace Natural Gas Piping A&B Quads				\$230,000		\$230,000
IVC Repair Exteriors A100, A200, A300, A400, B100				\$400,000		\$400,000
IVC SSC HVAC System				\$800,000		\$800,000
SC M/S/E Bldg, Soil, & Slab Repairs					\$2,337,000	\$2,337,000
SC M/S/E Plaza Repair					\$5,081,000	\$5,081,000
SC M/S/E Renovation					\$2,608,344	\$2,608,344
SC M/S/E Bldg Ventilation System					\$5,000,000	\$5,000,000
SC Building Repairs TAS Building					\$1,956,000	\$1,956,000
SC Building Repairs/Library Remodel					\$20,141,000	\$20,141,000
SC Demolition of Lower Campus Buildings					\$1,719,000	\$1,719,000
SC Demolition 2007/08					\$1,000,000	\$1,000,000
SC Village Remodel					\$4,130,000	\$4,130,000
SC Village Expansion					\$3,942,000	\$3,942,000
SC Golf Driving Range Net Replacement					\$300,000	\$300,000
SC Health Science/District Office Building			\$7,012,875		\$8,238,780	\$15,251,655
SC Hire Consultant for Parking/Traffic Study					\$48,500	\$48,500
SC McKinney Theater Lighting and Sound Systems Upgrade					\$1,335,000	\$1,335,000
SC BGS Mold Abatement and Air Quality Improvements					\$9,006,000	\$9,006,000
SC New Science Building (M/S/E annex)					\$3,867,000	\$3,867,000
SC Science/Applied Science Bldg					\$14,850	\$14,850
SC Bridge Replacement					\$1,700,000	\$1,700,000
SC Pool Deck Replacement					\$1,500,000	\$1,500,000
SC Roof Replace Tech & Applied Science, Village Bldg 3-8					\$1,500,000	\$1,500,000
SC Temporary Classroom Facilites					\$7,269,285	\$7,269,285
SC McKinney Theater Restroom Remodel					\$2,542,000	\$2,542,000
SC Loop Road					\$3,442,000	\$3,442,000
SOCCCD Replace HR & Bdgt Dev Systems			\$897,740			\$897,740
SOCCCD Student Information System Upgrade-Phase I/Phase II			\$14,102,260			\$14,102,260
SOCCCD Districtwide Telephone System	\$4,499,498					\$4,499,498
SOCCCD Fiscal and HR Systems Repl.			\$27,500			\$27,500
SOCCCD Consultant for District Educational & Facilities Master Plan	\$735,010					\$735,010
SOCCCD HR Recruitment Work Plan			\$85,911			\$85,911
SOCCCD Legislative Advocacy Services - Basic Aid	\$210,000					\$210,000
SOCCCD Enrollment Mgmt, Mktg, Outreach & Recruitment Efforts	\$329,830					\$329,830
SOCCCD IT Projects SC/IVC/ATEP Instruction & Student Services			\$7,976,770			\$7,976,770
SOCCCD Legal Defense for Invoation Complaint	\$2,000,000					\$2,000,000
SOCCCD Additional 1% Contingency	\$1,278,101					\$1,278,101
SOCCCD Special Trustee/General Election Expense	\$981,697					\$981,697
<b>Total Approved Projects</b>	<b>\$44,434,136</b>	<b>\$45,888,533</b>	<b>\$35,855,357</b>	<b>\$96,932,698</b>	<b>\$126,912,828</b>	<b>\$350,023,552</b>

**South Orange County Community College District  
Expenditure History for Approved Projects**

<b>Project Description</b>	<b>Approved Amount</b>	<b>1999/04 Actual</b>	<b>2004/05 Actual</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2007/08 Actual</b>	<b>2008/09 Actual</b>	<b>2009/10 Estimated</b>	<b>2010 and Forward</b>	<b>Total</b>
College Scheduled Maintenance Projects	5,000,000		381,124	900,200	431,327	161,938	1,428,062	1,447,350	250,000	5,000,000
2005/06 Allocation for Salary Schedule Restructure	4,245,000			4,245,000						4,245,000
2005/06 College Instructional Equipment Needs	1,392,000			438,461	41,503	378,311	473,955	59,769.69		1,392,000
Technology Needs for IVC, SC & District	19,367,618		2,394,995	3,580,783	3,178,825	3,647,238	3,919,852	1,945,925	700,000	19,367,618
Campus Appearance Improvement IVC & SC	1,000,000						378,837	400,000	221,163	1,000,000
ATEP Operating Budget*	9,203,957		266,981	706,587	1,119,887	1,841,834	2,273,645	2,995,023		9,203,957
ATEP Staffing, Equipment, Program Development	4,000,000						20,689	200,000	3,779,311	4,000,000
ATEP Renovation	15,034,576	370,243	630,096	1,035,239	3,838,068	1,318,978	103,660	100,000	7,638,291	15,034,576
ATEP Building Demolition	7,000,000						61,693	80,000	6,858,307	7,000,000
ATEP Hangar & Chapel Utilities	1,000,000								1,000,000	1,000,000
ATEP Site Development Negotiations	4,750,000				12,066	887,067	1,080,568	500,000	2,270,300	4,750,000
ATEP Development	3,750,000					565,425	1,041,250	1,700,000	443,325	3,750,000
ATEP Parking Lot Renovation	950,000							950,000		950,000
College/District Contributions for Debt Retirement - COPS	4,380,701	1,543,653	1,351,330	1,485,718						4,380,701
Debt Retirement Contribution	34,400,000	21,000,000	5,000,000	4,200,000	4,200,000					34,400,000
IVC Business & Technology Innovation Center	12,882,000			25,860	981,852	5,563,594	2,392,351	3,600,000	318,342	12,882,000
IVC Design and Install Entrance from Barranca	2,850,000			9,950				100,000	2,740,050	2,850,000
IVC Fine Arts Building	4,652,000					61,163	115		4,590,722	4,652,000
IVC Floor Repairs	58,340		57,458	882						58,340
IVC Life Sciences Project	17,410,000						81,776	600,000	16,728,224	17,410,000
IVC Lot Expansion and Phase 1 of Lot 6	1,476,759		1,500	222,418	1,183,432	69,409				1,476,759
IVC Maintenance and Police Facility	4,575,000		90,046	1,575,308	1,412,747	1,475,172	383	2,000	19,344	4,575,000
IVC Modular Building	370,000	369,456	544							370,000
IVC Landscaping (PAC & BSTIC)	1,796,000							250,000	1,546,000	1,796,000
IVC Performing Arts Center	17,180,000	57,850	623,625	4,235,617	10,727,931	1,137,271	38,469	359,236		17,180,000
IVC Science Equip & TV Studio	500,000	492,814	7,186							500,000
IVC Sports Facilities	896,000	896,000								896,000
IVC Replace Main Water Valves	275,000							275,000		275,000
IVC Replace Natural Gas Piping A&B Quads	230,000							230,000		230,000
IVC Repair Exteriors A100, A200, A300, A400, B100	400,000							400,000		400,000
IVC SSC HVAC System	800,000							400,000	400,000	800,000
IVC Utility Service Project	416,000			125,332	220,576	315		69,778		416,000
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs	514,000			35,700	413,103	29,853	5,466	29,877		514,000
IVC Modular Bldg Replacement (CEC)	197,402				197,402					197,402
IVC Science Lab Addition & Remodel	6,980,000				276,823	86,014	2,373,462	4,243,701		6,980,000
IVC A-300 Bldg Remodel	2,481,000				49,177	94,785	1,529,452	110,000	697,586	2,481,000
IVC Early College Program	60,000				19,626	40,374		0		60,000
Retiree Benefits	27,417,938	2,819,497	3,055,490	3,361,039	4,681,912	10,500,000	500,000	2,500,000		27,417,938
SC M/S/E Bldg, Soil, & Slab Repairs	2,337,000		57,748		9,684	61,163	115	10,000	2,198,290	2,337,000
SC M/S/E Plaza Repairs	5,081,000						69,288	10,000	5,001,712	5,081,000
SC M/S/E Renovation	2,608,344						39,000	20,000	2,549,344	2,608,344
SC Building Repairs - TAS Building	1,956,000		26,775	97,135	28,465		1,048		1,802,576	1,956,000
SC Building Repairs - Library Remodel	20,141,000	40,000	37,892					200,000	19,863,108	20,141,000
SC Demolition of Lower Campus Buildings	1,719,000	965,373	15,917	737,255				455		1,719,000
SC Demolition	1,000,000								1,000,000	1,000,000
SC Village Remodel	4,130,000					244,229	2,014,945	1,870,826		4,130,000
SC Village Expansion	3,942,000						463,110	3,478,890		3,942,000
SC Golf Driving Range Net Replacement	300,000			1,800	43,400	46,600	5,000	100,000	103,200	300,000
SC Health Science/District Office Building	15,251,655	7,156,088	7,887,463	189,994	5,096	13,014		0		15,251,655
SC Hire Consultant for Parking/Traffic Study	48,500		24,250					24,250		48,500
SC McKinney Theater Lighting and Sound Systems Upgrade	1,335,000	46,200	1,288,800							1,335,000
SC BGS Mold Abatement and Air Quality Improvements	9,006,000			682,740	3,735,624	4,277,090	28,746	100,000	181,800	9,006,000
SC New Science Building (M/S/E annex)	3,867,000				29,595			20,000	3,817,405	3,867,000
SC Science Equip & TV Studio	500,000	499,908	92							500,000
SC Science/Applied Science Bldg	14,850		14,850							14,850

**South Orange County Community College District  
Expenditure History for Approved Projects**

Project Description	Approved Amount	1999/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Estimated	2010 and Forward	Total
SC Sports Facilities	817,310	778,625	26,695	11,990		-	-	-	-	817,310
SC Bridge Replacement	1,700,000							1,700,000	-	1,700,000
SC M/S/E Bldg Ventilation System Upgrade	5,000,000							300,000	4,700,000	5,000,000
SC Pool Deck Replacement	1,500,000							50,000	1,450,000	1,500,000
SC Roof Replace Tech & Applied Science, Village Bldg 3-8	1,500,000							500,000	1,000,000	1,500,000
SC Temporary Classroom Facilities	7,269,285		714	3,729,338	3,341,007	105,308	450	92,468	-	7,269,285
SC McKinney Theater Restroom remodel	2,542,000				162,708	105,248	2,023,613	250,431	-	2,542,000
SC Loop Road	3,442,000					-	-	90,000	3,352,000	3,442,000
SOCCCD: Replace HR & Bdgt Dev Systems	897,740			208,797	672,943	16,000	-	0	-	897,740
SOCCCD: Student Information System Upgrade-Phase I/Phase II	14,102,260				3,515,073	5,304,918	4,111,633	1,150,636	20,000	14,102,260
SOCCCD: Districtwide Telephone System	4,499,498	127,271	3,636,911	627,911	107,404	-	-	0	-	4,499,498
SOCCCD: Fiscal and HR Systems Repl.	27,500			27,500		-	-	-	-	27,500
SOCCCD: Consultant District Educational & Facilities Master Plan	735,010			370,010		-	-	-	365,000	735,010
SOCCCD: HR Recruitment Work Plan	85,911		85,911			0	-	-	-	85,911
SOCCCD: Legislative Advocacy Services - Basic Aid	210,000	15,700	24,002	24,298	24,000	14,000	34,354	40,000	33,646	210,000
SOCCCD: Enrollment Mgmt/Mktg, Outreach & Recruit Strategy	329,830			184,690	85,327	59,813	-	-	-	329,830
SOCCCD: IT Projects SC/IVC/AATEP Instruct & Student Svc	7,976,770							4,000,000	3,976,770	7,976,770
SOCCCD: Legal Defense for Invocation Complaint	2,000,000								2,000,000	2,000,000
SOCCCD: Additional 1% Contingency	1,278,101							1,278,101	-	1,278,101
SOCCCD: Trustee Election/General Election Expense	981,697	453,867					527,830	-	-	981,697
<b>Totals</b>	<b>350,023,552</b>	<b>37,632,547</b>	<b>26,988,395</b>	<b>33,077,552</b>	<b>44,726,959</b>	<b>38,085,375</b>	<b>27,063,189</b>	<b>38,833,717</b>	<b>103,615,818</b>	<b>350,023,552</b>

	1999/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Estimated	2010 and Forward
Commitments	83,542,630	57,751,446	11,145,072	34,465,912	70,908,593	54,256,170	37,953,729	-
Cumulative Commitments	83,542,630	141,294,076	152,439,148	186,905,060	257,813,653	312,069,823	350,023,552	350,023,552
Receipts	74,365,248	40,162,878	46,899,203	52,896,017	50,692,873	51,179,365	38,642,650	-
Cumulative Receipts	74,365,248	114,528,126	161,427,329	214,323,346	265,016,219	316,195,584	354,838,234	354,838,234
Cumulative Expenses	37,632,547	64,620,942	97,698,494	142,425,453	180,510,828	207,574,017	246,407,734	350,023,552
Cash Balances	36,732,701	49,907,184	63,728,835	71,897,893	84,505,391	108,621,567	108,430,500	4,814,682

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Facilities Plan Status Report  
**ACTION:** Information

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**BACKGROUND**

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

**STATUS**

EXHIBIT A provides an up-to-date report on the status of current construction projects.

## FACILITIES PLAN STATUS REPORT June 28, 2010

### SADDLEBACK COLLEGE

#### 1. JAMES B. UTT LIBRARY REMODEL

The State Chancellor's office is aware that an extension for the equipment appropriations is needed. Reallocation of basic aid funding has allowed this project to move forward. Swing space needs must be completed before construction start. Bids for the project were opened on March 31, 2010. *The agenda item for award of construction contract was approved by the Board last month.* Furniture and equipment planning continues. The overall project budget is \$21,124,000 with a state contribution of \$16,139,000 and a basic aid contribution of \$4,985,000.

#### 2. SCIENCES BUILDING

The FPP was re-submitted to the State Chancellor's Office on September 30, 2008, to re-compete for funding. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$55,398,000 with \$33,553,000 anticipated from the state and \$21,845,000 proposed as funded through basic aid.

#### 3. MCKINNEY THEATER RESTROOMS (Fine Arts Restrooms)

Construction began on June 23, 2008. The project was complete May, 2009. The design team, College and District staff has concluded close out contract issues. DSA closeout is underway. The Notice of Completion was filed with the County of Orange on March 29, 2010 as directed by Board action. The overall project budget is \$2,542,000 funded through basic aid.

#### 4. REMODEL FOR SWING SPACE DURING LIBRARY REMODEL

On June 25, 2007, the Board approved the Portable Renovation, the Gaucho Strength Center renovation and PE100 renovation projects and hiring R2A for architectural services. Portable Renovation began on October 13, 2008, and is complete. The design team, College and District staff has concluded close out contract issues. DSA closeout is underway. The Notice of Completion was filed with the County of Orange on March 29, 2010 as directed by Board action last month.

The Board approved award of contract for PE100 at the March 2009, meeting. Construction began on April 13, 2009 and completed mid-September. DSA close out is underway. The Notice of Completion was approved by the Board in November and has been filed with the county.

*Construction and punch list work for the Gaucho Strength Center Renovation for Communication Arts is complete with Notice of Completion recommended to the Board of Trustees at this meeting. DSA closeout is underway.*

The overall project budget is \$4,130,000 funded through basic aid.



#### 5. MATH/SCIENCES/ENGINEERING BUILDING

The District re-submitted a Final Project Proposal to the State Chancellor's Office on June 30, 2009. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$28,235,000 with \$19,765,000 anticipated from the state and \$8,471,000 proposed as funded through basic aid.

#### 6. LOOP ROAD

The Board approved the Loop Road project in March, 2009. Currently, the project is estimated at \$5,650,000 which is believed to be an inadequate amount. Architectural selection was Board approved during the February 2010 meeting. The project team held the kick-off project meeting *last month and subsequent progress meetings this month to status the required project studies*. \$3,442,000 of the overall project budget is approved for funding through basic aid.

#### 7. M/S/E PLAZA RENOVATION

The Board approved the Math/Science/Engineering building project in March, 2009. Uneven settlement under the plaza area between the Library and the M/S/E building has resulted in slab heaving, cracking and water penetration at the M/S/E building. The College has requested that this project be temporarily postponed. The overall project budget is \$5,081,000 funded through basic aid.

#### 8. VILLAGE EXPANSION PROJECT

The Board approved the Village Expansion project in November, 2008. There are two construction packages, one for site work and one for building installation and interior improvements. The Surety for MJ Contractors, the contractor in default, and the District have executed a Takeover Agreement. *Construction is complete. The final change orders for the site work are under negotiation and punch list work is underway. Building delivery is 100% complete. The final change order and Notice of Completion for the building portion is included on this June Board agenda.* Total change orders represent 2.3% of the original contract amount. The overall project budget is \$3,942,000 funded through basic aid.

#### 9. BRIDGE REPLACEMENT PROJECT

During the March 2010 meeting, the Chancellor recommended and the Board approved an architect and basic aid funding in the amount of \$1,700,000 for the south bridge located on the east side of the library due to a finding of failing structural integrity. The project team held the kick-off project meeting *last month and subsequent progress meetings this month to status the design development of the project. Meetings were held with college administration and staff to review the bridge design development.*

## IRVINE VALLEY COLLEGE

### 1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION

The building construction is 100% complete. Total change orders represent 2.75% of the original contract amount. All necessary DSA close out documentation is now submitted. Design professionals are reporting a delay in turn-around for all DSA submittals due to reduced schedules through the furlough program and out-sourcing of work. There are 69 change orders requiring DSA approval. DSA began returns in groups of 3 or 4 in early March.

### 2. BUSINESS SCIENCES & TECHNOLOGY INNOVATION CENTER

The building construction is 100% complete. Total change orders represent 1.00% of the original contract amount. The final equipment phase is under review and will proceed as a result of the Board of Trustees's approval to move basic aid funds from the Fine Arts project to the Business Sciences Technology and Innovation Center. DSA closeout is *complete*. The overall project budget is \$25,593,000 with \$12,711,000 from the state and \$12,882,000 funded through basic aid.

### 3. B-200 SCIENCE LAB ANNEX AND B-239 REMODEL

In addition to the Annex and Remodel, the Board approved funding for accessible restroom facilities February 20, 2008. Punch list is underway. *The final change order and Notice of Completion are included on this June Board agenda.* The overall project budget is \$6,980,000 funded through basic aid.

### 4. A-300 REMODEL FOR MUSIC DEPARTMENT

Project is 100% complete with Notice of Completion recommended to the Board of Trustees at the July, 2009, meeting. DSA closeout is underway. The overall project budget is \$2,484,000 funded through basic aid.

### 5. LIFE SCIENCES PROJECT

The state chancellor's office provided the District with approval to move forward with working drawings. *Plans were submitted to the Division of the State Architect on June 9, 2010.* Constructability reviews will be ongoing while under review with the DSA. The overall project budget is \$24,848,000 with \$17,377,000 from the state and \$7,468,000 funded through basic aid.

### 6. FINE ARTS BUILDING

The District submitted a final project proposal to the State Chancellor's Office on June 30, 2008. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$38,229,000 with \$28,305,000 anticipated from the state and \$9,924,000 proposed as funded through basic aid.

### 7. BARRANCA ENTRANCE

The Board approved funding for the Barranca Entrance project during the March board meeting. Currently, the project is estimated at \$2,850,000 which will be evaluated for appropriateness once the designer provides a cost estimate. *Consultant has requested the*

*soils analysis on the existing berm. The first of two plan check fees has been submitted to the City of Irvine. This review precedes final design and submittal to DSA. The discovery phase is on schedule. The overall project budget is \$2,850,000 funded through basic aid.*

#### 8. GREAT LAWN PROJECT

The Board of Trustees approved funding for landscape improvements in the area of the Performing Arts Center during the March 2009 and May 2010 Board meeting. The architect has received DSA approval and bid documents are under final review. *Plans are available to bidders with a mandatory job walk scheduled for June 15, 2010.* The overall project budget is \$1,796,000 funded through basic aid.

### ATEP

#### 1. ATEP RENOVATION

ATEP campus was substantially complete in time for the start of fall 2008/09 semester. All windows have been tested for water tightness with a 62% failure rate. Repair procedures were accepted with remediation 95% complete. ModSpace, the Increment II contractor, has requested a review of previously submitted change orders and a release of retention. District staff has partially released retention and is working with ModSpace on finalizing a few outstanding items. To date, total change orders represent 3.01% of the original contract amount.

#### 2. ATEP BUILDING DEMOLITION

The environmental consultant has performed building surveys and has developed the report, specifications and plans for hazardous material removal and building demolition. City of Tustin provided additional requests during a third review. Plans and specifications for all seven phases of demolition have been returned with minor comments by the City of Tustin and forwarded to the Navy for their review. A second phase of demolition is under design to include the hanger located at the southwest edge of the property. The overall project budget is \$7,000,000 funded through basic aid.

#### 3. ATEP MONUMENT SIGNAGE

A monument sign is needed at Valencia Loop Road that reflects the design of the City's monument sign on the opposite corner. Plans have been submitted to the City of Tustin and have been returned with comments. Comments have been addressed and resubmitted to the City.

#### 4. ATEP PARKING LOT

The contractor was given Notice to Proceed for January 11, 2010 with an estimated sixty day project duration. Punch list items are underway. Notice of Completion was *approved* on April 26, 2010. *Retention has been released.* The overall project budget is \$950,000 funded through basic aid.

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: List of Board Requested Reports  
**ACTION:** Information

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### **BACKGROUND**

At the June 21, 2005 board meeting, members of the Board of Trustees requested a listing of reports requested by the board for the past six months. The listing is to include: date report is requested by the board, report topic, name of trustee requesting report, requested due date, person responsible for preparing the report and the date the report is scheduled to be submitted to the board for their review. At the July 19, 2005 board meeting, it was requested that this six-month report be a standing item on every board agenda, with old information dropped off and new requests added.

### **STATUS**

The Board report listing (EXHIBIT A) for the past six months is coordinated and prepared by the Office of the Deputy Chancellor.

This report is intended to answer the questions of the South Orange County Community College District Board of Trustees. In the event, additional information would be useful or desired by the board, supplemental information will be provided.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
LISTING OF BOARD REPORTS REQUESTED**

<b>Date Report Requested</b>	<b>Report Topic</b>	<b>Board Member Requesting Report</b>	<b>Report Due Date</b>	<b>Report Prepared By:</b>	<b>Date Submitted to the Board of Trustees</b>
3/25/10	Retirees Receiving over \$100,000 Annually	Trustee Fuentes	April 26, 2010	Gary Poertner	April 26, 2010
2/22/10	Nepotism	Trustee Fuentes	April 26, 2010	David Bugay	April 26, 2010
11/17/09	Efficiencies, Reductions and Planning in 2010-2011	Trustee Fuentes	January 2010	Gary Poertner	January 2010
11/17/09	Presentation on Statewide Community College Survey Results	Trustee Fuentes	December 7, 2009	Gary Poertner	January 25, 2010 December 7, 2009
9/24/09	Saddleback College Communication Arts Program	Trustee Padberg	November 17, 2009	Tod Burnett	January 25, 2010 November 17, 2009
9/24/09	Saddleback College Film Program	Trustee Padberg	November 17, 2009	Tod Burnett	November 17, 2009
8/31/09	Salaries of College Professors in Orange County	Trustee Fuentes	October 26, 2009	David Bugay	October 26, 2009

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Monthly Financial Status Report  
**ACTION:** Information

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**BACKGROUND**

Monthly General Fund financial reports (EXHIBIT A) for the two colleges and the District are provided to the Board of Trustees to keep members regularly informed of current information and provide an alert to any significant changes in the projected year ending balance.

**STATUS**

The reports display the adopted budget, revised budget, and transactions through May 31, 2010. A review of current revenues and expenditures for the 2009-2010 fiscal year shows that they are in line with the budget.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
General Fund Income and Expenditure Summary  
As of May 31, 2010

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
<b>SOURCES OF FUNDS</b>					
BEGINNING FUND BALANCE:		31,930,391	31,930,391	0	31,930,391
REVENUES:					
Federal Sources	8100-8199	\$ 3,246,917	3,803,003	556,086	1,658,329
Other State Sources	8600-8699	18,548,183	17,339,238	(1,208,945)	13,934,317
Other Local Sources	8800-8899	170,839,772	170,837,272	(2,500)	175,489,472
	Total Revenue	192,634,872	191,979,513	(655,359)	191,082,118
BASIC AID				0	
INCOMING TRANSFERS	8980-8989			0	
<b>TOTAL SOURCES OF FUNDS</b>		<u>224,565,263</u>	<u>223,909,904</u>	<u>(655,359)</u>	<u>223,012,509</u>
<b>USES OF FUNDS</b>					
EXPENDITURES:					
Academic Salaries	1000-1999	65,750,670	64,825,084	(925,586)	58,482,928
Other Staff Salaries	2000-2999	41,023,241	41,005,155	(18,086)	31,575,545
Employee Benefits	3000-3999	32,302,949	32,142,662	(160,287)	26,407,083
Supplies & Materials	4000-4999	6,425,644	6,455,764	30,120	2,451,305
Services & Other Operating	5000-5999	21,274,414	20,862,529	(411,885)	11,051,207
Capital Outlay	6000-6999	10,870,940	11,132,799	261,859	3,620,928
Payments to Students	7500-7699	577,264	545,770	(31,494)	531,345
	Total Expenditures	178,225,122	176,969,763	(1,255,359)	134,120,341
OTHER FINANCING USES:					
Inter Fund Transfers Out	7300-7399	864,000	864,000		864,000
Basic Aid Transfers Out		31,267,968	31,867,968	600,000	15,805,000
Intra Fund Transfers Out	7400-7499	0	0	0	0
Debt Service	7100-7199	412,000	412,000	0	411,037
	Total Other Sources (Uses)	32,543,968	33,143,968	600,000	17,080,037
<b>TOTAL USES OF FUNDS</b>		<u>210,769,090</u>	<u>210,113,731</u>	<u>(655,359)</u>	<u>151,200,378</u>
<b>ENDING FUND BALANCE</b>		13,796,173	13,796,173	0	71,812,131
Reserve for Economic Uncertainties		10,446,173	10,446,173	0	
Location Reserves for Economic Uncertainties		3,350,000	3,350,000	0	
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	\$ 0

**SADDLEBACK COLLEGE**  
General Fund Income and Expenditure Summary  
As of May 31, 2010

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE	Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures	
<b>SOURCES OF FUNDS</b>					
LOCATION BEGINNING BALANCE	11,702,879	11,702,879	0	11,702,879	
REVENUES:					
Unrestricted Budget Allocation	\$ 80,691,012	80,975,567	284,555	78,828,137	
Restricted Budget Allocation	11,459,371	10,991,585	(467,786)	8,173,146	
Total Revenue	92,150,383	91,967,152	(183,231)	87,001,283	
BASIC AID	0	0	0	0	
INCOMING TRANSFERS	8980-8989	0	0	0	
<b>TOTAL SOURCES OF FUNDS</b>	<b>103,853,262</b>	<b>103,670,031</b>	<b>(183,231)</b>	<b>98,704,162</b>	
<b>USES OF FUNDS</b>					
EXPENDITURES:					
Academic Salaries	1000-1999	40,933,766	40,266,311	(667,455)	36,706,016
Other Staff Salaries	2000-2999	20,978,861	21,016,963	38,102	16,006,260
Employee Benefits	3000-3999	18,577,481	18,536,290	(41,191)	14,966,925
Supplies & Materials	4000-4999	4,363,353	4,341,983	(21,370)	1,649,999
Services & Other Operating	5000-5999	9,712,513	9,937,178	224,665	5,270,578
Capital Outlay	6000-6999	5,749,310	6,083,378	334,068	2,411,076
Payments to Students	7500-7699	387,978	337,928	(50,050)	359,126
Total Expenditures		100,703,262	100,520,031	(183,231)	77,369,980
OTHER FINANCING SOURCES/(USES):					
Transfers Out	7300-7399	400,000	400,000	0	400,000
Other Transfers	7400-7499	0	0	0	0
Debt Service	7100-7199	0	0	0	0
Total Other Sources (Uses)		400,000	400,000	0	400,000
<b>TOTAL USES OF FUNDS</b>	<b>101,103,262</b>	<b>100,920,031</b>	<b>(183,231)</b>	<b>77,769,980</b>	
<b>LOCATION OPERATING BALANCE</b>	<b>2,750,000</b>	<b>2,750,000</b>	<b>0</b>	<b>20,934,182</b>	
Reserve for Economic Uncertainties	2,750,000	2,750,000	0	0	
Nondesignated Budget Allocation	\$ 0	\$ 0	\$ 0	0	



**IRVINE VALLEY COLLEGE**  
General Fund Income and Expenditure Summary  
As of May 31, 2010

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE	Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
<b>SOURCES OF FUNDS</b>				
LOCATION BEGINNING BALANCE	3,168,759	3,168,759	0	3,168,759
REVENUES:				
Unrestricted Budget Allocation	\$ 43,326,341	43,491,419	165,078	42,532,289
Restricted Budget Allocation	5,637,033	5,191,586	(445,447)	4,005,224
Total Revenue	48,963,374	48,683,005	(280,369)	46,537,513
BASIC AID	0	0	0	0
INCOMING TRANSFERS	8980-8989 0	0	0	0
<b>TOTAL SOURCES OF FUNDS</b>	<u>52,132,133</u>	<u>51,851,764</u>	<u>(280,369)</u>	<u>49,706,272</u>
<b>USES OF FUNDS</b>				
EXPENDITURES:				
Academic Salaries	1000-1999 21,764,846	21,693,235	(71,611)	20,135,878
Other Staff Salaries	2000-2999 12,127,529	12,063,384	(64,145)	9,606,790
Employee Benefits	3000-3999 10,008,971	9,929,976	(78,995)	8,547,156
Supplies & Materials	4000-4999 1,232,294	1,262,773	30,479	672,761
Services & Other Operating	5000-5999 4,216,487	3,828,385	(388,102)	2,186,823
Capital Outlay	6000-6999 1,346,720	1,620,169	273,449	734,034
Payments to Students	7500-7699 189,286	207,842	18,556	172,219
Total Expenditures	50,886,133	50,605,764	(280,369)	42,055,661
OTHER FINANCING SOURCES/(USES):				
Transfers Out	7300-7399 234,000	234,000	0	234,000
Other Transfers	7400-7499 0	0	0	0
Debt Service	7100-7199 412,000	412,000	0	411,037
Total Other Sources (Uses)	646,000	646,000	0	645,037
<b>TOTAL USES OF FUNDS</b>	<u>51,532,133</u>	<u>51,251,764</u>	<u>(280,369)</u>	<u>42,700,698</u>
<b>LOCATION OPERATING BALANCE</b>	600,000	600,000	0	7,005,574
Reserve for Economic Uncertainties	600,000	600,000	0	0
Nondesignated Budget Allocation	\$ 0	\$ 0	\$ 0	0

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Written Reports  
**ACTION:** None

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**Written Reports**

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

President, Saddleback College  
President, Irvine Valley College  
Provost, ATEP  
Associated Student Government of SC  
Associated Students of IVC  
Saddleback College Academic Senate  
Irvine Valley College Academic Senate  
Faculty Association  
California School Employees Association  
Saddleback College Classified Senate  
Irvine Valley College Classified Senate  
District Services Classified Senate  
Police Officers' Association



## MEMORANDUM

TO: Members of the Board of Trustees  
Dr. Raghu P. Mathur, Chancellor

FROM: Dr. Tod A. Burnett, President

SUBJECT: REPORT FOR June 28, 2010 BOARD OF TRUSTEES' MEETING

Colonel Nicholas Marano, Camp Pendleton's Commanding Officer, visited Saddleback College on Tuesday, June 15<sup>th</sup>. His campus tour included meeting President Burnett and lengthy stops at the Saddleback College Veterans Memorial and the college's VETS (Veterans Educational Transition Services) Center, where he discussed the issue of finding jobs for widows and widowers of those who die in combat and for Marines who are leaving the service. The college was overjoyed by the Colonel's visit and look forward to working more with Camp Pendleton to provide educational services to veterans, active military personnel, and their families.

The Saddleback College Foundation held its annual retreat on June 4<sup>th</sup>. New members were welcomed and the new officers took the helm. Presentations were made on strategic planning, budget, and other college issues that impact the foundation. This year's foundation president is Donna Varner, with Mission Viejo Mayor Trish Kelley serving as 1<sup>st</sup> Vice President, Barry McCarthy serving as 2<sup>nd</sup> Vice President, Dr. Michael Foudy serving as Secretary, and Joe Brown serving as Treasurer.

Saddleback College is thrilled to welcome Dr. Don Bushe as Acting Vice President for Instruction. Dr. Rajen Vurdien is leaving to be President of Fullerton College and we are thrilled for him and wish him all the best in his new and exciting position.

Saddleback College welcomes its new Dean of Fine Arts and Media Technology, Bart McHenry. Mr. McHenry served as a professor and department chair in the Department of Theater, Film and Television at Azusa Pacific University, where he managed nine separate budgets, raised approximately \$500,000 in donations over five years, and increased course offerings through the creation of four new majors in cinematic arts, theater, screenwriting, and cinematic studies. His teaching career started in 1994, when he was an adjunct professor and guest lecturer at Azusa Pacific University, UC Irvine, CSU Fullerton, Saddleback College, and Irvine Valley College. Mr. McHenry graduated *cum laude* with a Bachelor of Fine Arts degree from the University of Southern California and earned a Master of Fine Arts degree from UC Irvine.

Dr. Burnett attended the Irvine Valley College Foundation Gala on June 4<sup>th</sup>.

The Office of Facilities and Maintenance is working on several projects this summer, including BGS Flooring Repairs, Village 8 Roofing Quote, Chilled Water Piping Repairs, Village 11 Replacement, Library Modernization, Demo SA Building, Fine Arts Exterior Paint, Village Modular Expansion, Fine Arts Structural Repair, Community Ed Relocation, Fine Arts Ceramic Area Roofing, PE 100 Mold Remediation, SSC/AGB Window Replacement, Fine Arts Ticket Office HVAC, FA 202 & 209 Mold Remediation, SSC 212 and Dining Area Flooring.

### *Office of Instruction*

Community Education has its summer in full swing. Swim lessons are currently underway and College for Kids begins June 28<sup>th</sup>.

The Library renovation project is underway and is expected to be completed in 2011.

Recognized for her innovation in online education technology, Saddleback College Anthropology Professor Claire Cesareo-Silva was rewarded a 2010 Blackboard Catalyst Award for Individual Contributions in Staff Development for her work with the college's Online Teaching Certification program. The BbWorld 2010 Client Program Committee said that her "efforts in staff and professional development have been recognized as invaluable to the participants at large."

Praised for her work in creating American Sign Language (ASL) videos for online education, Saddleback College Dr. Rita Tamer, an ASL Professor at Saddleback College, was honored with a 2010 International Blackboard Catalyst Award in the area of Staff Development. The BbWorld 2010 Client Program Committee selected Dr. Tamer and her project to "join a select

group of e-Learning professionals...from around the world whose participation has been recognized as a significant and exemplary contribution to our Blackboard Community."

### ***Student Services***

The Transfer Center has moved to its new stand alone location in the Saddleback College quad in the CC buildings. The new location will provide ample space for the increase in students who seek information to transfer each year.

Saddleback College is currently negotiating a contract with the Workforce Investment Board, who will be establishing a One-Stop satellite in the Student Services Center, located in the former Transfer Center. The One-Stop will be the only one of its kind in south Orange County and will be a resource for members of the community to find jobs.

### ***Arts***

The Division of Fine Arts welcomes its new Dean, Bart McHenry, and says "bon voyage" to Dixie Bullock, who will be serving as Acting Chancellor after serving as Acting Dean. Preparation for *Damn Yankees* is underway. The musical will be shown several dates during the month of July. The "Passport to the Arts" program for children will be held during the summer months.

### ***Saddleback College Mission***

Saddleback College enriches its students and the south Orange County community by providing a comprehensive array of high-quality courses and programs that foster student learning and success in the attainment of academic degrees and career technical certificates, transfer to four-year institutions, improvement of basic skills, and lifelong learning.

**TO:** Chancellor Raghu P. Mathur and Members of the Board of Trustees

**FROM:** Glenn R. Roquemore, President *GR*

**DATE:** June 17, 2010

**SUBJECT: President's Report for the June 28, 2010 Board of Trustees Meeting**

**Irvine Valley College's 25<sup>th</sup> Annual Commencement Ceremony**

IVC held its 25<sup>th</sup> annual commencement ceremony on Friday, May 21 with Jack Scott, Chancellor of the California Community Colleges, serving as Commencement Speaker. The student speaker was Jacqueline An Tan Jao, who graduated magna cum laude in business, and plans to eventually go to law school and earn a doctorate in corporate law. Jacqueline also earned Phi Theta Kappa's Most Distinguished Officer, All-California Academic Team, Coca-Cola Silver Scholarship, CALCPA Orange County/Long Beach Outstanding Accounting Scholarship recipient, and even Homecoming Princess. IVC awarded 704 degrees and 898 certificates of achievement. This year the oldest graduate was 68 year-old Jackie Sharp and the youngest graduate was 17-year-old Ashie Kapoor of Irvine. IVC saluted 206 honor students – 103 of them graduated cum laude with an average of 3.5-3.74. ...85 students graduated magna cum laude with a grade point average of 3.74-3.99 and 18 students graduated summa cum laude with a grade point average of 4.0. A common thread that connected many of IVC's graduates was their plan to transfer to a four-year school. IVC's 2010 graduates have been accepted at each of the nine campuses of the University of California, including UCLA, UC Berkeley, and the notoriously competitive UCI Merage School of Business. Many will be heading off to Cal State Universities, including Fullerton, Long Beach, San Diego, and San Luis Obispo. IVC also has students transferring to USC, Mills College, the University of San Diego, Indiana University, American University, Chapman University, and Columbia.

### **Congratulations to Dr. Elizabeth Cipres**

Dr. Elizabeth L. Cipres, Dean of Counseling Services has been named to the Association of California Community College Administrators (ACCCA) Board for 2010-2011. This will be the first time Dr. Cipres has represented IVC in a board position.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES: Thomas A. Fuentes, William O. Jay, David B. Lang, Marcia Milchiker, Nancy M. Padberg, Donald P. Wagner, John S. Williams  
Dixie Bullock, Acting Chancellor; Glenn R. Roquemore, Ph.D., President, Irvine Valley College

*An Equal Opportunity Employer*

### **College Holds 25<sup>th</sup> Anniversary Celebration**

On Friday, June 4, IVC officially kicked off its 25<sup>th</sup> Anniversary Celebration with a silver anniversary fundraiser, *Broadway Stars: Celebrating 25 Years of Helping Students Reach for the Stars at IVC*. More than 300 tickets were sold for the event. Donations resulting from over 100 silent and live auction items raised more than \$20,000. Other revenue resulting from the event will raise this amount even higher! Additionally, the Grainger Company has given \$4,000 for scholarships and RGP Planning & Development has given \$1,200. The evening also included recognition of the IVC Foundation's 2010 Medal Award Winners **William M. Crosby**, IVC Spanish Instructor **Jeanne Egasse**, and **William T. Jenkins** of the Grainger Company. Mr. Crosby is one of the founding partners of Barnes, Crosby, FitzGerald & Zeman. For over 22 years, William M. Crosby has specialized in employment law, primarily representing employees in discrimination, sexual harassment, wage and hour claims, and wrongful termination based upon breach of express and implied contract and public policy claims. He is recognized as one of the state's top employment law attorneys, and was honored in 2002 as the "Top Gun" Employment Lawyer of the Year from the Orange County Trial Lawyers Association. He currently serves as a member of the IVC Foundation, providing valuable leadership, and generous and enthusiastic support to the college. For more than 30 years, Professor Jeanne Egasse has been teaching Spanish and linguistics at Irvine Valley College. In 1995, she was awarded the IVC Teacher of the Year Award by the Orange County Department of Education. She has traveled extensively in Costa Rica, Mexico, Puerto Rico and Venezuela. The IVC 2010 Medal was also awarded to William T. Jenkins of the Grainger Company. A native of central Louisiana, Jenkins graduated from Southern University's School of Engineering in Baton Rouge with a Bachelor of Science degree in industrial and electronic technology. Over the past 17 years, Mr. Jenkins has been employed at Grainger and has served as the district sales manager for the Los Angeles, Long Beach, and San Fernando Valley areas. Currently he serves as Grainger's district branch services manager and oversees Grainger's operations in Orange County, San Diego County, and Arizona. In recent years, Grainger has awarded \$5,000 in scholarships to students at IVC who are studying electronic technology.

### **Joint Concert IVC Wind Symphony & Cal Poly San Luis Obispo Wind Ensemble**

On Saturday, June 19, a shared concert between the IVC Wind Symphony & Cal Poly San Luis Obispo Wind Ensemble will be held with conductors Drs. William Johnson and Stephen Rochford and Guest Conductors-Anna Binneweg, Pete Fournier, and Christopher Woodruff. The concert features James Martinez, organ, John Astaire, percussion, and William T. Spiller, piano. Music selections include Bach, Brannmeyer, Holst, Kirby, Lendvay, Puts, Schwantner, Ticheli, Van Wick, Weinberger, and Williams.

#### **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

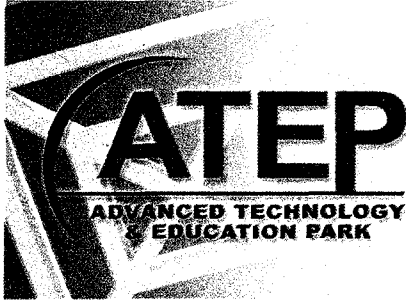
**BOARD OF TRUSTEES:** Thomas A. Fuentes, William O. Jay, David B. Lang, Marcia Milchiker, Nancy M. Padberg, Donald P. Wagner, John S. Williams  
Dixie Bullock, Acting Chancellor; Glenn R. Roquemore, Ph.D., President, Irvine Valley College

### **IVC Dance Students Join Backhausdance Company**

On June 11 and 12, IVC students with guest artists from Backhausdance Company came together for three performances of a contemporary dance retelling of the quintessential fairy tale, *Sleeping Beauty*, in the IVC Performing Arts Center. The students participated in the creation of a full-length ballet centered on the beloved tale. The production was directed by Jennifer Backhaus, the Founder and Artistic Director of Backhausdance, Orange County's award-winning contemporary dance company.

### **Phi Theta Kappa Receives Special Commendation**

The Alpha Omega Mu Chapter of Phi Theta Kappa Honor Society at Irvine Valley College received special commendation during the recent Nevada/California Region Regional Convention for fulfilling all requirements to be named a "5 Star Chapter". The Five Star Chapter Development Plan serves as a blueprint for developing a strong chapter, improves student engagement on campus, and recognizes progress in the attainment of goals set by the chapter. As chapters reach these milestones, they progress through each level of the Five Star Plan, ultimately reaching the pinnacle Five Star level.



## MEMORANDUM

TO: Chancellor Raghu P. Mathur  
Members of the Board of Trustees

FROM: Dr. Randy W. Peebles, Provost

DATE: June 15, 2010

RE: ATEP Report for the June 28, 2010 Board of Trustees Meeting

ATEP staff attended several events this month, including Saddleback College and Irvine Valley College graduations, the Chancellor's farewell celebration, and Irvine Valley College Foundation's 25<sup>th</sup> Anniversary Celebration.

Provost Randy Peebles and CACT Director Bruce Sobczak met with Ray York, Dean of Economic and Workforce Development and other staff at the State Chancellor's office to promote ATEP, discuss the new Environmental Design and Compliance Center and gather information on potential initiatives. They were in Sacramento attending the Economic Development Programs Advisory and Joint Regional Planning Committees. Bruce Sobczak also attended the National Coalition of Advanced Technology Center's summer workshop entitled "Building Green."

Instructor Brett McKim was selected as the full time IVC faculty member for Irvine Valley College's Design Model Making program scheduled at ATEP. He has been teaching in the program since ATEP opened.

The second annual Academic Foundation Summer Institute has begun. A partnership with Irvine Valley College and Saddleback College, the Academic Foundation Summer Institute (AFSI) provides basic skills educational opportunities for a cohort of students who need to take Math, English and ESL classes to improve their study skills and knowledge base prior to enrolling in college level courses. The cohort is composed of residents of the Orange County Rescue Mission's Village of Hope. This year, ATEP Dean Rocky Cifone and Irvine Valley College



Counselor Judy Henmi are meeting twice monthly with Village of Hope case managers to monitor the progress of students during the 12-week intensive program.

In order to promote potential workforce skill development opportunities at ATEP, Dean Cifone and Marketing Director Tere Fluegeman participated in two Industry Summits sponsored by the Orange County Business Council and the OC Workforce Investment Board. On June 9, the Creativity Forum focused on growing and enhancing Orange County firms in the creativity cluster such as Digital Media Arts and Broadcasting. On June 17, the forum focused on Biotechnology, Nanotechnology, and Information Technology. Dr. Wallace Walrod of the Orange County Business Council moderated the discussions among industry leaders and workforce development professionals.

ATEP staff are reviewing early drafts of the Orange County Business Council's Evaluation of the Economic Potential of Career Education and Training Programs, a research report intended for use by the colleges and district as data for strategic planning and decision-making.