

The vision of the
South Orange County Community College District
is to be an educational leader in a changing world.

AGENDA

Meeting of the Board of Trustees



Tuesday, July 21, 2009

Call to order: 5:00 p.m.

[Followed by Public Comments/Closed Session]

Reconvene Open Session: 6:00 p.m.

Ronald Reagan Board of Trustees, Room 145
Health Sciences/District Offices Building
Saddleback College
28000 Marguerite Parkway
Mission Viejo, CA 92692

Any writings relating to open session agenda items and distributed to all or a majority of all Board members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public at: Office of the Chancellor and Trustee Services, Room 334, Health Sciences/District Offices Building, Saddleback College, 28000 Marguerite Parkway, Mission Viejo, California.

When possible, such writings may also be posted on the District's website: <http://www.socccd.edu>

Board of Trustees

Donald P. Wagner – President, John S. Williams - Vice President, Thomas A. Fuentes – Clerk
William O. Jay, David B. Lang, Marcia Milchiker, Nancy M. Padberg, Bi'Anca Bailey – Student Trustee
Raghu P. Mathur, Ed.D. - Chancellor



Meeting of the Board of Trustees

July 21, 2009

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each**.*

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)
 - 1. Public Employee Discipline/Dismissal/Release (2)
- B. Conference with Labor Negotiators (GC Section 54957.6)
 - 1. SOCCCD Faculty Association
 - a. Agency Designated Negotiator: Dr. Raghu Mathur
 - 2. California School Employees Association (CSEA)
 - a. Agency Designated Negotiator: Dr. Raghu Mathur
- C. Conference with Legal Counsel (GC Section 54956.9)
 - 1. Anticipated Litigation/Significant Exposure to Litigation (GC Section 54956.9[b][1] and [b][3][A]) (2 cases)

RECONVENE OPEN SESSION: 6:00 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation

Led by Trustee Marcia Milchiker

2.3 Pledge of Allegiance

Led by Trustee Nancy Padberg

2.4 **Resolutions / Presentations / Introductions**

Presentation: "Did You Know?"

2.5 **Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to two minutes each.***

3.0 **REPORTS**

3.1 **Oral Reports: Speakers are limited to two minutes each.**

- A. Board Reports
- B. Chancellor's Report
- C. Board Request(s) for Report(s)

4.0 **DISCUSSION ITEM**

4.1 **SOCCCD: Saddleback College, IVC, and ATEP Foundations**
Discussion of the Foundations for Saddleback College, Irvine Valley College (IVC), and the Advanced Technology and Education Park (ATEP).

4.2 **SOCCCD: My Academic Plan (MAP)**
Presentation of My Academic Plan.

5.0 **CONSENT CALENDAR ITEMS**

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

5.1 **SOCCCD: Board of Trustees Meeting Minutes**
Approve minutes of a regular meeting held on June 22, 2009.

5.2 **Irvine Valley College: Grant Acceptance, Faculty Entrepreneurship Program**
Accept the California Community Colleges Economic and Workforce Development Faculty Entrepreneurship Program award of \$3,500.00 from the California Community College Chancellor's Office for the 2009-10 academic year.

- 5.3 **Irvine Valley College: Change Order Requests: A300 Theater Secondary Effects**
Approve change order requests resulting in a decrease of \$55,744.83. The revised total contract amount is \$1,040,179.92.
- 5.4 **Irvine Valley College: Notice of Completion: A300 Theater Secondary Effects Renovation**
Approve notice of completion and authorize the release of retention.
- 5.5 **Saddleback College: Grant Acceptance: Teacher Preparation Pipeline**
Accept this award of \$225,000 from the California Community College Chancellor's Office for the Teacher Preparation Pipeline grant RFA No. 09-0090.
- 5.6 **Saddleback College: Grant Acceptance, Community College Initiative for Egypt**
Accept this award of \$373,320 from the U.S. Department of State, Bureau of Educational and Cultural Affairs.
- 5.7 **Saddleback College: Community Education Programs for Fall**
Approve the Fall 2009 Community Education courses, presenters, and compensation. .
- 5.8 **Saddleback College: Substitution of Subcontractor: PE-100 Interior Renovations**
Approve the removal of Hur Flooring Company and its substitution by McWill Sports Flooring.
- 5.9 **Saddleback College: Portable Building Lease Settlement Agreement**
Approve the settlement agreement and general release with McGrath RentCorp in the amount of \$291,257.00.
- 5.10 **SOCCCD: Student Information System**
Approve contract with Neudesic LLC for Student Information System "B" feature enhancements at a cost of \$300,000 for the 2009-2010 year.
- 5.11 **SOCCCD: Request to Rescind Spring 2010 Sabbaticals**
Approve request to rescind sabbaticals for Professors Dale Carranza, Physical Sciences and Technologies, Irvine Valley College; and Diane Pestolesi, Health Sciences, Human Services and Emeritus Institute, Saddleback College.
- 5.12 **SOCCCD: Architectural Services Pool**
Approve firms listed for a pool from which to draw architectural services.
- 5.13 **SOCCCD: Agreement for Special Services for the ATEP Project: Bastien and Associates, Inc.**
Approve agreement with Bastien and Associates, Inc. on a time and material basis.

- 5.14 **SOCCCD: Trustees' Requests for Attending Conferences**
Approve Trustees' requests for attending conferences.
- 5.15 **SOCCCD: Authorization for District Institutional Memberships 2009/2010**
Approve memberships and estimated dues as presented.
- 5.16 **SOCCCD: Purchase Order/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P09-05142 through P09-05226 amounting to \$2,308,652.93 and P10-00130 through P10-00478 amounting to \$8,254,312.07. Confirming requisitions dated June 3, 2009 through June 30, 2009 totaling \$46,408.18.
- 5.17 **SOCCCD: Payment of Bills**
Approve checks No. 082501 through 0083424, processed through the Orange County Department of Education, totaling \$5,746,141.98; and Checks No. 009534 through 009588, processed through Saddleback College Community Education, totaling \$196,384.78; and Checks No. 008582 through 008598, processed through Irvine Valley College Community Education, totaling \$59,208.98.
- 5.18 **SOCCCD: Gifts to the District and Foundations**
Approve gifts as presented.
- 5.19 **Saddleback College: Speakers**
Approve honoraria for speakers at Saddleback College
- 5.20 **SOCCCD: June/July 2009 Contracts**
Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

- 6.1 **Saddleback College: James B. Utt Library Renovation: Hire Construction Management Firm**
Approve the agreement with McCarthy Building Company in an amount not to exceed \$978,030.00.
- 6.2 **Saddleback College: Award of Bid: Communication Arts Building W Interior Renovations**
Approve agreement with TBC Contractors Corporation in the amount of \$618,900.00.
- 6.3 **Toddler Program: 2009-10 Child Care Fee Schedule**
Approve the 2009-2010 Saddleback College Child Development Center Monthly Fee Schedule for the new Toddler program.

- 6.4 **SOCCCD: Board Policy Revision: BP-3451: Safety, BP-4017: Child Abuse Reporting, BP-3453: Emergency Response Plan, BP-5300: Grading Policy, BP-5403: Student Policy Prohibiting Discrimination and Harassment, BP-4011: Employment Procedures for Administrators and Managers, BP-4011.3: Hiring Policy for Classified Staff, BP-2125: Weapons on Campus**

Accept for review and study.

- 6.5 **SOCCCD: Academic Personnel Actions – Regular Items**
Approve New Personnel Appointments, Change in Status, Additional Compensation: General Fund, Categorical/Non-General Fund, Termination of Additional Compensation: Categorical/Non-General Fund, Resignation/Retirement/Conclusion of Employment.

- 6.6 **SOCCCD: Classified Personnel Actions – Regular Items**
Approve New Personnel Appointments, Authorization to Modify A Classified Position Job Description, Authorization to Reinstate a Position and Position Number From Elimination, Authorization to Change Police Officers Association Positions, Assignment for Categorical Contract Manager, Change of Status, Out of Class Assignments, Leave of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.

7.0 **REPORTS**

- 7.1 **SOCCCD: Basic Aid Report**
Projected receipts and approved projects.
- 7.2 **SOCCCD: Facilities Plan Status Report**
Status of current construction projects.
- 7.3 **SOCCCD: List of Board Requested Reports**
Reports requested by Trustees.

8.0 **WRITTEN REPORTS**

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. President, Saddleback College
- B. President, Irvine Valley College
- C. Provost, ATEP
- D. Associated Student Governments of SC
- E. Associated Students of IVC
- F. Saddleback College Academic Senate
- G. Irvine Valley College Academic Senate
- H. Faculty Association
- I. California School Employees Association

- J. Saddleback College Classified Senate
- K. Irvine Valley College Classified Senate
- L. District Services Classified Senate
- M. Police Officers' Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Saddleback College, IVC, and ATEP Foundations

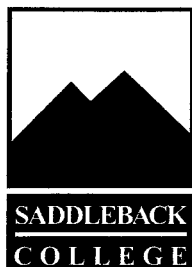
ACTION: Discussion

BACKGROUND

At the direction of the Board of Trustees, each month an item, specifically designed for discussion, is placed on the Board Agenda. The topic for the July Board Meeting is Foundations.

STATUS

In addition to Exhibit A, Dr. Tod Burnett, President, Saddleback College; Dr. Glenn Roquemore, President, Irvine Valley College (IVC); and Dr. Randy W. Peebles, Provost, Advanced Technology and Education Park (ATEP), will present information on the foundations for Saddleback College, IVC, and ATEP.



SADDLEBACK COLLEGE FOUNDATION

YEAR IN REVIEW 2008-2009

ACCOMPLISHMENTS

- **\$300,000 raised in scholarships and awarded to over 200 students**
Awards were distributed to 169 students at the Scholarship Awards Ceremony held on May 14th and to other students at campus events.
- **\$138,000 raised for Osher Endowment**
The Saddleback College Osher Endowment totals \$276,000.
- **\$170,000 raised for Veterans Memorial**
Donations were recognized with engraved bricks, pavers and benches.
- **\$65,000 bench contributions received**
The following organizations contributed \$5,000 each; American Legion Post 291, Cities of Aliso Viejo, Dana Point, Laguna Hills, Laguna Niguel, Lake Forest, Mission Viejo, Rancho Santa Margarita, San Clemente, Moulton Niguel Water District, Saddleback College Foundation, Rotary Club of Mission Viejo and Fine Arts Division.
- **\$25,000 contribution from the Orange County Board of Realtors**
An engraved plaque will be placed at the flagpole to commemorate this gift.
- **\$3,000 raised from a "Strawberry Bowl" sale**
Hosted by the ceramics department, strawberries and cream were served in handmade bowls and sold to benefit this project.
- **Veterans Memorial Preview held May 8, 2009**
Guest speakers were Lt. Colonel R. Stewart Navarre, retired Chief of Staff, Camp Pendleton, and David Curry, SC Alumnus and U.S. Marine Corps combat infantryman.
- **\$5,000 donated to Student Emergency Book Program**
Due to the economic climate the Foundation partnered with the Associated Student Government to purchase textbooks for student loan in the library. The program will be expanded in 2010.

- **\$100,000 distributed in grants to divisions and programs.**
Through a grant application process, \$1,000-\$5,000 grants were awarded to college programs unfunded in the college budget. Programs included Senior Day, microbiology lab equipment and athletics medical transport cart. An additional \$5,000 was presented to Professor Larry Perez to underwrite his innovative math online tutorial.
- **Strengthened Board and Organization**

Four new board members were elected to the Board of Governors, Reverend Mark E. Whitlock, II. Minister, COR Church, Joyce Van Schaack, staff member, Mimi Walters, ex-officio member to the Republican Party of Orange Co., Jim Leach, Vice President, Cox Communications and Mark Moshayedi (pending Board of Governors approval), President, STEC, Inc.

A board planning retreat was conducted and facilitated by Susan Scribner, June 6, 2009.

A College Foundation Committee was formed to encourage support and input from the college community.

An Advisory Board of Governors was created.

RESOURCE DEVELOPMENT

- **\$70,000 raised at Foundation gala**
“Set Sail Aboard the SS Saddleback’s 40th Anniversary Cruise,” was held November 1, 2008 at the Mission Viejo Country Club. More than 260 guests enjoyed an evening aboard a fantasy cruise ship which included an art sale, auction, gaming, lounge act, and dining stations.

Title Sponsor: Hoag Hospital

Gold Sponsors: Jackson, DeMarco, Tidus, Peckenpaugh and Mercedes-Benz Laguna Niguel.

Silver sponsors: R2A Architecture, RGP Planning & Developmental Services, South County Bank, Capata and Company, Neudesic, Taco Bell Corp, Law Offices of Stody, Mills & Lansford, L.L.P., Saddleback College Bookstore – Follett Higher Education Group, Liebert, Cassidy, Whitmore, Best, Best & Krieger, gkk works, MG Properties and Wells Fargo.

Alumni of the Year Clark Jarrett, Screenwriter, actor, historian, and educator was honored.

- **\$58,228 raised for student scholarships through employee gift campaign “Apple A peel” for Education.** Math, Science and Engineering Division was the top division raising \$13,791. Staff will be treated to an “Apple Pi” Reception during in-service week. All donors of \$350 and higher were hosted at a luncheon with College President Burnett.

- **\$140,000 in-kind gifts of goods and services were donated**
These items are for college use and include a piano, photography equipment, cars and costumes.
- **\$100,000 in estate gifts** were donated from friends of the college.
- **\$20,000 gift annuity** was established.
- **\$316,454 was raised through campus organizations**
Funds are restricted for specific college programs. Four support groups; Friends of the Library, Angels for the Arts, Athletics Association and the Alumni Association held numerous activities to fundraise for the benefit of the students.

FINANCIAL UPDATE

Allocations	6/30/08	5/31/09
Endowment	\$539,606	\$716,809
Scholarship	203,326	209,307
Campus Organizations	1,615,565	1,546,196
Operations	394,716	8,641
Reserve	116,000	116,000
Total	\$2,869,213	\$2,596,953

GOALS FOR 2009-2010

Pending Board of Governors approval:

- Raise \$300,000 in scholarships and awards.
- Raise \$260,000 in Osher Endowments
- Raise \$130,000 in unrestricted funds, \$80,000 at Foundation gala and \$50,000 for President's Club
- Create and expand an Advisory Board and College Foundation Committee
- Increase community awareness and partnerships
- Expand alumni program including the development of a comprehensive alumni database

IVC
Foundation

IRVINE VALLEY COLLEGE
5500 Irvine Center Drive, Irvine, CA 92618
949) 451-5290

Irvine Valley College Foundation

Financial Status (January to December 2008)

Endowments	\$ 544,505
Trust Accounts	2,327
Restricted Accounts	309,947
Operational Account	114,036
Scholarship Accounts	<u>57,727</u>
Total	\$ 1,028,542

Contributions to College

Scholarships	\$ 182,331
In-Kind	\$ 57,848

Astounding Inventions – January 31

- The 22nd annual Astounding Inventions competition sponsored by Greenberg Traurig, LLP raised nearly \$30,000. IVC's Hart Gymnasium was filled with hundreds of young inventors and their families.
- \$8,400 in cash prizes were awarded to the student inventors from the Irvine and Tustin unified school districts.
- Other major sponsors include: Rosemount Analytical, Enterprise Counsel Group, AT&T, Cox Communications, Irvine Ranch Water District, Kawasaki, Klein O'Neill & Singh, Micromachines, SRS Labs and Wells Fargo.
- Two students were selected as grand prize winners by Greenberg Traurig for an opportunity to obtain a provisional patent on their invention – potentially worth \$10,000 in pro bono work per invention.

Foundation Awards Dinner – April 13

- The 21st annual Irvine Valley College Foundation Awards Dinner sponsored by Grainger, a local facilities maintenance supplier, raised more than \$43,000.
- Patrick Healy, NBC Channel 4 News reporter, was the keynote speaker, and Maria Hall-Brown, producer of KOCE-TV's "Real Orange," served as the master of ceremonies.
- Four city officials were auctioned off to raise money for scholarships: Irvine Mayor Sukhee Kang, City Manager Sean Joyce, Police Chief Dave Maggard and Fire Chief Brian Stephens.
- Four individuals were honored: Howard J. Klein (Klein, O'Neill & Singh), Fawn Tanriverdi (EOPS counselor) and also Raymond A. Lee and Jeffrey C. Joy (Greenberg Traurig).

Scholarship Awards Ceremony – May 14

- More than \$137,000 was awarded at this year's Scholarship Awards Ceremony.
- In total, more than \$200,000 in scholarships were awarded during the 2008-09 academic year.

Osher Scholarship Matching Program

- \$89,500 has been raised so far as part of a three-year campaign to establish new scholarship endowments.
- The money raised will receive a 50 percent match from the Bernard Osher Foundation, thereby creating a total of \$134,250 in new endowments that will provide annual scholarships, in perpetuity, to assist low-income students.
- IVC is the first community college in California to take advantage of the \$25 million in matching funds provided by the Osher Foundation!
- Five new endowments have been created: the Charter 100 Scholarship, Lyle and Ethel Davis Scholarship, Wyoma Hamilton Scholarship (in memory of Fawn Tanriverdi's mother), ASIVC Scholarship and the Nancy Lent Logan Scholarship.

Gifts to the College

- The IVC Wind Symphony received a \$50,000 anonymous donation. This is the sixth year in a row that IVC has received this donation for this generous amount. A portion of this donation will be placed in the IVC Instrumental Music Endowment Account, which now has a principal balance of over \$200,000.
- Charter 100, a philanthropic women's community organization, presented a \$21,000 gift to establish new scholarship endowment that will provide annual scholarships, in perpetuity, to assist low-income students.
- The Volunteers of Irvine Regional Hospital and Medical Center donated \$10,000 in scholarships to IVC students who are pursuing a career in healthcare.
- Saddleback Kiwanis awarded \$8,000 in scholarships to IVC students.
- Grainger, a local supplier of facilities maintenance products, made a gift of \$5,000 which will be used to provide scholarships for electronic technology students.
- AT&T donated \$9,000 to IVC. In the previous year, AT&T made a similar contribution.
- Steve and Joanie Woodard established a \$7,000 scholarship endowment in loving memory of their family. Joanie, who is Steve's mother, worked at IVC for many years and is now retired. Steve has worked in the facilities and maintenance department at IVC for the past 17 years.



Advanced Technology & Education Park (ATEP) Foundation Report June 2007 to June 2009

Purpose of the ATEP Foundation

The Advanced Technology & Education Park (ATEP) Foundation is a non-profit 501(c)(3) charitable organization whose primary purpose is to receive contributions from the public, raise funds, and make contributions to educational and community programs benefiting students of the South Orange County Community College District.

Foundation Directors are as follows:

Dr. Raghu P. Mathur, Chancellor
Gary Poertner, Deputy Chancellor
Dr. Randy W. Peebles, ATEP Provost
Tere Fluegeman, ATEP Director of Marketing
Arnie Bazensky, Advanced Optics, Schott North America
Janice Arrington, Orange County Film Commission

Foundation Officers are as follows:

Dr. Randy W. Peebles, President
Dr. Raghu P. Mathur, Secretary
Gary Poertner, Chief Financial Officer

Current Status

On July 15, 2009, the ATEP Foundation met to change directors and officers and discuss goals to support the continued growth of ATEP. The current account balance in the ATEP Foundation is \$10,269.30.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 4.2
DATE: 7/21/09

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: My Academic Plan (MAP)
ACTION: Discussion

BACKGROUND

A request was made for a presentation on My Academic Plan (MAP).

STATUS

Jim Gaston, Associate Director, Academic Computing and Special Projects, District Information Technology, and Dr. Robert Bramucci, Vice Chancellor, Technology and Learning Service will make the presentation on MAP.

Item Submitted by: Dr. Robert Bramucci, Vice Chancellor, Technology & Learning Services

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Minutes of the Board of Trustees Meeting
ACTION: Approval

Minutes from ;

June 22, 2009 Regular Meeting of the Board of Trustees (Exhibit A)
are submitted to the Board for review and approval.

Item Submitted by: Dr. Raghu P. Mathur, Chancellor

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM, ROOM 145,
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE

MINUTES OF THE BOARD OF TRUSTEES' MEETING
June 22, 2009

PRESENT

Members of the Board of Trustees:

Donald P. Wagner, President
John S. Williams, Vice President
Thomas A. Fuentes, Clerk
William O. Jay, Member
David B. Lang, Member
Marcia Milchiker, Member
Nancy M. Padberg, Member
Bi'Anca Bailey, Student Member

Administrative Officers:

Raghu P. Mathur, Chancellor
Gary Poertner, Deputy Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President Saddleback College
Glenn Roquemore, President Irvine Valley College
Randy Peebles, Provost, ATEP

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)

1. Public Employee Discipline/Dismissal/Release (2)
- B. Conference with Labor Negotiators (GC Section 54957.6)
 1. SOCCCD Faculty Association
 - a. Agency Designated Negotiator: Dr. Raghu Mathur
 2. California School Employees Association (CSEA)
 - a. Agency Designated Negotiator: Dr. Raghu Mathur
 - b. Leave Requests (1)
- C. Conference with Real Property Negotiators (GC Section 54956.8)
 1. Lease of Property by District: Portion of Saddleback College site; Agency Designated Representative - Dr. Raghu Mathur; Negotiating parties: MG Properties; Under negotiation: Price and terms of payment.
- D. Conference with Legal Counsel (GC Section 54956.9)
 1. Anticipated Litigation/Significant Exposure to Litigation (GC Section 54956.9[b][1] and [b][3][A]) (2 cases)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

- 2.1 Actions Taken in Closed Session
- 2.2 Invocation Led by Trustee Dave Lang
- 2.3 Pledge of Allegiance Led by Trustee Marcia Milchiker
- 2.4 Resolutions / Presentations / Introductions
Presentation: Fumiko Ishii, Irvine Valley College Professor of Japanese Language & Culture .
- 2.5 Public Comments
Members of the public may address the Board on any item on the agenda at *this time or during consideration of the item*. *Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time.*
Speakers are limited to two minutes each.

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

Trustees Jay, Fuentes, Wagner and Student Trustee Bailey gave reports.

B. Chancellor's Report

There was no report from the Chancellor.

C. Board Request(s) for Report(s)

4.0 DISCUSSION ITEM

4.1 SOCCCD: Online Education Programs

Discussion of Online Education Programs at Saddleback College and Irvine Valley College.

Dr. Robert Bramucci, Vice Chancellor, Technology and Learning Services; Dr. Patricia Flanigan, Dean, and Claire Cesareo-Silva, Chair, Distance Education Committee, and Professor, Social and Behavioral Sciences, Saddleback College; and Dr. Roger Owens, Dean, Fine Arts, Business Science, and College Online Education, Irvine Valley College reported on online degree and certificate programs.

The Board President announced that Items 6.1, 6.2 and 6.3 would be advanced.

6.3 ATEP: Agreement with HCTD, LLC

Approve agreement with HCTD to provide project development services for the ATEP project.

On a motion made by Trustee Williams and seconded by Trustee Jay this item passed on a 7-0 vote.

6.1 Irvine Valley College: 2009-2010 Associated Students Tentative Budget

Approve the Associated Students of Irvine Valley College (ASIVC) tentative budget for 2009-2010.

On a motion made by Trustee Padberg and seconded by Trustee Jay this item passed on a 7-0 vote.

6.2 Saddleback College: Associated Student Government Tentative Budget
Approve the Associated Student Government of Saddleback College Tentative Budget for 2009-10.

On a motion made by Trustee Fuentes and seconded by Trustee Williams this item passed on a 7-0.

The Board President announced a brief break at 7:55 p.m.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Chancellor Mathur requested Item 5.13 be pulled from the Consent Calendar for this meeting.

Trustee Wagner requested Item 5.2 be pulled for separate discussion.

On a motion made by Trustee Jay and seconded by Trustee Williams the remaining items on the Consent Calendar were approved on a 7-0 vote.

5.1 SOCCCD: Board of Trustees Meeting Minutes
Approve minutes of a regular meeting held on May 26, 2009.

5.2 Saddleback College: Parking Bail Increase to Offset New State Legislative Surcharge Pursuant to SB 1407
Approve an increase of \$5.00 to the existing approved fines for parking violations at Saddleback College.

A motion was made by Trustee Padberg and seconded by Trustee Williams to approve this item.

A motion was made by Trustee Jay and seconded by Trustee Milchiker to divide the question.

On a 6-1 vote with Trustee Wagner opposing an increase of \$5.00 to the existing approved fines for parking violations at Saddleback College was approved.

On a motion made by Trustee Williams and seconded by Trustee Lang, the addition of three California Vehicle Code Section violations (4000(a), 5204(a), 5200, were approved on a 4-3 vote with Trustees Wagner, Jay and Milchiker opposing.

5.3 Saddleback College: Award of Bid 1091: Student Services Center: Cafeteria New Flooring and Admission and Records Space Renovations, Health Sciences: Room 206 Renovation

Approve award of bid to TBC Contractors Corporation in the amount of \$332,000 and approve the related agreement.

5.4 Saddleback College: Village Expansion Project: Purchase of Modular Buildings
Approve the use of the Class Leasing, Inc. piggyback agreement for the purchase of modular buildings for the Village Expansion Project in the amount of \$137,498.

5.5 Saddleback College: Village Expansion Project: Portable Interior Improvements
Approve the use of the Class Leasing, Inc. piggyback agreement for the portable interior improvements in the amount of \$2263,257

5.6 Saddleback College: Award of Bid 1085: Coffee Cart Operation Agreement
Authorize the Chancellor or his designee to complete contract negotiations and execute the agreement with Drip Coffee for Coffee Cart Operations at Saddleback College.

5.7 Saddleback College: Award of Bid 1085: Cafeteria Operation Agreement
Authorize the Chancellor or his designee to complete contract negotiations and execute the agreement with Newbeginnings, Inc. for Cafeteria Operations at Saddleback College.

5.8 Saddleback College: Award of Bid: Soft Drink Supplier Agreement
Authorize the Chancellor or his designee to complete contract negotiations and execute the agreement with Pepsi Bottling Corporation for the exclusive rights for the sale of soft drinks at Saddleback College.

5.9 Irvine Valley College: Grant Acceptance, Career Development Work-Based Learning Linkages to Professional Organizations
Accept the statewide leadership multi-year grant award of \$500,000.00 from the California Community College Chancellor's Office, grant RFA No. 08-034 from June 1, 2009 through May 31, 2011.

5.10 Irvine Valley College: Curriculum Revisions for the 2009-10 Academic Year
Approve the proposed changes in curriculum for the 2009-10 academic year as recommended by the Curriculum Committee and the Academic Senate.

5.11 Irvine Valley College: Change Order Requests: B200 Science Lab Annex and B239 Conversion
Approve change order requests resulting in an increase of \$51,741.80 in the project cost. The revised total contract amount is \$3,713,440.15.

5.12 Saddleback College and Irvine Valley College: Community Education Programs, Fall 2009

Approve Fall 2009 Community Education courses, presenters, and compensation as presented in Exhibits A and B.

5.13 Saddleback College: Settlement Agreement and General Release for Relocatable Building Leases

Approve Settlement Agreement and General Release with McGrath RentCorp dba Mobile Modular Management Corporation for leased relocatable buildings in the amount of \$291,257.

5.14 SOCCCD: Reimbursement to Trustees for Mileage to and from Required Board Meetings

Approve reimbursement for mileage to Trustees.

5.15 SOCCCD: Adopt Resolution No. 09-12: Appropriations Limit for 2009-2010 (Gann Limit)

Approve resolution establishing the required State constitutional appropriations limit for fiscal year 2009-2010.

5.16 SOCCCD: Purchase Order/Confirming Requisitions

Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P09-04913 through P09-05141 amounting to \$1,108,327.35 and P10-00054 through P10-00129 amounting to \$1,412,868.93. Confirming requisitions dated May 6, 2009 through June 2, 2009 totaling \$116,603.30.

5.17 SOCCCD: Payment of Bills

Approve Checks No. 081490 through 082427, processed through the Orange County Department of Education, totaling \$5,141,584.02; and Checks No. 009521 through 009533, processed through Saddleback College Community Education, totaling \$46,234.61; and Checks No. 008576 through 008581, processed through Irvine Valley College Community Education, totaling 24,900.18.

5.18 SOCCCD: Budget Amendment: Adopt Resolution No. 09-13: Amend 2008-2009 Restricted General Fund

Adopt resolution to amend the 2008-2009 adopted budget.

5.19 SOCCCD: Transfer of Budget Appropriations

Ratify as detailed in the report.

5.20 SOCCCD: Gifts to the District and Foundations

Approve gifts as presented.

5.21 SOCCCD: May/June 2009 Contracts

Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

At 8:54 p.m., on a motion made by Trustee Lang and seconded by Trustee Williams the meeting was extended for 30 minutes.

6.4 SOCCCD: Fiscal Year 2009-2010 District Tentative Budget
Approve District tentative budget for 2009-2010 as presented.

On a motion made by Trustee Jay and seconded by Trustee Williams this item passed on a 7-0.

6.5 SOCCCD: Five Year Construction Plan
Approve the District's Order of Priority for the Five Year Construction Plan.

On a motion made by Trustee Williams and seconded by Trustee Fuentes this item passed on a 7-0.

6.6 SOCCCD: District Mission and Vision and District-Wide Goals for 2009-2010
Reaffirm the District Mission and Vision statements and approve the District-Wide Goals for 2009-2010.

On a motion made by Trustee Lang and seconded by Trustee Fuentes this item passed on a 7-0.

6.7 Saddleback College: Basic Aid Funding for State Chancellor's Office Appropriations Delay
Approve the reallocation of \$15,272,000 from Saddleback College New Sciences Building to the Saddleback College James B. Utt Library Renovation.

On a motion made by Trustee Williams and seconded by Trustee Fuentes this item passed on a 7-0.

6.8 Irvine Valley College: Basic Aid Funding for State Chancellor's Office Appropriations Delay
Approve the reallocation of \$2,700,000 from the IVC Fine Arts Building to the BSTIC equipment phase.

On a motion made by Trustee Williams and seconded by Trustee Jay this item passed on a 7-0.

6.9 SOCCCD: Board Policy Revision: BP-3340: Cellular Telephone/ Personal Digital Assistant Usage Discussion/Approval

On a motion made by Trustee Williams and seconded by Trustee Fuentes this item passed on a 7-0.

6.10 SOCCCD: Classified Employee Lay-Off

Approve elimination of a categorically funded position due to the termination of funding.

On a motion made by Trustee Fuentes and seconded by Trustee Williams this item passed on a 7-0.

6.11 SOCCCD: Academic Personnel Actions - Regular Items

Approve New Personnel Appointments, Additional Compensation: General Fund, Categorical/Non-General Fund, Resignation/Retirement/Conclusion of Employment.

Vice Chancellor David Bugay noted a correction to the Academic Personnel Actions: Item A.1.b. should reflect a Salary Range II, Step 2.

On a motion made by Trustee Williams and seconded by Trustee Jay this item as amended passed on a 7-0 vote.

6.12 SOCCCD: Classified Personnel Actions - Regular Items

Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Change of Status, Out of Class Assignments, Leave of Absence/Reduced Hours, Resignation/Retirement/Conclusion of Employment, Volunteers.

Vice Chancellor David Bugay noted a correction to the Classified Personnel Actions: The effective date for item E.4 should be May 12, 2009 through June 4, 2009.

On a motion made by Trustee Lang and seconded by Trustee Williams this item as amended passed on a 7-0 vote.

7.0 REPORTS

7.1 SOCCCD: District Information Technology Update

A report as requested by the Board of Trustees on District Information Technology accomplishments, changes, and future plans.

7.2 SOCCCD: K-12 Student Registration

A report as requested by the Board of Trustees on K-12 student registration.

7.3 SOCCCD: Basic Aid Report

Projected receipts and approved projects.

7.4 SOCCCD: Facilities Plan Status Report

Status of current construction projects.

7.5 SOCCCD: List of Board Requested Reports
Reports requested by Trustees.

7.6 SOCCCD: Monthly Financial Status Report
Report displays the adopted budget, revised budget and transactions through May 31, 2009.

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned in memory of Charles Matheis at 9:31 p.m.

Raghu P. Mathur, Ed.D., Secretary

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Irvine Valley College: Grant Acceptance, Faculty Entrepreneurship Program

ACTION: Approval

BACKGROUND

In May 2009 Irvine Valley College submitted a proposal in response to the Economic and Workforce Development's Program (EWD) for the Faculty Entrepreneurship Project of the California Community Colleges Chancellor's Office (CCCCO). The grant is designed to support the development of a new low-unit entrepreneurship certificate at Irvine Valley College through the creation of three two-unit courses in entrepreneurship in collaboration with IVC's School of Business Sciences.

STATUS

On May 4, 2009 the director of the EWD notified Irvine Valley College of its intent to award \$3,500.00 for the period of the 2009-10 academic year as presented in Exhibit A. Irvine Valley College business faculty will write curriculum to comprise the above mentioned low-unit certificate in entrepreneurship.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept this award of \$3,500.00 from the California Community College Chancellor's Office for the Faculty Entrepreneurship Project grant.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
UNIT APPLYING: IRVINE VALLEY COLLEGE**

- GRANT APPLICATION ABSTRACT
- GRANT ACCEPTANCE ABSTRACT
- GRANT RENEWAL ACCEPTANCE ABSTRACT
- REVISIONS TO ACCEPTANCE ABSTRACT

1. **PROJECT TITLE:** Faculty Entrepreneurship Program
2. **PROJECT DIRECTOR:** Bob Urell
3. **PROJECT ADMINISTRATOR:** David Gatewood
4. **GRANTOR AGENCY:** California Community Colleges Economic and Workforce Development Faculty Entrepreneurship Program
5. **FUNDING SOURCE:** Economic and Workforce Development Program
6. **STARTING AND ENDING DATES OF THE PROJECT:** for the period of the 2009-10 academic year.
7. **EXECUTIVE SUMMARY OF THE PROJECT (limit 125 words):**
The grant is designed to support the development of a new low-unit entrepreneurship certificate at Irvine Valley College through the creation of three two-unit courses in entrepreneurship in collaboration with IVC's School of Business Sciences. IVC has hired a new full-time faculty member in the School of Business Sciences with an entrepreneurship background, and he will collaborate with existing faculty to write curriculum for the certificate.

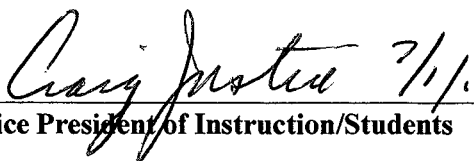
8. **SUMMARY BUDGET**

Grant Award	In Kind Matching	Indirect Costs	Project Total
\$3,400	\$ N/A	\$100	\$3,500

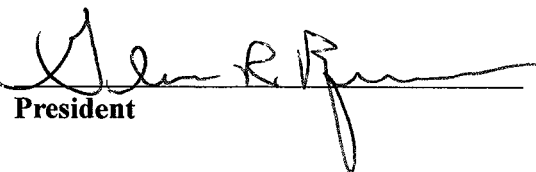
9. **APPROVALS**



Division/School Dean



Vice President of Instruction/Students



President

Vice Chancellor, Technology & Lrng Serv

Chancellor

EXPENDITURES SUMMARY

The Expenditures Summary should follow the standard expenditure categories as used in the operating budget.

	GRANT (Amount)	MATCHING* (In-Kind/Actual)	SOURCE OF MATCH (Partnership/College/Vendor)
1000 Certificated Salaries	\$ <u>2,200.00</u>	\$ _____	_____
2000 Classified Salaries	\$ _____	\$ _____	_____
3000 Benefits	\$ <u>800.00</u>	\$ _____	_____
4000 Supplies	\$ _____	\$ _____	_____
5000 Contracted Services and Other Expenses	\$ <u>400.00</u>	\$ _____	_____
6000 Capital Outlay	\$ _____	\$ _____	_____
7000 Other Charges <i>(e.g.: Indirect Costs)</i>	\$ <u>100.00</u>	\$ _____	_____
TOTALS	\$ <u>3,500.00</u>	\$ _____	

*Matching Funds: "In-Kind" matching funds are usually allocations of existing personnel, space, supplies, and equipment.

PROJECT PERSONNEL (reflects the Expenditure Detail above)

<u>Positions</u>	<u>Full-Time</u>	<u>Part-Time</u>	<u>New</u>	<u>Existing</u>
1. New Business Faculty	[X]	[]	[]	[X]
2.	[]	[]	[]	[]
3.	[]	[]	[]	[]

PARTNERSHIPS (if applicable)

Partnership Name/Location _____

- | | | | |
|--------------|--------------|---------------------|--|
| •Retail | •Technology | •Real Estate Public | •Public: City, Education, Municipalities |
| •Hospitality | •Health Care | •Manufacturing | •Charitable Non-Profit •Financial |

Partnership Name/Location _____

- | | | | |
|--------------|--------------|---------------------|--|
| •Retail | •Technology | •Real Estate Public | •Public: City, Education, Municipalities |
| •Hospitality | •Health Care | •Manufacturing | •Charitable Non-Profit •Financial |

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Irvine Valley College: Change Order Requests: A300 Theater
Secondary Effects
ACTION: Approval

BACKGROUND

On September 25, 2006, the Board approved funding from basic aid for the A300 Theater Secondary Effects Renovation. On September 22, 2008, the Board awarded a construction contract to Cavecche Engineering for \$1,073,882.00. Previously approved change orders increased the amount by \$22,042.75 for a revised contract amount of \$1,095,924.75.

STATUS

Exhibit A describes the required modifications contained in Change Order Requests (COR) number 15, 18, 19, 23 and the allowance adjustment. Approval of these CORs and allowance adjustment will result in a decrease of \$55,744.83 in the total project cost.

The total change to the contract does not exceed the 10% limit allowed by Public Contract Code. Approval of this COR will bring the revised total contract amount to \$1,040,179.92.

Funds are available within the approved project budget which is \$2,481,000.00.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Change Order Requests number 15, 18, 19, 23 and the allowance adjustment for the A300 Theater Secondary Effects Renovation project at Irvine Valley College as described in EXHIBIT A and authorize staff to execute the corresponding change orders with the contractor which will result in a decrease of \$55,744.83 in the total project cost. The revised total contract amount is \$1,040,179.92.

IVC - A300 MUSIC DEPARTMENT RENOVATION

Exhibit A

Bid #296

Board Change Order #3

July 21, 2009

Bid #	BID PACKAGE DESCRIPTION	CONTRACTOR	ADDRESS	CONTRACT AMOUNT	Previously Approved COR's	COR # 15	COR # 18	COR # 19	COR #23	Unused Allowance Credit	REVISED CONTRACT AMOUNT
296	General Contractor	Cavecche Engineering & Construction Company	4215 Katella Ave. Los Alamitos, CA 90720 Phone 562-924-5250	\$1,073,882.00	\$22,042.75	\$439.93	\$3,053.04	\$2,312.71	-\$671.00	-\$60,879.51	\$1,040,179.92
TOTAL				1,073,882.00	22,042.75	439.93	3,053.04	2,312.71	-671.00	-60,879.51	1,040,179.92

COR No.	Date	Description	Requested	Status	Amount
15		Replace broken glazing at room A310	Field Condition	APP	\$439.93
18		Install battery back-up emergency lighting in rooms A309 and A302A.	Arch	APP	\$3,053.04
19		Install sway bracing at F7 and pendant light fixtures.	Arch	APP	\$2,312.71
23		Credit for floor replacement not completed due to furniture	Owner	APP	(\$671.00)
		Unused Contract Allowance	Owner	APP	(\$60,879.51)

TOTAL THESE CHANGE ORDER REQUESTS

-\$55,744.83

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Irvine Valley College: Notice of Completion: A300 Theater Secondary Effects Renovation
ACTION: Approval

BACKGROUND

On September 25, 2006, the Board approved funding from basic aid for the A300 Theater Secondary Effects Renovation. On September 22, 2008, the Board awarded a construction contract to Cavecche Engineering.

STATUS

The Construction Manager recommends that a Notice of Completion be filed for the A300 Theater Secondary Effects Renovation.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees authorize the filing of the Notice of Completion, as shown in EXHIBIT A for the A300 Theater Secondary Effects Renovation at Irvine Valley College. It is also recommended that the Board authorize the release of retention 35 days after filing.

Recording Requested
By and Mail to:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, CA 92692
Attn: Purchasing and Facilities Planning

EXEMPT PER GOVERNMENT CODE 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is Owner of the property hereinafter described, caused improvements to be made to said property to wit: A300 Remodel, Irvine Valley College, Bid No. 296, the contract for the doing of which was heretofore entered into the 23rd day of September, 2008, which contract was made with Cavecche Engineering and Construction Co., Inc. as Contractor; that said improvements were completed on the 12th day of July, 2009, and accepted by formal action of the governing board of said District on the 21st day of July 2009, that title to said property is vested in the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California; that the surety for the above named Contractor is Fidelity and Deposit Company of Maryland; that the property hereinafter referred to and on which said improvements were made is described as follows:

Irvine Valley College
5500 Irvine Center Drive
Irvine, California 92618

SOUTH ORANGE COUNTY COMMUNITY COLLEGE
DISTRICT OF ORANGE COUNTY, CALIFORNIA

By _____
RAGHU P. MATHUR, ED.D

STATE OF CALIFORNIA]
] ss.
COUNTY OF ORANGE]

DR. RAGHU P. MATHUR, being first duly sworn, deposes and says:

That he is Secretary of the Board of Trustees of the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of the County of Orange;

That the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is the owner of said property described in the foregoing notice;

That he has read the foregoing notice and knows the contents thereof and that the facts stated therein are true.

RAGHU P. MATHUR, ED.D.

SUBSCRIBED AND SWORN TO BEFORE ME

this _____ day of _____, 20_____.

Notary Public in and for said County and State

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Saddleback College: Grant Acceptance, Teacher Preparation Pipeline
ACTION: **Approval**

BACKGROUND

In April, 2009, Saddleback College submitted a proposal in response to the Teacher Preparation Pipeline RFA No. 09-0090 of the California Community Colleges Chancellor's Office (CCCCO). The grant proposal identified the primary causes of teacher shortages in several areas of Career Technical Education (CTE) and an approach to address the shortage through the efforts of a consortium to include Saddleback College, Saddleback Valley Unified School District, Capistrano Unified School District, Coastline Regional Occupational Program, Capo-Laguna Regional Occupational Program, several four-year degree granting institutions including California State University, Fullerton Center for Careers in Teaching Program, California State University, Long Beach Professional Studies Department, and assisted by business intermediary Vital Link.

STATUS

The CCCCCO has notified Saddleback College of its intent to award \$225,000 for the period July 1, 2009, through June 30, 2010, to fund the consortium efforts as presented in Exhibit A. Saddleback College will provide project direction and fiscal oversight of this grant as well as counseling support, development of a Child Development and Education Studies course and practicum experience for students considering career technical education teaching careers, development of a database of CTE credentialing pathways, and dissemination of information on possible second careers in teaching to advisory committee members.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept this award of \$225,000 from the California Community College Chancellor's Office for the Teacher Preparation Pipeline grant RFA No. 09-0090.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
 UNIT APPLYING: SADDLEBACK COLLEGE

- () GRANT APPLICATION ABSTRACT
- (x) GRANT ACCEPTANCE ABSTRACT
- () GRANT RENEWAL ACCEPTANCE ABSTRACT
- () REVISIONS TO ACCEPTANCE ABSTRACT

1. PROJECT TITLE: Teacher Preparation Pipeline
2. PROJECT DIRECTOR: Miki Mikolajczak
3. PROJECT ADMINISTRATOR: Jerilyn Chuman
4. GRANTOR AGENCY: California Community Colleges Chancellor's Office
5. FUNDING SOURCE: California Community College Chancellor's Office, SB 70
6. STARTING AND ENDING DATES OF THE PROJECT: July 1, 2009—June 30, 2010

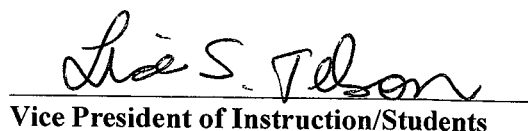
7. EXECUTIVE SUMMARY OF THE PROJECT (limit 125 words):
 Saddleback College (SC), Saddleback Valley (SVUSD) and Capistrano (CUSD) Unified School Districts, Coastline (CROP) and Capo-Laguna (CLROP) Regional Occupational Programs, the CSU Fullerton Center for Careers in Teaching (CCT) Program, and the CSU Long Beach Professional Studies Department (PSD) have formed a consortium to address some of the causes of the shortage of teachers in Career Technical Education areas. The approach includes: CCT and PSD will identify teacher preparation pipelines for CTE areas. SC will create a Child Development and Educational Studies Course and practicum. CTE teachers will provide a two-day intensive staff development training to improve contextual math and science integration in CTE courses. Information on pursuing a second career as a CTE teacher will be developed and disseminated to CTE advisory committee members.

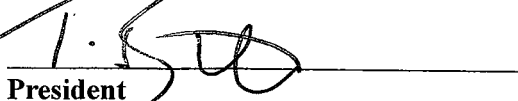
8. SUMMARY BUDGET

Grant Award	In Kind Matching	Indirect Costs	Project Total
\$225,000	\$0	\$8,654	\$225,000

9. APPROVALS


 Division/School Dean


 Vice President of Instruction/Students


 President

 Vice Chancellor, Technology & Lrng Serv

 Chancellor

EXPENDITURES SUMMARY

The Expenditures Summary should follow the standard expenditure categories as used in the operating budget.

	GRANT (Amount)	MATCHING* (In-Kind/Actual)	SOURCE OF MATCH (Partnership/College/Vendor)
1000 Certificated Salaries	\$ <u>77,346</u>		
2000 Classified Salaries	\$ <u>90,000</u>		
3000 Benefits	\$ <u>42,800</u>		
4000 Supplies	\$ <u>1,200</u>		
5000 Contracted Services and Other Expenses	\$ <u>5,000</u>		
6000 Capital Outlay	\$ _____		
7000 Other Charges <i>(e.g.: Indirect Costs)</i>	\$ <u>8,654</u>		
TOTALS	\$<u>225,000</u>		

*Matching Funds: "In-Kind" matching funds are usually allocations of existing personnel, space, supplies, and equipment.

PROJECT PERSONNEL (reflects the Expenditure Detail above)

<u>Positions</u>	<u>Full-Time</u>	<u>Part-Time</u>	<u>New</u>	<u>Existing</u>
1. Project Director	[x]	[]	[]	[x]
2. Child Dev & Educ Studies Dept Chair	[x]	[]	[]	[x]
3. CDES Adjunct Faculty	[]	[x]	[]	[x]
4. Counselor	[]	[x]	[]	[x]
5. Program Specialist	[x]	[]	[]	[x]
6. Program Specialist, Outreach	[x]	[]	[x]	[]

PARTNERSHIPS (if applicable)

Partnership Name/Location Saddleback Valley USD, Capistrano USD, Coastline ROP, Capo-Laguna ROP

- | | | | |
|--------------|--------------|---------------------|--|
| •Retail | •Technology | •Real Estate Public | •Public: City, Education, Municipalities |
| •Hospitality | •Health Care | •Manufacturing | •Charitable Non-Profit •Financial |

Partnership Name/Location CSUF Fullerton Center for Careers in Teaching, CSU Long Beach Professional Studies Department, UC Irvine Extension, Chapman University, Vanguard University, Vital Link

- | | | | |
|--------------|--------------|---------------------|--|
| •Retail | •Technology | •Real Estate Public | •Public: City, Education, Municipalities |
| •Hospitality | •Health Care | •Manufacturing | •Charitable Non-Profit •Financial |

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Saddleback College: Grant Acceptance, Community College Initiative for Egypt
ACTION: Approval

BACKGROUND

The Foundation for California Community Colleges, California Community Colleges Systems Office, with its partners, California ETEC proposed the California Community Colleges Initiative for Egypt, a three year project will provide quality educational programs, professional development, employment skills and a deeper understanding of American society to underserved, non-elite Egyptian students in their early and mid twenties who already have some work experience. The Project draws on twelve California Community Colleges and Districts and the California Community Colleges System office's distinct organizational strengths –"Diversity, Quality, Flexibility and Connectivity". The academic programs will be supplemented with a range of cultural enrichment activities. The project anticipates a 95% success rate for the completion of programs and increased understanding of US culture for the Egyptian students. Through this initiative, the Department of State hopes to engage the community college sector in the U.S. to increase the number of international students at U.S. community colleges and to reinforce community college efforts to build international ties.

STATUS

The U.S. Department of State, Bureau of Educational and Cultural Affairs and the Foundation for California Community Colleges has notified Saddleback College of intent to award an amount not to exceed \$373,320 for the period August 1, 2009, through June 30, 2010, to fund the California Community Colleges Initiative for Egypt project as presented in Exhibit A. Saddleback College will provide project direction and oversight of this grant including fiscal, academic, housing accommodations and enculturation activities.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept this award of \$373,320 from the U.S. Department of State, Bureau of Educational and Cultural Affairs.

Item Submitted By: *Dr. Tod Burnett, President*



AGREEMENT

between

THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES

and

SADDLEBACK COLLEGE

1. Background

The Foundation for California Community Colleges, with its partners, the California Community Colleges Chancellor's Office ("CCCCO") and California ETEC, Inc., and ten California Community Colleges and districts have entered into a cooperative agreement with the U.S. Department of State, Bureau of Educational and Cultural Affairs ("GRANTOR") to implement the Community College Initiative for Egypt. The Community College Initiative for Egypt ("the Program") will provide quality educational programs, professional development, employment skills and a deeper understanding of American society to underserved, non-elite Egyptian students in their early and mid twenties who already have some work experience. Through this initiative, the Department of State hopes to engage the community college sector in the United States to increase the number of international students at U.S. community colleges and to reinforce community college efforts to build international ties.

2. Parties to Agreement

3.1 Parties to Agreement. For the purposes of this Agreement The Foundation for California Community Colleges is referred to as "FCCC" and Saddleback College is referred to as "SUB GRANTEE".

3. Term, Termination

3.1 Term. This Agreement shall take effect upon signature of both parties (Effective Date) and will remain in effect until all funds have been properly expended under the cooperative agreement and all terms and conditions have been satisfied.

3.2 Termination. FCCC shall have the right to terminate this Agreement, without penalty, and at the FCCC's convenience immediately should GRANTOR cease funding the Project for any reason or if SUB GRANTEE fails to comply with section 5.7 below (Legal and Regulatory Compliance). FCCC shall have the right to terminate this Agreement, without penalty, and at FCCC's convenience within a reasonable time period should SUB GRANTEE be found to be in material breach of this Agreement as determined in FCCC's sole discretion.

4. Compensation

4.1 Compensation. Except as otherwise provided in this Section, SUB GRANTEE shall receive compensation for Services rendered under this Agreement as set forth in the Compensation Schedule attached hereto as Exhibit "B" and herein incorporated by reference ("Compensation Schedule"). Total compensation shall not exceed \$373,320 without written approval of FCCC's Representative, as designated herein. Budget categories, as outlined in Exhibit B may be shifted by no more than 10% of the total budget, with the exception of the Per Diem which must be strictly adhered to at the stated rate of \$20 per day per student, and cannot be modified. Any request to change budget line item amounts greater than 10% must be submitted to FCCC in writing at least 60 days prior to the proposed change. Such change, if granted, will be at the discretion of both FCCC and Department of State Bureau of Educational and Cultural Affairs, and is subject to any federal regulatory requirements. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in the Extra Work order. **Unless otherwise agreed to in writing by the FCCC and the GRANTOR, all compensation paid to SUB GRANTEE under the terms of this Agreement must be utilized to pay for authorized activities set forth in Exhibit B and authorized extra work as described in section 4.4 during the Term of this Agreement.**

4.2 Payment of Compensation. SUB GRANTEE shall submit to FCCC a monthly invoice indicating work completed, hours and rates of services rendered, and other allowable reimbursements requested by SUB GRANTEE. FCCC shall, within fifteen (15) days of receiving such invoice, review the invoice and submit all approved charges to the GRANTOR for reimbursement under the Grant. FCCC will remit payment to SUB GRANTEE within fifteen (15) days of receipt of payment from the GRANTOR. FCCC will not be required to make any payments to SUB GRANTEE prior to reimbursement by the GRANTOR. Each invoice shall be prepared according to the terms and conditions and in the form provided in Exhibit "C- Billing Procedure"

4.3 Cost Sharing. It is understood and agreed that the SUB GRANTEE must provide cost sharing services with a target of obtaining an incremental 20% of the total compensation in the form of cost sharing. Cost sharing shall be in the form of allowable direct and indirect costs incurred to administer the program, which can be either cash or in-kind. SUB GRANTEE must maintain written records to support allowable costs which are claimed as being its contribution to cost sharing in the same form and manner as written records that support allowable costs to be paid in the form of compensation.

4.4 Extra Work. At any time during the term of this Agreement, FCCC may request that SUB GRANTEE perform Extra Work. As used herein, "Extra Work" means any work which is determined by FCCC to be necessary for the proper completion of the Program, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. SUB GRANTEE shall not perform, nor be compensated for, Extra Work without written authorization from FCCC's Representative.

5. General Provisions

5.1 Severability and Waiver. If this Agreement is terminated or held by a court of competent jurisdiction to be invalid, illegal or unenforceable as to particular provisions, this Agreement will remain in full force and effect as to the remaining provisions. No verbal or implied waiver of any breach of any provisions of this Agreement will constitute a waiver of any prior, concurrent or subsequent breach of the same or any other provisions in this Agreement. Any waiver by either party must be in writing and delivered to the other party.

5.2 Notices. All notices that either party may give to the other pursuant to this Agreement will be in writing and will be hand delivered or sent by registered or certified mail postage prepaid, return receipt requested, or by overnight courier service, postage prepaid, to the contacts set forth herein or to such other address as designated by written notice.

5.3 Assignment. This Agreement may not be assigned or otherwise transferred by either party without the prior written consent of the other party; however, either party will have the right to assign its rights and obligations under this Agreement in connection with a merger, acquisition, or sale transfer of substantially all of its assets. Any assignment not in accordance with this paragraph is void.

5.4 Entire Agreement; Conflicting Terms; Amendment. This Agreement, including any exhibits, constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous communications. In the event of a conflict between the terms contained in the body of this Agreement and the terms contained in any exhibit, the terms contained in this Agreement will control. This Agreement may be modified only by written agreement dated subsequent to the Effective Date and signed by authorized representative of each party.

5.5 Governing Law. This Agreement is made under and will be governed by and construed in accordance with the laws of the State of California. Any litigation resulting from a dispute or claim arising under or relating to this Agreement shall be resolved in a state or deferral court in Sacramento, California. The parties specifically submit to the personal jurisdiction and subject matter jurisdiction of the state and federal courts located in Sacramento, California.

5.6 Relationship of the Parties. Both parties are independent parties and this Agreement will not establish any relationship of partnership, joint venture, employment, agency or otherwise. Neither party will have the power to bind the other or incur obligations on the other's behalf without the other's prior written consent, except as otherwise expressly provided in this Agreement.

5.7 Legal and Regulatory Compliance. SUB GRANTEE agrees to comply with all applicable Federal administrative standards including but not limited to:

<http://www.whitehouse.gov/omb/circulars/index.html>

<http://www.whitehouse.gov/wh/eop/omb>

<http://fa.statebuy.state.gov>

Specifically, SUB GRANTEE agrees to comply with all applicable provisions of OMB Circular A-21, OMB Circular A-110 and OMB Circular A-133. In addition, the parties incorporate by reference the Department of State's Terms and Conditions for Domestic Grants and Cooperative Agreements found at <http://fa.statebuy.state.gov> ("Terms and Conditions") which are hereby made a part of this Agreement. As a material condition of this Agreement and as a condition precedent, SUB GRANTEE agrees to make all assurances and submit all certifications required under State and Federal laws and to comply with all applicable Terms and Conditions during the Term of this Agreement.

5.8 Indemnification. The SUB GRANTEE hereby agrees to indemnify and hold harmless FCCC against any and all liability, claims, suits, losses, costs and legal fees caused by, arising out of, or resulting from any negligent act or omission of the SUB GRANTEE in the performance and/or failure to perform within this Agreement including the negligent acts or omission of any direct or indirect employees of the SUB GRANTEE.

and:

FCCC hereby agrees to indemnify and hold harmless SUB GRANTEE against any and all liability, claims, suits, losses, costs and legal fees caused by, arising out of, or resulting from any negligent act or omission of FCCC in the performance and/or failure to perform within this Agreement including the negligent acts or omission of any direct or indirect employees of the FCCC.

5.9 Insurance. SUB GRANTEE, at SUB GRANTEE's sole cost and expense, will insure its activities in connection with this Agreement, and will obtain, keep in force, and maintain insurance as listed below. Coverage's required will not limit any liability of SUB GRANTEE and will include: comprehensive form or commercial form general liability insurance with a combined single limit of no less than \$1 million per occurrence; business automobile liability insurance for all owned, scheduled, or hired automobiles with a combined single limit of no less than \$1 million per accident; and workers' compensation as required under the Workers' Compensation and Safety Act of the State of California, as amended from time to time. SUB GRANTEE's insurance shall be primary and non-contributory to any insurance held by FCCC. Insurance written on a claims-made basis will be maintained continuously for a period of no less than 3 years after the date of final completion of services authorized.

5.10 Taxpayer Identification. Federal Form W-9, Request for Taxpayer Identification Number and Certification, is required to be completed by the SUB GRANTEE and included as an attachment to the signed Agreement.

5.11 Time is of the Essence. Time is of the essence with respect to all provisions of this Agreement that specify a time for performance; provided, however, that the foregoing shall not be construed to limit or deprive a party of the benefits of any grace or use period allowed in this Agreement.

6. Records

6.1 Records. SUB GRANTEE shall maintain complete and accurate records with respect to costs incurred under this Agreement. All such records shall be clearly identifiable. SUB GRANTEE shall allow a representative of FCCC, during normal business hours, to examine, audit, and make transcripts or copies of such records and any other document created pursuant to this Agreement. SUB GRANTEE shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of four (4) years from the date of final payment under this Agreement.

7. Services and Responsibilities of SUB GRANTEE

7.1 General Description of Services. SUB GRANTEE shall furnish all technical, educational and professional services, including labor, materials, equipment, transportation, supervision and expertise necessary to perform fully and adequately the tasks set forth in the Scope of Work attached hereto as Exhibit "A – Scope of Work".

7.2 Coordination of Services. SUB GRANTEE agrees to work closely with FCCC staff and its partners in the performance of Services and shall be available to FCCC's staff and its partners at all reasonable times.

7.3 Nonexpendable Equipment. SUB GRANTEE agrees that none of the funds provided by this Agreement shall be used for the purchase of nonexpendable items of equipment such as furniture or office equipment.

8. Contacts

FCCC:
Jan Dixon
916-498-6721
jdixon@foundationccc.org
1102 Q. Street, Suite 3500
Sacramento, CA 95811

SUB GRANTEE:
Robert Bramucci, Ph.D
949 582 4960
rbramucci@socccd.edu
28000 Marguerite Parkway
Mission Viejo, CA 92692-3835

THE PARTIES HEREBY EXECUTE THIS AGREEMENT as of the effective date noted in the signature block below.

SUB GRANTEE

By: _____
Print Name: _____
Title: _____
Date: _____

**FOUNDATION FOR CALIFORNIA
COMMUNITY COLLEGES**

By: _____
Print Name: _____
Title: _____
Date: _____

SUB GRANTEE – second signature, if required

By: _____
Print Name: _____
Title: _____
Date: _____

**FOUNDATION FOR CALIFORNIA
COMMUNITY COLLEGES**

By: _____
Print Name: _____
Title: _____
Date: _____

**EXHIBIT "A" to FCCC AGREEMENT
SCOPE OF WORK**

As a sub-grantee for the FCCC under the Community College Initiative for Egypt (the Program), the SUB GRANTEE will play a fundamental role administering and managing academic, financial and off-campus activities for the designated Egyptian student cohort awarded to the said college (Students). Required services include:

- a) Enroll Students in host campus system for Academic Year beginning Fall 2009.
- b) Establish appropriate academic study plan for each Student with this study leading to a Certification of Completion upon completion of outlined program.
- c) Create a Pre-Departure Orientation Package for each Student that contains the following information: key contacts on campus; customized study plan and range of classes available relevant to the field of study; housing arrangements; service learning and practical internship opportunities; and other details relevant to student life at host campus.
- d) Attend the Pre-Departure Orientation in Cairo (*optional*).
- e) Participate in the Arrival Orientation Seminar in Los Angeles or San Francisco as appropriate and provide on-campus arrival orientation following the Arrival Orientation Seminar.
- f) Provide supplemental English as a Second Language (ESL) support for Students as needed.
- g) Develop a plan to comply with the Program's American Culture, Democracy, and Civic Responsibility (ACDC) requirement for each Student including:
 - Students will be afforded at least one experiential learning opportunity per semester; 2 per year
 - Students will participate in at least 2 campus related activities or student groups not related to the Student's particular field of study
 - Students will make at least 1 presentation to high school students per year
 - Students will be exposed to American culture through interaction with diverse groups
 - Students will participate in a city hall tour and meeting
 - Students will attend at least 1 information session with a government agency or regulatory authority that has governance over a particular field of study
 - Students will be placed in a non-paid internship in their related field of study for no less than 60 hours
- h) Designate a staff person who will provide ongoing support to the Students who is reasonably accessible during normal business hours.
- i) Assign international student mentor for Students.
- j) Maintain complete and accurate Student Exchange Visa Information Service (SEVIS) records for each Student and provide such records to FCCC's partner, California ETEC.
- k) Disperse Student stipends (\$20 dollars per day) via Student Finance Office or equivalent every 90 days or earlier.

- l) Secure housing for the entire duration of the Students stay in California, for no more than 11 months, beginning August 1, 2009 and ending no later than June 30, 2010. Payments for housing should be made directly to the housing facility or provider or directly to the student. *Funds provided under this agreement cannot be used to pay for homestay housing arrangements, according to State Department directives for Community College Initiative for Egypt Program.*
- m) Provide all required books and materials for each Student's course of study.
- n) Identify and maintain records of in-kind or cash contributions made to support the Program.
- o) Attend and/or participate in all Program Meetings or Teleconferences.
- p) Develop at least one market activity targeting recruiting international students or establishing ties, targeting the Middle East. Including, but not limited to, translation of college website page in Arabic.
- q) Comply with all required Program Reporting and Evaluation requirements including:
 - Participation in the Pre-Program Student Survey,
 - Participation in the Post-Program Student Survey and Follow On Survey
 - Preparation of Quarterly Programmatic and Financial Activity Reports
 - Participation in the periodic online (Surveymonkey) student satisfaction surveys

EXHIBIT "B" TO FCCC AGREEMENT

COMPENSATION SCHEDULE

College: Saddleback College

Expenditure Category	Basis	# of students	Cost	total
Tuition and fees	Minimum of 24 credit hours per student	17	\$5,740	\$97,580
Housing	For 11 months total, double occupancy per room per residential unit (e.g. if residential unit consists of 2 bedrooms, then it can accommodate 4 students)	17	\$6,720	\$114,240
Books and Materials	Minimum required books and materials required for enrolled courses	17	\$1,200	\$20,400
Per Diem	Per diem to support student living expenses including, meals and incidentals and local transportation at \$20 per day per student (based upon 33o days)	17	\$6,600	\$112,200
Administrative/Student Services Fee	Administrative resources to cover costs of administering all aspects of the project, including but not limited to special programming, student support services, and to comply with applicable requirements, terms and conditions and prudent management of all expenditures and actions affecting the project	17	\$1,700	\$28,900
Total Compensation not to exceed				\$373,320

Budget categories and amounts are based upon best recent estimates. Budget categories may be shifted no more than 10% of total contract, with the exception of the Per Diem, which must be strictly adhered to at the stated rate of \$20 per day per student, and cannot be modified. Any request to change budget line item amounts greater than 10% must be submitted in writing at least 60 days prior to the proposed change. Such change, if granted, will be at the discretion of both FCCC and Department of State Bureau of Educational and Cultural Affairs, and subject to any federal regulatory requirements.

Total compensation not to exceed **\$373,320**

**EXHIBIT "C" TO FCCC AGREEMENT
BILLING PROCEDURE**

Invoices must be submitted electronically, in the form to be provided by FCCC under separate cover, on a monthly basis, by the 5th business day of each month, unless otherwise approved in advance by FCCC.

SUB GRANTEE shall maintain complete and accurate records with respect to all costs incurred under this Agreement. All such records shall be clearly identifiable and include sufficient detail of services rendered and costs incurred. Acceptable records supporting costs incurred under this Agreement include, but are not limited to, original invoices, cancelled checks, proof of payment, airline ticket stubs, payroll records, contracts, agreements and other relevant supporting documentation that will adequately substantiate all costs incurred under this Agreement. SUB GRANTEE shall allow a representative of FCCC, upon request, during normal business hours, to examine, audit, and make transcripts or copies of such records and any other document created pursuant to this Agreement. SUB GRANTEE shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of four (4) years from the date of final payment under this Agreement.

FCCC shall, within fifteen (15) days of receiving such invoice, review the invoice and submit all approved charges to the GRANTOR for reimbursement under the Grant. FCCC will remit payment to SUB GRANTEE within fifteen (15) days of receipt of payment from the GRANTOR. FCCC will not be required to make any payments to SUB GRANTEE prior to reimbursement by the GRANTOR.

Any requests for Advances prior to actual cash outlay must be accompanied by supporting documentation of required expenditure such as a purchase order, contract or other purchase agreement. **SUB GRANTEE is responsible for reconciling all Advances against actual cash outlays** to ensure advanced monies are fully expended as originally contemplated. SUB GRANTEE must remit all unspent advances to FCCC within 90 days of receipt, either in the form of a credit against a current invoice, or in the form of a cash remittance.

Tuition and Fees:

Tuition and Fees are billable as costs are incurred as supported by a Student registration receipt detailing courses enrolled and costs incurred.

Student Housing:

Costs incurred related to Student housing must be supported by an executed lease or rental agreement and monthly payment schedule. Reimbursement of any required security deposit and reimbursement of monthly rental payments may be requested in advance, no more than 90 days prior to expected expenditure. Any security deposit paid should be used to fund the last month's rent.

Books and Materials:

Reimbursement for costs related to books and materials may be requested in advance, no more than 30 days prior to expected expenditure, and must be supported by a purchase order and subsequent receipt detailing items purchased in support of enrolled courses and field of study.

Per Diem:

Per Diems may be billed in advance, no more than 90 days prior to expected expenditure. Supporting documentation should include number of students, number of days and total per diem per student within each billing period.

Administrative Support/Student Service Fee:

Costs related to Administrative Support and Student Service Fees are billable as costs are incurred. Supporting documentation should include personnel names, rate of payment, hours worked and a description of work performed in support of this Agreement.

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Saddleback College: Community Education, Fall 2009
ACTION: Approval

BACKGROUND

The South Orange County Community College District is known for offering high-quality Community Education programs for its residents. By providing non-credit programs and fee-based classes, Saddleback College performs an important community service and fulfills a vital part of its mission. The Community Education programs, presenters, and accompanying compensation require the approval of the Board of Trustees.

STATUS

A variety of educational and recreational courses have been planned by the Saddleback College Community Education Department for Fall Semester 2009. Expenses for conducting these courses will be paid by the income from participant fees. The Saddleback College course offerings, presenters, and compensation are outlined in Exhibit A (Saddleback College).

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Fall 2009 Community Education courses, presenters, and compensation as presented in Exhibits A.

Item Submitted By: *Dr. Tod A. Burnett, Presidents*

South Orange County Community College District
SADDLEBACK COLLEGE
COMMUNITY EDUCATION NON-CREDIT PROGRAM - FALL II 2009

PROGRAM	ACTIVITY TITLE	DATES	PRESENTER	HONORARIA	FEE
CFK	Sewing For Children	8/1 - 12/22	Irma Salazar (E)	50% net	\$135
Adults	Costa Rica	8/1 - 12/22	Collette Vacations (I)	90% gross	\$2499-\$3199
	Canadian Rockies	8/1 - 12/22	Collette Vacations (I)	90% gross	\$3849-\$5199
	Optometric Technician Trng	8/1 - 12/22	Boston Reed College (I)	50% net	\$2795-\$2995
	Orthopedic Technician Trng	8/1 - 12/22	Boston Reed College (I)	50% net	\$2595-\$2795
	Pharmacy Technician Trng	8/1 - 12/22	Boston Reed College (I)	50% net	\$2395-\$2695
	LEED Exam Prep	8/1 - 12/22	Patrizia Goldberg (E)	50% net	\$299
	Journeys In Computing	8/1 - 12/22	Computrax (I)	50% net	\$105
	OC Dental Careers	8/1 - 12/22	George Eliades (I)	\$2000 pp	\$2495 pp

(E) Employee

(I) Independent Contractor

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Substitution of Subcontractor: PE-100 Interior Renovations

ACTION: Approval

BACKGROUND

On March 24, 2009, the Board approved the award of bid for the PE-100 Interior Renovations project at Saddleback College.

Chapter 4, Section 4107 of the California Public Contract Code known as the "Subletting and Subcontracting Fair Practices Act," requires that in all public contracts, the awarding authority must approve the substitution of one subcontractor for another after a bid has been awarded. The acceptable reasons for requesting substitutions provided in Government Code Section 4107 include, when the listed subcontractor fails to execute a written contract."

STATUS

BLUEFIN Construction, Inc., the general contractor for the PE-100 Interior Renovations project at Saddleback College has informed the District that the listed flooring subcontractor, Hur Flooring Co., is unable to perform the work and has asked to be released of its obligation. BLUEFIN Construction recommends that McWill Sports Flooring be accepted as its replacement, EXHIBIT A. In accordance with Section 4107 of the Government Code, a certified letter notifying Hur Flooring Co., Inc. of this request was sent on July 2, 2009, EXHIBIT B.

This substitution will have no impact on the cost of the project.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the removal of Hur Flooring Co. and its substitution by McWill Sports Flooring, as subcontractor on the PE-100 Interior Renovations project at Saddleback College.

June 29, 2009

South Orange County Community College District
Health Science Building, 3rd floor, Room HS-357
28000 Marguerite Parkway
Mission Viejo, CA 92692

Attn: Walter Rice
Assistant Director – Facilities Planning

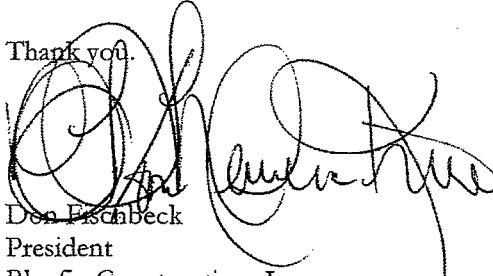
Reference: **PE-100 - Renovation/Subcontractor Substitution**

Dear Walter:

Due to the schedule conflict with our listed subcontractor, Hur Flooring Co., as indicated in their attached letter, they are asking to be released from their bid as they are unable to meet the project schedule. Therefore, we are hereby requesting the substitution of the following be approved:

Mc Wil Sports Surfaces, Inc.
19209 S. Figueroa
Gardena, CA 90248
Contact: Grant Patterson
Phone: (424) 233-1818
Fax: (424) 233-1819
CA License # 676605

Thank you.


Don Fischbeck
President
Bluefin Construction, Inc.

25775 Las Vegas Ave Capistrano Beach, CA 92624
Phone: (949) 496-1400 Fax: (949) 496-2215
License # 634005

Hur Flooring Co.



8930 Independence Avenue, Canoga Park, CA 91304
Phone: (818) 700-4985 Fax: (818) 701-0785
E-mail: aahur@sbcglobal.net
License #604929

attn: Mr. Don Fishbeck
company: Bluefin Construction
address: 25775 Las Vegas Ave.
Capistrano Beach, CA 92624

tel: 949.496.1400
fax: 949.496.2215

Letter of Transmittal

Number of pages:	1
Regarding:	Saddleback College - Bldg PE-100 Int. Renovatio
From:	Michael Hur
Date:	June 30, 2009
Hard copy will follow:	no

Message

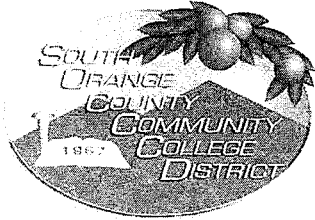
Dear Mr. Fishbeck:

You are free to award the Saddleback College contract for Section 09622 to other contractor since we are not able to meet the project schedule. Our bid was submitted on 3/3/2009 with 90-day validity.

If you have any questions, please do not hesitate to call us at (818) 700-4985.

With regards,

Michael Hur
Owner



July 2, 2009

Mr. Michael Hur

Hur Flooring Co.

8930 Independence Avenue

Canoga Park, CA 91304

Dear Mr. Hur:

Subject: Substitution of Subcontractor

We have received from Bluefin Construction Inc., a request for substitution of the flooring subcontractor for the PE-100 Building Interior Renovations Project at Saddleback College (copy attached).

In compliance with Article 4107 of the California Public Contract Code, this is your notification of said request. You have five working days to submit written objections to the substitution. Failure to file a written objection will constitute your consent to the substitution.

Sincerely,

Walter R. Rice

Assistant Director of Facilities Planning

C: Don Fischbeck

File

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Saddleback College: Portable Building Lease Settlement Agreement
ACTION: Approval

BACKGROUND

On March 27, 2006, the Board of Trustees approved funding and a one year lease for the Temporary Classroom Facility, (relocatable buildings) at the Saddleback College Village. The Board approved use of a piggyback contract awarded to McGrath RentCorp dba Mobile Modular Management Corporation by the La Habra City School District, Bid No. 2003-1.

In September, 2008, Saddleback College determined a need to keep these portables longer and requested that the agreement be extended. Mobile Modular agreed to this extension and staff recommended the Board of Trustees approve an extension to the piggyback. Classes were scheduled and held regularly in these portables when the County Office of Education discovered that the piggyback contract expired in 2007 and could not be extended. No alternate piggyback contract met the contract parameters and going out to bid could result in major class disruption.

STATUS

Staff worked with the County Office of Education's Legal Counsel to develop a Settlement Agreement and General Release (Exhibit A) between the District and Mobile Modular Management Corporation for Saddleback College from September 1, 2008, through March 31, 2010, for a total rental cost of \$291, 257. This agreement provides a vehicle for payment outside of the piggyback contract. The rental cost for the relocatable buildings conforms to the original contract pricing structure.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Settlement Agreement and General Release (Exhibit A) with McGrath RentCorp dba Mobile Modular Management Corporation for the Saddleback College leased portables in the amount of \$291,257.

SETTLEMENT AGREEMENT AND GENERAL RELEASE

This Settlement Agreement and General Release is entered into on this 21st day of July, 2009 by and between the South Orange County Community College District, 28000 Marguerite Parkway, Mission Viejo, CA 92692 (hereinafter "SOCCCD"), and McGrath RentCorp dba Mobile Modular Management Corporation, 11450 Mission Boulevard, Mira Loma, CA 91752 (hereinafter "MMMC").

WHEREAS, in June, 2006, SOCCCD entered into twelve (12) month leases for the period June 2006 to July 2007 for eight (8) 24' x 40' DSA relocatable classroom buildings, Lease Nos. 559443-559450, two (2) 48' x 40' DSA relocatable classroom buildings, Lease Nos. 559455-559456, four (4) 24' x 60' DSA relocatable classroom buildings, Lease Nos. 559457-559460, and four (4) 12' x 40' DSA relocatable restroom buildings, Lease Nos. 559451-559454 for Saddleback College pursuant to the La Habra City School District contract with MMMC, Bid No. 2003-1, (hereinafter "LHCSD Leases");

WHEREAS, the rental for the eight (8) 24' x 40' DSA relocatable classroom buildings was \$45,696 a year (\$5,712 x 8), the rental for the two (2) 48' x 40' DSA relocatable classroom buildings was \$24,644 a year (\$12,322 x 2), the rental for the four (4) 24' x 60' DSA relocatable classroom buildings was \$45,984 a year (\$11,496 x 4), and the rental for the four (4) 12' x 40' DSA relocatable restroom buildings was \$40,596 a year (\$10,149 x 4);

WHEREAS, in June 2007 SOCCCD extended the LHCSD Leases to September 2008 resulting in a total rental cost of \$408,828 which has been paid to MMMC;

WHEREAS, in September, 2008, SOCCCD could not extend the LHCSD Leases due to the expiration of the La Habra City School District contract with MMMC;

WHEREAS, SOCCCD must continue to lease the eighteen (18) relocatable buildings identified in Lease Nos. 559443-559450, 559455-559456, 559457-559460, and 559451-559454, despite the expiration of the La Habra City School District's contract with MMMC, for the 19 month period of September 2008 through March 2010, for the educational program at Saddleback College which rental costs will exceed the competitive bidding requirements set forth in Public Contract Code section 20651;

WHEREAS, MMMC wishes to continue leasing the eighteen (18) relocatable buildings identified in Lease Nos. 559443-559450, 559455-559456, 559457-559460, and 559451-559454 located at Saddleback College, pursuant to the terms and conditions of the now expired La Habra City School District's contract with MMMC;

WHEREAS, SOCCCD and MMMC agree that by March 31, 2010, the eighteen (18) relocatable buildings at Saddleback College will be returned to MMMC;

WHEREAS, MMMC has demanded payment for the continual rental of the eighteen (18) relocatable buildings at Saddleback College since September 2008 which has not been paid by SOCCCD (hereinafter "Past Due, Current and Future Rental Payments"); and

WHEREAS, SOCCCD and MMMC desire to avoid the cost of litigation and to resolve this matter without undue expense;

NOW, THEREFORE, SOCCCD and MMMC hereby agree as follows:

1. All recitals set forth above shall be considered true and correct and are made a part of this Settlement Agreement and General Release. This Settlement Agreement and General Release supercedes any previous oral or written agreement or understanding between the parties.
2. SOCCCD and MMMC agree that upon approval by the Board of Trustees of the SOCCCD, SOCCCD shall pay to MMMC lease rental of \$72,352 for eight (8) 24' x 40' DSA relocatable classroom buildings, \$39,020 for two (2) 48'x 40' DSA relocatable classroom buildings, \$72,808 for four (4) 24'x 60' DSA relocatable classroom buildings and \$64,277 for four (4) 12' x 40' relocatable restroom buildings for the period September 2008 through March 31, 2010, for a total amount of \$248,456.67. Both parties agree that SOCCCD may terminate one or more of the leases of these relocatable buildings at any time without penalty, pro-rating the lease rental payment(s). SOCCCD and MMMC agree that upon the expiration of the lease period for the eighteen (18) relocatable buildings, SOCCCD shall pay to MMMC \$35,584 for the dismantle and return of the DSA relocatable classroom buildings and \$7,216 for the dismantle and return of the DSA relocatable restroom buildings for a total amount of \$42,800. Details are set forth in Exhibit A which is attached hereto and incorporated herein by reference.
3. In consideration of the payment of the amounts as set forth above, which is full payment for all Past Due, Current and Future Rental Payments for the relocatable buildings, each of SOCCCD and MMMC on behalf of itself, its heirs, executors, administrators, successors, assigns, employees, agents and representatives, hereby fully releases and forever discharges MMMC or SOCCCD, as the case may be, its Board of Trustees, or Board of Directors, as the case may be, their respective officers, employees, agents and representatives, from any and all claims, demands, causes of action, obligations, damages, attorney's fees, costs and liabilities of any nature whatsoever, whether or not known, suspected or claimed, foreseen or

unforeseen, which SOCCCD or MMMC, as applicable, has had, now has, or may claim to have had as of the date of this Settlement Agreement and General Release against MMMC or the SOCCCD, as applicable, or any of them relating to the Past Due, Current and Future Rental Payments.

4. MMMC represents and warrants that it has made no assignments and will make no assignment of any claim, demand, right of action, or any right of any kind whatsoever, embodied in any of the subject matter referred to herein and that no other person or entity of any kind had, has or may have any interest in any of the claims, demands, causes of action, obligations, damages, attorney's fees, costs and liabilities referred to herein.
5. MMMC acknowledges that it may hereafter discover facts different from or in addition to those it now knows or believes to be true with respect to the claims, demands, causes of action, obligations, damages, attorney's fees, costs and liabilities of any nature whatsoever that are the subject of this Settlement Agreement and General Release. MMMC agrees to assume the risk of the possible discovery of additional or different facts and agrees that this Settlement Agreement and General Release shall be and remain effective in all respects regardless of such additional or different facts.
6. With regards to the Past Due, Current and Future Rental Payments as described above, each of SOCCCD and MMMC expressly waives any rights under California Civil Code section 1542 which provides:

"A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECTS TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR."

Each of SOCCCD and MMMC understands and acknowledges the significance and the consequence of the waiver of Section 1542 of the California Civil Code. Should SOCCCD or MMMC, as applicable, eventually suffer any additional damages, such party will not be permitted to make any claim for those damages. Each of SOCCCD and MMMC acknowledges that it intends these consequences even as to claims for damages that may exist as of the date of the Settlement Agreement and General Release of which such party does not know exists, which, if known, would materially affect such party's decision to execute the Settlement Agreement and General Release regardless of whether such party's lack of knowledge is the result of ignorance, oversight, error, negligence or any other cause.

7. MMMC acknowledges that it has been given the opportunity to consult with independent legal counsel, that it has carefully read and fully understands all of the provisions of this Settlement Agreement and General Release and that it is voluntarily entering into this Settlement Agreement and General Release.

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

MCGRATH RENTCORP dba
MOBILE MODULAR MANAGEMENT
CORPORATION

By: _____
Signature

By: _____
Signature

Print Name

Print Name

Title

Title

July _____, 2009
Date

July _____, 2009
Date

South Orange County CCD
Saddleback College
Leased Relocatable Buildings
6/16/2009

P.O.	Lease #	Units	Annual Lease Rate	One time fees			
				Delivery	Installation	Dismantle	Return
P07-00131, P08-03673	559443	24 x 40	\$ 5,712	\$ 937	\$ 1,682	\$ 1,201	\$ 937
P07-00131, P08-03673	559444	24 x 40	\$ 5,712	\$ 937	\$ 1,682	\$ 1,201	\$ 937
P07-00131, P08-03673	559445	24 x 40	\$ 5,712	\$ 937	\$ 1,682	\$ 1,201	\$ 937
P07-00131, P08-03673	559446	24 x 40	\$ 5,712	\$ 937	\$ 1,682	\$ 1,201	\$ 937
P07-00131, P08-03673	559447	24 x 40	\$ 5,712	\$ 937	\$ 1,682	\$ 1,201	\$ 937
P07-00131, P08-03673	559448	24 x 40	\$ 5,712	\$ 937	\$ 1,682	\$ 1,201	\$ 937
P07-00131, P08-03673	559449	24 x 40	\$ 5,712	\$ 937	\$ 1,682	\$ 1,201	\$ 937
P07-00131, P08-03673	559450	24 x 40	\$ 5,712	\$ 937	\$ 1,682	\$ 1,201	\$ 937
P07-00131, P08-03673	559455	48 x 40	\$ 12,322	\$ 1,716	\$ 3,080	\$ 2,200	\$ 1,716
P07-00131, P08-03673	559456	48 x 40	\$ 12,322	\$ 1,716	\$ 3,080	\$ 2,200	\$ 1,716
P07-00131, P08-03673	559457	24 x 60	\$ 11,496	\$ 1,287	\$ 3,080	\$ 1,375	\$ 1,287
P07-00131, P08-03673	559458	24 x 60	\$ 11,496	\$ 1,287	\$ 3,080	\$ 1,375	\$ 1,287
P07-00131, P08-03673	559459	24 x 60	\$ 11,496	\$ 1,287	\$ 3,080	\$ 1,375	\$ 1,287
P07-00131, P08-03673	559460	24 x 60	\$ 11,496	\$ 1,287	\$ 3,080	\$ 1,375	\$ 1,287
P07-00132, P08-03674	559451	12 x 40 RR	\$ 10,149	\$ 429	\$ 2,310	\$ 1,375	\$ 429
P07-00132, P08-03674	559452	12 x 40 RR	\$ 10,149	\$ 429	\$ 2,310	\$ 1,375	\$ 429
P07-00132, P08-03674	559453	12 x 40 RR	\$ 10,149	\$ 429	\$ 2,310	\$ 1,375	\$ 429
P07-00132, P08-03674	559454	12 x 40 RR	\$ 10,149	\$ 429	\$ 2,310	\$ 1,375	\$ 429

	Original P.O \$	Change Order #1	Change Order #2	P08-03673	P08-03674	Final Total
P07-00131	\$ 190,780	\$ 11,860	\$ 53,592	\$ 53,592		\$ 309,824
P07-00132	\$ 58,588	\$ 20,208			\$ 20,208	\$ 99,004
						\$ 408,828
Annual for Buildings	\$ 116,324					
Annual for Bathrooms	\$ 40,596					
Total Annual	\$ 156,920	per year for leases				

South Orange County CCD
 Saddleback College
 Leased Relocatable Buildings
 6/16/2009

(8) 24' x 40'	\$	45,696	12/=	\$	3,808	*19=	\$	72,352
(2) 48' x 40'	\$	24,644	12/=	\$	2,054	*19=	\$	39,020
(4) 24' x 60'	\$	45,984	12/=	\$	3,832	*19=	\$	72,808
(4) 12' x 40'	\$	40,596	12/=	\$	3,383	*19=	\$	64,277
							<u>\$</u>	248,457

Dismantle and Return Buildings	\$	35,584
Dismantle and Return Bathrooms	\$	7,216
	<u>\$</u>	42,800

Monthly	156,920 / 12 =	\$	13,076.67		Add Dismantle and Return
Multiply by 19 months	13,076.67 * 19 =	\$	248,456.67	+	\$ 42,800 = \$ 291,257
		\$	248,457	+	\$ 42,800 = \$ 291,257

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Student Information System
ACTION: Approval

BACKGROUND

The District is in the final year of the four-year project to replace all of its major information systems, including the Student Information System. The project is on schedule, with completion planned for June 30, 2010. The contract for 2009-2010 has been awarded to Neudesic LLC.

As the project has progressed, district and college staff members have identified desirable features that are beyond the project's original scope and budget. Saddleback College and Irvine Valley College have allocated a total of \$300,000 to fund additional features for the Student Information System.

STATUS

The contract (Exhibit A) identifies one project, Student Information System "B" feature enhancements, at a cost of \$300,000. Funds for the Student Information System "B" features are available in the 2009-2010 District IT budget, College Projects for District IT.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the contract, Exhibit A, with Neudesic LLC in the amount of \$300,000.

Item Submitted by: Dr. Robert Bramucci, Vice Chancellor, Technology & Learning Services

CONSULTANT AGREEMENT

SPECIAL SOFTWARE ENGINEERING SERVICES

This AGREEMENT is hereby entered into between the South Orange County Community College District, a public community college district of the state of California, hereinafter referred to as ("DISTRICT"), and Neudesic LLC, a California limited liability company located at 8105 Irvine Center Drive, Suite 1200, Irvine, California, 92618, telephone 800-805-1805, hereinafter referred to as ("CONSULTANT").

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

I. **Scope Of Work.**

Overview. CONSULTANT shall provide the professional services specified herein for purposes of enhancing the District's Student Information System. The work outlined in section B below is beyond the scope of the original 2009-2010 Student Information System development contract.

A. Services To Be Provided By CONSULTANT. Staff resource services, including software engineering, project management, software architecture, business and database analysis, and expert computer programming for the following software development projects:

1. "B" Features Enhancement to Production SIS

B. CONSULTANT's Staff. CONSULTANT shall submit for DISTRICT approval a resume of each of individual CONSULTANT assigned to work on this Agreement for prior written approval by the DISTRICT's two Associate Directors of Administrative/Academic Systems. CONSULTANT agrees to provide the DISTRICT with the resumes (qualifications, experience and education) at least two weeks prior to assigning the individual to work on this Agreement. The DISTRICT may choose to interview individual CONSULTANTS prior to approving them to work on this Agreement. CONSULTANTS' Senior Project Manager(s), Project Manager(s), Business Systems Analyst Lead(s), Senior Microsoft .NET Architect(s) and other lead positions need written approval from the an Associate Directors of Administrative/Academic Systems prior to beginning work on this Agreement. The DISTRICT

shall not be responsible for payment to CONSULTANT for the services of any individual who works on this Agreement without the DISTRICT's prior written consent.

C. Documentation. Functional and technical specification documentation shall be developed by CONSULTANT and delivered to DISTRICT for acceptance by the DISTRICT's Associate Directors of Administrative/Academic Systems. "Documentation" means the documents, manual and written materials (including end-user and technical manuals) developed pursuant to this Agreement. Formal review and acceptance of all written user and technical documentation is required. The documentation may be reviewed by the Associate Directors of Administrative/Academic Systems and designated DISTRICT IT staff and DISTRICT and College end users.

D. Methodology. All work must be completed following documented industry standard agile methodology, protocol and best practices and be previously approved by an Associate Directors of Administrative/Academic Systems. Methodology documentation should include the following sections:

1. Methodology overview.
2. Scope and resource management.
3. Process for defining functional and technical specifications.
4. Functional (product backlog) and technical specification documentation.
5. Functional and technical specification review and sign-off by DISTRICT stakeholders. These artifacts are to be consistent with an agile software development methodology. Stakeholders are identified DISTRICT business experts, Education and Support Services and IT technical staff.
6. Code review by DISTRICT IT staff.
7. Unit testing of source code modifications.
8. Module and functionality specific business testing scenarios.
9. Formal user acceptance and sign-off.

E. Quality Assurance And Testing.

During software development, CONSULTANT shall include a phase for quality assurance and testing of all Software. Quality assurance and testing must follow documented industry standard methodology, protocol and best practices and be previously approved by an appropriate District Associate Director Administrative/Academic Systems. Quality assurance and testing documentation should include the following:

1. Quality assurance and testing overview.

2. Module and functionality testing.
3. Modifications based upon quality control and quality assurance testing results. The CONSULTANT, DISTRICT IT and designated DISTRICT and college end users will conduct quality assurance testing.

4. Release Management:

Develop standards and practices for identifying and resolving billings for software defects, including regression bugs (both pre-release and post-release) and develop definitions of "mission critical" and "non-mission critical" bugs and timelines required for consultant to fix each. These will be developed by CONSULTANT and DISTRICT and included as Exhibit "A" to this Agreement, which is hereby incorporated by reference as if fully set out herein.

F. Deliverables And Modules.

Software Deliverables and Software Modules shall be as specified in writing by CONSULTANT and approved in writing by one of the DISTRICT's Associate Directors of Administrative/Academic Systems, as needed, based on decisions made during the design process and in consultation with the DISTRICT. "Software Deliverables" are defined as products, including, but not limited to, program source code, model/entity definitions, and build/migration instructions. "Software Modules" are defined as the functioning products of a software development project (a list of such projects is included in Section 1.B of this Agreement) as well as any and all functionality described in the As-Built Documentation delivered by CONSULTANT prior to "Go-live Software release."

Software documentation must be delivered and accepted by the DISTRICT prior to acceptance of software source code. Below is a general description of each Software Module. Additional functionality will be defined during the software development process, where such functionality fits within the allocated budget and schedule, as agreed upon and formally approved by Associate Directors of Administrative/Academic Systems and designated college end users.

<u>ITEM NO.</u>	<u>MODULE</u>	<u>GENERAL DESCRIPTION</u>
1.	"B" Features Enhancement to Production	The CONSULTANT will develop enhancements as identified and prioritized by appropriate college staff and facilitated by the Associate Directors of Administrative/Academic Systems. This is a staff augmentation effort where the deliverable will be all the enhancements the CONSULTANT can build within project funding constraints.

G. Progress Reports.

1. Project Management Review. Formal review and approval of overall project management resources and project management structure by DISTRICT is required. CONSULTANT shall provide written progress reports to the Associate Directors of Administrative/Academic Systems on a minimum of a quarterly basis, or more frequently if changes occur. One of the Associate Directors of Administrative/Academic Systems has authority to approve such progress reports for the DISTRICT.

2. Quality Assurance & Testing Plan Review. Formal review and approval of overall quality assurance and testing plans, approach and schedule by DISTRICT is required. CONSULTANT shall provide written reports for each module. The reports will be reviewed by the Associate Directors of Administrative/Academic Systems. One of the Associate Directors of Administrative/Academic Systems has authority to approve such reports for the DISTRICT.

3. Monthly Progress Reports. CONSULTANT shall submit to the Associate Directors of Administrative/Academic Systems a detailed written monthly progress report describing the work performed during the reporting period.

H. Formal Progress Meetings.

CONSULTANT and DISTRICT shall conduct formal quarterly schedule of scope management and risk assessment meetings with senior CONSULTANT management. These meetings will involve CONSULTANT project manager(s) on site, other key CONSULTANT staff on site, DISTRICT Associate Directors of Administrative/Academic Systems. CONSULTANT shall provide in writing the following minimum information at the progress meetings:

- Complete and detailed account of the work completed (e.g., modules worked on, functionality developed, documentation written and reviewed, testing and quality assurance completed, involvement of DISTRICT IT staff, etc.) from the last quarterly meeting, as appropriate.

- Cumulative CONSULTANT personnel hours expended by position and dollar amount from the last quarterly meeting, as appropriate.
- Review of any issues and concerns that have arisen and approach to dealing with them or assistance needed from the DISTRICT from the last quarterly meeting, as appropriate.
- Written documentation for each module consistent with agile development methodology management reporting (e.g., Product Backlog, Sprint Backlog and Burndown Chart).
- Planning for the next quarter (e.g., project plan for next quarter software development, any changes in CONSULTANT personnel).

Additional information may be required and will be agreed upon between CONSULTANT and DISTRICT IT. These meetings shall occur at the Information Technology Department of the DISTRICT.

II. **Term.**

CONSULTANT shall commence providing services under this AGREEMENT on July 22, 2009, and will diligently perform as required and complete performance including all acceptance testing by June 30, 2010.

III. **Compensation.**

DISTRICT agrees to pay the CONSULTANT on an hourly basis according to the Rate Schedule for services as defined above in I. Scope Of Work, section B, item 1 satisfactorily rendered pursuant to this AGREEMENT, fee not to exceed a total of Three Hundred Thousand & no/100 (\$300,000.00). CONSULTANT shall perform services based on the hourly rates listed in the Rate Schedule. CONSULTANT shall invoice the DISTRICT bi-weekly, for efforts expended in the prior two-week period and include with each invoice a detailed description of services performed by each of CONSULTANT's personnel and subcontractors, if any. The DISTRICT shall have a fifteen (15) day period from the DISTRICT's receipt of each invoice in which to review, accept or dispute each invoice ("Invoice Review Period"). The DISTRICT shall notify the CONSULTANT within the Invoice Review Period of any concerns regarding the invoice in which case the Parties shall attempt to resolve the dispute in accordance with Article XXVI Disputes. In case of a dispute, if the dispute relates to only specific item(s) within an invoice, that portion of the invoice will be withheld pending attempt to resolve the dispute in accordance with Article XXVI Disputes; the rest of the invoice will be processed for payment at the end of the respective Invoice Review Period. If the dispute is about the invoice in its entirety, then payment on the entire invoice will be withheld pending attempt to resolve the dispute in accordance with Article XXVI Disputes.

CONSULTANT shall submit an itemized invoice in duplicate indicating the Contract Number and charges in accordance with the Deliverables. Invoices are to be rendered only if the items or services have been furnished to and accepted by the DISTRICT. No payment will be made in advance of work performed. The burden of proof regarding disputes as to the accuracy of CONSULTANT invoices shall fall upon CONSULTANT.

The contract Rate Schedule is shown below.

Neudesic Rate Schedule:

ROLE / REQUIRED EXPERIENCE	HOURLY RATE
<u>MC - Senior Project Manager</u>	\$164
Experienced and proven senior project manager with at least 10 years experience managing Information Technology projects. Plans, directs and controls projects of 2,000 work-hours or larger. Capable of serving in the role of a Business Systems Analyst, or working with a team of analysts to define project requirements and drive an appropriate solution design. The Senior Project Manager role requires a hands-on approach to managing, directing and controlling successful Information Technology solutions.	
<u>EM - Project Manager</u>	\$154
Experienced and proven project manager with at least 7 years experience managing Information Technology projects. Plans, directs and controls projects of 1,000 work-hours or larger. Capable of serving in the role of a Business Systems Analyst, or working with a team of analysts to define project requirements and drive an appropriate solution design. The Project Manager role requires a hands-on approach to managing, directing and controlling successful software development projects.	
<u>PCBSA - Business Systems Analyst – Lead</u>	\$154
Responsible for maintaining the overall direction and coordination of the requirements gathering efforts for the development process. Develops the templates, approaches and methods used in the analysis and requirements gathering process. Participates in hands-on sessions with end users and organizational stakeholders. Responsible for the work products and quality control of the Business Systems Analysts working beneath them. Familiar with a variety of software development and requirements methodologies such as RUP, MSF, Scrum and Agile. Minimum experience of 7 years in the software requirements gathering space with at least the last 2 in an oversight role.	
<u>SCBSA - Business Systems Analyst</u>	\$139
Responsible for interviewing users and stakeholders to gather functional requirements of the software system. Records these interview sessions into documents that are executed by the development team. Should have a solid understanding of the organizational goals of the client as well as an understanding of the high level capabilities of the chosen technology palette. Strong communication skills and an ability to work within several development methodologies. Minimum of 3 years analysis and requirements gathering in the Microsoft technology space.	

ACDEV - Senior Microsoft .NET Architect /Technical Lead

\$164

Experienced and proven solutions architect and software engineer with at least 15 years experience designing and developing software solutions, and 6 or more years focused on Microsoft .NET technology. Capable of designing software architecture for enterprise-level software solutions, developing enterprise architecture components, developing full lifecycle solutions, leading and directing technology teams, mentoring technology teams. Responsible for the successful application of best practices, design patterns, and innovative solutions to each project they touch, the Architect/Technical Lead is expected to make well informed technology decisions for the projects. An expert in several software technology disciplines, this team member is also expected to participate in the development of the solution, and to assist other team members to solve difficult problems.

PCDEV - Senior Microsoft .NET Technical Lead

\$154

Experienced and proven solutions architect and software engineer with at least 10 years experience designing and developing software solutions, and 6 or more years focused on Microsoft .NET technology. Capable of designing software architecture for software solutions, developing architecture components, developing full lifecycle solutions, leading and directing technology teams, mentoring technology teams. Responsible for the successful application of best practices, design patterns, and innovative solutions to each project they touch, the Technical Lead is expected to make well informed technology decisions for the projects. An expert in several software technology disciplines, this team member is also expected to participate in the development of the solution, and to assist other team members to solve difficult problems.

SCDEV - Senior Microsoft .NET Developer

\$139

Experienced and proven software engineer, with 6-10 years experience designing and developing software and 3-5 years experience developing Microsoft .NET applications for both Client/Server and web-based solutions. Capable of working independently or in a team to develop strong technology solutions using ASP.NET, WinForms, C#, VB.NET, and Transact-SQL, with a strong understanding of .NET Framework internals.

CCDEV - Microsoft .NET Developer

\$101

Software engineer with 1-3 years experience in developing web based and thick client applications within the Microsoft development stack. Knowledge of ASP .NET, c# .NET, and their interactions with HTML and SQL Server for business applications.

CDWEB - Creative Director of Web Solutions \$154

A proven and consistent creative force behind web solutions and rich media projects. A Creative Director of Web Solutions provides the creative direction for a project, according to the requirements of the users. The critical role of this person on a web project is to create the design concept (sample comps and/or animations) to define and refine the design of the overall user experience.

SDWEB - Senior Web Designer \$111

Experienced designer of user experience through web media. Skilled and proven in producing rich graphics, animation, and interactive media, consistently following and extending concept designs developed by a Creative Director. Experienced in working with web developers to integrate rich media with program code.

PCDBA - Senior Database Architect \$154

A database architect and business intelligence specialist with at least 10 years experience developing IT solutions. Capable of modeling enterprise databases, architecting database access and security practices, designing high-availability database and data warehouse solutions for the enterprise.

SCDBA - Database Architect & Developer \$139

Creates application level functionality for the database elements of the application suite such as stored procedures, views, indexes and triggers. Ensures that the data elements are high performing and can accommodate the needs of the business logic and user interface modules. 5+ years of developing technologies on Microsoft SQL Server.

PCQA - QA Director \$154

Responsible for creating, planning and directing the quality assurance effort of the project. Works with the client to determine the needs of the user base and anticipated demands on the system. Creates test harnesses (load and functionality) and staging environments for the project. Oversees the defect tracking and resolution process for the project. Involved in key areas of the QA process in a hands-on role. 7+ years of QA work as a team member, with the last 2 in a managerial role.

SCOA - Senior QA Engineer

\$122

Self-directed in planning, documenting and executing test cases based on direct interaction with software developers, analysts and end-users. Able to create automated tests (load and functionality) as necessary. Able to manually test a software application according to project test plans and test scenarios. Able to perform rigorous exploratory testing (heuristics-based attacks) with little or no direction. Carries out the testing of the application on both a unit and integration level. Reports defects found into the issue tracking system and re-tests as remedies are deployed. Also responsible for carrying out the load tests for the application. 5+ years in a QA role.

CCQA - QA Engineer

\$101

Carries out the testing of the application on both a unit and integration level. Reports defects found into the issue tracking system and re-tests as remedies are deployed. Also responsible for carrying out the load tests for the application. 3+ years in a QA role.

OFFRE – Offshore India Resource

\$49

India resources perform the following roles as defined above: EM, ACDEV, PCDEV, SCDEV, CCDEV, SCQA, CCQA. The rate is a blended rate for and will be charged for all Offshore resources.

IV.

Unapproved Expenses.

DISTRICT shall not be liable to CONSULTANT for any unapproved costs or expenses paid or incurred by CONSULTANT in performing services for DISTRICT.

V.

Independent Contractor/Subcontractor Status.

CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSULTANT's employees.

CONSULTANT has prime contractor responsibility; subcontractors may be used, but the CONSULTANT shall accept full responsibility for subcontractors' performance. The CONSULTANT shall identify all subcontractors, and describe the type of contractual arrangement with all subcontractors. The CONSULTANT shall be responsible for meeting all terms and conditions of this AGREEMENT. The DISTRICT reserves the right to approve/disapprove all subcontractors. In the event the DISTRICT determines that an employee of CONSULTANT or a subcontractor hired by CONSULTANT is unqualified, unruly, or in any way endangering the project, CONSULTANT shall remove the employee/subcontractor at the request of the DISTRICT. This provision shall apply to all CONSULTANT's personnel including the Senior Project Manager.

VI. **Expenses.**

DISTRICT shall furnish, or reimburse CONSULTANT for DISTRICT approved expenses incurred for materials, equipment, supplies, travel and other items necessary to complete the services to be provided pursuant to this AGREEMENT. Reimbursement of expenses, including travel, will be subject to the DISTRICT's rules and procedures. CONSULTANT's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

Project complexity may require team members to travel to and from India. In addition, offshore India resources may need to travel to the DISTRICT offices. The DISTRICT agrees to pay Travel Expenses. Travel expenses shall include airfare, hotel, meals, Visa application and shipping fees, and ground transportation costs for the team of SOCCCD and Neudesic employees. CONSULTANT will provide an estimate of schedule of charges prior to travel. If schedule of charges is approved by DISTRICT, the DISTRICT will be obligated to pay not to exceed approved schedule of charges.

VII. **Originality Of Services.**

CONSULTANT agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONSULTANT and shall not be copied in whole or in part from any other source, except that submitted to CONSULTANT by DISTRICT as a basis for such services, or otherwise licensed or publicly released materials suitable for purposes of reasonable use in connection with services provided to DISTRICT by CONSULTANT pursuant to this AGREEMENT.

VIII. **Copyright/Trademark/Patent.**

All originals and copies of the Work Product, as well as intermediate versions and working papers and all copyrights, trade secrets, know-how, patents, trademarks, and all other

intellectual property rights in the Work Product and all inventions embodied therein (collectively, the "Proprietary Rights") will be the exclusive property of DISTRICT and shall constitute trade secrets owned exclusively by DISTRICT. CONSULTANT hereby assigns and agrees to assign all Proprietary Rights to the DISTRICT, for no further consideration, and agrees to require all its employees, agents, and independent contractors to assign all Proprietary Rights to DISTRICT in a manner consistent with this AGREEMENT. CONSULTANT agrees to assist DISTRICT to register, enforce, and maintain any and all Proprietary Rights in any and all countries considered relevant by DISTRICT in its discretion. CONSULTANT agrees to execute and deliver all documents requested by DISTRICT in connection with such registration and enforcement, and to perfect any such rights in DISTRICT, its licensees, successors, and assigns. At no time, without the prior written consent of DISTRICT, will CONSULTANT use, copy, disclose to any third party, license, transfer, or otherwise exploit the Proprietary Rights. Further CONSULTANT will maintain the confidentiality of the fact that DISTRICT is pursuing development of the Work Product. CONSULTANT will use and maintain appropriate security measures to honor all of such obligations. CONSULTANT consents to the use of CONSULTANT's name in conjunction with the sale, use, performance and distribution of the matters produced under this AGREEMENT, for any purpose and in any medium.

IX.

Warranty Of Conformity To Specifications.

CONSULTANT warrants that all Software Deliverables and Software Modules developed by CONSULTANT hereunder shall conform to the specifications provided in this Agreement ("Specifications"). During a period of six (6) months after final acceptance of each of the Software Deliverables and Software Modules by DISTRICT, CONSULTANT shall, at its own expense, provide programming services to correct defects that caused the Software Deliverables and/or Software Modules to fail to conform to the Specifications and that significantly affect performance (as defined in Exhibit "A") in accordance with those Specifications, provided that DISTRICT has notified CONSULTANT thereof and, upon inspection, CONSULTANT has found the Software Deliverables and/or Software Modules to be nonconforming.

X.

Mutual Termination.

DISTRICT may, at any time, with or without reason, terminate this AGREEMENT. If DISTRICT terminates DISTRICT shall compensate CONSULTANT only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONSULTANT. Notice shall be deemed given when received by the either party or no later than three days after the day of mailing, whichever is sooner.

DISTRICT or CONSULTANT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by either party; or (b) any act by either party exposing the other party to liability to others for personal injury or property damage; or (c) Either party is adjudged a bankrupt, if either party makes a general assignment for the benefit of creditors or a receiver is appointed on

account of either party's insolvency. Written notice by either party shall contain the reasons for such intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the ten (10) days cease and terminate. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by either party shall be deemed given when received by the other party or no later than three days after the day of mailing, whichever is sooner.

The rights and remedies provided in this Section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this AGREEMENT.

XI.

Hold Harmless.

CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its Board of Trustees, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense (including attorneys' fees), of any nature whatsoever, which may be incurred by reason of:

a. Any injury to or death of any person(s), or damage to or loss of any property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents; and/or

b. Any judgment or proceeding in which it is determined, or any settlement Contract arising out of the allegations, that CONSULTANT's furnishing or supplying DISTRICT with goods, components, programs, practices, or methods supplied by CONSULTANT under this AGREEMENT constitutes an infringement of any patent, copyright, trademark, trade name, trade secret or other proprietary or contractual right of any third party. The foregoing shall not apply unless DISTRICT has informed CONSULTANT as soon as practicable of the suit or action alleging such infringement. CONSULTANT shall not settle such suit or action without the consent of the DISTRICT. DISTRICT retains the right to participate in the defense against any such suit or action. The DISTRICT agrees to provide CONSULTANT with prompt notice of any such claims and to permit CONSULTANT to defend any claim or suit, and that it will cooperate fully in such defense.

XII.

Insurance.

CONSULTANT agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000.00) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONSULTANT and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONSULTANT agrees to provide an endorsement to

this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than July 30, 2007 CONSULTANT shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONSULTANT agrees to name DISTRICT and its officers, agents and employees as additional insured under said policy. Consultant agrees to maintain workers' compensation insurance as required under the laws of the state of California.

XIII.
Assignment.

This AGREEMENT and/or the obligations of the CONSULTANT pursuant to this AGREEMENT shall not be assigned or otherwise transferred by the CONSULTANT, without the prior written consent of DISTRICT. Any attempt to make such an assignment without DISTRICT's prior written consent shall be void.

XIV.

Compliance With Applicable Laws.

The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

XV.

Permits/Licenses.

CONSULTANT and all CONSULTANT's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

XVI.

Employment With Public Agency.

CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

XVII.

Entire Agreement/Amendment.

This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

XVIII.

Equal Opportunity Employment.

CONSULTANT agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

XIX.

Non Waiver.

The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

XX.
Notice.

All notices or demands to be given under this AGREEMENT by either party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, CA 92692
Attn: Robert Bramucci

CONSULTANT:

Neudesic, LLC
8105 Irvine Center Dr., Suite 1200
Irvine, CA 92618
Attn: Jodi Schlessel

XXI.
Severability.

If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

XXII.
Governing Law.

The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

XXIII.
Force Majeure.

Notwithstanding any other terms and conditions hereof, in the event that a Party is materially unable to perform any of its obligations hereunder because of severe weather, natural disasters, riots, wars, acts of terrorism, governmental action or other event of force majeure beyond such Party's control, then such Party shall, upon written notice to the other Party thereof, be relieved from its performance of such obligations to the extent, and for the duration, that such performance is prevented by such events; provided that such Party shall at all times use its best efforts to resume such performance.

XXIV.
Taxes.

CONSULTANT shall pay all contributions, taxes and premiums payable under federal, state and local laws measured upon the payroll of employees engaged in the performance of work under this AGREEMENT, and all applicable sales, use, excise, transportation, privilege,

occupational and other taxes applicable to furnish the work performance hereunder and shall save DISTRICT harmless from liability for any such contributions, premiums, and taxes for CONSULTANT employees and sub-contractors, if applicable.

XXV.

Personnel Qualifications And Performance.

CONSULTANT shall furnish all personnel which may be required to perform the work outlined within this AGREEMENT. CONSULTANT is required to provide qualified personnel and maintain the skill and experience levels of personnel through the AGREEMENT term. All personnel assigned to this AGREEMENT shall be approved by the DISTRICT as specified in Section 1 herein.

XXVI.

Disputes.

In the event of any disputes or disagreement between the DISTRICT and CONSULTANT with respect to the interpretation of any provision of this AGREEMENT, or to the performance of the parties under this AGREEMENT, each party shall appoint a designated representative to meet, in good faith, to resolve the dispute or to negotiate an adjustment to any provision of this AGREEMENT within two weeks from the date of the communicated dispute. The representatives shall meet as often as the parties deem necessary in order to gather and exchange all applicable information with respect to the matter in issue which the parties believe appropriate to its resolution. No formal proceeding for the judicial resolution of any dispute or disagreement may be commenced until the representatives conclude in good faith that an amicable resolution of the matter in issue through continued negotiation does not appear likely.

XXVII.

Attorneys' Fees And Interest

In any dispute between the Parties, whether or not resulting in litigation, the party substantially prevailing shall be entitled to recover from the other party all reasonable costs, including, without limitation, reasonable attorneys' fees. In addition, such prevailing party shall be entitled to interest at ten percent (10%) per year from the date any amount should have been paid until the date such amount is paid.

XXVIII.

Records And Audit.

This AGREEMENT shall be subject to examination and audit for a period of one (1) year after final payment under this AGREEMENT. The examination and audit shall be confined to those matters connected with the performance of the AGREEMENT, including, but not limited to, the costs of administering the AGREEMENT. CONSULTANT shall maintain books, records, documents, and other evidence and accounting procedures and practices, sufficient to reflect properly all costs of whatever nature claimed to have been incurred and anticipated to be included in the performance of this AGREEMENT. CONSULTANT shall preserve and make available records to the DISTRICT and/or other representative agencies having a pecuniary or other bona fide interest in the AGREEMENT including designees of the interested parties for a

period of one (1) year from the date of expiration on this AGREEMENT or until released in writing from this obligation by the DISTRICT.

XXIX.
Conflicts Of Interest.

CONSULTANT shall not hire any officer or employee of DISTRICT to perform any service covered by this AGREEMENT. CONSULTANT affirms to the best of their knowledge that there exists no actual or potential conflict between CONSULTANT's family, business, or financial interest and the services provided under this AGREEMENT. In the event of change in either private interests or service under this AGREEMENT, any question regarding possible conflict of interest which may arise as a result of such change shall be raised with the DISTRICT.

Security Of Existing District Information.

To preserve the security of campus automated information systems and confidentiality of data pertaining to students, faculty and staff, CONSULTANT and any subcontractors must exercise appropriate and adequate security precautions for such data and systems design information that is made available for the performance of this Agreement.

XXXI.
Compliance With Statutes And Regulations.

CONSULTANT warrants and certifies that in the performance of this AGREEMENT, it shall comply with all applicable statutes, rules and regulations and orders, including laws and regulations pertaining to labor, wages, hours and other conditions of employment, and applicable price ceilings, if any. Failure of the DISTRICT to insist on the strict performance of the terms, conditions, and agreements herein contained or any of them shall not constitute or be construed as a waiver or relinquishment of the DISTRICT's right thereafter to enforce strict compliance with any such terms, agreements or conditions, but the same shall continue in full force and effect.

XXXII.
Limitation of Liability.

Under no circumstances will NEUDESIC have any liability for any claim arising from or relating to this Agreement in excess of the amount paid to NEUDESIC by Client pursuant to this Agreement or received by NEUDESIC under any insurance policy required to be maintained herein. Neither Party shall have any liability for consequential, incidental, special or indirect damages (including loss of profit and business opportunities) regardless of whether the Party has been advised of, or is aware of, the possibility of such damages.

THIS AGREEMENT IS ENTERED INTO THIS ____ DAY OF _____, 2009.

**South Orange County Community College Neudesic, LLC
District**

By: _____
Signature

By: _____
Signature

Gary Poertner/ Deputy Chancellor

Typed Name/Title

Social Security or Taxpayer
Identification Number

EXHIBIT A

Standards and practices for identifying and resolving billings rate schedules for Software Deliverables and Modules defects including regression bugs (both pre-release and post-release) and definitions of “mission critical” and “non-mission critical” bugs and timelines required for CONSULTANT to fix each.

The two major intents of EXHIBIT A are:

1. To provide definitions, criteria and processes for reviewing and resolving two types of post-production issues with software developed by CONSULTANT:
 - a. mission critical issues
 - b. non-mission critical, but important issues
2. Establish acceptable levels of responsiveness by CONSULTANT to repair post-production, mission critical software issues.
3. To define a process and set of criteria for resolving claims for financial remuneration in consideration of mission-critical defects in work product found within a limited time after the work product is in full production release.

EXHIBIT A applies only when all of the following criteria are true:

- Software components and systems were designed, programmed and implemented by CONSULTANT pursuant to this AGREEMENT.
- Defect in software identified by DISTRICT was caused by an agent of CONSULTANT.
- Both DISTRICT and CONSULTANT agree that the identified defect in software meets the criteria stated herein for a “mission critical defect”.

- Defect in software was identified by DISTRICT more than 10 calendar days and less than 60 calendar days after the software was released to full production release.
- Defect in software is not explained by or caused by the requirements, business rules or design guidance provided to CONSULTANT by DISTRICT.

Definitions and Examples

“Mission Critical Defect” shall mean any flaw in the software work product produced by CONSULTANT pursuant to this AGREEMENT that vitally impairs ability for DISTRICT to meet its operational mission as it relates to the intended purpose of said software, and whereupon such flaw is not explained by or caused by the requirements, business rules or design guidance provided to CONSULTANT by DISTRICT.

“Full Production Release” shall mean the single event or moment in time when the software system is made permanently available (and not in a pilot test) to all intended system users for real use in real operational procedures and transactions.

Examples of mission critical defects might include:

- SIS Student Accounts module failing to properly calculate account balance, leading to inaccurate financial records for many students.
- SIS Student Records module that corrupts or loses student grades, name, address, residency status or other similarly critical data elements that are key to records management and State or MIS Reporting requirements.

Examples of issues that are *not* mission critical defects include:

- SIS Student Grades module displaying typographical errors in the descriptive text shown on the faculty grade submission web page.
- SIS Student Accounts module failing to properly calculate account balance for one student transaction during an academic term (e.g. 1 in 50,000).
- A mismatched data value on a small percentage (<1%) of the records between the new SIS database and the clean records in the legacy Alpha database, where that data value does not affect State or MIS Reporting requirements, financial calculations, student transcripts or student enrollment rules.
- A web page that “does not look the way I would prefer”.
- A set of web pages that do not flow the way that some users would prefer, but is capable of performing the intended function, given the proper manual process and user willingness to operate the software.
- Any feature that functions as specified by the appropriately designated user design group, but does not function according to inconsistent, changed or improved thinking.

Defect Escalation Process

DISTRICT will notify CONSULTANT in writing, and within two (2) business days of discovery, of any post-release defects that DISTRICT considers to meet the criteria for remuneration as set forth in EXHIBIT A. DISTRICT will present the necessary information to CONSULTANT to assist in evaluating the defect for EXHIBIT A consideration. For the

purposes of repairing any identified post-release mission critical defect, CONSULTANT and DISTRICT will proceed with the escalated defect repair processes without waiting for billing resolution decisions, and CONSULTANT will respond to reported mission critical defects reported within the first 60 days after full production release with consultants to begin investigation and repair within 12 hours during the normal business week and within 24 hours on holidays and weekends. For the purposes of determining any alterations in CONSULTANT billing, within 30 days of written escalation, DISTRICT and CONSULTANT will review and mutually decide upon the disposition of any defect identified by DISTRICT to be a post-release, mission critical defect.

Timely Resolution

Once notified by DISTRICT of a post-release, mission critical defect, CONSULTANT shall either resolve the affected defect within five (5) business days from formal notification, or (in the event that said defect cannot be repaired in that time) provide a written justification for delay and advise DISTRICT of alternative measures that CONSULTANT and/or DISTRICT can take in a more timely manner. If CONSULTANT fails to provide a resolution or an alternative measure within this time window, CONSULTANT will discount contracted bill rate to 20% for any efforts expended by CONSULTANT in connection with resolving the affected defect.

Billing Effects

For any defects that are escalated as described herein and are mutually disposed by DISTRICT and CONSULTANT to meet the criteria described herein, and only if CONSULTANT fails to provided a timely response, the following billing ramifications will take effect:

- CONSULTANT will discount the contracted hourly billing rate by 20% for any efforts expended by CONSULTANT in connection with resolving the affected defect, commencing from the date that CONSULTANT received notification from DISTRICT of the Defect Escalation.
- CONSULTANT will provide to DISTRICT a report of time spent by CONSULTANT in connection with resolving the affected defect.

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Request to Rescind Spring 2010 Sabbaticals
ACTION: Approval

BACKGROUND

Annually, the SOCCCD Board of Trustees reviews the recommendations of the Sabbatical Committee of faculty sabbatical projects for the upcoming academic year. Sabbatical projects are reviewed and approved in accordance with Article XXVI, Section H, of the Academic Employee Master Agreement.

On January 20, 2009, the Board of Trustees approved the sabbatical projects of 17 faculty members, including Dale Carranza, Professor of Physical Sciences and Technologies, Irvine Valley College, and Diane Pestolesi, Professor of Health Sciences, Human Services and Emeritus Institute, Saddleback College, for the Spring Semester 2010.

STATUS

Because of professional and personal commitments, Professors Carranza and Pestolesi have requested that approval of their Spring 2010 sabbaticals be rescinded.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept the requests to rescind sabbaticals for Spring 2010 for Professors Carranza and Pestolesi.

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Architectural Services Pool
ACTION: Approval

BACKGROUND

Both Irvine Valley College and Saddleback College employ architectural services for scheduled maintenance projects and smaller projects. We have obtained services from firms that have been used successfully in the past.

In January, 2009, after state funding became questionable, the search was placed on hold. While state level funding has not improved, the District now has a better understanding of the state's position.

STATUS

The District and the College Facilities departments joined in a search for architects to assign to a pool from which to draw design services up to \$3 million dollars in value.

The District entered into an extensive search process to ensure that all interested Architectural firms had an opportunity to participate in this competitive process. See attached EXHIBITS A-D. Specifically:

- Exhibit A: Copy for an advertisement placed in the Orange County Register for two consecutive weeks.
- Exhibit B: RFP fax distribution including vendors from a consultant list compiled over the last three years. Note: Consultants are added to this list each time a company sends a letter of interest.
- Exhibit C: Cards acquired during the Pre Proposal conference. 62 firms were represented.
- Exhibit D: Final Criteria for evaluating the 27 submitted proposals. The criteria questions were developed by the selection committee representing both colleges and the District.

We trust that this information demonstrates that the District performed an extensive and competitive selection process made available to all interested parties.

The nine firms recommended for the pool, in no particular order, include the following:

- MVE Institutional, Irvine, CA – Mr. Robert M. Simons, AIA

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

- Lionakis, Orange, CA – Mr. Jonathan McMurtry, AIA
- R2A, Costa Mesa, CA – Mr. Etienne Runge, AIA
- Cooper Carry, Newport Beach, CA – Mr. Jeffrey B. Causey, AIA
- PJHM, San Clemente, CA – Mr. Tom Kruse
- Dougherty & Dougherty, Costa Mesa, CA – Mr. Brian Dougherty, FAIA
- LPA, Irvine, CA – Mr. Christopher Torrey, AIA
- Gkkworks, Irvine, CA – Mr. David Hunt, AIA
- HMC, Irvine, CA – Ms. Deborah Shepley, AIA

When the District contemplates the use of architectural services for future scheduled maintenance and smaller projects, this competitive process will continue. The District will evaluate selected firms based on their proposed team members and their cost proposal for the proposed project and each such project, with the name of the recommended architectural firm, will come to the Board for approval.

There is no obligation to draw services from the pool and no prohibition to developing a project specific "Request for Proposals" if it is considered in the best interest of the District.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the nine firms listed above for a pool from which to draw architectural services, for no greater than a five year period.

AFFIDAVIT OF PUBLICATION

STATE OF CALIFORNIA,)
) ss.
County of Orange)

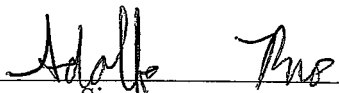
I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of **The Orange County Register**, a newspaper of general circulation, published in the city of Santa Ana, County of Orange, and which newspaper has been adjudged to be a newspaper of general circulation by the Superior Court of the County of Orange, State of California, under the date of 1/18/52, Case No. A-21046, that the notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

September 25, October 2, 2008

"I certify (or declare) under the penalty of perjury under the laws of the State of California that the foregoing is true and correct":

Executed at Santa Ana, Orange County, California, on

Date: October 2, 2008



Signature

The Orange County Register
625 N. Grand Ave.
Santa Ana, CA 92701
(714) 796-7000 ext. 2209

PROOF OF PUBLICATION

Proof of Publication _____

REQUEST FOR QUALIFICATIONS AND PROPOSALS
ARCHITECTURAL SERVICES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

The District is requesting qualification statements and proposals from architects with proven architectural experience in order to develop a pool of professionals from which to select services for a period of five years. There are five current projects that selected teams will be considered for soon after the interview process.

Qualification statements should provide detailed information about the team members' experience in school architecture preferably at the community college level. In a separate, sealed envelope, please include the financial terms of the proposal. Complete RFQ & P is available on our website at soccd.edu. For questions, please contact the Facilities Planning Department at 949/582-4678.

A pre-submittal conference for interested firms is scheduled for October 7, 2008 from 3:00 to 4:00 P.M. in the Board of Trustees room in the Health Sciences Building, 1st Floor at Saddleback College, 28000 Marguerite Parkway, Mission Viejo, CA 92692. Attendance at this conference is mandatory. Please send one or two representatives as space may be limited.

Mailing Address & Place of Receipt of Proposals:
South Orange County Community College District
Health Sciences Building,
3rd Floor
Purchasing & Facilities Planning Department
28000 Marguerite Parkway
Mission Viejo, CA 92692

Proposals shall be received up to but not later than 3:30 PM, October 14, 2008.

Brandye K. D'Lena
Director, Purchasing & Facilities Planning

Publish: Orange County Register
September 25, October 2, 2008 R-2042

RFP FAX RECIPIENTS

626.568.8026
G & G
D. FRANK

857.0110
BASTIEN & ASSO.
G. BASTIEN

714.639.1744
DSE
D. ELY

443.2172
B & L
T. IRISH

714.432.8956
CARRIER JOHNSON
J. CAUSEY

626.584.0519
ARROYO GROCYS

310.416.1292
A, B, & B, INC.
MR. P. LAMBERT

714.850.7576
B. FINKEL ARCHITECTS
R. FINKEL

714.427.0288
D & D
B. DOUGHERTY

310.446.4663
FREMER ARCHITECTS
K. BARANOVICH

310.553.1668
HGA
J. ROBERTSON

323.606.4248
HEERY, INC.
R. YORK

955.2708
GKK ED. ARCHITECTS
P. KULKAMI

213.625.0308
JUBANY
H. JUBANY

916.558.1919
LIONAKIS BEAUMONT
J. McMURTRY

760.941.4514
LR DESIGN
LARRY RUTSCH

260.1190
LPA
C. TORREY

809.3381
MVE
ROBERT SIMONS

619.682.4084
PUBLIC ARCHITECTURE
D. CRUZ

250.0882
WD WESTGROUP
J. WRIGHT

415.216.2451
SOLOMON, CORDWELL, BUENZ

714.961.8324
KWANG COOK ASSO'S
K. COOK

213.624.1188
ANIL VERMA
C. ROTH

858.569.3433
NTD
D. CRUZ

661.949.2843
FLEWELLING & MOODY
A. ARTERBERRY



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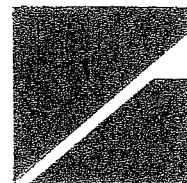
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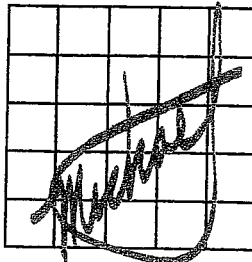
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Albert A. Alves, AIA-E
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A. I. A.

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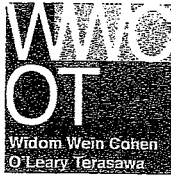


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ARCHITECTURE AND PLANNING



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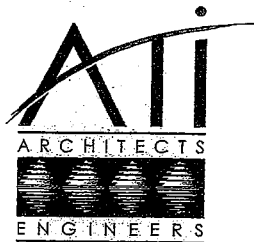
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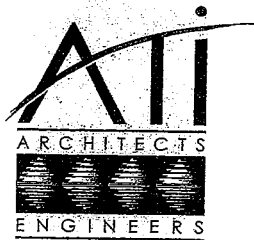
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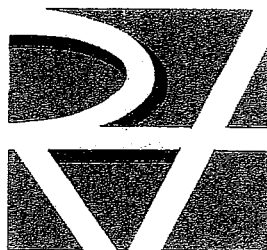
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South Orange County Community College District
Architectural Services
Pool, Sustainability and Space Inventory/Emergency

Firm Name:

Reviewer:

QUALIFICATIONS CRITERIA

November 7, 2008

	Criteria	Rating x Weight	Total	Comments
1	Good first impression with Cover letter	0-5 x 5	25	
3	Outline of approach and general qualifications in alignment with project needs	0-5 x 5	25	
4 a	Minimum three (3) years experience Designing \$1+ mil public/educational construction programs, preferably community colleges	0-5 x 10	50	
4 c	Staffing w/ three years relevant experience to sample projects from RFQ&P	0-5 x 10	50	
4 d	Projects were designed on time and within budget of original plan	0-5 x 10	50	
4 d	Change orders are within 5% of construction cost and less than 2% are related to Architects' errors and omissions	0-5 x 5	25	
4 e	Experience with consultants or using in house team	0-5 x 10	50	
4 f	Evidence of Consultant coordination	0-5 x 5	25	
4 h	Design change orders are high compared to other firms	0-5 x (-5)	0	
4 i	Involved in more than three claims disputes in last three years	0-5 x (-5)	0	
4 j	Additional information section addressed important and relevant new information	0-5 x 5	25	
4 k	Proposed Process in alignment with reviewers expectations for a successful projects	0-5 x 5	25	

South Orange County Community College District
Architectural Services
Pool, Sustainability and Space Inventory/Emergency

Firm Name:

Reviewer:

QUALIFICATIONS CRITERIA

November 7, 2008

5	Experience with DSA, OCFA, OC Health Dept, OC Resource and Development Mangement Dept.	0-5 x 10	50	
6	Out of area/ branch office references	-(0-5) x 5	0	
7	Hard to find necessary information within the proposal	-(0-5) x 5	0	
8	Sample documents, legibility, appropriateness to various project needs	0-5 x 10	50	
9	Level of satisfaction with overall proposal	0-5 x 10	50	
10	Leve of preference for the aesthetics of firm's design	(-5)-(+5) x 10	50	
11	Satisfaction level with previous experience with firm, if appropriate	(-5)-(+5) x 10	50	
12	Evidence of teaming approach to management	0-5 x 10	50	
	Maximum Points available		650	
13	Recommended for Barrance Road/Perimeter Road Interviews	Yes/No		
14	Recommended for Sustainability Interview	Yes/No		
15	Recommended for Space Inventory/Emergency Services Interview	Yes/No		

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Agreement for Special Services for the ATEP Project:
Bastien and Associates, Inc.

ACTION: Approval

BACKGROUND

The District has used the services of Bastien and Associates, Inc. since April 2008. The company provides architectural design and consultation services for the ATEP campus.

STATUS

Bastien and Associates, Inc. will continue to assist in architectural design and consultation services. The professional fees for this project will be based on time spent hourly rate of: Principal at \$250.00 per hour, Associate at \$195.00 per hour, Senior Designer at \$175.00 per hour and Senior Project Manager at \$160.00 per hour. The professional fees for this project will be based on time and material basis.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the agreement (Exhibit A) with Bastien and Associates, Inc., for the ATEP project, on a time spent and material basis.

INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

This Agreement is made and entered into this 1st day of July, 2009 between:
**South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, California 92692-3635
Telephone (949) 582-4664**

hereinafter called DISTRICT, and

(Name of Consultant): **Bastien and Associates, Inc.**
(Street Address): **2961 Edinger Avenue**
(City, State, Zip Code): **Tustin, CA 92780-7256**
(Telephone #):

hereinafter called CONSULTANT.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consultant services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be from **July 2009** to **ongoing**, inclusive. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT 30 days prior written notice.
2. The CONSULTANT shall, at times and places designated by it and acceptable to the DISTRICT perform the following services:
Architect services relating to the ATEP project. Hourly Rate Schedule attached.

3. The DISTRICT shall pay the CONSULTANT an amount not to exceed **\$time and material basis** and direct expenses . The total contract amount is **\$time and material basis**. Upon completion of the services provided for hereof and upon a signed invoice acceptable to the DISTRICT and approved by Deputy Chancellor Gary Poertner, payment will be made.
4. The DISTRICT shall not be liable to the CONSULTANT for personal injury or property damage sustained by him/her in the performance of this contract, whether caused by himself/herself, the DISTRICT, its officers, agents or employees, or by any third party. CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever.
5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

Consultant

South Orange County Community College District

Signature: _____

Signature: _____

By: Gary L. Bastien

By: Gary Poertner

Title: President

Title: Deputy Chancellor

Date: _____

Date: _____

Contact Person: Gary L. Bastien

College Contact Person: **Gary Poertner, Deputy Chancellor**

HOURLY RATES

Principal	\$250.00
Associate	\$195.00
Senior Designer	\$175.00
Senior Project Manager	\$160.00

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Trustees' Requests for Attending Conferences
ACTION: Approval

BACKGROUND

The Orange County Department of Education requires that all travel/mileage expenses claimed by Trustees for official college business be approved by the Board of Trustees as well as their requests to attend upcoming conferences and meetings.

STATUS

The official trips reported in Exhibit A require Board approval for payment by the County of Orange.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the Trustees' requests for attending conference(s) as shown in Exhibit A.

TRUSTEE ATTENDANCE AT CONFERENCES AND MEETINGS


Trustees wishing to attend:

EVENT/LOCATION	DATE(s)*	ESTIMATED COST** (per person)
Community College League of California 2009 Student Trustees Workshop Crowne Plaza Hotel San Francisco, CA	August 14–15, 2009 (2)	\$1,000.00
Community College League of California Annual Convention Hyatt Regency San Francisco, CA	November 18-21, 2009 (4)	\$1,500.00

* The figure in parentheses is the estimated number of nights lodging

** The amount listed includes estimated airfare, lodging, meals, and other expenditures

COMMUNITY COLLEGE LEAGUE OF CALIFORNIA



*Goal: Promote effective leadership
at all levels for community colleges.*

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- Annual Legislative Conference
- Annual Trustees Conference
- Asilomar Leadership Skills Seminar
- Board Chair Workshop
- California Great Teachers Seminar
- CEO Development Seminars
- Classified Leadership Institute
- Effective Trusteeship Workshop
- Phi Theta Kappa Academic Team Awards
- Student Trustees Workshop
- Leadership Development
- District Services
- Governmental Relations
- CC News
- Publications
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- Links
- Contact Us
- Site Search

Student Trustees Workshop

Home > Events

August 14–15, 2009
San Francisco Airport Crowne Plaza

[Click Here to Register Online](#)

*Cancellations must be received by **Friday, July 24.**
 No cancellations will be accepted after this date.*

The new student trustee faces a challenging introduction to the board, the college and the art of trusteeship. This workshop is designed to help student board members become knowledgeable, influential, education policy-makers. It also provides the opportunity to meet and talk with other student trustees from around the state.

Participants will receive the **2009 Trustee Handbook** and **Effective Student Trustees** by Nick Kachiroubas, as well as other information for student trustees.

Schedule**Friday, August 14**

1:00 p.m. *Registration Opens*
 2:00 p.m. - 6:00 p.m. *Workshop and Election of CCCT Board of Directors Student Member*
 7:00 p.m. *Dinner*

Saturday, August 15

8:30 a.m. - 3:00 p.m. *Workshop (includes lunch)*

Leader

Nick Kachiroubas
*Former Trustee
 McHenry County College, Illinois*

Author, *Effective Student Trustees*, published by the Association of Community College Trustees (ACCT)

Topics

- Student Trustee Responsibilities
- The Role of the Board of Trustees
- Key State and Local Policy Issues
- Ethics, Protocols and Practices
- Using Influence Effectively

CCCT Board Election

Nominations for the student member of the California Community College Trustees Board are due in the League office by **Noon, Saturday, July 11, 2009.**

Candidate statements and the election of the student member will take place Friday, August 14 at 5:30 p.m. Only student trustees who are present are eligible to vote.

Registration Fee

- \$220 (prior to July 11)
- \$245 (after July 11)

Registration fee covers all workshop expenses including Friday dinner, Saturday continental breakfast and lunch and all materials including the League's Trustee Handbook and the ACCT's Effective Student Trustees.

Location

San Francisco Airport Crowne Plaza

1177 Airport Blvd.
Burlingame, CA 94010
(877) 252-1558

Hotel Reservations


Please make your hotel reservation by clicking on the link provided in your registration confirmation notice after you have completed the online registration form.

Room rates for this event are \$129 plus room tax for single or double occupancy. This special rate is guaranteed only if reservations are made **prior to Tuesday, July 28, 2009, or until the room block sells out.**

Directions and Transportation


Please contact the hotel directly at (877) 252-1558 or visit their Web site for a map or directions.

The hotel is located 1.5 miles from the San Francisco International Airport (SFO) and 33 miles from the Oakland International Airport. Complimentary shuttle service is available between SFO and the hotel.



T: 916-444-8641 · F: 916-444-2954 · E: cdc@cclleague.org

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Annual Convention & Partner Conferences

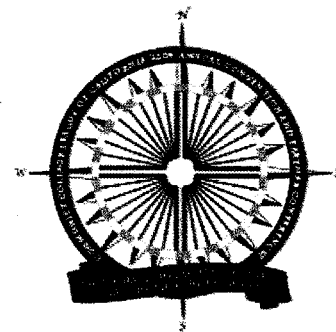
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November 18–21, 2009
Hyatt Regency SFO

From Challenge to Opportunity: Leading through Change

- [Call for Proposals](#)
- [Distinguished Alumni Nominations](#)

Information will be posted as it becomes available. Page updated April 14, 2009.



T: 916-444-8641 · F: 916-444-2954 · E: ccic@cdeague.org

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Authorization for District Institutional Memberships
2009/2010

ACTION: Approval

BACKGROUND

South Orange County Community College District Board Policy 3220 requires an annual approval of institutional memberships submitted by District Services and the colleges.

STATUS

Members of the staff of the District and colleges have benefited by participation in various professional organizations. District and college officials have identified the organizations in EXHIBIT A as the participation memberships for 2009/2010.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the 2009/2010 memberships and estimated dues for organizations represented in EXHIBIT A.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT MEMBERSHIPS
2009/10

		Jan. 01, 09	Jul. 21, 09	Difference
OFFICE OF THE GOVERNING BOARD (10)				
10	Association of Governing Boards of Universities and Colleges	2,110.00	2,110.00	0.00
10	Orange County School Board Association	125.00	125.00	0.00
	SUBTOTAL	2,235.00	2,235.00	0.00
OFFICE OF THE CHANCELLOR (11)				
11	American Association of Community Colleges	1,160.00	1,160.00	0.00
11	Commission on Athletics	15,945.00	15,945.00	0.00
11	Community College League of California (CCLC)	29,806.00	29,806.00	0.00
11	League For Innovation in the Community College	600.00	600.00	0.00
11	Orange County Business Council	5,000.00	5,000.00	0.00
	SUBTOTAL	52,511.00	52,511.00	0.00
OFFICE OF PUBLIC INFORMATION (11)				
11	National Council for Marketing & Public Relations (NCMPR)	350.00	350.00	0.00
11	Orange County Public Affairs Association	50.00	50.00	0.00
11	South Orange County Chamber of Commerce	235.00	235.00	0.00
	SUBTOTAL	635.00	635.00	0.00
OFFICE OF TECHNOLOGY AND LEARNING SERVICES (12)				
*	12 Association for Institutional Research	343.00	125.00	-218.00
12	Research and Planning Group for Calif. Comm. Colleges	350.00	350.00	0.00
*	12 Society for College and University Planning	645.00	400.00	-245.00
12	The Data Warehousing Institute (TDWI)	1,500.00	1,500.00	0.00
	SUBTOTAL	2,838.00	2,375.00	-463.00
OFFICE OF HUMAN RESOURCES (14)				
14	Assn. of Chief H.R.Off./Equal Employ. Opportunity Off. (ACHRO/EEO)	200.00	200.00	0.00
14	California Association of School Business Officials (CASBO)	660.00	660.00	0.00
*	14 Cooperative Org. for the Dev. of Employee Selection Procedures (CODESF)	2,625.00	1,750.00	-875.00
14	Equal Employment, Diversity & Equity Consortium (EEDC)	320.00	320.00	0.00
14	Online Collective Bargaining Database (CCLC)	2,500.00	2,500.00	0.00
14	Public Agency Risk Managers Association (PARMA)	100.00	100.00	0.00
14	So. Cal. Comm. College Dist. Employment Relations Consortium (LCW Videoconference)	2,500.00	2,500.00	0.00
14	So. Thirty Human Resources Consortium (Southern 30)	200.00	200.00	0.00
	SUBTOTAL	9,105.00	8,230.00	-875.00
OFFICE OF INFORMATION TECHNOLOGY (15)				
15	Ass. for Info. Communications Tech. Professionals in Higher Ed. (ACUTA)	1314.00	1,314.00	0.00
15	EDUCAUSE (Professional Assoc. for Computing & Information)	2,420.00	2,420.00	0.00
15	Information Systems Security Association (ISSA)	115.00	115.00	0.00
	SUBTOTAL	3,849.00	3,849.00	0.00
TOTAL DISTRICT MEMBERSHIPS		\$71,173.00	\$69,835.00	(\$1,338.00)

SADDLEBACK COLLEGE MEMBERSHIPS
2009/10

		Jan. 20, 09	Jul. 21, 09	Difference
OFFICE OF THE PRESIDENT (20)				
20	American Association of Community Colleges (AACC)	14,000.00	14,000.00	0.00
20	Council on Resource Development (CRD)	690.00	690.00	0.00
20	Dana Point Chamber of Commerce	75.00	75.00	0.00
20	Laguna Niguel Chamber	115.00	115.00	0.00
20	Network of California Community College Foundations	350.00	350.00	0.00
20	San Juan Capistrano Chamber of Commerce	100.00	100.00	0.00
20	South Orange County Regional Chamber of Commerce	275.00	275.00	0.00
20	Western Assoc. of Sch. & Coll. Accreditation Commission for Colleges	20,000.00	20,000.00	0.00
	SUBTOTAL	35,605.00	35,605.00	0.00
OFFICE OF PHYSICAL PLANT (21)				
21	Assn. of Physical Plant Adm. of Universities and Colleges (APPA)	960.00	960.00	0.00
	SUBTOTAL	960.00	960.00	0.00
OFFICE OF INSTRUCTION (22)				
* 22	California Community Colleges Chief Instructional Officers (CCCCIO)	0.00	300.00	300.00
22	Council for Resource Development	195.00	195.00	0.00
22	Honors Transfer Council	75.00	75.00	0.00
22	LA/OC Regional Consortium for Contract Education	100.00	100.00	0.00
22	National Collegiate Honors Council	500.00	500.00	0.00
22	The Research and Planning Group	350.00	350.00	0.00
22	Western Regional Honors Council	50.00	50.00	0.00
	SUBTOTAL	1,270.00	1,570.00	300.00
OFFICE OF THE ACADEMIC SENATE (23)				
23	Academic Senate for California Community Colleges	3,116.40	3,116.40	0.00
	SUBTOTAL	3,116.40	3,116.40	0.00
OFFICE OF STUDENT SERVICES (24)				
24	California Community Colleges Chief Student Services Adm. Assoc.	300.00	300.00	0.00
24	Health Services Association for California Community Colleges	75.00	75.00	0.00
24	NAFSA (National Association of Foreign Student Advisors)	265.00	265.00	0.00
24	National Association for the Education of Young Children	900.00	900.00	0.00
	SUBTOTAL	1,540.00	1,540.00	0.00
OFFICE OF FINANCIAL AID & STUDENT SERVICES (26)				
* 26	National Assoc. of Student Financial Aid Administrators (NASFAA)	1,879.00	2,019.00	140.00
	SUBTOTAL	1,879.00	2,019.00	140.00
OFFICE OF ADMISSIONS, RECORDS & STUDENT SERVICES (30)				
30	Amer. Assoc. of Collegiate Registrars & Adm. Off. (AACRAO)	1,421.00	1,421.00	0.00
30	Calif. Assoc. of Comm. College Registrars & Adm. Officers (CACCRAO)	200.00	200.00	0.00
30	Consortium of So. Calif. Colleges and Universities (CSCCU)	250.00	250.00	0.00
	SUBTOTAL	1,871.00	1,871.00	0.00
OFFICE OF COMMUNITY EDUCATION & CONTRACT EDUCATION (31)				
* 31	Association of Continuing & Community Education (ACCE)	75.00	60.00	-15.00
	SUBTOTAL	75.00	60.00	-15.00

SADDLEBACK COLLEGE MEMBERSHIPS
2009/10

		Jan. 20, 09	Jul. 21, 09	Difference
OFFICE OF SAFETY & SECURITY (34)				
34	California College & University Police Chief Association (CCUPCA)	75.00	75.00	0.00
34	Int'l Assoc. of Campus Law Enforcement Adm.	225.00	225.00	0.00
	SUBTOTAL	300.00	300.00	0.00
OFFICE OF STUDENT DEVELOPMENT (36)				
36	Alpha Gamma Sigma Honor Society	50.00	50.00	0.00
36	California Nurses Student Association (CNSA)	30.00	30.00	0.00
36	Costco	95.00	95.00	0.00
36	National Student Nurses Association (NSNA)	70.00	70.00	0.00
36	National Wheelchair Basketball Association	425.00	425.00	0.00
36	Phi Theta Kappa	55.00	55.00	0.00
	SUBTOTAL	725.00	725.00	0.00
OFFICE OF COLLEGE PUBLIC INFORMATION (38)				
38	National Council for Marketing and Public Relations (NCMPR)	350.00	350.00	0.00
	SUBTOTAL	350.00	350.00	0.00
DIVISION OF BUSINESS SCI., VOC. ED. & ECONOMIC DEVT. (50)				
50	California Association for Local Economic Development (ASTD)	80.00	80.00	0.00
50	National Coalition of Advance Technology Centers (NCATC)	600.00	600.00	0.00
	SUBTOTAL	680.00	680.00	0.00
DIVISION OF COUNSELING SERVICES & SPECIAL PROGRAMS (51)				
51	American Association of Women in Community Colleges (AAWCC)	100.00	100.00	0.00
* 51	Association on Higher Education & Disability (AHEAD)	0.00	260.00	260.00
* 51	California Association for Postsecondary Education & Disability (CAPED)	0.00	240.00	240.00
51	California Community College Counselors Association	15.00	15.00	0.00
51	California Community College EOPS Association	85.00	85.00	0.00
51	California Placement Association	125.00	125.00	0.00
51	Cooperative Education & Internship Association	350.00	350.00	0.00
51	National Association of Colleges and Employers (NACE)	300.00	300.00	0.00
51	Recording for Blind and Dyslexic Program	950.00	950.00	0.00
51	South Coast Higher Education Council (SCHEC)	50.00	50.00	0.00
51	Southern Calif. Intersegmental Articulation Council (SCIAC)	75.00	75.00	0.00
51	Transfer Center Directors Association	50.00	50.00	0.00
	SUBTOTAL	2,100.00	2,600.00	500.00
DIVISION OF ADVANCED TECHNOLOGY & APPLIED SCIENCES (52)				
52	Automotive Engine Rebuilders Association	200.00	200.00	0.00
* 52	Automotive Service Council	50.00	25.00	-25.00
52	Broadcast Education Association	120.00	120.00	0.00
52	California Broadcasters Association	100.00	100.00	0.00
52	California Internship & Work Experience Assn. (CIWEA)	150.00	150.00	0.00
52	California Native Plant Society	45.00	45.00	0.00
52	Collegiate Broadcasters, Inc.	80.00	80.00	0.00
52	Costume Society of America (CSA)	115.00	115.00	0.00
* 52	Fashion Business, Inc. (NAME CHANGE: Fashion Bureau)	200.00	200.00	0.00
52	International Textile & Apparel Association (ITAA)	300.00	300.00	0.00
52	National Association of Broadcasters	360.00	360.00	0.00
52	Population Reference Bureau	39.00	39.00	0.00
52	Radio, TV, News Directors Association	130.00	130.00	0.00
* 52	Society Conservation Biology	95.00	125.00	30.00

SADDLEBACK COLLEGE MEMBERSHIPS
2009/10

Jan. 20, 09 Jul. 21, 09 Difference

DIVISION OF ADVANCED TECHNOLOGY & APPLIED SCIENCES (52) - Cont'd

52	Society for Ecological Restoration-California	35.00	35.00	0.00
52	S.O. C. Chamber of Commerce	265.00	265.00	0.00
* 52	US Green Building Council	0.00	750.00	750.00
SUBTOTAL		2,284.00	3,039.00	755.00

DIVISION OF LIBERAL ARTS & LEARNING RESOURCES (53)

53	Associated College Press	139.00	139.00	0.00
53	Associated Writing Programs	395.00	395.00	0.00
53	Association of College and Research Libraries	90.00	90.00	0.00
53	College Media Advisors	160.00	160.00	0.00
53	Community College Journalism Association	80.00	80.00	0.00
53	Council of Chief Librarians	100.00	100.00	0.00
53	English Council of California Two Year Colleges (ECCTYC)	125.00	125.00	0.00
53	Journalism Association of Community Colleges (JACC)	200.00	200.00	0.00
53	Learning Resources Assoc. of the Calif. Community Colleges	200.00	200.00	0.00
* 53	Library Orientation and Instruction Exchange (LOEX)	60.00	80.00	20.00
SUBTOTAL		1,549.00	1,569.00	20.00

DIVISION OF HEALTH, HUMAN SERVICES & EMERITUS (54)

54	American Academy of Professional Coders	120.00	120.00	0.00
54	Board of Registered Nursing	200.00	200.00	0.00
* 54	California Assn. of Alcohol and Drug Abuse Counselors (CAADAC)	300.00	150.00	-150.00
54	California Association for Alcohol & Drug Educators (CAADE)	200.00	200.00	0.00
54	CAAHEP (EMT/Paramedic)	450.00	450.00	0.00
54	California Paramedic Program Directors	50.00	50.00	0.00
54	CoAEMSP (Paramedic Accrediting Organization)	950.00	950.00	0.00
54	International Association Eating Disorder Professionals (IAEDP)	250.00	250.00	0.00
54	International Nursing Association for Clinical simulation and Learning	275.00	275.00	0.00
54	National Association of EMS Educators	70.00	70.00	0.00
54	National League for Nursing	1,500.00	1,500.00	0.00
54	National League for Nursing Accrediting Commission	1,875.00	1,875.00	0.00
54	National Organization of Associated Degree Nursing (NOADN)	400.00	400.00	0.00
54	National Organization for Human Services Education (NOHSE)	190.00	190.00	0.00
54	Orange County/Long Beach Consortium For Nursing	150.00	150.00	0.00
54	So. Calif. Organ. of Assoc. Degree Nurs'g Prog. Directors of So Ca (ADN)	100.00	100.00	0.00
SUBTOTAL		7,080.00	6,930.00	-150.00

DIVISION OF FINE ARTS (55)

55	Association of Performing Arts Presenters	759.00	759.00	0.00
55	California Presenters	150.00	150.00	0.00
55	College Art Association of America	300.00	300.00	0.00
55	Music Association of California Community Colleges	75.00	75.00	0.00
55	National Communication Assoc.	275.00	275.00	0.00
55	National Council for Education of the Ceramic Arts (NCECA)	100.00	100.00	0.00
55	The International Ticket Association (INTIX)	225.00	225.00	0.00
* 55	United States Institute for Theatre Technology (USITT)	0.00	220.00	220.00
55	Western Arts Alliance	400.00	400.00	0.00
55	Western States Communication Assoc.	80.00	80.00	0.00
SUBTOTAL		2,364.00	2,584.00	220.00

DIVISION OF MATH, SCIENCE & ENGINEERING (56)

56	American Association for the Advancement of Science	250.00	250.00	0.00
56	Two Year College Chemistry Consortium	25.00	25.00	0.00
56	National Science Teachers Assn. (NSTA)	65.00	65.00	0.00
SUBTOTAL		340.00	340.00	0.00

SADDLEBACK COLLEGE MEMBERSHIPS
2009/10

		Jan. 20, 09	Jul. 21, 09	Difference
DIVISION OF PE AND ATHLETICS (57)				
57	American College Dance Festival Association	300.00	300.00	0.00
57	California Community College Athletic Directors Association	180.00	180.00	0.00
57	California Community College Ladies Golf Coaches Association (CCCLGCA)	150.00	150.00	0.00
57	California Community Colleges Men's Basketball Association	125.00	125.00	0.00
57	Golden State Spirit Association (GASSA)	30.00	30.00	0.00
57	National Alliance of Two Year Colleges Athletic Administrators (NATYCAA)	100.00	100.00	0.00
57	National Association of Collegiate Directors of Athletics	125.00	125.00	0.00
* 57	Orange Empire Conference	4,900.00	5,100.00	200.00
57	Southern California Football Association /National Conference Southern Div.	2,000.00	2,000.00	0.00
57	State Community College Organization of Physical Educators (SCOPE)	400.00	400.00	0.00
	SUBTOTAL	8,310.00	8,510.00	200.00
DIVISION OF SOCIAL & BEHAVIORAL SCIENCES (58)				
* 58	National Association for Ethnic Studies (NAES)	0.00	65	65.00
58	National Women's Studies Association	150.00	150.00	0.00
* 58	Southwestern Anthropological Association (SWAA)	0.00	40.00	40.00
	SUBTOTAL	150.00	150.00	65.00
TOTAL SADDLEBACK COLLEGE MEMBERSHIPS		\$72,548.40	\$74,518.40	\$2,035.00

* Changes from January 20, 2009 list.

**IRVINE VALLEY COLLEGE MEMBERSHIPS
2009/10**

		Jan.20,09	Jul.21,09	Difference
PRESIDENT'S OFFICE (20)				
20	American Association of Community Colleges	7,950.00	7,950.00	0.00
20	Association for Institutional Research (AIR)	410.00	410.00	0.00
20	California Association for Institutional Research (CAIR)	90.00	90.00	0.00
20	Community College Public Relations Organization	50.00	50.00	0.00
20	Council for Higher Education Accreditation	501.00	501.00	0.00
*	20 Council for Resource Development	585.00	600.00	15.00
20	Irvine Chamber of Commerce	525.00	525.00	0.00
20	Irvine Sister Cities Foundation Association	25.00	25.00	0.00
20	National Council for Marketing and Public Relations	250.00	250.00	0.00
20	Network of California Community College Foundations	250.00	250.00	0.00
20	The Research and Planning Group for the Calif. Community Colleges	350.00	350.00	0.00
20	Tustin Chamber of Commerce	150.00	150.00	0.00
*	20 Western Assoc. of Sch. & Coll. Accreditation Commission for Colleges	14,191.00	16,622.00	2431.00
SUBTOTAL		<u>25,327.00</u>	<u>27,773.00</u>	<u>2,446.00</u>
OFFICE OF PHYSICAL PLANT (21)				
21	International Facility Management Association (FMA)	297.00	297.00	0.00
SUBTOTAL		<u>297.00</u>	<u>297.00</u>	<u>0.00</u>
OFFICE OF INSTRUCTION (22)				
22	California Community Colleges Chief Instructional Officers	300.00	300.00	0.00
22	Honors Transfer Council	90.00	90.00	0.00
22	National Collegiate Honors Council	600.00	600.00	0.00
*	22 Orange Empire Athletic Conference (Moved to (77))	4,400.00	-	-4400.00
SUBTOTAL		<u>5,390.00</u>	<u>990.00</u>	<u>(4,400.00)</u>
OFFICE OF THE ACADEMIC SENATE (23)				
23	Academic Senate for California Community Colleges	1,500.00	1,500.00	0.00
SUBTOTAL		<u>1,500.00</u>	<u>1,500.00</u>	<u>0.00</u>
OFFICE OF STUDENT SERVICES, OUTRACH AND COMMUNITY RELATIONS (24)				
24	Calif. Community College Chief Student Services Officers Association	300.00	300.00	0.00
24	Calif. Community College Early Childhood Educators	30.00	30.00	0.00
24	City of Irvine Child Resource & Information Center	80.00	80.00	0.00
24	Health Services Assoc. of the Calif. Community Colleges	75.00	75.00	0.00
24	National Association of Education for Young Children (NAEYC)	100.00	100.00	0.00
*	24 Consortium of Southern California Colleges and Universities	250.00	-	-250.00
SUBTOTAL		<u>835.00</u>	<u>585.00</u>	<u>(250.00)</u>
OFFICE OF FINANCIAL AID (26)				
26	Western Assoc. of Veteran Education Specialist (WAVES)	25.00	25.00	0.00
26	National Association Student Financial Aid Admin (NASFAA)	1,300.00	1,300.00	0.00
SUBTOTAL		<u>1,325.00</u>	<u>1,325.00</u>	<u>0.00</u>
OFFICE OF ADMISSIONS & RECORDS (30)				
30	American Association of Collegiate Registrars and Admission Officers (AACRAO)	1,200.00	1,200.00	0.00
30	California Association of Community College Registrars and Adm. Officers (CACCRAO)	200.00	200.00	0.00
SUBTOTAL		<u>1,400.00</u>	<u>1,400.00</u>	<u>0.00</u>
OFFICE OF EXTENDED EDUCATION (31)				
31	Association of Community & Continuing Education (ACCE)	160.00	160.00	0.00
*	31 National College Testing Association (moved from division 080)	0.00	40.00	40.00
SUBTOTAL		<u>160.00</u>	<u>200.00</u>	<u>40.00</u>

IRVINE VALLEY COLLEGE MEMBERSHIPS
2009/10

	Jan.20,09	Jul.21,09	Difference
OFFICE OF SAFETY AND SECURITY (34)			
34 California College and University Police Chief's Association	75.00	75.00	0.00
34 California Emergency Services Association (CSEA)	160.00	160.00	0.00
34 International Association of Chiefs of Police	100.00	100.00	0.00
34 Orange County Training Managers Association	70.00	70.00	0.00
	<hr/>	<hr/>	<hr/>
SUBTOTAL	405.00	405.00	0.00
OFFICE OF SUPPORTIVE SERVICES (35)			
35 California Community Colleges Cal Works Association (CCCCA)	50.00	50.00	0.00
	<hr/>	<hr/>	<hr/>
SUBTOTAL	50.00	50.00	0.00
OFFICE OF LIBRARY SERVICES (37)			
37 Association of College and Research Libraries	110.00	110.00	0.00
37 California Art Association (CAA)	325.00	325.00	0.00
37 California Library Association	150.00	150.00	0.00
37 College Reading and Learning Association	50.00	50.00	0.00
37 Council of Chief Librarians	100.00	100.00	0.00
37 Learning Resources Association of the California Community College	200.00	200.00	0.00
37 National College Learning Center Association	50.00	50.00	0.00
	<hr/>	<hr/>	<hr/>
SUBTOTAL	985.00	985.00	0.00
TECHNOLOGY SERVICES (41)			
41 ACUTA	541.00	541.00	0.00
41 Consortium of College and University Media Centers (CCUMC)	325.00	325.00	0.00
41 Educause	730.00	730.00	0.00
	<hr/>	<hr/>	<hr/>
SUBTOTAL	1,596.00	1,596.00	0.00
SCHOOL OF FINE ARTS (70)			
70 American Forensic Association	30.00	30.00	0.00
70 College Art Association of America	750.00	750.00	0.00
70 Cross Examination Debate Association	40.00	40.00	0.00
70 Music Association of California Community Colleges	75.00	75.00	0.00
70 Theatre Communications Group	500.00	500.00	0.00
70 United States Institute of Theatre Technology	180.00	180.00	0.00
	<hr/>	<hr/>	<hr/>
SUBTOTAL	1,575.00	1,575.00	0.00
SCHOOL OF GUIDANCE AND COUNSELING (73)			
* 73 <i>National Association of Colleges & Employers (NACE)</i>	360.00	400.00	40.00
73 Southern California Intersegmental Articulation Council	75.00	75.00	0.00
73 South Coast Higher Education Council (SHEC)	50.00	50.00	0.00
73 Transfer Center Director Association	50.00	50.00	0.00
	<hr/>	<hr/>	<hr/>
SUBTOTAL	535.00	575.00	40.00
SCHOOL OF HUMANITIES AND LANGUAGES (74)			
74 American Historical Association	140.00	140.00	0.00
74 Calif. Teachers of English to Speakers of Other Languages	50.00	50.00	0.00
74 Community College Humanities Association	300.00	300.00	0.00
74 English Council of California Two Year Colleges	105.00	105.00	0.00
74 Organization of American Historians	140.00	140.00	0.00
74 Teachers of English to Speakers of Other Languages	120.00	120.00	0.00
	<hr/>	<hr/>	<hr/>
SUBTOTAL	855.00	855.00	0.00

IRVINE VALLEY COLLEGE MEMBERSHIPS
2009/10

	Jan.20,09	Jul.21,09	Difference
SCHOOL OF BUSINESS SCIENCES (COMPUTER LAB) (75)			
75 Cisco Consortium	500	500	0.00
75 Oracle	500	500	0.00
SUBTOTAL	1,000	1,000	0.00
SCHOOL OF LIFE SCIENCES & TECHNOLOGIES (76)			
76 Association for Biology Laboratory Education	40.00	40.00	0.00
SUBTOTAL	40.00	40.00	0.00
SCHOOL OF HEALTH SCIENCES, PHYSICAL ED & ATHLETICS (77)			
77 American College Dance Festival Association (2yr. memb.)	250.00	250.00	0.00
* 77 <i>California Community College Coaches Association - Men's Basketball</i>	-	400.00	400.00
* 77 <i>California Community College Coaches Association - Women's Basketball</i>	-	400.00	400.00
* 77 <i>California Community College Sports Information Association</i>	-	100.00	100.00
* 77 <i>American Equipment Managers Association</i>	-	75.00	75.00
* 77 <i>National Athletic Trainers Association</i>	-	195.00	195.00
* 77 <i>National Athletic Trainers Association</i>	-	195.00	195.00
* 77 <i>California Community College Physical Educators</i>	-	400.00	400.00
* 77 <i>California Community College Athletic Directors Association</i>	-	200.00	200.00
* 77 <i>National Association of Two Year College Athletic Administrators</i>	-	100.00	100.00
* 77 <i>Orange Empire Conference</i>	-	5,500.00	5,500.00
SUBTOTAL	250.00	7,815.00	7,565.00
SCHOOL OF PHYSICAL SCIENCES & TECHNOLOGIES (78)			
* 78 <i>American Association of Physics Teachers</i>	180.00	185.00	5.00
* 78 <i>American Chemical Society</i>	136.00	140.00	4.00
78 Orange County Astronomers Association	57.00	57.00	0.00
SUBTOTAL	373.00	382.00	9.00
SCHOOL OF CAREER TECH EDUCATION AND WORKFORCE DEVELOPMENT (80)			
80 California Community College Association for Occupational Education	45.00	45.00	0.00
* 80 <i>National College Testing Association (moved to division 031)</i>	40.00	-	(40.00)
SUBTOTAL	85.00	45.00	(40.00)
SCHOOL OF MATHEMATICS, COMPUTER SCIENCE AND ENGINEERING (81)			
* 81 <i>Mathematical Association of America</i>	300.00	370.00	70.00
81 National Council of Teachers of Mathematics	120.00	120.00	0.00
SUBTOTAL	420.00	490.00	70.00
TOTAL IRVINE VALLEY COLLEGE MEMBERSHIPS	\$ 44,403	\$ 49,883	\$ 5,480

* Changes from January 20, 2009

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT MEMBERSHIPS
ADVANCED TECHNOLOGY AND EDUCATION PARK (ATEP)
2009/10**

		Jan. 20, 09	Jul. 21, 09	Difference
OFFICE OF THE PROVOST (16)				
16	Community College Public Relations Organization (CCPRO)	175.00	175.00	0.00
16	League for Innovation in the Community College	825.00	825.00	0.00
16	National Council for Continuing Education & Training (NC CET)	200.00	200.00	0.00
16	National Council for Marketing & Publications (NCMPR)	350.00	350.00	0.00
*	16 OP-TEC Photonics College Network (OPCN)	-	0.00	0.00
16	Public Relations Society of America	365.00	365.00	0.00
*	16 Tustin Chamber of Commerce	175.00	180.00	5.00
	SUBTOTAL	<u>2,090.00</u>	<u>2,095.00</u>	<u>5.00</u>
CENTER FOR APPLIED COMPETITIVE TECHNOLOGIES (16)				
16	National Coalition of Advanced Technology Centers (NCATC)	600.00	600.00	0.00
16	Optical Society of Southern California (OSSC)	100.00	100.00	0.00
	SUBTOTAL	<u>700.00</u>	<u>700.00</u>	<u>0.00</u>
	TOTAL ATEP MEMBERSHIPS	<u><u>\$2,790.00</u></u>	<u><u>\$2,795.00</u></u>	<u><u>\$5.00</u></u>

* Changes from January 20, 2009

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Purchase Orders/Confirming Requisitions
ACTION: Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase order change order listings are submitted for approval of the Board of Trustees.

STATUS

Purchase orders processed in accordance with the general priorities of the adopted budget and numbered P09-05142 through P09-05226 amounting to \$2,308,652.93 and P10-00130 through P10-00478 amounting to \$8,254,312.07 are submitted to the Board of Trustees for approval. Confirming requisitions dated June 3, 2009 through June 30, 2009 totaling \$46,408.18 are also submitted.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P09-05142 Through P09-05226

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-05142	CONCORDIA UNIVERSITY	FACILITY RENTAL & CATERING FOR EVENT	\$3,945.94
P09-05143	INCENTRA SOLUTIONS	ADN Nursing Program Grant-Programmer/Con	\$50,000.00
P09-05144	DIRECT PAINTING & DECOR. INC.	CDC FENCE	\$12,480.00
P09-05145	HAITBRINK ASPHALT PAVING, INC.	CDC DEMO	\$12,000.00
P09-05146	GILBERT & STEARNS, INC.	PARKING LOT LIGHTING	\$30,184.00
P09-05147	COMMUNITY COLLEGE LEAGUE OF CA	2009 Community College Directory.	\$39.00
P09-05148	VWR INTERNATIONAL, INC.	MICROBIOLOGY SUPPLIES	\$597.45
P09-05149	GILBERT & STEARNS, INC.	ELECTRICAL SYSTEM CONTROL TO REDUCE ENER	\$64,400.00
P09-05150	LA VOIE, LARREINE	WORKSHOP PRESENTER	\$315.00
P09-05151	MARTIN, DEBORA	For staff training & NAEYC accreditation	\$4,062.50
P09-05152	APPLE COMPUTER, INC.	Software	\$489.27
P09-05153	DAVIS, ANDREW M.	1st Asst. Cinematographer for film	\$500.00
P09-05154	HOU, JENNY	Hair & Make-Up for film project	\$500.00
P09-05155	OC REGISTER	AD FOR BID 1092	\$1,712.00
P09-05156	SMITH, CHRISTOPHER	Payment for screenplay and directing fil	\$9,625.00
P09-05157	WAUSAU TILE, INC.	Concrete trash containers(disc dup ord)	\$3,627.03
P09-05158	SEHI PROCOMP COMPUTER PRODUCTS	PRINTER FOR PROGRAM SPECIALIST	\$773.36
P09-05159	GRODT, MARLYS & ASSOCIATES	Classif. Spec. Classif. Mgmt.	\$600.00
P09-05160	SECURE LIVE SCAN	Live Scan	\$75.00
P09-05161	PREMIER AGENDAS, INC.	Student Planners	\$5,343.43
P09-05162	MILLENNIUM BUSINESS SERVICES	White envelopes w/cardinal print	\$933.08
P09-05163	MILLENNIUM BUSINESS SERVICES	Transcript insert envelopes	\$362.14
P09-05164	BAYAA, NAIM	Commencement Camera Operator	\$50.00
P09-05165	TUSTIN UNIFIED SCHOOL DISTRICT	REIMBURSEMENT TO TUSTIN USD FOR JOB SHADO	\$984.00
P09-05166	NESDOOR ENTRY SYSTEMS CORPORAT	NESDOOR Payments for B100 and Student Se	\$611.50
P09-05167	KEELER, RUSTY	GUEST SPEAKER PAYMENT	\$0.00
P09-05168	BLANKS, BRANDON J.	Funds for Film Projects	\$3,849.95
P09-05169	OC REGISTER	ADVERTISING	\$6,050.83
P09-05170	AGUINAGA GREEN, INC.	COMPOST FOR OUTDOOR GARDEN	\$233.81
P09-05171	OC REGISTER	ADVERTISING	\$1,448.73
P09-05172	OC REGISTER	ADVERTISING	\$1,545.39
P09-05173	PREMIER AGENDAS, INC.	IVC planners for ISC	\$1,259.88
P09-05174	SIGMA ALDRICH CHEMICAL CO	MICROBIOLOGY SUPPLIES	\$671.35
P09-05175	J. B. CONSTRUCTION	CDC REMODEL	\$4,950.00
P09-05176	CYNOSURE NEW MEDIA, INC.	Online Orientation and Advisement	\$46,135.00
P09-05177	TOMARK SPORTS EQUIPMENT	REPAIR BASKETBALL BACKBOARD	\$1,053.00
P09-05178	GLAXO SMITH KLINE (GSK)	MEDICAL SUPPLIES	\$1,245.00
P09-05179	GRODT, MARLYS & ASSOCIATES	Classif. Spec. Classif. Mgmt	\$500.00
P09-05180	MILLENNIUM BUSINESS SERVICES	White #10 envelopes w/windows	\$254.48
P09-05181	GALLUP PRESS BOOKS	classified senate staff development	\$1,250.00
P09-05182	OC AUDITOR-CONTROLLER	Surcharge on Cites	\$18,000.00
P09-05183	HARDY DIAGNOSTICS	MICROBIOLOGY SUPPLIES	\$617.37
P09-05184	KEENAN & ASSOCIATES	Fine Arts Premium	\$95.00
P09-05185	MC KESSON GENERAL MEDICAL	MEDICAL SUPPLIES FOR HEALTH CENTER	\$1,837.39
P09-05186	A-S MEDICATION SOLUTIONS, LLC	MEDICAL SUPPLIES FOR HEALTH CENTER	\$317.21
P09-05187	EBERHARD EQUIPMENT	GROUPS SUPPLIES	\$388.40
P09-05188	OCE'	Toner Cartridge for Fax Machine	\$218.53
P09-05189	WOLZINGER, RENAH	Payment - Golden West College Mentor/Tea	\$500.00
P09-05190	BEE MAN	PE BEE/HONEYCOMB TREATMENT	\$175.00
P09-05191	QUEZADA PRO LANDSCAPE, INC.	INSTALL WOODCHIP FOR THE VETERAN'S MEMOR	\$1,300.00
P09-05192	SADDLEBACK VALLEY U.S.D.	COLLABORATIVE GRANT AGREEMENT WITH SVUSD	\$9,991.00
P09-05193	BEE MAN	PE 200 BEE TREATMENT	\$295.00
P09-05194	CA DEPT OF HEALTH CARE SV(DHCS	Renew State Clinical Lab license	\$62.00
P09-05195	DAY & NIGHT DOOR SERVICE, INC	FIX FINE ART THEATER BACK ROLLING DOOR	\$365.00
P09-05196	PYRO-COMM SYSTEMS	BROKEN CONDUIT	\$230.00

BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P09-05142 Through P09-05226

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-05197	VITAL LINK ED.& BUS.CONSORTIUM	Curriculum sets delivered by vendor to A	\$4,800.00
P09-05198	CDW COMPUTER CENTERS	Portable Back-Up Drive	\$321.94
P09-05199	GRODT, MARLYS & ASSOCIATES	Class Spec. Class. Mgmt.	\$.00
P09-05200	CAPISTRANO-LAGUNA BEACH ROP	CTE HI DEF PROGRAM WITH CAPO LAGUNA ROP	\$1,236.48
P09-05201	ECHOLS, KATHRYN	Katy Echols provided services for film p	\$600.00
P09-05202	LAVEY ROOFING SERVICES, INC.	SSC BUILDING ROOFING SYSTEM	\$817,500.00
P09-05203	SANOFI PASTEUR	REQUIRED VACCINE FOR STUDENTS	\$728.61
P09-05204	OC REGISTER	AD BID 1093	\$424.00
P09-05205	OM WORKSPACE	FABRIC NOT INCLUDED IN PIGGYBACK	\$6,905.68
P09-05206	SHOMPH, CRYSTAL	Contract Services	\$880.00
P09-05207	KELLEY, FRANCES	Contract Services	\$800.00
P09-05208	WENGER CORPORATION	RELOCATION OF WENGER SOUND MODULES	\$18,028.58
P09-05209	GRIFFITHS, CELIA	Panel Presentation	\$50.00
P09-05210	CARMEL, LISA	Panel Presentation	\$50.00
P09-05211	FOSTER CARE AUXILIARY OF OC	Workshop Presentation	\$120.00
P09-05212	P & O MOVERS	Piano Moves for A-300	\$615.00
P09-05213	SEHI PROCOMP COMPUTER PRODUCTS	COMPUTER MONITOR FOR R.MATHUR's home off	\$336.86
P09-05214	GKKWORKS	IPP/FPP/ 5 YEAR PLAN	\$39,000.00
P09-05215	XEROX CORPORATION	MAINTENANCE FOR COPIER	\$42.93
P09-05216	GRODT, MARLYS & ASSOCIATES	Class Spec. Class Mgmt	\$500.00
P09-05217	MARSHALL MATERIALS	PRACTICE FIELD SAND	\$12,733.83
P09-05218	KEELER, RUSTY	CONSULTANT	\$13,000.00
P09-05219	FIDAN, ISMAIL	NSF - RapidTech	\$18,000.00
P09-05220	MJ CONTRACTORS, INC.	VILLAGE EXPANSION - SITE IMPROVEMENT	\$1,050,000.00
P09-05221	PJHM ARCHITECTS	SITE PLAN - NEW FITNESS CENTER & FOOTBAL	\$10,000.00
P09-05222	KEELER, RUSTY	CONSULTANT	\$1,500.00
P09-05223	MILLER-SNIDER, JENNIFER	Workshop Presentation	\$210.00
P09-05224	WEATHERWAX, KATHY	Workshop Presentation	\$105.00
P09-05225	COASTLINE ROP	COASTLINE ROP DIGITAL POSTER PROJECT	\$557.50
P09-05226	COASTLINE ROP	TPP Mentor pay	\$557.50
			=====
			\$2,308,652.93

BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P10-00130 Through P10-00478

PO #	Vendor Name	Purchase Order Description	Total Cost
P10-00130	LEXIPOL LLC	Policy Manual Update Subscription	\$2,450.00
P10-00131	COMMUNITY COLLEGE LEAGUE OF CA	Electronic databases per Ana Maria Cobos	\$78,111.00
P10-00132	COMMUNITY COLLEGE LEAGUE OF CA	Electronic databases per Ana Maria Cobos	\$35,624.79
P10-00133	WILSON, MICHAEL E.	CONSTRUCTION MGMT SERVICES	\$120,000.00
P10-00134	WESTERN EXTERMINATOR COMPANY	CONTRACT SERVICES - GOPHER CONTROL	\$10,740.00
P10-00135	CITY OF TUSTIN	MCAS SUBLEASE CITY OF TUSTIN	\$6,600.00
P10-00136	CENTRAL RESTAURANT PRODUCTS	DISHWASHER FOR INFANT TODDLER PROGRAM	\$5,878.10
P10-00137	PRESS ASSOCIATION, INC.	AP News	\$14,360.82
P10-00138	COMMUNITY COLLEGE LEAGUE OF CA	Pay for online database renewals (2009-2	\$15,783.96
P10-00139	LIBRARY OF CONGRESS	Pay for online cataloging service.	\$525.00
P10-00140	AACRAO	AACRAO Membership	\$1,421.00
P10-00141	CONSORTIUM OF SO. CAL COLLEGES	CSCCU Membership Renewal	\$250.00
P10-00142	CACCRAO	CACCRAO membership	\$200.00
P10-00143	IVC CHILD DEVELOPMENT CENTER	Child Care Services	\$1,410.00
P10-00144	RICOH AMERICAS CORPORATION	EQUIPMENT MAINTENANCE AGREEMENT	\$295.68
P10-00145	PACIFIC SAILING	Rental of Sailboats for MST Sailing Clas	\$3,200.00
P10-00146	AVENTURA SAILING ASSOC.	Rental of Sailboats for MST Classes	\$2,500.00
P10-00147	SO COAST SAILING TEAM	Rental of Sailboats for MST Classes	\$3,000.00
P10-00148	DANA POINT YACHT MAINTENANCE	Monthly Whaler Hull Cleaning	\$500.00
P10-00149	WESTWIND SAILING, LLC	Monthly Maintenance for the Catalina Sai	\$1,500.00
P10-00150	SAFE NAVIGATION, INC.	Purchase of Instructional Items for MST	\$600.00
P10-00151	RIDDELL/ALL AMERICAN	Football Equipment Reconditioning	\$1,270.03
P10-00152	KEN'S SPORTING GOODS	Football Equipment Reconditioning	\$2,575.91
P10-00153	XEROX CORPORATION	XEROX COPIER-OFFICE OF PURCHASING	\$2,308.44
P10-00154	BOB PARRETT CONSTRUCTION, INC.	RECONSTRUCT DAMAGED WALL AT PE-100	\$17,141.00
P10-00155	XEROX CORPORATION	MAINTENANCE AGREEMENT FOR EMT COPIER	\$537.75
P10-00156	XEROX CORPORATION	ANNUAL MAINTENANCE AGREEMENT XEROX	\$1,257.60
P10-00157	HOME DEPOT	Blanket PO for purchase of Supplies	\$500.00
P10-00158	SOCCCD WORKERS COMPENSATION	Reimburse Checking Account Workers' Comp	\$39,000.00
P10-00159	ALVAREZ & MARSAL	ATEP PROJECT	\$30,000.00
P10-00160	PSOMAS	ATEP Project	\$60,000.00
P10-00161	JACKSON, DE MARCO, TIDUS, & PE	ATEP Project	\$500,000.00
P10-00162	PUBLIC ECONOMICS, INC.	ATEP PROJECT	\$75,000.00
P10-00163	CENTER FOR PHLEBOTOMY EDUCATIO	Subscription to Center for Phlebotomy Ed	\$99.00
P10-00164	UNITED INTERIORS	OUTREACH REMODEL/MOVE	\$12,684.98
P10-00165	CULLIGAN WATER CONDITIONING	MICRO WATER	\$650.00
P10-00166	XEROX CORPORATION	MAINTENANCE AGREEMENT FOR XEROX	\$457.04
P10-00167	PYRO-COMM SYSTEMS	FIRE ALARM MONITORING AGREEMENT	\$960.00
P10-00168	BRAND ATHLETICS	WOMEN'S BASKETBALL UNIFORMS	\$4,794.16
P10-00169	FEDERAL EXPRESS	FEDERAL EXPRESS CHARGES	\$12,000.00
P10-00170	WARD'S NATURAL SCIENCE	Purchase of Classroom Student Supplies	\$500.00
P10-00171	WARD'S NATURAL SCIENCE	Instructional Classroom Materials and Su	\$500.00
P10-00172	WESTMINSTER PRESS, INC.	E.I. SCHEDULES OF CLASSES PRINTING	\$4,750.00
P10-00173	OCE'	Maintenance Agreement: Copiers	\$26,500.00
P10-00174	OCE'	Annual Maintenance: Copier	\$1,500.00
P10-00175	COPYNET OFFICE SOLUTIONS, INC	Annual Maintenance: Copier	\$475.00
P10-00176	PACIFIC PARKING SYSTEMS, INC.	Annual Maintenance: Parking ticketing ma	\$4,070.00
P10-00177	XEROX CORPORATION	XEROX COPIER-CHANCELLOR'S OFFICE	\$7,478.16
P10-00178	VERIZON	Annual Maintenance:Emergency Cell Phone	\$325.00
P10-00179	PYRO-COMM SYSTEMS	MAINTENANCE OF FIRE ALARM SYSTEM	\$5,000.00
P10-00180	GREENE, ROBERT B.	Royalties to Bob Greene	\$650.00
P10-00181	OC SCHOOL BOARD ASSOCIATION	OCSBA 09/10 MEMBER DUES/BOT	\$125.00
P10-00182	XEROX CORPORATION	XEROX MAINTENANCE RENEWAL	\$299.40
P10-00183	KONICA MINOLTA BUSINESS SOLUT.	Maintenance : Canon Copiers	\$24,200.00
P10-00184	WELLS FARGO #3317 (DISTRICT)	Subscription to Basecamp groupware	\$1,800.00

BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P10-00130 Through P10-00478

PO #	Vendor Name	Purchase Order Description	Total Cost
P10-00185	PYRO-COMM SYSTEMS	CONTRACT SERVICES - FIRE ALARM TESTING	\$10,835.00
P10-00186	AMTECH RELIABLE ELEVATOR CO.	ANNUAL ELEVATOR SERVICES	\$20,319.96
P10-00187	CDW COMPUTER CENTERS	Server Room Power/Cooling Upgrade	\$7,536.25
P10-00188	XEROX CORPORATION	ANNUAL XEROX MAINTENANCE AGREEMENT	\$1,224.75
P10-00189	GARTNER GROUP	Specialized Educational Consulting	\$27,830.00
P10-00190	LYRASIS	Pay for database membership annual dues.	\$275.00
P10-00191	EDUCAUSE	Districtwide Educause Annual Membership	\$2,560.00
P10-00192	CONNX SOLUTIONS, INC.	Annual Technical Support for CONNX Softw	\$19,207.00
P10-00193	ESCAPE TECHNOLOGY, INC.	Escape Maintenance Renewal	\$70,000.00
P10-00194	PRONEXUS, INC.	Pronexus VBVoice Premium Support Plan	\$2,990.00
P10-00195	CA COMM COLLEGES-VARIOUS	BlackBoard Maintenance Renewal 09/10	\$7,000.00
P10-00196	UNITED INTERIORS	Ergonomic keyboard	\$897.47
P10-00197	IRVINE RANCH WATER DIST.	Annual Water Service	\$24,000.00
P10-00198	KUSUNOKI, GARY I.	Annual Maintenance: Citation hearings	\$600.00
P10-00199	OC AUDITOR-CONTROLLER	Annual Maintenance:Citations	\$61,000.00
P10-00200	PHOENIX GROUP	Annual Maintenance: Citation Fees	\$15,000.00
P10-00201	RP GROUP	Institutional membership	\$350.00
P10-00202	VITAL LINK ED.& BUS.CONSORTIUM	CTE GRANT TRAINING BOOTCAMP	\$750.00
P10-00203	SNEED, RICHARD	Reimburse Medicare Premiums	\$1,200.00
P10-00204	TRI-AD	Admin. & Banking Svcs. for FSA 09/10	\$9,000.00
P10-00205	OFFICE MAX	Office Max Supply Orders 2009/2010	\$320,000.00
P10-00206	OFFICE MAX	Office Max Supply Orders 2009/2010	\$9,362.00
P10-00207	KEENAN & ASSOCIATES	Protected Insurance Program for Schools	\$1,741,661.00
P10-00208	KONICA MINOLTA BUSINESS SOLUT.	Annual Maintenance: DSPS Copier	\$762.00
P10-00209	XEROX CORPORATION	Annual Maintenance: Copier	\$990.00
P10-00210	GENERAL BINDING CORP.	Annual Maintenance:CDC Laminator	\$825.00
P10-00211	ORKIN EXTERMINATING	Annual Maintenance: Bug Control	\$1,200.00
P10-00212	SAM'S CLUB	Classsroom supplies & snacks for the CDC	\$4,300.00
P10-00213	SOUTH ORANGE CO. COMM. COL. DI	Duplicating chargebacks for guest artist	\$1,000.00
P10-00214	CORPORATE BUSINESS INTERIORS	PRODUCT FOR FURNITURE PANEL WRAPS VIL#5	\$2,215.18
P10-00215	TREND OFFSET PRINTING	FALL SCHEDULE OF CLASSES 09 PRINTING	\$75,000.00
P10-00216	VERIZON	Annual Maint: Broadband Back-up system/E	\$1,225.00
P10-00217	NAEYC	NAEYC MEMBERSHIP	\$110.00
P10-00218	RJT COMPUQUEST	QA Consulting Services	\$32,240.00
P10-00219	XEROX CORPORATION	Annual Maintenance: DSPS Copier	\$827.00
P10-00220	RGP PLANNING & DEVELOPMENT SVC	ATEP PROJECT	\$200,000.00
P10-00221	HAITBRINK ASPHALT PAVING, INC.	CONSTRUCT CONCRETE CURB AT PE-100 SC	\$.00
P10-00222	XEROX CORPORATION	Business Services XEROX Copier	\$5,000.00
P10-00223	XEROX CORPORATION	Business Services XEROX Copier	\$5,000.00
P10-00224	SUPERIOR PRESS, INC.	Various Bank Supplies - 09/10	\$1,350.00
P10-00225	DIRECT PAINTING & DECOR. INC.	PAINTING SSC 208 & 211	\$8,452.00
P10-00226	ADVANTA ENERGY	ENERGY CONSULTANT SERVICES	\$9,600.00
P10-00227	PEARSON (PsychCorp)	annual license fee for psych assessment	\$96.79
P10-00228	ARMSTRONG, LEE CO. INC.	FINE ART THEATRE HALLWAY FLOORING	\$1,750.00
P10-00229	RIDDELL/ALL AMERICAN	Football Team 09 supplies	\$1,412.59
P10-00230	GUNTHER'S ATHLETIC SERVICE	Football Team 09 supplies	\$169.88
P10-00231	WIZARD SPORTS EQUIPMENT	Football Team 09 supplies	\$143.59
P10-00232	COMPREHENSIVE CONTROL SYSTEMS,	Annual Maintenance:Copy control	\$9,066.00
P10-00233	OC AUDITOR-CONTROLLER	Annual Maintenance: Range Fees	\$1,700.00
P10-00234	SO CAL EDISON CO	License Agreement with SoCaEdison	\$1,000.00
P10-00235	LOOMIS, FARGO & COMPANY	Armored Car Service 09/10	\$7,000.00
P10-00236	GUEST ARTISTS	Evening of Comedy and Magic	\$6,000.00
P10-00237	BRAND ATHLETICS	MEN'S BASKETBALL PRACTICE SPIRIT PACKS	\$2,575.83
P10-00238	GUEST ARTISTS	Platters and Coasters Revue	\$7,200.00
P10-00239	SO CAL FOOTBALL ASSOCIATION	Membership	\$2,000.00

BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P10-00130 Through P10-00478

PO #	Vendor Name	Purchase Order Description	Total Cost
P10-00240	ORANGE EMPIRE CONFERENCE	Annual Membership	\$5,000.00
P10-00241	H2 ENVIRONMENTAL CONSULTING	TAS 1ST & 2ND FLOORS LIMITED MICROBIAL A	\$1,025.00
P10-00242	SIEMENS WATER TECHNOLOGIES	Annual Contract Deionized Water Tanks	\$1,500.00
P10-00243	SHRED-IT	Document Destruction Service	\$1,850.00
P10-00244	S & B FOODS	CATERING SERVICES FOR MONTHLY DLT MEETIN	\$.00
P10-00245	S & B FOODS	PURCHASE OF FOOD FOR MONTHLY BOARD MEETI	\$.00
P10-00246	AT&T	FAX LINES - TRUSTEES FY 09-10	\$932.59
P10-00247	WILLIAMS, JOHN	JWILLIAMS INTERNET 09/10	\$600.00
P10-00248	WAGNER, DONALD P.	DWAGNER INTERNET 09/10	\$500.00
P10-00249	PADBERG, NANCY	NPADBERG INTERNET 09/10	\$500.00
P10-00250	JAY, BILL	WJAY INTERNET 09/10	\$650.00
P10-00251	FUENTES, THOMAS A.	TFUENTES INTERNET 09/10	\$500.00
P10-00252	LANG, DAVID B.	DLANG INTERNET 09/10	\$625.00
P10-00253	MILCHIKER, MARCIA	MMILCHIKER INTERNET 09/10	\$500.00
P10-00254	MONSTER WORLDWIDE, INC.	Recruitment/Advertising for SOCCCD	\$6,930.00
P10-00255	D4 SOLUTIONS, INC.	PROVIDE CABLING AT VIL #1	\$8,401.77
P10-00256	INTUIT	Intuit Quickbooks Software License Renew	\$815.63
P10-00257	DATA CENTER SOFTWARE	QUEMAN Annual Maintenance	\$749.00
P10-00258	NEWPORT COMPUTER SOLUTIONS, INC	IBM-SAN Maintenance Renewal	\$2,587.76
P10-00259	METRONOME, INC.	Telecom System Annual Maintenance Renewa	\$182,725.65
P10-00260	CDW COMPUTER CENTERS	Symantec Anti-Virus Renewal	\$23,797.50
P10-00261	CDW COMPUTER CENTERS	FGP Encryption Renewal	\$375.00
P10-00262	MELISSA DATA CORPORATION	Match Up (API) Software	\$5,445.06
P10-00263	DORSZ, JEFF	Reimbursement for Internet Services	\$503.40
P10-00264	DUBAY, STEPHEN	Reimbursement for Internet Services	\$480.00
P10-00265	GASTON, JIM	Reimbursement for Internet Services	\$503.40
P10-00266	PHANEUF, JIM	Reimbursement for Internet Services	\$503.40
P10-00267	COX COMMUNICATIONS, INC	COX Communications Intercampus WAN Servi	\$52,320.00
P10-00268	GKKWORKS	CM Services for Village Expansion	\$160,470.00
P10-00269	OC DEPT OF EDUCATION	COURIER SERVICES	\$3,700.00
P10-00270	SYSTEMS SOURCE, INC.	DESK, SYSTEM FURNITURE	\$1,148.07
P10-00271	U.S. POSTMASTER	Postage for mailing of Fall '09 Performi	\$5,000.00
P10-00272	GRANICUS, INC.	Board Meeting Streaming Video Monthly Su	\$12,900.00
P10-00273	AVACOM	OPEN PO FOR AVACOM PRINTER SERVICE	\$2,500.00
P10-00274	BUDDY'S ALL STARS INC.	Football Team '09 supplies	\$4,500.03
P10-00275	LAGUNA BALLET, INC.	The Nutcracker	\$30,000.00
P10-00276	US FOODS	For food and supplies for the CDC.	\$10,500.00
P10-00277	IMAGE SOURCE, INC.	ANNUAL MAINTENANCE RENEWAL FOR A&R	\$19,192.00
P10-00278	SOUTHLAND INSTRUMENTS, INC.	Annual Maintenance: Microscopes	\$5,500.00
P10-00279	KEENAN & ASSOCIATES	Claims Management Open PO	\$35,000.00
P10-00280	SOCCCD PROP/LIABILITY TRUST	Reimburse SOCCCD Checking	\$100,000.00
P10-00281	GUEST ARTISTS	Presentation of "Yesterday and Today"	\$12,800.00
P10-00282	A & M COMMERCIAL SWEEPING, INC	STREET SWEEPING SERVICES	\$2,000.00
P10-00283	AARON BROTHERS ART MART	FRAMING MATERIALS AND SERVICES	\$500.00
P10-00284	GUEST ARTISTS	Second City Performance	\$10,000.00
P10-00285	TECHSMITH INC.	Software for Math Instructors	\$403.33
P10-00286	MOBILE MODULAR MGMT. CORP.	Annual Maintenance: Comm Ed Buildings	\$38,808.00
P10-00287	NEUDESIC, LLC	Student Information System, Year 4	\$739,602.00
P10-00288	DIRECT PAINTING & DECOR. INC.	VIL-20 INTERIOR PAINTING	\$4,968.00
P10-00289	TOMARK SPORTS EQUIPMENT	BASEBALL WINDSCREENS	\$2,349.00
P10-00290	NEW BEGINNINGS, INC.	HR Comm. Relations	\$600.00
P10-00291	DEPT OF JUSTICE	Fingerprinting: HR	\$6,000.00
P10-00292	ADCLUB ADVERTISING SERVICE	Recruitment/Advertising for SOCCCD	\$60,000.00
P10-00293	WELLS FARGO #2078 (DIST TRAVL)	GreenFax/Meixler (Recruitment)	\$400.00
P10-00294	PACIFIC PARKING SYSTEMS, INC.	Maintenance	\$720.00

BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P10-00130 Through P10-00478

PO #	Vendor Name	Purchase Order Description	Total Cost
P10-00295	IACLEA	Membership	\$225.00
P10-00296	UNITED SITE SERVICES OF CA, IN	fence rental	\$16,000.00
P10-00297	BARCLAYS LAW PUBLISHERS	Subscription renewal	\$283.00
P10-00298	CCBENEFITS INC.	Renewal of EMSI services	\$2,500.00
P10-00299	QUEZADA PRO LANDSCAPE, INC.	TREE WORK FOR EXTERIOR OF PE-200 GYM ARE	\$4,095.00
P10-00300	DELL MARKETING	Dell Printer Cartridges	\$142.53
P10-00301	JOHNSON FLOORING, INC.	GYM FLOOR CLEANING	\$6,000.00
P10-00302	FREEWAY AUTO SUPPLY	TRANSPORTATION SUPPLIES	\$4,000.00
P10-00303	REFRIGERATION SUPPLIES DIST.	HVAC SUPPLIES	\$1,500.00
P10-00304	SNAP-ON TOOLS CORP.	TRANSPORTATIONS SHOP TOOLS	\$1,000.00
P10-00305	SO COAST FIRE PROTECTION	FIRE EXT. REFILLS	\$500.00
P10-00306	TUTTLE-CLICK FORD	TRANSPORTATION PARTS	\$2,000.00
P10-00307	VISTA PAINTS	PAINT SUPPLIES	\$3,000.00
P10-00308	WHITE CAP INDUSTRIES	MAINTENANCE SUPPLIES	\$1,000.00
P10-00309	WORLDWIDE RECOVERY SYSTEMS IN	TRANSPORTATION SERVICE PARTS	\$1,000.00
P10-00310	UNITED SITE SERVICES OF CA, IN	PORTABLE TOILETS	\$4,000.00
P10-00311	MISSION PRINTING COMPANY	Fall '09 Performing Arts Brochure	\$4,975.00
P10-00312	SO COAST HIGHER EDUCAT. COUN.	SCHEC INSTITUTIONAL MEMBERSHIP 09-10	\$50.00
P10-00313	YALE CHASE MATERIALS HANDLING	REPAIRS & SUPPLIES	\$4,500.00
P10-00314	COPYNET OFFICE SOLUTIONS, INC	Maint. for Copier	\$457.00
P10-00315	AIR CLEANING TECHNOLOGY	Maint. for Exhaust System	\$2,200.00
P10-00316	ARAMARK UNIFORM SERVICES	Shop coats, etc.	\$1,500.00
P10-00317	FREEWAY AUTO SUPPLY	Emergency supplies	\$400.00
P10-00318	PRAXAIR	Emergency supplies	\$600.00
P10-00319	PHOENIX GROUP	CITATION MANAGEMENT	\$20,000.00
P10-00320	COMPUTERLAND CORPORATE OFFICE	Software for HR	\$98.96
P10-00321	GAUMARD SCIENTIFIC COMPANY	SUPPLY ITEM FOR NURSING	\$11.38
P10-00322	CAS MEDICAL SYSTEMS, INC.	INSTRUCTIONAL SUPPLIES FOR NURSING	\$181.44
P10-00323	VIDEO SERVICE OF AMERICA	SUPPLIES FOR SIGN LANGUAGE	\$20.55
P10-00324	POCKET NURSE ENTERPRISES, INC.	SUPPLIES FOR MEDICAL ASSISTING	\$1,661.95
P10-00325	UNISOURCE CORPORATION	EQUIPMENT REPAIR	\$500.00
P10-00326	SOUTHERN COUNTIES OIL CO.	FUEL	\$40,000.00
P10-00327	WESTLAKE, DOUGLAS	Piano tuning & repair services	\$5,000.00
P10-00328	COMMUNITY COLLEGE LEAGUE OF CA	Community College Directory for Division	\$20.48
P10-00329	COMMUNITY COLLEGE LEAGUE OF CA	2009 Community College Directory	\$21.00
P10-00330	TOMARK SPORTS EQUIPMENT	BASEBALL WINDSCREEN	\$2,298.69
P10-00331	PITNEY-BOWES SUPPLY	SUPPLIES	\$11.36
P10-00332	OCB REPROGRAPHICS, INC.	BLUEPRINT SERVICES	\$500.00
P10-00333	COMMUNITY COLLEGE LEAGUE OF CA	CC Directory	\$21.00
P10-00334	DRAMATISTS PLAY SERVICE, INC.	Royalty license for "Picnic"	\$700.00
P10-00335	DEERE COMPANY, JOHN	IRRIGATION SUPPLIES	\$2,000.00
P10-00336	FRENCH, SAMUEL INC.	Royalty fees for "Don't Dress for Dinner	\$825.00
P10-00337	MARVAC ELECTRONICS	Football Supplies	\$107.74
P10-00338	RALPHS GROCERY CO.	OPEN PO SUPPLIES AND FEE BASED NEEDS	\$1,000.00
P10-00339	WARD'S NATURAL SCIENCE	OPEN PURCHASE FOR LIVE CULTURES	\$1,100.00
P10-00340	DE NAULT'S TRUE VALUE HARDWARE	OPEN PURCHASE FOR SUPPLIES	\$200.00
P10-00341	DANA POINT FUEL DOCK	Purchase of Fuel/related expenses for MS	\$600.00
P10-00342	PORT SUPPLY	Purchase of Instructional items for MST	\$1,000.00
P10-00343	EWING IRRIGATION PRODUCTS	Blanket PO for Aquarium Plumbing Items	\$300.00
P10-00344	ANDERSON, JULIE	Blanket Purchase Order for Fish Food Pu	\$200.00
P10-00345	PETCO	Pet supplies for the CDC.	\$800.00
P10-00346	RALPHS GROCERY CO.	For fresh groceries and food items for t	\$500.00
P10-00347	ROCKVIEW FARMS	For milk for the CDC children.	\$4,000.00
P10-00348	SMART & FINAL IRIS CO.	For food and supplies for the CDC.	\$4,900.00
P10-00349	WESTLAKE, DOUGLAS	Piano tuning for guest artists	\$400.00

BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P10-00130 Through P10-00478

PO #	Vendor Name	Purchase Order Description	Total Cost
P10-00350	XEROX CORPORATION	Maintenance Agreement for Xerox	\$1,106.91
P10-00351	FRY'S ELECTRONICS	OPEN PO FOR COMPUTER SUPPLIES	\$5,000.00
P10-00352	OC BUSINESS COUNCIL	OCBC MEMBERSHIP DUES (2009-10)	\$5,000.00
P10-00353	DIRECT PAINTING & DECOR. INC.	INFORMATION BUILDING - INTERIOR PAINTING	\$1,414.00
P10-00354	ARMSTRONG, LEE CO. INC.	INFORMATION CENTER TOILET & FLOORING REP	\$875.00
P10-00355	OC AUDITOR-CONTROLLER	SURCHARGE ON CITATIONS	\$40,000.00
P10-00356	HOME DEPOT	Open PO Supplies	\$1,000.00
P10-00357	A TO Z CIRCUIT BREAKERS	ELECTRICAL SUPPLIES	\$1,500.00
P10-00358	ADI	ELECTRICAL SUPPLIES	\$500.00
P10-00359	AAA ACCESS SMOG	SMOG TESTING	\$1,000.00
P10-00360	AIRGAS WEST	CO2 FOR SWIMMING POOL	\$3,000.00
P10-00361	ALLIED REFRIGERATION, INC.	HVAC SUPPLIES	\$1,000.00
P10-00362	APPLIED INDUSTRIAL TECHNOLOGIE	HVAC SUPPLIES	\$750.00
P10-00363	ARAMARK UNIFORM SERVICES	SHOP RAGS	\$900.00
P10-00364	BERG WHOLESALE	LOCKSMITH SUPPLIES	\$3,000.00
P10-00365	CLARK SECURITY PRODUCTS	LOCKSMITH SUPPLIES	\$3,000.00
P10-00366	CLUB CAR, INC.	PARTS FOR CLUB CAR	\$1,500.00
P10-00367	CONSOLIDATED ELECTRICAL DIST.	ELECTRICAL SUPPLIES	\$2,000.00
P10-00368	DUNN-EDWARDS CORPORATION	DUNN-EDWARDS CORP	\$2,000.00
P10-00369	DUNN-EDWARDS CORPORATION	ATHLETIC FIELD PAINT	\$3,000.00
P10-00370	EAGLE COMMUNICATIONS	RADIO SUPPLIES	\$2,500.00
P10-00371	ENTERPRISE RENT-A-CAR	VAN RENTAL	\$5,000.00
P10-00372	FERGUSON ENTERPRISES, INC.	PLUMBING SUPPLIES	\$2,000.00
P10-00373	FRAZEE WALLCOVERINGS	PAINT & SUPPLIES	\$1,000.00
P10-00374	GOLF VENTURES WEST	MOWER AND CART PARTS	\$3,500.00
P10-00375	W. W. GRAINGER INC.	MAINTENANCE SUPPLIES	\$3,000.00
P10-00376	HD SUPPLY WATERWORKS LTD.	IRRIGATION AND GROUNDS SUPPLIES	\$1,000.00
P10-00377	HIRSCH PIPE & SUPPLY	PLUMBING & IRRIGATION SUPPLIES	\$3,000.00
P10-00378	INDUSTRIAL METAL SUPPLY CO.	METAL SUPPLIES FOR FACILITIES	\$500.00
P10-00379	INTERMOUNTAIN LOCK & SECURITY	BLANKET P.O. FOR MAINTENANCE SUPPLIES	\$2,000.00
P10-00380	IRVINE PIPE & SUPPLY	PLUMBING SUPPLIES	\$3,000.00
P10-00381	JOHNSTONE SUPPLY	SUPPLIES FOR MAINTENANCE	\$3,000.00
P10-00382	HOME DEPOT	OPEN PURCHASE FOR SUPPLIES	\$200.00
P10-00383	HOME DEPOT	Purchase of Environ Studies Materials &	\$400.00
P10-00384	BRAVO SIGN & DESIGN, INC.	CAMPUS SIGN REPAIRS FROM VANDALISM	\$10,435.00
P10-00385	HOME DEPOT	OPEN PO FOR SUPPLIES	\$1,000.00
P10-00386	DAIRY DEPOT	NUTRITIONAL MILK AND DAIRY SUPPLIES	\$1,000.00
P10-00387	RALPHS GROCERY CO.	NUTRITIONAL FOOD AND SUPPLIES	\$3,000.00
P10-00388	BLACK CORAL HAWAII WHOLESALE	AQUARIUM SUPPLIES AND MAINTENANCE	\$1,650.00
P10-00389	ORTEGA TACK AND FEED	FOOD AND SUPPLIES FOR ANIMAL CARE	\$250.00
P10-00390	VQS ENTERPRISES, INC.	from VQS bid, new contract	\$11,500.00
P10-00391	XEROX CORPORATION	Lease/Maint for X700X Press	\$43,953.00
P10-00392	HOME DEPOT	COUNTERTOPS FOR CLASSROOM RENOVATION	\$5,726.29
P10-00393	MILLENNIUM BUSINESS SERVICES	Blanket PO to Gander for Shrinkwrap and	\$4,500.00
P10-00394	WITT COMPANY	Maint. for Riso Printers	\$2,450.00
P10-00395	EDU BUSINESS SOLUTIONS	Maintenance & Upgrades for PrintShop Pro	\$2,922.00
P10-00396	XEROX CORPORATION	Blanket PO for Xerox Specialty Supplies	\$10,500.00
P10-00397	SMART VEND CORP.	Maintenance/License for Monitor	\$4,045.28
P10-00398	WITT COMPANY	Blanket PO for RISO Inks & Masters	\$7,600.00
P10-00399	DANNER, MW	Maintenance for Cutter, Drill & Folder	\$1,400.00
P10-00400	XEROX CORPORATION	Maintenance for Bookletmaker	\$2,400.00
P10-00401	HOME DEPOT	Emergency supplies	\$600.00
P10-00402	ABC ICE HOUSE	Blanket PO for dry ice for MS20 labs	\$700.00
P10-00403	TAMIALIS, BARBARA	SUPPLIES FOR RENOVATION	\$3,000.00
P10-00404	STUDENT INSURANCE CO.	2009/10 ACCIDENT/CATASTROPHIC/STUDENT/AT	\$110,967.00

BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P10-00130 Through P10-00478

PO #	Vendor Name	Purchase Order Description	Total Cost
P10-00405	DE NAULT'S TRUE VALUE HARDWARE	BLANKET PO FOR PURCHASE OF SUPPLIES	\$300.00
P10-00406	HOME DEPOT	BLANKET PO FOR DEPARTMENT SUPPLIES	\$500.00
P10-00407	RICOH AMERICAS CORPORATION	MAINTENANCE CONTRACT	\$300.00
P10-00408	SEW TRUE SUPPLY	FASHION SUPPLIES	\$139.24
P10-00409	CAROLINA BIOLOGICAL SUPPLY	TIMERS - RECRUITMENT HR	\$102.52
P10-00410	KNORR SYSTEMS, INC.	POOL SUPPLIES	\$1,500.00
P10-00411	LAGUNA MUFFLER SERVICE	TRANSPORTATION SUPPLIES	\$500.00
P10-00412	LAWNMOWERS ETC.	BLADE SHARPENING/GROUNDS	\$1,500.00
P10-00413	LESLIE'S SWIMMING POOL SUPPLY	POOL SUPPLIES	\$400.00
P10-00414	MIRAMAR WHOLESALE NURSERIES	NURSERY SUPPLIES	\$2,500.00
P10-00415	MC MASTER CARR SUPPLY COMPANY	MAINTENANCE SUPPLIES	\$1,000.00
P10-00416	ONE SOURCE DISTRIBUTORS, INC.	ELECTRICAL SUPPLIES	\$1,500.00
P10-00417	PRAXAIR	REFILL EXCH. GASES	\$500.00
P10-00418	PRESCOTT HARDWARE/SHEET METAL	MAINTENANCE - SUPPLIES	\$750.00
P10-00419	FIVE STAR TROPHIES	Name Badges for Paramedic Students	\$672.50
P10-00420	ULINE, INC.	SUPPLIES	\$154.70
P10-00421	FISHER SCIENTIFIC	EQUIPMENT FOR MLT LAB	\$11,121.15
P10-00422	CDW COMPUTER CENTERS	SUPPLIES FOR PERMIT DISPENSER	\$931.66
P10-00423	WENGER CORPORATION	Piano Music Holders	\$1,563.16
P10-00424	SCANTRON CORPORATION	SCANTRON TEST FORMS	\$624.66
P10-00425	TIGER DIRECT	PHYSICS SUPPLIES	\$23.29
P10-00426	WEST-LITE SUPPLY CO.	PHYSICS SUPPLIES	\$55.90
P10-00427	INDUST. SAFETY SIGNS & 1ST AID	SIGNS - ELECTRICAL ALARMS	\$180.53
P10-00428	COMMUNITY COLLEGE LEAGUE OF CA	Comm. College Directory	\$21.00
P10-00429	PRESS SOLUTIONS, INC.	Adaptive PE Program brochures	\$842.82
P10-00430	APPERSON	testing forms	\$58.94
P10-00431	ULINE, INC.	PHYSICAL SCIENCE SUPPLIES	\$96.13
P10-00432	PHOENIX KIOSK	Parts for Kiosk Repair	\$903.25
P10-00433	HOME DEPOT	CABINETS FOR CLASSROOM RENOVATION	\$14,112.36
P10-00434	CONNEY SAFETY PRODUCTS	CONVEX MIRROR	\$43.07
P10-00435	SAMY'S CAMERA	Photography supplies	\$2,000.00
P10-00436	HOME DEPOT	Photography supplies	\$300.00
P10-00437	XEROX CORPORATION	XEROX - Maintenance Agreement WCP35HC	\$1,509.60
P10-00438	BP ENERGY COMPANY	NATURAL GAS PURCHASES	\$970,000.00
P10-00439	DS WATERS OF AMERICA, INC.	Bottled water service	\$10,500.00
P10-00440	SO CAL GAS CO.	PO for gas transmission service.	\$200,000.00
P10-00441	SAN DIEGO GAS & ELECTRIC	Electric Service Billing for SDG&E	\$500,000.00
P10-00442	MOULTON-NIGUEL WATER DIST.	Billing for Moulton-Niguel water service	\$200,000.00
P10-00443	AT&T	Annual P.O. for telephone service	\$175,000.00
P10-00444	BURMINCO	BLANKET PO FOR ROCKS/MINERALS	\$2,500.00
P10-00445	BARCLAYS LAW PUBLISHERS	BARCLAYS OFFICIAL CALIFORNIA CODE	\$146.00
P10-00446	WELLS FARGO #2078 (DIST TRAVL)	Talk Corporation - Employment Verificati	\$200.00
P10-00447	NEW BEGINNINGS, INC.	PURCHASE OF FOOD FOR MONTHLY BOARD MEETI	\$5,600.00
P10-00448	NEW BEGINNINGS, INC.	CATERING SERVICES FOR MONTHLY DLT MEETIN	\$2,200.00
P10-00449	CHAMPION CHEMICAL CO.	JANITORIAL SUPPLIES	\$2,722.93
P10-00450	LAB SAFETY SUPPLY CO.	SAFETY SUPPLIES BID	\$603.89
P10-00451	ALL THE KING'S FLAGS	FLAGS	\$321.92
P10-00452	HILLYARD FLOOR CARE SUPPLY	JANITORIAL SUPPLIES	\$223.19
P10-00453	KATHCO PRODUCTS	JANITORIAL SUPPLIES	\$8,068.71
P10-00454	ULINE, INC.	JANITORIAL SUPPLIES	\$81.90
P10-00455	CHAMPION CHEMICAL CO.	JANITORIAL SUPPLIES	\$3,042.54
P10-00456	SO COAST DIST. CO.	CLEANING SUPPLIES FOR BIOLOGY LABORATORY	\$250.67
P10-00457	KATHCO PRODUCTS	JANITORIAL SUPPLIES	\$3,397.35
P10-00458	CHEMSEARCH	JANITORIAL SUPPLIES	\$408.69
P10-00459	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	\$1,572.27

BOARD OF TRUSTEES PURCHASE ORDER LISTING

-v4.2

Purchase Order Numbers P10-00130 Through P10-00478

PO #	Vendor Name	Purchase Order Description	Total Cost
P10-00460	ISC BIOEXPRESS	BIOLOGY SUPPLIES	\$539.44
P10-00461	TRIARCH INC.	MICROBIOLOGY SUPPLIES	\$285.80
P10-00462	MC KESSON GENERAL MEDICAL	BIOLOGY SUPPLIES	\$780.83
P10-00463	MEDCO SUPPLY COMPANY	ATHLETIC TRAINING SUPPLIES	\$6,983.95
P10-00464	EMBLEM ENTERPRISES	POLICE PATCHES	\$350.30
P10-00465	CONCORD MUSIC GROUP, INC	Jazz recordings	\$79.49
P10-00466	U.S. PLASTICS CO.	BIOLOGY SUPPLIES	\$152.01
P10-00467	ULINE, INC.	WAREHOUSE SUPPLIES	\$70.55
P10-00468	DELL MARKETING	4 HardDrives/Tech Refresh	\$946.08
P10-00469	XEROX CORPORATION	Lease/Maint for Division Copier/Printers	\$135,853.00
P10-00470	SEHI PROCOMP COMPUTER PRODUCTS	Replacement cartridge for an HP LaserJet	\$203.94
P10-00471	LEARNING SEED	Dept. Resource	\$225.23
P10-00472	UNITED INTERIORS	FURNITURE FOR MLT LAB	\$10,574.93
P10-00473	LIEBERT CASSIDY WHITMORE	Mbrship Subscription for HR	\$2,500.00
P10-00474	TRIPPNT.COM	MICROBIOLOGY SUPPLIES	\$832.03
P10-00475	MARKETLAB, INC.	MICROBIOLOGY SUPPLIES	\$738.56
P10-00476	CASBO	Records Retention Manuals	\$143.33
P10-00477	XEROX CORPORATION	Xerox 7665P for HR	\$12,907.32
P10-00478	HOEFER, INC.	PART FOR ELECTROPHORESIS UNIT	\$398.48
			=====
			\$8,254,312.07 /

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

v4.2

Req. #	Vendor Name	Description	Total Cost
RD10-00110	WELLS FARGO #3317 (DISTRICT)	ISSA-Information Systems Security Associ	\$135.00
RD09-02800	NGUYEN, HALEY	Reimbursement to Faculty	\$96.73
RD09-02799	LASER SOURCE	Equipment repair and labor	\$202.74
RD10-00109	WELLS FARGO #4198 FISCAL-SBC	EDUCAUSE (DOMAIN NAME RENEWAL FEE)	\$40.00
RD09-02798	GLEN, WILL	REIMBURE WILL GLEN FOR PURCHASE OF SUPPL	\$37.95
RD10-00108	THE SPIVEY GROUP, LLC	Training Seminar	\$825.00
RD10-00107	NOYES, JOANN	Reimburse JoAnn Noyes for Basic Skills W	\$500.80
RD09-02797	WESTWIND SAILING, LLC	Reimbursement for Materials used in MST	\$146.15
RD10-00106	OWENS, ROGER	Reimburse Roger Owens for purchase of bo	\$14.14
RD09-02791	HALL, EZEKIAL	REIMBURSEMENT	\$.00
RD09-02790	AKERS, ANNE	REIMBURSEMENT	\$.00
RD09-02789	PLANO, GWEN	REIMBURSEMENT	\$86.20
RD09-02788	GROSCOST, RICHARD	REIMBURSE RICHARD GROSCOST FOR SUPPLIES	\$48.84
RD09-02787	PLANO, GWEN	REIMBURSEMENT	\$392.43
RD10-00105	WELLS FARGO #4214 FISCAL-IVC	SPOBDC Workshop	\$500.00
RD09-02786	EMBLEM ENTERPRISES	IVC PD PATCHES FOR OFFICER UNIFORMS	\$383.35
RD10-00104	WELLS FARGO #3317 (DISTRICT)	Educause.edu	\$40.00
RD10-00103	SO COAST A.Q.M.D.	SO. COAST AQMD FEE	\$201.72
RD10-00102	SO COAST A.Q.M.D.	SO. COAST AIR QUALITY MANAGEMENT EMISSIO	\$609.71
RD09-02785	ZIMBALIST PUBLISHING COMPANY	Reimbursement for light fixture material	\$391.26
RD09-02784	LEAL, RAUL	Reimbursement - Raul Leal TB Test	\$35.00
RD09-02783	TELLO, AL	Reimbursement	\$188.56
RD10-00099	ELSTON, LISA	Reimbursement to Faculty	\$.00
RD10-00098	LAGUNA WOODS VILLAGE POTTERS	ART SUPPLIES FOR EMERITUS CERAMICS	\$1,232.00
RD09-02782	KRUHMIN, MARK	Employee Enrollment Fee Reimbursement Re	\$60.00
RD09-02781	MATHUR, ROOPA	Reimbursement for conference attendance	\$.00
RD09-02780	HAITBRINK ASPHALT PAVING, INC.	BUILD CURB TO RECEIVE WALL PE-100	\$3,200.00
RD10-00097	JUSTICE, CRAIG	Craig Justice to Curriculum Institute 20	\$825.00
RD10-00096	FELDHUS, KARIMA	Karima Feldhus to Curriculum Institute 2	\$825.00
RD09-02779	NEW BEGINNINGS, INC.	CLASSIFIED SENATE STRENGTHS QUEST	\$44.59
RD09-02778	MILLER, SOPHIE	Reimbursement	\$19.49
RD10-00095	PATTON, KEN	NCPN ANNUAL CONFERENCE, ATLANTA, GA	\$.00
RD09-02776	GCS SERVICE, INC.	Culinary Arts Repair	\$351.77
RD09-02775	HERNANDEZ-BRAVO, CARMENMARA	Reimbursement-Carmenmara Hernandez-Bravo	\$35.00
RD10-00094	COACH AMERICA - LOS ANGELES	Bus for EI Field Trip-7/07/09-Chattopadh	\$973.00
RD09-02774	TEH, STEVE	Reimbursement - Steve Teh	\$35.00
RD09-02773	MYERS, CHARLES	Reimburse instructor for supplies for fi	\$.00
RD09-02772	KAUFMANN, JEFF	Reimbursement for field studies #62920	\$590.02
RD09-02771	MORRIS, JOHE	REIMBURSE JOHE MORRIS	\$6.42
RD10-00093	WELLS FARGO #4214 FISCAL-IVC	StrengthsQuest 7/8/09 Refresh/Meal Appro	\$400.00
RD09-02770	WOLFF, MICHELE	REIMBURSE MICHELLE WOLFF	\$15.44
RD09-02769	BERES, CATHERINE	Reimbursement for scripts, "Don't Dress	\$179.36
RD09-02768	BERES, CATHERINE	Reimbursement for scripts for "Picnic"	\$148.76
RD10-00092	WELLS FARGO #4214 FISCAL-IVC	Tech Refresh contract renewal	\$316.00
RD09-02763	KRUHMIN, MARK	Reimburse staff member for part	\$88.66
RD09-02762	UNITED SITE SERVICES OF CA, IN	Fee for use of portable restrooms	\$1,232.57
RD09-02761	LAMBSON, STEVEN	Reim. Night Custodian Mgr.-SC	\$466.96
RD10-00091	EMBLEM ENTERPRISES	PATCHES FOR PD UNIFORMS	\$.00
RD09-02760	XEROX CORPORATION	STAPLES FOR XEROX COPIER	\$229.68
RD09-02759	CAESAR'S APPLIANCE	EQUIPMENT REPAIR	\$53.00
RD09-02758	RICHARDS, JOHN	Reimbursement for supplies	\$16.28
RD09-02757	MUCHIRAHONDO, DORIS	Reimbursement for text books	\$212.30
RD09-02756	VIDAL-PRUDHOLME, LAURA	REIMBURSE CONFERENCE	\$332.07
RD09-02754	MORRIS, JOHE	REIMBURSE JOHE MORRIS FOR SUPPLIES	\$14.75
RD09-02755	SMITH, THOMAS L.	REIMBURSEMENT NONINSTR SUPPL	\$29.24
RD10-00090	WELLS FARGO #4214 FISCAL-IVC	Upgrade Constant Contact Subscription	\$120.00

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

v4.2

Req. #	Vendor Name	Description	Total Cost
RD09-02753	WOLTZ, RANDALL	Reimbursement for electric pianos	\$500.00
AD09-01891	DOMINGUEZ, CARMEN	Reimbursement	\$.00
RD10-00089	MEDICAL DISCOUNT	Supplies for EMT Students	\$3,000.00
RD09-02747	OROZCO-MAHANEY, ANGELA	Reimbursement Staff Development Event	\$60.83
RD09-02746	FREELAND, TINA	software for psychological assessment	\$371.05
RD09-02745	PEARSON (PsychCorp)	annual license fee for psych assessment	\$.00
RD10-00088	FESLER, SUSAN	Susan Fesler to Curriculum Institute 200	\$825.00
RD10-00087	DI ALTO, LOIS	Lois DiAlto to Curriculum Institute 2009	\$825.00
RD09-02744	MC CUE, JENNIFER	Travel reimbursement	\$.00
RD09-02743	MC CUE, JENNIFER	Reimbursement	\$.00
RD10-00086	FREELAND, TINA	software for psychological assessment of	\$.00
RD10-00085	COACH AMERICA - LOS ANGELES	Bus for Emeritus Institute Field Trip 6/	\$.00
RD10-00084	PAPA PESTICIDE APPLICATORS	PESTICIDE TEST PREP FOR JOSE HUERTA	\$300.00
RD10-00083	MARTIN, GLORIA	Freshman Academy	\$.00
RD09-02742	WELLS FARGO #3317 (DISTRICT)	CDW-G.com	\$183.69
RD09-02741	WELLS FARGO #3317 (DISTRICT)	Provantage.com	\$103.52
RD10-00082	I2S, INC.	CALIBRATION AND SERVICE MICROPIPETTES	\$.00
RD09-02703	DAVIS, ANDREW M.	Camera Op Services for film project	\$.00
RD09-02702	ECHOLS, KATHRYN	Katy Echols provided services for film p	\$.00
RD09-02701	SHERLING, DOROTHY	ACE Conf. Reimbursement-Dorothy Sherling	\$.00
RD09-02700	GALL'S OF LONG BEACH	POLICE OFFICER UNIFORM AND ACCESSORIES	\$1,403.59
RD09-02699	PEEBLES, RANDY W.	PARKING REIMBURSEMENT	\$8 .00
RD09-02698	SADDLEBACK GOLF DRIVING RANGE	Golf Balls for Com Ed Classes	\$.00
RD09-02697	WELLS FARGO #4214 FISCAL-IVC	Upgrade Constant Contact subscription	\$.00
RD09-02696	MASSARO, DIXIE L.	Employee Enrollment Fee Reimbursement Re	\$60.00
RD09-02695	LANE, JAMES A.	Reimburse for COBRA payment	\$573.96
RD09-02694	ROCKLIN, PATTY	Reimbursement for Office Supplies	\$8 .68
RD10-00081	TABLEAU SOFTWARE	Software maintenance	\$.00
RD09-02693	S & B FOODS	CLASSIFIED SENATE STRENGTHS QUESTS PROGR	\$87.00
RD09-02692	LASER SOURCE	Equip. repair and labor	\$146.37
RD09-02691	SMITH, JAMIE	SUPPLIES FOR CHEMISTRY LABS & GEOLOGY FI	\$350.95
RD09-02690	GROSCOST, RICHARD	REIMBURSEMENT FOR SUPPLIES	\$65.25
RD09-02689	OC AUDITOR-CONTROLLER	COMMUNICATIONS CHARGE 3RD QTR - OC COMMU	\$64.00
RD09-02688	WELLS FARGO #3317 (DISTRICT)	Home Depot	\$9 .94
RD10-00080	CHO, NANCY	SNACKS FOR WORKSHOP	\$.00
RD10-00079	ANSTADT, MICHELLE	APPLE APEAL LUNCHEON	\$.00
RD10-00078		RELAY FOR LIFE OF MISSION VIEJO	\$.00
RD10-00077	WELLS FARGO #4214 FISCAL-IVC	Tech Refresh - Annual Fee for Domain Nam	\$40.00
RD09-02687	NAGATSUKA, JACQUELINE	Reim. Director, Plan/Res/Grants-SC	\$511.26
RD09-02686	CATE-CLEMENTS, CARRIE	Reim. Dean, Inst.& Student Svs. ATEP	\$1,247.26
RD09-02685	MYERS, CHARLES	Reimburse faculty member for supplies	\$837.88
RD09-02684	S & B FOODS	Snacks and drinks for CTE Grant Daccum &	\$1,223.98
RD09-02683	O'CONNOR, KEVIN	ACCCA Conference Reimbursement/K O'Conno	\$1,009.70
RD09-02682	OSZ, HELEN	Reimbursement	\$41.30
RD09-02681	WELLS FARGO #3465 FISCAL-IVC	Purchase Spanish DVDs.	\$430.67
RD09-02680	IVC FOUNDATION	Trophy	\$193.03
RD09-02679	WELLS FARGO #3317 (DISTRICT)	Amazon Web Services LLC	\$24.31
RD09-02678	SADDLEBACK COLLEGE BOOKSTORE	Office Supplies	\$123.09
RD09-02677	WELLS FARGO #3317 (DISTRICT)	Educause.edu	\$.00
RD09-02676	WELLS FARGO #3317 (DISTRICT)	Pin Depot Network	\$276.00
RD09-02675	SAUTER, MIKE	CONFERENCE REIBURSEMENT in Cupe	\$584.17
RD10-00076	LANGE, BROOKE	Staff member is attending a conference i	\$725.00
RD10-00075	BASHOR, LINDA	Stff member attending conference in July	\$725.00
RD09-02674	U.S. POSTMASTER	POSTAGE UNDERPAYMENT	\$1,230.78
RD10-00074	COACH AMERICA - LOS ANGELES	EI Bus for Field Trip on 6/18/09. Kara M	\$.00
RD09-02496-1	OC AUDITOR-CONTROLLER	PAYMENT FOR SERVICE RENDERED IN FY	\$1,990.66

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

v4.2

Req. #	Vendor Name	Description	Total Cost
RD09-02658	COAST FITNESS REPAIR SHOP	Equipment Repair	\$665.71
RD09-02657	AMER. RED CROSS	HLTH 2 responding to emergency CPR cards	\$105.00
RD10-00073	AMER. RED CROSS	CPR cards HLTH 2 tkt#21305 held 3/23/09	\$.00
RD10-00072	BRAMUCCI, ROBERT	Conference expenses for Rbt Bramucci	\$2,416.00
RD09-02656	WELLS FARGO #4198 FISCAL-SBC	SHREDDER REPLACEMENT	\$217.49
RD09-02655	RICHARDS, JOHN	Purchase of Fish Food Supplies for Aquar	\$41.94
RD09-02654	RICHARDS, JOHN	Reimbursement for MST Promotional Items	\$274.86
RD10-00071	WELLS FARGO #4198 FISCAL-SBC	SHREDDER REPLACEMENT	\$.00
RD09-02653	DOLAN, BEN	RAPIDTECH NONINSTR SUPPL	\$130.49
RD09-02652	WEST GROUP	CA ED Code 2009 Pamphlet (blue book)	\$49.92
RD09-02651			\$.00
RD09-02650		CA ED CODE PAMPHLET	\$.00
RD10-00070	FRANCISCO, DAVID	Conference for David Francisco	\$910.00
RD10-00069	DOMINGUEZ, CARMEN	Conference for Carmen Dominguez	\$870.00
RD09-02649		CA Ed Code Pamphlet	\$.00
RD10-00068	BERES, CATHERINE	Reimbursement for scripts, "Don't Dress	\$.00
RD10-00067	BERES, CATHERINE	Reimbursement for scripts for "Picnic"	\$.00
RD10-00066		CA Education Code 2009 Pamphlet	\$.00
RD10-00065	HONG, TRAN	Reimbursement for purchased items for te	\$.00
RD09-02648	COAST FITNESS REPAIR SHOP	REPAIR NEEDED FOR PE EQUIPMENT	\$.00
RD09-02647	COAST FITNESS REPAIR SHOP	REPAIR NEEDED FOR PE EQUIPMENT	\$.00
RD09-02646	S & B FOODS	TECH PREP CONSORTIUM MEETING	\$191.81
RD09-02645	BENSON, MADDY	Maddy Benson to CATESOL 2009 Conference	\$290.36
RD09-02644	OROZCO-MAHANEY, ANGELA	REIMBURSEMENT = STAFF DEVELOPMENT	\$75.00
RD09-02643	TROXELL COMMUNICATIONS, INC.	AV Equipment	\$1,341.56
RD09-02642	WELLS FARGO #4214 FISCAL-IVC	Toner for the main copier	\$210.00
RD10-00064	GREENE, ROBERT B.	Royalties for "Be True to Your School"	\$.00
RD10-00063	BAILEY, BI'ANCA	CCLC STUDENT TRUSTEE WORKSHOP-BI'ANCA BA	\$911.80
RD09-02641	S & S COMMUNICATIONS	Repair Radio	\$80.58
RD10-00062	TUSTIN UNIFIED SCHOOL DISTRICT	REIMBURMENT TO TUSTIN UNIFIED SCHOOL DIS	\$.00
RD09-02640	CHANDOS, RAY	Ray Chandos for online Training	\$295.00
RD09-02639	PANASONIC	Repair of Panasonic HVX 200	\$241.80
			=====
			\$46,408.18

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Payment of Bills
ACTION: Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees.

STATUS

Checks No. 082501 through 0083424, processed through the Orange County Department of Education, totaling \$5,746,141.98; and Checks No. 009534 through 009588, processed through Saddleback College Community Education, totaling \$196,384.78; and Checks No. 008582 through 008598, processed through Irvine Valley College Community Education, totaling \$59,208.98 are submitted for the approval of the Board of Trustees.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the payment of bills as listed in EXHIBIT A.

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #082428 and 083424

S	Check #	Check Dt	Company Name	Check Amount	Description
C	082501	6/03/09	ACCCA	\$-50.00	ACCCA Board Retreat 6/17-19 GROquemore Travel
O	082502	6/03/09	JANET BAGWELL	\$50.00	Conference reimbursement/Bagwell
O	082503	6/03/09	JAMES BEASLEY	\$325.00	James Beasley to CATESOL 2009 Conference
O	082504	6/03/09	LISA DAVIS-ALLEN	\$110.00	Lisa Davis Allen to ASCCC Spring Plenary Session
O	082505	6/03/09	FACCC EDUCATION INSTITUTE	\$930.00	CHECK RUN
O	082506	6/03/09	FACCC EDUCATION INSTITUTE	\$930.00	CHECK RUN
O	082507	6/03/09	FACCC EDUCATION INSTITUTE	\$930.00	CHECK RUN
O	082508	6/03/09	WENDY GABRIELLA	\$374.96	Travel for Wendy Gabriella
O	082509	6/03/09	DAVID D. GATEWOOD	\$20.00	Travel for David Gatewood
O	082510	6/03/09	HAMPTON INN & SUITES	\$496.52	CHECK RUN
O	082511	6/03/09	COLLEEN HILDEBRAND	\$300.00	Conference Reimbursement for Colleen Hildebrand
O	082512	6/03/09	AMANDA JEROME	\$25.00	Conference reimbursement/Jerome
O	082513	6/03/09	KRIS JONES	\$450.00	Conference Reimbursement for Kris Jones
O	082514	6/03/09	ROBERT J. KOPECKY	\$236.89	Robert Kopecky to Association of Colleges for Tuto
O	082515	6/03/09	ARDITH LYNCH	\$270.35	REIM. TO ARDITH FOR TRAVEL EXPENES
O	082516	6/03/09	BETH MUELLER	\$85.80	2009 ACBO Spring Conference
O	082517	6/03/09	ROCKHURST UNIV. CONTINUING	\$398.00	Staff member will attend conference
O	082518	6/03/09	JOYCE PAIK	\$101.94	2009 Ensuring Transfer Success Conference- Paik
C	082519	6/03/09	SAN DIEGO REGION. TRAINING CTR	\$-132.00	Conference
O	082520	6/03/09	TIFFANY TRAN	\$92.00	2009 Ensuring Transfer Success Conference- T. Tran
O	082521	6/03/09	KARI L. TUCKER	\$641.20	Kari Tucker to Western Psyc. Association Conferenc
C	082522	6/03/09	VINTNERS INN	\$-372.30	ACCCA Board Retreat 6/17-19 GROquemore Travel
O	082523	6/03/09	WAVES CONFERENCE	\$300.00	CHECK RUN
O	082524	6/04/09	ALVAREZ & MARSAL	\$11,350.00	ATEP Project
O	082525	6/04/09	BEACH PAVING, INC.	\$12,300.00	LOT REPAIR
O	082526	6/04/09	BEN'S ASPHALT & MAINTENANCE	\$39,915.00	MOLD REMEDIATION
O	082527	6/04/09	HAITBRINK ASPHALT PAVING,	\$8,260.00	Walk Improvements A-300
O	082528	6/04/09	JOYCE INSPECTION & TESTING	\$6,960.00	HIRE DSA INSPECTOR FOR A300 & B200 AT IVC
O	082529	6/04/09	EMCOR/Mesa Energy Systems	\$1,013.75	Annual Maintenance:Support Software of AC equip
O	082530	6/04/09	PB AMERICAS, INC.	\$1,860.00	LABOR COMPLIANCE CONSULTANT SERV.
O	082531	6/04/09	PINNACLE LANDSCAPE COMPANY	\$5,590.00	Campus Beautification LOT 5 PROJECT
O	082532	6/04/09	R2A ARCHITECTURE	\$10,260.86	ARCHITECTURAL SERVICES FOR PLAZA RECONSTRUCTION
O	082533	6/04/09	SWRCB ACCOUNTING OFFICE	\$346.00	FEE FOR STORM WATER PREVENTION PERMIT AT IVC
O	082534	6/04/09	UNITED SITE SERVICES OF CA,	\$5,804.86	FENCE RENTAL
O	082535	6/05/09	A TO Z WHOLESALE FLORAL SUPPLY	\$2,004.81	Supplies For Floral Design Lab
O	082536	6/05/09	ACORN MEDIA	\$11,807.75	ADOBE DESIGN PREMIUM 4 SOFTWARE
O	082537	6/05/09	ADVANTAGE MARKETING	\$543.21	Promotional Items - Job Fairs
O	082538	6/05/09	AIRGAS WEST	\$195.38	CO2 FOR SWIMMING POOL
O	082539	6/05/09	LEWIS AKERS	\$113.33	BIOLOGY SUPPLIES FOR LAB CLASS EXERCISE
O	082540	6/05/09	ALPHAGRAPHICS	\$786.50	Printed Stationery
O	082541	6/05/09	AMER. CHEMICAL SOCIETY	\$181.00	CAMPUS MEMBERSHIP TO AMERICAN CHEMICAL SOCIETY
O	082542	6/05/09	AMTECH ELEVATOR SERVICES	\$1,693.33	ELEVATOR SERVICE
O	082543	6/05/09	AUTOMATIC SYNC TECHNOLOGIES	\$302.00	Close captioning for Algebra2go BSI videos.
O	082544	6/05/09	AVALON TENT & PARTY	\$4,015.29	Commencement stage rental
O	082545	6/05/09	AVENTURA SAILING ASSOC.	\$270.00	Blanket PO for Sailboat Rental
O	082546	6/05/09	B & H PHOTO	\$708.60	Equiptment for the PAC
O	082547	6/05/09	BAKER & TAYLOR	\$368.70	Purchase Books.
O	082548	6/05/09	VICTORIA BARRETT	\$33.87	REIMBURSE IVC DANCE INST./SP 09 DANCE COSTUMES
O	082549	6/05/09	BENDER, GRETCHEN	\$490.85	Reim. Director, Plan/Res/Grants-SC
O	082550	6/05/09	MARIA BESNARD	\$91.44	REIMBURSEMENT-AFSI RECEPTION
O	082551	6/05/09	BEST BUY GOV/ED LLC	\$223.30	Competetive Equip.Int.Language Lab.

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #082428 and 083424

S	Check #	Check Dt	Company Name	Check Amount	Description
O	082552	6/05/09	NANCY BRACKEN	\$497.70	REIMB.IVC COSTUME DESIGNER/DANCE COSTUMES/SPRING09
O	082553	6/05/09	ARNOLD BRAY	\$2,000.00	Legislative Advocacy
O	082554	6/05/09	MATT BRODET	\$31.54	Reimburse staff member for parts purchased
O	082555	6/05/09	CAMBRIDGE EDUCATIONAL	\$274.13	Dept. Resource
O	082556	6/05/09	CAPT	\$15.00	MBTI-Scoring Costs,As Needed
O	082557	6/05/09	CAROLINA BIOLOGICAL SUPPLY	\$1,159.59	BIOLOGY SUPPLIES
O	082558	6/05/09	CARRIE CATE-CLEMENTS	\$720.09	Reim. Dean, Inst. & Student Svs. ATEP
O	082559	6/05/09	CHEFS' TOYS	\$2,747.49	COOKING SUPPLIES
O	082560	6/05/09	CINTAS CORPORATION	\$62.52	UNIFORM AND TOWEL SERVICE
O	082561	6/05/09	CLARK SECURITY PRODUCTS INC.	\$1,978.28	LOCKSMITH SUPPLIES
O	082562	6/05/09	CLARKE & ASSOCIATES, INC.	\$523.25	banners for fences
O	082563	6/05/09	COMPUTERLAND	\$392.63	Design Premium Win Lic/DVD
O	082564	6/05/09	CPP, INC.	\$2,115.00	Skillson- Online Assessments
O	082565	6/05/09	CRC CONSULTING GROUP, INC.	\$2,145.00	CONSULTING/TESTING SERVICES FOR HS BUILDING
O	082566	6/05/09	DEMCO INC.	\$58.26	Purchase instructional supplies.
O	082567	6/05/09	DONOVAN ENTERTAINMENT, INC.	\$7,500.00	Expenses for performance of "Late Nite Catechism"
O	082568	6/05/09	DUNN-EDWARDS CORPORATION	\$1,974.82	BLANKET PURCHASE ORDER FOR SUPPLIES
O	082569	6/05/09	ELECTRIC MARINE	\$451.63	Expenses for Maintenance and equipment for Whaler
O	082570	6/05/09	ENTERPRISE RENT-A-CAR	\$1,065.69	OPEN P.O. FOR VEHICLE RENTAL
O	082571	6/05/09	FILMS MEDIA GROUP	\$1,335.71	Library DVDs per Tom Weisrock request
O	082572	6/05/09	FLASH WHOLESALER, LLC	\$1,322.27	Purchase promo items for division
O	082573	6/05/09	FRANCE VISION	\$144.30	Purchase DVDs for Humanities & Languages.
O	082574	6/05/09	FRY'S ELECTRONICS	\$670.30	open purchase order for supplies
O	082575	6/05/09	FULL COMPASS SYSTEMS	\$194.00	CDRs & DVD+Rs
O	082576	6/05/09	ABC SCHOOL SUPPLY INC.	\$275.09	Classroom supplies
O	082577	6/05/09	DISCOUNT SCHOOL SUPPLY	\$1,175.94	LEARNING MATERIALS FOR SADDLEBACK CDC
O	082578	6/05/09	CCS PRESENTATION SYSTEMS, INC	\$3,775.01	TECHNOLOGY EQUIPMENT
O	082579	6/05/09	DEWEY'S APPLIANCES	\$581.81	McKinney Concession Equipment
O	082580	6/08/09	PACIFIC LASER CORP.	\$4,542.56	CACT CLASSROOM EQUIPMENT
O	082581	6/08/09	PACIFIC RADIO ELECTRONICS	\$75.03	Photography supplies
O	082582	6/08/09	PANASONIC CORPORATION OF N.A.	\$241.25	Repair of Panasonic HVX 200
O	082583	6/08/09	PARKWAY LAWNMOWER SHOP	\$60.90	OPEN PURCHASE ORDER FOR PARTS
O	082584	6/08/09	PBS DISTRIBUTION, LLC	\$108.73	DVDs FOR SBS
O	082585	6/08/09	PHOENIX BUSINESS MACHINES,	\$850.00	COPIER MAINTENANCE
O	082586	6/08/09	PRAXAIR	\$15.95	Annual Maintenance: Nitrogen Cylinders
O	082587	6/08/09	ProAutoGear	\$91.60	CHEMISTRY GLASSWARE/SUPPLIES
O	082588	6/08/09	QUEST DIAGNOSTICS	\$1,453.43	purchase laboratory testing for students
O	082589	6/08/09	R.M. SYSTEMS, INC.	\$232.00	Repair/Replace Failed Micro Swith
O	082590	6/08/09	RAD SOFTWARE	\$177.00	Software License
O	082591	6/08/09	RALPHS GROCERY COMPANY	\$105.89	TO PURCHASE SUPPLIES FOR BIO. LAB CLASS EXERCISES
O	082592	6/08/09	RICOH AMERICAS CORPORATION	\$48.07	LEASE OF 1013 COPIER LOCATED IN MAIL ROOM
O	082593	6/08/09	S & B FOODS	\$82.32	Catering Charge
O	082594	6/08/09	SAFEWAY INC/PAVILIONS	\$1,242.20	Groceries for Foods Lab.
O	082595	6/08/09	SAN DIEGO EMPLOYMENT GUIDE	\$1,400.00	Recruitment/Advertising for SOCCCD
O	082596	6/08/09	GUISELLE SCOTT	\$420.00	WORKSHOP TRAINER
O	082597	6/08/09	SEHI PROCOMP COMPUTER PRODUCTS	\$4,002.82	COLOR PRINTER FOR BOT Office/HS335
O	082598	6/08/09	CRYSTAL SHOMPH	\$211.99	REIMB. LIGHTING DESIGNER/IVC SP.09 DANCE CONCERT
O	082599	6/08/09	SIEMENS WATER TECHNOLOGIES	\$172.60	Annual Service& Deionized Water System
O	082600	6/08/09	SJM INDUSTRIAL RADIO	\$826.26	RADIO ANTENNA UPGRADE
O	082601	6/08/09	DANIEL SMITH, INC.	\$106.11	STUDENT ART SUPPLIES
O	082602	6/08/09	SPECTRUM CHEMICAL MFG. CORP.	\$193.78	BIOLOGY SUPPLIES

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account
 Sort: Sorted by Warrant #
 Selection: Between #082428 and 083424

S	Check #	Check Dt	Company Name	Check Amount	Description
	082603	6/08/09	ST. LOUIS COMMUNITY COLLEGE	\$12,666.88	Payment for NSF Subaward/DUE 0702912
	082604	6/08/09	SUN BADGE COMPANY	\$881.28	PAYMENT FOR BADGES ALREADY RECEIVED
	082605	6/08/09	FAWN TANRIVERDI	\$45.00	Staff reimbursement
	082606	6/08/09	TERMITE TERRY PEST CONTROL	\$150.00	Bee removal as needed
	082607	6/08/09	TIME MASTERS	\$43.43	Marias/Business/4901/1350-13
	082608	6/08/09	TOMARK SPORTS EQUIPMENT	\$527.39	GROUNDS PART
	082609	6/08/09	TOOL DEPOT	\$5,664.79	ELECTRICAL TOOLS
	082610	6/08/09	TREND OFFSET PRINTING	\$9,498.66	Class Schedules 08-09 Fall, Spring, Summer
	082611	6/08/09	TRI-AD	\$907.00	Admin. & Banking Svcs. for FSA 08/09
	082612	6/08/09	TROXELL COMMUNICATIONS, INC.	\$3,377.79	AV for CACT
	082613	6/08/09	UNITED INTERIORS	\$2,946.72	ADM. ASST. WORK STATION
	082614	6/08/09	VALPAR INTERNATIONAL CORP.	\$878.00	CHECK RUN
	082615	6/08/09	VICTORY CUSTOM ATHLETIC	\$597.11	WOMEN'S BASKETBALL PRACTICE JERSEYS
	082616	6/08/09	VIDEO SERVICE OF AMERICA	\$1,404.51	EQUIPMENT FOR CDES
	082617	6/08/09	VISTA PAINT	\$422.41	PAINT SUPPLIES
	082618	6/08/09	WALTERS WHOLESALE ELECTRIC	\$339.27	OPEN PURCHASE ORDER FOR PARTS AND SUPPLIES
	082619	6/08/09	DR. WILLIAM WEARY	\$447.53	Consultant Fees for Bill Weary
	082620	6/08/09	KATHY WEATHERWAX	\$210.00	WORKSHIP TRAINER
	082621	6/08/09	WESCOR, INC.	\$831.74	REPAIR OF THERMOCOUPLE FOR VAPOR PRESSURE OSMOMETE
	082622	6/08/09	JOHN WILLIAMS	\$179.96	JWILLIAMS INTERNET 08/09
	082623	6/08/09	MICHAEL E. WILSON	\$9,175.00	CONSTRUCTION MGMT SERVICES
	082624	6/08/09	YALE CHASE MATERIALS	\$652.47	Purchase items from Yale Chase
	082625	6/08/09	NINA M. YAMASAKI	\$140.00	TRAINING ASSISTANT
	082626	6/08/09	TAO YANG	\$260.62	NVC MEETING CONTRACT FOR TAO YANG
	082627	6/08/09	RALPHS GROCERY COMPANY	\$1,206.45	NUTRITIONAL FOOD AND SUPPLIES
	082628	6/08/09	ROCKVIEW FARMS	\$394.68	For milk for the CDC children.
	082629	6/08/09	SAM'S CLUB	\$255.22	Classroom supplies & snacks for the CDC children.
	082630	6/08/09	SCHOLASTIC BOOK CLUBS, INC	\$169.90	Classroom supplies
	082631	6/08/09	TWO TWINS FROM TEXAS BLIND	\$696.00	CLEANING BLINDS
	082632	6/08/09	PANASONIC	\$1,087.50	HD Camera for Film & TV classes Line Item #42
	082633	6/08/09	PANASONIC CORPORATION OF N.A.	\$10,331.25	HD Camera for Film & TV classes Line Item #42
	082634	6/08/09	SEHI PROCOMP COMPUTER PRODUCTS	\$389.33	Dept. Equipment
	082635	6/08/09	SO. ORANGE CO. COMM. COL. DIST	\$1,421.50	Reimburse Checking Account Workers' Comp Claims
	082636	6/08/09	RPM CONSULTANT GROUP	\$2,000.00	GASB 43 & 45 Compliance
	082637	6/08/09	ROBERT D. CAMPBELL	\$350.00	HONORARIUM=CLASSIFIED STAFF DEVL
	082638	6/08/09	LAURA ABRAMS	\$28.65	MILEAGE
	082639	6/08/09	DAVID E. ANDERSON, JR.	\$22.77	MILEAGE
	082640	6/08/09	GALLS INC.	\$701.25	Open PO - Uniforms
	082641	6/08/09	JIM GASTON	\$119.97	Reimbursement for Internet Services
	082642	6/08/09	KELLY GRIMES	\$360.00	WORKSHOP PRESENTER
	082643	6/08/09	RICHARD GROSCOST	\$525.15	REIMBURSEMENT OF SUPPLIES FOR NEW LIEUTENANT
	082644	6/08/09	EZEKIAL HALL	\$56.98	MILEAGE
	082645	6/08/09	PATTY HELTON	\$14.45	MILEAGE
	082646	6/08/09	HERCULES PORTABLE POWER, INC.	\$1,480.00	GENERATOR MAINT
	082647	6/08/09	MALIA HILL	\$31.24	MILEAGE
	082648	6/08/09	HOME DEPOT CREDIT SERVICES	\$1,970.74	PURCHASE SUPPLIES AND MATERIALS
	082649	6/08/09	TRAN HONG	\$45.21	MILEAGE
	082650	6/08/09	ANTHONY HUNTLEY	\$67.30	Reimburse T.Huntley for paleo-lab supplies
	082651	6/08/09	INSIGHT MEDIA	\$3,079.30	VIDEOS AND DVD'S FOR MEDICAL ASSISTING
	082652	6/08/09	IRVINE UNIFIED SCHOOL DIST.	\$278.13	To pay IUSD mentor/teacher
	082653	6/08/09	DAVIT S. KHACHATRYAN	\$215.74	MILEAGE

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #082428 and 083424

S	Check #	Check Dt	Company Name	Check Amount	Description
O	082654	6/08/09	DAVID KITE	\$30.35	Reimbursement for tape for Publications
O	082655	6/08/09	KNORR SYSTEMS, INC.	\$141.38	POOL SUPPLIES
O	082656	6/08/09	TONI LAKOW	\$55.21	MILEAGE
C	082657	6/08/09	LINDAHL CO.	\$-18.61	MILEAGE
O	082658	6/08/09	CHENG-HSIN LIU	\$20,000.00	Contract: Cheng-Hsin Liu
O	082659	6/08/09	TEDDI LORCH	\$55.48	MILEAGE
O	082660	6/08/09	MAIN GRAPHICS	\$3,524.77	BROCHURES/INST. PROGRAMS PRINTING
O	082661	6/08/09	ANITA MC DONALD	\$7.15	MILEAGE
O	082662	6/08/09	MIFCO	\$5,908.02	ART SUPPLIES
O	082663	6/08/09	MOULTON-NIGUEL WATER DIST.	\$11,997.26	Billing for Moulton-Niguel water services
O	082664	6/08/09	JAKE MUNNS	\$57.79	MILEAGE
O	082665	6/08/09	CHARLES MYERS	\$1,500.00	Reimburse instructor for payment of services
O	082666	6/08/09	NASFAA	\$2,019.00	CHECK RUN
O	082667	6/08/09	NCATC	\$16,200.00	NCATC MEMBERSHIP RENEWAL
O	082668	6/08/09	NEUDESIC, LLC	\$26,023.00	Software Engineering - "B" Features Enhancement
O	082669	6/08/09	NOTHING BUT AIR	\$108.00	COMMENCEMENT FLOWERS/BALLONS
O	082670	6/08/09	MICHAEL O'MEARA	\$13.50	MILEAGE
O	082671	6/08/09	DIANE OAKS	\$85.46	Certificate paper for retiring faculty/commencemen
O	082672	6/08/09	ORANGE CO. AUDITOR-CONTROLLER	\$1,990.66	PAYMENT FOR SERVICE RENDERED IN FY
O	082673	6/08/09	CHURM PUBLISHING CO., INC.	\$1,685.00	Monthly ad insertions in OC Metro Magazine.
O	082674	6/08/09	ORANGE COUNTY PRINTING	\$10,996.10	USB JUMP DRIVES
O	082675	6/08/09	ORANGE COUNTY REGISTER	\$416.00	AD FOR BID 287D
O	082676	6/08/09	ORKIN INC.	\$850.00	ANNUAL MAINTENANCE: Bug Control
O	082677	6/08/09	ORKIN INC.	\$721.00	PEST CONTROL
O	082678	6/08/09	ARRON SEARCY	\$102.61	MILEAGE
O	082679	6/08/09	SOKHA SONG	\$57.13	MILEAGE
O	082680	6/08/09	NEUDESIC, LLC	\$162,710.00	Software Engineering - Data Warehouse Development
O	082681	6/08/09	EWING IRRIGATION PRODUCTS	\$204.39	OPEN P.O. FOR SUPPLIES
O	082682	6/09/09	AT & T MOBILITY	\$225.81	RapidTech - AT&T aircards
O	082683	6/09/09	AT&T	\$31.64	DATA LINES AT ATEP
O	082684	6/09/09	SAN DIEGO GAS & ELECTRIC	\$2,325.64	Electric Service Billing for SDG&E
O	082685	6/09/09	SOUTHERN CALIFORNIA EDISON CO.	\$192.88	ELECTRIC SERVICE ATEP
O	082686	6/09/09	SOUTHERN CALIFORNIA EDISON CO.	\$2,407.65	ELECTRIC SERVICE ATEP
O	082687	6/09/09	SOUTHERN CALIFORNIA EDISON CO.	\$36,144.05	Annual Electric Service
O	082688	6/09/09	SOUTHERN CALIFORNIA GAS CO.	\$11,572.10	PO for gas transmission service.
O	082689	6/09/09	SOUTH COAST A.Q.M.D	\$879.63	ANNUAL OPERATING FEES
O	082690	6/09/09	SOUTH COAST A.Q.M.D	\$125.35	ANNUAL OPERATING FEES
O	082691	6/09/09	AT&T	\$19.50	FAX LINES - TRUSTEES FY 08-09
O	082692	6/09/09	AT&T	\$11.52	FAX LINES - TRUSTEES FY 08-09
O	082693	6/09/09	AT&T	\$519.00	Annual P.O. for telephone service
O	082694	6/09/09	AT&T	\$54.46	Annual P.O. for telephone service
O	082695	6/09/09	AT&T	\$35.40	Annual P.O. for telephone service
O	082696	6/09/09	AT&T	\$1,855.82	Annual P.O. for telephone service
O	082697	6/10/09	CITY OF TUSTIN	\$550.00	CHECK RUN
O	082698	6/10/09	PACIFIC CLIPPINGS	\$59.00	020496
O	082699	6/10/09	POCKET NURSE ENTERPRISES,	\$183.49	SUPPLIES FOR NURSING
O	082700	6/10/09	PRAXAIR	\$51.67	Emergency supplies
O	082701	6/10/09	PROAIR CONSTRUCTION SVCS. INC.	\$5,800.00	FINE ARTS - A/C UNIT
O	082702	6/10/09	PYRO-COMM SYSTEMS	\$240.00	CONTRACT SERVICES
O	082703	6/10/09	QUEST DIAGNOSTICS	\$2,566.95	Blanket for Quest Diagnostics
O	082704	6/10/09	QUICK CAPTION	\$4,950.00	Real Time Captioning Services

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account
 Sort: Sorted by Warrant #
 Selection: Between #082428 and 083424

S	Check #	Check Dt	Company Name	Check Amount	Description
O	082705	6/10/09	R.M. SYSTEMS, INC.	\$570.00	LRC TUTORIAL CENTER FIRE ALARM UPGRADE
O	082706	6/10/09	S & B FOODS	\$289.68	Catering for Advisory Council Meeting
O	082707	6/10/09	S & B FOODS	\$1,596.45	COMMENCEMENT '09 EXTRA FOOD
O	082708	6/10/09	SADDLEBACK VALLEY UNIFIED	\$254.66	Reimbursement to El Toro High for Tech Prep prchs
O	082709	6/10/09	SADDLEBACK VALLEY UNIFIED	\$4,548.44	Reimbursement to El Toro High for Tech Prep prchs
O	082710	6/10/09	SAMY'S CAMERA	\$1,479.10	Photography supplies
O	082711	6/10/09	SARGENT-WELCH LLC	\$1,924.86	BIOLOGY SUPPLIES
O	082712	6/10/09	FHEG SADDLEBACK BOOKSTORE	\$897.24	Cap & Gown for EOPS Eligible students
O	082713	6/10/09	FHEG SADDLEBACK BOOKSTORE	\$10,788.19	Textbooks for EOPS Eligible students
O	082714	6/10/09	FHEG - SADDLEBACK BOOKSTORE	\$974.82	Textbooks & Supplies for CARE eligible students
O	082715	6/10/09	SADDLEBACK COLLEGE FOUNDATION	\$1,000.00	Advertising
O	082716	6/10/09	SchoolOutfitters.com	\$379.98	overhead projectors
O	082717	6/10/09	SCI MUSIC PRODUCTS	\$429.00	Floor stand Key/Note visualizer
O	082718	6/10/09	JOYCE SEMANIK	\$40.00	REIMBURSEMENT FOR COMMENCEMENT SUPPLIES
O	082719	6/10/09	SIEMENS WATER TECHNOLOGIES	\$103.36	Annual Service& Deionized Water System
O	082720	6/10/09	SILVER STATE COACH, INC.	\$1,075.20	TRANSPORTATION FOR KALEIDOSCOPE EVENT
O	082721	6/10/09	CHRISTOPHER SMITH	\$9,625.00	Payment for screenplay and directing film project
O	082722	6/10/09	SOUTHERN COUNTIES OIL	\$3,685.69	FUEL
O	082723	6/10/09	SPECTRUM INDUSTRIES, INC.	\$2,082.50	WORKSTATION
O	082724	6/10/09	ST. ANDREW'S CHILDREN'S CENTER	\$1,095.00	Child Care Services
O	082725	6/10/09	TISCARENO CATERING	\$945.15	CATERING FOR ALL DAY EVENTS
O	082726	6/10/09	TOOL DEPOT	\$1,346.31	PNEUMATIC TOOLS
O	082727	6/10/09	TRICO MACHINE	\$575.90	ASTRONOMY EQUIPMENT
O	082728	6/10/09	TROXELL COMMUNICATIONS, INC.	\$8,447.98	Sound System
O	082729	6/10/09	TUSTIN UNIFIED SCHOOL DISTRICT	\$7,413.29	Reimbursement to TUSD for Tech Prep purchases
O	082730	6/10/09	TUTTLE-CLICK FORD	\$99.38	TRANSPORTATION PARTS
O	082731	6/10/09	ERIC ULBRICH	\$500.00	Payment to Eric Ulbrich for service
O	082732	6/10/09	UNISOURCE WORLDWIDE INC.	\$664.53	TO REPAIR CUSTODIAN EQUIPMENTS
O	082733	6/10/09	UNITED SITE SERVICES OF CA,	\$208.63	PORTABLE RESTROOM FOR IVC BASEMBALL FIELD
O	082734	6/10/09	VIDEO SERVICE OF AMERICA	\$251.21	Video tape for CTE Bootcamp
O	082735	6/10/09	VITAL LINK EDUCATION AND	\$5,975.00	CONTRACT AGREEMENT WITH VITAL LINK
O	082736	6/10/09	VWR INTERNATIONAL, INC.	\$411.80	CHEMISTRY SUPPLIES
O	082737	6/10/09	DAVID WAITE	\$288.89	Reim. Director, Plan/Res/Grants-SC
O	082738	6/10/09	WARE DISPOSAL CO., INC.	\$21,803.06	TRASH REMOVAL 2ND YEAR OF 5 YEAR CONTRACT
O	082739	6/10/09	W A X I E	\$231.10	JANITORIAL SUPPLIES
O	082740	6/10/09	WEISENBACH SPECIALTY	\$434.50	Promotional Items for En Studies
O	082741	6/10/09	WESTERN EXTERMINATOR COMPANY	\$895.00	CONTRACT SERVICES
O	082742	6/10/09	WHITE CAP INDUSTRIES	\$295.50	MAINTENANCE SUPPLIES
O	082743	6/10/09	WIRED PLANET	\$2,825.00	Contract Services for web design
O	082744	6/10/09	JOHN R. WOLFE	\$442.93	Reim. Dean, Inst. & Student Svs. ATEP
O	082745	6/10/09	SMART & FINAL IRIS CO.	\$724.99	For food and supplies for the CDC.
O	082746	6/10/09	SKORA ELECTRIC	\$9,925.00	Electrical Work
O	082747	6/10/09	TROXELL COMMUNICATIONS, INC.	\$1,341.56	AV Equipment
O	082748	6/10/09	ACADEMIC SENATE	\$725.00	CHECK RUN
O	082749	6/10/09	ACADEMIC SENATE	\$725.00	CHECK RUN
O	082750	6/10/09	ACCCA	\$1,875.00	CHECK RUN
C	082751	6/10/09	AMERICAN EXPRESS	\$-5,672.20	R MATHUR to Ohlone College
O	082752	6/10/09	MORGAN BARROWS	\$123.00	Conference Reimbursement for Morgan Barrows
O	082753	6/10/09	TOD A. BURNETT	\$607.80	Reimbursement
O	082754	6/10/09	APRIL CUNNINGHAM	\$569.60	Conference Reimbursement-Cunningham
O	082755	6/10/09	LAURA DILL	\$450.00	Conference Reimbursement for Laura Dill

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

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Selection: Between #082428 and 083424

S	Check #	Check Dt	Company Name	Check Amount	Description
O	082756	6/10/09	BEN DOLAN	\$266.80	RAPID 2009/MAY 12-14/SCHAUMBERG, IL
O	082757	6/10/09	ESTER GRAHAM	\$44.67	Reim. E. Graham-PIHRA Conf.
O	082758	6/10/09	GENEVIEVE HAYNES	\$100.00	reim. for meals - Genevieve Haynes
O	082759	6/10/09	CAROL HILTON	\$111.54	Conference for Carol Hilton
O	082760	6/10/09	LOMA HOPKINS	\$101.70	Conference Reimbursement for Loma Hopkins
O	082761	6/10/09	DR. KRIS LEPPHEN-CHRISTENSEN	\$1,150.00	Conference Reimbursement for Kris Lepphen-Christen
O	082762	6/10/09	TONY LIPOLD	\$657.29	Conference Travel Expenses
O	082763	6/10/09	MICHAEL LONG	\$85.00	Conference Expense Reimbursement
O	082764	6/10/09	TEDDI LORCH	\$39.67	Reim. T. Lorch-PIHRA Conf.
O	082765	6/10/09	PHILADELPHIA MARRIOTT DOWNTOWN	\$950.00	CHECK RUN
O	082766	6/10/09	MICHAEL MAYORAL	\$445.25	Conference Reimbursement for Mike Mayoral
O	082767	6/10/09	RAMON MONTIEL	\$8.27	CONFERENCE FOR RAMON MONTIEL
O	082768	6/10/09	TAZ MURTAUGH	\$445.25	Conference Reimbursement for David Murtaugh
O	082769	6/10/09	NAT'L LEAGUE FOR NURSING	\$685.00	CHECK RUN
O	082770	6/10/09	SCHOOLSFIRST FCU	\$610.78	RMATHUR TO CCLC 5/1 - 5/3/09
O	082771	6/10/09	NICOLE ORTEGA	\$1,409.57	Conference Attendance for Nicole Ortega
O	082772	6/10/09	GARY POERTNER	\$941.21	Attend ACBO Spring 2009 Conference
O	082773	6/10/09	JENNIFER RACHMAN	\$85.00	REIMBURSEMENT FOR ETS CONFERENCE
O	082774	6/10/09	BARI RUDMANN	\$583.94	Bari Rudmann to Western Psychological Association
O	082775	6/10/09	JERRY RUDMANN	\$325.00	Jerry Rudmann to Western Psych. Society Conference
O	082776	6/10/09	TYLER SCHULDT	\$195.80	RAPID 2009/MAY 12-14/SCHAUMBURG, IL
O	082777	6/10/09	JOYCE SEMANIK	\$132.00	CACCRAO ANNUAL CONFERENCE
O	082778	6/10/09	EDWARD TACKETT	\$350.80	RAPID 2009/MAY 12-14/SCHAUMBURG, IL
O	082779	6/10/09	SHOUKA TORABI	\$729.20	Conference Attendace for Shouka Torabi
O	082780	6/10/09	MATTHEW TRESLER	\$280.00	Matthew Tresler to NCCO Conference
O	082781	6/10/09	DONALD P. WAGNER	\$20.00	D WAGNER to Ohlone College
O	082782	6/11/09	AMERICAN EXPRESS	\$5,672.20	R MATHUR to Ohlone College
O	082783	6/11/09	UNITED STATES TREASURY	\$16,607.25	Blanket P.O. needed to pay for Cosmo classes
O	082784	6/11/09	ACSIG/EDGE	\$117,314.80	Delta Dental FY 08/09 Fund 01
O	082785	6/11/09	ACSIG/EDGE	\$39,758.18	Vision Services FY 08/09 Fund 01
O	082786	6/11/09	HYATT LEGAL	\$6,391.60	Hyatt Legal Benefits
O	082787	6/11/09	PACIFICARE BEHAVIORAL HEALTH	\$3,013.08	Pacificare Behavioral FY 08/09 Fund 01
O	082788	6/11/09	PRINCIPAL LIFE INSURANCE	\$32,373.43	Long-Term Disability Benefits for 2008-2009 FY
O	082789	6/11/09	PRINCIPAL LIFE INSURANCE	\$29,688.00	Life Insurance Benefits 2008/2009 FY
O	082790	6/11/09	SISC III HEALTH BENEFITS	\$995,776.00	SISC (PPO)-Benefits FY 2008/09 Fund 01
O	082791	6/11/09	UNUM LIFE INSURANCE COMPANY	\$1,549.16	UNUM LTC FY 2008/09
O	082792	6/11/09	UNUM LIFE INSURANCE COMPANY	\$3,072.05	UNUM LTC FY 2008/09
O	082793	6/11/09	ACSIG/EDGE	\$7,811.85	Delta Dental FY 08/09 Fund 71
O	082794	6/11/09	ACSIG/EDGE	\$2,675.58	Vision Services FY 08/09 Fund 07
O	082795	6/11/09	SISC III HEALTH BENEFITS	\$207,832.00	Blue Shield (Retiree) Benefits FY 2008/09
O	082796	6/11/09	ALVAREZ & MARSAL	\$12,823.89	ATEP Project
O	082797	6/11/09	BLUEFIN CONSTRUCTION, INC.	\$60,042.00	FOR BID 1087
O	082798	6/11/09	CORPORATE BUSINESS INTERIORS	\$10,444.13	MODULAR FURNITURE INSTALLATION VILLAGE
O	082799	6/11/09	CRC CONSULTING GROUP, INC.	\$3,400.00	ATEP WINDOW TESTING CONSULTANT SERVICES FOR RE-TES
O	082800	6/11/09	ENVIRON	\$9,608.65	ATEP Project
O	082801	6/11/09	OM WORKSPACE	\$5,690.61	FURNITURE NOT INCLUDED IN PIGGYBACK
O	082802	6/11/09	PUBLIC ECONOMICS, INC.	\$5,807.97	CONSULTING SERVICES-REDEVELOPMENT
O	082803	6/11/09	R2A ARCHITECTURE	\$51,681.65	NEW RESTROOMS FOR MCKINNEY THEATER ARCHITECT
O	082804	6/11/09	RED STONE, INC	\$4,760.00	CONSULTANT AGRMT.
O	082805	6/11/09	RR SYSTEMS, INC.	\$665.00	PROVIDE RELOCATION SERVICES FOR LRC MOVE SC
O	082806	6/11/09	SUNNY SLOPE TREES	\$2,588.25	OPEN PURCHASE ORDER

WARRANT REGISTER LISTING

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	082807	6/11/09	UNITED SITE SERVICES OF CA,	\$420.67	fence and windscreen rental
O	082808	6/11/09	OM WORKSPACE	\$42,180.76	FURNITURE FOR MULTIPLE ROOMS BST BLDG.
O	082809	6/12/09	A & E FACTORY SERVICE	\$420.00	REFRIGERATOR REPAIR
O	082810	6/12/09	A TO Z CIRCUIT BREAKERS	\$538.32	ELECTRICAL SUPPLIES
O	082811	6/12/09	AHA PROCESS, INC.	\$3,050.00	SPEAKER
O	082812	6/12/09	JAMES ALBERT SCHOOL OF	\$398.25	Blanket P.O. to pay for Cosmo classes
O	082813	6/12/09	ALLSCRIPTS, INC	\$116.97	Rx's
O	082814	6/12/09	ALLSTEEL INC.	\$59,649.74	Furniture for the village.
O	082815	6/12/09	ANGSTROM STAGE LIGHTING, INC.	\$47,179.25	THEATRE EQUIPMENT
O	082816	6/12/09	ARAMARK UNIFORM SERVICES	\$35.11	SHOP RAGS
O	082817	6/12/09	LEE ARMSTRONG CO., INC.	\$1,865.00	VIL-2 SERVER ROOM
O	082818	6/12/09	ATKINSON, ANDELSON, LOYA,	\$14,872.26	Attorney Services FY 2008/2009
O	082819	6/12/09	B & H PHOTO	\$2,429.55	Equiptment for the PAC
O	082820	6/12/09	B & P SERVICES, INC.	\$10,940.00	A300 HVAC REZONE
O	082821	6/12/09	BAKER & TAYLOR	\$2,198.32	Library materials per Tom Weisrock request
O	082822	6/12/09	LARRY BARLEY	\$28.00	Reimbursement for Catalina Mooring Fees - MST 215
O	082823	6/12/09	THE BLIND FACTORY	\$1,180.00	Purchase of Blinds for A300 Project
O	082824	6/12/09	BRAVO SIGN & DESIGN	\$9,008.00	RE-FURBISH EXISTING DIRECTIONAL SIGNS
O	082825	6/12/09	MIKE BROWN GRANDSTANDS, INC.	\$1,000.00	Baseball Bleacher Seating
O	082826	6/12/09	CALIFORNIA ENERGY COMMISSION	\$98,637.44	Energy Conservation
O	082827	6/12/09	CALIFORNIA STAGE/LIGHTING, INC	\$1,172.58	Commencement Pipe & Drape
O	082828	6/12/09	CAADAC	\$150.00	CHECK RUN
O	082829	6/12/09	CARD INTEGRATORS CORPORATION	\$1,895.00	CHECK RUN
O	082830	6/12/09	CAREER COMMUNICATIONS, INC.	\$19.95	Career library references
O	082831	6/12/09	CAROLINA BIOLOGICAL SUPPLY	\$412.92	GEOLOGY SUPPLIES/BOOKS
O	082832	6/12/09	CINTAS CORPORATION	\$63.67	UNIFORM AND TOWEL SERVICE
O	082833	6/12/09	CLARIN	\$174.00	FURNITURE REPAIR SUPPLIES
O	082834	6/12/09	COASTLINE ROP	\$3,602.19	Payment to Coastline ROP
O	082835	6/12/09	COMMUNITY COLLEGE LEAGUE OF	\$21.00	2009 COMMUNITY COLLEGE DIRECTORY
O	082836	6/12/09	COMMUNITY COLLEGE LEAGUE OF	\$39.00	2009 Community College Directory.
O	082837	6/12/09	COMMUNITY COLLEGE LEAGUE OF	\$35,624.79	CHECK RUN
O	082838	6/12/09	COMMUNITY COLLEGE LEAGUE OF	\$78,111.00	CHECK RUN
O	082839	6/12/09	CORPORATE BUSINESS INTERIORS	\$20,688.60	student tables and chairs
O	082840	6/12/09	DANETTE CRIPPEN	\$350.00	HONORARIUM=CLASSIFIED STAFF DEVL
O	082841	6/12/09	CSU FULLERTON	\$1,587.60	CSUF Daily Titan newspaper 8 ads.
O	082842	6/12/09	CSULB DAILY 49er	\$1,512.00	Purchase ads in CSU Long Beach Daily 49er.
O	082843	6/12/09	DOUBLETREE HOTEL IRVINE	\$627.00	CHECK RUN
O	082844	6/12/09	FRED GARBO INFLATABLE THEATER	\$6,941.69	CHECK RUN
O	082845	6/12/09	ANGELES TRIKE SALES & SERVICE	\$702.75	Tricycle Repair
O	082846	6/12/09	CITY OF IRVINE	\$100.00	Annual Membership Renewal
O	082847	6/12/09	AERA ENGINE REBUILDERS ASSN.	\$349.00	CHECK RUN
O	082848	6/12/09	AUDIO VISUAL INNOVATIONS	\$12,715.37	Audio Video upgrade fro PE 301
O	082849	6/12/09	CENTRAL RESTAURANT PRODUCTS	\$3,590.46	McKinney Concession Equipment
O	082850	6/12/09	NORA GERBER	\$3,062.65	WORKSHOP PRESENTER
O	082851	6/12/09	NOELLE GREY	\$600.00	Production Services
O	082852	6/12/09	MARLYS GRODT & ASSOCIATES	\$1,100.00	Classif. Spec. Classif. Mgmt.
O	082853	6/12/09	JUDITH GRUTTER	\$3,176.06	To pay guest speaker Judith Grutter
O	082854	6/12/09	JENNY HOU	\$500.00	Hair & Make-Up for film project
O	082855	6/12/09	JULIE HALEY	\$233.12	ART SUPPLIES
O	082856	6/12/09	LARREINE LA VOIE	\$315.00	WORKSHOP PRESENTER
O	082857	6/12/09	MARKET-BASED SOLUTIONS	\$9,234.00	Agreement to purchase emission credits

WARRANT REGISTER LISTING

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	082858	6/12/09	CHARLES MYERS	\$837.88	Reimburse faculty member for supplies
O	082859	6/12/09	ANGELA OROZCO-MAHANEY	\$75.00	REIMBURSEMENT = STAFF DEVELOPMENT
O	082860	6/12/09	HELEN OSZ	\$41.30	Reimbursement
O	082861	6/12/09	HILLERI ABEL	\$60.00	562165 CD RFD
O	082862	6/12/09	FATHIA AFAZ-MOHAMED	\$60.00	705773 CD RFD 08/09
O	082863	6/12/09	ELLEN BENINTENDO	\$60.00	729601 CD RFD 08/09
O	082864	6/12/09	LORI CHAMBERLAIN	\$60.00	659754 CD RFD 08/09
O	082865	6/12/09	CECILIA DELGADO	\$60.00	773984 CD RFD 08/09
O	082866	6/12/09	LAURENE DAVIS	\$60.00	648839 CD RFD 08/09
O	082867	6/12/09	GLORIA DEVRIES	\$60.00	777067 CD RFD 08/09
O	082868	6/12/09	ROBIN DREIS	\$60.00	705203 CD RFD 08/09
O	082869	6/12/09	PATRICIA GIULIANO	\$60.00	974197 CD RFD 08/09
O	082870	6/12/09	KELSEY HARVEY-ZIMMER	\$60.00	584732 CD RFD 08/09
O	082871	6/12/09	DAWN HAY-LEMBECK	\$60.00	782810 CD RFD 08/09
O	082872	6/12/09	MELLISA HYATT	\$60.00	724512 CD RFD 08/09
O	082873	6/12/09	KAREN JACKSON	\$60.00	637816 CD RFD 08/09
O	082874	6/12/09	MELLISA HYATT	\$60.00	724512 CD RFD #2 08/09
O	082875	6/12/09	ANNABELL JERROLD-JONES	\$60.00	932296 CD RFD 08/09
O	082876	6/12/09	FELISHA KIESWETTER	\$60.00	780875 CD RFD 08/09
O	082877	6/12/09	JINJOO KWAK	\$60.00	785113 CD RFD 08/09
O	082878	6/12/09	JENNIFER LEE	\$60.00	585957 CD RFD 08/09
O	082879	6/12/09	JAMI LONGO	\$60.00	798477 CD RFD 08/09
O	082880	6/12/09	CHELSEA LUNDBERG	\$60.00	774360 CD RFD 08/09
O	082881	6/12/09	REBECCA NICKLES	\$120.00	740604 CD RFD 08/09
O	082882	6/12/09	SHANNON POLLER	\$60.00	992296 CD RFD 08/09
O	082883	6/12/09	MELISSA QUINTANA	\$60.00	701974 CD RFD 08/09
O	082884	6/12/09	VIJAYA RAMAIAH	\$60.00	922045 CD RFD 08/09
O	082885	6/12/09	MARISOL RIOS	\$60.00	784604 CD RFD 08/09
O	082886	6/12/09	KEILA RODRIGUEZ	\$60.00	620579 CD RFD 08/09
O	082887	6/12/09	JENNIFER RONSTADT	\$60.00	786418 CD RFD 08/09
O	082888	6/12/09	SUSHMA SHARMA	\$60.00	786348 CD RFD 08/09
O	082889	6/12/09	BARBARA SHY	\$60.00	783320 CD RFD 08/09
O	082890	6/12/09	LAURA STEINMETZ	\$60.00	690825 CD RFD 08/09
O	082891	6/12/09	MICHELLE TOWNSEND	\$60.00	636088 CD RFD 08/09
O	082892	6/12/09	AIMEE TRIPLET	\$60.00	705405 CD RFD 08/09
O	082893	6/12/09	JENNY VASQUEZ	\$60.00	593157 CD RFD 08/09
O	082894	6/12/09	CAROLYN WERTHEIM	\$120.00	594673 CD RFD 08/09
O	082895	6/12/09	MEREDITH WHITE	\$60.00	533959 CD RFD 08/09
O	082896	6/12/09	ARLENE WILSKE	\$60.00	679316 CD RFD 08/09
O	082897	6/12/09	BARBARA ZWEIFEL	\$60.00	778173 CD RFD 08/09
O	082898	6/15/09	CLARK SECURITY PRODUCTS INC.	\$3,185.43	LOCKSMITH SUPPLIES
O	082899	6/15/09	COMMUNITY COLLEGE LEAGUE OF	\$15,783.96	CHECK RUN
O	082900	6/15/09	ANDREW M. DAVIS	\$500.00	1st Asst. Cinematographer for film
O	082901	6/15/09	DE NAULT'S TRUE VALUE	\$276.96	SUPPLIES
O	082902	6/15/09	DR. RICHARD DELANEY	\$3,000.00	SPEAKER
O	082903	6/15/09	DELTA BIOLOGICALS	\$2,697.40	BIOLOGY SUPPLIES
O	082904	6/15/09	MERRILL A. DEMING	\$2,325.00	CHECK RUN
O	082905	6/15/09	BEN DOLAN	\$130.49	RAPIDTECH NONINSTR SUPPL
O	082906	6/15/09	SPARKLETTS	\$984.45	Bottled water service
O	082907	6/15/09	KATHRYN ECHOLS	\$700.00	Production Design Services for Film
O	082908	6/15/09	EDVOTEK, INC.	\$536.43	BIOLOGY EQUIPMENT

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #082428 and 083424

S	Check #	Check Dt	Company Name	Check Amount	Description
O	082909	6/15/09	EUREKA CAREER INFO. SYSTEMS	\$1,699.76	CHECK RUN
O	082910	6/15/09	EWING IRRIGATION PRODUCTS	\$677.34	OPEN P.O. FOR SUPPLIES
O	082911	6/15/09	EXCELSIOR ELEVATOR CORPORATION	\$812.50	ANNUAL ELEVATOR MAINTENANCE SERVICE
O	082912	6/15/09	EXPERIAN	\$77.00	Contract Svcs - Experian
O	082913	6/15/09	FEDERAL EXPRESS	\$205.64	FEDERAL EXPRESS CHARGES
O	082914	6/15/09	FISHER SCIENTIFIC	\$497.27	FEE-BASED BIOLOGY SUPPLIES
O	082915	6/15/09	S & B FOODS	\$30.17	refreshments
O	082916	6/15/09	ALLSTEEL INC.	\$5,130.89	MODULAR OFFICES FOR VILLAGE #4&7
O	082917	6/15/09	CARRIER JOHNSON	\$9,064.33	ARCHITECTURAL SERVICES
O	082918	6/15/09	CAVECCHIE ENGINEERING	\$77,691.00	BID 296, A300 REMODEL
C	082919	6/15/09	C.E.M. LAB CORP.	\$-3,100.00	CONSULTANT AGRMT-CEM LABS
O	082920	6/15/09	CONSOLIDATED REPROGRAPHICS	\$123.72	REPROGRAPHICS COST FOR VILLAGE PORTABLE ADDITION
O	082921	6/15/09	gkkworks	\$44,263.00	CONSTR. MGMT AGRMT
O	082922	6/15/09	INTERNATIONAL CITY BANK	\$8,631.00	BID 296, A300 REMODEL
O	082923	6/15/09	JOYCE INSPECTION & TESTING	\$6,264.00	HIRE DSA INSPECTOR FOR A300 & B200 AT IVC
O	082924	6/15/09	LAMAR SPACE INC.	\$146.81	TRAILER FOR INSPECTOR OF RECORD ON A300/B200
O	082925	6/15/09	NATURE'S BEST FARMS, INC.	\$1,100.00	Campus Beautification
O	082926	6/15/09	PB AMERICAS, INC.	\$1,860.00	LABOR COMPLIANCE CONSULTANT SERV.
O	082927	6/15/09	PCN3, INC.	\$258,327.38	BID 296, B200 SCIENCE LAB ANNEX AND B239 CONVERSIO
O	082928	6/16/09	3M	\$4,621.38	SOFTWARE FOR MEDICAL CODING
O	082929	6/16/09	THE GALE GROUP	\$60.80	Library books per Tom Weisrock request
O	082930	6/16/09	GALLUP PRESS BOOKS	\$100.00	StrengthsQuest
O	082931	6/16/09	GANDER-PRINTCO	\$368.49	Blanket PO to Gander for Shrinkwrap and Bindery
O	082932	6/16/09	JIM GASTON	\$136.17	MILEAGE
O	082933	6/16/09	GILMAN GEAR	\$110.04	Football Chain Crew Supplies
O	082934	6/16/09	GoEngineer	\$3,787.66	RAPIDTECH SOFTWARE
O	082935	6/16/09	GOODWILL INDUSTRIES OF	\$7,135.00	Sign Language interpreting services for deaf stude
O	082936	6/16/09	GORM, INC.	\$934.71	JANITORIAL SUPPLIES
O	082937	6/16/09	ESTER GRAHAM	\$32.18	MILEAGE
O	082938	6/16/09	W. W. GRAINGER	\$210.37	BUILDING MAINTENANCE SUPPLIES
O	082939	6/16/09	GROUNDS FOR PLAY	\$11,734.75	EQUIPMENT FOR CDES
O	082940	6/16/09	GUNTHER'S ATHLETIC SERVICE	\$1,400.17	EQUIPMENT FOR IVC ATHLETICS AND LIFE FITNESS CENTE
O	082941	6/16/09	RUBEN GUZMAN	\$255.25	MILEAGE
O	082942	6/16/09	HARDY DIAGNOSTICS	\$350.37	MICROBIOLOGY SUPPLIES
O	082943	6/16/09	HD SUPPLY WATERWORKS	\$181.61	IRRIGATION AND GROUNDS SUPPLIES
O	082944	6/16/09	CLAUS HECHT, M.D.	\$240.00	Consultant Agreement for Medical Director
O	082945	6/16/09	HGS	\$435.00	Tennis Courts New Equipment
O	082946	6/16/09	HOME DEPOT CREDIT SERVICES	\$513.65	Blanket PO for Technology Svc.
O	082947	6/16/09	HORN IMPROVEMENT	\$20.00	Tuba repair
O	082948	6/16/09	IMAGE PRINTING SOLUTIONS	\$8,065.30	OUTREACH SUPPLIES
O	082949	6/16/09	INSIGHT MEDIA	\$368.88	VIDEOS AND DVD'S FOR MEDICAL ASSISTING
O	082950	6/16/09	IQRA BOOK CENTER	\$21.86	Instructional Books/Int. Languages
O	082951	6/16/09	IRVINE UNIFIED SCHOOL DIST.	\$991.55	Reimbursement to IUSD for Tech Prep purchases
O	082952	6/16/09	IRVINE UNIFIED SCHOOL DIST.	\$4,997.03	Cal-PASS money for data entry requirement
O	082953	6/16/09	IRVINE VALLEY COLLEGE	\$533.05	Book Purchases for EOPS Bookloan Program
O	082954	6/16/09	IRVINE VALLEY COLLEGE	\$1,494.05	Book Purchases for EOPS Bookloan Program
O	082955	6/16/09	IVC CHILD DEVELOPMENT CENTER	\$300.00	Child Care Services
O	082956	6/16/09	IVC FOUNDATION	\$193.03	Trophy
O	082957	6/16/09	IWASAKI IMAGES OF AMERICA	\$2,007.48	DRAWING & PAINTING MODELS
O	082958	6/16/09	KATERCRAFTS BOOKBINDERS	\$795.68	Book binding for ESL titles.
O	082959	6/16/09	KEENAN & ASSOCIATES	\$95.00	Pine Arts Premium

WARRANT REGISTER LISTING

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	082960	6/16/09	KNORR SYSTEMS, INC.	\$718.84	POOL SUPPLIES
O	082961	6/16/09	LAB SAFETY SUPPLY INC.	\$218.91	SAFETY SUPPLIES
O	082962	6/16/09	LEXIPOL LLC	\$2,450.00	CHECK RUN
O	082963	6/16/09	LIBRARY OF CONGRESS	\$525.00	CHECK RUN
O	082964	6/16/09	GLENDA LINDAHL	\$18.61	MILEAGE
O	082965	6/16/09	LINKS SIGN LANGUAGE	\$3,221.00	Provide Interpreting Services
O	082966	6/16/09	LOGOS LANGUAGE, INC.	\$1,223.00	TRANSLATION AND EQUIPMENT FEES
O	082967	6/16/09	LOOMIS, FARGO & CO., INC	\$411.40	Armored Car Service 08/09
O	082968	6/16/09	LORI MANGELS	\$79.45	MAY MILEAGE
O	082969	6/16/09	MARCIVE, INC.	\$1,251.25	Library database service
O	082970	6/16/09	MARK IV COMMUNICATIONS, INC.*	\$1,419.85	Contract Services
O	082971	6/16/09	MARKERTEK VIDEO SUPPLY	\$809.78	Supplies for student use
O	082972	6/16/09	ROOPA MATHUR	\$83.40	Reimbursement thru NewMedia grant for online svcs.
O	082973	6/16/09	MERIDIAN EDUCATION CORP.	\$1,037.89	Dept. Resource
O	082974	6/16/09	MICRO CENTER	\$409.96	Blanket PO for Micro Center
O	082975	6/16/09	MILLENNIUM BUSINESS SERVICES	\$156.60	Job Opportunity Bus. Cards
O	082976	6/16/09	MORGEN MARKETING	\$8,150.00	Outreach supplies
O	082977	6/16/09	ORANGE COUNTY REGISTER	\$6,050.83	ADVERTISING
O	082978	6/16/09	ORANGE COUNTY REGISTER	\$1,448.73	ADVERTISING
O	082979	6/16/09	ORANGE COUNTY REGISTER	\$1,545.39	ADVERTISING
O	082980	6/16/09	TAMERA RICE	\$56.02	MILEAGE
O	082981	6/16/09	A.J. MADISON	\$2,750.00	McKinney Concession Equipment
O	082982	6/16/09	SHELL FLEET CARD SERVICES	\$1,399.23	2008/09 Gasoline
O	082983	6/17/09	ACADEMIC SENATE	\$725.00	CHECK RUN
O	082984	6/17/09	ACADEMIC SENATE	\$725.00	CHECK RUN
O	082985	6/17/09	MADDY BENSON	\$290.36	Maddy Benson to CATESOL 2009 Conference
O	082986	6/17/09	AVERY CALDWELL	\$450.00	Conference Reimbursement for Avery Caldwell
O	082987	6/17/09	STEVE CRAPO	\$839.00	Conference Reimbursement for Steve Crapo
O	082988	6/17/09	RUBEN GUZMAN	\$191.14	CACCRAO conference attendance for R. Guzman
O	082989	6/17/09	RUSSELL HAMILTON	\$579.83	Registration and Hotel for Conference
O	082990	6/17/09	JUDY HENMI	\$97.65	Judy Henmi to Conference
O	082991	6/17/09	EVA HODJERA	\$349.60	Conference Reimbursement for Eva Hodjera
O	082992	6/17/09	DENICE INCIONG	\$596.87	Travel expenses for Denice Inciong
O	082993	6/17/09	SANDY JEFFRIES	\$73.68	Registration: Sandy Jeffries SCCCCEO Conf 4/22-24
O	082994	6/17/09	ROOPA MATHUR	\$493.27	Roopa Mathur to TechEd 2009 Conference
O	082995	6/17/09	PAPA	\$70.00	CHECK RUN
O	082996	6/17/09	GLENN ROQUEMORE	\$75.95	Registration: Glenn Roquemore ACE Fellows 2009
O	082997	6/17/09	MIKE SAUTER	\$584.17	CONFERENCE REIMBURSEMENT in Cupertino
O	082998	6/17/09	LARISA SERGEYEVA	\$225.00	Larisa Sergeyeva to ACTLA Conference
O	082999	6/17/09	MARTHA STUFFLER	\$650.00	Martha Stuffer to NABE Conference
O	083000	6/17/09	STEVE TEH	\$115.00	Conference Reimbursement for Steve Teh
O	083001	6/17/09	NORMA YANNI	\$70.25	NAFSA 2009 CONFERENCE FOR NORMA YANNI
O	083002	6/18/09	AT&T	\$49.92	Annual:Telephone Service
O	083003	6/18/09	AT&T	\$10.05	FAX LINES - TRUSTEES FY 08-09
O	083004	6/18/09	PATTY ROCKLIN	\$8.68	Reimbursement for Office Supplies
O	083005	6/18/09	SAN DIEGO GAS & ELECTRIC	\$39,871.68	Electric Service Billing for SDG&E
O	083006	6/18/09	TUSTIN AWARDS, INC.	\$228.38	Classified Senate 09 Awards
O	083007	6/18/09	POSTMASTER	\$1,230.78	POSTAGE UNDERPAYMENT
O	083008	6/18/09	WEST PAYMENT CENTER	\$49.92	CA ED Code 2009 Pamphlet (blue book)
O	083009	6/18/09	SO. ORANGE CO. COMM. COL. DIST	\$4,572.88	Reimburse SOCCCD Checking
O	083010	6/18/09	AT&T	\$221.47	Annual P.O. for telephone service

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	083011	6/18/09	AT&T	\$6,782.32	Annual P.O. for telephone service
O	083012	6/18/09	BAMWALL CO.	\$8,964.00	B300 GLASS REPAIR
O	083013	6/18/09	BEE MAN	\$470.00	PE BEE/HONEYCOMB TREATMENT
O	083014	6/18/09	TANIA BOWMAN	\$1,700.00	WORKSHOP TRAINER
O	083015	6/18/09	BUDDY'S ALL STARS	\$1,042.21	Track & Field Uniform Supplies
O	083016	6/18/09	CA DEPT. OF PUBLIC HEALTH	\$62.00	Renew State Clinical Lab license
O	083017	6/18/09	CALIFORNIA POWER PARTNERS, INC.	\$125,479.77	CHECK RUN
O	083018	6/18/09	CAPT	\$188.09	MBTI Answer Sheets
O	083019	6/18/09	CARRIE CATE-CLEMENTS	\$1,247.26	Reim. Dean, Inst.& Student Svs. ATEP
O	083020	6/18/09	CINTAS CORPORATION	\$32.41	UNIFORM AND TOWEL SERVICE
O	083021	6/18/09	CLARK SECURITY PRODUCTS INC.	\$144.67	BLANKET PURCHASE ORDER FOR PARTS
O	083022	6/18/09	COAST FITNESS REPAIR SHOP	\$1,265.71	Equipment Repair
O	083023	6/18/09	CONCORDIA UNIVERSITY	\$3,945.94	FACILITY RENTAL & CATERING FOR EVENT
O	083024	6/18/09	CONNX SOLUTIONS, INC.	\$19,207.00	CHECK RUN
O	083025	6/18/09	CORPORATE BUSINESS INTERIORS	\$9,184.24	NON-INSTRUCTIONAL COMPETITIVE EQUIP
O	083026	6/18/09	CPP, INC.	\$2,706.20	Skillsone- Online Assessments
O	083027	6/18/09	CULLIGAN	\$82.00	Open PO soft water service
O	083028	6/18/09	CYNOSURE NEW MEDIA, INC.	\$46,135.00	Online Orientation and Advisement
O	083029	6/18/09	DANKA OFFICE IMAGING	\$316.27	Staples for Canon copier
O	083030	6/18/09	DATANET SOLUTIONS INC.	\$4,932.90	CHECK RUN
O	083031	6/18/09	DAYSTAR FILTERS	\$825.00	For Astro equipment repair.
O	083032	6/18/09	DAZIAN LLC	\$1,338.36	Blanket for instructor supplies
O	083033	6/18/09	DELL MARKETING L.P.	\$107.86	LAPTOP COMPUTER
O	083034	6/18/09	DOOLEY ENTERPRISES, INC.	\$837.38	Ammunition
O	083035	6/18/09	C.W. DRIVER CONTRACTORS, INC.	\$5,151.49	CONTRACT SERVICES
O	083036	6/18/09	PATRICIA DUMAS	\$16.97	OFFICE SUPPLIES
O	083037	6/18/09	EDUCATIONAL INNOVATIONS	\$862.67	CHEMISTRY EQUIPMENT/SUPPLIES
O	083038	6/18/09	HERIBERTO ESCAMILLA	\$120.00	SPEAKER/TRAINER FEES
O	083039	6/18/09	ESCAPE TECHNOLOGY, INC.	\$70,000.00	CHECK RUN
O	083040	6/18/09	FAIR-PLAY SCOREBOARDS	\$23,152.12	Baseball Scoreboard
O	083041	6/18/09	FEDERAL EXPRESS	\$338.44	FEDERAL EXPRESS CHARGES
O	083042	6/18/09	FIRST SCHOOL MONTESSORI	\$800.00	Child Care Services
O	083043	6/18/09	FISHER SCIENTIFIC	\$16,661.54	CHEMISTRY LAB SUPPLIES FOR STUDENTS
O	083044	6/18/09	FISHER SCIENTIFIC	\$4,326.12	BIOLOGY SUPPLIES
O	083045	6/18/09	FLOORTECH GROUP	\$1,879.00	A300 FLOORING INSTALATION AND LEVELING
O	083046	6/18/09	S & B FOODS	\$41.05	HR Com.Rel.
O	083047	6/18/09	C.E.M. LAB CORP.	\$3,050.00	CONSULTANT AGRMT-CEM LABS
O	083048	6/18/09	JACKSON, DE MARCO, TIDUS,	\$66,279.16	ATEP Legal Professional Services
O	083049	6/18/09	OC IRON WORK	\$3,210.00	FURNISH AND INSTALL HANDRAILS AT VILLAGE
O	083050	6/18/09	PENN CORPORATE RELOCATION	\$2,842.00	RELOCATE LIBRARY SHELVING TO VILLAGE
O	083051	6/18/09	PJHM ARCHITECTS	\$11,940.00	POOL DECK REPLACEMENT DESIGN SVC: ARCH AGREEMENT
O	083052	6/18/09	RED STONE, INC	\$4,900.00	CONSULTANT AGRMT.
O	083053	6/18/09	RR SYSTEMS, INC.	\$1,615.00	PROVIDE RELOCATION SERVICES FOR LRC MOVE SC
O	083054	6/18/09	UNITED SITE SERVICES OF CA,	\$545.22	fence and windscreen rental
O	083055	6/19/09	THE GALE GROUP	\$189.61	Library books per Tom Weisrock request
O	083056	6/19/09	GALLS INC.	\$1,403.59	POLICE OFFICER UNIFORM AND ACCESSORIES
O	083057	6/19/09	GoEngineer	\$1,983.00	SOLIDWORKS LICENSE RENEWAL
O	083058	6/19/09	LINDA HALL	\$25.84	MILEAGE
O	083059	6/19/09	HARDY DIAGNOSTICS	\$617.37	MICROBIOLOGY SUPPLIES
O	083060	6/19/09	NED R. HEALY & COMPANY	\$588.05	OPEN P.O. FOR SUPPLIES
O	083061	6/19/09	GABRIELA HERNANDEZ	\$50.00	PANEL MEMBER

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	083062	6/19/09	HIRSCH PIPE & SUPPLY	\$80.41	PLUMBING & IRRIGATION SUPPLIES
O	083063	6/19/09	CHRIS HOGSTEDT	\$122.06	Blanket purchase order for Chris Hogstedt
O	083064	6/19/09	HOKE OUTDOOR ADVERTISING, INC.	\$254.48	Commencement: Banners Stage and Outside
O	083065	6/19/09	HOME DEPOT CREDIT SERVICES	\$7,111.60	OPEN PO FOR SUPPLIES
O	083066	6/19/09	IMAGE PRINTING SOLUTIONS	\$3,146.25	Transcript paper
O	083067	6/19/09	IMAGE PRINTING SOLUTIONS	\$281.66	CHECK RUN
O	083068	6/19/09	IRVINE PIPE & SUPPLY	\$1,159.80	BLANKET PURCHASE ORDER FOR PARTS AND SUPPLIES
O	083069	6/19/09	JAMES A. LANE	\$573.96	Reimburse for COBRA payment
O	083070	6/19/09	LASER SOURCE	\$146.37	Equip. repair and labor
O	083071	6/19/09	MICHAEL LEVINE, INC.	\$952.12	Blanket for instructor supplies
O	083072	6/19/09	RACHEL MANDERS	\$73.97	Reimbursement for grant related expenses
O	083073	6/19/09	DIXIE L. MASSARO	\$60.00	Employee Enrollment Fee Reimbursement Request
O	083074	6/19/09	MC FADDEN-DALE INDUSTRIAL	\$1,111.11	Art supplies
O	083075	6/19/09	MC KESSON MEDICAL SURGICAL	\$272.94	MEDICAL SUPPLIES
O	083076	6/19/09	McLOGAN'S SUPPLY CO.	\$1,508.90	Student Screens
O	083077	6/19/09	MC MAHAN DESK	\$2,079.84	Dept. Equip.
O	083078	6/19/09	MCMASTER CARR SUPPLY CO.	\$196.95	MAINTENANCE SUPPLIES
O	083079	6/19/09	MARGI MC NELLY	\$1,080.00	WORKSHOP PRESENTER
O	083080	6/19/09	JOSEPH JAY MENDOZA	\$1,080.00	WORKSHOP PRESENTER
O	083081	6/19/09	MF ATHLETIC COMPANY	\$619.22	Track & Field Equipment Supplies
O	083082	6/19/09	MISSION PRINTING COMPANY	\$870.11	Scholarship Program Covers
O	083083	6/19/09	HERMELINDA MORENO	\$210.00	WORKSHOP MONITOR
O	083084	6/19/09	JOHN NASTEFF	\$3,000.00	Promo Video for TPP
O	083085	6/19/09	NESDOOR ENTRY SYSTEMS CORP.	\$611.50	NESDOOR Payments for B100 and Student Services
O	083086	6/19/09	NEUDESIC, LLC	\$795.00	MAP Feasibility Business Analysis
O	083087	6/19/09	NIKON INSTRUMENTS, INC.	\$31,080.93	MICROSCOPES
O	083088	6/19/09	NU AGE DEVELOPMENT, INC.	\$14,987.00	Doors and Walls/Installation A300
O	083089	6/19/09	ORANGE CO. AUDITOR-CONTROLLER	\$5,696.50	Surcharge on Cites
O	083090	6/19/09	ORANGE CO. AUDITOR-CONTROLLER	\$1,754.50	Surcharge on Cites
O	083091	6/19/09	ORANGE CO. AUDITOR-CONTROLLER	\$5,511.00	Surcharge Parking Citations
O	083092	6/19/09	ORANGE CO. AUDITOR-CONTROLLER	\$4,272.50	Annual Maintenance:Citations
O	083093	6/19/09	ORANGE CO. AUDITOR-CONTROLLER	\$2,640.00	Annual Maintenance:Citations
O	083094	6/19/09	ORANGE CO. AUDITOR-CONTROLLER	\$64.00	COMMUNICATIONS CHARGE 3RD QTR - OC COMMUNICATIONS
O	083095	6/19/09	ORANGE COUNTY PRINTING	\$4,026.74	Early Bird Signs
O	083096	6/19/09	ORANGE COUNTY REGISTER	\$5,294.00	ONLINE ADVERTISING
O	083097	6/19/09	ORANGE COUNTY REGISTER	\$1,109.55	Lariat printing & delivery charges.
O	083098	6/19/09	ORANGE COUNTY REGISTER	\$2,000.00	ADVERTISING
O	083099	6/19/09	ORANGE COUNTY REGISTER	\$25.88	OC REGISTER SUBSCRIPTION
O	083100	6/19/09	ORANGE COUNTY SCHOOL BOARDS	\$125.00	CHECK RUN
O	083101	6/19/09	OCE-USA, INC.	\$2,153.64	Annual Maintenance:Copier
O	083102	6/19/09	OCE-IMAGISTICS	\$169.46	RENTAL AGREEMENT
O	083103	6/19/09	OCLC, INC.	\$514.20	Annual Maintenance:Library Data Processing
O	083104	6/19/09	ORANGE UNIFIED SCHOOL DISTRICT	\$146.25	TRANSPORTATION REIMBURSEMENT
O	083105	6/19/09	ANGELA OROZCO-MAHANAY	\$685.77	Classified Staff Development Luncheon
O	083106	6/19/09	IRMA SALAZAR	\$232.54	MILEAGE
O	083107	6/19/09	SHANNON SEIFERT	\$22.95	MILEAGE
O	083108	6/19/09	JOYCE SEMANIK	\$52.36	MILEAGE
O	083109	6/19/09	NAEYC (NAT'L ASSN. FOR THE	\$110.00	CHECK RUN
O	083110	6/19/09	ORIENTAL TRADING COMPANY, INC.	\$124.83	CHILD CARE SUPPLIES
O	083111	6/19/09	ORKIN INC.	\$90.00	Annual Maintenance: Bug Control
O	083112	6/19/09	GOOGLE INC.	\$13,149.23	1 Server, 4 workstations

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #082428 and 083424

S	Check #	Check Dt	Company Name	Check Amount	Description
O	083113	6/19/09	HOSHIZAKI WESTERN DC, INC.	\$1,570.10	McKinney Concession Equipment
O	083114	6/19/09	NETOP TECH. INC.	\$1,444.20	Remote desktop management software
O	083115	6/19/09	NU AGE DEVELOPMENT, INC.	\$10,474.00	Emergency Repair to B100
O	083116	6/19/09	ORANGE COUNTY REGISTER	\$1,712.00	AD FOR BID 1092
O	083117	6/22/09	ESCAPE TECHNOLOGY, INC.	\$7,062.50	Escape Upgrade (OL5) Implementation
O	083118	6/22/09	gkworks	\$7,808.50	ATEP DEMOLITION SITE UTILITY SEVERANCE ARCHITECTUR
O	083119	6/22/09	JOYCE INSPECTION & TESTING	\$6,960.00	HIRE DSA INSPECTOR FOR A300 & B200 AT IVC
O	083120	6/22/09	LPA, INC.	\$7,095.00	ARCHITECTURAL SERVICES
O	083121	6/22/09	MAIN ELECTRIC SUPPLY CO.	\$4,697.44	PROVIDE LIGHT POLES AND FIXTURES MCKINNEY RESTROOM
O	083122	6/22/09	EMCOR/Mesa Energy Systems	\$34,917.42	REPLACE OLD AC256 IOU PANELS,ROUTE SYSTEM TO ELECT
O	083123	6/22/09	OM WORKSPACE	\$6,905.68	FABRIC NOT INCLUDED IN PIGGYBACK
O	083124	6/22/09	RGP PLANNING & DEVELOPMENT	\$13,924.50	ATEP Project
O	083125	6/22/09	JENNIFER MILLER-SNIDER	\$420.00	TRAINING ASSISTANT
O	083126	6/22/09	PANASONIC	\$14,844.38	Cameras for High Schools from Grant
O	083127	6/22/09	PANASONIC CORPORATION OF N.A.	\$59,377.50	Cameras for High School Project
O	083128	6/22/09	PBS DISTRIBUTION, LLC	\$59.31	Library DVD per Tom Weisrock request
O	083129	6/22/09	PHOENIX GROUP INFORMATION SYS.	\$801.04	Citation Management
O	083130	6/22/09	PJHM ARCHITECTS	\$5,198.00	ARCHITECT CONSULTING SERVICE FOR KITCHEN FLOORING
O	083131	6/22/09	PRO LOOK SPORTS	\$2,893.80	Basketball Team Uniform Supplies
O	083132	6/22/09	PROFORCE MARKETING INC.	\$1,219.72	POLICE EQUIPMENT
O	083133	6/22/09	PYRO-COMM SYSTEMS	\$7,225.00	CONTRACT SERVICES - FIRE ALARM TESTING
O	083134	6/22/09	QUEST DIAGNOSTICS	\$2,786.15	purchase laboratory testing for students
O	083135	6/22/09	REFRIGERATION SUPPLIES DIST.	\$57.32	OPEN PURCHASE ORDER FOR PARTS AND SUPPLIES
O	083136	6/22/09	REINBERGER PRINTWERKS	\$5,321.14	Commencement Program 2009
O	083137	6/22/09	RICHARD THE THREAD	\$979.98	Blanket for instructor supplies
O	083138	6/22/09	RICOH AMERICAS CORPORATION	\$52.09	LEASE OF 1013 COPIER LOCATED IN MAIL ROOM
O	083139	6/22/09	RICOH AMERICAS CORPORATION	\$48.40	Annual maintenance agreement Ricoh
O	083140	6/22/09	RYDIN DECAL	\$2,347.97	Parking Decals
O	083141	6/22/09	SAMY'S CAMERA	\$570.94	Brushes and cleaner
O	083142	6/22/09	SADDLEBACK BOOKSTORE - #296	\$79.64	Office Supplies
O	083143	6/22/09	SADDLEBACK BOOKSTORE - #296	\$43.45	Office Supplies
O	083144	6/22/09	SADDLEBACK COLLEGE FOUNDATION	\$700.00	Commencement Jazz Ensemble
O	083145	6/22/09	GUISELLE SCOTT	\$210.00	WORKSHOP TRAINER
O	083146	6/22/09	SEHI PROCOMP COMPUTER PRODUCTS	\$920.04	Request printer supplies for student use.
O	083147	6/22/09	CRYSTAL SHOMPH	\$880.00	Contract Services
O	083148	6/22/09	SHRED-IT	\$420.00	For Shred-it monthly service
O	083149	6/22/09	SIGMA ALDRICH CHEMICAL CO.	\$672.03	MICROBIOLOGY SUPPLIES
O	083150	6/22/09	ROBERT W. SIMONEAU	\$4,747.38	CONTRACT: ROBERT SIMONEAU
O	083151	6/22/09	SIMS-ORANGE WELDING SUPPLY	\$714.18	Gas and supplies for Art Department
O	083152	6/22/09	SMASHING SPORTS	\$3,047.50	WOMEN'S BADMINTON SUPPLIES
O	083153	6/22/09	SPECTRUM CHEMICAL MFG. CORP.	\$2,374.52	CHEMISTRY LAB SUPPLIES
O	083154	6/22/09	SPSS, US INC.	\$3,277.38	CHECK RUN
O	083155	6/22/09	FRANK STRNAD	\$450.00	Contract Services
O	083156	6/22/09	SUNDANCE SPAS OF ORANGE COUNTY	\$2,988.31	Aquatic Equip. - Diving Tub
O	083157	6/22/09	TFC CONSULTANTS, INC.	\$2,146.65	WORKSHOP PRESENTER
O	083158	6/22/09	TISCARENO CATERING	\$300.63	CATERING FOR ALL DAY EVENTS
O	083159	6/22/09	SPORTS SUPPLY GROUP INC.	\$14,647.33	BASEBALL EQUIPMENT
O	083160	6/22/09	TRI-AD	\$607.00	Admin. & Banking Svcs. for FSA 08/09
O	083161	6/22/09	ARACELLI TRUJILLO	\$50.00	PANEL MEMBER
O	083162	6/22/09	TURF TIRE DISTRIBUTORS	\$436.63	OPEN P.O. FOR PARTS
O	083163	6/22/09	TUSTIN UNIFIED SCHOOL DISTRICT	\$3,152.12	Payment-TUSD

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	083164	6/22/09	U.S. DATA TRUST CORPORATION	\$3,306.00	Continuous OffSite Data Backup Service (LiveVault)
O	083165	6/22/09	UNITED INTERIORS	\$3,051.64	Office Furniture
O	083166	6/22/09	UNITED SITE SERVICES OF CA,	\$720.90	UNITED PORTABLE RESTROOM FOR GRADUATION
O	083167	6/22/09	LUIS MAURICIO VASQUEZ	\$600.00	WORKSHOP PRESENTER
O	083168	6/22/09	VIAFLO	\$259.98	MICROBIOLOGY SUPPLIES
O	083169	6/22/09	VIDEO SERVICE OF AMERICA	\$643.80	Accessories for 50" Plasma Monitor
O	083170	6/22/09	VWR INTERNATIONAL, INC.	\$98.86	CHEMISTRY SUPPLIES
O	083171	6/22/09	WALTERS WHOLESALE ELECTRIC	\$1,082.23	OPEN PURCHASE ORDER FOR PARTS AND SUPPLIES
O	083172	6/22/09	WARD'S NATURAL SCIENCE	\$258.11	Open PO Live
O	083173	6/22/09	WARE DISPOSAL CO., INC.	\$2,015.47	Annual Maintenance: Trash removal
O	083174	6/22/09	WAUSAU TILE, INC.	\$3,490.39	OUTDOOR BENCH
O	083175	6/22/09	BETTYANN WELLAND	\$500.00	WORKSHOP PRESENTER
O	083176	6/22/09	WESTERN COSTUME CO.	\$905.56	Instructor suppl
O	083177	6/22/09	WESTERN EXTERMINATOR COMPANY	\$895.00	CONTRACT SERVICES
O	083178	6/22/09	DOUGLAS WESTLAKE	\$540.00	Piano tuning & repair services
O	083179	6/22/09	WESTWIND SAILING, LLC	\$1,490.00	Blanket PO for maintenance on Capri Sailboats
O	083180	6/22/09	JOHN WILLIAMS	\$44.99	JWILLIAMS INTERNET 08/09
O	083181	6/22/09	WOHLERS ASSOCIATES, INC.	\$8,000.00	Contract: Terry Wohlers
O	083182	6/22/09	YALE CHASE MATERIALS	\$2,959.40	REPAIRS & SUPPLIES
O	083183	6/22/09	NINA M. YAMASAKI	\$70.00	TRAINING ASSISTANT
O	083184	6/22/09	RJT COMPUQUEST	\$10,790.00	QA Consulting Services
O	083185	6/22/09	SOUTH COAST FAMILY	\$220.00	WORKERS' COMP FIRST AID ACCOUNT
O	083186	6/22/09	RPM CONSULTANT GROUP	\$2,000.00	GASB 43 & 45 Compliance
O	083187	6/22/09	AT&T	\$8.62	FAX LINES - TRUSTEES FY 08-09
O	083188	6/22/09	JOHN RICHARDS	\$316.80	Purchase of Fish Food Supplies for Aquarium Animal
O	083189	6/22/09	S & B FOODS	\$967.33	CLASSIFIED STAFF DEVELOPMENT
O	083190	6/22/09	SECURE LIVE SCAN	\$15.00	Live Scan
O	083191	6/22/09	SOUTHERN CALIFORNIA EDISON CO.	\$1,967.45	Annual Electric Service
O	083192	6/22/09	SOUTHERN CALIFORNIA EDISON CO.	\$12,636.30	Annual Electric Service
O	083193	6/22/09	SOUTHERN CALIFORNIA EDISON CO.	\$19,869.24	Annual Electric Service
O	083194	6/22/09	SOUTHERN CALIFORNIA GAS CO.	\$13.09	NATURAL GAS
O	083195	6/22/09	USA MOBILITY	\$70.59	PAGER RENTAL AND MAINTENANCE CONTRACT
O	083196	6/22/09	VERIZON WIRELESS	\$201.67	Cell Phone Service
O	083197	6/22/09	WEBEX COMMUNICATIONS, INC.	\$1,179.15	Online Meeting Program Software
O	083198	6/22/09	ROBERT B. GREENE, JR.	\$300.00	CHECK RUN
O	083199	6/22/09	HOME DEPOT CREDIT SERVICES	\$1,170.88	Blanket PO for supplies for Environmental Studies
O	083200	6/22/09	IAEDP	\$250.00	Annual membership to IAEDP
O	083201	6/22/09	JOHNSTONE SUPPLY	\$388.83	SUPPLIES FOR MAINTENANCE
O	083202	6/22/09	FRANCES KELLEY	\$800.00	Contract Services
O	083203	6/22/09	LAURA'S INT PLANTSCAPE SERV	\$2,397.39	Contract Services
O	083204	6/22/09	LOGOS LANGUAGE, INC.	\$195.00	WORKSHOP INTERPRETER
O	083205	6/22/09	MC KESSON MEDICAL SURGICAL	\$1,837.39	MEDICAL SUPPLIES FOR HEALTH CENTER
O	083206	6/22/09	JOHE MORRIS	\$14.75	REIMBURSE JOHE MORRIS FOR SUPPLIES
O	083207	6/22/09	NEUDESIC, LLC	\$21,383.00	Software Engineering - "B" Features Enhancement
O	083208	6/22/09	ORANGE COUNTY REGISTER	\$424.00	AD BID 1093
O	083209	6/22/09	OCEANSIDE PHOTO & TELESCOPE	\$759.95	ASTRO EQUIPMENT
O	083210	6/22/09	NEUDESIC, LLC	\$148,418.50	Student Information System, Year 3
O	083211	6/22/09	JOHN RICHARDS	\$16.28	Reimbursement for supplies
O	083212	6/22/09	S & B FOODS	\$486.00	Catering
O	083213	6/22/09	XEROX CORP.	\$8,559.36	Lease/Mtce Agmet for 15 Xerox Walk-up Copiers
O	083214	6/22/09	XEROX CORP.	\$11,881.19	XEROX COPIER/PRINTER/FAX

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

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Selection: Between #082428 and 083424

S	Check #	Check Dt	Company Name	Check Amount	Description
O	083215	6/22/09	XEROX CORP.	\$5,569.52	Copier Lease
O	083216	6/22/09	XEROX CORP.	\$6,497.51	XEROX - Maintenance Agreement WCP35HC
O	083217	6/22/09	XEROX CORP.	\$7,878.39	Lease/Maintenance For X700XPress/Finisher
O	083218	6/23/09	A TO Z CIRCUIT BREAKERS	\$311.03	ELECTRICAL SUPPLIES
O	083219	6/23/09	AA EQUIPMENT RENTALS	\$427.92	BLANKET PURCHASE ORDER FOR PARTS
O	083220	6/23/09	AARDVARK CLAY AND SUPPLIES	\$1,500.00	Art supplies
O	083221	6/23/09	TITLEIST	\$1,396.44	GOLF BALLS FOR GOLF TEAM
O	083222	6/23/09	ADCLUB ADVERTISING SERVICE	\$50.00	Recruitment/Advertising for SOCCCD
O	083223	6/23/09	AFFILIATED COMPUTER SERVICES	\$175.95	Contract Svcs - ACS
O	083224	6/23/09	AGUINAGA GREEN, INC.	\$233.81	COMPOST FOR OUTDOOR GARDEN
O	083225	6/23/09	AIRGAS WEST	\$205.76	CO2 FOR SWIMMING POOL
O	083226	6/23/09	LEWIS AKERS	\$118.51	TO REIMBURSE LEWIS AKERS FOR GREENHOUSE SUPPLIES
O	083227	6/23/09	ALLIED REFRIGERATION INC	\$176.46	HVAC SUPPLIES
O	083228	6/23/09	A-S MED SOLNS, LLC	\$373.12	medication for student care
O	083229	6/23/09	AmbironTrustWave	\$1,350.00	PCI Compliance Validation Services Renewal
O	083230	6/23/09	AMERICAN RED CROSS	\$310.00	HLTH 2 responding to emergency CPR cards for class
O	083231	6/23/09	AMSTERDAM PRINTING & LITHO	\$381.70	PLANNERS FOR SBS
O	083232	6/23/09	APPLE COMPUTER INC.	\$217.45	Software
O	083233	6/23/09	LEE ARMSTRONG CO., INC.	\$5,700.00	TAS 207 BREAKROOM RECEPTION & CORRIDOR
O	083234	6/23/09	ARROWHEAD DRINKING WATER	\$43.09	Rental of ROHC Water Filtration System
O	083235	6/23/09	AVACOM	\$623.91	OPEN PO FOR AVACOM PRINTER SERVICE
O	083236	6/23/09	AVENTURA SAILING ASSOC.	\$140.00	Blanket PO for Sailboat Rental
O	083237	6/23/09	BAKER & TAYLOR	\$1,549.12	Library materials per Tom Weisrock request
O	083238	6/23/09	BAKER & TAYLOR	\$841.52	Library materials per Tom Weisrock request
O	083239	6/23/09	BAKER & TAYLOR	\$109.19	Library materials per Tom Weisrock request
O	083240	6/23/09	BELL'S INDUSTRIAL SERVICE	\$294.53	Equipment Repair
O	083241	6/23/09	BRANDON BLANKS	\$3,849.95	Funds for Film Projects
O	083242	6/23/09	BORDERS & BOOKS	\$135.82	BOOK ORDER
O	083243	6/23/09	BAR-KOCHBA M. BOTACH	\$785.05	WEAPON ACCESSORIES
O	083244	6/23/09	ARNOLD BRAY	\$2,000.00	Legislative Advocacy
O	083245	6/23/09	BUILT FOR LEARNING	\$183.13	non-instructional supplies
O	083246	6/23/09	CALIFORNIA STAGE/LIGHTING, INC	\$474.25	THEATRE SUPPLIES
O	083247	6/23/09	CAESAR'S APPLIANCE SERVICE,	\$53.00	EQUIPMENT REPAIR
O	083248	6/23/09	CAL-LIFT, INC.	\$229.45	TRANSPORTATION PARTS
O	083249	6/23/09	LISA CARMEL	\$50.00	Panel Presentation
O	083250	6/23/09	CAROLINA BIOLOGICAL SUPPLY	\$668.28	BIOLOGY SUPPLIES
O	083251	6/23/09	CDW GOVERNMENT, INC.	\$97.16	Misc hardware
O	083252	6/23/09	CHARIOT SOFTWARE GROUP	\$334.75	WEBGRADE SITE LICENSE
O	083253	6/23/09	CINTAS CORPORATION	\$32.41	UNIFORM AND TOWEL SERVICE
O	083254	6/23/09	CITRIX ONLINE	\$1,740.60	GoToMyPC Access Services
O	083255	6/23/09	COACH AMERICA	\$10,367.00	Charter Bus Services
O	083256	6/23/09	COAST FITNESS REPAIR SHOP	\$600.00	Athletic Equipment Maintenance Contract
O	083257	6/23/09	COLAD GROUP, LLC	\$3,967.43	Pocket Folders w/IVC Seal
O	083258	6/23/09	COPYNET OFFICE SOLUTIONS, INC	\$203.11	Maint. for CopyStar
O	083259	6/23/09	CPS SECURITY SOLUTIONS	\$17,700.00	SECURITY SERVICES
O	083260	6/23/09	DANA POINT YACHT MAINTENANCE	\$41.90	Blanket PO for Boston Whaler Monthly Hull Cleaning
O	083261	6/23/09	DELL MARKETING L.P.	\$1,819.96	LAPTOP COMPUTER
O	083262	6/23/09	DEPARTMENT OF JUSTICE	\$768.00	Fingerprinting - HR
O	083263	6/23/09	SPARKLETT'S	\$48.51	DRINKING WATER FOR ATEP
O	083264	6/23/09	DUNN-EDWARDS CORPORATION	\$869.92	BLANKET PURCHASE ORDER FOR SUPPLIES
O	083265	6/23/09	EBERHARD EQUIPMENT	\$388.40	GROUNDS SUPPLIES

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

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O	083266	6/23/09	KATHRYN ECHOLS	\$600.00	Katy Echols provided services for film project
O	083267	6/23/09	EDUCAUSE LOCKBOX	\$2,560.00	CHECK RUN
O	083268	6/23/09	EWING IRRIGATION PRODUCTS	\$3.93	OPEN P.O. FOR SUPPLIES
O	083269	6/23/09	TINA FREELAND, PhD	\$371.05	software for psychological assessment
O	083270	6/23/09	FRY'S ELECTRONICS	\$180.44	OPEN PO FOR COMPUTER SUPPLIES
O	083271	6/23/09	DISCOUNT SCHOOL SUPPLY	\$504.54	Classroom supplies
O	083272	6/23/09	CONTROL BUSINESS SYSTEMS	\$1,381.29	McKinney Concession Equipment
O	083273	6/23/09	DOUBLE TREE HOTEL	\$1,045.00	CHECK RUN
O	083274	6/23/09	THE GALE GROUP	\$31.49	Library books per Tom Weisrock request
O	083275	6/23/09	GALLS INC.	\$556.51	Open PO - Uniforms
O	083276	6/23/09	GOLF VENTURES WEST	\$625.70	MOWER AND CART PARTS
O	083277	6/23/09	W. W. GRAINGER	\$186.34	MAINTENANCE SUPPLIES
O	083278	6/23/09	RICHARD GROSCOST	\$65.25	REIMBURSEMENT FOR SUPPLIES
O	083279	6/23/09	HAITBRINK ASPHALT PAVING,	\$41,350.00	MEDICAL CENTER ENTRANCE ENTRY ROAD
O	083280	6/23/09	HAMPTON TEDDER ELECTRIC CO.	\$28,750.00	ELECTRICAL STUDY-SHORT CIRCUIT DEVICE EVALUATION
O	083281	6/23/09	HOME DEPOT CREDIT SERVICES	\$9.84	RapidTech - Open PO w/ Home Depot
O	083282	6/23/09	INCENTRA SOLUTIONS	\$27,520.00	ADN Nursing Program Grant-Programmer/Consultant
O	083283	6/23/09	IRVINE PIPE & SUPPLY	\$42.57	PLUMBING SUPPLIES
O	083284	6/23/09	IRVINE UNIFIED SCHOOL DIST.	\$7,478.96	Reimbursement to IUSD for Tech Prep purchases
O	083285	6/23/09	IRVINE VALLEY COLLEGE	\$25,649.46	Book Purchases for EOPS Bookloan Program
O	083286	6/23/09	IRVINE VALLEY COLLEGE	\$6.53	Book Purchases for EOPS Bookloan Program
O	083287	6/23/09	J. B. CONSTRUCTION	\$4,950.00	CDC REMODEL
O	083288	6/23/09	BILL JAY	\$131.06	WJAY INTERNET 08/09
O	083289	6/23/09	JIST WORKS, INC.	\$1,768.05	College Success Surveys
O	083290	6/23/09	KEENAN & ASSOCIATES	\$348,332.00	CHECK RUN
O	083291	6/23/09	MARK KRUHMIN	\$88.66	Reimburse staff member for part
O	083292	6/23/09	DAVID B. LANG	\$269.94	DLANG INTERNET 08/09
O	083293	6/23/09	LAVEY ROOFING SERVICES, INC.	\$6,850.00	FINE ARTS TILE REMOVAL
O	083294	6/23/09	J.M. MC KINNEY COMPANY	\$95.52	Repair Plumbing Snake
O	083295	6/23/09	MC MAHAN DESK	\$1,000.66	see BGS249 staff for placement
O	083296	6/23/09	MEDICAL DISCOUNT	\$3,000.00	CHECK RUN
O	083297	6/23/09	PAUL MEHLING	\$6,500.00	CHECK RUN
O	083298	6/23/09	MICRO CENTER	\$791.13	COMPUTER AND ELECTRONIC SUPPLIES
O	083299	6/23/09	MILLENNIUM BUSINESS SERVICES	\$3,213.56	PRINTING:ADVISEMENT SHEETS 09-10
O	083300	6/23/09	3M	\$5,711.00	CHECK RUN
O	083301	6/23/09	MISSION PRINTING COMPANY	\$543.75	Job Opp. Flyer/Recruitment
O	083302	6/23/09	JOHE MORRIS	\$6.42	REIMBURSE JOHE MORRIS
O	083303	6/23/09	DORIS MUCHIRAHONDO	\$212.30	Reimbursement for text books
O	083304	6/23/09	AUGUSTINE NAVARRO	\$360.00	WORKSHOP PRESENTER
O	083305	6/23/09	MY TRUONG	\$49.26	MILEAGE
O	083306	6/23/09	JOHNSON FLOORING, INC.	\$12,270.00	REFINISH GYM FLOOR
O	083307	6/23/09	RAY CHANDOS	\$295.00	Ray Chandos for online Training
O	083308	6/23/09	RACHELLE WOO CHUANG	\$450.00	Conference Reimbursement for Rachelle Chuang
O	083309	6/23/09	ELIZABETH CIPRES	\$523.50	REIMBURSEMENT CONFERENCE Elizabeth Cipres
O	083310	6/23/09	MICHAEL HOGGATT	\$550.00	Conference Reimbursement for Michael Hoggatt
O	083311	6/23/09	MARIA LOPEZ	\$190.92	NAFSA Conference attendance for M. Lopez
O	083312	6/23/09	JENNIFER MC CUE	\$75.44	Conference
O	083313	6/23/09	PAPA	\$200.00	CHECK RUN
O	083314	6/23/09	RANDY W. PEEBLES	\$8.00	PARKING REIMBURSEMENT
O	083315	6/23/09	BLAKE STEPHENS	\$600.00	Conference Reimbursement for Blake Stephens
O	083316	6/23/09	BEN'S ASPHALT & MAINTENANCE	\$33,228.00	PARKING LOT 8 REMEDIATION

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #082428 and 083424

S	Check #	Check Dt	Company Name	Check Amount	Description
O	083317	6/23/09	CONSOLIDATED REPROGRAPHICS	\$172.77	REPROGRAPHICS COST FOR VILLAGE PORTABLE ADDITION
O	083318	6/23/09	gkkworks	\$28,551.80	IPP/FPP/ 5 YEAR PLAN
O	083319	6/23/09	MC KENNA LONG & ALDRIDGE, LLP	\$4,219.20	ATEP Project
O	083320	6/23/09	NU AGE DEVELOPMENT, INC.	\$13,995.00	REHAB OF CLASSROOM A404 AND 405
O	083321	6/23/09	PINNACLE LANDSCAPE COMPANY	\$5,523.00	Campus Beautification-A200
O	083322	6/23/09	RJM DESIGN GROUP, INC.	\$977.50	ARCHITECT SERVICES FOR ATEP LANDSCAPE
O	083323	6/23/09	UNITED SITE SERVICES OF CA,	\$545.22	fence and windscreen rental
O	083324	6/24/09	AT&T	\$27.50	Annual P.O. for telephone service
O	083325	6/24/09	OFFICEMAX CONTRACT INC.	\$101,210.29	Office Max Supply Orders 2008/2009
O	083326	6/24/09	BOB PARRETT CONSTRUCTION	\$9,185.00	AGB ROOM ENLARGEMENT
O	083327	6/24/09	PENN CORPORATE RELOCATION	\$3,616.30	RELOCATION SERVICES
O	083328	6/24/09	PETROSPECS, INC.	\$480.78	OPEN P.O. FOR SUPPLIES
O	083329	6/24/09	PJHM ARCHITECTS	\$220.00	ARCHITECT CONSULTING SERVICE FOR KITCHEN FLOORING
O	083330	6/24/09	PRONEXUS, INC.	\$2,990.00	CHECK RUN
O	083331	6/24/09	PURETEC	\$1,364.68	EQUIPMENT MAINTENANCE & SUPPLIES
O	083332	6/24/09	PYRO-COMM SYSTEMS	\$230.00	BROKEN CONDUIT
O	083333	6/24/09	QUEZADA PRO LANDSCAPE, INC.	\$1,300.00	INSTALL WOODCHIP FOR THE VETERAN'S MEMORIAL
O	083334	6/24/09	S & B FOODS	\$64.71	TECH PREP GRANT CONSORTIUM MEETING
O	083335	6/24/09	S & S COMMUNICATIONS	\$80.58	Repair Radio
O	083336	6/24/09	SANOPI PASTEUR, INC.	\$673.61	REQUIRED VACCINE FOR STUDENTS
O	083337	6/24/09	SADDLEBACK BOOKSTORE - #296	\$107.75	Scantrons for eligible students
O	083338	6/24/09	JAMIE SMITH	\$350.95	SUPPLIES FOR CHEMISTRY LABS & GEOLOGY FIELD CLASS
O	083339	6/24/09	THOMAS L. SMITH	\$29.24	REIMBURSEMENT NONINST'R SUPPL
O	083340	6/24/09	SOUTHERN CALIFORNIA GAS CO.	\$1,431.09	Annual Gas Service
O	083341	6/24/09	SOUTHERN CALIFORNIA GAS CO.	\$6,828.23	Annual Gas Service
O	083342	6/24/09	SOUTHERN CALIFORNIA GAS CO.	\$26.59	Annual Gas Service
O	083343	6/24/09	SPECTRUM CHEMICAL MFG. CORP.	\$209.73	CHEMISTRY SUPPLIES
O	083344	6/24/09	TREE OF LIFE NURSERY	\$175.69	Native Plants for Outdoor Garden
O	083345	6/24/09	TRI-AD	\$607.00	Admin. & Banking Svcs. for FSA 08/09
O	083346	6/24/09	TROXELL COMMUNICATIONS, INC.	\$3,590.93	AV for CACT
O	083347	6/24/09	TUSTIN LOCK & SAFE	\$216.01	KEYS FOR CHEMISTRY LABS
O	083348	6/24/09	UNISOURCE WORLDWIDE INC.	\$294.48	TO REPAIR CUSTODIAN EQUIPMENTS
O	083349	6/24/09	UNITED INTERIORS	\$21,6379.80	REPLACEMENT OF FURNITURE FOR ROOM 228
O	083350	6/24/09	UNITED SITE SERVICES OF CA,	\$1,486.94	Fee for use of portable restrooms
O	083351	6/24/09	VERIZON WIRELESS	\$751.62	VERIZON Wireless Aircards/PDA Service
O	083352	6/24/09	VFS INC.	\$1,621.00	SERVICE & REPAIR OF FIRE SPRINKLERS
O	083353	6/24/09	VITAL LINK EDUCATION AND	\$4,785.00	Curriculum sets delivered by vendor to A124
O	083354	6/24/09	WALTERS WHOLESALE ELECTRIC	\$597.60	OPEN PURCHASE ORDER FOR PARTS AND SUPPLIES
O	083355	6/24/09	WAUSAU TILE, INC.	\$8,593.97	Concrete trash containers(disc dup ord)
O	083356	6/24/09	RANDALL WOLTZ	\$300.00	Reimbursement for electric pianos
O	083357	6/24/09	RANDALL WOLTZ	\$200.00	Reimbursement for electric pianos
O	083358	6/24/09	XEROX CORP.	\$229.68	STAPLES FOR XEROX COPIER
O	083359	6/24/09	OFFICEMAX CONTRACT INC.	\$1,832.67	Office Max Supply Orders 2008/2009
O	083360	6/24/09	P&O MOVERS	\$615.00	Piano Moves for A-300
O	083361	6/24/09	TROXELL COMMUNICATIONS, INC.	\$4,218.42	Audio Video System Upgrade
O	083362	6/24/09	SO. ORANGE CO. COMM. COL. DIST	\$3,589.75	Reimburse Checking Account Workers' Comp Claims
O	083363	6/24/09	CAROL BENDER	\$450.00	Conference Reimbursement for Carol Bender
O	083364	6/24/09	ERIC HILDEN	\$109.00	Reimburse staff member for conference attendance
O	083365	6/24/09	MARCELO PIRES	\$115.00	Conference Reimbursement for Marcelo Pires
O	083366	6/24/09	DAN WALSH	\$155.00	Conference for Dan Walsh
O	083367	6/24/09	AA EQUIPMENT RENTALS	\$196.19	BLANKET PURCHASE ORDER FOR PARTS

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account
 Sort: Sorted by Warrant #
 Selection: Between #082428 and 083424

S	Check #	Check Dt	Company Name	Check Amount	Description
O	083368	6/24/09	AIRCRAFT SPRUCE & SPECIALTY CO	\$3,738.10	RAPIDTECH NONINSTR SUPPL
O	083369	6/24/09	ARROWHEAD DRINKING WATER	\$38.96	BLANKET PURCHASE ORDER FOR SUPPLIES
O	083370	6/24/09	ATKINSON, ANDELSON, LOYA,	\$13,886.83	Attorney Services FY 2008/2009
O	083371	6/24/09	B & H PHOTO	\$990.00	Equipment for the PAC
O	083372	6/24/09	NAIM BAYAA	\$50.00	Commencement Camera Operator
O	083373	6/24/09	CATHERINE BERES	\$328.12	Reimbursement for scripts for "Picnic"
O	083374	6/24/09	BP ENERGY COMPANY	\$67,412.35	NATURAL GAS PURCHASES
O	083375	6/24/09	CALIFORNIA RETROFIT, INC.	\$5,176.50	CONTRACT SERVICES
O	083376	6/24/09	CARQUEST AUTO PARTS	\$103.38	BLANKET PURCHASE ORDER FOR AUTO SUPPLIES
O	083377	6/24/09	CINTAS DOCUMENT MANAGEMENT	\$65.00	document destruction/paper recycling for A&R
O	083378	6/24/09	CLARK SECURITY PRODUCTS INC.	\$732.11	LOCKSMITH SUPPLIES
O	083379	6/24/09	COASTLINE ROP	\$141.97	Reimbursement to CROP for Tech Prep grant services
O	083380	6/24/09	DELL MARKETING L.P.	\$163.11	LAPTOP COMPUTER FOR PROVOST
O	083381	6/24/09	DIAMOND GLASS	\$781.53	A200 GLASS
O	083382	6/24/09	DUST COLLECTION SERVICES, INC.	\$23,545.73	Dust collection system
O	083383	6/24/09	EDMONDS COMMUNITY COLLEGE	\$24,351.17	Payment for NSF Subaward DUE 0702912
O	083384	6/24/09	DAIRY DEPOT	\$261.76	NUTRITIONAL MILK AND DAIRY SUPPLIES
O	083385	6/24/09	BEACH PAVING, INC.	\$9,500.00	MOLD ABATEMENT/A300 AND A400
O	083386	6/24/09	FLOORTECH GROUP	\$3,302.00	REMOVE CARPETING AND INSTALL VCT
O	083387	6/24/09	HAITBRINK ASPHALT PAVING,	\$3,200.00	BUILD CURB TO RECEIVE WALL PE-100
O	083388	6/24/09	PSOMAS	\$5,759.43	ATEP Project
O	083389	6/24/09	GCS SERVICE, INC.	\$351.77	Culinary Arts Repair
O	083390	6/24/09	GLOW ZONE, INC.	\$984.19	Contract Services for lighting
O	083391	6/24/09	GOODWILL INDUSTRIES OF	\$4,105.00	Sign Language interpreting services for deaf stude
O	083392	6/24/09	CELIA GRIFFITHS	\$50.00	Panel Presentation
O	083393	6/24/09	MARLYS GRODT & ASSOCIATES	\$500.00	Class Spec. Class Mgmt
O	083394	6/24/09	HIRSCH PIPE & SUPPLY	\$122.17	PLUMBING & IRRIGATION SUPPLIES
O	083395	6/24/09	HOME DEPOT CREDIT SERVICES	\$1,395.67	Blanket PO for supplies for Environmental Studies
O	083396	6/24/09	HORIZON	\$2,777.44	ANNUAL
O	083397	6/24/09	IRVINE PIPE & SUPPLY	\$3,833.40	BLANKET PURCHASE ORDER FOR PARTS AND SUPPLIES
O	083398	6/24/09	IRVINE RANCH WATER DIST.	\$9,064.01	Annual Water Service
O	083399	6/24/09	IRVINE UNIFIED SCHOOL DIST.	\$127.33	Reimbursement to IUSD for Tech Prep purchases
O	083400	6/24/09	JOHNSTONE SUPPLY	\$300.58	OPEN PURCHASE ORDER FOR PARTS
O	083401	6/24/09	JOSTEN'S	\$531.62	regalia purchase for IVC faculty
O	083402	6/24/09	JEFF KAUFMANN	\$590.02	Reimbursement for field studies #62920
O	083403	6/24/09	L.A. COUNTY OFFICE OF EDUCAT.	\$5,301.57	To pay for LAHS Guides for IUSD & TUSD
O	083404	6/24/09	LESLIE'S SWIMMING POOL SUPPLY	\$220.94	POOL SUPPLIES
O	083405	6/24/09	MAIN ELECTRIC SUPPLY CO.	\$109.91	ELECTRICAL SUPPLIES
O	083406	6/24/09	MARKET-BASED SOLUTIONS	\$14,413.00	AQMD EMISSION CREDITS
O	083407	6/24/09	MC KESSON MEDICAL SURGICAL	\$139.83	MEDICAL SUPPLIES
O	083408	6/24/09	MC MAHAN DESK	\$13,413.75	NON-INSTRUCTIONAL COMPETITIVE EQUIPMENT
O	083409	6/24/09	MESA GOLF CARTS	\$65.00	electric cart maintenance
O	083410	6/24/09	MARCIA MILCHIKER	\$44.99	MMILCHIKER INTERNET 08/09
O	083411	6/24/09	SALLIE MILLER	\$360.00	WORKSHOP PRESENTER
O	083412	6/24/09	SOPHIE MILLER	\$19.49	Reimbursement
O	083413	6/24/09	MISSION PRINTING COMPANY	\$2,011.88	PROGRAM PRINTING '09 COMMENCEMENT
O	083414	6/24/09	AEROFUND FINANACIAL, INC.	\$94.87	BID.....5YR CONTRACT
O	083415	6/24/09	NU AGE DEVELOPMENT, INC.	\$13,070.00	Library Wall Installation
O	083416	6/24/09	ORANGE CO. DEPT. OF EDUCATION	\$3,700.00	CHECK RUN
O	083417	6/24/09	ORANGE COUNTY PRINTING	\$785.27	PENS/HIGHLIGHTERS
O	083418	6/24/09	OCE-IMAGISTICS	\$18.49	MAINTENANCE AGREEMENT FOR FAX MACHINE

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #082428 and 083424

S	Check #	Check Dt	Company Name	Check Amount	Description
O	083419	6/24/09	ORKIN INC.	\$200.00	PEST CONTROL
O	083420	6/24/09	THE M.S. ROUSE COMPANY, INC.	\$4,600.00	TESTING CENTER CARPET PURCHASE/INSTALLATION
O	083421	6/24/09	BENJAMIN SAYLES	\$1,040.00	Guest Artist
O	083422	6/24/09	HAITBRINK ASPHALT PAVING,	\$12,000.00	CDC DEMO
O	083423	6/24/09	LETUSDIRECT, LLC	\$29,972.00	Prime Lens Kits for HD Cameras
O	083424	6/24/09	MARSHALL MATERIALS	\$12,733.83	867CTICE FIELD SAND
				<u>\$5,746,141.98</u>	

FUND SUMMARY

Description	Amount
01 - General Fund	\$4,029,490.05
12 - Child Development Fund	\$22,964.82
40 - Capital Outlay Fund	\$1,461,563.55
68 - Self-Insurance Fund	\$9,804.13
71 - Retiree Benefit Fund	\$222,319.43
	<u>\$5,746,141.98</u>

WARRANT REGISTER LISTING

Bank Account (SC-CMED) - Saddleback Community Ed
 Sort: Sorted by Warrant #
 Selection: Between #009534 and 009588

S	Check #	Check Dt	Company Name	Check Amount	Description
O	009534	6/05/09	NICOLE BERCEL	\$84.00	SADDLEBACK COMMUNITY ED REFUND
O	009535	6/05/09	BILLY TEES	\$350.18	CHECK RUN
O	009536	6/05/09	FSC SECURITIES	\$119.00	Com. Ed. Presenter
C	009537	6/05/09	ESTELLA GARRISON	\$-42.67	CHECK RUN
O	009538	6/05/09	FRANCES WENDY GREENSPAN	\$25.00	CHECK RUN
O	009539	6/05/09	IMPACT PROMOTIONAL PRODUCTS/	\$603.31	CHECK RUN
O	009540	6/05/09	KID'S GYM INC.	\$2,500.00	CHECK RUN
O	009541	6/05/09	MARSHALL REDDICK SEMINARS	\$70.00	CHECK RUN
O	009542	6/05/09	RITZ-CARLTON, LAGUNA NIGUEL	\$600.00	CHECK RUN
O	009543	6/05/09	ROUNDS, MILLER AND ASSOC	\$620.00	CHECK RUN
O	009544	6/05/09	SOUTH ORANGE COUNTY COMMUNITY	\$59.20	Stores Office Supplies
O	009545	6/05/09	SUSAN M. UNOURA	\$71.50	CHECK RUN
O	009546	6/05/09	WELLS FARGO BANK #4198	\$188.99	CHECK RUN
O	009547	6/15/09	NICOLE BERCEL	\$94.00	SC COMMUNITY ED REFUND
O	009548	6/15/09	CMG COSMETICS	\$50.00	CHECK RUN
O	009549	6/15/09	DELL MARKETING L.P.	\$2,221.10	Dell Laptop Precision M6400
O	009550	6/15/09	FENG SHUI SOLUTIONS	\$50.00	CHECK RUN
O	009551	6/15/09	KAYLAA FOX	\$607.50	CHECK RUN
O	009552	6/15/09	ESTELLA GARRISON	\$95.00	CHECK RUN
O	009553	6/15/09	INSIGHT SYSTEMS GROUP, INC.	\$175.25	CHECK RUN
O	009554	6/15/09	KID'S GYM INC.	\$3,373.56	CHECK RUN
O	009555	6/15/09	NOESS LLC	\$532.00	CHECK RUN
O	009556	6/15/09	REGINA ROCHA TOURS	\$3,315.00	CHECK RUN
O	009557	6/15/09	S & S WORLDWIDE	\$372.51	CHECK RUN
O	009558	6/15/09	SECURE LIVE SCAN	\$345.00	CHECK RUN
O	009559	6/15/09	SOUTH ORANGE COUNTY COMMUNITY	\$82,057.59	Reimbursement for Salaries, Benefit
O	009560	6/15/09	SOUTH ORANGE COUNTY COMMUNITY	\$78,281.26	Reimbursement for Salaries, Benefit
O	009561	6/15/09	RalphVelasco.com Photography	\$50.00	CHECK RUN
O	009562	6/15/09	JAN WOOD	\$105.00	CHECK RUN
O	009563	6/24/09	SAIDEH MOSTAFI	\$89.00	SADDLEBACK COLLEGE COMMUNITY EDUCATION REFUND
O	009564	6/24/09	BILLY TEES	\$858.85	CHECK RUN
O	009565	6/24/09	CMG COSMETICS	\$205.00	CHECK RUN
O	009566	6/24/09	COMPUTRAX, INC.	\$335.00	CHECK RUN
O	009567	6/24/09	DREAM BOOKS	\$148.00	CHECK RUN
O	009568	6/24/09	ESTELLA GARRISON	\$140.62	Conference for Estella Castillo-Garrison
O	009569	6/24/09	FRANCES WENDY GREENSPAN	\$62.50	CHECK RUN
O	009570	6/24/09	RANDELEIGH HARRIS	\$25.00	CHECK RUN
O	009571	6/24/09	ANDREA HEIDEN	\$50.00	CHECK RUN
O	009572	6/24/09	OFFICEMAX CONTRACT INC.	\$1,229.00	Office Max Supply Orders 2008/2009
O	009573	6/24/09	TERRY ROWEN, INC.	\$3,462.50	CHECK RUN
O	009574	6/24/09	SMART BUSINESS RESULTS, INC.	\$91.00	CHECK RUN
O	009575	6/26/09	JOHN ACCOMANDO	\$165.00	SC COMMUNITY ED REFUND #36818
O	009576	6/26/09	CSNP, INC.	\$724.00	CHECK RUN
O	009577	6/26/09	NANCY D'ALEO-RUSSEY	\$250.00	CHECK RUN
O	009578	6/26/09	DREAM BOOKS	\$50.00	CHECK RUN
O	009579	6/26/09	ESTELLA GARRISON	\$85.53	CHECK RUN
O	009580	6/26/09	JAN WOOD	\$357.00	CHECK RUN
O	009581	6/29/09	HYUN KYUNG KIM	\$53.00	SC COMMUNITY ED REFUND #37548
O	009582	6/29/09	ALICIA MIGLIARINI	\$40.00	CHECK RUN
O	009583	6/29/09	VALERIE GELLER	\$620.00	CHECK RUN
O	009584	6/29/09	KID'S GYM INC.	\$7,339.50	CHECK RUN

WARRANT REGISTER LISTING

Bank Account (SC-CMED) - Saddleback Community Ed
Sort: Sorted by Warrant #
Selection: Between #009534 and 009588

S	Check #	Check Dt	Company Name	Check Amount	Description
O	009585	6/29/09	NANCY Y. LARRAGOITI	\$203.00	CHECK RUN
O	009586	6/29/09	NOESS LLC	\$765.00	CHECK RUN
O	009587	6/29/09	REGINA ROCHA TOURS	\$1,343.00	CHECK RUN
O	009588	6/29/09	IRMA SALAZAR	\$720.00	CHECK RUN
				<u>\$196,384.78</u>	

FUND SUMMARY

Description	Amount
09 - SC Community Education Fu	\$196,384.78
	\$196,384.78

WARRANT REGISTER LISTING

Bank Account (IVC-CMED) - IVC Community Ed
 Sort: Sorted by Warrant #
 Selection: Between #008582 and 008598

S	Check #	Check Dt	Company Name	Check Amount	Description
O	008582	6/05/09	SERINA DUTCHER-CENTERS	\$32.94	MILEAGE REIMBURSEMENT
O	008583	6/05/09	SHARON OLNEY	\$4.80	MILEAGE REIMBURSEMENT
O	008584	6/05/09	KELLY KIM VILL	\$5.00	COMMUNITY EDUCATION REFUND
O	008585	6/05/09	HONGJING ZHANG	\$178.00	IVC COMMUNITY EDUCATION REFUND
O	008586	6/05/09	MAURICE JOFFEE	\$149.00	IVC COMMUNITY EDUCATION REFUND
O	008587	6/05/09	SOUTH ORANGE COUNTY COMMUNITY	\$31,389.07	SALARIES & BENEFITS FOR July-September 2007
O	008588	6/12/09	ELIZABETH MCADAMS	\$25.00	IVC COMMUNITY ED REFUND
O	008589	6/12/09	AMY MANFRINI	\$125.00	IVC COMMUNITY ED REFUND
O	008590	6/12/09	CAM LU	\$2.00	IVC COMMUNITY ED REFUND
O	008591	6/12/09	THE PM GROUP, INC.	\$15,488.18	CHECK RUN
O	008592	6/12/09	S & B FOODS	\$1,067.27	Comm. Ed Seminars Everblue Lunch Catering
O	008593	6/12/09	MARK SEVI	\$187.50	Community Ed. Instructor for IVC 2007-08
O	008594	6/24/09	COLLEGE OF INTEG. HEALTHCARE	\$3,838.38	Comm. Ed presenter Spring 2009
O	008595	6/24/09	OFFICEMAX CONTRACT INC.	\$106.60	Office Max Supply Orders 2008/2009
O	008596	6/29/09	CERTIPORT	\$1,570.00	CHECK RUN
O	008597	6/29/09	IRVINE VALLEY COLLEGE	\$40.24	Community Ed./Testing Center Duplicating Charges
O	008598	6/29/09	SOUTH ORANGE COUNTY COMMUNITY	\$5,000.00	SALARIES & BENEFITS FOR October-December 2007
				<u>\$59,208.98</u>	

FUND SUMMARY

Description	Amount
07 - IVC Community Education F	<u>\$59,208.98</u>
	<u>\$59,208.98</u>

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Gifts to the District and Foundations
ACTION: Approval

BACKGROUND

Pursuant to the California Education Code Section 72241 and Board Policy 3300, the Board of Trustees "receives and administers gifts to the District." The division or office within the college receiving the donated item reviews all gifts. Additionally, the Chancellor's Cabinet reviews the utility and appropriateness of the donated gift as to possible personnel or related cost factors.

STATUS

The gifts listed on EXHIBIT A have been reviewed by the appropriate district and college officials and have been determined to be of benefit to the receiving location.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept the donation(s) to the District and the Foundations listed on EXHIBIT A and further direct that its appreciation be appropriately conveyed to the donor(s).

DONATIONS
July 21, 2009

SADDLEBACK COLLEGE

Gift	Donated By:
Heated Wax Working Table	Steve Robinson 338 Costa Mesa Street Costa Mesa, California 92627
2 Sets - Vision Cage System for Reptiles: (36" W x 28" Dx18"H), Ceramic Heat Lamp, 100 Watt Heat Bulb, Reptile Heat Pad, Bedding media, Water Bowl, Thermometer, Grapewood perch and Temperature regulation system for night/day.	Private Individual 33811 Via Cascada San Juan Capistrano, California 92675

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Saddleback College: Speakers
ACTION: Approval

BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

STATUS

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at any college or center since the last board meeting. In addition, all travel expenses and/or honoraria must be recommended by the Chancellor, College President, or ATEP Provost and submitted to the Board prior to reimbursement of travel expenses or payment of honoraria.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the general fund honoraria as shown in Exhibit A.

Item Submitted By: *Dr. Tod A. Burnett, President*

SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT

SADDLEBACK COLLEGE

Date of Presentation	Speaker Name	Topic	Brief Biography	General Fund Cost (Honorarium/Travel)
6/22/09	Brooke Meachan	Saddleback College Health Science 128	Graduate of Chapman University, Experience includes screen writer and working for "O" Entertainment as a Directors Coordinator.	Career Technical Education Collaborative Grant \$300
6/22/09	Marc Abdou	Saddleback College Health Science 128	Attending Cal State Long Beach and is an Emmy award-winning editor.	Career Technical Education Collaborative Grant \$300
6/22/09	Karyn Perguni Bower	Saddleback College Health Science 128	Producer/News Journalist and owner of her own production company Perguni Productions. Received her TV/Film/Radio certification from Saddleback College.	Career Technical Education Collaborative Grant \$300
6/22/09	Haley Peralta	Saddleback College Health Science 128	Received her AA in TV/Film from Saddleback College and is currently at Cal State Long Beach. She is currently working for RED.	Career Technical Education Collaborative Grant \$300
6/22/09	William Fennell	Saddleback College Health Science 128	Bill has 19+ years with Times Mirror/Dimension Cable & Cox Communications. He is a station engineer for Cox3TV.	Career Technical Education Collaborative Grant \$300
6/22/09	Kimberly La Croix	Saddleback College Health Science 128	Attended Saddleback College Film program. Currently working for "O" Entertainment as an Assistant Editor on many well know productions.	Career Technical Education Collaborative Grant \$300

7/08/09	Patricia Wenskunas	Victims of Crime	Victim of attempted murder starts an organization dedicated to helping other crime victims.	-0-
7/13/09	Joe Salcido	Probation	Former Director of correctional youth facility	-0-
7/22/09	Linda Marquis, Esq.	Life as a criminal defense attorney	Criminal Defense Attorney	-0-
7/27/09	Bill Hunt	Policing in Orange County	Former Chief of Police for San Clemente	-0-
8/03/09	Honorable John Flynn, III	Life as a Judge	Orange County Superior Court Judge	-0-

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: June/July 2009 Contracts
ACTION: Ratification

BACKGROUND

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: for contracts involving bid limits the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$65,000 for equipment, supplies and maintenance projects. During June/July 2009, the following contracts were reviewed and approved by the Deputy Chancellor, following review by legal counsel, when appropriate.

CONTRACTOR NAME

CONTRACT AMOUNT

Zimbra Purchase Agreement to purchase Zimbra Network – Standard Edition (per student mailbox, perpetual license) and 12 month advantage support and maintenance.	\$ 47,880.00
Incentra Solutions Consultant Agreement to perform software development tasks in support of MAP enhancements and support. Participate in design teams for upcoming 2009/2010 projects.	\$ 44,720.00
RJT Compuquest Consultant Agreement to provide quality assurance expertise and participate in the analysis, design and testing of SIS Class Scheduling and Instructional Staffing modules and other SIS deployment tasks. Assist in Use Acceptance Testing (UAT) for all assigned modules.	\$ 32,240.00
Cuyahoga Community College Consultant Agreement to develop an additional instructional module that provides guidance for Educational Institutions in transferring technology to the end users, host regional workshop for K-16 participants, participate in other regional workshops and assist Tennessee Tech University in the development of the material for a DE format at Saddleback College.	\$ 30,000.00

American Geotechnical, Inc. Amendment No. 1 for Fine Arts Restroom Expansion Testing and Inspection Services to compensate the consultant for the extended term of the services and services beyond those included in the original agreement.	\$ 20,000.00
Keenan & Associates Amendment to Property and Casualty Claims Administration Services Agreement for new commencement date and compensation.	\$ 20,000.00
Ismail Fidan Consultant Agreement to develop a one instructional module that provides guidance for Educational Institutions in transferring technology to the end users and host two regional workshops for K-16 participants for Saddleback College.	\$ 18,000.00
Joyce Inspections and Testing, Inc. Amendment No. 2 for Fine Arts Restroom Expansion Inspector Of Record Services to compensate the consultant for the extended term of the services and services beyond those included in the original agreement.	\$ 17,000.00
Dick Vosper Broadcast Services Consultant Agreement to fulfill the responsibilities of the Designated Chief Operator of KSBR-FM, including the inspection and calibration of the transmission system, monitors, metering and control systems in addition to any equipment performance measurements or other tests as specified in FCC rules for KSBR's transmitter and translators. Respond to transmission related broadcast emergencies.	\$ 15,000.00
John Casagrande Consultant Agreement to adapt custom EOPS system developed for Saddleback College to work for Irvine Valley College. Work with District IT and college staff to complete product implementation.	\$ 10,000.00
Gkk works Architectural Services Agreement Amendment for ATEP site utility severance plan with demolition project. Amendment is to additional civil engineering work which was outside the original allowance.	\$ 8,800.00
Monster Agreement to permit District Human Resources to post jobs.	\$ 6,930.00
Payphone Station, Innovation Pay Phone Agreement to provide public pay telephone services at Saddleback College.	\$ 7,020.00

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

Payphone Station, Innovation Pay Phone Agreement to provide public pay telephone services at Irvine Valley College.	\$ 6,240.00
Periwinkle Entertainment Productions Letter of Agreement for performance of "An Evening of Comedy and Magic" at Mc Kinney Theatre, Saddleback College.	\$ 5,500.00
RJT Compuquest Agreement Amendment No. 1 to pay consultant additional hours of work at \$65.00 an hour.	\$ 4,500.00
Liebert Cassidy Whitmore Agreement for Special Services to provide six days of group training workshops covering such employment relations subject at management rights and obligations, negotiation strategies, employment discrimination and affirmative action, employment relations from the perspective of elected officials, performance evaluation, grievance and discipline administration for supervisors and managers, planning for and responding to concerted job actions, current court, administrative and legislative developments in personnel administration and employment relations, etc., with the specific subjects covered and lengths of individual workshop presentations to be determined by Community College District and a monthly newsletter covering employment relations developments.	\$ 2,500.00
Keenan and Associates Run-Off Claims Administration Agreement to perform claims administration functions for the Workers' Compensation program.	\$ 3,500.00
Karen Wosczyzna-Birch Addendum to consultant agreement to pay for all travel expenses required to support Rapid Tech activities.	\$ 1,000.00
Danka Agreement to provide eMeter program at Irvine Valley College.	\$ 336.96
City of Irvine Program Services Agreement to provide Emeritus Institute classes for Irvine Valley College.	\$ 0.00
The Surgical Center at Saddleback CHOC Agreement to provide clinical/internship experience for Saddleback Students.	\$ 0.00

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

Children's Hospital of Orange \$ 0.00
Agreement to provide clinical/internship experience for Saddleback
Students.

Orange County Sports and Wellness \$ 0.00
Agreement to provide clinical/internship experience for Saddleback
Students.

Neudesic, Inc. \$ 0.00
Agreement Amendment to decrease hourly rate.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees ratify the contracts as shown above.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: James B. Utt Library Renovation: Hire Construction Management Firm

ACTION: Approval

BACKGROUND

On October 24, 2004, the Board of Trustees approved funding \$4,829,000 from basic aid for the James B. Utt Library Renovation at Saddleback College. On June 22, 2009, the Board approved reallocation of funding from the Saddleback College Sciences building to the Construction and Equipment phases of the Saddleback College James B. Utt Library Renovation Project.

On April 17, 2008, twenty six (26) firms attended a pre-proposal conference for Construction Management (CM) Services. On April 30, 2008, thirteen (13) firms responded with proposals for the CM Services pool. Each proposal also included proposals for the Saddleback College James B. Utt Library Renovation Project.

This project is DSA approved and is scheduled to go to bid January, 2010.

STATUS

The selection committee, representing both colleges and the district, evaluated the proposals and recommends the District enter into an agreement with McCarthy Building Company. (Exhibit A) for the James B. Utt Library Renovation for a not to exceed price of \$978,030.

Funds are available within the approved project budget which is \$21,124,000.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve an agreement (Exhibit A) with McCarthy Building Company, for construction management of the Saddleback College James B. Utt Library Renovation in an amount not to exceed \$978,030.

CONSTRUCTION MANAGEMENT SERVICES AGREEMENT - JAMES B. UTT LIBRARY REMODEL

THIS AGREEMENT is hereby entered into this 22nd day of July, 2009, by and between the **South Orange County Community College District**, hereinafter referred to as "DISTRICT," and McCarthy Building Companies, 20401 S.W. Birch Street, Suite 300, Newport Beach, California, 92660, hereinafter referred to as "CONSTRUCTION MANAGER or CM."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSTRUCTION MANAGER is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

ARTICLE 1: BASIC SERVICES

1.1 Phases of Basic Services. The CM shall provide and perform the Basic Services for the

James B. Utt Library Remodel

project at Saddleback College as more particularly described in this Agreement. The Basic Services shall be performed and completed in a series of sequential phases, generally described as: Pre-Construction, Construction and Post-Construction. The scope of the CM's Basic Services and obligations during each phase of the Basic Services shall be as set forth herein.

1.2 Relationship of CM to Other Project Participants. CM's services hereunder shall be provided in conjunction with contracts between the DISTRICT and: (a) the Architect; (b) the Contractor; (c) the Inspector; (d) Test/Inspection Service Providers; and (e) others providing services in connection with bidding and/or construction of the Project. The Architect is responsible for the adequacy and sufficiency of the Project design and the contents of Design Documents for the Project. The Architect shall perform its duties in accordance with its contract(s) with the DISTRICT. Except as expressly set forth herein, neither this Agreement, nor CM's rendition of services hereunder shall be deemed CM's assumption of responsibility for the adequacy or sufficiency of the Project design or the Design Documents for the Project, which are and remain that of the Architect. In accordance with the scope of Basic Services described herein, the CM shall be responsible for assisting the DISTRICT in the selection and retention of the Inspector and Test Inspection Services Providers and generally coordinating the services of the Inspector and Test/Inspection Service Providers during the Construction Phase; the CM is not, however, responsible for the completeness or accuracy of the work product or services provided by the Inspector or Test/Inspection Service Providers.

1.3 CM Standard of Care. CM shall provide the Basic Services and authorized Additional Services using its best professional skill and judgment, acting with due care and in accordance with professional standards of care, the terms hereof and applicable law, code, rule or regulation. CM's services hereunder shall be provided and completed promptly and in such a

manner as to avoid hindrance, interruption, or delay to the orderly progress and timely completion of Project bidding and construction. CM shall without additional compensation, correct or revise any errors or omissions in its studies, reports, and other services.

1.4 Key Individual Assignments. The CM has been selected to perform the work herein because of the skills and expertise of key individuals. The CM shall designate Mark Mardock as Project Executive, John Staff as Director, Steve Baker as a Construction Manager, and Tyler Sifton as Project Engineer. So long as their performance continues to be acceptable to the DISTRICT, these named individuals shall remain assigned to the Project. If dissatisfied with any performance, DISTRICT has the right and can be expected to request replacement. Additionally, the CM must furnish the name of all other key people in CM's firm that will be associated with the Project

1.5 Determine the agencies that have jurisdiction over the project. Coordinate and implement the requirements of the regulatory agencies i.e. Division of the State Architect, Local Fire Authority, Moulton-Niguel Water District, and utility companies.

1.6 Review all project related pay requests and make recommendation to DISTRICT for payment.

1.7 Monthly Progress Report. The CM will provide a monthly progress report including one photo from the same location plus others from three-five locations of CM's choice, a narrative on the Project progress identifying:

1.7.1 any critical items and proposed solutions,

1.7.2 an on-going chronology of milestone events,

1.7.3 a graph with one axis showing expenditure in comparison with the other for time showing actual in comparison to anticipated,

1.7.4 an on-going and updated project change order log,

1.7.5 a pay request summary including original contract price, new contract price as adjusted by previous change orders, all current change orders, proposed adjustment to contract price,

1.7.6 an evaluation of the allowance expenditure to date,

1.7.7 an evaluation of the change order amount in comparison to the 10% change order contingency,

1.7.8 a list of all anticipated future change orders and

1.7.9 a bulleted 30 day look-ahead of upcoming activities.

All documents shall be in a form approved by the DISTRICT.

1.8 CM is not responsible for:

1.8.1 Ground contamination or hazardous material analysis

1.8.2 Any asbestos testing, design or abatement

1.8.3 Environment impact report

- 1.8.4 Historical significance report
- 1.8.5 Soils investigation
- 1.8.6 Geotechnical hazard report
- 1.8.7 Topographic survey
- 1.8.8 Labor Compliance other than transmittal of required paperwork

ARTICLE 2: DISTRICT RESPONSIBILITIES

2.1. DISTRICT Information. The DISTRICT shall provide full information regarding the Project, including the DISTRICT's objectives, schedule requirements, and other constraints and requirements which may affect the Project Budget, time for completion of Project Construction, or Project scope. The DISTRICT shall provide the CM with the Project and Construction Budgets for review and acceptance by the CM.

2.2. DISTRICT Representative. The DISTRICT shall designate a representative to act on the DISTRICT's behalf with respect to the Project and who shall be authorized to render decisions on behalf of the DISTRICT and to carry out the DISTRICT's responsibilities under this Agreement, all of which shall be discharged or performed in a manner so as to avoid unreasonable delay in the orderly and sequential progress of the CM's performance of services and other obligations hereunder. Unless modified by written notice of the DISTRICT to the CM, the DISTRICT Representative is:

Walt Rice, Assistant Director of Facilities Planning

If the DISTRICT observes or otherwise becomes aware of any fault or defect in the project or the CM's services or any non-conformity with the Construction documents, the District shall give prompt written notice thereof to the CM.

2.3 Tests/Inspections. In accordance with applicable law, rule or regulation, the DISTRICT shall: (a) retain a Project Inspector ("Inspector") to provide construction observations as required by applicable laws, rules, or regulations; and (b) retain Test/Inspection Service Providers to conduct Construction Phase tests/inspections of materials/equipment forming a part of the Project as required by applicable law, rule, or regulation. The foregoing notwithstanding, as set forth below, the Basic Services of the CM include assistance to the DISTRICT in identifying, selecting, and retaining the Inspector and Test/Inspection Service Providers.

2.4 DISTRICT Consultants. Except to the extent of Design Consultants retained by the Architect, other consultants required or desired by the DISTRICT in connection with the Project shall be retained and paid for by the DISTRICT. Such other consultants include, but may not be limited to, legal counsel, insurance/surety consultants, audio-visual equipment/ installation consultants, and hazardous material assessment & abatement consultants. CM shall, upon request, assist the DISTRICT in the selection process including the development of the RFP/Proposals, participating in the interview process and providing recommendations.

2.5 At the request of the CM, sufficient copies of the contract documents shall be furnished to the CM to permit the timely performance of services by the CM at the DISTRICT's expense

ARTICLE 3: PRE-CONSTRUCTION PHASE

3.1 Project Bidding and Construction Strategy. The CM shall, in conjunction with the DISTRICT, review the current status of completion and approvals of the Design Documents for bidding to the Contractor. The objective of these reviews is to confirm constructability and for the development of an overall strategy for bidding and constructing the Project. The CM shall conduct such interviews and participate in meetings and conferences with the Architect, DISTRICT staff, and others as necessary to develop a bidding and construction strategy consistent with the objectives for the Project. Upon completion of these services and prior to commencing any other Basic Services under this Agreement, the CM shall submit its written bidding/construction strategy to the DISTRICT for review and acceptance. This recommendation shall include any phasing necessary and identify project staging strategies. The CM shall modify its written Project bidding/construction strategy as necessary to obtain mutual acceptance of the DISTRICT and the CM.

3.2 Review of Design Documents. The CM, including the CM's Project Manager and Field Superintendent for Project construction, shall review the Design Documents completed by the Architect to attain a complete understanding of the Project design and scope.

3.2.1 Value Engineering. The CM's review of Design Documents shall include value engineering analysis. If, upon completing its review of the Design Documents, the CM believes that Work of the Project depicted in the Design Documents construction processes/procedures, specified materials/equipment or other aspects of the Design Documents can be modified to reduce Construction Costs and/or the time for achieving Final Completion of the Project and/or to extend life-cycle and/or to reduce maintenance/operations costs, without diminution in the quality of materials/equipment/workmanship, scope or intended purposes of the Project, the CM shall identify the same. Modifications to the Design Documents recommended by the CM shall be set forth in writing and submitted to the DISTRICT for review. The DISTRICT shall have the sole and exclusive discretion to incorporate some, all or none of the CM's recommendations. If the DISTRICT accepts any of the CM's recommendation relative to modification(s) to the Design Documents, the CM shall review the Design Documents as modified by the Architect for confirmation that the DISTRICT accepted modifications to the Design Documents are incorporated into the Design Documents issued by the DISTRICT for bidding by the Contractor.

3.2.2 Constructability Review. The CM shall review the Design Documents to ascertain whether the Project, as depicted in the Design Documents are accurate and complete and that Contractor can construct the Project as depicted in the Design Documents. The scope of the CM's constructability reviews shall include, without limitation, (a) confirmation that requirements noted in the Drawings and Specifications are consistent and in conformity with DISTRICT requirements for the Project and (b) that the work product of the Architect and its Design Consultants have been coordinated and are consistent.

3.2.2.1 Limitation on the CM's Constructability Review. In conducting a Constructability Review of the documents, the CM shall not be responsible for providing nor will the CM have control over the Project design, design requirements, design criteria, or the substance or contents of the Design Documents. By performing Constructability Reviews and making recommendations described herein, the CM shall not be acting in a manner so as to assume responsibility or liability, in whole or in part, for any aspect of the Project design, design requirements, design criteria, or the substance or contents of the Design Documents. The CM's actions in conducting Constructability Reviews and recommendations as provided herein are to be advisory only to the DISTRICT and the Architect.

3.3 Development of Construction Documents. Based upon its review of the Design Documents (including any DISTRICT accepted recommendations of the CM relating to modification(s) to the Design Documents) and in consultation with the DISTRICT and the Architect, the CM shall assist with the development of construction documents suitable for bidding by the Contractor. The final construction documents shall be submitted by the CM to the DISTRICT for review and acceptance. The CM shall modify the construction documents as necessary to obtain mutual acceptance of the DISTRICT and the CM of the entirety.

3.4 Bid-Time Master Project Schedule. The CM shall develop and submit to the DISTRICT for review and acceptance a Bid-Time Master Project Schedule which shall reflect all of the Work necessary to complete Project construction. The Bid-Time Master Project Schedule shall be prepared with the most recent edition of commercially available software designed specifically for the scheduling of construction projects and which utilizes the critical path method of scheduling. The CM's use of scheduling software other than Microsoft Project 98, Microsoft Project 2000, Primavera SureTrak Project or Primavera Project Planner will require approval of the DISTRICT which may be granted, withheld or conditioned in the sole discretion of the DISTRICT. The Bid-Time Master Project Schedule shall indicate the start/finish dates for the principal activities necessary to complete Project construction. The CM shall sequence, schedule and coordinate the Bid-Time Project Master Schedule in a logical, reasonable and orderly manner so that Project construction is completed for the Construction Budget and within the time established by the DISTRICT. If the DISTRICT's requirements for the Project include phasing elements of Project construction, the DISTRICT's phasing requirements shall be set forth in the Bid-Time Master Project Schedule. The CM acknowledges that the Bid-Time Master Project Schedule prepared by the CM will be relied upon during the review of the Contractor's schedule submittal to arrive at the Master Project Schedule.

3.5 Construction Budget; CM Estimate of Construction Costs. The CM shall review the DISTRICT's Construction Budget for the Project and Estimates of Construction Costs prepared by others for the Project as depicted in Design Documents as of the date of this Agreement. Based upon such reviews, the CM shall prepare the CM's Estimate of Construction Costs for the Project depicted in such Design Documents. The CM's Estimate of Construction Costs shall be based upon the then current market conditions and shall include a Construction Cost Contingency equal to ten percent (10%) of the CM's Estimate of Construction Costs. If the CM's Estimate of Construction Costs exceeds the Construction Budget by ten percent (10%) or greater, the CM shall make recommendations to the DISTRICT for measures to reduce the Estimate of Construction Costs to conform with the Construction Budget. If the CM's Estimate of Construction Costs is less than the Construction Budget by ten percent (10%) or more, the CM shall make recommendations to the DISTRICT for items to incorporate into the Project to conform the CM's Estimate of Construction Costs with the Construction Budget.

3.5.1 Evaluations of the DISTRICT's Project budget, preliminary estimates of Construction Cost and detailed estimates of Construction Cost prepared by the Construction Manager represent the CM's best judgment as a person or entity familiar with the construction industry. It is recognized, however, that neither the CM nor the DISTRICT has control over the cost of labor, materials or equipment, over Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the CM cannot and does not warrant or represent that bids or negotiated prices will not vary from the Project budget proposed, established or approved by the DISTRICT, or from any cost estimate or evaluation prepared by the CM.

3.6 Review and Assembly of Bid Documents. The CM shall review and recommend modifications to the DISTRICT's standard forms of bid and contract documents for each Contract. The CM shall assist the DISTRICT in assembly of bid and contract documents.

3.7 Authority to Bid. The CM shall review approvals theretofore obtained by or on behalf of the DISTRICT relating to authority of the DISTRICT to engage in bidding the Project for construction. If there are limitations to the DISTRICT's authority to bid the Project the CM shall advise the DISTRICT of the same and assist the DISTRICT in removing such limitations.

3.8 Bidding of Contract

3.8.1 Advertisements. The CM shall assist the DISTRICT in development and placement of advertisements for bidding by the Contractor in a newspaper of general circulation in Orange County. The CM shall also make recommendations to the DISTRICT for placement of notices and issuance of other communications for the purpose of publicizing the availability of the Project for bidding by the Contractor. The CM shall assist the DISTRICT in placing such notices and issuing communications for such purposes.

3.8.2 Contractor Pre-Qualification. The DISTRICT has a policy of pre-qualifying all contracts over One Million Dollars (\$1,000,000). The CM shall assist the DISTRICT in: (a) development of pre-qualification criteria and the pre-qualification application; (b) development and placement of an advertisement in a newspaper of general circulation in Orange County of the availability of pre-qualification applications; (c) develop and implement a program to inform potential bidders subject to pre-qualification of the pre-qualification process and to encourage potential Contractors to engage in the pre-qualification process; (d) review and evaluate responses to the pre-qualification application; and (e) recommendations to the DISTRICT for selection of Contractors deemed qualified to submit Bid Proposals subject to the pre-qualification process.

3.8.3 Bid Documents Distribution to Contractors. The CM shall establish a system for Bid Documents distribution to Contractors and for maintaining records of the identities/addresses/telephone-fax numbers/email addresses of the Contractors who have obtained Bid Documents and for on-going communication including request for information during the bid process. All such records shall be available for review and reproduction by the DISTRICT and the public upon request.

3.8.4 Contractors Campaign. The CM shall, by all appropriate means of communication, advise Contractors of the availability of the Project for bidding by Contractors. The CM shall endeavor to maximize the participation of qualified Contractors whose principal place of business is situated in the Orange County area. The CM shall maintain records of contacts made and communications transmitted to/received from potential bidders for the Project. All such records shall be available for review and/or reproduction by the DISTRICT upon reasonable request.

3.8.5 Pre-Bid Conference(s). The CM shall develop agendas and conduct pre-bid conferences, including the job walk(s) if one is required or scheduled in the Bid Documents. The pre-bid conference shall include without limitation: (a) description of the Project; (b) description of the process for bidding and award of Contract; and (c) material requirements of the Contract relating to bonds, insurance and similar administrative requirements of the Contractor. The job walk shall provide Contractors with an overview of the Site and an understanding of the physical limitations and constraints affecting the Work of the Project or portions thereof. As necessary or appropriate, the CM shall conduct separate, detailed pre-bid conferences with potential bidders. The CM shall record and transcribe minutes of the pre-bid conferences and job walk(s). Minutes maintained by the CM shall be issued to all bidders who have theretofore obtained the Bid Documents, the DISTRICT, the Architect and other requesting parties or as directed by the DISTRICT.

3.8.6 Opening/Reading of Bid Proposals. The CM shall assist the DISTRICT in the public opening and reading of Bid Proposals. Upon completing the public opening and reading of Bid Proposals, the CM shall summarize

the results of bidding; the summary shall include identities of the Bidders, the amount proposed by each Bidder, including amounts proposed for Alternate Bid Items, if any included in the bidding for the Contract and the identification of the apparent low bidder for the Contract

3.8.7 Review of Bid Proposals; Recommendations for Award of Contract. The CM shall assist the DISTRICT with review of submitted Bid Proposals to determine: (a) whether the bidder submitting the Bid Proposal is a responsible bidder; (b) whether the Bid Proposal is responsive to material bidding requirements; and (c) the price proposed for the base scope of Work and for each Alternate Bid Item, if any, included in the bidding. The CM shall make recommendations to the DISTRICT regarding: (a) rejection of a Bid Proposal based upon the "non-responsibility" of the bidder; (b) rejection of a Bid Proposal for non-responsiveness to material bidding requirements; (c) rejection of a Bid Proposal for any other reason; (d) rejection of all Bid Proposals; and (e) award of Contract, to the extent that the bidding for a Contract included Alternate Bid Items, recommendations for the Alternate Bid Items, if any, to be included in the scope of the Contract awarded by the District. The CM shall make recommendations to the DISTRICT for award of the Contract. The CM is not authorized to award the Contract. Award of a Contract shall only be by action of the DISTRICT's Board of Trustees.

3.9 Deliverables for the Pre-Construction Phase

- 3.9.1 Value Engineering or Cost Savings Analysis
- 3.9.2 Constructability Review
- 3.9.3 Front End Documents
- 3.9.4 Preliminary Construction Schedule
- 3.9.5 Initial Budget
- 3.9.6 Document Distribution Log
- 3.9.7 Pre-bid and Pre-Construction agendas and meeting minutes
- 3.9.8 Bid summary and recommendations to award
- 3.9.9 Monthly report

ARTICLE 4: CONSTRUCTION PHASE

4.1 Administration and Coordination of Contract and Construction. CM will provide administrative, management, and related services necessary to administer the Contract and to coordinate the Work of the Contractor during the Construction Phase of the Project including: (a) receive, review and forward to the DISTRICT and the Architect, the Contractor's Certificates of Insurance and Bonds; (b) advice and recommendations to the DISTRICT for issuance of Notice to Proceed directing commencement of work under the Contract; (c) scheduling, coordinating and conducting pre-construction and construction

meetings; recording, maintaining and distributing minutes thereof; (d) in consultation with the Architect, develop and implement procedures for the submittal and processing of Submittals required by each Contract; (e) in consultation with the DISTRICT and the Architect, develop and implement procedures for the handling and disposition of the Contractor's requests for information or clarifications; (f) establish and implement procedures for the transmittal and receipt of communications, drawings and other information between CM, Architect and the Contractor relating to Project construction; (g) assist the DISTRICT in selection and retention of Test/Inspection Service Providers and the Inspector; (h) coordinate activities of the Contractor; and (i) allocate Site staging and storage areas.

4.2 General Conditions. At all times during construction activities at the Site, the CM shall provide or cause to be provided the items of personal property and services identified in Exhibit "B" (General Conditions Items) attached to this Agreement. The items and services identified in Exhibit "B" are included in the General Conditions Costs portion of Contract Price set forth in this Agreement.

4.3 Monitoring of Construction Costs. CM will monitor on-going Construction Costs and advise the DISTRICT of the financial condition of the Project by: (a) development of Project financial reports to the DISTRICT, including those reflecting variations between actual Construction Costs and the Construction Budget and estimated costs of unperformed Project activities; (b) maintaining records reflecting the actual costs for activities completed or in progress, including records relating to work performed on a unit costs basis and additional work performed by the Contractor; (c) monitor and advise the DISTRICT of costs pertaining to potential, pending and completed changes to the Contract; and (d) advising and making recommendations to the DISTRICT-for adjustments to the Construction Budget relative to actual or anticipated Construction Costs. The CM shall prepare and submit cost reports to the DISTRICT as part of the monthly report. The extent of detail and the nature of the format of such reports, the information compiled by the CM and reports generated by the CM shall specifically indicate the original Contract Price of the Contract, the extent of adjustment of the Contract Price to the Contract by DISTRICT approved Change Orders and the extent of potential further adjustment of the Contract Price of the Contract as of the date of the CM's report based upon the Change or potential Changes known at the time of the CM's preparation of a cost report for a Contract. The format for this report must be pre-approved by the DISTRICT.

4.4 Applications for Progress Payments. CM will participate in the review and disbursement of Progress Payments to the Contractor and in consultation with the DISTRICT and the Architect, make recommendations for the disbursement of Progress Payments to the Contractor as follows: (a) CM will assist in the development of procedures for submittal, review, processing, and disbursement of Progress Payments to Contractor, along with associated forms and reporting systems; (b) based upon CM's observations and evaluations of each Application for Progress Payment, CM will review and certify to the DISTRICT the amount due on each such Application for Progress Payment; CM's certifications constitute a representation to the DISTRICT that, based on CM's observations at the Site, the data in each Application for Progress Payment, and to the best of CM's knowledge, information and belief, the Work has progressed to the point indicated in the Application for Progress Payment and the quality of the Work is in generally in accordance with the Contract Documents for the Contract; (c) CM's representations relative to Applications for Progress Payment are subject to an evaluation of the Work for conformity with the requirements of the applicable Contract for the Substantial Completion of the Contract, results of subsequent tests, inspections and other procedures, minor deviations from requirements of the Contract correctable prior to completion and any specific qualifications expressed by CM. CM's acceptance of a Certificate pursuant to the preceding shall be a representation that the Contractor is entitled to payment in the amount so certified. The CM's review of Applications for Progress Payment shall be undertaken and completed within one week of receipt so that the DISTRICT can meet its obligations to make Progress Payment due the Contractor within the time permitted by applicable law without incurring interest liability or other penalties/liabilities.

4.5 Substantial Completion; Punch list. In consultation with the Architect and the DISTRICT, the CM will assist in ascertaining the achievement of Substantial Completion of the Work of the Contractor. If upon inspection of the Work of the Contractor, the CM determines that Substantial Completion has not been achieved, the CM will assist the Architect in noting the conditions of the Work and the measures necessary for the Contractor to achieve Substantial Completion of its portion of Project construction. Upon the Contractor achieving Substantial Completion, the CM will participate with the DISTRICT and the Architect to inspect the Work completed by the Contractor to note Punch list items to be completed by the Contractor as a condition to achieving Final Completion of the Contract.

4.6 Project Progress

4.6.1 Master Project Schedule. CM will review and compare the Contractor's separate Construction Schedule with the Bid Time Master Project Schedule and negotiate a Master Construction Schedule with the contractor.

4.6.2 Contractor's Schedules. CM shall monitor the Master Construction Schedule on a monthly basis so that the DISTRICT is kept fully informed at all times of the status and progress of overall Project construction and status of the Contractor's construction progress. Where the actual rate of Project construction progress is behind that indicated by the Master Construction Schedule, CM shall advise and make recommendation to the DISTRICT for remedial action.

4.6.3 Coordination of Construction Activities. Subject to Article 4.7.2, CM shall coordinate the activities of the Contractors with those of the CM, the Architect, Inspector, Test/Inspection Service Providers and the DISTRICT in conformity with the Master Construction Schedule, including the coordination and sequencing of Contractor's construction activities so that Site space is appropriately allocated and the Master Construction Schedule is maintained. A material obligation of the CM under this Agreement is the coordination of the activities of the Contractor in a manner so that Project construction is completed in accordance with the Master Construction Schedule and within the Construction Budget.

4.6.4 Progress Records. CM will maintain records of the progress of Project construction, including written progress reports and photographs reflecting the status of Project construction and percentage completion. All changes to the original contract will be documented on an "As-Built" set of documents which will record all RFIs, architectural supplement information, substitutions and change orders. The Contractor's field changes (location, material, undocumented changes, etc.) will be incorporated monthly by Contractor for verification by the CM during the pay application review and reviewed monthly with the DISTRICT. CM will maintain daily reports during Project construction showing weather conditions, the Contractor and their Subcontractors by count, visitors at the Site, work accomplished under the Contract, problems encountered and other matters materially affecting the Project, completion of the Project or Construction Costs in a format approved by the DISTRICT.

4.6.5 Project Adjustment. Throughout the Construction Phase, the CM shall review the Final Construction Budget and the Construction Schedule and recommend any necessary adjustment to the DISTRICT.

4.6.6 Substantial Completion and Final Completion. Upon request of the Contractor, CM will in conjunction with the DISTRICT, Inspector, and the Architect determine that Substantial Completion and Final Completion have been achieved under that Contractor's Contract. Upon determining that Substantial Completion/Final Completion of a Contract has been achieved, the CM shall recommend that the DISTRICT issue Certificates of Substantial Completion and Final Completion, as applicable.

4.7 Site Observations

4.7.1 CM On-Site. At all times during which there are construction activities, CM shall have its management team as agreed by the DISTRICT, or other authorized representative at the Site to observe Site construction activities and to coordinate the activities of the Contractor. CM shall maintain at the Site the Contract, Drawings, Specifications, approved Change Orders, Submittals, applicable codes, rules and regulations and other written or electronic materials relating to the Project

4.7.2 CM and Contractor. With respect to the Contractor's own Work, the CM shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work of each of the Contractor since these are solely the Contractor's responsibility under the Contract for Construction. The CM shall not be responsible for a Contractor's failure to carry out the Work in accordance with the respective Contract Documents. The CM shall not have control over or charge of acts or omissions of the Contractor, Subcontractors, or their agents or employees, or any other persons performing portions of the Work not directly employed by the CM.

4.7.3 Construction Quality. CM will be responsible to report observations of any of the above mentioned activities to the DISTRICT. The CM will endeavor to guard the DISTRICT against defects and deficiencies in construction and workmanship on the basis of its Site observations, and a quality control program established and implemented hereunder to monitor the workmanship of the Contractors for conformity with: (a) accepted industry standards; (b) applicable laws, codes, regulations, ordinances or rules; (c) and the requirements of the Contract. The CM will be responsible to report observations of any of the activities mentioned in this paragraph and the next to the DISTRICT.

4.7.4 Rejection of Work. Whenever in the ordinary course of discharging its services hereunder, CM shall discover or observe patent conditions of defective or deficient construction or workmanship which has or may have an adverse impact upon building life-safety systems or operations, structural elements or integrity or the safety of persons or property, CM shall take prompt action appropriate under the circumstances, including stopping the work and thereupon notifying the DISTRICT in writing. In other circumstances, where defective or deficient Work is observed by CM, the DISTRICT shall be notified in writing by the CM of such conditions and if directed by the DISTRICT, the CM shall stop or reject such Work. CM's responsibilities hereunder shall be limited to defective or deficient work or an apparent and patent nature.

4.8 Site Safety

4.8.1 DISTRICT Safety Program. Prior to any Contractor's performance of Work at the Site, the CM shall review a safety program, meet and confer with the DISTRICT's Directors of Safety and Health to review the DISTRICT's safety program and to address measures to be implemented by the CM to coordinate the safety programs of the Contractor with the DISTRICT's safety program.

4.8.2 Contractor Safety Programs. CM shall review safety programs of the Contractor for conformity with the DISTRICT's safety program, requirements of the Contract and applicable law; CM shall monitor the Contractors' compliance with safety programs and advise the DISTRICT of measures, if any, necessary or appropriate to obtain the Contractor's compliance. By undertaking the obligations hereunder, CM shall not be deemed to have assumed responsibility for the adequacy or sufficiency of safety programs implemented by Contractor, but the CM is responsible for verifying that each Contractor has established a safety program, that the safety program established by the

Contractor is in compliance with applicable law, rule or regulation and that the Contractor has implemented its safety program.

4.8.3 Safety Violations; Safety Conditions. The CM shall promptly notify the DISTRICT in writing of all CM observed instances of a Contractor's failure to comply with applicable safety requirements. In the event of a safety violation or other unsafe conditions on or about the Project Site which have an immediate potential or actual adverse effect on life or property, the CM is authorized, without prior notice or prior directive of the DISTRICT, to take all actions deemed necessary and appropriate by the CM under the then existing circumstances to prevent such actual or potential adverse effect.

4.9 Changes and Claims.

4.9.1 Coordination of Changes. CM will coordinate and disseminate correspondence, drawings and other written materials by and between the Contractor, the District, Inspector, Test/Inspection service providers and the Architect relating to changes to the Contract. CM will coordinate the Contractor's performance of changes authorized by the DISTRICT. CM will maintain a log or other written records in a format previously approved by the DISTRICT to monitor the disposition of changes and Change Orders to keep the DISTRICT advised of the status of the same and the actual or potential impact of any particular change or Change Order or the cumulative effects thereof on Construction Costs or time for completion of Project construction.

4.9.2 Processing of Changes and Change Orders. CM will assist the DISTRICT and the Architect in evaluation of requests by Contractor for issuance of Change Orders, assist in negotiations with Contractor relative to Change Orders proposals and the adjustment of Contract Price or Contract Time under the Contract. CM will make recommendations to the DISTRICT and the Architect for handling and disposition of the Contractor's proposals relative to Change Orders. If a Change to a Contract is approved or authorized by the DISTRICT, CM will assist the DISTRICT and the Architect in the preparation of a Change Order reflecting such approved or authorized change to the Contract. The CM is not authorized, without the prior consent and approval of the DISTRICT, to effectuate or authorize any Change to any Contract. The CM shall be liable to the DISTRICT for all direct and consequential costs, losses or damages resulting from the CM's direction or authorization to effectuate a Change to any Contract without the prior direction and authorization of the DISTRICT.

4.9.3 Claims Handling. CM will assist the Architect in the review, evaluation and processing of claims asserted by Contractor as a part of its basic services within the Term of this agreement; CM will make recommendations to the DISTRICT as to merit, handling, and disposition of Contractor's claims. Should any services be required beyond the Term of this Agreement, these services shall be reimbursable as additional services in accordance with rates outlined in Exhibit "A".

4.10 Construction Phase Deliverables. The CM Shall provide to the DISTRICT the following materials resulting from the work of the of the Construction Phase of the Project:

4.10.1 Final Construction Budget

4.10.2 Construction Schedule

4.10.3 Construction Meeting minutes

- 4.10.4 Submittal, RFI and Transmittal Procedures
- 4.10.5 Progress Payment Procedures
- 4.10.6 Daily Reports
- 4.10.7 Monthly Reports including Change Order Log

ARTICLE 5: POST-CONSTRUCTION PHASE

5.1 Review and Transmittal of Contactor Close-Out Documents. The CM shall receive from the Contractor the close-out documents and items to be submitted by each Contractor under the terms of its Contract upon completion of its obligations under the Contract. The CM shall review each Contractor's close-out submittals to determine conformity with requirements of the Contract; if the CM determines that any Contractor's close-out submittals are not in conformity with requirements of the Contract, the CM shall make recommendations to the DISTRICT for measures to secure compliance with the requirements of the Contract. The CM shall deliver to the DISTRICT all the Contractor's close-out submittals, except for the Contractor's as-built drawings which the CM shall transmit to the Architect for preparation of the Record Drawings.

5.2 CM Project Records. Within thirty (30) days of the date of issuance of a Certificate of Final Completion for a Contract, the CM shall assemble and deliver to the DISTRICT all of the Project records maintained during the Construction Phase by the CM relating to the Contract. Notwithstanding any provision of this Agreement to the contrary or any provision of law to the contrary, all documents, work product, whether of a tangible or intangible nature, whether in draft or final form and whether recorded in writing or any other medium, including without limitation, electronic files relating to the Project or this Agreement are the sole and exclusive property of the DISTRICT.

5.3 Contractor's Post-Construction Obligations. If the Contractor is obligated under the terms of its Contract to provide work, labor materials or services after completion of Project construction, the CM shall monitor Contractor's post-construction activities for conformity with requirements of the Contract. The CM shall make recommendations, as necessary, for securing Contractor's compliance with post-construction obligations.

5.4 Close Out Documentation. The CM shall monitor the filing of DSA reports and other actions required by applicable law, rule or regulation to be undertaken by the Architect, Inspector, or Contractor upon completion of Project construction (DSA Close Out). If the Architect, Inspector, or any Contractor has not filed reports or taken other actions required upon completion of Project construction, the CM shall make recommendations to the DISTRICT for measures to secure compliance by the Architect, Inspector, or a Contractor with regard to such requirements. The CM will assist the DISTRICT in completion and submission of reports and other actions required to be undertaken by the DISTRICT upon completion of Project construction pursuant to applicable law, rule or regulation or otherwise required to allow the DISTRICT to use/occupy the Project for the purposes intended.

5.5 Construction Phase Deliverables. The CM Shall provide to the DISTRICT the following materials resulting from the work of the of the Construction Phase of the Project:

- 5.5.1 Contractor Close Out Documents and Submittals
- 5.5.2 Project Records

ARTICLE 6: ADDITIONAL SERVICES

The services described in this Article 6 are not included in the Scope of Basic Services hereunder. If the DISTRICT requests in writing any of the Additional Services described in this Article 6 or any other additional services, CM shall be compensated for the same in accordance with the provisions of the Agreement relating to Additional Services and the amounts indicated in Exhibit "A" CM Services Billing Rates.

6.1 A Board approved amendment must be fully executed prior to CM performing any extra services.

6.2 The CM shall request payment of additional services in a separate line item on the same invoice submitted for regular services in a format pre-approved by the DISTRICT.

6.3 Contingent Additional Services. If Contingent Additional Services described below are provided by the CM through no fault or neglect of the CM, prior to providing any such Additional Services, CM shall notify the DISTRICT in writing. Unless the DISTRICT shall notify CM in writing authorizing Additional Services, CM shall not proceed to provide such Additional Services. The following constitute Contingent Additional Services:

6.3.1 Material Project Scope Changes. Services required or necessary as a result of significant changes in the Project scope or other requirements of the Project, including Project size, quality, or complexity or material changes to the Project Schedule.

6.3.2 Termination of Architect or Contractor. Services required or necessary as a result of the default or termination of the Architect or a Contractor, failure of performance of the DISTRICT or a Contractor under any Contract, or major defects or deficiencies in the work of a Contractor.

6.3.3 Damage or Destruction to Project. Except to the extent caused by the CM, services and consultation associated or necessitated by damage to the Project prior to completion by fire or other casualty.

6.3.4 Future Systems. Services relative to future systems, facilities or equipment not included within the scope of the Project as reflected in the Contract awarded by the DISTRICT for Project Construction.

6.3.5 Investigation of Existing Conditions. Services to investigate existing conditions or facilities or to provide measured drawings thereof.

6.3.6 Furniture, Furnishings, Equipment Not in Project Scope. Services in connection with the DISTRICT's selection, procurement or installation of furniture, furnishing or equipment not included within the scope of the Project as reflected in the Contract awarded by the DISTRICT for Project construction. If the CM is requested to provide Additional Services in connection with such furniture, furnishing or equipment, the CM shall develop a schedule for bidding and delivery/installation of such furnishings, equipment and furniture coordinated with Project completion and as otherwise directed by the DISTRICT.

6.3.7 Changes in Duration. If the duration of CM services is extended the CM shall be entitled to additional compensation. Escalation may be applied to services performed beyond the duration of the original contract at a rate of 2% per year. The CM shall provide a written request with analysis of anticipated resource expenditure to the DISTRICT in a format pre-approved by the DISTRICT.

ARTICLE 7: CM COMPENSATION

7.1 Contract Price for Basic Services. The Contract Price for the CM’s performance of the Basic Services under this Agreement shall consist of the following lump sum prices:

(a)	Pre-Construction & Bid Phase	\$ 50,000
(b)	Construction Phase & Close-Out	\$ 814,080
(c)	Job Site Overhead Costs Included (Reference Exhibit “B”)	\$ <u>103,950</u>
	SUBTOTAL:	\$ 968,030
(d)	Reimbursable amount	\$ <u>10,000</u>
	TOTAL:	\$ 978,030

The Contract Price is inclusive of personnel expenses (inclusive of all benefits and burdens), fees and personnel expenses of any sub-consultant or subcontractor to the CM, travel for personnel to and from the Site, travel within the Counties of Los Angeles, Orange, Riverside, San Diego and San Bernardino, insurance and all other overhead/administrative expenses or costs associated with performance of the Basic Services, except for Allowable Reimbursable Expenses described in this Agreement. At no time shall meals be considered a reimbursable expense.

7.2 District Payments of the Contract Price.

7.2.1 CM Monthly Billing Statements. CM shall submit monthly billing invoices to the DISTRICT for payment of the Contract Price for Basic Services, authorized Additional Services, and previously approved and allowable Reimbursable Expenses performed or incurred in the immediately prior month in a format previously approved by the DISTRICT. Previously approved and allowable Reimbursable Expenses shall be itemized and evidence shall be provided of the cost or value of any Allowable Reimbursable Expense costs for which payment is requested by CM. Basic services are to be invoiced in 5 equal amounts of \$10,000 monthly for Pre Construction and 15 equal monthly amounts of \$61,202 for Construction, Close Out, and Jobsite Overhead.

7.2.2 DISTRICT Payment of Contract Price. Within thirty (30) days of the date of the District’s receipt of CM’s billing invoices, DISTRICT will make payment to CM of undisputed amounts of the Contract Price due for Basic Services, authorized Additional Services, General Conditions costs, and Allowable Reimbursable Expenses. No deductions shall be made or withheld from payments due CM hereunder on account of any penalty, assessment, liquidated damages or other amounts withheld by the DISTRICT from payment to the Architect or any Contractor. The DISTRICT may, however, withhold or deduct from amounts otherwise due CM hereunder if CM shall fail to timely and completely perform material obligations to be performed on its part under this Agreement, with the amounts withheld

or deducted being released after CM has fully cured its failure of performance, less costs, damages or losses sustained by the DISTRICT as a result of such failure of performance of a material obligation hereunder.

ARTICLE 8: INSURANCE AND INDEMNITY

8.1 CM Insurance.

8.1.1 Workers' Compensation and Employers Liability Insurance. CM shall purchase and maintain Workers' Compensation Insurance covering claims under workers' or workmen's compensation, disability benefit and other similar employee benefit acts under which CM may be liable. CM shall purchase and maintain Employer's Liability Insurance covering bodily injury (including death) by accident or disease to any employee which arises out of the employee's employment by CM. The Employer's Liability Insurance required of CM hereunder may be obtained by CM as a separate policy of insurance or as an additional coverage under the Worker's Compensation Insurance required to be obtained and maintained by CM hereunder.

8.1.2 Commercial General Liability and Property Insurance. CM shall purchase and maintain Commercial General Liability and Property Insurance as will protect CM from the types of claims set forth below which may arise out of or result from CM's services under this Agreement and for which CM may be legally responsible: (i) claims for damages because of bodily injury, sickness or disease or death of any person other than CM's employees; (ii) claims for damages insured by usual personal injury liability coverage which are sustained (a) by a person as a result of an offense directly or indirectly related to employment of such person by CM, or (b) by another person; (iii) claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom; (iv) claims for damages because of bodily injury, death of a person or property damages arising out of ownership, maintenance of use of a motor vehicle; (v) contractual liability insurance applicable to CM's obligations under this Agreement; and (vi) for completed operations. DISTRICT shall be named as additional insured under CM's Commercial General Liability policy.

8.1.3 Professional Liability Insurance. CM will procure and maintain professional liability insurance covering claims arising out of the performance of services under this Agreement.

8.1.4 Coverage Amounts. Minimum coverage amounts for policies of insurance obtained by the CM hereunder shall be as follows:

Insurance Policy -	Minimum Coverage Amount -
Workers' Compensation	In accordance with applicable law
Employer's Liability	One Million Dollars (\$1,000,000)
Commercial General Liability (including coverage for automobile liability and	Two Million Dollars (\$2,000,000) per occurrence and Two Million Dollars (\$2,000,000) project specific in the

property casualty)	aggregate
Professional Liability	One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) project specific in the aggregate

8.1.5 Policy Endorsements; Evidence of Insurance. CM shall deliver Certificates of Insurance and applicable endorsements naming the DISTRICT, the Board of Trustees, and DISTRICT’s employees, officers, officials, and contractors as additional insured under the above referenced policies to the DISTRICT. These certificates shall provide evidence of insurance in the minimum coverage amounts required hereunder. All policies of insurance required hereunder shall be issued by insurer(s) authorized to issue insurance by the State of California and to the reasonable satisfaction of the DISTRICT. Coverages under each policy of insurance, whether by endorsement or otherwise, shall provide that such policy will not be materially modified, canceled or allowed to expire without at least thirty (30) days advance written notice to the District.

8.1.6 Builder’s Risk Insurance: During the progress of construction of the Project, the CONTRACTOR shall obtain and maintain one or more policies of Builder’s Risk Completed Value Insurance covering all insurable work of the Project, including extended coverage and insurance against vandalism and malicious mischief, perils of fire, sprinkler leakage, acts of civil authorities, collapse and flood, to the full insurable value of the work of the Project and coverage for work of the Project whether in progress or completed. The DISTRICT and CM waive all rights against the other, the Architect, and the Contractor for damages caused by perils covered by insurance obtained under this provision. The policy(ies) of Builder’s Risk Insurance shall contain express waivers of subrogation by the insurer(s) issuing such policy(ies) to the extent of damages or losses covered thereunder.

8.2 Indemnity.

8.2.1 CM Indemnity of District. CM shall indemnify, defend and hold harmless the Indemnified Parties from all claims, demands, liabilities, actions and causes of action arising out of this Agreement, including without limitation, claims for bodily injury, death, physical property damage (other than to the work of the Project itself and property damage covered by a Builders Risk Insurance obtained by the CONTRACTOR and demands, losses, liabilities or other claims arising out of CM’s services hereunder or the negligent, willful acts omissions. The Indemnified Parties are: the DISTRICT, the DISTRICT’s Board of Trustees and each individual member thereof and the employees, officers, agents and representatives of the DISTRICT. The CM’s obligations hereunder shall survive termination of this Agreement and the completion of obligations hereunder, until barred by the applicable statute of limitations.

8.2.2 DISTRICT Indemnity of CM. The DISTRICT shall indemnify, defend and hold harmless CM from all claims arising out of this Agreement, including without limitation, claims for bodily injury (including death) and physical property damage (other than to the work of the Project itself and property damage covered by a Builders Risk Insurance) which arise out of the negligent or willful acts, work of the omissions. The DISTRICT shall cause the Contractor to indemnify CM to the same extent as the DISTRICT is indemnified and to have the CM named as an additional insured on all policies associated with the Project.

ARTICLE 9: TERMINATION

9.1 DISTRICT may, at any time, for any reason, upon thirty (30) calendar days advance written notice, terminate this Agreement and compensate CM only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CM on the date specified on said notice.

9.2 DISTRICT may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CM; or (b) any act by CM exposing the DISTRICT to liability to others for personal injury or property damage; or CM is adjudged a bankrupt, CM makes a general assignment for the benefit of creditors or a receiver is appointed on account of CM's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within thirty (30) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the thirty (30) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this Agreement, the excess costs shall be charged to and collected from the CM for an amount not to exceed the CM compensation as identified in Article 7.1. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

ARTICLE 10: TERM

10.1 Time is of the Essence. Time is of the essence in the performance of each Party's obligations under this Agreement, including without limitation CM's performance of the service required hereunder and DISTRICT's payment of all sums due to CM.

10.2 Term. Services under this Agreement shall be diligently performed by the CM for twenty months. This term shall be extended at no cost to the DISTRICT as result of acts of God. Should services be necessary after the expiration of 20 months of service, they can be provided as Additional Services in accordance with the Billing Rates as provided in Exhibit "A". Extensions to the duration of the CM services shall be addressed as outlined in Article 6.

10.3 Suspension Notice. DISTRICT may suspend this Agreement at any time without penalty by written notice to CM of such suspension. The Suspension Notice shall set forth the reason for the suspension, the anticipated term of the suspension, and shall be provided to the CM not less than fifteen days prior to the suspension date. If the Project is suspended for more than 90 consecutive days (though 90 day period may be extended upon mutual written agreement of the Parties), either Party may terminate this Agreement without penalty by giving not less than fifteen days prior written notice.

ARTICLE 11: EXPENSES

DISTRICT shall not be liable to CM for any costs or expenses paid or incurred by CM in performing services for DISTRICT, except as follows: additional expenses such as, but not limited to, printing, reproduction, and messenger services or any items

not specifically indicated in Exhibit "B" General Conditions. All such reimbursable expenses shall be pre-approved and invoiced monthly at cost plus 5% markup.

ARTICLE 12: LIMITS AND ASSIGNMENT

12.1 The obligations of the CM pursuant to this Agreement shall not be assigned by the CM. There are no third party beneficiaries of this agreement and no one except the parties to the agreement may seek to enforce its terms.

12.2 The District and the CM each binds themselves, their successors, assigns and legal representatives to the terms of this Agreement.

12.3 Neither the District nor the CM shall assign or transfer its interest in this Agreement without the written consent of the other, except that the CM may assign accounts receivable to a commercial bank for securing loans without approval of the District.

ARTICLE 13: GENERAL

13.1 Marginal Headings; Captions. The titles of the various Paragraphs of the Agreement and the Articles of these Conditions are for convenience of reference only and are not intended to and in no way shall enlarge or diminish the rights or obligations of CM and DISTRICT hereunder.

13.2 Cumulative Rights; No Waiver. Duties and obligations imposed by this Agreement and rights and obligations hereunder are in addition to and not in lieu of any imposed by or available at law or inequity. No action or failure to act by DISTRICT hereunder shall be deemed a waiver of any right or remedy afforded hereunder or acquiesce or approval of any breach or default by CM.

13.3 Notices. Notices CM or DISTRICT are required or desire to serve on the other shall be valid only if addressed to the other as set forth below or as modified by notice hereunder from time to time. Notices shall be effective only if by personal delivery requiring signature acknowledging receipt or by United States Mail, Certified, Return Receipt Requested, First Class, postage fully pre-paid. Notices effectuated by personal service shall be deemed effective as of delivery of such notices. Notices effectuated by United States Mail shall be deemed effective the third (3rd) working day after deposit in the United States Mail. Notices hereunder shall be addressed as follows:

South Orange County Community College District Gary Poertner	McCarthy Building Co. Inc. Mark Mardock
28000 Marguerite Parkway	20401 S.W. Birch Street, Suite 300
Mission Viejo, CA 92692	Newport Beach, CA 92660
949-582-4678	949-851-8383

13.4 Disputes: Mediation and Arbitration In the event of a dispute between the parties as to performance of the work, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute. Pending resolution of the dispute, CM agrees to continue to diligently perform and provide services hereunder until completion of the work. If the dispute is not resolved, CM agrees it will neither rescind this Agreement nor stop the progress of the work. The DISTRICT and CM agreed that, in the event that a dispute comes to litigation, each party will bear its own legal expenses.

13.4.1 All claims, disputes or controversies arising out of or relating to the Project or to this agreement or the breach thereof shall be first attempted to be resolved through mediation. If mediation is unsuccessful, they will be decided by arbitration in accordance with the Construction Industry Rules of the American Arbitration Association then prevailing unless the parties mutually agree otherwise. No arbitration arising out of or relating to this Agreement shall include, by consolidation, joinder or in any other manner, any additional person not a party to this Agreement except by written consent containing a specific reference to this Agreement and signed by the CM, District and any other person sought to be joined. Consent to arbitration involving an additional person or persons shall not constitute consent to arbitration of any dispute not described therein or with any person not named therein. This agreement to arbitrate shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

13.4.2 Notice of demand for arbitration shall be filed in writing with the other party to this Agreement in accordance with the rules of the American Arbitration Association. The demand shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for arbitration be made after the date when institution of legal or equitable proceedings based upon such claim, dispute or other matter in questions would be barred by the applicable statutes of limitation.

13.4.3 In any judicial proceeding to enforce this agreement to arbitrate, the only issues to be determined shall be those set forth in 9 U.S.C. Section 4 Federal Arbitration act and such issues shall be determined by the court without a jury. All other issues, such as, but not limited to, arbitrability, prerequisites to arbitration, compliance with contractual time limitations, applicability of indemnity clauses, clauses limiting damages and statutes of limitation shall be for the arbitrators whose decision thereon shall be final and binding. There shall be no interlocutory appeal of an order compelling arbitration.

13.4.4 The award rendered by the arbitrators shall be final and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

13.4.5 Unless otherwise provided, this Agreement shall be governed by the law of the state and county where the Project is located.

13.5 Severability. If any provision of this Agreement is deemed illegal, invalid unenforceable or void by any court of competent jurisdiction, such provision shall be deemed stricken and deleted herefrom, but all remaining provisions will remain and continue in full force and effect.

13.6 CM Accounting Records. Pursuant to and in accordance with the provisions of Government Code Section 8546.7 or any amendments thereto, all books, records, and files of the DISTRICT and the CM, including, but not limited to the costs of administration of this Agreement, shall be subject to examination and audit of the State Auditor at the request of the DISTRICT or as part of any audit of the DISTRICT for a period of three (3) years after final payment is made under this agreement. During this time, CM shall maintain accounting records and make them available upon request of the DISTRICT for reproduction or inspection.

13.7 Confidentiality. The CM shall not disclose or permit the disclosure of any confidential information, except to its agents, employees and other consultants who need such confidential information in order to properly perform their duties relative to this Agreement.

13.8 Definitions.

13.8.1 Contract. A Contract for Construction awarded by the DISTRICT to a Contractor for the construction of a portion of the Project.

13.8.2 Contractor. A Contractor to the DISTRICT under a Contract awarded by the DISTRICT for construction of the Project.

13.8.3 Design Documents. The Drawings, Specifications, calculations and other work product and Instruments of Service prepared by or on behalf of the Architect for the Project. Design Documents include surveys, soil reports and other documents prepared for the Project by a licensed Architect or registered Engineer, whether under contract to the Architect or DISTRICT.

13.8.4 Architect. The Architect is gkkworks. References to the Architect include gkkworks and its consultants retained to prepare or provide any portion of the Design Documents.

13.8.5 Submittals. Shop Drawings, Product Data or Samples prepared or provided by a Contractor or a Subcontractor to a Contractor or suppliers illustrating some portion of work of the Project.

13.8.6 Site. The physical area for construction and activities relating to construction of the Project.

13.8.7 Construction Budget. The Construction Budget is the total costs allocated by the District for bidding and construction of the Project by the Contractor, exclusive of fees and costs of the Architect, CM and other consultants of the DISTRICT, Site acquisition costs and the costs of furniture, furnishing and/or equipment for the Project which are not included in the scope of the Contract. The Construction Budget established by the DISTRICT may be modified by the DISTRICT from time-to-time.

13.8.8 Construction Cost Estimates. Construction Cost Estimates are estimates of the then current costs of labor, materials, equipment and services plus a reasonable allowance for the Contractor profit, overhead and administrative cost as necessary to complete construction of the Project in accordance with the Design Documents. Construction Costs Estimates shall include a reasonable allowance for contingencies relating to market conditions at the time of solicitation of Contractor bids for the Project and Changes in the Work during construction of the Project; the allowance for contingency costs shall be consistent with the contingency established by the DISTRICT in the Project Budget, if any.

13.8.9 Construction Costs. The costs of labor, materials, equipment (inclusive of the Contractor's administrative costs/profit) necessary to complete construction of the Project.

13.8.10 Project Budget. The Project Budget is the total cost allocated by the District for the construction and all associated fees and costs including but not limited to architect, CM and other consultants, Site acquisition cost, bidding and advertising, plan approvals, permits, testing, inspection and the cost of furniture, furnishing and/or equipment. The project cost established by the DISTRICT may be modified by the DISTRICT from time to time.

13.8.11 Baseline Project Schedule. The Baseline Project Schedule is a written or graphic description prepared by the CM showing the various activities necessary to complete Project construction, and the sequencing of such activities. The Baseline Project Schedule shall be used to determine project duration and in negotiations with the contractor to arrive at the Master Construction Schedule.

13.8.12 Master Construction Schedule. A Construction Schedule is the written or graphic description of the scheduling, sequencing and interrelationships of activities necessary to complete a Contract. Master Construction Schedules are prepared by the Contractor for review by the CM and acceptance by the DISTRICT.

13.8.13 Construction Contract Documents. The Contract Documents issued by or on behalf of the DISTRICT under a Contract for construction of the Project. Construction Contract Documents include all modifications issued by or on behalf of the DISTRICT. Unless otherwise expressly stated, references to the Construction Contract Documents are referenced to all of the Contract Documents issued for the Contract awarded for Project construction.

13.8.14 Substantial Completion. Substantial Completion is when the Work of a Contract has been completed and installed and the Work can be used or occupied for its intended purposes, subject only to minor corrections, repairs or modifications.

13.8.15 Final Completion. Final Completion is when all of the Work of a Contract has been completed and installed (including items noted for correction, repair or modification upon Substantial Completion) and the Contractor has completed all other obligations to be performed on its part under the Contract.

13.9 Assignment. This Agreement may not be assigned or transferred by either Party without the prior written approval of the other Party, which approval may be withheld in its sole and absolute discretion. The sale or transfer of a majority membership interest in CM firm or the admission of new members to the CM firm which causes there to be a change in majority ownership and/or control of CM firm shall be deemed an assignment for purposes of this Agreement.

13.10 Third Party Beneficiary. Nothing contained in this Agreement is intended to make any person or entity who is not a signatory to this Agreement a third party beneficiary of any right created by this Agreement or by operation of law.

13.11 Exhibits. The Exhibits attached hereto are a part of this Agreement and are incorporated into the Agreement by this reference as if fully set forth herein.

13.12 Entire Agreement. This Agreement constitutes the entire agreement and understanding between the DISTRICT and CM concerning the subject matter hereof, replacing and superseding all prior agreements or negotiations, whether written or verbal. No term or condition of this Agreement shall be modified or amended except by writing executed by the DISTRICT and CM. This Agreement and the following enumerated documents constitute the entirety of the Agreement: The written body of the Agreement (pages 1-20), The RFP, the RFP Response, Exhibit "A" Rate Schedule and Exhibit "B" General Conditions Items/Services. The written body of this Agreement shall take precedent over all other parts of this agreement in the case of conflict between the parts.

IN WITNESS HEREOF, the Parties have executed this Agreement as of the date set forth above.

"DISTRICT"

"CM"

South Orange County Community College District

McCarthy Building Companies, Inc.

By: _____

By: _____

Name: Gary Poertner

Name: _____

Title: Deputy Chancellor

Title: _____

Tax Payer I.D. _____

EXHIBIT A

Hourly Rate Fee Structure

Project Executive/Director	\$185
Project/Construction Manager	\$170
Project Superintendent	\$165
Asst. Project/Construction Manager	\$150
Project Engineer	\$135
Pre Construction Director	\$170
Senior Estimator	\$125
Scheduler	\$140
Clerical Support	\$ 55

EXHIBIT B

General Conditions Items

- Jobsite Trailer w/ toilet
- Bulletin/White Board
- 2 task chairs
- 2 desks
- Conference table
- 8 stackable chairs for conference table
- Plan Table
- Plan Rack
- File cabinets as needed for Project
- Internet Connection
- Computers and necessary software
- Printer/Fax/Scanner/Copier
- Phone line/Phone
- Answering machine
- Camera/Camcorder
- Cell Phones
- Water Service for jobsite office
- Hard Hats
- First Aid Kit
- All necessary office supplies
- All necessary transportation costs
- Trash containers for jobsite office

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Award of Bid: Communication Arts Building W Interior Renovations

ACTION: Approval

BACKGROUND

On June 27, 2007, the Board approved funding for the Remodel Swing Space for Library Renovation. Additional swing space was deemed necessary to accommodate the Communications Arts Program and is contained within the budget allowed for the Remodel Swing Space project.

STATUS

On June 4, 2009, a mandatory job walk was held at Saddleback College for Bid No. 1092, the Communication Arts Building W Interior Renovations project. Twenty-five bidders attended. Thirteen vendors responded to the invitation for bids with bids opened on June 25, 2009. The lowest bid meeting all specifications was submitted by TBC Contractors Corporation, of Anaheim, in the amount of \$618,900.00, EXHIBIT A.

College staff has reviewed the bid and recommends award.

Funds are available in the approved Remodel Swing Space for Library Renovation Basic Aid budget which is \$4,130,000.00.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees award Bid No. 1092, to TBC Contractors Corporation, for the Communication Arts Building W Interior Renovations at Saddleback College in the amount of \$618,900.00, and approve the agreement as shown in EXHIBIT B.

BID NO. 1092
COMMUNICATION ARTS BUILDING W INTERIOR RENOVATIONS
SADDLEBACK COLLEGE

<u>VENDORS</u>	<u>AMOUNT</u>
*TBC CONTRACTORS CORPORATION Anaheim, CA	\$618,900.00
BOB PARRETT CONSTRUCTION, INC Orange, CA	\$657,796.00
JS ELECTRIC & CONSTRUCTION Beverly Hills, CA	\$663,777.00
GTA CONSTRUCTION, INC Brea, CA	\$688,000.00
DLE CONSTRUCTION Covina, CA	\$690,950.45
GENERAL CONSOLIDATED CONSTRUCTORS, INC Corona, CA	\$738,000.00
DLS BUILDERS Orange, CA	\$740,519.00
AVI-CON, INC Riverside, CA	\$777,000.00
ADAMS/MALLORY CONST. CO., INC. Placentia, CA	\$801,135.00
BIG WEST CONSTRUCTION Irvine, CA	\$810,770.00
RUIZ BROTHERS CONSTRUCTION, CO. City of Commerce, CA	\$817,000.00
UNITED CONTRACTORS COMPANY, INC Anaheim, CA	\$890,000.00
USS CAL BUILDERS, INC. Stanton, CA	\$894,000.00

*Recommended for Approval

AGREEMENT
BID NO. 1092, COMMUNICATION ARTS BUILDING W INTERIOR RENOVATIONS

THIS AGREEMENT, dated the 22nd day of July, 2009, in the County of Orange, State of California, is by and between South Orange County Community College District, (hereinafter referred to as "DISTRICT"), and **TBC CONTRACTORS CORPORATION**, 1241 N. Lakeview Ave, Suite K, (714) 693-3993, (hereinafter referred to as "CONTRACTOR").

The DISTRICT and the CONTRACTOR, for the consideration stated herein, agree as follows:

1. CONTRACTOR agrees to complete the Project known as:

BID NO. 1092

COMMUNICATION ARTS BUILDING W INTERIOR RENOVATIONS

according to all the terms and conditions set forth in the Project Documents, including but not limited to the Notice Calling For Bids, Information for Bidders, Bid Form, Bid Security, Designation of Subcontractors, Information Required of Bidder, all prequalification forms submitted pursuant to Public Contract Code Section 20111.5, if any, Noncollusion Affidavit, Workers' Compensation Certificate, Faithful Performance Bond, Payment Bond, Escrow Agreement, if applicable, Drug-Free Workplace Certification, Criminal Records Check Certification, Change Orders, Shop Drawing Transmittals, Insurance Certificates and Endorsements, Guarantees, Contractor's Certificate Regarding Non-Asbestos Containing Materials, Disabled Veteran Business Enterprises Certification, if applicable, General Conditions, Supplemental Conditions, if any, Special Conditions, if any, Drawings, Specifications, and all modifications, addenda and amendments thereto by this reference incorporated herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.

2. CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide, furnish and pay for all the labor, materials, necessary tools, expendable equipment, and all taxes, utility and transportation services required for construction of the Project. All of said work shall be performed and completed in a good workmanlike manner in strict accordance with the drawings, specifications and all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements governing the Project. The CONTRACTOR shall be liable to the DISTRICT for any damages arising as a result of a failure to fully comply with this obligation, and the CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of the Architect, Engineer, Inspector, Division of State Architect, or representative of any of them, unless such act or omission actually prevents the CONTRACTOR from fully complying with the requirements of the Project Documents, and unless the CONTRACTOR protests at the time of such alleged prevention that the act or omission is preventing the CONTRACTOR from fully complying with the Project Documents. Such protest shall not be effective unless reduced to writing and filed with the DISTRICT within three (3) working days of the date of occurrence of the act or omission preventing the CONTRACTOR from fully complying with the Project Documents.

3. DISTRICT shall pay to the CONTRACTOR, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as provided in the Project Documents, the sum of Six Hundred Eighteen Thousand Nine Hundred and No/100 Dollars (\$618,900.00.)

4. The work shall be commenced on or before the FIFTH (5th) day after receiving the DISTRICT'S Notice to Proceed and shall be completed within ONE HUNDRED (100) consecutive calendar days from the date specified in the Notice to Proceed.

5. **Time is of the essence.** If the work is not completed in accordance with Paragraph 4 above, it is understood that the DISTRICT will suffer damage. It being impractical and infeasible to determine the amount of actual damage, in accordance with Government Code Section 53069.85, it is agreed that CONTRACTOR shall pay to DISTRICT as fixed and liquidated damages, and not as a penalty, the sum of ONE THOUSAND FIVE HUNDRED Dollars(\$1,500.00) for each calendar day of delay until work is completed and accepted. Time extensions may be granted by the DISTRICT as provided in Article 63 of the General Conditions. Liquidated damages shall be imposed as set forth in Article 63 of the General Conditions.

6. Termination for Cause or Non-appropriation. In the event CONTRACTOR defaults in the performance of the Agreement as set forth in General Conditions Article 13(a) or if there is a non-appropriation of funds or insufficient funds as set forth in General Conditions Article 13(d), then this Agreement shall terminate or be suspended as set forth in General Conditions Article 13.

(Optional, Additional Provision:) Termination for Convenience. DISTRICT has discretion to terminate this Agreement at any time and require CONTRACTOR to cease all work on the Project by providing CONTRACTOR written notice of termination specifying the desired date of termination. Upon receipt of written notice from DISTRICT of such termination for DISTRICT's convenience, CONTRACTOR shall:

- (i) Cease operations as directed by DISTRICT in the notice;
- (ii) Take any actions necessary, or that DISTRICT may direct, for the protection and preservation of the work; and
- (iii) Not terminate any insurance provisions required by the Project Documents.

In case of such termination for DISTRICT's convenience, CONTRACTOR shall be entitled to receive payment from DISTRICT for work satisfactorily executed and for proven loss with respect to materials, equipment, and tools, including overhead and profit for that portion of the work completed. In the case of Termination for Convenience, DISTRICT shall have the right to accept assignment of subcontractors. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the DISTRICT.

7. The CONTRACTOR agrees to and does hereby indemnify and hold harmless the DISTRICT, its Governing Board, officers, agents, and employees from every claim or demand made, and every liability, loss, damage, or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Any injury to or death of any person(s) or damage to, loss or theft of any property sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the work called for in this AGREEMENT, except for liability resulting from the sole active negligence, or willful misconduct of the DISTRICT.

(b) Any injury to or death of any person(s) or damage, loss or theft of any property caused by any act, neglect, default or omission of the CONTRACTOR, or any person, firm, or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with the work covered by this Agreement, whether said injury or damage occurs either on or off

DISTRICT property, if the liability arose due to the negligence or willful misconduct of anyone employed by the CONTRACTOR, either directly or by independent contract,

The CONTRACTOR, at CONTRACTOR'S own expense, cost, and risk shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the DISTRICT, its Governing Board, officers, agents or employees, on any such claim, demand or liability, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its Governing Board, officers, agents or employees in any action, suit or other proceedings as a result thereof.

7. OPTIONAL: Hold Harmless and Indemnification. To the fullest extent permitted by law, the CONTRACTOR, at the CONTRACTOR's sole cost and expense, agrees to fully defend, indemnify and hold harmless, the DISTRICT, including but not limited to any of its governing board members, officers, employees and agents, from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, anticipated losses of revenues, and expenses, including any fees of accountants, attorneys or other professionals, arising out of, in connection with, resulting from or related to, or claimed to be arising out of, in connection with, resulting from or related to any act or omission by the CONTRACTOR or any of its officers, agents, employees, subcontractors, sub-subcontractors, any person performing any of the work pursuant to a direct or indirect contract with the CONTRACTOR or individual entities comprising the CONTRACTOR, in connection with or relating to, or claimed to be in connection with or relating to the work, this Agreement, or the Project, including but not limited to any costs or liabilities arising out of or in connection with:

- (a) failure to comply with any applicable law, statute, code, ordinance, regulation, permit or orders;
- (b) any misrepresentation, misstatement or omission with respect to any statement made in the Project Documents or any document furnished by the CONTRACTOR in connection therewith;
- (c) any breach of duty, obligation or requirement under the Project Documents;
- (d) any failure to coordinate the work of other contractors;
- (e) any failure to provide notice to any party as required under the Project Documents;
- (f) any failure to act in such a manner as to protect the DISTRICT and the Project from loss, cost, expense or liability; or
- (g) any failure to protect the property of any utility company or property owner.

This indemnity shall survive termination of the contract or final payment thereunder. This indemnity is in addition to any other rights or remedies which the DISTRICT may have under the law or under the Project Documents. In the event of any claim or demand made against any party which is entitled to be indemnified hereunder, the DISTRICT may in its sole discretion reserve, retain or apply any monies due to the CONTRACTOR under the Project Documents for the purpose of resolving such claims; provided, however, that the DISTRICT may release such funds if the CONTRACTOR provides the DISTRICT with reasonable assurance of protection of the DISTRICT's interests. The DISTRICT shall in its sole discretion determine whether such assurances are reasonable.

8. CONTRACTOR shall take out, prior to commencing the work, and maintain, during the life of this Agreement, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain the insurance coverages set forth below and in Articles 16, 17, 18 and 19 of the General Conditions. CONTRACTOR agrees to provide all evidences of coverage required by DISTRICT including certificates of insurance and endorsements.

Public Liability Insurance for injuries

including accidental death, to any one person in an amount not less than \$1,000,000.00

and

Subject to the same limit for each person on account of one accident, in an amount not less than \$1,000,000.00

Property Damage Insurance in an amount not less than \$1,000,000.00

Course of Construction Insurance without exclusion or limitation in an amount not less than \$1,000,000.00

Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above
Material hoist where used in amounts as above

9. Public Contract Code Section 22300 permits the substitution of securities for any retention monies withheld by the DISTRICT to ensure performance under this Agreement. At the request and expense of the CONTRACTOR, securities equivalent to the monies withheld shall be deposited with the DISTRICT, or with a state or federally chartered bank in California as the escrow agent, who shall then pay such monies to the CONTRACTOR. The DISTRICT retains the sole discretion to approve the bank selected by the CONTRACTOR to serve as escrow agent. Upon satisfactory completion of the Agreement, the securities shall be returned to the CONTRACTOR. Securities eligible for investment shall include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit. The CONTRACTOR shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon.

In the alternative, under Section 22300, the CONTRACTOR may request DISTRICT to make payment of earned retention monies directly to the escrow agent at the expense of the CONTRACTOR. Also at the CONTRACTOR's expense, the CONTRACTOR may direct investment of the payments into securities, and the CONTRACTOR shall receive interest earned on such investment upon the same conditions as provided for securities deposited by CONTRACTOR. Upon satisfactory completion of the Agreement, CONTRACTOR shall receive from the escrow agent all securities, interest and payments received by escrow agent from DISTRICT pursuant to the terms of Section 22300.

10. If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California and that Don Fischbeck, whose title is President, is authorized to act for and bind the corporation.

11. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.

12. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed, exists between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties and pursuant to action of the Governing Board of the District. This Agreement shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

DISTRICT

CONTRACTOR

By: _____
Signature

By: _____
Signature

Gary Poertner _____
Print Name

Print Name

Deputy Chancellor _____
Title

Title

Contractor's License No.

Tax ID/Social Security No.

(CORPORATE SEAL OF CONTRACTOR,
if corporation)

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College Toddler Program: 2009-2010 Child Care Fee Schedule

ACTION: Approval

BACKGROUND

The South Orange County Community College District was awarded the Governor's Career Technical Education Initiative (SB 70/SB1133) in May 2008 and it was accepted and approved at the June 24, 2008 Board of Trustees Meeting. The grant includes several components one of which is the addition of a new Toddler program, serving children as young as 18 months, to the existing Child Development Center at Saddleback College. The current program offers services to children who are 2.6 - 6 years of age (before their entrance into Kindergarten).

The new Toddler program will provide a quality child development program to eligible children of college students, faculty, and staff, as well as to the community. Additionally, this program will provide a model demonstration lab classroom for Saddleback College students enabling them to experience developmentally appropriate care and teaching practices in settings designed for toddlers. This type of lab experience is a necessary component for students completing degrees and certificate programs through the Child Development and Educational Studies department on campus and teaching permits through the state of California. In accordance with state licensing regulations, toddler care mandates smaller teacher to child ratios, thus requiring a higher cost in tuition fees compared to regular child care fees. A comparative survey of tuition fees has been included based on existing toddler programs that are in close proximity to the Saddleback College Child Development Center. This fee schedule is necessary to provide a competitive rate within the community and will allow the program to be self-supporting.

STATUS

The Saddleback College Child Development Center proposes a new fee schedule specific for the Toddler program serving children 18 – 30 months as indicated in Exhibit A. The new fee schedule will be effective September 1, 2009. Establishing a new fee schedule for the Fall semester will generate enough revenue to support the new Toddler program.

The most recent survey for the Toddler program reflects that this new rate would place the Saddleback College Child Development Center in the median range. Currently, the Saddleback College Child Development Center remains fully enrolled with a substantial waiting list for both the regular and toddler programs. The Center will continue to offer students priority registration and a tuition discount.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the 2009-2010 Saddleback College Child Development Center Monthly Fee Schedule for the new Toddler program as indicated in Exhibit A.

Item Submitted By: *Dr. Tod A. Burnett, President*

**Saddleback College Child Development Center – Toddler Program
Recommended Monthly Fee Schedule 2009-2010**

	Community	Student
5 Full-Days	\$1265	\$1012
3 Full-Days	\$948	\$758
2 Full-Days	\$695	\$556

**Toddler Child Care Survey- South Orange County Area
Tuition Rates 2009-2010**

CENTER NAME	5 FULL DAYS	3 FULL DAYS	2 FULL DAYS
Center 1	\$1352	\$1014	\$810
Center 2	\$1300	\$1040	\$715
Center 3	\$1318	\$948	\$685
Center 4	\$1265	\$948	\$695
Center 5	\$1235	\$926	\$680
Center 6	\$1195	\$845	\$795

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Board Policy Revision: BP-3451: Safety, BP-4017: Child Abuse Reporting, BP-3453: Emergency Response Plan, BP-5300: Grading Policy, BP-5403: Student Policy Prohibiting Discrimination and Harassment, BP-4011: Employment Procedures for Administrators and Managers, BP-4011.3: Hiring Policy for Classified Staff, BP-2125: Weapons on Campus

ACTION: Acceptance for Review and Study

BACKGROUND

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and be in compliance with current laws and regulations.

STATUS

Eight board policies are presented to the board for "Review and Study." The new language and amendments to the board policies were reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council, which was established by Chancellor Mathur, and includes collegial consultation group representatives.

Legal counsel has been involved throughout the review process. The proposed policies were presented to the Chancellor's Cabinet on July 9, 2009 for review and recommendation to the Chancellor.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept for review and study the board policies, as shown in EXHIBIT A through H.

BOARD POLICY

3451

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BUSINESS

CAMPUS SAFETY AND SECURITY DEPARTMENT STANDARDS

The Chancellor shall establish Administrative Regulations to ensure the safety of employees and students on District sites, including the following: ~~governing safety and security standards and issues for the District.~~

- Compliance with the United States Department of Transportation regulations implementing the Federal Omnibus Transportation Employee Testing Act of 1991. Specifically, the District shall comply with the regulations of the Federal Highway Administration (FHWA) and, if applicable, the Federal Transit Administration (FTA). Compliance with these policies and procedures is a condition of employment for those employees who transport students.
- Establishment of an Injury and Illness Prevention Program in compliance with applicable OSHA regulations and state law. These procedures shall promote an active and aggressive program to reduce and/or control safety and health risks.
- Establishment of a Hazardous Material Communications Program, which shall include review of all chemicals or material received by the District for hazardous properties, instruction for employees and students on the safe handling of such materials, and proper disposal methods for hazardous materials.
- Prohibition of the use of tobacco in all public buildings including within 25 feet of entrances.

Reference:

49 C.F.R., Part 40, 49 C.F.R., Part 665

Title 8, Section 3023

29 C.F.R. 1910.101 et seq.

Health & Safety Code Section 104420

Adopted: 6-21-93

Revised: 4-26-99

Revised: 1-20-04

BOARD POLICY

4017

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL

CHILD ABUSE REPORTING

The Chancellor shall establish procedures related to the responsibility of employees, within the scope of employment or in their professional capacity, to report suspected abuse and neglect of children.

References:

Penal Code Sections 261, 264.1, 273a, 273d, 285, 286, 288, 288a, 289, 647a, and 11164-11174.3; Welfare and Institutions Code Sections 300, 318, and 601; Family Code Sections 7802, 7807, 7808, 7820-7829, 7890, and 7892

BOARD POLICY

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

3453

BUSINESS

EMERGENCY RESPONSE PLAN

The Chancellor shall establish procedures that ensure that the District, the colleges and ATEP implement a plan to be activated in the event of an emergency, or the occurrence of a natural disaster or hazardous condition. This plan must comply with the National Incident Management System (NIMS), the Standardized Emergency Management System (SEMS) and should incorporate the functions and principles of the Incident Command System (ICS), the Master Mutual Aid Agreement (MMAA) and any other relevant programs. The plan must incorporate NIMS and SEMS to facilitate the coordination between and among agencies in the event of an emergency or natural disaster.

Compliance with NIMS and SEMS mandates include but are not limited to:

- Establish a disaster preparedness procedure or plan; and
- Completion of training sessions by college personnel in compliance with NIMS and SEMS guidelines
 - Training requirements vary based on job titles or assigned roles within the emergency plan.

College personnel must be informed that as public employees, they are also disaster service workers during national, state and local emergencies. The District must ensure that its employees are in compliance with the disaster service worker oath requirements.

The District should ensure that a team is created to carry out compliance with NIMS and SEMS mandates.

The responses to emergencies or natural disasters are organized by SEMS into five categories: field response, local government, operational areas, regions and state.

The plan should contain information regarding activation and chain of command responsibilities. Compliance with NIMS mandates requires planning and incorporation for all phases of emergency management including mitigation and prevention, preparedness, response and recovery. The District must ensure that its disaster plan is updated regularly. Colleges must comply with NIMS and SEMS to receive federal or state funding.

References:

Education Code Sections 32280 et. Seq and, 71095.;
Government Code Sections 3100 and 8607(a);

Homeland Security Act of 2002;

National Fire Protection Association 1600;

Homeland Security Presidential Directive-5;

Executive Order S-2-05;

19 California Codes of Regulations (CCR) Sections 2400-2450

BOARD POLICY
SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

5300
STUDENTS

GRADING POLICY

This grading policy is based on sound academic principles and conforms to the following standards:

1. Work in all courses acceptable in fulfillment of the requirements for an associate or baccalaureate degree, a certificate, a diploma or license shall be graded in accordance with the grading scale adopted by this policy in accordance with Section 55023 of Title 5, California Code of Regulations.

I. PASS-NO PASS

A pass-no pass grade may be earned by any student in either of the following two categories: (a) courses may be offered wherein all students are evaluated on a "pass-no pass" basis; or, (b) courses wherein each student may elect, no later than the end of the first 30 percent of the term, whether the basis of evaluation is to be "pass-no pass" or a letter grade.

1. All units earned on a "pass-no pass" basis shall be counted in satisfaction of South Orange County Community College District curriculum requirements.
2. ~~The Board of Trustees may authorize a student who has received credit for a course taken on a "pass-no pass" basis within the district to convert this to a grade based on a grading scale by taking an appropriate examination. Such authorization shall conform to the standards for repeating enrollment contained in Sections 55761 through 55763 of Title 5, California Code of Regulations.~~
3. Units earned on a "pass-no pass" basis shall not be used to calculate grade point averages. However, units attempted for which "NP" is recorded shall be considered in probation and dismissal procedures, as defined in Section ~~55758~~-55023 of Title 5, California Code of Regulations.
4. Independent study courses offered in accordance with Sections ~~55300-55352~~55230 et seq. of Title 5, California Code of Regulations may be graded on a "pass-no pass" basis.
5. For courses in which there is a single satisfactory standard of performance for which unit credit is assigned, the "P/NP" grading system shall be used to the exclusion of other grades. Credit shall be assigned for meeting that standard, no credit shall be assigned for failure to do so.

6. Courses wherein all students are evaluated on the " pass-no pass " basis shall be specified in the college catalog and schedule of classes.

II. CREDIT BY EXAMINATION

Credit may be granted to any student who satisfactorily passes an examination approved or conducted by proper authorities of any college, as prescribed by Title 5, California Code of Regulations, Section 55050.

1. The governing board of South Orange County Community College District shall adopt and publish policies and procedures pertaining to credit by examination in accordance with the provisions of this section.
2. The governing board may grant credit to any student who satisfactorily passes an examination approved or conducted by proper authorities of the college. Such credit may be granted only to a student who is registered at the college and in good standing and only for a course listed in the catalog of the college.
3. The nature and content of the examination shall be determined solely by faculty in the discipline who normally teach the course for which credit is to be granted in accordance with policies and procedures approved by the curriculum committee established pursuant to Section 55002. The faculty shall determine that the examination adequately measures mastery of the course content as set forth in the outline of record. The faculty may accept an examination conducted at a location other than the community college for this purpose.
4. A separate examination shall be conducted for each course for which credit is to be granted. Credit may be awarded for prior experience or prior learning only in terms of individually identified courses for which examination are conducted pursuant to this section.
5. The student's academic record shall be clearly annotated to reflect that credit was earned by examination.
6. Grading shall be according to the regular grading system approved by the governing board pursuant to Section 55023, except that students shall be offered a "pass-no pass" option if that option is ordinarily available for the course.
7. Units for which credit is given pursuant to the provisions of this section shall not be counted in determining the 12 semester hours of credit in residence required for an associate degree.
8. The District may charge a student a fee for administering an examination pursuant to this section, provided the fee does not exceed the enrollment fee which would be associated with enrollment in the course for which the student seeks credit by examination. If it is determined

Adopted: 1-26-81	Revised: 12-11-00
Revised: 5-15-89	Revised: 4-24-06
Revised: 6-24-91	Revised: 5-27-08
Revised: 4-26-99	

that there will be a charge it shall be uniform and be applied to students throughout the District.

Note: Authority cited: Section 66700 and 70901, Education Code. Reference: Sections 70901 and 70902, Education Code.

III. STANDARDS FOR PROBATION

Students shall be placed on academic or progress probation according to the following standards, as prescribed by Title 5, California Code of Regulations, Section ~~55754~~55031:

1. Academic probation. A student who has attempted at least 12 semester units within the district as shown by the official academic record shall be placed on academic probation if the student has earned a cumulative grade point average below 2.0 in all units which were graded on the basis of the grading scale described in Section ~~55758~~55031(a) of Title 5, California Code of Regulations.
2. Progress probation. A student who has enrolled in a total of at least 12 semester units within the district as shown by the official academic record shall be placed on progress probation when the cumulative percentage of all units in which a student has enrolled and for which entries of "W", "I", "NC," and "NP" are recorded reaches or exceeds fifty percent (50%) Section 55031(b) of Title 5, California Code of Regulations. The MW grade shall not be used in the calculation of progress probation.

IV. REMOVAL FROM PROBATION

Students shall be removed from probation according to the following provisions of Title 5, California Code of Regulations, Section ~~55755~~55032:

1. A student on academic probation for a grade point deficiency shall be removed from probation when the student's ~~accumulated~~cumulative grade point average is 2.0 or higher.
2. A student on progress probation because of an excess of units for which entries of "W", "I" and "NP" are recorded shall be removed from probation when the cumulative percentage of units in this category drops below fifty percent (50%).
3. A student may request removal from probation or appeal probation placement by following the petition procedure provided by the Admissions and Records Office.

V. STANDARDS FOR DISMISSAL

Adopted: 1-26-81	Revised: 12-11-00
Revised: 5-15-89	Revised: 4-24-06
Revised: 6-24-91	Revised: 5-27-08
Revised: 4-26-99	

For purpose of this section, semesters shall be considered consecutive on the basis of the student's enrollment so long as the break in the student's enrollment does not exceed one full primary term.

Students shall be subject to dismissal by the following standards of Title 5, California Code of Regulations, Section ~~55756~~55033:

1. A student who is on academic probation shall be subject to dismissal if the student earned a cumulative grade point average of less than 1.75 in all district units attempted in each of three consecutive semesters which were graded on the basis of the grading scale described in this policy.
2. A student who has been placed on progress probation shall be subject to dismissal if the percentage of district units in which the student has been enrolled for which entries of "W", "I," "NC," and "NP" are recorded in at least three consecutive semesters reaches or exceeds fifty percent (50%).
3. A student may appeal dismissal by following the petition procedure provided by the Admissions and Records office.

VI. READMISSION AFTER DISMISSAL

Students who have been dismissed from South Orange County Community College District may apply for readmission after one semester of non-attendance by following the petition procedure provided by the Admissions and Records office. Students who are readmitted and fail to maintain a grade point average of 1.75 or higher during the semester following readmission will be subject to permanent dismissal.

VII. ACADEMIC RECORD SYMBOLS AND GRADE POINT AVERAGE

Grades from a grading scale shall be averaged on the basis of the point equivalencies to determine a student's grade point average. The highest grade shall receive four points, and the lowest grade shall receive 0 points using only the following evaluative symbols as prescribed by Title 5, California Code of Regulations, Section ~~55758~~55023:

<u>Symbol</u>	<u>Definition</u>	<u>Grade Point</u>
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Passing, less than satisfactory	1
F	Failing	0

Adopted: 1-26-81	Revised: 12-11-00
Revised: 5-15-89	Revised: 4-24-06
Revised: 6-24-91	Revised: 5-27-08
Revised: 4-26-99	

- *CRP Credit Pass (at least satisfactory - units awarded, not counted in GPA)
- *NP No Pass (less than satisfactory, or failing - units not counted in GPA)

*CR/NCR retained in academic history; not currently in use

1. The Board of Trustees of the South Orange County Community College District will publish the point equivalencies for the grades adopted in this section in the catalog as part of its grading practices, as prescribed by Title 5, California Code of Regulations, Section 5575855023.
2. Only the following non-evaluative symbols may be used:

<u>Symbol</u>	<u>Definition</u>
I	Incomplete

Incomplete academic work at the end of the term, as a result of an unforeseeable emergency and justifiable reasons at the end of the term may result in an "I" symbol being entered in the student's record. The conditions for removal of the "I" shall be stated by the instructor in a written record. This record shall contain the conditions for removal of the "I" and the grade assigned in lieu of its removal. This record must be given to the student with a copy on file with the registrar until the "I" is made up or the time limit has passed. A final grade shall be assigned when the required work has been completed and evaluated, or when the time limit for completing the work has passed.

The "I" may be made up no later than one year following the end of the term in which it was assigned.

The "I" symbol shall not be used in calculating units attempted nor for grade points.

A student may petition for a time extension due to unusual circumstances by following the petition procedure in the Admissions and Records office.

<u>Symbol</u>	<u>Definition</u>
IP	In Progress

The "IP" symbol shall be used to denote that the class extends beyond the normal end of an academic term. It indicates that work is "in progress," but that assignment of a substantive grade must await its completion. The "IP" symbol shall remain on the student's permanent record in order to satisfy enrollment documentation. The appropriate evaluative grade and unit credit shall be assigned and appear on the student's record for the term in which the course is

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GRADING POLICY

completed. The "IP" symbol shall remain on the student's permanent record in order to satisfy enrollment documentation. The appropriate evaluative grade and unit credit shall be assigned and appear on the student's record for the term in which the course is completed. The "IP" shall not be used in calculating grade point averages.

Currently, an appropriate use of the "IP" symbol would be in an open entry-open exit class.

<u>Symbol</u>	<u>Definition</u>
RD	Report Delayed

The "RD" symbol may be assigned by the registrar only. It is to be used when there is a delay in reporting the grade of a student due to circumstances beyond the control of the student. It is a temporary notation to be replaced by a permanent symbol as soon as possible. "RD" shall not be used in calculating grade point averages.

<u>Symbol</u>	<u>Definition</u>
W	Withdrawal

Withdrawal from class or classes shall be authorized through 65% of a term. The academic record of a student who remains in a class beyond 65% of a term must reflect a symbol as authorized in this section, other than a "W".

No notation ("W" or other) shall be made on the academic record of a student who withdraws during the first four weeks of a term.

Withdrawal between the end of the fourth week and 65% of a term shall be recorded as a "W" on the student's record.

The "W" shall not be used in calculating grade point averages, but excessive "W's" shall be used as factors in progress probation and dismissal procedures.

A student may request permission to withdraw from a class after the final drop date by following the petition procedure provided by the Admissions and Records Office. All requests for this exception shall include complete written details of the circumstances and only extreme emergency reasons clearly beyond the control of the student shall be considered.

A student is allowed to receive a maximum of four W's per course. A student will be allowed to take the course additional times only through a formal appeal process.

<u>Symbol</u>	<u>Definition</u>
MW	Military Withdrawal

Adopted: 1-26-81	Revised: 12-11-00
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Revised: 6-24-91	Revised: 5-27-08
Revised: 4-26-99	

The MW symbol shall be used for students who are members of an active or reserve military service and receive orders compelling a withdrawal from courses. Upon verification of such orders, this symbol may be assigned at anytime during the term with no adverse impact on the students' academic record or enrollment status. This grading option is retroactive to January 1, 1990.

VIII. NOTIFICATION OF PROBATION AND DISMISSAL

Every reasonable effort will be made to notify a student of placement on probation, dismissal, removal from probation, or reinstatement after dismissal, at or near the beginning of the semester in which it will take effect but, in any case, no later than the start of the fall semester.

1. Counseling and other support services will be offered to any student on probation to help the student overcome any academic difficulties.
2. Probation and dismissal policies and procedures shall be published in the district catalog per Title 5, California Code of Regulations, Section ~~55759~~55033.

IX. GRADE CHANGES

In any course offered by the South Orange County Community College District for which grades are awarded, the instructor of the course shall determine the grade to be awarded each student in accordance with Title 5, California Code of Regulations, Section ~~55758~~55023. The determination of the student's grade by the instructor shall be final in the absence of mistake, fraud, bad faith, or incompetency as outlined in California Education Code, Section 76224(a). Procedures for the correction of grades given in error shall include expunging the incorrect grade from the record in accordance with Title 5, California Code of Regulations, Section ~~55760~~55025.

1. ~~A student who has received credit for a course taken on a "pass-no pass" basis within the South Orange County Community College District may convert this to a grade based on a grading scale by taking an appropriate examination. Such authorization shall conform to the procedures for repeating enrollment contained in Title 5, California Code of Regulations, Sections 55761-55763.~~
2. When grade changes are made in accordance with this policy, appropriate annotations of any courses repeated shall be entered on the student's permanent academic record in such a manner that all work remains legible, insuring a true and complete academic history, as prescribed by Title 5, California Code of Regulations, Section ~~55761~~55025(e).

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X. ACADEMIC RENEWAL REGULATIONS

Computation of the cumulative grade point average, may, under the circumstances outlined below, disregard course work from consecutive terms taken at any college as prescribed by Title 5, California Code of Regulations, Sections ~~55763-55046~~ and ~~55765~~.

1. A student may request that the record of previously completed course work be disregarded by following the petition procedure provided by the Admissions and Records office.
2. Evidence to the effect that the previously recorded work was substandard (less than "C" or equivalent) and not reflective of more recently demonstrated academic ability, must be submitted with the petition.
3. A maximum of two semesters or three quarters of work as a full-time student or up to 30 units of part-time work may be alleviated and disregarded in the computation of cumulative grade point average.
4. All course work taken in the term is to be alleviated even if satisfactory, and shall be disregarded.
5. At least three years must have elapsed since completion of the most recent course work to be alleviated.
6. A minimum of 30 semester units must have been completed at regionally accredited colleges or universities with a 2.50 G.P.A. subsequent to the course work to be alleviated.
7. When course work is forgiven, the permanent academic record shall be annotated in such a manner that all course work remains legible, insuring a true and complete academic history.
8. Academic renewal by South Orange County Community College District does not guarantee that other institutions will approve such action. This determination will be made by the respective transfer institutions.
9. A student may request academic renewal only once.

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BOARD POLICY
SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

5403
STUDENTS

STUDENT POLICY PROHIBITING DISCRIMINATION AND HARASSMENT

~~The South Orange County Community College District, hereafter referred to as SOCCCD, is committed to providing equal opportunities for all individuals in all employment, benefits of employment, educational programs, services, and activities which it conducts.~~

~~The district prohibits any form of discrimination or harassment on the basis of race, color, religion, religious creed, ancestry, national origin, sex, age, physical disability, mental disability, medical condition, disabled veteran and Vietnam era status, marital status, and sexual orientation, pursuant to applicable federal and state statutes, guidelines, and regulations, and district policies and regulations.~~

~~Therefore, no student of SOCCCD, applicant for admission to SOCCCD, employee of SOCCCD, applicant for employment with SOCCCD, individuals associated with those persons with disabilities who are identified herein, or others who might receive the benefits of college employment, programs, services, or activities shall be excluded from participation in, denied benefits of, or be subjected to discrimination or harassment including sexual harassment in any district employment process, position, program, service or activity on the bases identified herein.~~

~~Formal complaints under this policy shall be investigated according to the guidelines set forth in Title 5, Calif. Code of Regulations, Section 59300, et seq., per Policies BP 4000.6 and BP 5405, and the district's "Sexual Harassment Policy and Complaint Procedure," which is on file in the offices of the Chancellor and the Executive Vice Chancellor of Administrative and Business Services, and in the offices of the College Presidents and Vice Presidents of Student Services.~~

Legal References:

~~Government Code, Sections 11135-11139.5; Title 5, California Code of Regulations, Sections 59300 et seq.; Title IX of the Education Amendments of 1972, as amended; Title VI and Title VII of the Civil Rights Act of 1964, as amended; Executive Order 11246, as amended; Rehabilitation Act of 1973, Section 503 and 504; Age Discrimination in Employment Act of 1967, as amended; Age Discrimination Act of 1975; American with Disabilities Act of 1990; and California Labor Code, Section 1102.1.~~

DELETE

NOTE: SEE BOARD POLICY AND ADMINISTRATIVE REGULATION-4000.5: PROHIBITION OF HARASSMENT AND DISCRIMINATION COMPLAINT PROCEDURES

Adopted: 6-15-98
Technical Update: 4-26-99

BOARD POLICY

4011

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL

EMPLOYMENT PROCEDURES FOR ADMINISTRATORS AND MANAGERS

SECTION I: GENERAL PROVISIONS

1. Preface: The hiring of highly qualified administrators and managers is essential to the mission of the South Orange County Community College District. Therefore, the Chancellor and the College Presidents, with input through this process from administration, faculty and staff, have the responsibility to select highly qualified administrators and managers.

The Office of Human Resources shall ensure that every aspect of the hiring process is implemented appropriately.

2. Scope: This policy applies to the recruitment and hiring process for District and college academic administrators and classified managers.¹ As referenced herein, the Chancellor shall have primary responsibility for hiring District administrators, managers, and the College Presidents; and each College President shall have primary responsibility for hiring administrators and managers for their respective campus.
3. Equal Employment Opportunity Policy and Statement: The South Orange County Community College District shall recruit, hire, and promote in all job titles without regard to ethnic group identification, race, color, religion, sex, national origin, ancestry, physical or mental disability, age, medical condition, marital status, military service, sexual orientation, or any other basis protected by law. The District shall comply with the Board of Governors regulations relating to equal employment opportunity.
4. Definitions:
 - Board: The Board of Trustees of the South Orange County Community College District.
 - Chair: Chair of the Hiring Committee.
 - Chancellor: The Chancellor of the South Orange County Community College District or designee.
 - College President: The President or designee at the college (either Irvine Valley College or Saddleback College) where the college administrator or manager will work.

¹ Employment of administrators and managers at the Advanced Technology and Education Park shall follow the same process as employment of administrators and managers for the District.

- Committee: The Hiring Committee, also known as the Search Committee.
 - District: The South Orange County Community College District.
 - EEO: Equal Employment Opportunity.
 - HR Specialist: Human Resources Specialist, Hiring Compliance Officer and EEO representative assigned to the job opening.
 - OHR: Office of Human Resources.
 - SOCCCD: The South Orange County Community College District.
 - Vice Chancellor: Vice Chancellor, Human Resources or designee.
5. Confidentiality and Conflict of Interest Statements: The South Orange County Community College District Confidentiality and Conflict of Interest Statements apply to this process.
6. Compliance: This policy is intended to comply fully and be interpreted in a manner consistent with all applicable state and federal laws and regulations, including but not limited to the Board of Governor's equal employment opportunity regulations. Any provision of this policy that directly conflicts with any applicable state or federal law or regulation may be disregarded and a procedure that complies with the superseding authority shall be developed by the Chancellor and substituted until such time as the Board may adopt a formal amendment to this policy.
7. Oversight: Normally, the Chancellor will provide oversight of the hiring process for District academic administrators, managers and the College Presidents. Similarly, the College President normally will provide oversight of the hiring process for respective college administrators and managers. However in any hiring process, the Chancellor or College President may appoint an alternate designee, as appropriate, to ensure avoidance of any conflict of interest. The Chancellor or College President with the assistance of the OHR, oversees the implementation of the hiring process and the activities of the hiring committee as it exercise its duties, specifically to ensure that actions of hiring committees are consistent with both the written stipulations and the intentions of this policy.

It is the responsibility of the Chancellor or College President to ensure the integrity of the hiring process established by this policy. If, in the judgment of the Chancellor or College President the integrity of the process described herein has been substantially violated or abused, the Chancellor or College President may order that the process be suspended, pending determination of an appropriate action in consultation with the Office of the Human Resources.

8. Interpretation: Technical questions and minor problems will ordinarily be resolved by the HR Specialist in consultation with the Vice Chancellor. In the event that a question of the

procedural interpretation of this policy arises and cannot be resolved by the HR Specialist, the question shall be submitted in writing to the Vice Chancellor via the HR Specialist.

If in the judgment of the HR Specialist, the Chair, the Chancellor or the College President a problem of interpretation occurs which threatens the viability or integrity of a Committee's duties as described herein, all parties shall be immediately notified, and the hiring process shall be suspended pending resolution of the problem. The Chancellor or College President, in consultation with OHR, shall attempt to resolve any problem or difference of interpretation of this policy.

9. Exceptions: The Chancellor or College President, in consultation with the OHR, may reduce or extend the time period for any step established in this policy. Such exceptions shall be as narrow as possible to address, in a reasonable manner, the unusual circumstances posed. In the event of such an alteration to the process as described herein, the Chancellor or College President will notify the OHR in writing, stating the unusual circumstances necessitating the extension or exception.

SECTION II: RECRUITMENT

1. When the need for hiring a new administrator or manager is determined and recommended by the Chancellor or College President, upon approval by the Chancellor, a Request to Announce Form is completed and submitted to the Office of Human Resources.
2. Job Announcement Content: The job announcement will determine the screening criteria for review of applicant files. Care must be taken to ensure accurate and job-related criteria. Where applicable, it shall contain:
 - a. Opening and closing dates
 - b. Summary of duties and responsibilities
 - c. Minimum qualifications
 - d. Desirable qualification
 - e. Application requirements and procedures
 - f. Special testing, if applicable
 - g. Submission of materials, if required
 - h. EEO Statement
3. All openings will be advertised through the Office of Human Resources.
4. As a position is opened, it will be announced by the Office of Human Resources with sufficient time to advertise the position. This should normally be a minimum of 20 calendar days, unless otherwise requested by the Chancellor or College President.
5. Applications, resumes, and other required materials are accepted only by the Office of Human Resources.
6. Announcement literature will be distributed to appropriate professional sources.

SECTION III: APPLICATION PROCESS

1. Submission: Applications, resumes, and other required materials are accepted only by the OHR via the District's online employment site.
2. Application Period: Applications may be accepted for a set period of time or "until filled." In the case where a position is "open until filled," screening may not begin until at least 20 calendar days after advertising has appeared in some public forum. In the case where a position is "open until filled," applications submitted less than two working days prior to the beginning of the screening process may be excluded from consideration.
3. Search Extension: The recruitment period will be extended when the applicant pool has fewer than three minimally qualified applications, unless the OHR, Chancellor, or College President agrees to forward the pool.

SECTION IV: SEARCH COMMITTEE

The Chancellor or College President will appoint the Search Committee according to the following criteria:

The Search Committee shall consist of no more than twelve and no fewer than five voting members. A majority of the appointees to the Search Committee will be administrators and managers.

- a. For District administrators, managers and the College Presidents, the Chancellor will select up to seven administrators and managers and appoint the Search Committee Chair. For college administrators and managers, the respective College President will select up to seven administrators and managers and appoint the Search Committee Chair.
- b. The South Orange County Community College District Faculty Association will select up to one faculty member.
- c. For college administrators and managers, the Academic Senate of the college where the administrator or manager will work will select up to one faculty member. For District administrators and managers, the IVC and Saddleback Academic Senates will each select up to one faculty member for the committee.
- d. The California School Employees Association Chapter 586 ("CSEA") will select up to one classified employee.
- e. For college administrators and managers, the Classified Senate of the college where the administrator or manager will work will select up to one classified employee. For District administrators and managers, the IVC and Saddleback Classified Senates will jointly select up to one classified employee for the committee.

1. Terminate Process: The Chancellor or College President may terminate the process if, in his or her judgment, the formation of the Committee has violated the integrity of the hiring process.
2. EEO Representative: The EEO Representative shall be appointed by the Vice Chancellor, and may be replaced as necessary by another qualified staff member. Only a trained staff member may serve as an EEO representative.
3. Orientation: The HR Specialist will conduct an orientation meeting to explain roles, duties, expectations, timelines, and the rating process to the Committee members. At this time, the Committee will agree on the schedule. All members must also sign a Confidentiality and Conflict of Interest Statement. All HR forms must be completed in ink.
4. Relative Weights: At the Orientation, the Committee will assign the value to be given to the application and to the interview components. Neither the screening nor the interview may be weighted less than 30 percent each.
5. Duration: At the Orientation, the Committee will determine the length of the interview.
6. Criteria: The Committee shall establish in writing the criteria to be used in screening the applications and selecting the applicants to be interviewed. The screening criteria shall be job related, and based on the position description and the District hiring policy.
7. Interview Questions: All questions and other requirements (such as presentations, etc.) must be kept confidential throughout the process. The Committee will develop and forward to OHR for approval a list of interview questions to be asked of each candidate, as well as any exercise, presentation, or other requirement. The list of questions and requirements will be provided to OHR at least five business days prior to the first scheduled interview.

All questions and other requirements shall be job-related and composed with the intent of evaluating the candidate's knowledge and abilities in relation to the minimum and desirable qualifications as published in the formal job announcement. OHR may provide sample questions at the request of the Chair for the consideration of the Committee.

The list of questions and other requirements as described above must be approved by a majority vote of the Committee. The Vice Chancellor reviews all Committee approved questions and other requirements if applicable to ensure compliance with District policies and state and federal laws and regulations, and must approve all interview questions and other requirements prior to the interview. The Vice Chancellor may make editorial changes; however, if a particular question is deemed by the Vice Chancellor to be in need of substantive changes, these changes will be made in consultation with the Chair or designated discipline expert. The Chair will be provided with the OHR approved list of questions and other requirements if applicable one (1) business day before the interview.

8. Participation: Committee members are expected to be available as necessary for Committee functions, to fully participate in all required meetings and related Committee responsibilities, and to complete screening functions in a timely manner. Any member who fails to complete screening in a timely manner, or who misses Committee meetings, may be subject to removal by the Chancellor or College President after consultation with the Chair and the OHR. The scores or ratings of a Committee member who withdraws prematurely or is removed will not be counted in the uncompleted phase or section of the process.
9. Minimum Membership: In the event that the Committee membership falls below the required minimum number of members, the Chancellor or College President after discussion with the OHR, shall determine whether to restart the hiring process, appoint a replacement Committee member, or continue the hiring process with fewer than the minimum number of committee members.

SECTION V: SCREENING PROCESS

1. Determination of Application Completeness: The OHR will screen all applicants for minimum qualifications as specified in the official announcement for that position before submission to the Committee, thereby determining applicants who will be paper screened and eligible for interviewing. The Search Committee Chair has the option to be involved in the minimum qualification screening process.
2. Review of Application: The review of application and resumes is done online on the District's employment site on an individual basis by each committee member.
3. Evaluation of Application Materials (Screening): The Committee may not begin to review applications until the appropriate application period has elapsed. At the Orientation meeting, the Committee in consultation with the HR Specialist shall specify the time(s) and locations(s) when application materials shall be available. During the screening process, Committee members may not remove the files or their contents, copy or alter any material contained in the files, or append comments or marks. Notes on the candidate must be kept in the Committee member's evaluation file, which will be maintained by the OHR.
4. Scoring: Each application shall receive an independent evaluation according to job-related criteria by each member of the Committee. The Committee members shall rate each applicant on the appropriate forms provided by the OHR.
5. Recommendation of Candidates for Interview: Using a final ranked list, without names, of candidates by score, the HR Specialist and the Chair will meet to determine the lowest score to qualify for an interview. This meeting shall be announced to all members of the Committee, and any member may attend. On the basis of the lowest qualifying score, the OHR shall assemble a list of candidates to be interviewed.
6. Interview Scheduling: The OHR shall schedule selected candidates for a first-level interview, according to the schedule adopted by the Committee, giving them at least five

days notice of the interview. Exceptions to the five-day notice may be granted by the Vice Chancellor.

7. Travel Reimbursement: Candidates may be reimbursed according to District policies and guidelines, if applicable.

SECTION VI: INTERVIEW PROCESS

1. Materials: At the beginning of each interview meeting, the applicant's files shall be made available to the Committee, along with the appropriate OHR forms. Each member of the Committee will receive a schedule of interviews, and the interview questions.
2. Site: The Chair will inform the HR Specialist of any special interview needs. After consultation with the Chair, the HR Specialist will make the arrangements for the interview location.
3. Set Time: Each applicant shall be afforded the opportunity to have an interview of approximately equal length.
4. Search Committee Names: Each candidate will be provided with a list of the names and titles of the Search Committee just prior to the interview.
5. Review of Interview Questions: Candidates will have the opportunity to review the interview questions 15 minutes in advance of their interview. All questions must be job-related. Answers to core questions should reveal attitudes towards the job, appropriateness of education and experience, competency in the field, extent of responsibility and philosophical orientation with respect to the functions involved.
6. Writing Sample: The candidate will be asked to provide a writing sample in response to a question provided to the candidate by the Search Committee before the interview.
7. Questions: Each candidate will be asked the same interview questions in the same order. During the interview, follow-up questions may be asked to clarify or further investigate a response given by a candidate. If, in the judgment of the HR Specialist, a follow-up question violates standard of non-discrimination, the HR Specialist will direct the candidate to disregard the question. Follow-up questions should be kept to a minimum to maintain consistent standards of candidate evaluation throughout the interview process. Any question by the candidate pertaining to conditions of employment, such as salary, benefits, or policy, must be referred to the OHR.
8. Group Discussion: Committee members shall be given an opportunity to discuss each applicant and only that applicant after each interview. Comprehensive discussion shall not take place until after all interviews are completed. No discussion of any candidate may take place unless the HR Specialist and all committee members are present. Committee members are encouraged to discuss candidates' fulfillment of job related criteria in a candid and

thorough manner, but shall not discuss specific numeric scores to be given to any candidate. The HR Specialist shall be responsible for ensuring that discussion is limited to job related criteria.

9. Score: Each Committee member is responsible for exercising his or her independent judgment in rating each candidate. Following the Committee's discussion of the candidates, each committee member shall rate independently each candidate using the appropriate form provided by the OHR. At the conclusion of the interviews and any subsequent discussion, each member of the Committee shall enter a final interview score for each candidate, and then calculate the final total score from the appropriately weighted screening and interview scores. The OHR will verify and compile final scores for all candidates.
10. Selection of Finalists: After the conclusion of interviews, the Committee and the HR Specialist shall assemble a ranked list of candidates and their final scores. Using this list, the Committee will determine the lowest score to qualify as preliminary finalist for a second level interview. The Committee shall provide job related reason why a candidate interviewed is not forwarded to the second level for final interviews.

The committee shall forward at least three (3) finalists for second level interview. However, if the Committee is unable to recommend at least three finalists for a second level interview, the Chancellor (for District administrators, managers and College Presidents) or the College President (for college administrators and managers), in consultation with the Chair and Vice Chancellor, may decide to proceed with fewer than three finalist (interviewed in their ranked order), reopen recruitment, or terminate the process.

SECTION VII: REFERENCE CHECKS

1. Timing: Official reference checks, in accordance with the OHR Guidelines, will be performed prior to or simultaneously with the submission of the recommended candidates to the Chancellor or College President for second-level interviews.
2. Required Professional References: Each applicant will be asked to provide at least three references, preferably from the following categories:
 - Current supervisor(s);
 - Previous supervisor (from the past five years);
 - Colleagues/co-worker who can address professional competency and appropriate practical skills;
 - Other professional references

If the individual provided as a reference is unavailable, or if the candidate fails to provide sufficient references, the OHR, in consultation with the Chair, may request additional reference from the candidate.

3. Reference Contacts: The Vice Chancellor, in conjunction with the Chair, will conduct the reference checks and record the information on the appropriate OHR form. The HR Specialist will verify all data on the application.

Each reference for each finalist shall be asked the same questions about that finalist, and shall be asked whether he or she can recommend the finalist in question without reservation, and, if not, to specify these reservations. The reference checker(s) shall ask no question that is impermissible under applicable laws prohibiting discrimination in employment, or that seeks information unrelated to the qualifications for the position. The reference checkers(s) shall not provide any derogatory or confidential information about the finalists, and shall not provide any assessment of the quality of the finalist's qualifications.

SECTION VIII: SECOND-LEVEL INTERVIEW

1. Finalists: For District administrators, managers and College Presidents, the Chancellor shall be provided an unranked list of finalists by the Chair. For college administrators and managers, the respective College President shall be provided an unranked list of finalist by the Chair.
2. Second-level Interview: For District administrators, managers and College Presidents, the Chancellor will interview the finalists for the position. For college administrators or managers, the College President will interview finalists for the position. The Chancellor or College President shall invite other administrators, managers or other individuals to participate in the interview process. However, ultimately the final hiring selection decision for District administrators, managers and college Presidents shall be the Chancellor's decision. Similarly, ultimately the final hiring selection decision for college administrators or managers shall be the College President's decision.
3. Second-level Interview Schedule: Finalists shall be given at least five (5) days notice of the interview. However, if offered to them, candidates may consent to an expedited interview schedule without the five day notice to minimize travel or other inconvenience. This expedited schedule may be granted as a courtesy to candidates and does not signify that the candidate will be recommended as a finalist.
4. Content: The Chancellor, College President and other interviewers may ask any job-related questions, may ask follow-up questions, and may provide clarification of ambiguous or unclear questions. The Vice Chancellor must review any questions, exercises or other requirements prior to the interview to ensure compliance with district policies and state and federal laws and regulations.
5. Substantially Similar Interviews: Although variations are permitted throughout the interview process, the Chancellor or College President shall give each candidate a substantially similar interview of approximately the same duration, involving the same segments and exercises.

6. Additional Interviews: After completing this initial round of second level interviews, the Chancellor or College President has the authority to interview additional candidates from the first level interview pool in the order of the next highest Search Committee rankings.
7. Consultation: The Chancellor or College President will consult with the Chair of the committee before and/or after the second-level interviews.
8. Termination of Search: After the completion of all second level interviews, the Chancellor or College President may decide to stop the process, at which point the position would be reopened.
9. Second Level Reference Checks: Following candidate interviews, the Chancellor or College President may make further job-related reference checks. The Chancellor or College President may conduct site visits.
- ~~10. Recommendation for Appointment: ~~Upon selection of the finalist by~~ After the successful candidate has been selected and informed by the Chancellor (for district positions) or College President (for college positions), the Office of Human Resources will extend the offer of employment and present to the Board of Trustees for final approval, ~~the Chancellor or College President will submit the recommendation to the Office of Human Resources for the offer of employment and presentation to the Board for final approval.~~~~

BOARD POLICY

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

4011.3
PERSONNEL

HIRING POLICY FOR CLASSIFIED STAFF

SECTION I: GENERAL PROVISIONS

1. Preface: The hiring of highly qualified classified staff is essential to the mission of the South Orange County Community College District. Therefore, the Chancellor and the College Presidents, with input through this process from administration, faculty and staff, have the responsibility to select highly qualified classified staff.

The Office of Human Resources shall ensure that every aspect of the hiring process is implemented appropriately.

2. Scope: This Policy applies to the recruitment, hiring and promotion process for full and part-time permanent classified staff.¹ As referenced herein, the Chancellor shall have primary responsibility for hiring District classified staff; and each College President shall have primary responsibility for hiring classified staff for their respective campus.
3. Equal Employment Opportunity Policy and Statement: The South Orange County Community College District shall recruit, hire, and promote in all job titles without regard to ethnic group identification, race, color, religion, sex, national origin, ancestry, physical or mental disability, age, medical condition, marital status, military service, sexual orientation, or any other basis protected by law. The District shall comply with the Board of Governors regulations relating to equal employment opportunity.
4. Definitions:
 - Board: The Board of Trustees of the South Orange County Community College District.
 - Chair: Chair of the Hiring Committee.
 - Chancellor: The Chancellor of the South Orange County Community College District or designee.

¹ Employment of classified staff at the Advanced Technology and Education Park shall follow the same process as employment of classified staff for the District and Colleges.

- College President and Provost: The President, Provost or designee at the college or learning facility (Irvine Valley College, Saddleback College or ATEP) where the classified staff will work.
 - Committee: The Hiring Committee, also known as the Search Committee.
 - CSEA: California School Employees Association
 - Department: The operational unit to which the position will be assigned.
 - Director: The Director of Human Resources or designee.
 - District: The South Orange County Community College District.
 - EEO: Equal Employment Opportunity.
 - Executive: The appropriate Executive most directly responsible given the position or context (i.e. Chancellor, Deputy Chancellor, Vice Chancellors, Presidents and Provost or their designees).
 - OHR: Office of Human Resources.
 - Operational Unit: The department, school, or division, as appropriate.
 - Procedures: Employee Hiring Procedures (, Classified Staff employees), of the South Orange County Community College District.
 - HR Specialist: The Human Resources Specialist assigned to the job opening.
 - Supervisor: The line administrator who is responsible for the position in question.
 - Vice Chancellor: Vice Chancellor, Human Resources or designee.
5. Confidentiality and Conflict of Interest Statements: The District Confidentiality and Conflict of Interest Statements apply to this process.
6. Exceptions: The Chair, the Supervisor, Director, or the Vice Chancellor may request in writing that the Chancellor reduce or extend the time period for any step or authorize an exception to any of the procedural steps set forth in this policy. Such exceptions shall be as narrow as possible to address, in a reasonable manner, the unusual circumstances posed. Any request for an extension or exception shall state in writing the unusual circumstances necessitating the extension or exception.

7. Compliance: This Policy is intended to comply fully and be interpreted in a manner consistent with all applicable state and federal laws and regulations, including but not limited to the Board of Governor's equal employment opportunity regulations. Any provision that directly conflicts with any applicable state or federal law or regulation may be disregarded and a procedure that complies with the superseding authority shall be developed by the Chancellor and substituted until such time as the Board may adopt a formal amendment to this Policy.
8. Oversight: It is the responsibility of the Executive to ensure the integrity of the procedures established by this Policy. If, in the opinion of the Executive, the process has been substantially violated or abused, the Executive may order that an error be corrected, that a portion of the process be redone, that a member of the Committee be excluded from further deliberations, that the process be terminated, or that some other remedial action be taken to assure the integrity of the process. Additionally, if, in the opinion of the Executive, the College or the District cannot fiscally support the position, the Executive may terminate the process.
9. Interpretation: Technical questions and minor problems will ordinarily be resolved by the HR Specialist in consultation with the Director. In the event that a question of the procedural interpretation of this policy arises and cannot be resolved by the HR Specialist and the Director, the question shall be submitted in writing to the Vice Chancellor via the Director.

If in the judgment of the HR Specialist, the Chair, the Chancellor or the Executive a problem of interpretation occurs which threatens the viability or integrity of a Committee's duties as described herein, all parties shall be immediately notified by the Director, and the hiring process shall be suspended pending resolution of the problem. The Chancellor or College President, in consultation with OHR, shall attempt to resolve any problem or difference of interpretation of this policy.

SECTION II: RECRUITMENT

1. When the need for hiring a new classified staff employee is determined and recommended by the Chancellor or College President, upon approval by the Chancellor, a Request to Announce Form is completed and submitted to the OHR.
2. Job Announcement Content: The job announcement, based on the formal job description, will determine the screening criteria for review of applicant files. Care must be taken to ensure accurate and job-related criteria. Where applicable, it shall contain:
 - a. Opening and closing dates
 - b. Summary of duties and responsibilities

- c. Minimum qualifications
 - d. Desirable qualifications
 - e. Application requirements and procedures
 - f. Special testing, if applicable
 - g. Submission of materials, if required
 - h. EEO Statement
 - i. Starting salary and benefits
 - j. Funding source (general/grant/categorical)
 - k. Work schedule of position (days/hours)
3. As a position is opened, it will be announced by the OHR with sufficient time to advertise the position. Except for lateral openings, whenever feasible, all positions will be advertised for at least ~~twenty (20)~~ ten (10) days in order to maximize the effectiveness of the advertisements, unless otherwise requested by the Chancellor, College President or Provost. ~~For lateral openings and involuntary District-initiated transfers, openings will be advertised through the OHR for a minimum of ten (10) working days.~~ The hiring manager will work with the OHR to promote the open position.
 4. Applications, resumes, and other required materials are accepted only by the OHR.
 5. Announcement literature will be distributed to appropriate professional sources.

SECTION III: APPLICATION PROCESS

1. Submission: Applications, resumes and other required materials are accepted only by the OHR via the District's online employment website.
2. Application Period: Applications may be submitted for a set period of time or "until filled." In the case where a position is "open until filled," screening may not begin until at least ten working days after advertising has appeared in some public forum. In the case where a position is "open until filled," applications submitted less than two (2) working days prior to the beginning of the paper screening process may be excluded from consideration.
3. Search Extension: After consultation with the Chair, the recruitment period will be extended where the applicant pool has fewer than five minimally qualified applications, unless the OHR, Chancellor, College President or Provost agrees to forward the pool.

SECTION IV: SEARCH COMMITTEE

1. Chair: The Supervisor will serve as the Chair unless the Supervisor appoints a designee to so serve.
2. Size: The Committee shall consist of no more than seven and no fewer than three voting members.
3. Regular Members: The Supervisor will recommend the members for the Search Committee, including faculty members where applicable, which may include membership from outside the College or District. At least one member shall be a member of the classified bargaining unit selected in consultation with CSEA. Committee members should have a background of a suitable nature to assure sufficient expertise to evaluate the candidates. The Executive approves the appointment of all members.
4. Terminate Process: The Chancellor or College President may terminate the process if, in his or her judgment, the formation of the Committee has violated the integrity of the hiring process.
5. Replacement: If the size of the Committee falls below the required minimum number of members, the Chair shall appoint a replacement unless such member was appointed by a governance group pursuant to law or contract. When it becomes necessary to appoint a replacement, the Chair shall also determine whether to restart the hiring process.
6. EEO Representative: The EEO Representative shall be appointed by the Vice Chancellor, and may be replaced as necessary by another qualified staff member. Only a trained staff member may serve as an EEO representative at any time during the process.
7. Membership Appointment Process: The Chair is responsible for forwarding recommendations for Committee membership to the OHR on the appropriate form.
8. Orientation: The HR Specialist will conduct an orientation meeting to explain roles, duties, expectations, timelines, and the rating process to the Committee members. At this time, the Committee will agree on the schedule. All members must also sign a Confidentiality and Conflict of Interest Statement.
9. Relative Weights: At the Orientation, the Committee will assign the value to be given to the application and the interview components. Neither the paper screening nor the interview may be weighted less than 30 percent each.
10. Duration: At the Orientation, the Committee will determine the length of the interview.

11. Criteria: The Committee screening criteria shall be job related, and based on the position description and the District hiring policy.
12. Interview Questions: All questions and other requirements (such as writing assignments, presentations, etc.) must be kept confidential throughout the process. The Committee will develop and forward to OHR for approval a list of interview questions to be asked of each candidate, as well as any writing assignment, exercise, presentation, or other requirement. The list of questions and requirements will be provided to OHR at least five business days prior to the first scheduled interview.

All questions and other requirements shall be job-related and composed with the intent of evaluating the candidate's knowledge and abilities in relation to the minimum and desirable qualifications as published in the formal job announcement.

The Director reviews all Committee approved questions and other requirements if applicable to ensure compliance with District policies and state and federal laws and regulations, and must approve all interview questions and other requirements prior to the interview. The Vice Chancellor may make editorial changes; however, if a particular question is deemed by the Vice Chancellor to be in need of substantive changes, these changes will be made in consultation with the Chair or designated subject matter expert.

13. Participation: Committee members are expected to be available as necessary for Committee functions, to fully participate in all required meetings and related Committee responsibilities, and to complete screening functions in a timely manner. Any member who fails to complete screening in a timely manner, or who misses Committee meetings, may be subject to removal by the Chancellor or College President or Provost after consultation with the Chair and the OHR. The scores or ratings of a Committee member who withdraws prematurely or is removed will not be counted in the uncompleted phase or section of the process.

SECTION V: APPLICATION SCREENING PROCESS

1. Determination of Application Completeness and Eligibility: The OHR will screen for completeness of applications and for minimum qualifications as specified in the official announcement for that position before submission to the Committee, thereby determining applicants who will be screened and eligible for interviewing. The Search Committee Chair has the option to be involved in the minimum qualification screening process. If the need arises, OHR will consult with the Chair on matters of interpretation of minimum qualifications.
2. Review of Application: The review of application and resumes is done online on the District's employment site on an individual basis by each committee member.

3. Evaluation of Application Materials (Screening): The Committee may not begin to review applications until the appropriate application period has elapsed. At the Orientation meeting, the Committee in consultation with the HR Specialist shall specify the time(s) and locations(s) when application materials shall be available. During the screening process, Committee members may not remove the files or their contents, copy or alter any material contained in the files, or append comments or marks. Notes on the candidate must be kept in the Committee member's evaluation file, which will be maintained by the OHR.
4. Scoring: Each application shall receive an independent evaluation according to job-related criteria by each member of the Committee. The Committee members shall rate each applicant on the appropriate forms provided by the OHR.
5. Recommendation of Candidates for Interview: Using a final ranked list, without names, of candidates by score, the HR Specialist and the Chair will meet to determine the lowest score to qualify for an interview. This meeting shall be announced to all members of the Committee, and any member may attend to observe the process. On the basis of the lowest qualifying score, the OHR shall assemble a list of candidates to be interviewed.
6. Interview Scheduling: The OHR shall schedule selected candidates for a first-level interview, according to the schedule adopted by the Committee, giving them at least five (5) calendar days notice of the interview. Exceptions to the five-day notice may be granted by the Vice Chancellor.

SECTION VI: INTERVIEW PROCESS

1. Materials: At the beginning of each interview meeting, the applicant's files shall be made available to the Committee, along with the appropriate OHR forms. Each member of the Committee will receive a schedule of interviews, and the interview questions.
2. Site: The Chair will inform the HR Specialist of any special interview needs. The Chair, in consultation with the HR Specialist, will make the arrangements for the interview location.
3. Set Time: Each applicant shall be afforded approximately the same maximum amount of time as other applicants for an interview.
4. Review of Interview Questions: The Committee will determine whether candidates will have the opportunity to review the interview questions 15 minutes in advance of their interview.

5. Writing Assignment: If the candidate is required to provide a writing assignment as part of the interview process, all efforts will be made to administer the writing assignment immediately prior to the interview.
6. Questions: Each candidate will be asked the same interview questions in the same order. During the interview, follow-up questions may be asked to clarify or further investigate a response given by a candidate. If, in the judgment of the HR Specialist, a follow-up question violates standards of non-discrimination, the HR Specialist will direct the candidate to disregard the question. Follow-up questions should be kept to a minimum to maintain consistent standards of candidate evaluation throughout the interview process. Any question by the candidate pertaining to conditions of employment, such as salary, benefits, or policy, must be referred to the OHR.
7. Group Discussion: Committee members shall be given an opportunity to discuss each applicant and only that applicant after each interview. Comprehensive discussion shall not take place until after all interviews are completed. No discussion of any candidate may take place unless the HR Specialist and all committee members are present. Committee members are encouraged to discuss candidates' fulfillment of job related criteria in a candid and thorough manner, but shall not discuss specific numeric scores to be given to any candidate. The HR Specialist shall be responsible for ensuring that discussion is limited to job related criteria.
8. Score: Each Committee member is responsible for exercising his or her independent judgment in rating each candidate. Following the Committee's discussion of the candidates, each committee member shall rate independently each candidate using the appropriate form provided by the OHR. At the conclusion of the interviews and any subsequent discussion, each member of the Committee shall enter a final interview score for each candidate, and then calculate the final total score from the appropriately weighted screening and interview scores. The Chair, in consultation with the HR Specialist, will verify and compile final scores for all candidates.
9. Recommendation and/or Selection of Finalists: After the conclusion of interviews, the Committee and the HR Specialist shall assemble a ranked list of candidates and their final scores.

Using this list, the Committee will determine the lowest score to qualify as preliminary finalist for a second level interview (where a second level interview has been determined by the Committee and/or Executive to be necessary).

The committee shall forward at least three (3) finalists for second level interview. However, if the Committee is unable to recommend at least three finalists for a second level interview, the Chancellor or appropriate Vice Chancellor (for District Classified Staff) or the College President (for College Classified Staff), in consultation with the

Chair and Vice Chancellor, may decide to proceed with fewer than three finalists, reopen recruitment, or terminate the process.

10. Search Reopened: The application process may be reopened when the Committee decides not to recommend a candidate to the Executive or the Executive decides not to forward a recommendation to the Board. The Executive has the authority to reopen a search.

SECTION VII: REFERENCE CHECKS

1. Timing: Official reference checks, in accordance with the OHR Guidelines, will be performed prior to or simultaneously with the submission of the recommended candidates to the Chancellor or College President for second-level interviews.
2. Required Professional References: Each applicant will be asked to provide at least three reference contacts who can address professional competencies and appropriate practical skills.

If the individual provided as a reference is unavailable, or if the candidate fails to provide sufficient references, the OHR, in consultation with the Chair, may request additional reference from the candidate.

3. Reference Contacts: The HR Specialist, in conjunction with the Chair, will conduct the reference checks and record the information on the appropriate OHR form. The HR Specialist will verify all data on the application. Each reference for each finalist shall be asked the same questions about that finalist, and shall be asked whether he or she can recommend the finalist in question without reservation, and, if not, to specify these reservations. The reference checker(s) shall ask no question that is impermissible under applicable laws prohibiting discrimination in employment, or that seeks information unrelated to the qualifications for the position. The reference checkers(s) shall not provide to any reference any derogatory or confidential information about the finalist, and shall not provide any assessment of the quality of the finalist's qualifications.

SECTION VIII: OPTIONAL SECOND-LEVEL INTERVIEW

1. Interview: The Executive may interview the candidates alone and/or in conjunction with other persons as designated by the Executive. Such persons may vary from position to position. The Executive may introduce the candidates to different members of the district/college community, which may also vary by position. All such participants serve strictly advisory roles and do not vote on the candidates.

2. Consultation: The Executive may consult the Chair before and/or after the second-level interview.
3. Content: The Executive may ask any job-related questions, may ask follow-up questions, and may provide clarification of ambiguous or unclear questions. The Vice Chancellor must review any questions, exercises or other requirements prior to the interview to ensure compliance with district policies and state and federal laws and regulations.
4. Substantially Similar Interviews: Although variations are permitted throughout the interview process, the Executive shall give each candidate a substantially similar interview of approximately the same duration, involving the same segments and exercises.
5. Second-level Interview Schedule: Finalists shall be given at least five (5) calendar days notice of the interview. However, if offered to them, candidates may consent to an expedited interview schedule without the five day notice to minimize travel or other inconvenience. This expedited schedule may be granted as a courtesy to candidates and does not signify that the candidate will be recommended as a finalist.
6. Termination of Search: After the completion of all second level interviews, the Executive may decide to stop the process, at which point the position would be reopened.
7. Second Level Reference Checks: Following candidate interviews, the Executive may make further job-related reference checks.

SECTION IX: CONFIRMATION PROCESS

1. Recommendation for Appointment: After the successful candidate has been selected the Office of Human Resources will extend the offer of employment and present to the Board of Trustees for ratification. Upon selection of the finalist by the Executive, a recommendation will be submitted to the OHR for the offer of employment and an Authorization for Employment (Board Policy 4002.1) shall be signed by the Chancellor and reported to the Board of Trustees at its next regular meeting for ratification.
2. Background Checks: Consistent with applicable Federal and State law, and when job-related, after an offer of employment has been made, but prior to the commencement of employment, drug testing, TB testing, physical examinations and other background checks as required for the specific position will be initiated and completed by the OHR. Any required physical exams will be paid for by the District. All such background checks must be successfully completed prior to the start of employment. If a finalist

fails to satisfy the OHR in regard to the result of any investigation, the OHR may revoke the offer of employment.

BOARD POLICY

2125

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

ADMINISTRATION

WEAPONS ON CAMPUS

Firearms or other weapons shall be prohibited on any college or district site or in any facility of the District except for activities conducted under the direction of district officials and as authorized by the Campus Chief of Police. Any person who believes that he or she may properly possess a firearm or other weapon on campus or in a District site or other facility of the District must promptly notify Campus Police.

Activities involving firearms, knives, explosives, dangerous objects or weapons conducted under the direction of District officials, shall be authorized by a campus Chief of Police, before taking place.

Bringing or possessing any dirk, dagger, ice pick, or knife having a fixed blade longer than 2 1/2 inches, or any other weapon as described in California Penal Code Section 626.10, onto campus grounds is prohibited by law, with the exception of a duly appointed peace officer who is engaged in the performance of his or her duties, regardless of whether the person has been authorized by a District employee to have the weapon. Prior authorization must be obtained from a Campus Police Chief in advance of bringing any of the aforementioned weapons onto District property.

References:

Penal Code Sections 626.9h and 626.10

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**ITEM: 6.5
DATE: 07/21/09**

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Academic Personnel Actions – Regular Items
ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibit A and Exhibit B are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibit.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibit A and Exhibit B.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS

A. NEW PERSONNEL APPOINTMENTS

1. **ADMINISTRATIVE EMPLOYMENT** (Information Items – Pursuant to Board Policy 4002.1)
 - a. ¹BULLOCK, DIXIE, ID #1075, is to be employed on an 80% contract basis as Acting Dean, Division of Fine Arts, Saddleback College, effective July 13, 2009. Administrative Salary Schedule, Category II, Step, 6. This is a temporary replacement position for Rocco Cifone, who received a change in status. (See Exhibit B, Attachment 1)
2. **ACADEMIC EMPLOYMENT** (Ratified – Pursuant to Board Policy 4002.1)
 - a. GRIMM, AMY, is to be employed as Museum Studies/Art History Instructor, Pos #3972, School of Fine Arts, Irvine Valley College, effective August 17, 2009. Approximate Salary Placement: Class II, Step 6. This is a new position approved by the Board of Trustees on November 17, 2008. (See Exhibit B, Attachment 2)
 - b. GROUND, MARVIN ANDY, is to be employed as Kinesiology Instructor, Pos #3970, Division of Physical Education, Kinesiology and Athletics, Saddleback College, effective August 17, 2009. Approximate Salary Placement: Class II, Step 9. This is a new position approved by the Board of Trustees on November 17, 2008. (See Exhibit B, Attachment 3)
 - c. HUGHES, BRADLEY, is to be employed as Astronomy/Physics Instructor, Pos #3822, Division of Mathematics, Sciences and Engineering, Saddleback College, effective August 17, 2009. Approximate Salary Placement: Class V, Step 6. This is a new position November 13, 2007. (See Exhibit B, Attachment 4)
 - d. MELENDEZ, ROBERT, is to be employed as Counselor (Generalist), Pos #4128, School of Guidance and Counseling, Irvine Valley College, effective August 3, 2009. Approximate Salary Placement: Class II, Step 6. This is a new position approved by Board of Trustee on November 17, 2008. (See Exhibit B, Attachment 5)
 - e. MEYER, HAROLD FRED, is to be employed as Physics Instructor (Temporary, One Semester Sabbatical Leave Replacement), Pos #4008, Division of Mathematics, Sciences and Engineering, Saddleback College, effective August 17, 2009. Approximate Salary Placement: Class II, Step 6. This is a temporary replacement for Katherine Meyer-Canales, who is approved for Sabbatical Leave Fall, 2009. (See Exhibit B, Attachment 6)
 - f. SCHARF, MICHELLE, is to be employed as Counselor (Generalist), Pos #1546, School of Guidance and Counseling, Irvine Valley College, effective August 3, 2009. Approximate Salary Placement: Class III, Step 10. This is a replacement position for Daniel Pelletier who resigned. (See Exhibit B, Attachment 7)

¹ Academic Administrator Retiree from SOCCCD, July 1, 2004.

A. NEW PERSONNEL APPOINTMENTS - Continued**3. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF**

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Abelson, Robert	PhD/Geophysics	Real Estate/SC	V/6	08/24/09
Bowman, Donald	MBA/Business	Accounting/SC	II/6	08/24/09
Davila, Eugene	PhD/Psychology	Human Services/SC	V/6	08/24/09
Garcia, Nathaniel	MFA/Fine Arts	DMA/IVC	II/6	08/24/09
Guild, Tracy	MA/Psychology	Psychology/SC	II/6	08/24/09
Inglima, Donna	MFA/Theater	Theater/SC	II/6	08/24/09
Martenuk, Stephen	AA/Business & Mgmt.	² CIM/IVC	I/6	08/24/09
Petersen, Evan	MA/Mathematics	Mathematics/IVC	II/6	08/24/09
Taylor, Nils	MFA/Film Production	Communication Arts/SC	II/6	08/24/09
Vargas, Benjamin	PhD/Mathematics	Mathematics/IVC	V/6	08/24/09
Wells, Julie	ABD/Bio-Chemistry	Biological Science/IVC	V/6	08/24/09

EQUIVALENCY

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Gallison, Carrie	BA/History	Comm. Arts/SC	I/6	08/24/09

Equivalency is based on a Bachelor of Arts degree in History from Goucher College in Baltimore, Maryland, and on extensive professional experience in film and television. Ms. Gallison has over ten years of experience as a Production Coordinator, Script Coordinator, Production Manager and Producer. The productions she has worked on include *Princess Diaries II*, *Antwone Fisher*, and *Traffic*. Her most recent project, which she produced, directed, and edited, was "The Orange County Treasure: The People's Farm," which was premiered by the San Juan Capistrano Historical Society.

Hedrick, John	BA/Fine Art	Manufacturing/SC	I/6	08/24/09
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Equivalency is based on a Bachelor of Arts degree in Fine Arts from Alfred University in New York, and over seven years of experience in fabrication of prototypes and applied artistic techniques including mold maker/prototype finisher, welder, glassblower, and apprentice. Most recently, Mr. Hedrick was a "Master" level mold maker and model finisher at a prestigious product development group.

² Per California Community Colleges State Chancellor's Office, this discipline does not require a Master's degree.

A. NEW PERSONNEL APPOINTMENTS - Continued**3. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF****EQUIVALENCY**

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Leigh, Alexander	No Degree	Theatre Arts/SC	I/6	08/24/09

Equivalency is based upon the near completion of a Bachelor of Arts degree from University of California, Irvine, in music. Mr. Leigh's professional experience includes musical productions, including *Man of La Mancha*, *Cabaret*, *Kiss Me Kate*, *Anything Goes*, and *West Side Story*. Mr. Leigh was Assistant Musical Director for *Man of La Mancha* and *West Side Story* and was Musical Director for *Cabaret*. Mr. Leigh has been a piano accompanist for Saddleback College's Theatre Arts Musical Theatre and assisted during rehearsals for Saddleback College's production of *A Funny Thing Happened on the Way to the Forum*.

Monsen, Yoko	MA/Linguistics	Japanese/IVC	II/6	08/24/09
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Equivalency is based upon a Bachelor of Arts degree in linguistics from University of California, Irvine, and a Master of Arts degree in linguistics from California State University, Long Beach. A native from Japan, Mrs. Monsen has taught beginning and intermediate Japanese as a language instructor for IES Language Foundation, Long Beach Japanese School, and Southeast Japanese Language School. Additionally, Mrs. Monsen has taken all coursework for the Japanese teaching certificate program at California State University, Long Beach.

Yu, Su Young	MA/Education	Korean/SC	II/6	08/24/09
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Equivalency is based upon a Bachelor of Arts degree in both linguistics and Japanese from University of California, Los Angeles, and a Master of Arts degree in Education from the California State University, Los Angeles. Ms. Yu also holds a teaching credential in Korean from California State University, Los Angeles. Since September 2007, Ms. Yu has taught Korean part time for the Irvine Unified School District.

4. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF (Ratified - Pursuant to Board Policy 4002.1)

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
³ Amiel, David	Ph.D./Oceanography	Marine Science/SC	V/6	5/26/2009

³Was employed for two semesters as a Full-time sabbatical leave replacement Oceanography, Marine Sciences Instructor, Division of Mathematics, Science and Engineering, Saddleback College during the 2008-2009 academic year.

B. CHANGE IN STATUS

1. **ADMINISTRATIVE EMPLOYMENT** (Ratified – Pursuant to Board Policy 4002.1)
 - a. CIFONE, ROCCO, ID #11724, Dean, Fine Arts, Pos #3096, Academic Administrator Salary Range II, Step 6, Division of Fine Arts, Saddleback College, has been given a change in status to Dean, Instruction and Student Service, Pos #3644, Academic Administrator Salary Range II, Step 6, Advanced Technology and Education Park, effective July 1, 2009. This is a replacement position for Cathie Peterson, who resigned.
 - b. PESTOLESI, DIANE, ID #7909, Acting Assistant Dean, Health Science and Human Services, Pos #3952, Academic Administrator Salary Range I, Step 2, Division of Health Sciences and Human Services, Saddleback College, temporary assignment ends effective July 17, 2009, returning to full-time faculty tenure track assignment as Nursing Instructor, Pos #1653, Academic Faculty Class: IV, Step 14, Division of Health Sciences and Human Services, Saddleback College.
 - c. RICE, TAMERA, ID #11848, Interim Dean, Health Science and Human Services, Pos #3949, Division of Health Sciences and Human Services, Saddleback College, Academic Administrator Salary Schedule Category II, Step 6, temporary assignment ends effective July 31, 2009, returning to Assistant Dean, Health Sciences and Human Services, Pos #3951, Academic Administrator Salary Schedule Category I, Step 6, Division of Health Sciences and Human Services, Saddleback College effective August 1, 2009.

C. ADDITIONAL COMPENSATION: GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2008/2009 and 2009/2010 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	
		<u>Amount</u>	<u>Effective Date</u>
Pestolesi, Diane	Chair, Accreditation Comm./SC	\$ 5,470.00	07/20/09-08/22/09
Pestolesi, Diane	Chair, Accreditation Comm./SC	10,326.00	08/24/09-12/21/09
Pestolesi, Diane	Asst. Nursing Prog. Director/SC	1,721.00	08/24/09-12/21/09
Reidenbaugh, Byron	Presenter, Dist Ldrshp. Team/SC	122.46	⁴ 07/01/09-12/31/09
Rudmann, Gerald	Co-Chair, Accreditation Comm/IVC	4,082.10	05/26/09-08/16/09
Rudmann, Gerald	Co-Facilitator, SLO/IVC	2,041.05	05/26/09-08/16/09
Rudmann, Gerald	Co-Chair, Accreditation Comm/IVC	3,442.00	08/17/09-12/21/09
Rudmann, Gerald	Co-Facilitator, SLO/IVC	3,442.00	08/17/09-12/21/09

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated at their respective hourly rate for Non-Instructional Assignments/Projects (3-for-1) for 2008/2009 and 2009/2010 fiscal years.

<u>Name</u>	<u>Assignment/Project</u>	<u>Effective Dates</u>
Bromberger, Kristine	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Callum, Oceana	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Casil, Amy	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Carlander, David	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09

⁴ Originally approved by the Board of Trustees on June 22, 2009 for June 26, 2009. Presentation to take place during Fall, 2009.

C. ADDITIONAL COMPENSATION: GENERAL FUND - Continued

- It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated at their respective hourly rate for Non-Instructional Assignments/Projects (3-for-1) for 2008/2009 and 2009/2010 fiscal years.

<u>Name</u>	<u>Assignment/Project</u>	<u>Effective Dates</u>
Chao, Iris	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Chatham, Lynne	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Cooper, Karin	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Fisher, Schorre	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Gilman, Bruce	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Hadjibabaie, Pat	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Jerome, Amanda	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Lagatta, Jill	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Morris-Freshwater, Linda	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Polloczek, Paul	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Reading, Cynthia	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Richiusa, Gordon	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Sharp, Stephen	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Stevenson, William	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Wood, Josh	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09
Ziehm, Carol	Reading of Challenge and ESL Essays/SC	06/01/09-12/20/09

D. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

- It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2008/2009 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	<u>Amount</u>	<u>Effective Date</u>
Millovich, June	Facilitate CDES VTEA Projects/SC	\$	2,500.00	01/12/09-05/22/09
Myers, Charles	Wkforce Innov. Proj./CTE Grant/SC		6,760.00	06/01/09-06/30/09
Nguyen, Katie	Geriatric training/Hoag Hosp./SC		509.28	05/01/09-05/31/09
Tharpe, Scott	Dev. Health Sci. Med. Lab. Tech Prog/SC		6,123.15	06/08/09-08/14/09

E. TERMINATION OF ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

- DUMAS, PATRICIA, ID #4958, a temporary, part-time Adjunct Faculty, Division of Social and Behavioral Sciences, Saddleback College, temporary assignment in the Foster and Kinship Care Education Program, a categorical grant funded program, as Director ended on June 30, 2009. Compensation to Ms. Dumas in the amount of \$45,045.00 from July 1, 2009 through June 30, 2010, as approved by the Board of Trustees on May 26, 2009, is retracted.

F. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

- BISHOPP, GREGORY, ID#1226, Art Instructor, Pos #2462, Academic Faculty Salary Class V, Step 30, School of Fine Arts, Irvine Valley College, resignation effective May 31, 2009 and retirement June 1, 2009. Payment is authorized for any compensated time off. (Start date: August 22, 1977)

F. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT - Continued

2. BISHOPP, NANCY, ID#1220, Computer Science Instructor, Pos #2349, Academic Faculty Salary Class V, Step 30, School of Mathematics, Computer Sciences and Engineering, Irvine Valley College, resignation effective May 23, 2009 and retirement May 24, 2009. Payment is authorized for any compensated time off. (Start date: August 18, 1987)
3. BRIERRE-SHAMBROOK, MAUD, ID#1033, French Instructor, Pos #1678, Academic Faculty Salary Class V, Step 28, Division of Liberal Arts and Learning Resources, Saddleback College, resignation effective June 30, 2009 and retirement July 1, 2009. Payment is authorized for any compensated time off. (Start date: January 4, 1982)

ATTACHMENT 1

NAME: **DIXIE BULLOCK**

POSITION: ACTING DEAN, MATHEMATICS, COMPUTER SCIENCES AND
ENGINEERING
IRVINE VALLEY COLLEGE

EDUCATION:

M.A. Nursing
University of California, Los Angeles

B.S.N Nursing
California State University, Long Beach

EXPERIENCE:

Ms. Dixie Bullock had been employed with Saddleback College since 1979 until her retirement on June 30, 2004. During her tenure Ms. Bullock served as President of Saddleback College from 1998 to 2004; Dean of Mathematics, Science and Engineering from 1997 to 1998; Dean of Health Sciences and Human Services from 1984 to 1997; Dean of Technology and Applied Science from 1993 to 1995; and Professor of Nursing from 1979 to 1995. Ms. Bullock also served as a member of the College Budget Committee and chaired the Equipment Committee for three years. She also served as a member of the District Resources Allocation Council, which provides recommendations as advice to the District Chancellor with regard to future budget model changes and allocations. Ms. Bullock served as a member of the South Orange County Community College District Negotiating Team for collective bargaining with both the Faculty Association (CTA) and with CSEA.

LICENSES/CERTIFICATES/TRAINING AND AFFILIATIONS:

Nursing Education Credential Grades K-14
Community College Credential, Nursing; Health & Physical Care Services & Related Technologies
Community College Credential, Supervisor, Coordinator, Director

ATTACHMENT 2

NAME: AMY GRIMM

POSITION: MUSEUM STUDIES/ART HISTORY INSTRUCTOR
Irvine Valley College
Full-Time, Tenure-Track

EDUCATION:

M.A. Art History
University of South Carolina
Columbia, South Carolina

B.A. Psychology
State University of New York
College at New Paltz
New Paltz, New York

EXPERIENCE:

Ms. Grimm's experience includes Curator for the San Luis Obispo Art Center, San Luis Obispo, California from March through October, 2007; part-time Instructor for El Paso Community College, El Paso, Texas from August, 2003 through January, 2007; and Curator for El Paso Museum of Art, El Paso, Texas from June, 2003 through June, 2006. She also served on the Artists Committee from February, 2004 through February, 2008 and as a Portfolio Reviewer, from 2004 through 2005, for College Art Association, New York City, New York; and President of the Border Museum Association, El Paso, Texas from September, 2003 through June, 2005.

CERTIFICATIONS:

- Certificate of Graduate Study in Museum Management, University of South Carolina, Columbia, South Carolina, 2000.

RECENT PUBLICATIONS:

- Duval Reese Becky, Grimm, A. et al. Author of 17 essays. *Texas 100 Selections from the El Paso museum of Art*. (El Paso museum of Art Foundation, December 2006).
- Grimm, A. Review, *Multiplicity: Contemporary Ceramic Sculpture* (ARTLIES, Summer, 2006, Volume 51), 107-108.
- Grimm, A. *Out of Eden: The Sculptural Work of Harry Geffert* (El Paso Museum of Art Foundation, June, 2006).
- Bonansinga, Kate and Amy Grimm, *Beverly Penn: Weeds*, 'Garden Experiments from the Edge of Paradise' (Stanlee and Gerald Rubin Center for the Visual Arts and El Paso Museum of Art, December 2005), 25-29.

PROFESSIONAL GROWTH AND SERVICE:

- Member of the American Association of Museums/Curators Committee
- Member of the College Art Association
- Member of California Association of Museums

ATTACHMENT 3

NAME: **MARVIN ANDY GROUND**

POSITION: **KINESIOLOGY INSTRUCTOR/HEAD MEN'S BASKETBALL COACH**
Saddleback College
Full-Time, Tenure-Track

EDUCATION:

M.A. Education/Physical Education
Azusa Pacific University
Azusa, California

B.A. Political Science
University of Hawaii
Hilo, Hawaii

EXPERIENCE:

Mr. Ground has been working for South Orange County Community College District as an Adjunct Faculty and as a Coaching Aide since February, 1999 from which he assisted coaching and recruitment for Men's Baseball for Irvine Valley College and Saddleback College. He also has been working as Site Liaison/Teacher for the Orange County Department of Education, Costa Mesa, California since August, 1996; Varsity Basketball Coach from March, 1992 through February, 1999 and Assistant Athletic Director from September, 1994 through June, 1996 and Physical Education Teacher from September, 1990 through August, 1996 for Tustin High School, Tustin, California; and Deputy Probation Counselor for the Orange County Probation Department, Santa Ana, California from December, 1985 through July, 1989.

CREDENTIALS:

- Professional Clear Teaching Credential, University of California, Irvine (Single Subject, Social Studies/Physical Education).

PROFESSIONAL ACTIVITIES:

- Professional Basketball Player (Lina, Peru and Bonn, Germany)
- Youth Tournament Director
- Youth Basketball Director
- Director of Saddleback Youth Basketball League
- Coordinated fund raising and supervised booster club, Tustin High School, Tustin, California

ATTACHMENT 4

NAME: **BRADLEY S. HUGHES**

POSITION: **ASTRONOMY/PHYSICS INSTRUCTOR**
Saddleback College
Full-Time, Tenure-Track

EDUCATION:

Ph.D. Physics
(Expected June 2009) University of California, Riverside
Riverside, CA

M.S. Physics
Bowling Green State University
Bowling Green, OH

M.Ed. Education, Teaching and Curriculum
Bowling Green State University
Bowling Green, OH

B.S. Physics and Mathematics, Major; Astronomy, Minor
B.A. Philosophy, Major; General Science, Minor
Bowling Green State University
Bowling Green, OH

EXPERIENCE:

Dr. Hughes has taught as Adjunct Professor in Mathematics laboratory, Intermediate Algebra, Introductory Physics and Astronomy and Physics laboratory sections, Crafton Hills Community College, Yucaipa, CA since January 2006; taught as Adjunct Professor Introductory Astronomy laboratory, Physics, Physical Science and coordinated Mathematics laboratory, Riverside Community College, Riverside, CA since August 2005; was a Teaching Assistant in Introductory Physics laboratory and lecture and developed tutorials, University of California, Riverside since September 2004; taught as an Adjunct Professor Statistics, Math Concepts and Astronomy laboratory, Grossmont Community College, El Cajon, CA from August 2003 to August 2004; taught Active Physics for Freshmen Students and participated in Shelter Instruction Observation Protocol for Second Language Learners, Crawford High School, San Diego, CA from August 2002 through June 2004. Dr. Hughes was also a Programming Assistant in Website for Astronomy instruction from May 2001 through August 2002 and a Lab Instructor for Introductory Physics classes from January 2001 through August 2002 at Bowling Green State University; and was a Technology Teacher at the Hebrew Academy, Toledo, OH from August 2000 through October 2000. He was also a substitute teacher at Wood County Educational Service Center, Bowling Green, OH from January 1999 through May 1999.

AWARDS, PROFESSIONAL GROWTH AND SERVICE:

- Teaching Assistant of the Year 2005-2006, University of California, Riverside
- Society of Physics Students, BGSU Chapter, August 2001-August 2002, (President August 2001-August 2002), Bowling Green State University, Bowling Green, OH
- Eagle Scout, Boy Scouts of America, 1991

ATTACHMENT 5

NAME: **ROBERT MELENDEZ**

POSITION: **COUNSELOR (GENERALIST)**
Irvine Valley College
Full-Time, Tenure-Track

EDUCATION:

M.A. Psychology – Marriage and Family Therapy
Chapman University
Orange, CA

B.A. Psychology
University of California, Irvine
Irvine, CA

EXPERIENCE:

Mr. Melendez has been working as an Adjunct Academic Counselor at Saddleback College since September 2008; as well as serving in multiple adjunct positions at Santiago Canyon College in Orange, CA. Mr. Melendez has served in multiple adjunct positions at Santiago Canyon College in Orange, CA. These positions include Adjunct Psychology Instructor from August 2004 – January 2007, Adjunct Academic Counselor/Instructor from January 2003 – present, and Adjunct Matriculation/Faculty Coordinator from August 2008 – present. In addition, Mr. Melendez served as a full-time Student Services Coordinator from May 2002 – August 2007. While working at Santiago Canyon College, Mr. Melendez also taught as an Adjunct Counseling Instructor at Santa Ana College in Santa Ana, CA from August 2004 – January 2006. He also served as Director of EOPS/CARE/CalWORKS at Citrus College from 2007-2008. Aside from his academic teaching and counseling assignments, Mr. Melendez spent May 2002 to May 2003 as a Marriage and Family Therapy Intern at Chapman Community Clinic in Orange, CA.

AWARDS, PROFESSIONAL GROWTH AND SERVICE:

- Santiago Canyon College Distinguished Full-Time Classified Employee of the Year – 2005
- Rancho Santiago Community College Board of Trustees President's Award – 2004

ATTACHMENT 6

NAME: **HAROLD F. MEYER, JR.**

POSITION: **PHYSICS INSTRUCTOR (1-SEMESTER SABBATICAL LEAVE
REPLACEMENT)
Saddleback College
Full-Time**

EDUCATION:

M.A. Physics
California State University, Long Beach
Long Beach, CA

B.S. Physics
California State University, Northridge
Northridge, CA

EXPERIENCE:

Mr. Meyer is a retired Professor Emeritus from Moorpark College, where he taught full-time as Physics/Mathematics Professor from August 1969 until he retired in 2002. He has been teaching Physics part-time, as Adjunct Professor Emeritus for Moorpark College, Moorpark, California since August, 2003. Mr. Meyer was also an Electro-optical Engineer at Hughes Aircraft Company, El Segundo, CA from 1967 through 1968.

AWARDS, PROFESSIONAL GROWTH AND SERVICE:

- Physics Department Chair, Moorpark College, Moorpark, CA
- Wrote laboratory manuals for Physics classes and Electrical Engineering classes, Moorpark College, Moorpark, CA

CREDENTIALS:

- Community College Lifetime Credential: Physics/Mathematics and Engineering, issued June, 1985

ATTACHMENT 7

NAME: MICHELLE SCHARF

POSITION: COUNSELOR (GENERALIST)
Irvine Valley College
Full-Time, Tenure-Track

EDUCATION:

M.S. Counseling
California State University, Fullerton
Fullerton, CA

B.A. Psychology
California State University, San Bernardino
San Bernardino, CA

EXPERIENCE:

Ms. Scharf has been working as an Adjunct Counselor/Instructor at Irvine Valley College since November 2001, as well as an Adjunct Counselor/Instructor at Santa Ana College in Santa Ana, CA since August 2007. Ms. Scharf also taught from June 2002 to August 2003 as an Adjunct Human Development Instructor at Santiago Canyon College in Orange, CA. Prior to shifting her focus toward academic counseling and instruction, Ms. Scharf spent a year as a part-time Counselor trainee with Western Youth Services in Fullerton, CA, followed by another year as an early Childhood Education Consultant for the Orange County United Way.

RECENT PUBLICATIONS:

- OCPC Magazine, "How to Chose a College Major: An Informative Guide for Parents and Students,": September 2008
- Irvine Valley College Career Technical Education Resource Guides, Irvine, CA 2004, 2006, 2008.
- Santiago Canyon College CTE Teach! Resource Guides, Orange, CA 2008.

AWARDS, PROFESSIONAL GROWTH AND SERVICE:

- Three-day On Course Professional Development program, Santa Ana, CA – Fall 2008
- Ensuring Transfer Success, Irvine, CA – May 9, 2008
- Career Realities: The Truth About Careers and Hiring Trends in Irvine, Irvine, CA – February 2, 2008

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**ITEM: 6.6
DATE: 07/21/09**

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Classified Personnel Actions – Regular Items
ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A and Exhibit B.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS

A. NEW PERSONNEL APPOINTMENTS

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)
 - a. HURLBUT, JEFF is to be employed as Custodian, Pos #4014, Office of Physical Plant, Irvine Valley College, Classified Bargaining Unit Salary Range 113, Step 1, plus 5% shift differential, 40 hours per week, 12 months per year, effective June 15, 2009. This is a new position approved by the Board of Trustee on January 22, 2008.
 - b. JONES, DIANA is to be employed as Admissions and Records Systems Specialist, Pos #3957, Office of Admissions, Records and Enrollment Services, Saddleback College, Classified Bargaining Unit Salary Range 126, Step 1, 40 hours per week, 12 months per year, effective July 20, 2009. This is a new position approved by the Board of Trustee on October 27, 2008.
 - c. LE, TUAN is to be employed as Police Officer, Pos #3890, Office of Campus Safety and Security, Advanced Technology and Education Park, Classified Police Officer Bargaining Unit Salary Range II, Step 1, 26 hours per bi-weekly, 6 months per year, effective July 3, 2009. This is a new position approved by the Board of Trustees on May 27, 2008.
 - d. LEON, PEDRO is to be employed as Custodian, Pos #2020, Office of Physical Plant, Irvine Valley College, Classified Bargaining Unit Salary Range 113, Step 1, plus 5% shift differential, 40 hours per week, 12 months per year, effective June 22, 2009. This is a replacement position for Alfredo Osuna, who was given a change in status.
 - e. RAMIREZ, JUDITH is to be employed as Custodian, Pos #1845, Office of Physical Plant, Irvine Valley College, Classified Bargaining Unit Salary Range 113, Step 1, plus 5% shift differential, 40 hours per week, 12 months per year, effective June 22, 2009. This is a replacement position for Robert Bolton, who retired.
 - f. SOBCZAK, BRUCE is to be employed as Director, Center for Applied and Competitive Technologies (Categorical), Pos #4006, Center for Applied and Competitive Technologies (CACT), Advanced Technology and Education Park, Classified Management Salary Range 9, Step 1, 40 hours per week, effective July 17, 2009. This is a replacement for Larry De Shazer, who retired. The Board approved the change in classification for this position from Academic Administrator to Classified Management on January 20, 2009 with employment contingent upon the availability of funding by Contract Education supporting grants.
 - g. TOLLESON, CONSTANCE is to be employed as Veterans Office Assistant, Pos #4015, Veterans Office, Office of College Fiscal Services, Saddleback College, Classified Bargaining Unit Salary Range 115, Step 1, 28 hours per week, 12 months per year, effective July 1, 2009. This is a new position approved by the Board of Trustees on July 28, 2008.

A. NEW PERSONNEL APPOINTMENTS - Continued

2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Start Date</u>
Banegas Vasquez, B.	Building Maintenance Worker/ATEP	124/1	07/01/2009
Bijari, Maryam	Counseling Office Assistant/SC	115/1	06/16/2009
Estrada, Natalie	Executive Assistant/Dist.	133/1	06/04/2009
Hayes, Dawn	Sr. Health Office Assistant/SC	124/1	07/01/2009
Hill, Sean	Applications Specialist III/IVC	142/1	07/01/2009
Jhu, Candice	Instructional Assistant/SC	122/1	07/01/2009
Lemkin, Susan	Office Assistant/SC	113/1	06/04/2009
¹ Renfro, Erik	Network Systems Technician I/IVC	132/1	07/01/2009
Winston, Jennifer	Senior Administrative Assistant/Dist.	127/1	06/22/2009

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2008/2009** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Abutin-Mitsch, Jeannie	Project Specialist/IVC	\$ 20.00	06/22/09-06/30/09
Amos, Jay	Coaching Aide/SC	15.00	06/18/09-06/30/09
Feller, Chelsea	TMD Aide/IVC	12.00	06/04/09-06/30/09
Ghaffari, Yasmin	Project Specialist/SC	12.50	06/01/09-06/30/09
Hoomazdi Mobarakeh, M.	Clerk, Short-Term/IVC	8.50	05/29/09-06/30/09
Hsu, Shin	CACT/ATEP	20.00	06/22/09-06/30/09
Khademi Sharifibad, F.	Clerk, Short-Term/IVC	8.50	06/01/09-06/30/09
Kikawa, Russell	Project Specialist/SC	9.50	06/01/09-06/30/09
Mahoney, Christina	Project Specialist/SC	20.00	06/01/09-06/30/09
Marotta, Rina	Project Specialist/SC	20.00	06/18/09-06/30/09
Purkey, Lynne	Clerk, Short-Term/IVC	11.00	06/12/09-06/30/09
² Tesch, Gregory	Project Specialist/Dist.	50.00	06/01/09-06/30/09

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2009/2010** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Abutin-Mitsch, Jeannie	Project Specialist/IVC	\$ 20.00	07/01/09-12/31/09
Amos, Jay	Coaching Aide/SC	15.00	07/01/09-12/31/09
Callian, Ted	ST Campus Sec. Off./IVC	14.50	07/01/09-12/31/09
Crawford, Brittney	Clerk, Short-Term/IVC	9.00	07/01/09-12/31/09
Davani, Farideh	TMD Aide/IVC	9.00	07/01/09-12/31/09
Deyo, Michelle	Project Specialist/SC	16.00	07/01/09-12/31/09
Edwards, Travis	Outreach Aide/SC	12.50	07/01/09-12/31/09

¹ Son of Hedy Renfro, Senior Administrative Assistant, School of Guidance and Counseling Services, Irvine Valley College.
² Retired from PERS, District April 30, 2006.

A. NEW PERSONNEL APPOINTMENTS - Continued

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2009/2010** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
El Ahmar, Nidal	Clerk, Short-Term/IVC	\$ 10.50	07/01/09-12/31/09
Ghaffari, Yasmin	Project Specialist/SC	12.50	07/01/09-12/31/09
Grigsby, Shauna	Project Specialist/SC	16.00	07/01/09-12/31/09
Hawkins, Timothy	Project Specialist/SC	9.00	07/01/09-12/31/09
Hoormazdi Mobarakeh, Moj.	Clerk, Short-Term/IVC	8.50	07/01/09-12/31/09
Hoormazdi Mobarakeh, M.	Clerk, Short-Term/IVC	8.50	07/01/09-12/31/09
Hsu, Shin	CACT/ATEP	20.00	07/01/09-12/31/09
Hsu, Shin	Project Specialist/ATEP	20.00	07/01/09-12/31/09
Khademi Sharifibad, F.	Clerk, Short-Term/IVC	8.50	07/01/09-12/31/09
Kikawa, Russell	Project Specialist/SC	9.50	07/01/09-12/31/09
Lipold, TJ	Outreach Aide/SC	12.50	07/01/09-12/31/09
Lucarelli, Jeffrey	Clerk, Short-Term/IVC	8.50	07/01/09-12/31/09
McClusky, Nathan	Project Specialist/IVC	10.50	07/01/09-12/31/09
Purkey, Lynne	Clerk, Short-Term/IVC	1.00	07/01/09-12/31/09
Severin, Joel	Project Specialist/ATEP	20.00	07/01/09-12/31/09
¹ Tesch, Gregory	Project Specialist/Dist.	50.00	07/01/09-12/31/09
Webster, Perry	Outreach Aide/SC	12.50	07/01/09-12/31/09

5. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2008/2009** and **2009/2010** academic year.

<u>Name</u>	<u>Start/End Date</u>
Alva, Austin	06/12/09-06/30/09
Alva, Austin	07/01/09-12/31/09
Andrews, Christina	07/01/09-12/31/09
Belot, Anthony	06/18/09-06/30/09
Belot, Anthony	07/01/09-12/31/09
Downing, Chad	06/15/09-06/30/09
Downing, Chad	07/01/09-12/31/09
Fuh, Oliver	06/15/09-06/30/09
Fuh, Oliver	07/01/09-12/31/09
Hashemian, Mina	06/15/09-06/30/09
Hashemian, Mina	07/01/09-12/31/09
Hough, Keith	07/01/09-12/31/09
Jao, Jacqueline	07/01/09-12/31/09
Jeong, Geewon	07/01/09-12/31/09
Leon, Frank	07/01/09-12/31/09
Nguyen, Vy	05/28/09-06/30/09
Nguyen, Vy	07/01/09-12/31/09
Soroushi, Anahita	05/28/09-06/30/09
Soroushi, Anahita	07/01/09-12/31/09
Tucker, Kristi	07/01/09-12/31/09

A. NEW PERSONNEL APPOINTMENTS - Continued

5. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2008/2009** and **2009/2010** academic year.

<u>Name</u>	<u>Start/End Date</u>
Vargas, Angel	07/01/09-12/31/09
Villanueva, Catherine	07/01/09-12/31/09
Volosing, Rachel	06/29/09-06/30/09
Volosing, Rachel	07/01/09-12/31/09

6. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2008/2009** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Aronstam, Kristina	Sr. Lifeguard/SC	\$ 16.00/hr	06/09/09-06/30/09
Blundell-Siska, Mary	Tutor/IVC	12.00/hr	05/29/09-06/30/09
Borujerdpur, Arash	Sr. Lifeguard/SC	16.00/hr	05/26/09-06/30/09
Bowles, Christina	Clinical Skills Spec./SC	30.00/hr	06/22/09-06/30/09
Choi, Young	Comm. Ed./SC	2500.00/cs	06/22/09-06/30/09
Cochran, Thomas	Tutor/IVC	12.00/hr	06/05/09-06/30/09
Connell, Andrew	Recreation Leader/SC	16.00/hr	06/01/09-06/30/09
Cook, Dylan	Recreation Aide/SC	8.50/hr	06/11/09-06/30/09
Fuller, Travis	Recreation Aide/SC	10.00/hr	06/01/09-06/30/09
Geller, Valerie	Comm. Ed./SC	2500.00/cs	06/18/09-06/30/09
Gurrola, Veronica	Recreation Aide/SC	10.00/hr	06/01/09-06/30/09
Hough, Trevor	Sr. Lifeguard/SC	16.00/hr	05/26/09-06/30/09
Johnson, Herbert	Recreation Aide/SC	8.50/hr	06/29/09-06/30/09
Krobetzky, Tyler	Recreation Leader/SC	15.00/hr	06/25/09-06/30/09
Li, Ailian	Tutor/IVC	9.00/hr	06/12/09-06/30/09
Mack, Terrell	Recreation Aide/SC	10.00/hr	05/26/09-06/30/09
Matsuda, Nelson	Tutor/IVC	12.00/hr	05/26/09-06/30/09
Mojtahedi, Zohreh	Tutor/IVC	12.00/hr	06/29/09-06/30/09
Moon, Nicole	Comm. Ed./SC	2500.00/cs	06/18/09-06/30/09
Nowland, Sarah	Recreation Aide/SC	10.00/hr	06/01/09-06/30/09
Pham, Jenny	Recreation Leader/SC	16.00/hr	06/22/09-06/30/09
Popenko, Natalia	Clinical Skills Spec./SC	30.00/hr	06/12/09-06/30/09
Randall, Chelsea	Recreation Aide/SC	10.00/hr	06/04/09-06/30/09
Searcy, Nathan	Recreation Aide/SC	8.50/hr	06/16/09-06/30/09
Shea, Jessica	Sr. Lifeguard/SC	16.00/hr	06/17/09-06/30/09
Swift, Dilan	Recreation Aide/SC	10.00/hr	06/01/09-06/30/09
Taylor, Ryan	Clinical Skills Spec./SC	30.00/hr	06/15/09-06/30/09
Vafaei Fard, Shayesteh	Tutor/IVC	10.00/hr	05/29/09-06/30/09
Wallin, Summer	Recreation Leader/SC	16.00/hr	06/04/09-06/30/09

A. NEW PERSONNEL APPOINTMENTS - Continued

7. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2009/2010** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Aronstam, Kristina	Sr. Lifeguard/SC	\$ 16.00/hr	07/01/09-12/31/09
Borujerdpur, Arash	Sr. Lifeguard/SC	16.00/hr	07/01/09-12/31/09
Bowles, Christina	Clinical Skills Spec./SC	30.00/hr	07/01/09-12/31/09
Buckman, Jennifer	Interpreter IV/SC	25.00/hr	07/01/09-12/31/09
Choi, Young	Comm. Ed./SC	2500.00/cs	07/01/09-12/31/09
Cook, Dylan	Recreation Aide/SC	8.50/hr	07/01/09-12/31/09
Geller, Valerie	Comm. Ed./SC	2500.00/cs	07/01/09-12/31/09
Johnson, Herbert	Recreation Aide/SC	8.50/hr	07/01/09-12/31/09
Kabbara, Sami	Tutor/IVC	12.00/hr	07/01/09-12/31/09
Krobetzky, Tyler	Recreation Leader/SC	15.00/hr	07/01/09-12/31/09
Li, Ailian	Tutor/IVC	9.00/hr	07/01/09-12/31/09
Mojtahedi, Zohreh	Tutor/IVC	12.00/hr	07/01/09-12/31/09
Moon, Nicole	Comm. Ed./SC	2500.00/cs	07/01/09-12/31/09
Pham, Jenny	Recreation Leader/SC	16.00/hr	07/01/09-12/31/09
Popenko, Natalia	Clinical Skills Spec./SC	30.00/hr	07/01/09-12/31/09
Searcy, Nathan	Recreation Aide/SC	8.50/hr	07/01/09-12/31/09
Shea, Jessica	Sr. Lifeguard/SC	16.00/hr	07/01/09-12/31/09
Taylor, Ryan	Clinical Skills Spec./SC	30.00/hr	07/01/09-12/31/09

B. AUTHORIZATION TO MODIFY A CLASSIFIED POSITION JOB DESCRIPTION

1. The Office of Human Resources, District seeks authorization to modify the following Classified Bargaining Unit job description:
 - a. Webmaster (Job Description, Exhibit B, Attachment 1)

C. AUTHORIZATION TO REINSTATE A POSITION AND POSITION NUMBER FROM ELIMINATION

1. DIRECTOR, INSTRUCTIONAL SUPPORT SERVICES, Pos #3051, Classified Management Salary Range 08, Media Services, Office of Instruction, Saddleback College seeks authorization to reinstate this full-time, 40 hours per week, 12 months per year position, to its staff complement. This position was approved to be eliminated by the Board of Trustees on May 26, 2009.

D. AUTHORIZATION TO CHANGE POLICE OFFICERS ASSOCIATION POSITIONS

1. POLICE OFFICER, Pos #3889, Classified Police Officers Bargaining Unit Salary Range II, Advanced Technology and Education Park seeks authorization to change the hours for this part-time position from 26 hours per week, 6 months per year to 26 hours per bi-weekly, 6 months per year, effective July 1, 2009. (Position approved: May 27, 2008)

**D. AUTHORIZATION TO CHANGE POLICE OFFICERS ASSOCIATION POSITIONS -
Continued**

2. POLICE OFFICER, Pos #3890, Classified Police Officers Bargaining Unit Salary Range II, Advanced Technology and Education Park seeks authorization to change the hours for this part-time position from 26 hours per week, 6 months per year to 26 hours per bi-weekly, 6 months per year, effective July 1, 2009. (Position approved: May 27, 2008)

E. ASSIGNMENT FOR CATEGORICAL CONTRACT MANAGER

1. DOLAN, BENJAMIN, ID #15652, is a contract manager/term appointed as Manager of Manufacturing Technology, Categorical, Classified Management Salary Range 05, Step 2, 40 hours per week, Division of Business Sciences, Vocational Education and Workforce Development, Saddleback College, for the period of July 1, 2009 through June 30, 2010. Employment in this position is contingent upon availability of funding from the National Science Foundation Rapid Tech grant.
2. TACKETT, EDWARD, ID #14541, is contract manager/term appointed as Advanced Technology Center Director, Pos #3121, Classified Management Salary Schedule Range 07, Step 10, 40 hours per week, Division of Business Science, Workforce and Economic Development, Saddleback College for the period of July 1, 2009 through June 30, 2010. This categorical federal grant funded position was approved by the Board of Trustees on May 23, 2007 for a period of three (3) years only depending on the availability of funds from the National Science Foundation Rapid Tech grant.

F. CHANGE OF STATUS

1. CLASSIFIED EMPLOYMENT

- a. FAIN, TRICIA, ID #14834, Senior Administrative Assistant, Pos #3958, Classified Bargaining Unit Salary Range 127, Step 3, 40 hours per week, 12 months per year, Division of Counseling Services and Special Programs, Saddleback College, has been given a voluntary transfer to Senior Administrative Assistant, Pos #3541, Classified Bargaining Unit Salary Range 127, Step 3, 40 hours per week, 12 months per year, Office of the President, Saddleback College, effective August 14, 2009, pursuant to Article 13.6.2 of the C.S.E.A. contract.
- b. GARANT, ERIC, ID #2014, Director, Supplemental Funding and Support Services, Classified Management Salary Range 8, Step 10, 40 hours per week, 12 months per year, Office of Instruction, Saddleback College, is to be reinstated as Director, Instructional Support Services, Pos #3051, Classified Management Salary Range 8, Step 10, 40 hours per week, 12 months per year, Media Services, Office of Instruction, Saddleback College, effective July 1, 2009. This action is subject to the approval by the Board of Trustees of item C1 of this agenda.
- c. ZAMORA, LUCINDA, ID #5533, Senior Administrative Assistant, Pos #3541, Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, 12 months per year, Office of the President, Saddleback College, has been given a voluntary transfer to, Senior Administrative Assistant, Pos #3958, Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, 12 months per year, Division of Counseling Services and Special Programs, Saddleback College, effective August 14, 2009, pursuant to Article 13.6.2 of the C.S.E.A. contract.

F. CHANGE OF STATUS - Continued

2. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)

- d. ASHTON, GILLIAN, ID #9285, Admissions and Records Evaluator, Pos #3231, Classified Bargaining Unit Salary Range 126, Step 6, 40 hours per week, 12 months per year, Office of Admissions, Records and Enrollment Services, Saddleback College has been given a lateral transfer to Admissions and Records Evaluator, Pos #3273, Classified Bargaining Unit Salary Range 126, Step 6, 40 hours per week, 12 months per year, Office of Admissions, Records and Enrollment Services, Irvine Valley College effective July 6, 2009. This is a replacement position for Beth Kohler, who retired.
- e. SCHMIDT, NICHOLAS, ID #13470, Child Development Specialist, Pos #3495, Classified Bargaining Unit Salary Range 122, Step 5, 29 hours per week, 12 months per year, Children's Center, Office of Student Development, Saddleback College is to be employed as Administrative Assistant, Pos #3330, Classified Bargaining Unit Salary Range 121, Step 6, 40 hours per week, 12 months per year, Children's Center, Office of Student Development, Saddleback College effective June 22, 2009. This is a replacement position for Joyce Sarro, who retired.
- f. WEINTRAUB, EDNA MARLENE, ID #14249, Administrative Assistant, Pos #3524, Classified Bargaining Unit Salary Range 121, Step 5, 40 hours per week, 12 months per year, Division of Health Sciences and Human Services, Saddleback College is to be employed as Senior Administrative Assistant, Pos #3277, Classified Bargaining Unit Salary Range 127, Step 3, 40 hours per week, 12 months per year, Division of Liberal Arts and Learning Resources, Saddleback College, effective July 13, 2009. This is a replacement position for Vicki Jo Kroeger, who retired.

G. OUT OF CLASS ASSIGNMENTS

- 1. AYAD, CATHERINE, ID #14726, Student Success Grants Assistant, Pos #3979, a categorical grant funded position, Classified Bargaining Unit Salary Range 119, Step 4, 40 hours per week, Division of Health Sciences and Human Services, Saddleback College, has been given a temporary change in assignment to Health Science and Human Services Program Specialist, a categorical funded position, Classified Bargaining Unit Salary Range 123, Step 3, 40 hours per week, Division of Health Sciences and Human Services, Saddleback College, effective June 23, 2009. This is temporary assignment in a new position approved by the Board of Trustee on June 22, 2009, with employment contingent upon the availability of Allied Health, MLT grant funds.
- 2. BROOK, RYAN, ID #15302, Program Assistant (Categorical Funded), Pos # 3607, Classified Bargaining Unit Salary Range 118, Step 3, 40 hours per week, Division of Health Sciences and Human Services, Saddleback College, has been given a temporary change in assignment to Administrative Assistant, Pos #3524, Classified Bargaining Unit Salary Range 121, Step 3, 40 hours per week, Division of Health Sciences and Human Services, Saddleback College, effective July 13, 2009. This is a temporary replacement for Edna Marlene Weintraub, who received a change in status.

G. OUT OF CLASS ASSIGNMENTS - Continued

3. ENGELS, MICHAEL, ID #15360, Career Services Technician, Pos #3487, Classified Bargaining Unit Salary Range 121, Step 3, 40 hours per week, 12 months per year, Division of Counseling Services and Special Programs, Saddleback College, has been given a temporary change in assignment to Senior Administrative Assistant, Pos #3223, Classified Bargaining Unit Salary Range 127, Step 1, 40 hours per week, Division of Counseling Services and Special Programs, Saddleback College, effective May 26, 2009. This is a temporary reassignment for Mary Anstadt, who received a temporary change in assignment.
4. MARTIN, GLORIA, ID #11316, Senior Administrative Assistant, Pos #3223, a temporary, reassignment, Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, Division of Counseling Services and Special Programs, Saddleback College, assignment ended on May 22, 2009, returning to permanent assignment as Senior Administrative Assistant, Pos #3670, Division of Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, 12 months per year, Matriculation, Counseling Services and Special Programs, Saddleback College effective May 26, 2009.
5. YANG, KAREN, ID #15183, Senior Administrative Assistant, Pos #3670, Classified Bargaining Unit Salary Range 127, Step 1, 40 hours per week, Matriculation, Division of Counseling Services and Special Programs, Saddleback College, assignment ended on May 22, 2009, returning to permanent assignment as Counseling Office Assistant, Pos #3883, Classified Bargaining Unit Salary Range 115, Step 3, 25 hours per week, 12 months per year, Division of Counseling Services and Special Programs, Saddleback College, effective May 26, 2009.

H. LEAVE OF ABSENCE

1. CAMPBELL, DANIEL, ID #12020, HVAC Technician, Pos # 3350, Classified Bargaining Unit Salary Range 128, Step 6, 40 hours per week, 12 months per year, Office of Physical Plant, Irvine Valley College has been approved for a general leave without pay, with benefits for a period of 12 weeks from June 8, 2009 through August 30, 2009.

I. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

1. MAHON, CYNTHIA, ID #16267, Counseling Office Assistant, Pos #3153, Classified Bargaining Unit Salary Range 115, Step 2, 29 hours per week, 12 months per year, Division of Counseling Services and Special Programs, Saddleback College resignation effective June 26, 2009. Payment is authorized for any compensated time off. (Start date: July 14, 2008)
2. VAUGHAN, EDNA, ID #3676, Accounting Specialist, Pos #4053, Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, 12 months per year, Office of Business Services, District, resignation effective August 6, 2009 and retirement effective August 7, 2009. Payment is authorized for any compensated time off. (Start date: July 2, 1990)

J. VOLUNTEERS

1. The following individuals are to be approved as Volunteers for the **2008/2009** and **2009/2010** academic year.

Advanced Technology and Applied Science, Saddleback College

Andrews, Marshall	Bergeson, Gary	Borja Christopher
Boyer, Gary	Cogswell, Enid	Collins, Miles
Davila, Judy	Flournoy, Ryan	Flucht, Julia
Ghoundsifar, Soraya	Goodman, Bob	Guzman, Omar
Halpern, Ron	Hurt, Bob	Jones, Christine
Milligan, Jeffrey	Mish, Steve	Moore, Kara
Mooring Donald	Murphy, Paul	Naimo, Jack
Oricio, Franz	Orlandos, Bradley	Otto, Jim
Pollock, Norm	Potts, Kevin	Quevedo, Michael
Riccio, Peter	Sherbanee, Cassie	Shevchuk, David
Smith, Blake Aaron	Weaver, Wynn	Yip, Vienna

Business Sciences, Vocational Education and Workforce Development, Saddleback College
Wilks, Don

Community Education, Saddleback College

Lamunyon, Andy	Harris, Ashleigh	Harris, Collin
Seany, Matthew		

Fine Arts, Saddleback College

Fanney, Elise	Lugo, Celia	Lugo, Danielle
Lugo, Lauren		

School of Guidance and Counseling, Irvine Valley College

Tran, Lisa

School of Humanities and Languages, Irvine Valley College

Chan, Kenny

School of Library Services and Learning Center, Irvine Valley College

Hsiang Su, Sheng	Hsu, Jen	Rigiziroki, Shandi
Yamaoka, Kumiko	Yogaratham, Meenaloshini	Zhuang, Eva

School of Mathematics, Sciences and Engineering, Irvine Valley College

Daniels, Jenna	Elmi, Deqa	Haghighi, Faranak
Jobin, Barbara	Robinson, David	Safaei-Naraghi, Katayoon

Student Health Center, Office of Student Services, Irvine Valley College

Arguello, Lorena	Rodriguez, Ruben	St. Amant, James
Tapia, Faith		

South Orange County Community College District

WEBMASTER – Classified Bargaining Unit Salary Range 144

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.

SUMMARY DESCRIPTION

Under direction from higher level management staff, designs, develops, maintains, and modifies the College's web site and related links and pages; implements web strategies related to the College's external web sites within a framework of established District and College procedures; provides support, training, and service to web authors at the College.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Implement the overall strategic goals for content of official College web site; provide web suggestions and options related to the "look and feel" required for District marketing purposes, including e-marketing; design the College web site to accurately reflect well on the District and College.
2. Develop and design the site architecture, navigational user interface, pages and the tools to navigate on the web site; create original graphics and icons for use on the site; obtain domain name; register sites with search engines; recommend environmental standards; determine and implement the web design parameters, style guides and visual standards.
3. Edit content and provide oversight on the design of College web pages; coordinate with authors of and contributors to the web site to ensure consistency in style, tone and quality of the College's site(s); present a consistent visual image on the web by promoting uniform fonts, formats, icons, images, layout techniques and modularization, including maintenance of HTML, template and image archives.
4. Organize the navigational structure of the website; design, construct, maintain and modify high-quality web sites and pages including incorporating graphic user interface (GUI) features and other techniques; convert submitted materials to web documents; product graphic sketches, designs and copy layouts for online content; determine size and arrangement of illustrative material and copy, selects style and size of type and arranges layout based upon available space, layout principles and aesthetic design principles; publish content to web; maintain and provide ongoing design of the web site.
5. Determine placement of all new information submitted by program areas and develop and maintain a master calendaring system for the college.
6. Provide specified project coordination among assistants and authors in web development; provide technical support to the College on a by-product basis; perform disaster recovery functions; perform backups and ensure user accessibility to the site; monitor site traffic and scale site capacity to meet traffic demands; make recommendations related to new software, tools and hardware related to web sites.
7. Effectively operate and use multi-platform personal computers; advise and perform training and teach web skills to assistants, users, authors, and others as needed; establish liaisons with graphic artists and provide first-level user support; provide support for web sites located on UNIX and PC servers.
8. Connect to a local network; connect Local Area Network to the Internet; analyze network traffic and monitor connectivity; set up server hardware; set up Web server software; maintain web server software and extensions; maintain DNS; maintain user state; create and develop server-side scripts or programs to accept, store and manipulate data from HTML forms.
9. Establish and maintain virtual hosting; provide quality assurance by maintaining the home page and the hypertext files contained therein; and manage web traffic.

REPRESENTATIVE DUTIES

10. Promote file-naming standards so published files can be migrated to multiple platforms; integrate database capability; mirror contents across sites; promote the proper use of HTML and keep abreast of developing HTML standards so College web pages will have a consistent interface across multiple web browsers; troubleshoot client HTML pages.
11. Run routine software tests; perform troubleshooting and provide routine maintenance of web pages; provide progress reports; maintain and publish web statistics.
12. Engage in on-going training to keep skills current and as needed for the job; perform on-going research and testing of new tools, software and products related to web development.
13. Coordinate work with the ITSS Department within established parameters; collaborate with college technology staff and District IT to improve the effectiveness and efficiency of the web site; coordinate with other web page designers and the system administrator, ensuring that applicable standards such as HTML validity and link liveliness are met.
14. Compile and maintain a Frequently Asked Questions (FAQ) page for use by the college community.
15. Provide assistance in budget preparation and administration; monitor and control expenditures.
16. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Personal computer workstations, PC/MAC operating systems and server operations.
Network operating systems, web browsing and enhancement tools, utilities and applications.
Web server functions, configuration tools and procedures.
Web authoring tools, including current web languages such as HTML, DHTML, XHTML, XML, CGI, JAVA, JavaScript, and VBScript.
Web-based content and procedures for providing access to online staff and/or students through the Internet, Intranets or Extranets in an effective manner.
Methods and techniques of editing, publishing and modifying web content.
Database design and theory .
Technical understanding of Internet technologies, such as HTML, JavaScript, XML, ColdFusion, PHP, Microsoft ASP, SQL, Perl, Java and .NET.
Applications of web authoring software tools, multimedia development tools, server management software, internet server software, SQL database development and web-based course delivery platforms.
Computer graphics software packages such as Dreamweaver, Photoshop, Adobe Illustrator, and Paint Shop as well as flash animation and video.
Cross browser and cross platform issues.
Graphic design, color and typography.
English usage, grammar, spelling, punctuation and vocabulary.
Interpersonal skills using tact, patience and courtesy.

Ability to:

Plan, organize and execute work independently within established timelines.
Edit, publish, modify and maintain web content.
Correctly interpret and apply the policies and procedures of the function and program to which assigned.
Perform responsible and complex work involving the use of independent judgment and personal initiative.

Ability to:

Analyze, design and implement computer programs for a variety of college data processing needs.
Understand user interface issues.
Create and maintain interactive integrated database programs and systems.
Apply techniques of programming and data structuring to specific problems or requests.
Translate administrative objectives into the appropriate web-based applications.
Create and maintain both static and database driven web pages.
Meet schedules and time lines.
Make presentations and teach web skills to less technical personnel.
Respond to inquires and requests for information in a timely manner.
Demonstrate interpersonal skills while using tact, patience and courtesy.
Work with and exhibit sensitivity to and understanding of the varied racial, ethnic, cultural, sexual orientation, academic, socio-economic, and disabled populations of community college students.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.

EDUCATION AND EXPERIENCE GUIDELINES - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

Equivalent to a Bachelor's degree from an accredited college or university with major course work in web design, computer science, information systems or a related field.

Experience:

Four years of increasingly responsible experience in web design and maintenance.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting. Duties are typically performed at a desk or computer terminal; subject to noise from office equipment operation; frequent interruptions and contact in person and on the telephone with students, academic and classified staff and others. At least minimal environmental controls are in place to assure health and comfort.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction.

Hearing: Hear in the normal audio range with or without correction.

Approved by the Board of Trustees: February 27, 2006

Salary Range reclassification approved by the Board of Trustees: May 26, 2009

Job Description revised: July, 2009 Johnson & Associates

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Basic Aid Report
ACTION: Information

BACKGROUND

The Board of Trustees has requested regular information reports about projected basic aid receipts and approved projects.

STATUS

EXHIBIT A shows actual Basic Aid receipts since the District became a Basic Aid District in 1999/2000, as well as the projects that the Board of Trustees has approved for funding with Basic Aid Funds. As of 6/22/09 Total Basic Aid Estimated Receipts of \$312.4M less Total Approved Projects in the amount of \$312.1M leaves a \$.3M balance for uncommitted Basic Aid Funds. EXHIBIT B shows actual and estimated expenditures for Basic Aid Funds through the 2008/2009 fiscal year. It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding. EXHIBIT C shows in chart form estimated cumulative receipts, Board commitments, actual expenses, and cash balances through 2008/2009.

The District estimates receipts in future years as follows:

<u>Year</u>	<u>Basic Aid Receipts</u>
2008 – 2009	\$47,398,334
2009 – 2010	\$48,708,717
2010 – 2011	\$47,982,019
2011 – 2012	\$47,229,084
2012 – 2013	\$46,425,138

**South Orange County Community College District
Board Approved Basic Aid Project Distribution
As of June 22, 2009 Board Meeting**

	1999-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	Total
Actual Basic Aid Receipts	\$28,588,377	\$18,419,919	\$27,356,952	\$40,162,878	\$46,899,203	\$52,896,017	\$50,692,873	\$265,016,219
Estimated Basic Aid Receipts 2008/09								\$47,398,334
								\$312,414,553
								Total Receipts
								Total Approved Projects
								\$312,069,823
								Uncommitted Basic Aid Funds
								\$344,730

Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
2005/06 Allocation for Salary Schedule Restructure			\$354,301	\$1,422,791	\$2,467,908	\$4,245,000
College Instructional Equipment Allocation				\$468,000	\$924,000	\$1,392,000
College Retiree Benefit Liability Contribution				\$8,264,662	\$16,653,276	\$24,917,938
College/District Contributions for Debt Retirement			\$101,000	\$1,727,469	\$2,552,232	\$4,380,701
College Scheduled Maintenance Projects				\$1,673,000	\$3,327,000	\$5,000,000
Campus Appearance Improvement				\$335,000	\$665,000	\$1,000,000
Technology Needs for IVC, SC & District		\$200,000	\$5,297,000	\$5,203,275	\$8,667,343	\$19,367,618
ATEP Operating Budget		\$6,703,957				\$6,703,957
ATEP Staffing, Equipment, Program Development		\$4,000,000				\$4,000,000
ATEP Renovation/Temp Bldgs		\$15,034,576				\$15,034,576
ATEP Building Demolition		\$7,000,000				\$7,000,000
ATEP Hangar & Chapel Utilities		\$1,000,000				\$1,000,000
ATEP Site Development Negotiations		\$2,750,000				\$2,750,000
ATEP Development		\$2,750,000				\$2,750,000
ATEP Parking Lot Renovation		\$950,000				\$950,000
College Science Equipment & TV Studio Updates				\$500,000	\$500,000	\$1,000,000
College Sports Facilities				\$896,000	\$817,310	\$1,713,310
COPS Debt Retirement Contribution	\$34,400,000					\$34,400,000
IVC Business & Technology Innovation Center				\$12,882,000		\$12,882,000
IVC Design and Install Entrance from Barranca				\$2,850,000		\$2,850,000
IVC Fine Arts Building				\$4,652,000		\$4,652,000
IVC Floor Repairs				\$58,340		\$58,340
IVC Life Sciences Project				\$9,930,800		\$9,930,800
IVC Lot Expansion and Phase 1 of Lot 6				\$1,480,000		\$1,480,000
IVC Maintenance and Police Facility				\$4,575,000		\$4,575,000
IVC Modular Building - AT100				\$370,000		\$370,000
IVC Landscaping (PAC & BSTIC)				\$1,250,000		\$1,250,000
IVC Performing Arts Center				\$17,180,000		\$17,180,000
IVC Utility Service Project				\$416,000		\$416,000
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs				\$514,000		\$514,000
IVC Modular Building Replacement (CEC)				\$197,402		\$197,402
IVC Science Lab Addition & Remodel				\$6,980,000		\$6,980,000
IVC A-300 Building Remodel				\$2,481,000		\$2,481,000
IVC Early College Program				\$60,000		\$60,000

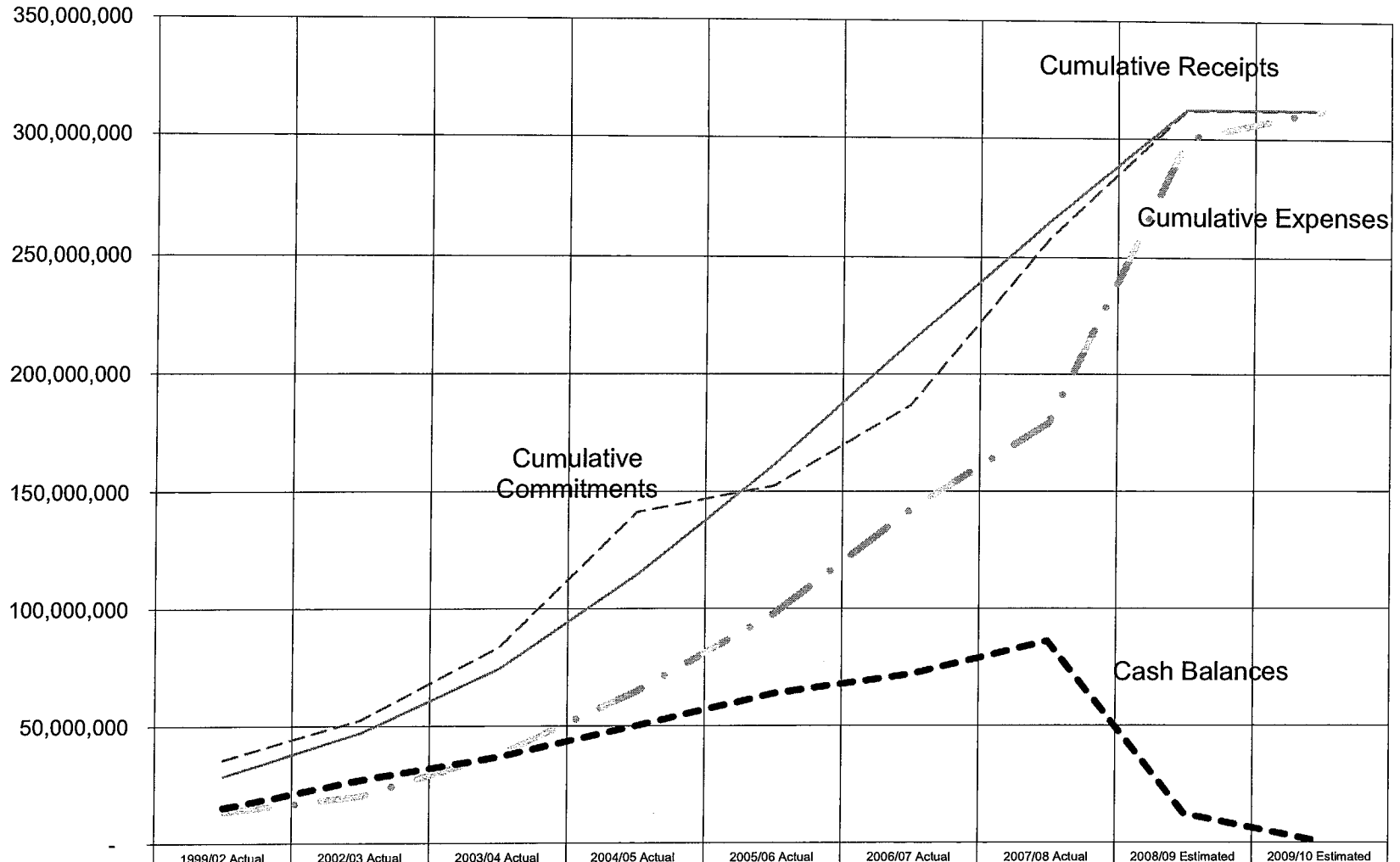
Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
SC M/S/E Bldg, Soil, & Slab Repairs					\$2,337,000	\$2,337,000
SC M/S/E Plaza Repair					\$5,081,000	\$5,081,000
SC M/S/E Renovation					\$2,608,344	\$2,608,344
SC Building Repairs TAS Building					\$1,956,000	\$1,956,000
SC Building Repairs/Library Remodel					\$20,141,000	\$20,141,000
SC Demolition of Lower Campus Buildings					\$1,719,000	\$1,719,000
SC Demolition 2007/08					\$1,000,000	\$1,000,000
SC Village Remodel					\$4,130,000	\$4,130,000
SC Village Expansion					\$3,942,000	\$3,942,000
SC Golf Driving Range Net Replacement					\$300,000	\$300,000
SC Health Science/District Office Building			\$7,012,875		\$8,238,780	\$15,251,655
SC Hire Consultant for Parking/Traffic Study					\$48,500	\$48,500
SC McKinney Theater Lighting and Sound Systems Upgrade					\$1,335,000	\$1,335,000
SC Mold Abatement and Air Quality Improvements					\$9,006,000	\$9,006,000
SC New Science Building (M/S/E annex)					\$3,742,000	\$3,742,000
SC Science/Applied Science Bldg					\$14,850	\$14,850
SC Temporary Classroom Facilites					\$7,269,285	\$7,269,285
SC McKinney Theater Restroom Remodel					\$2,542,000	\$2,542,000
SC Loop Road					\$3,442,000	\$3,442,000
SOCCCD Replace HR & Bdgt Dev Systems			\$898,000			\$898,000
SOCCCD Student Information System Upgrade-Phase I/Phase II			\$14,102,000			\$14,102,000
SOCCCD Districtwide Telephone System	\$4,499,498					\$4,499,498
SOCCCD Fiscal and HR Systems Repl.			\$27,500			\$27,500
SOCCCD Consultant for District Educational & Facilities Master Plan	\$370,010					\$370,010
SOCCCD HR Recruitment Work Plan			\$85,911			\$85,911
SOCCCD Legislative Advocacy Services - Basic Aid	\$150,000					\$150,000
SOCCCD Enrollment Mgmt, Mktg, Outreach & Recruitment Efforts	\$329,830					\$329,830
SOCCCD Additional 1% Contingency	\$1,278,101					\$1,278,101
SOCCCD Special Trustee/General Election Expense	\$981,697					\$981,697
Total Approved Projects	\$42,009,136	\$40,388,533	\$27,878,587	\$86,366,739	\$115,426,828	\$312,069,823

**South Orange County Community College District
Expenditure History for Approved Projects**

Project Description	Approved Amount	1999/02 Actual	2002/03 Actual	2003/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Estimated	2009/10 Estimated	Total	Project Balance
College Scheduled Maintenance Projects	5,000,000				381,124	900,200	431,327	441,875	2,845,473		5,000,000	
2005/06 Allocation for Salary Schedule Restructure	4,245,000					4,245,000					4,245,000	
2005/06 College Instructional Equipment Needs	1,392,000					438,461	41,503	828,311	83,724		1,392,000	
Technology Needs for IVC, SC & District	19,367,618				2,394,995	3,580,783	3,178,825	1,375,000	8,838,015		19,367,618	
Campus Appearance Improvement IVC & SC	1,000,000										1,000,000	
ATEP Operating Budget*	6,703,957				266,981	706,587	1,119,887	1,843,283	2,767,219		6,703,957	
ATEP Staffing, Equipment, Program Development	4,000,000										4,000,000	
ATEP Renovation	15,034,576			370,243	630,096	1,035,239	3,838,068	1,318,978	7,841,951		15,034,576	
ATEP Building Demolition	7,000,000										7,000,000	
ATEP Hangar & Chapel Utilities	1,000,000										1,000,000	
ATEP Site Development Negotiations	2,750,000						12,066	887,067	1,850,868		2,750,000	
ATEP Development	2,750,000							565,425	2,184,575		2,750,000	
ATEP Parking Lot Renovation	950,000										950,000	
College/District Contributions for Debt Retirement - COPS	4,380,701			1,543,653	1,351,330	1,485,718					4,380,701	
Debt Retirement Contribution	34,400,000	11,000,000	5,000,000		5,000,000	4,200,000	4,200,000				34,400,000	
IVC Business & Technology Innovation Center	12,882,000					25,860	981,852	5,563,594	6,310,693		12,882,000	
IVC Design and Install Entrance from Barranca	2,850,000					9,950			2,840,050		2,850,000	
IVC Fine Arts Building	4,652,000							61,183	1,452,000	3,138,837	4,652,000	
IVC Floor Repairs	58,340				57,458	882					58,340	
IVC Life Sciences Project	9,930,800								6,930,800	3,000,000	9,930,800	
IVC Lot Expansion and Phase 1 of Lot 6	1,480,000				1,500	222,418	1,183,432	69,409	3,241		1,480,000	
IVC Maintenance and Police Facility	4,575,000				90,046	1,575,308	1,412,747	1,475,172	21,727		4,575,000	
IVC Modular Building	370,000		303,790	65,666	544						370,000	
IVC Landscaping (PAC & BSTIC)	1,250,000								1,250,000		1,250,000	
IVC Performing Arts Center	17,180,000			57,850	623,625	4,235,617	10,727,931	1,137,271	397,705		17,180,000	
IVC Science Equip & TV Studio	500,000	449,721	21,303	21,791	7,186						500,000	
IVC Sports Facilities	896,000	896,000									896,000	
IVC Utility Service Project	416,000					125,332	220,576	315	69,778		416,000	
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs	514,000					35,700	413,103	29,853	35,343		514,000	
IVC Modular Bldg Replacement (CEC)	197,402						200,000		(2,598)		197,402	
IVC Science Lab Addition & Remodel	6,980,000						276,823	86,014	6,617,163		6,980,000	
IVC A-300 Bldg Remodel	2,481,000						49,177	94,785	2,337,037		2,481,000	
IVC Early College Program	60,000							19,626	40,374		60,000	
Retiree Benefits	24,917,938			2,819,497	3,055,490	3,361,039	4,681,912	10,500,000	500,000		24,917,938	
SC M/S/E Bldg, Soil, & Slab Repairs	2,337,000				57,748		9,684	61,163	1,208,405	1,000,000	2,337,000	
SC M/S/E Plaza Repairs	5,081,000								4,081,000	1,000,000	5,081,000	
SC M/S/E Renovation	2,608,344								2,608,344		2,608,344	
SC Building Repairs - TAS Building	1,956,000				26,775	97,135	28,465		1,803,624		1,956,000	
SC Building Repairs - Library Remodel	20,141,000			40,000	37,892		48,725	(42,151)	18,056,534	2,000,000	20,141,000	
SC Demolition of Lower Campus Buildings	1,719,000	11,928	430,115	523,330	15,917	737,255			455		1,719,000	
SC Demolition	1,000,000								1,000,000		1,000,000	
SC Village Remodel	4,130,000							244,229	3,885,771		4,130,000	
SC Village Expansion	3,942,000										3,942,000	
SC Golf Driving Range Net Replacement	300,000					1,800	43,400	46,600	208,200		300,000	
SC Health Science/District Office Building	15,251,655	15,888	728,996	6,411,204	7,887,463	189,994	5,096	13,014	0		15,251,655	
SC Hire Consultant for Parking/Traffic Study	48,500				24,250				24,250		48,500	
SC McKinney Theater Lighting and Sound Systems Upgrade	1,335,000			46,200	1,288,800						1,335,000	
SC Mold Abatement and Air Quality Improvements	9,006,000					682,740	3,735,624	4,277,090	310,546		9,006,000	
SC New Science Building (M/S/E annex)	3,742,000						29,595		3,712,405		3,742,000	
SC Science Equip & TV Studio	500,000	372,465	124,942	2,501	92						500,000	
SC Science/Applied Science Bldg	14,850				14,850						14,850	
SC Sports Facilities	817,310	662,321	60,340	55,964	26,695	11,990					817,310	
SC Temporary Classroom Facilities	7,269,285				714	3,729,338	3,341,007	105,308	92,918		7,269,285	
SC McKinney Theater Restroom remodel	2,542,000						162,708	105,248	2,274,044		2,542,000	
SC Loop Road	3,442,000								3,442,000		3,442,000	
SOCCCD: Replace HR & Bldg Dev Systems	898,000					208,797	672,943		16,260		898,000	
SOCCCD: Student Information System Upgrade-Phase I/Phase II	14,102,000						3,515,073	5,304,918	5,282,009		14,102,000	
SOCCCD: Districtwide Telephone System	4,499,498			127,271	3,636,911	627,911	107,404		0		4,499,498	
SOCCCD: Fiscal and HR Systems Repl.	27,500					27,500					27,500	
SOCCCD: Consultant District Educational & Facilities Master Plan	370,010					370,010					370,010	
SOCCCD: HR Recruitment Work Plan	85,911				85,911			0			85,911	
SOCCCD: Legislative Advocacy Services - Basic Aid	150,000			12,000	26,000	26,000	26,000	36,000	24,000		150,000	
SOCCCD: Enrollment Mgmt/Mktg, Outreach & Recruit Strategy	329,830					184,690	85,327	59,813			329,830	
SOCCCD: Additional 1% Contingency	1,278,101								1,278,101		1,278,101	
SOCCCD: Trustee Election/General Election Expense	981,697			453,867					527,830		981,697	
Totals	312,069,823	13,408,323	6,689,486	17,551,038	26,990,393	33,079,254	44,780,282	36,508,373	121,140,212	11,942,462	312,069,823	-

	1999/02 Actual	2002/03 Actual	2003/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Estimated	2009/10 Estimated
Commitments	35,559,310	17,027,650	30,955,670	57,751,446	11,145,072	34,465,912	70,908,593	54,256,170	-
Cumulative Commitments	35,559,310	52,586,960	83,542,630	141,294,076	152,439,148	186,905,060	257,813,653	312,069,823	312,069,823
Receipts	28,588,377	18,419,919	27,356,952	40,162,878	46,899,203	52,896,017	50,692,873	47,398,334	-
Cumulative Receipts	28,588,377	47,008,296	74,365,248	114,528,126	161,427,329	214,323,346	265,016,219	312,414,553	312,414,553
Cumulative Expenses	13,408,323	20,077,809	37,628,947	64,619,240	97,698,494	142,478,776	178,987,149	300,127,361	312,069,823
Cash Balances	15,180,054	26,930,467	36,736,401	49,908,886	63,728,835	71,844,570	86,029,070	12,287,192	344,730

**South Orange County Community College District
Basic Aid Receipts, Commitments, Expenses and Cash Balances
(As of June 22, 2009 Board Meeting)**



	1999/02 Actual	2002/03 Actual	2003/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Estimated	2009/10 Estimated
----- Cumulative Commitments	35,559,310	52,586,960	83,542,630	141,294,076	152,439,148	186,905,060	257,813,653	312,069,823	312,069,823
..... Cumulative Receipts	28,588,377	47,008,296	74,365,248	114,528,126	161,427,329	214,323,346	265,016,219	312,414,553	312,414,553
..... Cumulative Expenses	13,408,323	20,077,809	37,628,847	64,619,240	97,698,494	142,478,776	178,987,149	300,127,361	312,069,823
----- Cash Balances	15,180,054	26,930,487	36,736,401	49,908,886	63,728,835	71,844,570	86,029,070	12,287,192	344,730

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Facilities Plan Status Report
ACTION: Information

BACKGROUND

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

STATUS

EXHIBIT A provides an up-to-date report on the status of current construction projects.

FACILITIES PLAN STATUS REPORT July 21, 2009

SADDLEBACK COLLEGE

1. JAMES B. UTT LIBRARY REMODEL

The DSA approved construction documents were approved by the State Chancellor's Office for bid. In December, the state rescinded the expenditure of any state appropriations. The District has notified the State Chancellor's office that an extension for the equipment appropriations may be needed as a result of delays. *Reallocation to basic aid funding has allowed this project to move forward. Swing space needs must be completed before construction start. A Construction Management firm is being recommended to the Board this July 2009, meeting.* The overall project budget is \$21,124,000 with a state contribution of \$16,139,000 and a basic aid contribution of \$4,985,000. *gkkworks will provide furniture consulting services.*

2. SCIENCES BUILDING

The FPP was re-submitted to the State Chancellor's Office on September 30, 2008, to re-compete for funding. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$48,279,000 with \$27,693,000 anticipated from the state and \$20,844,000 proposed as funded through basic aid.

3. MCKINNEY THEATER RESTROOMS (Fine Arts Restrooms)

Construction began on June 23, 2008. The new concrete sidewalks and plaza areas are complete. The Concession Area portion of the project is 100% complete. The canopy extension is 100% complete. Construction was completed May, 2009. The punch list walk was conducted on June 2, 2009 and the contractor and the architect are working on punch-list items and close out documentation. *The punch list items have been corrected per the contractor. The design team, College and District staff are reviewing contractor corrections in order for the Notice of Completion to be brought to the Board of Trustees.*

4. REMODEL FOR SWING SPACE DURING LIBRARY REMODEL

On June 25, 2007, the Board approved funding \$4,130,000 for the Portable Renovation, the Gaucho Strength Center renovation and PE100 renovation projects and hiring R2A for architectural services. Portable Renovation began on October 13, 2008 and is complete. The contractor and the architect are working on punch-list items and close out documentation. *The punch list items have been corrected per the contractor. The design team, College and District staff are reviewing contractor corrections in order for the Notice of Completion to be brought to the Board of Trustees.*

The Gaucho Strength Center renovation for Communication Arts and PE-100 projects were submitted to DSA for plan check review on October 20, 2008. Both projects were approved by DSA. The Board approved award of contract for PE100 at the March 2009, meeting. Construction began on April 13, 2009. The Gaucho Strength Center renovation

for Communication Arts was advertised for bid and a mandatory job walk was conducted on June 4th, 2009. *Bids were opened on June 25th, 2009, and a request for award of construction contract is before the Board at this July meeting for approval.*

5. MATH/SCIENCES/ENGINEERING BUILDING

The District re-submitted a *final* project proposal to the State Chancellor's Office on June 30, 2009. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$28,716,000 with \$18,000,000 anticipated from the state and \$10,716,000 proposed as funded through basic aid.

6. LOOP ROAD

The Board approved funding for the Loop Road project during the March board meeting. Currently, the project is estimated at \$5,650,000 which is believed to be an inadequate amount. This project is included in the recent Request for Qualifications and Proposals for Architectural services. Staff will recommend an architectural firm to design and estimate this project. \$3,442,000 of the overall project budget is *approved for funding* through basic aid.

7. M/S/E PLAZA RENOVATION

Uneven settlement under the plaza area between the Library and the Math/ Science/ Engineering building has resulted in slab heaving, cracking and water penetration at the M/S/E building. R2A Architects have been enlisted to provide three options toward the design solution. The options and estimates were provided for District review with the selection from these options resulting in a May approval for plaza funding through basic aid. *District and College staff are evaluating the appropriate delivery method and anticipate recommending R2A for the next phase of the design.*

8. VILLAGE EXPANSION PROJECT

The Board approved funding for the Village Expansion project during the November, 2008, meeting. Design is underway for two packages, one for site work and building installation and the second for interior improvements. Purchase of the portable buildings, was approved by the Board at the February meeting and an agreement with Class Leasing was executed. Site work was awarded with a pre-construction meeting held on June 6, 2009. Construction documents for the interiors portion of the work are at DSA for plan review. *A piggyback award of the interior improvements was approved at the June 22nd Board meeting. The site work portion of the project is under construction at this time.*

IRVINE VALLEY COLLEGE

1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION

Outstanding issues include stage floor items and electrical. *The stage floor has three areas of concern. The first is at the orchestra pit where settling resulted in an unlevel floor between the orchestra pit and the stage proper. The second is at the trap floor with insufficient blocking to address the difference between the concrete substrate and the aluminum frame of the trap. The third concern is with the flooring and subflooring*

installation in relationship to the removal of the trap floor. Resolution has been determined and a contract will be forwarded for ratification at next month's Board of Trustee meeting.

Total change orders represent 2.75% of the original contract amount.

2. BUSINESS SCIENCES & TECHNOLOGY INNOVATION CENTER

The building *construction* is 100% complete. Total change orders represent 1.00% of the original contract amount. The third major phase of equipment acquisition was approved at the February meeting. *The final equipment phase is under review and will proceed as a result of the Board of Trustee's approval to move basic aid funds from the Fine Arts project to the Business Sciences Technology and Innovation Center.*

3. B-200 SCIENCE LAB ANNEX AND B-239 REMODEL

In addition to the Annex and Remodel, the Board approved funding for accessible restroom facilities February 20, 2008. Underground utilities are complete. Framing, rough-in electrical and plumbing, and interior improvements at the *new and existing* building are underway. Project is on schedule with completion scheduled for November, 2009. The overall project budget is \$6,980,000 funded through basic aid.

4. A-300 REMODEL FOR MUSIC DEPARTMENT

Project is 100% complete with Notice of Completion recommended to the Board of Trustees at this July, 2009, meeting. The overall project budget is \$2,484,000 funded through basic aid.

5. LIFE SCIENCES PROJECT

The state chancellor's office provided the District with approval to move forward with design. Design meetings were placed on hold during this period of withholding project funding by the State. *Now that the District has a better understanding of the State approach to funding and reimbursement, the Design of this project is scheduled to restart.* The overall project budget is \$24,628,000 with \$17,488,000 from the state and \$7,468,000 funded through basic aid.

6. FINE ARTS BUILDING

The District submitted a final project proposal to the State Chancellor's Office on June 30, 2008. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$38,229,000 with \$28,305,000 anticipated from the state and \$9,924,000 proposed as funded through basic aid.

7. BARRANCA ENTRANCE

The Board approved funding for the Barranca Entrance project during the March board meeting. Staff has initiated conversation with Edison to obtain the additional easement. Currently, the project is estimated at \$2,850,000 *which will be evaluated for appropriateness once the design provides a cost estimate.* This project is included in the recent Request for Qualifications and Proposals for Architectural services. Staff will

recommend an architectural firm to design and estimate this project. The overall project budget is \$2,850,000 funded through basic aid.

ATEP

1. ATEP RENOVATION

ATEP campus was substantially complete in time for the start of fall 2008/09 semester. All windows have been tested for water tightness with a 62% failure rate. Repair procedures were accepted with remediation underway on the fixed windows. The operable windows are under review to determine whether remediation is necessary here as well. To date, total change orders represent 3.01% of the original contract amount.

2. ATEP BUILDING DEMOLITION

The environmental consultant has performed building surveys and has developed the report, specifications and plans for hazardous material removal and building demolition. City of Tustin provided additional requests during second review. Plans and specifications for all seven phases of demolition have been returned with comments by the City of Tustin. The design team is developing responses.

3. ATEP LANDSCAPING IMPROVEMENT

Landscape plans have been developed in accordance with the City of Tustin's landscape palette. The Architect has addressed the City of Tustin's comments and resubmitted construction documents for approval. Minor comments have been returned with plan set under final review with master planning architect. *The City of Tustin is in the process of revising their plant pallet to a more drought tolerant approach. As the existing planting consist of a drought tolerant pallet, the District is awaiting this revision before taking any action.*

4. ATEP MONUMENT SIGNAGE

A monument sign is needed at Valencia Loop Road that reflects the design of the City's monument sign on the opposite corner. Plans have been submitted to the City of Tustin for review.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 7.3
DATE: 7/21/09

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: List of Board Requested Reports
ACTION: Information

BACKGROUND

At the June 21, 2005 board meeting, members of the Board of Trustees requested a listing of reports requested by the board for the past six months. The listing is to include: date report is requested by the board, report topic, name of trustee requesting report, requested due date, person responsible for preparing the report and the date the report is scheduled to be submitted to the board for their review. At the July 19, 2005 board meeting, it is requested that this six-month report be a standing item on every board agenda, with old information dropped off and new requests added.

STATUS

The Board report listing (EXHIBIT A) for the past six months is coordinated and prepared by the Office of the Deputy Chancellor.

This report is intended to answer the questions of the South Orange County Community College District Board of Trustees. In the event, additional information would be useful or desired by the board, supplemental information will be provided.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
LISTING OF BOARD REPORTS REQUESTED**

Date Report Requested	Report Topic	Board Member Requesting Report	Report Due Date	Report Prepared By:	Date Submitted to the Board of Trustees
5/12/09	Registration Problem and Comprehensive Report on Protocols at Both Colleges for Handling High School Aged Student Enrollments	Trustee Wagner	June 22, 2009	Tod Burnett Glenn Roquemore	June 22, 2009
5/18/09	District I.T. Annual Update on Accomplishments, Changes and Future Projects in Technology District wide	Trustee Williams	June 22, 2009	Bob Bramucci	June 22, 2009
2/23/09	Mechanism for Reduction in District Property Tax Rate	Trustee Williams	April 2009	Gary Poertner	April 27, 2009
10/27/08	Sustainability/Green Technology	Trustee Williams	February 2009	Tod Burnett, Glenn Roquemore, Randy Peebles	February 23, 2009

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Written Reports
ACTION: None

Written Reports

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

President, Saddleback College
President, Irvine Valley College
Provost, ATEP
Associated Student Government of SC
Associated Students of IVC
Saddleback College Academic Senate
Irvine Valley College Academic Senate
Faculty Association
California School Employees Association
Saddleback College Classified Senate
Irvine Valley College Classified Senate
District Services Classified Senate
Police Officers' Association

TO: Chancellor Raghu P. Mathur and Members of the Board of Trustees

FROM: Glenn R. Roquemore, President *ARR*

DATE: July 9, 2009

SUBJECT: President's Report for the July 21 Board of Trustees Meeting

\$10,000 Gift from the Volunteers at Irvine Regional Hospital and Medical Center

The Irvine Valley College Foundation recently received a \$10,000 gift from the Volunteers at Irvine Regional Hospital and Medical Center. The gift will be used to award ten \$1,000 scholarships to students who are preparing for a career in healthcare. The Volunteers at Irvine Regional Hospital and Medical Center is an organization that operated the hospital's gift store and used the profits from this venture to award scholarships to deserving students. The hospital closed on January 15, 2009 and will reopen as Hoag Hospital Irvine in Fall 2010.

IVC Awards President's Scholarship

Dr. Glenn Roquemore recently announced that Sheila Solaimani of Irvine will be the recipient of the IVC President's Scholarship. Solaimani, currently an IVC student, is a graduate of Irvine High School and hopes to pursue a career in sports management with the goal of transferring to the University of Southern California where she will major in business and sports managements, with a minor in broadcast journalism. Solaimani was one of 291 Irvine Valley College students recently awarded a scholarship. This year, IVC awarded scholarships totaling more than \$137,000.

Two Sessions of IVC Basketball Camp Offered for Boys and Girls

Head Basketball Coach Jerry Hernandez recently completed his 14th season at IVC, guiding the team to a 268-159 record, 62.5% averaging 19.5 wins/season. This year, Hernandez and Camp Director Andrew Alhadeff, also a member of the IVC basketball coaching staff, held two basketball camps for boys and girls aged 7-13. The three-day intensive camps held (June 22-June 25) and (July 13-July 16) were created to provide area children with the opportunity to develop fundamental basketball skills such as passing, dribbling, and shooting, while also providing time for campers to receive individual attention in areas such as jump shots, foot work, and lay-ups.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES: Thomas A. Fuentes, William O. Jay, David B. Lang, Marcia Milchiker, Nancy M. Padberg, Donald P. Wagner, John S. Williams
Raghu P. Mathur, Ed.D., Chancellor; Glenn R. Roquemore, Ph.D., President, Irvine Valley College

An Equal Opportunity Employer

Chapman and IVC Sign EAP Memo of Understanding

On Wednesday, June 10, IVC and Chapman University College signed an Early Advantage Partnership (EAP). This agreement offers enhanced cooperative academic and student services for IVC transfer students. The EAP will provide students with access to Chapman University College's advising services, locking in their catalog year, program evaluation, transfer credit through the use of Web Advisor, and personalized advising while still attending Irvine Valley College and Saddleback College. Currently, the EAP agreement will focus in course articulation with the following programs: Criminal Justice, Liberal Studies-Multiple Subjects Teaching, Organizational Leadership, Psychology, Social Science, Legal Studies, Sociology and Sociology with an emphasis in Social Work. Additional major program opportunities will follow in the coming years.

Computer-based Assessment Launched

On May 26, 2009 IVC launched computer-based assessment testing for English and math placements. Both of these state approved tests have been fully validated and are comparable with the paper/pencil versions used before. IVC students no longer need to book appointment times to come to IVC and take the tests. Instead, they are able to come in anytime Monday through Thursday between 8 a.m. and 3 p.m. for testing—a tremendous student benefit. Additionally, this change automates the process of submitting the students' test results into the registration data base.

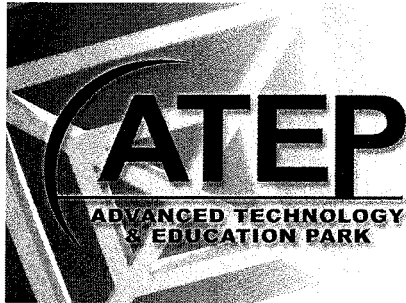
Online Orientation Debuts

On June 29, 2009 IVC launched its Online Orientation allowing all students to obtain the same information about our college, services, procedures, and processes. The orientation is available 24/7/365 and can be accessed from any computer with internet connection. Along with improved consistency of information presented to IVC students, the range and depth of information has been greatly enhanced providing students a more comprehensive overview of what IVC has to offer. The orientation is fully accessible to those visually impaired. Additionally, the Online Orientation creates accessibility that is critical to students who will benefit from the orientation without an additional trip to IVC to meet their Matriculation requirements. Importantly, the Online Orientation also can be viewed by "guests" and used as an ongoing resource for student reference after they have completed the matriculation process.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES: Thomas A. Fuentes, William O. Jay, David B. Lang, Marcia Milchiker, Nancy M. Padberg, Donald P. Wagner, John S. Williams
Raghu P. Mathur, Ed.D., Chancellor; Glenn R. Roquemore, Ph.D., President, Irvine Valley College

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MEMORANDUM

TO: Chancellor Raghu P. Mathur
Members of the Board of Trustees

FROM: Dr. Randy W. Peebles, Provost

DATE: July 8, 2008

RE: Report for the July 21, 2009 Board of Trustees Meeting

PROGRESS ON POTENTIAL PARTNERSHIPS

Provost Randy Peebles and Tere Fluegeman met with Tustin Legacy partners Cushman & Wakefield to get an update of the development at Tustin Legacy and the opportunities that exist for bringing in business partners.

PROGRAM DEVELOPMENT

Planning continues for future and expanded programs at ATEP including RapidTech, Nursing Simulation, Music Recording Technology, Communication Arts and an Electrician's certification program.

PLANNING

Provost Randy Peebles continues to attend the Orange County Business Council (OCBC) Community College Working Group, grant planning sessions and weekly meetings with the ATEP team of attorneys, architects and planning consultants.

GRANTS AND EXTERNAL FUNDING OPPORTUNITIES

ATEP, Saddleback College, Irvine Valley College and District staff worked collaboratively to complete a letter of intent to the NSF for facility renovations at ATEP requesting \$1.98M. ATEP is also working with the colleges on two instrumentation and instructional equipment grants for about \$4M each.

INSTRUCTION & STUDENT SERVICES

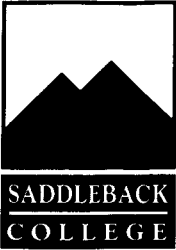
Former Saddleback College Dean Rocky Cifone started as the Dean of Instruction & Student Services at ATEP effective July 1. Summer enrollment currently stands at 1,240.

MARKETING AND OUTREACH

ATEP now has a presence on social media sites Twitter, YouTube and Facebook. Students can connect to all of them through the ATEP home page. A short promotional video has also been developed to air on the college's TV stations, YouTube and the ATEP website. Promotion of fall courses has begun. Invitations and a brochure are being developed for the ATEP community forum in August.

CENTER FOR APPLIED COMPETITIVE TECHNOLOGIES (CACT)

A new CACT director, Bruce Sobczak, will start on July 17. He brings a breadth of experience in manufacturing technologies to CACT.



MEMORANDUM

TO: Members of the Board of Trustees
Dr. Raghu P. Mathur, Chancellor

FROM: Dr. Tod A. Burnett, President

SUBJECT: REPORT FOR JULY 21, 2009 BOARD OF TRUSTEES' MEETING

At the direction of President Burnett, the Saddleback College management team is identifying ways to cut costs and increase efficiencies in all divisions and departments. A complete efficiency review will be submitted to the Consultation Council for input.

Saddleback College is partnering with the Orange County Workforce Investment Board in its summer Orange County Youth Employment program, which pays for young people to work with mentors in a summer job. Saddleback College will secure 81 youngsters through the program, and they will work in areas including the college foundation, horticulture, anthropology, and matriculation, to name a few.

Student Services

Associated Student Government (ASG) visited West Los Angeles and Santa Monica Colleges and UCLA to encourage the students to network and to experience how other student governments and clubs operate. ASG appropriated \$5000 to the Emergency Book Loan Program

The matriculation department hosted an orientation for parents of high school students who participated in the Early Bird Program for fall attendance.

Two Saddleback College police officers attended perishable skills training as outlined by the California Commission of Peace Officers Standards and Training. The Saddleback College police department implemented a computer based radio log and dispatch system that allows for immediate and comprehensive documentation and record keeping capability. The department completed the authentication review of the BeSafe portal with BeSafe Technologies as a precursor to launching the emergency response database for District and College leader access based on a need to know protocol.

Representatives from Cal Poly Pomona, CSU Dominguez Hills, CSU Fullerton (CCT) Center for Careers in Teaching, UC Irvine, and UCLA visited the Transfer Center during the month of July. Transfer Center counselors and staff hosted three "High School Bridge to Transfer" workshops in July. The Transfer Center presented three Honors Program workshops in the month of July. Students planning to apply to a UC for winter 2010 admission attended two UC application and personal statement workshops. Transfer Center senior staff members gave a brief presentation to students at the fall 2009 nursing orientation.

The Student Financial Assistance & Scholarship Office made presentations in classrooms and at the Early Bird Parent Orientation about financial aid options for students attending Saddleback College and transferring to a 4 year college at a later date.

Fine Arts

On July 1st, as a part of our Passport to the Arts series for children, *Down Under Songs & More* was performed to children and parents in the McKinney Theatre. On July 8th, as a part of our Passport to the Arts series for children, *Dancing Tehani* with Jennifer Tehani Sarreal demonstrated a variety of participatory dances to children and parents in the McKinney Theatre. On July 10th, the Unconventional Summer Season presented *Fred Garbo's Inflatable Theatre*. This family-friendly evening of "helium hilarity" was a huge success. On July 15th, as a part of our Passport to the Arts series for children, *Choosing My Way* with We Tell Stories' actors presented folktales from different cultures to children and parents in the McKinney Theatre. Audience members played an integral part in every performance. As part of our Passport to the Arts series for children, The Spinners of Puppet Tales presented *Sleeping Beauty* in the Studio Theatre on July 22nd at 11am to a packed house. On July 24th, as part of our Unconventional Summer Season, the *Hot Club of San Francisco Silent Surrealism* presented gypsy jazz and silent movies in the McKinney Theatre. On July 29th, as part of our Passport to the Arts series for children, Curt Visca of *It's Curtoon Time!* Thrilled a young audience as they learned step-by-step cartoon drawing with Sammy Surf and Rhea Search in the McKinney Theatre.

Health Sciences and Human Services Division

The nursing program accepted 462 applications for Spring 2010 entry. This is a tie to the highest amount of applicants with last semester. Of those 462 applicants, only 55-60 will be selected to enter the program in January 2010. The Division Administrative Staff, Department Chairs and College Administrators welcomed our new Dean Dr. Donna Rane Szostak at a breakfast after her position was ratified by the BOT. On July 1st, thirty-four students from the Saddleback College Medical Assistant Program received their Certificates of Achievement in Administrative, Clinical, and Comprehensive Medical Assisting.

Community Education

The Community Education Department began two new sessions of College for Kids. Programs including Children and Parents Tea, Future Millionaires and Junior Entrepreneurs Business Expo, and a Children's Musical Theatre Workshop performance were all held.

Public Information & Marketing

The Director of Public Information & Marketing attended a Council for Resource Development alumni development workshop July 19th through 21st.

The department's focus on social network marketing is showing results. In three weeks, the number of Saddleback College's Facebook "fans" has increased by 110 percent, and the number of our Twitter followers has increased by 270 percent. These social networking platforms enable the college to promote programs and activities in "real time," which is preferred and expected by our Generation Y students. Efforts are currently underway to build our alumni relations efforts through the use of these social networking tools.