

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

MEETING OF THE BOARD OF TRUSTEES

MONDAY, OCTOBER 30, 2006

AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG.
SADDLEBACK COLLEGE, 28000 MARGUERITE PARKWAY, MISSION VIEJO, CA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/OPEN SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 7:00 P.M.

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
 - 1. Public Employee Appointment/Employment
 - a. Vice President of Instruction, IVC
 - b. Interim Vice President of Instruction, IVC
 - 2. Public Employee Discipline/Dismissal/Release (8)

- B. Conference with Labor Negotiators (GC 54957.6):
 - 1. Negotiators – Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
 - 2. Negotiators – Board President; Unrepresented Employee(s)
 - a. All Classified Managers and Academic Administrators

- C. Conference with Real Property Negotiators (GC 54956.8)
 - 1. Property – Soccer Field, Irvine Valley College, 5500 Irvine Center Drive, Irvine, CA
Agency Designated Representatives – Chancellor Raghu Mathur and IVC President Glenn Roquemore; Negotiating Parties – Irvine Unified School District and City of Irvine
Under Negotiation – Price and Terms of Payment

- D. Conference with Legal Counsel (GC 54956.9):
1. Existing Litigation (GC 54956.9[a]) (5)
 - a. Carl v. Coast Community College District et al.
 2. Anticipated Litigation/Significant Exposure to Litigation (GC54956.9[b][1] and [3][A], [C]) (5)
 - a. Complaint of Suzanne Dobbs
 3. Initiation of Litigation (GC 54956.9[c]) – Five Cases
 - a. SC Student Matters (2)

RECONVENE OPEN SESSION: 7:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

INVOCATION

Led by Trustee Lang

PLEDGE OF ALLEGIANCE

Led by Trustee Wagner

RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS

Presentation: Contribution to IVC from AT&T

Resolution: IVC State Student Film and Video Festival Award Winners

Resolution: SC Lariat Student Newspaper, National Pacemaker Award Finalist

Resolution: Geoffrey English, Former Director of Performing Arts,
Saddleback College

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

BOARD AND CHANCELLOR'S REPORTS/BOARD REQUESTS FOR REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda." **Speakers are limited to two minutes each.**

1. BOARD/CHANCELLOR'S REPORTS/REQUESTS FOR REPORTS
 - a. BOARD REPORTS
 - b. CHANCELLOR'S REPORT
 - c. BOARD REQUESTS FOR STAFF REPORTS
(The board president may ask for the purpose of the requested report as well as an estimate of staff time required to prepare the report prior to the board's vote on the request.)

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 34)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. SADDLEBACK COLLEGE: PURCHASE OF CHAIR DESKS FOR VILLAGE CLASSROOMS
CMAS contract with Virco, Inc. in the amount of \$148,298.70 and a 2.43% fee for the purchase of Department of General Services in the amount of \$3,344.46 for 1,140 Chair Desks.
3. SADDLEBACK COLLEGE: PURCHASE AND INSTALLATION OF A CAMPUS-WIDE WIRELESS INFRASTRUCTURE
CMAS contract with Metronome, Inc. in the amount of \$307,123.18.
4. SADDLEBACK COLLEGE: HUMANITIES HOUR GUEST SPEAKER
Approve Richard Hannon as speaker at Humanities Hour for 2006-2007 in the amount of \$500.00.
5. SADDLEBACK COLLEGE: GUEST LECTURERS HONORARIA
Approve honoraria in the amount of \$100 each for guest lecturers at Distinguished Guest Lecture Series.
6. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT
Secure services of Medical Director for 2006-2007 fiscal year in the amount of \$11,000.

7. SADDLEBACK COLLEGE: STUDENT OUT OF STATE TRAVEL, LAS VEGAS
Approval for students and advisors to attend the 2006 National Model United Nations Conference.
8. SADDLEBACK COLLEGE: STUDENT OUT OF STATE TRAVEL, NEW YORK
Approval for students and advisor to attend the 2007 National Model United Nations Conference.
9. SADDLEBACK COLLEGE: ROOFING REPLACEMENT FOR THE FINE ARTS BUILDING
Accept Project as Complete and Further Authorize the Filing of a Notice of Completion.
10. SADDLEBACK COLLEGE: EARLY CHILDHOOD MENTOR PROGRAM
Participate in grant and continue as a member of the Orange County Regional Early Childhood Mentor Program.
11. SADDLEBACK COLLEGE: LETTER OF AGREEMENT
Agreement with Yosemite Community College District for Saddleback College to participate in Child Development Training Consortium
12. IRVINE VALLEY COLLEGE: EARLY CHILDHOOD MENTOR PROGRAM
Agreement between San Francisco Community College District and Irvine Valley College for student teachers to participate in Early Childhood Education.
13. IRVINE VALLEY COLLEGE: CHILD DEVELOPMENT TRAINING CONSORTIUM
Agreement with Yosemite Community College District for Irvine Valley College to participate in Child Development Training Consortium for 2006-2007.
14. IRVINE VALLEY COLLEGE: REMODEL A-300 BUILDING: HIRE ARCHITECT
Agreement with Carrier Johnson for a fee equal to 10% of the construction cost at approximately \$137,000.00.

15. IRVINE VALLEY COLLEGE: CHANGE ORDER NO. 1 AND NOTICE OF COMPLETION: SITE PREPARATION FOR MUSIC BUILDING AND GREENHOUSE
Increase contract amount by \$1,584.00 with Zusser Company.
Revised contract amount is \$241,230.00.
16. IRVINE VALLEY COLLEGE: CHANGE ORDER NO. 4: MAINTENANCE AND POLICE FACILITY
Increase the amount by \$12, 191.00 with Mepco Services.
Revised contract amount is \$1,919,252.00.
17. IRVINE VALLEY COLLEGE: BUSINESS AND TECHNOLOGY INNOVATION CENTER: MATERIALS TESTING AND SPECIAL INSPECTION SERVICES AGREEMENT
Agreement with Civil Engineering Material Laboratory on a time and material basis, not to exceed \$140,000.00
18. IRVINE VALLEY COLLEGE: NOTICE OF COMPLETION: DEMOLITION OF A-500 AND WAREHOUSE BUILDINGS
19. IRVINE VALLEY COLLEGE: BUSINESS AND TECHNOLOGY INNOVATION CENTER: HIRE LABOR COMPLIANCE CONSULTANT
Agreement with LCP in the amount of \$60,966.00
20. IRVINE VALLEY COLLEGE: NEW AND REVISED INSTRUCTIONAL MATERIAL FEES FOR SPRING 2007
Approval to revise course fees as authorized by California Education Code 76355.
21. IRVINE VALLEY COLLEGE: PARKING PERMIT ORDER MANAGEMENT SERVICE
Approval for contract between ParkingPlus and Irvine Valley College.
22. ATEP: TELECOMMUNICATION AND IT INFRASTRUCTURE CONSULTING AGREEMENT
Agreement with Harrod Management Solution, Inc. in an amount not to exceed \$45,000.00.

23. ATEP: INCREASE AMOUNT FOR IN-PLANT INSPECTION SERVICES
Increase not to exceed amount by \$60,000.00 with All American Inspection for a total amount of \$125,000.00.
24. SOCCCD: CONSULTANT AGREEMENT FOR REDEVELOPMENT CONSULTING SERVICES: PUBLIC ECONOMICS, INC.
Agreement with Public Economics, Inc. at a cost not to exceed \$40,000.
25. SOCCCD: ADDENDUM TO THE CONTRACT FOR INDEPENDENT AUDITING SERVICES FOR FISCAL YEARS ENDING JUNE 30, 2006 AND JUNE 30, 2007
Addendum to contract with Vicenti, Lloyd and Stutzman, LLP to include the ATEP Foundation for \$5,250 for fiscal year 2005/2006 and \$5,500 for fiscal year 2006/2007
26. SOCCCD: AGREEMENT WITH NEUDESIC LLC.
Agreement to continue development of PowerTools not to exceed \$65,000.00.
27. SOCCCD: AGREEMENT WITH NEUDESIC LLC.
Agreement to further align new Student Information System architecture with Data Warehouse design goals not to exceed \$75,000.00.0.
28. SOCCCD: AGREEMENT WITH HARROD MANAGEMENT SOLUTIONS
Agreement to provide network services for the District through June 30, 2007 not to exceed \$65,000.00.
29. SOCCCD: SERVICE AGREEMENT RENEWAL
Renewal of service agreement with PeopleAdmin, Inc. not to exceed \$22,000.00.
30. SOCCCD: BUDGET AMENDMENT: ADOPT RESOLUTION NO. 06-43 TO AMEND 2006-2007 RESTRICTED GENERAL AND CAPITAL OUTLAY FUND
Adopt Resolution No. 06-43

31. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders P07-01405 through P07-01883 totaling \$18,665,698.55; and confirming requisitions dated 9/6/06 through 10/10/06 totaling \$179,244.13.
32. SOCCCD: PAYMENT OF BILLS
Checks 053466 through 054390 totaling \$6,917,245.41; Saddleback College Community Education checks 008697 through 008728 totaling \$64,656.52; and IVC Community Education check 008216 through 008226 totaling \$33,596.81.
33. SOCCCD: TRUSTEE TRAVEL TO CONFERENCES AND/OR PERSONAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences and other events and/or local mileage reimbursement.
34. SOCCCD: GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of donations to the District and Foundations.

CHANCELLOR'S ITEM (Item 35)

ITEM FOR DISCUSSION

35. PROPOSED BOARD MEETING DISCUSSION TOPICS
Possible discussion topics for future board meetings.

DEPUTY CHANCELLOR'S ITEMS (Items 36 AND 37)

ACCEPTANCE FOR REVIEW AND STUDY

36. SOCCCD: BOARD POLICY REVISIONS: BP 4011: EMPLOYMENT PROCEDURES FOR ADMINISTRATORS AND MANAGERS AND BP 4083: VACATION LEAVE FOR ADMINISTRATORS AND CLASSIFIED MANAGEMENT PERSONNEL
Acceptance of board policies for review and study.

ITEMS RECOMMENDED FOR APPROVAL

37. SOCCCD: BOARD POLICY REVISIONS: BP 4090: EVALUATION OF ADMINISTRATORS AND CLASSIFIED MANAGEMENT PERSONNEL

VICE CHANCELLOR'S ITEMS (Items 38 through 40)

HUMAN RESOURCES

ITEMS RECOMMENDED FOR APPROVAL

38. ACADEMIC PERSONNEL ACTIONS
Academic Employment; Academic Temporary Part-Time/Substitute Staff; Authorization to Establish and Announce Academic Administrative Position; Additional Compensation; Workload Banking; Administrative Leave; Hourly Rate Increase for Physicians.
39. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Authorization to Eliminate Classified Position and/or Position Numbers; Authorization to Establish and Announce a Classified Position; Authorization to Establish and Announce a Classified Management Position; Change of Status; Out of Class Assignments; Leave of Absence; Volunteers.

TECHNOLOGY AND LEARNING SERVICES

ITEM RECOMMENDED FOR APPROVAL

40. SOCCCD: 2007-2008 ACADEMIC CALENDAR

PRESIDENTS' ITEMS (Item 41 through 46)

SADDLEBACK COLLEGE

ITEMS FOR APPROVAL

41. SADDLEBACK COLLEGE: ASSOCIATED STUDENT GOVERNMENT 2006-07 BUDGET
Presentation of budget for approval
42. SADDLEBACK COLLEGE: SPANISH LANGUAGE STUDIES IN SALAMANCA, SPAIN - SPRING 2007
Approval study abroad program.

43. SADDLEBACK COLLEGE: SPANISH LANGUAGE STUDIES IN SALAMANCA, SPAIN – SUMMER 2007
Approval study abroad program.
44. SADDLEBACK COLLEGE: FACULTY HIRING FOR 2007-08
Identification of priority full-time faculty positions.

IRVINE VALLEY COLLEGE

ITEMS FOR APPROVAL

45. IRVINE VALLEY COLLEGE: FACULTY HIRING FOR 2007-08
Identification of priority full-time faculty positions
46. IRVINE VALLEY COLLEGE: ASIVC ACTIVITY STICKER INCREASE
Fee increase from \$5.00 to \$10.00.

INFORMATION ITEMS (Items 47 through 59)

ITEMS FOR INFORMATION/DISCUSSION

47. SOCCCD: INSTITUTIONAL EFFECTIVENESS
Presentation and list of suggested institutional effectiveness indicators.
48. SOCCCD: INSTALLATION OF VIDEO SURVEILLANCE CAMERAS AT IVC AND SC
Report on installation of video surveillance cameras.

ITEMS FOR INFORMATION ONLY

49. SADDLEBACK COLLEGE: NATIONAL SCIENCE FOUNDATION, APPLIED TECHNICAL EDUCATION CENTERS OF EXCELLENCE
Grant application.
50. SADDLEBACK COLLEGE: 2005-06 REASSIGNED TIME AND/OR STIPENDS
Actual expenditures for release time and stipends
51. SOCCCD: INTERCOLLEGIATE SOCCER AT SADDLEBACK COLLEGE
Report on Collegiate Soccer at Saddleback College.

52. IRVINE VALLEY COLLEGE: 2005-06 RELEASE TIME AND/OR STIPENDS
Actual expenditures for release time and stipends
53. SOCCCD: SEPTEMBER/OCTOBER 2006 CONTRACTS UNDER \$5,000
Summary of contracts for September/October 2006.
54. SOCCCD: BASIC AID REPORT
Projected receipts and approved projects.
55. SOCCCD: FACILITIES PLAN STATUS REPORT
Information as requested.
56. SOCCCD: MONTHLY FINANCIAL STATUS REPORT
General Fund Income and Expenditure Summary.
57. SOCCCD: QUARTERLY FINANCIAL STATUS REPORT
Quarter ending September 30, 2006 Financial Status Report.
58. SOCCCD: LIST OF BOARD REQUESTED REPORTS
Information as requested.
59. SOCCCD: TRANSFER OF APPROPRIATIONS
Budgetary transfers.

REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

Speakers are limited to two minutes each.

60. PRESIDENTS' /PROVOST'S/GOVERNANCE GROUPS' REPORTS
 - a. Presidents
 - b. Provost
 - c. Student Government Reports
 - Associated Student Government of SC
 - Association Students of IVC
 - d. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate

- e. Faculty Association Report
- f. California School Employees Association Report
- g. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate
- h. Police Officers' Association Report

CORRESPONDENCE

61. **CORRESPONDENCE**

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.