

The vision of the  
South Orange County Community College District  
is to be an educational leader in a changing world.

# AGENDA

## Meeting of the Board of Trustees



**Monday, December 7, 2009**

**Call to order: 5:00 p.m.**

**[Followed by Public Comments/Closed Session]**

**Reconvene Open Session: 7:00 p.m.**

Ronald Reagan Board of Trustees, Room 145  
Health Sciences/District Offices Building  
Saddleback College  
28000 Marguerite Parkway  
Mission Viejo, CA 92692

Any writings relating to open session agenda items and distributed to all or a majority of all Board members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public at: Office of the Chancellor and Trustee Services, Room 334, Health Sciences/District Offices Building, Saddleback College, 28000 Marguerite Parkway, Mission Viejo, California.

When possible, such writings may also be posted on the District's website: <http://www.socccd.edu>

### **Board of Trustees**

Donald P. Wagner – President, John S. Williams - Vice President, Thomas A. Fuentes – Clerk  
William O. Jay, David B. Lang, Marcia Milchiker, Nancy M. Padberg, BiAnca Bailey – Student Trustee  
Raghu P. Mathur, Ed.D. - Chancellor



## Meeting of the Board of Trustees

December 7, 2009

### **CALL TO ORDER: 5:00 P.M.**

#### **1.0 PROCEDURAL MATTERS**

##### **1.1 Call To Order**

##### **1.2 Public Comments**

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)
  - 1. Public Employee Appointment/Employment/Evaluation (11)
    - a. Vice Chancellor, Technology and Learning Services
    - b. Vice Chancellor, Human Resources
    - c. President/Saddleback College
    - d. Dean, Counseling Services, Irvine Valley College
    - e. Dean, Humanities & Languages/Social Science & Library Services, Irvine Valley College
    - f. Dean, PE, Kinesiology & Athletics, Saddleback College
    - g. Assistant Dean, Counseling Services/Special Programs, Saddleback College
    - h. Dean, Fine Arts, Business Sciences & College Online Education, Irvine Valley College
    - i. Provost/ATEP
    - j. Dean, Math, Science & Engineering, Irvine Valley College
    - k. Dean, Health Sciences, PE & Athletics, Irvine Valley College
- B. Conference with Labor Negotiators (GC Section 54957.6)
  - 1. SOCCCD Faculty Association
    - a. Agency Designated Negotiator: Dr. Raghu Mathur
  - 2. California School Employees Association (CSEA)
    - a. Agency Designated Negotiator: Dr. Raghu Mathur
    - b. Leave Requests (2)

- C. Conference with Legal Counsel (GC Section 54956.9)
  - 1. Existing Litigation (GC Section 54956.9[b]) (1)  
Westphal v. Wagner
  - 2. Anticipated Litigation/Significant Exposure to Litigation (1)  
(GC Section 54956.9[b][1] and [b][3][C]: Claim of Ryan Ponce against the District
  - 3. Anticipated Litigation/Significant Exposure to Litigation (1)  
(GC Section 54956.9[b][1] and [b][3][A])

**RECONVENE OPEN SESSION: 7:00 P.M.**

**2.0 PROCEDURAL MATTERS**

2.1 Actions Taken in Closed Session

2.2 **Invocation**  
Led by Trustee Bill Jay

2.3 **Pledge of Allegiance**  
Led by Trustee David B. Lang

2.4 **Resolutions/Presentations/Introductions**

Presentation: Introduction of Student Photographer Stephen Crout,  
Saddleback College

Presentation: American Volleyball Coaches Association, Team Academic  
Award, Irvine Valley College

Presentation: Professional Design Awards Program, Award of Merit for the  
Business Sciences & Technology and Innovation Center,  
Irvine Valley College

2.5 **Public Comments**

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. ***Speakers are limited to up to two minutes each.***

- 2.6 **Annual Organizational Meeting and Facilities Corporation Meeting**
  - A. Election of Officers
  - B. Appointment of Secretary and Assistant Secretary
  - C. Appointment of Trustee Representatives
  - D. Establishment of Regular Meeting Dates
  - E. Establishment of Agenda Planning Calendar
  - F. Approval of Agenda Format
  - G. Schedule of Discussion Topics
  - H. Special Meeting of the Board of Directors, Facilities Corporation

### 3.0 **REPORTS**

- 3.1 **Oral Reports: Speakers are limited to up to two minutes each.**

- A. Board Reports
- B. Chancellor's Report
- C. Board Requests for Report(s)

### 4.0 **DISCUSSION ITEMS**

- 4.1 **SOCCCD: Accreditation**  
Reports from Saddleback College and Irvine Valley College on Accreditation.
- 4.2 **SOCCCD: How Districts are Planning and Adjusting to Accommodate State Budget Cuts**  
Report on Statewide Community College Survey Results.

### 5.0 **CONSENT CALENDAR ITEMS**

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.*

- 5.1 **SOCCCD: Board of Trustees Meeting Minutes**  
Approve minutes of a Regular Meeting held on November 17, 2009.
- 5.2 **Saddleback College: Phi Theta Kappa 92<sup>nd</sup> International Convention**  
Approve the out-of-state travel request for up to ten students and one faculty advisor to attend the Phi Theta Kappa 92nd International Convention in Orlando, Florida, April 7–11, 2010, at a cost not to exceed \$15,169.
- 5.3 **Saddleback College: Substitution of Subcontractor: Communication Arts Building W Interior Renovations**  
Approve removal of Jerry Cohen Custom Iron and its substitution by Anaheim Fence Company as subcontractor.

- 5.4 **Saddleback College: Change Order Requests: Village Expansion**  
Approve change order requests resulting in a decrease of \$9,982.55 in the total project cost. The revised contract total amount is \$1,064,814.91.
- 5.5 **Saddleback College: Change Order Requests and Notice of Completion: Reroofing for Student Service Center**  
Approve change order requests resulting in a decrease of \$33,586 and authorize the filing of the notice of completion. The revised contract total amount is \$783,914.
- 5.6 **Saddleback College: Substitution of Subcontractor: Student Service Center Reroofing Project**  
Approve the removal of Honeycutt Company and its substitution by Doo Rite Construction as subcontractor and assess a \$2,656.00 penalty to LaVey Roofing Services, Inc. for violation of Public Contract Code 4110.
- 5.7 **Irvine Valley College: Child Development Training Consortium**  
The Department of Human Development seeks to continue participation in the Child Development Training Consortium for the academic year 2009-2010 as set forth in Exhibit A. The agreement will run through June 30, 2010 with no impact on general funds.
- 5.8 **Irvine Valley College: Change Order Request: B200 Science Lab Annex and B239 Conversion**  
Approve change order resulting in an increase of \$4,713.85 in the total project cost. The total revised contract amount is \$3,757,904.17.
- 5.9 **ATEP: Award of Bid: Hope Drive Parking Lot, Maintenance and Repair**  
Approve award of bid to NPG, Inc., in the amount of \$134,160 and approve the agreement.
- 5.10 **SOCCCD: Renewal of Bid: Office Supplies for 2010**  
Approve the renewal of contract with Office Max in the anticipated amount of \$268,768.00 for office supplies for the 2010 calendar year.
- 5.11 **SOCCCD: Resolution No. 09-22: Declaring Surplus Property and Authorizing Public Lease of Property**  
Adopt resolution declaring surplus property and authorizing public lease of property.
- 5.12 **SOCCCD: Districtwide Network Firewall Refresh**  
Approve the use of the California Multiple Award Schedule contract No. 3-09-70-2428M for the Palo Alto Networks equipment and related devices.
- 5.13 **SOCCCD: Trustees' Requests for Attending Conferences**  
Approve/ratify Trustees' requests for attending conferences.
- 5.14 **Saddleback College: Speakers**  
Approve honoraria for speakers at Saddleback College.

- 5.15 **SOCCCD: Purchase Order/Confirming Requisitions**  
Purchase orders processed in accordance with the general priorities of the adopted budget and numbered P10-02272 through P10-02486 amounting to \$1,996,926.64 are submitted to the Board of Trustees for approval. Confirming requisitions dated October 28, 2009 through November 15, 2009 totaling \$74,910.16 are also submitted.
- 5.16 **SOCCCD: Payment of Bills**  
Approve Checks No. 086604 through 087145, processed through the Orange County Department of Education, totaling \$3,226,546.48; and Checks No. 009732 through 009736, processed through Saddleback College Community Education, totaling \$4,034.45; and Checks No. 008638 through 008641, processed through Irvine Valley College Community Education, totaling \$15,366.80.
- 5.17 **SOCCCD: Transfer of Budget Appropriations**  
Ratify transfer of budget appropriations as shown.
- 5.18 **SOCCCD: Gifts to the District and Foundations**  
Accept donations as listed.
- 5.19 **SOCCCD: November/December 2009 Contracts**  
Ratify contracts as listed.

## **6.0 GENERAL ACTION ITEMS**

- 6.1 **SOCCCD: Invocations at District and College Events Resolution 09-23**  
Adopt Resolution 09-23 regarding District policy on invocations at District and College events.
- 6.2 **Saddleback College: 2010-11 Amended Faculty Request List**  
Approve the announcement and recruitment of the replacement of the Human Services faculty positions added to the list.
- 6.3 **Irvine Valley College: Full Time Temporary Faculty Positions for Spring 2010**  
Approve announcement and recruitment of full time temporary faculty positions for Spring 2010.
- 6.4 **SOCCCD: 2011-2012 Academic Calendar**  
Approve the proposed Academic Calendar for 2011-2012.
- 6.5 **SOCCCD: Board Policy Revision: BP-4000.1-Nondiscrimination and Equal Opportunity, BP-3340-Cellular Telephone/Smartphone Allowance, BP-5210-Enrollment Priorities, BP-5230-Athletics**  
Accept for discussion/approval.

- 6.6 **SOCCCD: Academic Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Administrator Contract Extension, Reduced Workload Program with STRS Retirement Revision, Resignation/Retirement/Conclusion of Employment.
- 6.7 **SOCCCD: Classified Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Change of Status, Voluntary Transfer, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.
- 6.8 **SOCCCD: Placement of Property/Liability and Workers' Compensation Insurance Programs for the 2010-2011 Program Year**  
Approve the recommendation to evaluate potential cost savings by alternative placement of property/liability and workers' compensation insurance programs for the next program year. Approve recommendation to provide required notice to SWACC and PIPS.

## **7.0 INFORMATION ITEMS**

- 7.1 **SOCCCD, Saddleback College, and IVC: Speakers**  
A listing of speakers for District events and Saddleback College and Irvine Valley College classes.
- 7.2 **SOCCCD: Basic Aid Report**  
Projected receipts and approved projects.
- 7.3 **SOCCCD: Facilities Plan Status Report**  
Status of current construction projects.
- 7.4 **SOCCCD: List of Board Requested Reports**  
List of reports requested by members of the Board.
- 7.5 **SOCCCD: Monthly Financial Status Report**  
This report displays the adopted budget, revised budget and transactions through October 31, 2009.

## **8.0 WRITTEN REPORTS**

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

President, Saddleback College  
 President, Irvine Valley College  
 Provost, ATEP  
 Associated Student Government of SC  
 Associated Students of IVC

Saddleback College Academic Senate  
Irvine Valley College Academic Senate  
Faculty Association  
California School Employees Association  
Saddleback College Classified Senate  
Irvine Valley College Classified Senate  
District Services Classified Senate  
Police Officers' Association

**ADJOURNMENT** (or continuation of closed session if required): **9:00 P.M.**



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Annual Organizational Meeting  
**ACTION:** Approval

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### **BACKGROUND**

The provisions of Education Code Section 72000 require the Governing Board of each school and community college district to hold an Annual Organizational Meeting within a prescribed 15-day period. The Orange County Department of Education notified South Orange County Community College District that the 15-day period for 2009 is December 4 through December 18, 2009.

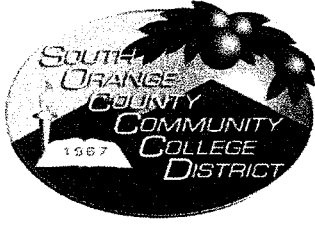
### **STATUS**

This year, the Annual Organizational Meeting of the Board of Trustees will be held on December 7, 2009, for the purpose of electing officers of the Board (Exhibit A), appointing a secretary and an assistant secretary of the Board (Exhibit B), appointing Trustee representatives to various committees and organizations (Exhibit C), establishing regular Board meeting dates and times (Exhibit D) establishing an agenda planning calendar (Exhibit E), approving the Board meeting agenda format (Exhibit F), and approving schedule of discussion topics (Exhibit G), and to hold a Special Meeting of the Board of Directors of the Facilities Corporation.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees take separate action on Exhibits A through G in order to comply with the requirements of the Annual Organizational Meeting, and to hold a Special Meeting of the Board of Directors of the Facilities Corporation.

Item Submitted By: *Dr. Raghu P. Mathur, Chancellor*



**SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT**

**ANNUAL ORGANIZATIONAL MEETING OF THE  
BOARD OF TRUSTEES**

**7:00 P.M., DECEMBER 7, 2009**

**RONALD REAGAN BOARD OF TRUSTEES ROOM, ROOM 145, HEALTH  
SCIENCES/DISTRICT OFFICES BLDG.**  
SADDLEBACK COLLEGE, 28000 MARGUERITE PARKWAY, MISSION VIEJO, CA 92692

**AGENDA**

**CALL TO ORDER OF ANNUAL ORGANIZATIONAL MEETING**

**1. ANNUAL ORGANIZATIONAL MEETING**

It is recommended that the board take action on each of the items in Exhibits A through G in order to comply with the requirements of the Annual Organizational Meeting.

EXHIBIT A. Election of Officers

EXHIBIT B. Appointment of Secretary and Assistant Secretary

EXHIBIT C. Appointment of Trustee Representatives

EXHIBIT D. Establishment of Regular Meeting Dates and Times

EXHIBIT E. Establishment of Agenda Planning Calendar

EXHIBIT F. Approval of Agenda Format

EXHIBIT G. Schedule of Discussion Topics

**RECESS TO SOUTH ORANGE COUNTY COMMUNITY  
COLLEGE DISTRICT FACILITIES CORPORATION MEETING**

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ELECTION OF OFFICERS OF THE BOARD OF TRUSTEES**

It is recommended that the board nominate and elect a president, vice president and clerk to a term of office extending until the date of the next annual organizational meeting.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**APPOINTMENT OF SECRETARY AND ASSISTANT SECRETARY  
TO THE BOARD OF TRUSTEES**

It is recommended that Dr. Raghu P. Mathur be reappointed to the office of Secretary, and that Gary Poertner be reappointed to the office of Assistant Secretary.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
**APPOINTMENT OF TRUSTEE REPRESENTATIVES FOR 2010**

Representative to the Nominating Committee to the Committee on School District Organization (1) and Alternate Representative (1)

District's Political Action Representative to the Orange County School Boards Association (1)

Liaison to Orange County Community College Trustees Association (1)

Representative to the Orange County Legislative Task Force (1) and Alternate Representative (1)

Representative to the Orange County Transportation Authority: Stakeholders Working Group for South Orange County Major Investment Study (1)

## REGULAR MEETINGS OF THE BOARD OF TRUSTEES

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Ronald Reagan Board of Trustees Room, Room 145  
Health Sciences/District Offices Bldg.,  
Saddleback College

### January 2010 through December 2010

TUESDAY, JANUARY 19

MONDAY, FEBRUARY 22

MONDAY, MARCH 29

MONDAY, APRIL 26

MONDAY, MAY 24

MONDAY, JUNE 28

MONDAY, JULY 26

MONDAY, AUGUST 30

MONDAY, SEPTEMBER 27

MONDAY, OCTOBER 25

TUESDAY, NOVEMBER 16

MONDAY, DECEMBER 6  
(Regular and Organizational Meeting)

**Unless otherwise posted, the time of Board of Trustees' meetings will be as follows:**

Open Session convened, followed by adjournment to Closed Session	5:00 p.m.
Open Session reconvened	6:00 p.m. or 6:30 p.m.
Adjournment	by 9:00 p.m.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**2010 BOARD AGENDA PLANNING CALENDAR**

<b>PROPOSED BOARD MEETING DATES</b>	<b>ITEMS FOR CONSIDERATION</b>
January 19, 2010	CCCT Nomination New Curriculum (presented throughout the year as needed) Study Abroad Program (presented throughout the year as needed) Out-of-State Travel for Students (presented throughout the year as needed) Sabbatical Leave Recommendations Institutional Memberships Nonresident Fees
February 22, 2010	Commencement Speakers Instructional and Student Material/Lab Fees, Summer, Fall and Spring Semesters Tenure Review Academic Senate Curriculum Review Report Community Education Programs, Summer Sessions
March 29, 2010	CCCT Election 2009-10 College Curriculum Revisions for Catalogs Orange County Teacher of the Year Selection
April 26, 2010	Outstanding Classified Employee Service Award presentation Classified Employees Week Resolution
May 24, 2010	Annual Accreditation Reports 2009-10 Child Development Center Fees Faculty Stipend Approvals, Summer and Fall Semester District/Colleges/ATEP Mission Statements Five-Year Construction Plan – Information
June 28, 2010	Gann Limitation Worksheet Adoption of Tentative District Budget Adoption of Tentative IVC and SC Student Government Budgets Five-Year Construction Plan – Approval Establishment of District Goals Board of Trustees’ Self-Evaluation and Evaluation of Chancellor Community Education Programs, Fall Semester
July 26, 2010	Institutional Memberships
August 30, 2010	Adoption of Final District Budget Adoption of Final IVC and SC Student Government Budgets

**Exhibit E**

September 27, 2010	Total Expenditures Report of Faculty Stipends for Previous Academic Year Resolutions for Teachers of the Year
October 25, 2010	Proposed New Faculty Positions
November 16, 2010	Academic Calendar (Review and Study) Acceptance of District Audit Report Nonresident Fees (Information Item) Community Education Programs, Spring Semester Faculty Stipend Approvals, Spring Semester Chancellor and Presidents Present Evaluations of Academic Administrators
December 6, 2010	Academic Calendar (Approval) Board of Trustees Organizational Meeting Facilities Corporation Annual Meeting Renewal or Noticing of Administrators' Contracts





## Meeting of the Board of Trustees

[put date here]

### **CALL TO ORDER: 5:00 P.M.**

#### **1.0 PROCEDURAL MATTERS**

1.1 Call To Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

### **RECESS TO CLOSED SESSION**

### **RECONVENE OPEN SESSION: 6:30 P.M.**

#### **2.0 PROCEDURAL MATTERS**

2.1 Actions Taken in Closed Session

2.2 Invocation

2.3 Pledge of Allegiance

2.4 Resolutions / Presentations / Introductions

2.5 Public Comments

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to two minutes each.***

### **3.0 REPORTS**

#### **3.1 Oral Reports: Speakers are limited to two minutes each.**

- A. Board Reports
- B. Chancellor's Report
- C. Board Requests for Reports

### **4.0 DISCUSSION ITEMS**

#### **4.1 Scheduled Discussion Item**

#### **4.2 Additional Discussion Item**

### **5.0 CONSENT CALENDAR ITEMS**

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.*

### **6.0 GENERAL ACTION ITEMS**

#### **6.1 Academic Personnel Actions**

#### **6.2 Classified Personnel Actions**

#### **6.3 Other Action Items**

### **7.0 REPORTS**

#### **7.1 Information Reports**

### **8.0 WRITTEN REPORTS**

*Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.*

- A. President, Saddleback College
- B. President, Irvine Valley College
- C. Provost, ATEP
- D. Associated Student Governments of SC
- E. Associated Students of IVC
- F. Saddleback College Academic Senate

- G. Irvine Valley College Academic Senate
- H. Faculty Association
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Irvine Valley College Classified Senate
- L. District Services Classified Senate
- M. Police Officers' Association

**9.0 ADDITIONAL ITEMS**

- 9.1 Items submitted late for Board approval

**ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.**

**SCHEDULE OF BOARD MEETING DISCUSSION TOPICS**  
**FOR 2010**

1. Emergency Preparedness and Disaster Recovery Plans
2. Institutional Effectiveness Reports
3. Capital and Scheduled Maintenance Needs
4. ATEP/IVC/SC Career Technical Education Programs
5. Accreditation
6. Delivery of Student Services: Student Information System (SIS)
7. Financial Aid and Scholarship Programs
8. Online Educational Programs and Services
9. Accountability Report for Community Colleges (ARCC)
10. Veterans Outreach Program
11. Alignment of Educational Programs with Community Needs
12. Sustainability



**SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT**

**FACILITIES CORPORATION  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
DECEMBER 7, 2009  
RONALD REAGAN BOARD OF TRUSTEES ROOM, ROOM 145,  
HEALTH SCIENCES/DISTRICT OFFICES BLDG.  
SADDLEBACK COLLEGE, 28000 MARGUERITE PKWY., MISSION VIEJO, CA 92692**

**AGENDA**

**CALL TO ORDER**

**1. ELECTION OF DIRECTORS AND OFFICERS**

The President recommends that the Board of Directors elect the same persons holding membership on the South Orange County Community College District Board of Trustees as directors of the South Orange County Community College District Facilities Corporation, to a term of office extending until the date of the next annual organizational meeting.

The President further recommends that the Board of Directors elect a president, vice president, secretary, and treasurer to a term of office extending until the date of the next annual organizational meeting.

**RECESS TO BOARD OF TRUSTEES' MEETING**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Accreditation  
**ACTION:** Discussion

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**BACKGROUND**

At the direction of the Board of Trustees, each month an item specifically designed for discussion is placed on the Board Agenda. The topic for the December Board Meeting is Accreditation.

**STATUS**

In addition to Exhibits A and B, Dr. Tod A. Burnett, President, Saddleback College; and Dr. Glenn R. Roquemore, President, Irvine Valley College, will present information on accreditation.



The Accreditation Self Study process began in Spring 2009 with a kick-off during In-Service.

To guide the Self Study process, the college established an Accreditation Steering Committee, which is chaired by Dr. Rajen Vurdien, Vice President for Instruction, and Dr. Bob Cosgrove, Academic Senate President. The committee members are the chairs of the standards, Diane Pestolesi, Standard I; Anthony Teng, Standard II, Carol Hilton, Standard III, Dr. Carmen Dominguez, Standard IV, as well as Dr. Bob Bramucci, Vice Chancellor of Technology and Learning Services; Miki Miłolajczak, Academic Senate Past-President; Mary Williams, Classified Senate Past-President; Russ Hamilton, Classified Senate President; Delainey Taylor, ASG President; Gretchen Bender, Director of Planning, Research and Grants; and Dr. Tod A. Burnett, President.

**During the Spring Semester 2009**, the Accreditation Steering Committee established a timeline for the Self Study and completed an analysis of each standard. The Standard Committees then reviewed plans of actions, evaluations, and ACCJC recommendations from focused and mid-term reports that were not addressed during the Fall 2004 visit. Each Standard Committee identified data and coordinated with the District and College to establish data needs. This was done after a careful reading, analysis, and discussion of ACCJC's expectations of the college's 2010 Self Study. The Accreditation Steering Committee reviewed the 2003 Attitudinal Employee Survey, removed unnecessary and outdated questions, and developed new questions. After the Research Office analyzed the draft survey questions for bias, overlap, or inappropriateness; the 2009 Employee Survey was administered and the survey results presented to the Steering Committee and the four Standard Chairs.

During Summer 2009, each committee prepared materials for Fall 2009 In-Service presentations. The committees analyzed the results of the 2009 Employee Survey and begin drafting each standard's descriptive summary and work on the self-evaluation.

**During Fall Semester 2009**, the Standard Committees reviewed and disseminated the results of the 2009 Employee Survey. The first draft for each of the four standards was reviewed by the co-chairs of the Steering Committee. Their concerns, questions, and suggestions were then shared with each standard chair, who then reconvened their committees to address the issues.

Next Steps: After the agreed-upon changes are made to improve the accuracy and clarity of the first draft, the Self Study will be made available on the Accreditation website for the college community to review. The review will begin with a series of in-service workshops. These college-wide meetings will provide opportunities for the Saddleback College community to offer observations and suggestions to the chairs and members of the Steering Committee. The committees will then decide

on suggestions to be incorporated in the next revision of the Self Study and forward a second draft to the editors.

The Accreditation Self Study Report will be presented to the Board of Trustees for review at the May 2010 Board meeting. The final copy will be presented to the Board in June 2010.

The college will publish and forward the final Self Study document for the required signatures, and the final report will be sent to WASC/ACCJC at the end of June.

During Fall 2010 the College will prepare for the Accreditation Team visit scheduled for October 11-14, 2010.



**IRVINE VALLEY COLLEGE**  
**CALENDAR FOR PREPARATION OF THE 2010 SELF STUDY**  
(The Self Study Manual August 2009)

- I. Report Due: 8 weeks prior to the evaluation visit (assume October 11, 2010)  
Date for the evaluation visit: Set more than a year in advance
  
- II. Target Dates:
  - A. Evidence Gathering and Interpretation: How the College Integrates information into the Planning Process (not compilation of unanalyzed reports)
  - B. Review Drafts
  - C. Final Editing
  - D. Board Review
  - E. Publication
  
- III. Format and Content for the Comprehensive Self Study Report
  - A. Cover Sheet
  - B. Certification Page
  - C. Table of Contents
  - D. Introduction: History & Demographic Info
  - E. Abstract of the Report: Based on Themes
  - F. Organization for the Self Study
  - G. Organization of the Institution
  - H. Certification of Continued Compliance w/ Eligibility Requirements
  - I. \*Responses to Recommendations from Most Recent Comprehensive Evaluation (2004)
  - J. \*Institutional Self-Evaluation Using Commission Standards (pages 14-16)
    - 1. Descriptive Summary (Based on evidence; what the institution has learned)
    - 2. Self Evaluation (To what degree institutional evidence demonstrates that the institution meets the standards and how the institution has reached the conclusion)
    - 3. Planning Agenda (Plans, activities, & processes for implementation)
  - K. List of Evidence Available in the Team Room

*\*I. and J. are the main component of the Self Study. See The Self Study Manual, pgs. 14-16*

- IV. Preliminary Drafts Completed Fall 2009
  - A. Cover Sheet, Certification Page, Introduction, Organization for the Self Study, Organization of the Institution, Certification of Continued Compliance w/Eligibility Requirements
  - B. Standard I: Institutional Mission and Effectiveness
  - C. Standard II. C. Library and Support Services
  - D. Standard III. Resources
  
- V. Preliminary Drafts to be Completed in Spring 2010
  - A. January 29, 2010: Standard II. Student Learning and Support Services
    - 1. Standard II. A. Instructional Programs
    - 2. Standard II. B. Student Support Services
  - B. February 26, 2010: Standard IV. Leadership and Governance
  
- VI. Review and Publication
  - A. May 5, 2010-May 19, 2010: Final College-Wide Review
  - B. July 2010: BOT Review
  - C. August 2, 2010: Publication
  
- VII. Mail to Commission: August 16, 2010 (8 weeks prior to October 11, 2010)
  
- VIII. Prepare for Site Visit-Assemble Team Room: August-September 2010

*Proposed: ALO, Accreditation Co-Chairs 3-27-09*  
*Adopted: Accreditation Steering Committee 3-27-09*  
*Reviewed: College Council 4-1-09*  
*Reviewed: College-Wide Accreditation Dialog 4-7-09*  
*Reviewed: Academic Senate 4-8-09*

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** SOCCCD: How Districts are Planning and Adjusting to Accommodate State Budget Cuts

**ACTION:** Discussion

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### **BACKGROUND**

The nonpartisan Legislative Analyst's Office released their latest report detailing the state's fiscal outlook for the remainder of 2009/2010 and beyond. The LAO projects that the state will need to fill a \$6.3 billion deficit in the current year as well as a \$14.4 billion deficit for 2010/2011. While revenues have been slightly softer than projected, the majority of the deficit comes from higher than expected spending levels and assumptions that have not come to fruition.

### **STATUS**

Community colleges around the state have been planning strategies for adapting to the anticipated further reductions in funding. The College of the Sequoias surveyed California community colleges about how districts are adjusting to the budget cuts. Responses were received from 49 districts. The highlights of the results of the survey will be presented at the December Board meeting.

A Board discussion item was requested to talk about what other districts are planning as information in preparation to a January Board discussion about appropriate strategies for SOCCCD.

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Minutes of the Board of Trustees Meeting  
**ACTION:** Approval

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Minutes from :

November 17, 2009 Regular Meeting of the Board of Trustees (Exhibit A)

are submitted to the Board for review and approval.

*Item Submitted by: Dr. Raghu P. Mathur, Chancellor*

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG.,  
SADDLEBACK COLLEGE

MINUTES OF THE BOARD OF TRUSTEES' MEETING  
November 17, 2009

**PRESENT**

**Members of the Board of Trustees:**

Donald P. Wagner, President  
John S. Williams, Vice President  
Thomas A. Fuentes, Clerk  
William O. Jay, Member  
David B. Lang, Member  
Marcia Milchiker, Member  
Nancy M. Padberg, Member  
Bi'Anca Bailey, Student Member

**Administrative Officers:**

Raghu P. Mathur, Chancellor  
Gary Poertner, Deputy Chancellor  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
David Bugay, Vice Chancellor, Human Resources  
Tod Burnett, President Saddleback College  
Glenn Roquemore, President Irvine Valley College  
Randy Peebles, Provost, ATEP

**CALL TO ORDER: 5:00 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call To Order

1.2 Public Comments Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)
  - 1. Public Employee Appointment/Employment (11)
    - a. Vice Chancellor, Technology and Learning Services
    - b. Vice Chancellor, Human Resources
    - c. President/Saddleback College
    - d. Dean, Counseling Services, Irvine Valley College
    - e. Dean, Humanities & Languages/Social Science & Library Services, Irvine Valley College
    - f. Dean, PE, Kinesiology & Athletics, Saddleback College
    - g. Assistant Dean, Counseling Services/Special Programs, Saddleback College
    - h. Dean, Fine Arts, Business Sciences & College Online Education, Irvine Valley College
    - i. Provost/ATEP
    - j. Dean, Math, Science & Engineering, Irvine Valley College
    - k. Dean, Health Sciences, PE & Athletics, Irvine Valley College
- B. Conference with Labor Negotiators (GC Section 54957.6)
  - 1. SOCCCD Faculty Association
    - a. Agency Designated Negotiator: Dr. Raghu Mathur
  - 2. California School Employees Association (CSEA)

a. Agency Designated Negotiator: Dr. Raghu Mathur

b. Leave Requests (2)

C. Conference with Real Property Negotiators (GC Section 54956.8)

1. Lease of Property by District: Portion of Saddleback College site at the southeast corner of Marguerite Parkway and College Drive; Agency Designated Representative - Dr. Raghu Mathur.

2. Lease of Property by District: Portion of ATEP Site at the corner of Valencia and Lansdowne Road: Agency Designated Representative - Dr. Raghu Mathur.

D. Conference with Legal Counsel (GC Section 54956.9)

1. Anticipated Litigation/Significant Exposure to Litigation (GC Section 54956.9[b][1] and [b][3][A]) (1 case)

RECONVENE OPEN SESSION: 6:00 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation Led by Trustee Tom Fuentes

2.3 Pledge of Allegiance Led by Trustee Bill Jay

2.4 Resolutions / Presentations / Introductions

2.5 Public Comments

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. Speakers are limited to two minutes each.

### 3.0 REPORTS

#### 3.1 Oral Reports: Speakers are limited to two minutes each.

##### A. Board Reports

Trustees Jay, Padberg, Fuentes, Williams, Wagner, Milchiker, Lang and Student Trustee Bailey gave reports.

##### B. Chancellor's Report

Chancellor Mathur gave a report.

##### C. Board Request(s) for Report(s)

Trustee Fuentes requested a presentation of the results of a state-wide survey conducted by College of the Sequoias regarding how 49 districts are adjusting to the state budget cuts. Also, on a motion made by Trustee Fuentes and seconded by Trustee Lang a Board report requested by Trustee Fuentes on what the District is doing regarding efficiencies, reductions and planning in response to the worsening budget crises facing our state, especially in 2010-11 was approved.

### 4.0 DISCUSSION ITEM

#### 4.1 SOCCCD: Sustainability Discussion on Sustainability Efforts at Saddleback College, Irvine Valley College and the Advanced Technology and Education Park (ATEP).

District Director Brandye D'Lena, Saddleback College President Tod Burnett, Irvine Valley College President Glenn Roquemore and ATEP Provost Randy Peebles gave reports on Sustainability.

### 5.0 CONSENT CALENDAR ITEMS All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.



At the request of Trustee Padberg Item 5.11 was pulled for separate action. On a motion made by Trustee Williams and seconded by Trustee Lang the remaining items on the Consent Calendar were approved on a 7-0 vote.

- 5.1 SOCCCD: Board of Trustees Meeting Minutes  
Approve minutes of a regular meeting held on October 26, 2009.
- 5.2 Irvine Valley College: Curriculum Revisions for the 2010-11 Academic Year  
Approve curriculum revisions for the 2010-11 Academic Year.
- 5.3 Irvine Valley College: B200 Science Lab Annex and B239 Conversion: Contract Amendment No. 4 for Increased Services  
Approve amendment increasing the contract amount by \$9,500.00. The total revised contract amount is \$514,570.50.
- 5.4 Saddleback College: Amendment to Increase Contract Services with R2A Architecture: Communication Arts Swing Space Project  
Approve amendment increasing the contract amount by \$8,650.00. Total revised contract amount is \$196,035.00.
- 5.5 Saddleback College and Irvine Valley College: Spring 2010 Community Education Programs  
Approve Community Education courses, presenters, and compensation for Spring 2010 at Saddleback College and Irvine Valley College.
- 5.6 SOCCCD: District IT Infrastructure Engineering Services  
Approve the Statement of Work with Incentra Solutions for infrastructure engineering services for the fixed fee of \$40,842.00.
- 5.7 SOCCCD: Budget Amendment: Adopt Resolution No. 09-21 to Amend 2009-2010 Restricted General Fund  
Adopt resolution to amend the adopted budget
- 5.8 SOCCCD: Purchase Orders/Confirming Requisitions  
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P10-01969 through P10-02271 amounting to \$3,453,023.51 and confirming requisitions dated October 7, 2009 through October 27, 2009 totaling \$74,226.48.

- 5.9 SOCCCD: Payment of Bills  
Approve Checks No. 085903 through 086603, processed through the Orange County Department of Education, totaling \$4,481,629.92; and Checks No. 009707 through 009731, processed through Saddleback College Community Education, totaling \$20,591.57; and Checks No. 008636 through 008637, processed through Irvine Valley College Community Education, totaling \$5,948.00.
- 5.10 SOCCCD: Transfer of Budget Appropriations  
Ratify transfer of budget appropriations as shown.
- 5.11 SOCCCD: Trustees' Requests for Attending Conferences  
Approve/ratify Trustees' requests for attending conferences.

Trustee Padberg requested the item be divided. On a motion made by Trustee Williams and seconded by Trustee Lang, the Society for Information Technology and Teacher Education International Conference to be held at the Sheraton San Diego Hotel was approved on a 7-0 vote.

The 2010 Community College Futures Assembly in Orlando, Florida was approved on a 5-2 vote with Trustees Jay and Padberg opposing.

- 5.12 SOCCCD: September/October 2009 Contracts  
Ratify contracts as listed.

## 6.0 GENERAL ACTION ITEMS

- 6.1 SOCCCD: 2008/2009 District Annual Audit Report.  
Accept for review and study.

On a motion made by Trustee Fuentes and seconded by Trustee Williams this item was accepted for review and study on a 7-0 vote.

- 6.2 Saddleback College: Amended 2010-11 Faculty Request List  
Approve the announcement and recruitment of the replacement of the Nursing and Architecture faculty positions added to the list.

On a motion made by Trustee Williams and seconded by Trustee Fuentes this item was approved on a 7-0 vote.

- 6.3 SOCCCD: 2011-2012 Academic Calendar Review and study of the proposed Academic Calendar for 2011-12.

On a motion made by Trustee Fuentes and seconded by Trustee Lang this item was approved on a 7-0 vote.

- 6.4 SOCCCD: Board Policy Revision: BP-5615-Student Records, Directory Information and Privacy  
Accept for discussion/approval.

On a motion made by Trustee Fuentes and seconded by Trustee Williams this item was approved on a 7-0 vote.

- 6.5 SOCCCD: Board Policy Revision: BP-4000.1-Nondiscrimination and Equal Opportunity, BP-3340-Cellular Telephone/Smartphone Allowance, BP-5210-Enrollment Priorities, BP-5230-Athletics  
Accept for review and study.

On a motion made by Trustee Lang and seconded by Trustee Fuentes this item was accepted for review and study on a 7-0 vote.

- 6.6 SOCCCD: Academic Personnel Actions - Regular Items Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Workload Banking.

On a motion made by Trustee Fuentes and seconded by Trustee Milchiker this item was approved on a 7-0 vote.

- 6.7 SOCCCD: Classified Personnel Actions - Regular Items Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Change of Status, Out of Class Assignments, Leave of Absence, Resignation/Retirement/ Conclusion of Employment, Volunteers.

Vice Chancellor Bugay noted that the effective date under Item E.5 was to be October 31, 2009. On a motion made by Trustee Fuentes and seconded by Trustee Lang this item was approved on a 7-0 vote.

## 7.0 REPORTS

- 7.1 SOCCCD: Saddleback College Communication Arts and Film Programs Report

A report as requested by the Board of Trustees on the Saddleback College Communication Arts and Film Program.

It was requested that this report return to the December, 2009 Board of Trustees meeting as a discussion item

- 7.2 SOCCCD: Academic Year 2010/2011 Non-Resident Tuition Fees for Foreign and Out-of-State Students

The District Business Office staff has calculated an estimate of the District non-resident related fees based on current information. A recommendation will be submitted to the Board in January 2010.

- 7.3 SOCCCD: Basic Aid Report

Report on projected receipts and approved projects.

- 7.4 SOCCCD: Facilities Plan Status Report

Status of current construction projects.

- 7.5 SOCCCD: List of Board Requested Reports requested by Trustees.

- 7.6 SOCCCD: Quarterly Investment Report

This report is for the quarter ending on September 30, 2009.

8.0 WRITTEN REPORTS Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. President, Saddleback College
- B. President, Irvine Valley College
- C. Provost, ATEP
- D. Associated Student Governments of SC
- E. Associated Students of IVC
- F. Saddleback College Academic Senate
- G. Irvine Valley College Academic Senate
- H. Faculty Association
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Irvine Valley College Classified Senate
- L. District Services Classified Senate
- M. Police Officers' Association

Saddleback College President Tod Burnett, Irvine Valley College President Glenn Roquemore, ATEP Provost Randy Peebles, IVC Academic Senate President Linda Davis Allen, SC Academic Senate President Bob Cosgrove, Faculty Association President Lee Haggerty, Saddleback College Classified Senate President Russell Hamilton, CSEA President Shanna Moorehouse and IVC Classified Senate President Angela Orozco gave reports.

## 9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned at 7:40 p.m.

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Raghu P. Mathur, Ed.D., Secretary

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College: Phi Theta Kappa 92<sup>nd</sup> International Convention  
**ACTION:** Approval

---

### **BACKGROUND**

Saddleback College has made a commitment through the years to support activities that enhance effective student leadership. Periodically, student representatives participate in leadership activities on a national level.

### **STATUS**

Up to ten students and one faculty advisor are planning to attend the Phi Theta Kappa 90th International Convention in Orlando, Florida. Dates of the conference, inclusive of travel, are from Wednesday, April 7, 2010 through Sunday, April 11, 2010. Funds for this conference have been approved by the Associated Student Government and are available in the Associated Student Body budget account in an amount not to exceed \$15,169 (Exhibit A). There is no impact to the general fund.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the out-of-state travel request for up to ten students and one faculty advisor to attend the Phi Theta Kappa 92<sup>nd</sup> International Convention in Orlando, Florida, April 7–11, 2010, at a cost not to exceed \$15,169.

Item Submitted By: *Dr. Tod A. Burnett, President*

Phi Theta Kappa International Convention

Location: Orlando, Florida

Dates of Conference: 4/7/10 through 4/11/10

Number of Students: max. 10

Number of Advisors: 1

Budget:

Conference Registration- 279x11 = \$3,069.00

Transportation (Air Fare) = \$300.00 (per student) = \$6,600.00

Hotel \$257 (per night) x 4 nights  
x 4 rooms = \$4,112.00

Food = \$1,188.00

Shuttle/Miscellaneous = \$200.00

Total = \$15,169.00

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College: Substitution of Subcontractor: Communication Arts Building W Interior Renovations  
**ACTION:** Approval

---

**BACKGROUND**

On July 21, 2009, the Board approved the award of bid for the Communication Arts Building W Interior Renovations project at Saddleback College.

Chapter 4, Section 4107 of the California Public Contract Code known as the "Subletting and Subcontracting Fair Practices Act," requires that in all public contracts, the awarding authority must approve the substitution of one subcontractor for another after a bid has been awarded. The acceptable reasons for requesting substitutions provided in Government Code Section 4107 include, "when the listed subcontractor fails to execute a written contract."

**STATUS**

TBC Contractors Corporation, the general contractor for the Communication Arts Building W Interior Renovations project at Saddleback College has informed the District that the listed fencing subcontractor, Jerry Cohen Custom Iron, is unable to perform the work and has asked to be released of its obligation. TBC Contractors Corporation recommends that Anaheim Fence Company be accepted as its replacement, EXHIBIT A. In accordance with Section 4107 of the Government Code, a certified letter notifying Jerry Cohen Custom Iron of this request was sent on November 19, 2009, EXHIBIT B.

This substitution will have no impact on the cost of the project.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the removal of Jerry Cohen Custom Iron and its substitution by Anaheim Fence Company, as subcontractor on the Communication Arts Building W Interior Renovations project at Saddleback College.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*





November 18, 2009

Saddleback College BLDG W: Bid # 1092-

Request to Substitute Fencing Subcontractor

Original Subcontractor:

Jerry Cohen Custom Iron  
8151 Electric Ave.  
Stanton, CA. 90680  
714.713.4653

Substitution Subcontractor.

Anaheim Fence Company  
PO box 18359  
Anaheim, Ca.  
714.630.7327  
License C-13 / 332872

Walt,

The Original Subcontractor has refused to enter into a subcontract agreement and refused to perform the chain link fencing scope of work per the proposal at bid time. Please find subcontractors written request to withdraw from the project attached to this request dated November 11, 2009.

We request authorization to substitute Anaheim Fence Company to perform the fencing scope of work.

Sincerely,

*Thomas R. Valdez*

Thomas R. Valdez  
Project Manager

**TBC Contractors Corp.**  
1241 N. Lakeview Ave.; Suite K  
Anaheim, CA. 92807  
714.693.3993 Ext:109  
714.693.3998 (fax)  
714.457.6449 (mobile)  
[tvaldez@tbcontractors.com](mailto:tvaldez@tbcontractors.com)



*Jerry Cohen*  
*Fencing, Gates & Railings*  
*Custom Iron*  
*Miscellaneous Metals*

8151 Electric Ave. Stanton, CA 90680 • 714.713.4653 c • 714.974.6637 f • email: [ironshopjerry@yahoo.com](mailto:ironshopjerry@yahoo.com)

November 11, 2009

TBC  
Contractors Corporation

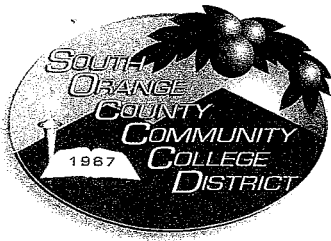
PROJECT: Saddleback College

Thank you for the invitation to bid the above project, for personal reasons I ask to be removed from consideration.

Regards,

A handwritten signature in black ink, appearing to be 'J' followed by a stylized flourish.

Jerry Cohen



November 19, 2009

Mr. Jerry Cohen  
Jerry Cohen Custom Iron  
8151 Electric Ave.  
Stanton, CA 90680

Subject: Substitution of Subcontractor

Dear Mr. Cohen:

We have received from TBC Contractors Corp. a request for substitution of the fence subcontractor for the Communications Arts Building W project at Saddleback College (please see attached copy).

In compliance with Article 4107 of the California Contract Code, this is your notification of said request. You have five working days to submit written objections to the substitution. Failure to file a written request will constitute your consent to the substitution.

Sincerely,

A handwritten signature in black ink, appearing to be 'Walter R. Rice', written over a horizontal line.

Walter R. Rice  
Assistant Director of Facilities Planning

WRR/lh

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College: Change Order Requests: Village Expansion  
**ACTION:** Approval

---

### **BACKGROUND**

On January 20, April 27, and June 22, 2009, the Board of Trustees approved funding from basic aid for the Saddleback College Village Expansion project. The Board of Trustees approved a contract with MJ Contractors for site improvements at the Village Expansion area in the amount of \$1,050,000 on May 26, 2009. Previously approved change orders increased the amount by \$24,797.46 for a revised contract amount of \$1,074,797.46.

### **STATUS**

Exhibit A describes the required modifications contained in Change Order Requests (COR) number 9, 18, 19 & 20. Approval of this COR will result in a decrease of \$9,982.55 in the total project cost.

The total change to the contract does not exceed the 10% limit allowed by Public Contract Code. Approval of this COR will bring the revised total contract amount to \$1,064,814.91.

Funds are available within the approved project budget which is \$4,315,675. Other costs covered by this project budget include architectural fees, inspections, testing, buildings and equipment.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Change Order Requests number 9,18,19 & 20 for the Saddleback College Village Expansion project as described in EXHIBIT A and authorize staff to execute the corresponding change orders with the contractor which will result in a decrease of \$9,982.55 in the total project cost. The revised contract total amount is \$1,064,814.91.

Portable Village Additions Project  
Saddleback College

Exhibit A

Bid No. 1089

Change Order No. 3

December 7, 2009

Bid #	BID PACKAGE DESCRIPTION	CONTRACTOR	ADDRESS	CONTRACT AMOUNT	Previously Approved COR's	BCO #3 COR Total	REVISED CONTRACT AMOUNT
1089	General Contractor	MJ Contractors, Inc.	9 Orchard Rd, Ste.106 Lake Forest, CA 92630	\$1,050,000.00	\$24,797.46	-\$9,982.55	\$1,064,814.91
<b>TOTAL</b>				<b>1,050,000.00</b>	<b>24,797.46</b>	<b>-9,982.55</b>	<b>1,064,814.91</b>

COR No.	Date	Description	Requested	Status	Amount
9	8/24/2009	Reroute of fire line to avoid electrical duct bank	by architect	reviewed	\$5,419.95
18	10/20/2009	Credit for the salvage of existing electrical pull box	college/district	reviewed	(\$1,500.00)
19	11/4/2009	Deductive change for the correction of substandard work under separate contract	architect	reviewed	(\$12,905.00)
20	11/17/2009	Deductive change for reimbursement to district for unauthorized weekend inspections	district	reviewed	(\$997.50)

**TOTAL THESE CHANGE ORDER REQUESTS**

**-\$9,982.55**

EXHIBIT A  
Page 1 of 1

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College: Change Order Requests and Notice of Completion: Reroofing for Student Services Center  
**ACTION:** Approval

---

**BACKGROUND**

On April 27, 2009, the Board of Trustees approved and awarded Saddleback College Student Services Center Reroofing Project, Bid No.1088, to Lavey Roofing Services, Inc. in the amount of \$817,500.00.

**STATUS**

Exhibit A describes the required modifications contained in Change Order Requests (COR) numbers 1 & 2. Approval of this COR will result in a decrease of \$33,586 in the total project cost.

The total change to the contract does not exceed the 10% limit allowed by Public Contract Code. Approval of this COR will bring the revised total contract amount to \$783,914.

Funds are available through the scheduled maintenance budget.

Lavey Roofing Services, Inc. completed the project on November 18, 2009. Staff inspected the project and recommends filing of Notice of Completion, EXHIBIT B.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Change Order Requests number 1 & 2 for the Saddleback College Student Services Center Reroofing Project as described in EXHIBIT A, authorize staff to execute the corresponding change order with the contractor which will result in a decrease of \$33,586 in the total project cost and authorize the filing of the Notice of Completion, EXHIBIT B. The revised contract total amount is \$783,914.

Item Submitted By: Dr. Gary Poertner, Deputy Chancellor

Student Services Reroofing Project  
Saddleback College  
Bid No. 1088

Exhibit A

Change Order No.1

December 7, 2009

Bid #	BID PACKAGE DESCRIPTION	CONTRACTOR	CONTRACT AMOUNT	Previously Approved COR's	BCO #3 COR Total	REVISED CONTRACT AMOUNT
1088	General Contractor	Lavey Roofing Services, Inc.	\$817,500.00	\$0.00	-\$33,586.00	\$783,914.00
<b>TOTAL</b>			<b>817,500.00</b>	<b>0.00</b>	<b>-33,586.00</b>	<b>783,914.00</b>

COR No.	Date	Description	Status	Amount
1	11/18/2009	Eliminate replacement of a portion of roof substrate insulation.	reviewed	-\$30,930.00
2	11/18/2009	Penalty for violation of Public Contract Code	reviewed	-\$2,656.00
<b>TOTAL THESE CHANGE ORDER REQUESTS</b>				<b>-\$33,586.00</b>

Recording Requested  
By and Mail to:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, CA 92692

EXEMPT PER GOVERNMENT CODE 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is Owner of the property hereinafter described, caused improvements to be made to said property to wit: REROOFING OF THE STUDENT SERVICE CENTER, at SADDLEBACK COLLEGE, BID NO. 1088, the contract for the doing of which was heretofore entered into the 11<sup>th</sup> day of MAY 2009, which contract was made with LAVEY ROOFING SERVICE, INC. as Contractor; that said improvements were completed on the 18th day of NOVEMBER 2009, and accepted by formal action of the governing board of said District on the 7th day of DECEMBER 2009, that title to said property is vested in the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California; that the surety for the above named Contractor is the DEVELOPERS SURETY AND INDEMNITY COMPANY; that the property hereinafter referred to and on which said improvements were made is described as follows:

SADDLEBACK COLLEGE  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CA 92692

\_\_\_\_\_  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT OF ORANGE COUNTY

By \_\_\_\_\_ Dated \_\_\_\_\_  
RAGHU P. MATHUR, Ed.D.  
Chancellor

STATE OF CALIFORNIA]  
  ] ss.  
COUNTY OF ORANGE ]

DR. RAGHU P. MATHUR, being first duly sworn, deposes and says:

That he is Secretary of the Board of Trustees of the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of the County of Orange;

That the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is the owner of said property described in the foregoing notice;

That he has read the foregoing notice and knows the contents thereof and that the facts stated therein are true.

\_\_\_\_\_  
RAGHU P. MATHUR, Ed.D. Dated \_\_\_\_\_  
Chancellor

SUBSCRIBED AND SWORN TO BEFORE ME  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for said County and State



**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Saddleback College: Substitution of Subcontractor: Student Services Center Reroofing Project

**ACTION:** Approval

---

**BACKGROUND**

On April 27, 2009, the Board awarded Saddleback College Student Services Center Reroofing project, Bid No.1088, to Lavey Roofing Services, Inc.

Chapter 4, Section 4107 of the California Public Contract Code known as the "Subletting and Subcontracting Fair Practices Act," requires that in all public contracts, the awarding authority must approve the substitution of one subcontractor for another after a bid has been awarded. The acceptable reasons for requesting substitutions provided in Government Code Section 4107 include, "...when the listed subcontractor fails to execute a written contract."

**STATUS**

Lavey Roofing Services, Inc. substituted the subcontractor listed for roof removal services without first seeking District approval. Orange County Department of Education legal counsel has advised per Public Contract Code 4110 (PCC 4110) that a penalty of 10% of the value of the roof removal services, \$2,656, be assessed against Lavey Roofing Services, Inc. Lavey Roofing Services, Inc. has waived their right to a public hearing (PCC 4110) as shown in attached EXHIBIT A.

After the roof removal services were completed, Lavey Roofing requested that Honeycutt Company be released of its obligation to perform roof removal services and recommended Doo Rite Construction, of Norco, California be accepted as its replacement, EXHIBIT B. In accordance with Section 4107 of the Government Code, a certified letter notifying Honeycutt Company of this request was sent on October 27, 2009, EXHIBIT C.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the removal of Honeycutt Company and its substitution by Doo Rite Construction as subcontractor on the reroofing project for Student Services Center at Saddleback College and assess a \$2,656.00 penalty to LaVey Roofing Services, Inc. for violation of Public Contract Code 4110.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*



**LAVEY ROOFING SERVICES, INC.**  
**A TECTA AMERICA COMPANY** 1217 E. Wakeham Ave., Santa Ana, CA 92705

OCT 29 2009

October 27, 2009

John Ozurovich  
Director of Facilities  
Saddleback College  
28000 Marguerite Pkwy.  
Mission Viejo, CA 92692

**RE: Student Service Center**

Dear Mr. Ozurovich:

We are sending this letter to you to show our intent to waive our right to a public hearing on our contract substitution issue with Doo-Rite Construction and Honeycutt Companies.

Should you have any questions, please feel free to call.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rex Souders', is written over a faint, illegible printed name.

Rex Souders  
Lavey Roofing Services, Inc.  
A Tecta America Company



**LAVEY ROOFING SERVICES, INC.**  
**A TECTA AMERICA COMPANY**

1217 E. Wakeham Ave., Santa Ana, CA 92705

October 20, 2009

John Ozurovich  
Saddleback College  
28000 Marguerite Pkwy.  
Mission Viejo, CA 92692

**RE: Reroofing project, Student Service Center**

Dear Mr. Ozurovich:

We chose to use Doo Rite Construction as the subcontractor for the roof removal on the Student Service Center. Our decision was based upon our conversation with Honeycutt Companies inability to meet our schedule. Both subcontractors were listed in the bid documents.

Should you have any questions, please feel free to call.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rex Souders', is written over a faint, larger version of the signature.

Rex Souders  
Lavey Roofing Services, Inc.  
A Tecta America Company



October 12, 2009

Gentlemen,  
We were listed as the roof removal contractor on the Saddleback College Student Service Center. After being awarded the job we were unable to begin the work on time due to an abundance of work. We asked Lavey Roofing Services to release us from the project.

Sincerely,

A handwritten signature in black ink, appearing to read "Teri Richards", written over a horizontal line.

Teri L. Richards  
Manager

3327 Hamner Ave.  
Norco, CA 92860  
Tel: 800-464-8662  
Fax: 800-464-1027



## SADDLEBACK COLLEGE

28000 Marguerite Parkway • Mission Viejo • CA 92692-3635  
(949) 582-4500 • www.saddleback.edu

EXHIBIT C  
Page 1 of 1

October 27, 2009

Honeycutt Companies  
Teri L. Richards  
3327 Hamner Ave.  
Norco, Ca 92860

**Subject: Substitution of Subcontractor**

Dear Teri Richards:

We have received from Lavey Roofing Services a request for substitution for roof removal services at the Student Service Center (SSC) at Saddleback College (copy attached).

In compliance with Article 4107 of the California Contract Code, this is your notification of said request. You have five working days to submit written objections to the substitution. Failure to file a written request will constitute your consent to the substitution.

Sincerely,

John Ozurovich  
Director of Facilities

cc: Rex Souders, Lavey Roofing Services  
File

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Irvine Valley College: Child Development Training Consortium  
**ACTION:** Approval

---

### **BACKGROUND**

Funded by the California Department of Education, the Child Development Training Consortium was created in 1982-83 to address the critical shortage of qualified child care workers in the state of California. Administered through an agreement with the Yosemite Community College District, the Consortium provides financial resources to 95 community colleges by assisting students in meeting the educational requirements of any of the Child Development Permits. Irvine Valley College joined the Consortium in spring 2000 and has participated for nine and one-half years. During this time approximately 650 students have received reimbursements for study based on successful completion of Human Development semester units.

### **STATUS**

The Department of Human Development, Irvine Valley College, seeks to continue participation in the Child Development Training Consortium for the academic year 2009-2010. Approval of this agreement, as presented in Exhibit A, will provide services to students, including reimbursement of tuition, tutoring, childcare expenses, and textbooks. The agreement was approved on September 1, 2009 and forwarded to Irvine Valley College. The agreement will run through June 30, 2010. There will be no impact on general funds.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the agreement, as presented in Exhibit A, with Yosemite Community College District for participation in the Child Development Training Consortium for 2009-2010.

**CHILD DEVELOPMENT TRAINING CONSORTIUM  
2009-2010 INSTRUCTIONAL AGREEMENT  
AGREEMENT NUMBER 09-10 - 3867**

This Agreement is made and entered into this 1<sup>st</sup> day of September, 2009, by and between the Yosemite Community College District, Child Development Training Consortium, hereafter called the YCCD/CDTC, and Irvine Valley College hereafter called the CONTRACTOR.

WITNESSETH: That the CONTRACTOR for and in consideration of the covenants, conditions, agreements, and stipulations of the YCCD/CDTC hereinafter expressed, does hereby agree to furnish to the YCCD/CDTC services as follows:

**I. STATEMENT OF WORK**

- A. The CONTRACTOR will designate a Campus Coordinator. The Campus Coordinator will be responsible to prepare and submit all required reports; coordinate all Consortium activities; attend two (2) mandatory YCCD/CDTC sponsored meetings at YCCD/CDTC expense; and inform child development/early childhood education department of program requirements and components specific to campus Child Development Training Consortium.

Effective September 2010, the designated Campus Coordinator is preferably either full-time or adjunct faculty, department chair, or director of the campus child development lab center/children's center. If the current Campus Coordinator does not meet these recommendations, they are permitted to continue in the position and new requirements will be applicable upon designation of a new Campus Coordinator. Since the requirement of faculty is preferred, but not required, exceptions will be considered by YCCD/CDTC on an individual basis.

The Campus Coordinator must be located on campus with regularly scheduled office hours; thereby being accessible to students enrolled in the program. The YCCD/CDTC must be notified in writing within fifteen (15) calendar days of any change in Campus Coordinator status.

- B. The CONTRACTOR will generate up to 300 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit. Enrolled units must be completed between July 1, 2009, and June 30, 2010. Physical education courses and general work experience courses are excluded. Child development work experience and remedial courses are included.
- C. The CONTRACTOR will make good faith efforts to recruit and employ qualified faculty who reflect the ethnic makeup of the student population.
- D. The CONTRACTOR will provide appropriate community college courses, which:
1. Meet the requirements of the Child Development Permit Matrix (included in this Agreement as *Appendix A*) and/or child care licensing regulations.

2. Are degree or certificate applicable.
  3. Are offered for credit with the possible exception of remedial courses.
  4. Are transferable whenever possible.
  5. Are available to family child care providers and employees of child care/development programs serving infants through school-age children.
  6. Are responsive to local community needs.
- E. The CONTRACTOR will enroll students who meet the YCCD/CDTC eligibility criteria, numbered 1 through 5 below. Student eligibility must be verified each semester/term using the Participant Profile.
1. Student must be seeking a new or maintaining a currently held Child Development Permit, **AND**
  2. At the time of enrollment, the student must be employed by a child care/development program including licensed family child care and out-of-school care. Center-based programs must be licensed or eligible for an exemption according to Department of Social Services (DSS) regulations. Licensed exempt centers are limited to the following: on school site, parents on site, military, tribal, employment agency, parks and recreation, adult ed/child care, home based program and before/after school program. Employment in a kindergarten classroom is also acceptable, **AND**
  3. Student employment must directly benefit children and/or families. The employment experience must be acceptable to the California Commission on Teacher Credentialing for purposes of obtaining a Child Development Permit, even if experience is not required for the permit, **AND**
  4. Student must work in the state of California.
  5. In-home care providers (nannies) are not eligible. Unlicensed, exempt, in-home child care providers are not eligible.
- F. The CONTRACTOR will enroll eligible students according to the following three priorities:
- California Department of Education, Child Development Division (CDE/CDD)  
Priorities for Enrollment:*
- Priority 1 Employees of all direct-funded CDE/CDD programs including center-based programs and family child care network programs or center-based programs with satellite family child care providers. This also includes co-located Head Start Programs.
- Priority 2 Employees of any program, center-based or licensed family child care homes, that serve children on a voucher basis for Alternative Payment services.



Priority 3 Employees of all other programs including center-based and licensed family child care homes.

*Within each priority group listed above, priority will be given to students fulfilling the requirements for an Assistant or Associate Teacher or Teacher Child Development Permit.*

*Local Priorities for Enrollment*

The local YCCD/CDTC Advisory Committee may establish additional priorities. However, the CDE/CDD priorities listed above must be met before local priorities can be implemented. Local priorities are encouraged to meet local needs within the context of the CDE/CDD priorities.

- G. The CONTRACTOR will establish a new or use an existing Advisory Committee to solicit input on local needs, courses to be offered and approve the student eligibility and payment policies.
1. The Advisory Committee will make a good faith effort to represent the local child care labor market by including the following program representatives: the Campus Coordinator; one community college child development instructor, one CEC Mentor Coordinator, one TANF-CDC Program Facilitator, one TANF-CDC CalWORKs Liaison, one family child care provider; one representative of a child care program funded by the California Department of Education, Child Development Division (CDE/CDD); one representative of a private-for-profit child care program; one representative of a private-non-profit child care program; one representative of the local Resource and Referral program; one college student majoring in child development; one representative from the Local Child Care and Development Planning Council; and one representative from the county-level Children and Families Commission, and one representative from the local CARES and/or AB212 programs.
  2. The Advisory Committee will meet a minimum of once each semester/term.
  3. Both meetings must be properly documented with agendas and minutes, which must be submitted by specified due dates.
- H. The CONTRACTOR will complete an annual needs study of the local service area to determine the greatest needs of individuals seeking new or maintaining currently held Child Development Permits. Information collected should include:
1. Description of eligible students to be served
  2. Special circumstances or unique challenges and characteristics of eligible students
  3. Description of agencies/programs that will benefit
  4. Area strengths

5. Area needs
  6. Description of most needed courses including topics, times, locations and preferred language of instruction.
- I. The CONTRACTOR will provide student grade documentation to YCCD/CDTC upon request for audit purposes.
  - J. The CONTRACTOR will ensure that all required reports and documents are submitted to YCCD/CDTC by the due dates specified. Report titles and due dates are included in this Agreement as *Appendix B – 2009-2010 Required Reports and Time Lines*. All reports should be submitted to the Child Development Training Consortium, 1620 North Carpenter Road, Suite C-16, Modesto, CA 95351.
  - K. The CONTRACTOR will ensure that no full-time equivalent (FTE) will be collected for courses that are funded with YCCD/CDTC funds.
  - L. The CONTRACTOR will ensure collaboration (if applicable) with CEC Mentor Coordinator, TANF-CDC Program Facilitator and TANF-CDC CalWORKs liaison two times per semester. This collaboration will include sharing program services and promote integration of services for student success.

## II. PERIOD OF PERFORMANCE

The term of this Agreement shall be from September 1, 2009, to and including June 30, 2010. Enrolled units must be completed between July 1, 2009, and June 30, 2010. All allowable expenditures must be encumbered by June 30, 2010.

## III. BUDGET AND ALLOWABLE EXPENSES

- A. By October 16, 2009, a 2009-2010 budget based on the funding authorized in this Agreement must be posted online with the YCCD/CDTC. A YCCD/CDTC supplied format must be used.
- B. The CONTRACTOR will submit a revised budget to the YCCD/CDTC for approval due to the following two circumstances:
  1. When planned expenditures in any of the **major expense categories** (direct services, support services, or administration) exceed the approved budget by more than ten percent (10%).
  2. And when planned expenditures in any of the **line items** exceed the approved budget by more than twenty-five (25)%.
- C. The CONTRACTOR will administer the program budget in accordance with YCCD/CDTC budget development guidelines available in the Campus Coordinator Handbook on page 41. The CONTRACTOR will ensure that all program expenditures are reasonable, necessary, and allowable.
- D. The CONTRACTOR will not exceed approved California Department of Education travel reimbursement rates for travel charged to this program. Approved CDE rates are available in the Campus Coordinator Handbook on page 45.

- E. The CONTRACTOR will not expend YCCD/CDTC funds on food, equipment, donations, or gifts. Equipment is defined as a fixed asset that does not lose its identity when removed from its location and is not changed materially or consumed immediately (typically, within a year) by use. Equipment has relatively permanent value and its purchase increases the value of the physical property such as furniture, vehicles, machinery, computers and furnishings that are not integral parts of the building or the building system.
- F. If the CONTRACTOR demonstrates a consistent pattern of under-generating its contracted number of units, the number of contracted units may be reduced in subsequent years.

#### **IV. PAYMENT FOR SERVICES**

- A. In consideration of the performance of the foregoing in a satisfactory manner, the YCCD/CDTC agrees to pay the CONTRACTOR an amount not to exceed \$7,500.00. The amount of total payments to the CONTRACTOR will be the lesser of program earnings, the amount authorized by this Agreement, or actual expenditures. Any over-payments of more than \$100.00 made by YCCD/CDTC to the CONTRACTOR must be refunded to YCCD/CDTC by June 30, 2010. Checks should be made payable to YCCD.
- B. The CONTRACTOR will be paid \$25.00 per enrolled unit of course work, which meets requirements of the Child Development Permit Matrix and/or child care licensing regulations to the maximum stated in Paragraph IB. Units for physical education and general work experience classes are excluded. Units for remedial courses and child development work experience are included.
- C. YCCD/CDTC will issue progress payments to CONTRACTOR upon receipt of properly completed documentation including an original 2009-2010 Participant Profile for each enrolled student for each semester/term.
- D. YCCD/CDTC will withhold any payment until all required documentation has been received to substantiate enrolled units.
- E. YCCD/CDTC will make final payment to CONTRACTOR upon satisfactory completion of services as described herein. The final expenditure report is due no later than June 30, 2010. A Budget Narrative Form will be required as an addendum to the Final Expenditure Report.

#### **V. RETENTION OF RECORDS AND AUDITS**

The CONTRACTOR will retain all programmatic and fiscal records for a minimum of five (5) full years from the date of final payment under this Agreement. The CONTRACTOR will make these records available to YCCD/CDTC upon request for audit purposes during the progress of the work and for five (5) years following final payment. The federal audit number for this project is 93.575042.

#### **VI. CONTRACT AMENDMENTS**

This Agreement may be amended with mutual written consent of both parties and the approval of the California Department of Education, Child Development Division.

**VII. 30 DAY TERMINATION NOTICE**

It is mutually agreed that either party may terminate this Agreement by giving thirty (30) calendar days advance written notice.

**VIII. FUND AVAILABILITY**

Funding of this Agreement is contingent upon appropriation and availability of funds from the California Department of Education, Child Development Division. The YCCD/CDTC is funded with federal Child Care and Development Quality Improvement funds.

**IX. NONDISCRIMINATION CLAUSE**

- A. During the performance of this Agreement, CONTRACTOR will not unlawfully discriminate, harass, or allow harassment against any employee or student because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), medical condition (cancer), age (over 40), sexual orientation, or marital status. CONTRACTOR will ensure that the evaluation and treatment of employees and student participants are free from such discrimination and harassment.
- B. CONTRACTOR shall comply with the provisions of the Fair Employment and Housing Act and the applicable regulations promulgated there under.
- C. By signing this Agreement, the CONTRACTOR ensures that it will comply with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability.

**X. INDEPENDENT CONTRACTORS**

It is understood that this is an Agreement by and between independent contractors and is not intended, and shall not be construed to create the relationship of agent, servant, employee, partnership, or joint venture.

**XI. HOLD HARMLESS CLAUSE**

Both the CONTRACTOR and YCCD/CDTC agree to hold harmless, defend, and indemnify the other party, and the officers, employees, boards, volunteers, and agents of the other party from and against any and all losses, claims or expense arising out of any liability or claim of liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the parties to this Agreement or the activities of either party's boards, officers, agents, employees, or volunteers. The provisions of this indemnity agreement do not, however, apply to any damages or losses caused by the negligence of the other party or any of its officers, employees, boards, volunteers, or agents.

**XII. ACKNOWLEDGMENT**

The CONTRACTOR will acknowledge the support of the YCCD/CDTC when publicizing the work performed under this Agreement. Materials developed with funds from this Agreement shall contain an acknowledgment of the use of federal Child Care and Development Quality Improvement funds received from the California Department of Education, Child Development Division.

**XIII. DRUG-FREE WORKPLACE**

The CONTRACTOR certifies compliance with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace.

**IX. NON-PERFORMANCE OF TERMS OF INSTRUCTIONAL AGREEMENT**

If the CONTRACTOR fails to fulfill the terms of this Instructional Agreement, the CONTRACTOR will be placed on informal probation for the period of one year. If the CONTRACTOR fails to fulfill the terms of the Instruction Agreement while on informal probation, a Probationary Instructional Agreement will be issued in the second year. If the CONTRACTOR fails to fulfill the terms of the Probationary Instructional Agreement, no further Instructional Agreements will be issued to CONTRACTOR.

**AGREED TO BY:**

CONTRACTOR Authorizing Signature:	
Printed Name of Person Signing:	
Title of Person Signing:	
Date:	

**Yosemite Community College District**

Authorizing Signature:	
Printed Name of Person Signing:	<b>Teresa Scott</b>
Title of Person Signing:	<b>Executive Vice Chancellor/Fiscal Services, YCCD</b>
Date:	

**Attachments for reference:** Appendix A - Child Development Permit Matrix  
Appendix B – 2009-2010 Required Reports and Time Lines

Return **two** Instructional Agreements with **original signatures** to:  
Patty Scroggins, Child Development Training Consortium  
1620 North Carpenter Road, Suite C-16, Modesto, CA 95351  
For questions, call (209) 572-6086

<b>For CDTC Use Only:</b>	Date Rcvd: _____	To D.O.: _____	From D.O.: _____	To CONTRACTOR: _____
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## Appendix A

### Child Development Permit Matrix - with Alternative Qualification Options Indicated

Permit Title	Education Requirement (Option 1 for all permits)	Experience Requirement (Applies to Option 1 Only)	Alternative Qualifications (with option numbers indicated)	Authorization	Five Year Renewal
<b>Assistant (Optional)</b>	<b>Option 1:</b> 6 units of Early Childhood Education (ECE) or Child Development (CD)	None	<b>Option 2:</b> Accredited HERO program (including ROP)	Assist in the care, development and instruction of children in a child care and development program under the supervision of an Associate Teacher or above.	105 hours of professional growth*****
<b>Associate Teacher</b>	<b>Option 1:</b> 12 units ECE/CD including core courses**	50 days of 3+ hours per day within 2 years	<b>Option 2:</b> Child Development Associate (CDA) Credential.	May provide service in the care, development and instruction of children in a child care and development program; and supervise an Assistant Permit holder and an Aide.	Must complete 15 additional units toward a Teacher Permit. Must meet Teacher requirements within 10 years.
<b>Teacher</b>	<b>Option 1:</b> 24 units ECE/CD including core courses** plus 16 General Education (GE) units*	175 days of 3+ hours per day within 4 years	<b>Option 2:</b> AA or higher in ECE/CD or related field with 3 units supervised field experience in ECE/CD setting	May provide service in the care, development and instruction of children in a child care and development program, and supervise all above.	105 hours of professional growth*****
<b>Master Teacher</b>	<b>Option 1:</b> 24 units ECE/CD including core courses** plus 16 GE units* plus 6 specialization units plus 2 adult supervision units	350 days of 3+ hours per day within 4 years	<b>Option 2:</b> BA or higher (does not have to be in ECE/CD) with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting	May provide service in the care, development and instruction of children in a child care and development program, and supervise all above. Also may serve as a coordinator of curriculum and staff development in a child care & development program.	105 hours of professional growth*****
<b>Site Supervisor</b>	<b>Option 1:</b> AA (or 60 units) which includes: • 24 ECE/CD units with core courses** plus 6 administration units plus 2 adult supervision units	350 days of 3+ hours per day within 4 years including at least 100 days of supervising adults	<b>Option 2:</b> BA or higher (does not have to be in ECE/CD) with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting; <b>or</b> <b>Option 3:</b> Admin. credential*** with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting; <b>or</b> <b>Option 4:</b> Teaching credential**** with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting	May supervise a child care and development program operating at a single site; provide service in the care, development and instruction of children in a child care and development program; and serve as coordinator of curriculum and staff development.	105 hours of professional growth*****
<b>Program Director</b>	<b>Option 1:</b> BA or higher (does not have to be in ECE/CD) including: • 24 ECE/CD units with core courses** plus 6 administration units plus 2 adult supervision units	Site Supervisor status and one program year of Site Supervisor experience	<b>Option 2:</b> Admin. credential*** with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting; <b>or</b> <b>Option 3:</b> Teaching credential**** with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting, plus 6 units administration; <b>or</b> <b>Option 4:</b> Master's Degree in ECE/CD or Child/Human Development	May supervise a child care and development program operated in a single site or multiple-sites; provide service in the care, development and instruction of children in a child care and development program; and serve as coordinator of curriculum and staff development.	105 hours of professional growth*****

NOTE: All unit requirements listed above are semester units. All course work must be completed with a grade of C or better from a regionally accredited college. Spanish translation of matrix available.

\*One course in each of four general education categories, which are degree applicable: English/Language Arts; Math or Science; Social Sciences; Humanities and/or Fine Arts.

\*\*Core courses include child/human growth & development; child/family/community or child and family relations; and programs/curriculum. You must have a minimum of three semester units or four quarter units in the core areas of child/human growth & development and child/family/community.

\*\*\*Holders of the Administrative Services Credential may serve as a Site Supervisor or Program Director.

\*\*\*\*A valid Multiple Subject or a Single Subject in Home Economics.

\*\*\*\*\*Professional growth hours must be completed under the guidance of a Professional Growth Advisor. Call (209) 572-6085 for assistance in locating an advisor.

This matrix was prepared by the Child Development Training Consortium. To obtain a permit application visit our website at [www.childdevelopment.org](http://www.childdevelopment.org) or call (209) 572-6080.

8/09

## Appendix B

### Child Development Training Consortium 2009-2010 Required Reports and Time Lines

Report/Documentation	Due Date
Instructional Agreement	As soon as possible
Professional Growth Advisor Project Training/Networking Documentation Transmittal and Invoice Sheet	Within two weeks following the training/networking sessions or by June 15, 2010.
Participant Profiles and Transmittal Summary and Detail Sheets	Summer/Fall'09 Term:      October 16, 2009 Winter/Spring '10 Term:    March 19, 2010
Student Evaluation Composite (submit online)	Summer/Fall '09 Term:      February 19, 2010 Winter/Spring '10 Term:    June 30, 2010
2009-2010 Program Budget (submit online)	October 16, 2009
Student Eligibility and Payment Policies	December 11, 2009
Advisory Committee Meeting Documents	Fall '09 Term                      February 19, 2010 Spring '10 Term                    June 30, 2010
Coordinator Invoice	Summer/Fall '09 Term:        February 19, 2010 Winter/Spring '10 Term:       June 30, 2010
Child Development Instructional Staff Profile Composite	March 19, 2010
Course Offering Matrix of Non-Traditional Child Development and CDTC Funded Courses	March 19, 2010
2010-2011 Designation of Campus Coordinator and Agreement Specifications	June 15, 2010
Year-End Report Narrative	June 30, 2010
Final Expenditure Report (submit online) / Final Expenditure Narrative (submit hardcopy)	June 30, 2010

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Irvine Valley College: Change Order Request: B200 Science Lab Annex and B239 Conversion  
**ACTION:** Approval

---

### **BACKGROUND**

The Board approved funding from basic aid for the B200 Science Lab Annex and B239 Remodel on May 26, 2006 and on February 20, 2008. On September 22, 2008, the Board awarded a construction contract to PCN3, Inc., in the amount of \$3,523,000. Previously approved change orders increased the amount by \$230,190.32 for a revised contract amount of \$3,753,190.30.

### **STATUS**

Exhibit A describes the required modifications contained in Change Order Requests (COR) number 22. Approval of this COR will result in an increase of \$4,713.85 in the total project cost.

The total change to the contract does not exceed the 10% limit allowed by Public Contract Code. Approval of this COR will bring the revised total contract amount to \$3,757,904.17.

Funds are available within the approved project budget which is \$6,980,000. Other costs covered by this project budget include architectural fees, inspections, testing and equipment.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Change Order Request number 22 for the B200 Science Lab Annex and B239 Remodel project at Irvine Valley College as described in EXHIBIT A and authorize staff to execute the corresponding change order with the contractor which will result in an increase of \$4,713.85 in the total project cost. The total revised contract amount is \$3,757,904.17.



IVC B-200 LAB CLASSROOM ADDITION

BID NO. 296

CHANGE ORDER NO. 7

DECEMBER 7, 2009

Bid #	BID PACKAGE DESCRIPTION	CONTRACTOR	ADDRESS	CONTRACT AMOUNT	Previously Approved COR's	COR #22	REVISED CONTRACT AMOUNT
296	General Contractor	PCN3, General Engineering Contractor		\$3,523,000	\$230,190.32	\$4,713.85	\$3,757,904.17
				<b>\$3,523,000</b>	<b>\$ 230,190.32</b>	<b>\$ 4,713.85</b>	<b>\$3,757,904.17</b>

COR No.	Date	Description	Requested	Status	Amount
22	11/12//09	Fire Protection System Main For B-200	YES	APP	\$4,713.85
				<b>BCO #7</b>	<b>\$4,713.85</b>
				<b>BCO TOTALS</b>	<b>\$234,904.17</b>

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** ATEP: Award of Bid: Hope Drive Parking Lot, Maintenance and Repair  
**ACTION:** Approval

---

**BACKGROUND**

On April, 27 2009, the Board approved funding from basic aid for the ATEP Hope Drive Parking Lot Maintenance and Repair.

**STATUS**

On October 16, 2009, and October 23, 2009, Bid No. 6, ATEP Hope Drive Parking Lot Maintenance and Repair, was advertised. Six contracting firms joined the District for the pre-bid walk. Four contractors provided bids to the District on November 10, 2009. The lowest bid meeting all specification requirements was submitted by NPG Inc., of Perris, CA, in the amount of \$127,500, EXHIBIT A. They also provided an amount of \$6,660 for the additive alternate.

Staff has reviewed the bids and recommends approval of both the base bid and the additive alternate.

Funds are available in the approved basic aid project budget which is \$950,000.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees award Bid No. 6 for ATEP Hope Drive Parking Lot Maintenance and Repair to NPG, Inc, in the amount of \$134,160 and approve the Agreement, EXHIBIT B.

**BID NO. 6  
HOPE DRIVE PARKING LOT  
MAINTENANCE & REPAIR  
ATEP**

**DECEMBER 7, 2009**

<b><u>VENDORS</u></b>	<b><u>BASE BID AMOUNT</u></b>	<b><u>ALTERNATE AMOUNT</u></b>
<b>* NPG. INC. Perris, CA</b>	<b>\$ 127,500.00</b>	<b>\$ 6,660.00</b>
<b>HAITBRINK PAVING INC. Corona, CA</b>	<b>\$ 146,278.00</b>	<b>\$ 13,518.00</b>
<b>ALL AMERICAN ASPHALT Corona, CA</b>	<b>\$ 198,981.00</b>	<b>\$ 4,423.00</b>
<b>GOLDEN STATE CONTRS. Huntington Beach, CA</b>	<b>\$ 227,610.00</b>	<b>\$ 224,410.00</b>

**\* RECOMMENDED AWARD**

**AGREEMENT – ATEP HOPE DRIVE PARKING LOT, MAINTENANCE & REPAIR**

THIS AGREEMENT, dated the 8<sup>th</sup> day of December, 2009, in the County of Orange, State of California, is by and between South Orange County Community College District, (hereinafter referred to as "DISTRICT"), and NPG, Inc., PO Box 1515, Perris, CA 92571, 951/940-0200 , (hereinafter referred to as "CONTRACTOR").

The DISTRICT and the CONTRACTOR, for the consideration stated herein, agree as follows:

1. CONTRACTOR agrees to complete the Project known as:

Bid No. 6  
Base Bid and Alternate

according to all the terms and conditions set forth in the Project Documents, including but not limited to the Notice Calling For Bids, Information for Bidders, Bid Form, Bid Security, Designation of Subcontractors, Information Required of Bidder, all prequalification forms submitted pursuant to Public Contract Code Section 20111.5, if any, Non-collusion Affidavit, Workers' Compensation Certificate, Faithful Performance Bond, Payment Bond, Escrow Agreement, if applicable, Drug-Free Workplace Certification, Change Orders, Shop Drawing Transmittals, Insurance Certificates and Endorsements, Guarantees, Contractor's Certificate Regarding Non-Asbestos Containing Materials, Disabled Veteran Business Enterprises Certification, if applicable, General Conditions, Supplemental Conditions, if any, Special Conditions, if any, Drawings, Specifications, and all modifications, addenda and amendments thereto by this reference incorporated herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.

2. CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide, furnish and pay for all the labor, materials, necessary tools, expendable equipment, and all taxes, utility and transportation services required for construction of the Project. All of said work shall be performed and completed in a good workmanlike manner in strict accordance with the drawings, specifications and all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements governing the Project. The CONTRACTOR shall be liable to the DISTRICT for any damages arising as a result of a failure to fully comply with this obligation, and the CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of the Architect, Engineer, Inspector, Division of State Architect, or representative of any of them, unless such act or omission actually prevents the CONTRACTOR from fully complying with the requirements of the Project Documents, and unless the CONTRACTOR protests at the time of such alleged prevention that the act or omission is preventing the CONTRACTOR from fully complying with the Project Documents. Such protest shall not be effective unless reduced to writing and filed with the DISTRICT within three (3) working days of the date of occurrence of the act or omission preventing the CONTRACTOR from fully complying with the Project Documents.

3. DISTRICT shall pay to the CONTRACTOR, as full consideration for the faithful performance of this Agreement , subject to any additions or deductions as provided in the Project Documents, the sum of One Hundred Twenty Seven Thousand Five Hundred and No/100 Dollars (\$127,500.00), Base Bid and including Six Thousand Six Hundred Sixty and No/100 Dollars (\$6,660.00) Alternate.

4. The work shall be commenced on or before the fifth (5) day after receiving the DISTRICT'S Notice to Proceed and shall be completed within sixty (60) consecutive calendar days from the date specified in the Notice to Proceed.

5. **Time is of the essence.** If the work is not completed in accordance with Paragraph 4 above, it is understood that the DISTRICT will suffer damage. It being impractical and infeasible to determine the amount of actual damage, in accordance with Government Code Section 53069.85, it is agreed that CONTRACTOR shall pay to DISTRICT as fixed and liquidated damages, and not as a penalty, the sum of Five Hundred and No/100 Dollars (\$500.00) for each calendar day of delay until work is completed and accepted. Time extensions may be granted by the DISTRICT as provided in Article 63 of the General Conditions. Liquidated damages shall be imposed as set forth in Article 63 of the General Conditions.

6. **Termination for Cause or Non-appropriation.** In the event CONTRACTOR defaults in the performance of the Agreement as set forth in General Conditions Article 13(a) or if there is a non-appropriation of funds or insufficient funds as set forth in General Conditions Article 13(d), then this Agreement shall terminate or be suspended as set forth in General Conditions Article 13.

**Termination for Convenience.** DISTRICT has discretion to terminate this Agreement at any time and require CONTRACTOR to cease all work on the Project by providing CONTRACTOR written notice of termination specifying the desired date of termination. Upon receipt of written notice from DISTRICT of such termination for DISTRICT's convenience, CONTRACTOR shall:

- (i) Cease operations as directed by DISTRICT in the notice;
- (ii) Take any actions necessary, or that DISTRICT may direct, for the protection and preservation of the work; and
- (iii) Not terminate any insurance provisions required by the Project Documents.

In case of such termination for DISTRICT's convenience, CONTRACTOR shall be entitled to receive payment from DISTRICT for work satisfactorily executed and for proven loss with respect to materials, equipment, and tools, including overhead and profit for that portion of the work completed. In the case of Termination for Convenience, DISTRICT shall have the right to accept assignment of subcontractors. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the DISTRICT.

7. **Hold Harmless and Indemnification.** To the fullest extent permitted by law, the CONTRACTOR, at the CONTRACTOR's sole cost and expense, agrees to fully defend, indemnify and hold harmless, the DISTRICT, including but not limited to any of its governing board members, officers, employees and agents, from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, anticipated losses of revenues, and expenses, including any fees of accountants, attorneys or other professionals, arising out of, in connection with, resulting from or related to, or claimed to be arising out of, in connection with, resulting from or related to any act or omission by the CONTRACTOR or any of its officers, agents, employees, subcontractors, sub-subcontractors, any person performing any of the work pursuant to a direct or indirect contract with the CONTRACTOR or individual entities comprising the CONTRACTOR, in connection with or relating to, or claimed to be in connection with or relating to the work, this Agreement, or the Project, including but not limited to any costs or liabilities arising out of or in connection with:

- (a) failure to comply with any applicable law, statute, code, ordinance, regulation, permit or orders;
- (b) any misrepresentation, misstatement or omission with respect to any statement made in the Project Documents or any document furnished by the CONTRACTOR in connection therewith;
- (c) any breach of duty, obligation or requirement under the Project Documents;
- (d) any failure to coordinate the work of other contractors;

- (e) any failure to provide notice to any party as required under the Project Documents;
- (f) any failure to act in such a manner as to protect the DISTRICT and the Project from loss, cost, expense or liability; or
- (g) any failure to protect the property of any utility company or property owner.

This indemnity shall survive termination of the contract or final payment thereunder. This indemnity is in addition to any other rights or remedies which the DISTRICT may have under the law or under the Project Documents. In the event of any claim or demand made against any party which is entitled to be indemnified hereunder, the DISTRICT may in its sole discretion reserve, retain or apply any monies due to the CONTRACTOR under the Project Documents for the purpose of resolving such claims; provided, however, that the DISTRICT may release such funds if the CONTRACTOR provides the DISTRICT with reasonable assurance of protection of the DISTRICT's interests. The DISTRICT shall in its sole discretion determine whether such assurances are reasonable.

8. CONTRACTOR shall take out, prior to commencing the work, and maintain, during the life of this Agreement, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain the insurance coverages set forth below and in Articles 16, 17, 18 and 19 of the General Conditions. CONTRACTOR agrees to provide all evidences of coverage required by DISTRICT including certificates of insurance and endorsements.

Public Liability Insurance for injuries including accidental death, to any one person in an amount not less than	\$1,000,000
--	-------------

and

Subject to the same limit for each person on account of one accident, in an amount not less than	\$1,000,000
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Property Damage Insurance in an amount not less than	\$1,000,000
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Course of Construction Insurance without exclusion or limitation in an amount not less than	\$1,000,000
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Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above

Material hoist where used in amounts as above

9. Public Contract Code Section 22300 permits the substitution of securities for any retention monies withheld by the DISTRICT to ensure performance under this Agreement. At the request and expense of the CONTRACTOR, securities equivalent to the monies withheld shall be deposited with the DISTRICT, or with a state or federally chartered bank in California as the escrow agent, who shall then pay such monies to the

CONTRACTOR. The DISTRICT retains the sole discretion to approve the bank selected by the CONTRACTOR to serve as escrow agent. Upon satisfactory completion of the Agreement, the securities shall be returned to the CONTRACTOR. Securities eligible for investment shall include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit. The CONTRACTOR shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon.

In the alternative, under Section 22300, the CONTRACTOR may request DISTRICT to make payment of earned retention monies directly to the escrow agent at the expense of the CONTRACTOR. Also at the CONTRACTOR's expense, the CONTRACTOR may direct investment of the payments into securities, and the CONTRACTOR shall receive interest earned on such investment upon the same conditions as provided for securities deposited by CONTRACTOR. Upon satisfactory completion of the Agreement, CONTRACTOR shall receive from the escrow agent all securities, interest and payments received by escrow agent from DISTRICT pursuant to the terms of Section 22300.

10. If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of \_\_\_ California and that Jeff Nelson whose title is President, is authorized to act for and bind the corporation.

11. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.

12. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed, exists between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties and pursuant to action of the Governing Board of the District. This Agreement shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

DISTRICT

CONTRACTOR

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Gary Poertner  
Print Name

\_\_\_\_\_  
Print Name

Deputy Chancellor  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Contractor's License No.

\_\_\_\_\_  
Tax ID/Social Security No.

(CORPORATE SEAL OF CONTRACTOR,  
if corporation)

Note: All insurance provisions should be reviewed by DISTRICT's Risk Management.



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Renewal of Bid: Office Supplies for 2010  
**ACTION:** Approval

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**BACKGROUND**

At the March 26, 2007 board meeting, the Board of Trustees awarded Bid No. 273D for a three-year contract for office supplies for SOCCCD.

**STATUS**

The Bid No. 273D for the three-year contract for office supplies allows for the option to renew for two (2) additional years.

The District would like to exercise the renewal option for one year under the same terms and conditions for the anticipated amount of \$268,768.00 including sales tax.

Funds are available in the general fund for the District, ATEP, Saddleback College, and Irvine Valley College.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the renewal of contract with Office Max in the anticipated amount of \$268,768.00 for office supplies for the 2010 calendar year.

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Resolution No. 09-22: Declaring Surplus Property and Authorizing Public Lease of Property  
**ACTION:** Approval

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### **BACKGROUND**

SOCCCD and Saddleback College desire to make available for lease approximately 0.66 acres located near the Marguerite entrance and adjacent to the Park Place Lexus dealership. The parcel is not in use by the College and the District does not foresee any future use of this land.

California Education Code 81360 permits the District to lease, for a period not exceeding 99 years, any real property which is not or will not be needed by the District for school classroom buildings at the time of delivery of title or possession.

### **STATUS**

In consideration for leasing the proposed parcel, the District would expect reimbursement in the form of a monthly rent, landscape improvements to the Marguerite Parkway entrance, and on-going maintenance of any improvements.

The proposed lease term is an initial five year period with options for three additional five year extended terms.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees adopt Resolution No. 09-22 (EXHIBIT A) declaring surplus property and authorizing public lease of property.

**RESOLUTION OF THE GOVERNING BOARD OF THE  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**DECLARING SURPLUS PROPERTY AND AUTHORIZING PUBLIC LEASE OF  
PROPERTY**

**(PORTION OF SADDLEBACK COLLEGE SITE)**

**RESOLUTION NO. 09-22**

WHEREAS, the South Orange County Community College District ("District") is the owner of approximately 28,800 square feet of certain excess real property located within the District on a portion of the District's Saddleback College campus at 28000 Marguerite Parkway, Mission Viejo, CA 92692 ("Property") and as more particularly described in Exhibit "A," attached hereto.

WHEREAS, the District desires to lease the Property for its highest and best use including grading, paving, landscaping and maintaining the currently unused Property;

WHEREAS, the District desires to lease the Property in a public bid auction, pursuant to Education Code section 81365, et seq.; and

WHEREAS, interested bidders for the lease of the Property shall submit a bid proposal on a form supplied by the District.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Governing Board of the South Orange County Community College District as follows:

Section 1. That the above recitals are true and correct.

Section 2. That the Board hereby declares the Property surplus, and hereby declares the Board's intention to lease the Property.

Section 3. That, while the lease of the Property is not hereby limited to any particular development, the District will use its best efforts to ensure the Property is leased at its highest and best use and in such a manner so as to include grading, paving, landscaping and maintenance of the Property.

Section 4. That the Board pursuant to Education Code section 81365 et seq., does hereby announce its intention to receive and consider bid proposals for the lease of the Property.

Section 5. That each bidder shall submit with its bid proposal a certified or cashier's check made payable to the South Orange County Community College District in the amount of Two Thousand Five Hundred Dollars (\$2,500.00) as bid security for entering into the lease agreement which shall be negotiated in good faith with the District. The deposit of the successful bidder will be retained by the District and applied towards the lease of the Property pursuant to the lease agreement. After execution of the lease agreement by a successful bidder, or thirty (30) days, whichever comes first, all other deposits will be returned. If the successful

bidder fails to negotiate in good faith the lease agreement with the District, the District shall retain the successful bidder's bid security.

Section 6. That the lease of the Property shall be on the following terms and conditions:

- a. The minimum bid for the lease of the Property shall be no less than the appraised lease value of the Property or an updated appraisal value, if applicable.
- b. The Property is leased in an "As-Is" condition.
- c. The initial term of the lease will be five (5) years.
- d. There is no street access to the Property.
- e. Evidence of financial ability to make lease payments is required.

Section 7. The District will not pay a real estate commission for the lease of the Property, except as specifically authorized by contractual agreement with the governing board.

Section 8. That bid proposal forms for the lease of the Property may be obtained from Brandye K. D'Lena, the Director of Facilities Planning and Purchasing, 28000 Marguerite Parkway, Mission Viejo, CA 92692 or as otherwise directed.

Section 9. That the bid proposals shall be sealed and filed with the Director of Facilities Planning and Purchasing via the Health Sciences 3<sup>rd</sup> floor receptionist no later than ***Tuesday, January 19, 2010, by 2:00 p.m.***

Section 10. That at the bid hearing to be held at the Health Sciences Room 357, 28000 Marguerite Parkway, Mission Viejo, CA 92692 ***Tuesday, January 19, 2010, at 2:15 p.m.***, that the sealed bid proposals shall be opened, examined and declared. The District's Director of Facilities Planning and Purchasing or authorized designee shall then call for oral bids. If, upon the call for oral bidding, any responsible person's offer to enter into said lease agreement, upon the terms and conditions specified and for a price exceeding by at least five percent (5%) the highest written proposal for the Property, then the oral bid, which is highest for the Property shall be finally accepted. Final acceptance shall not be made, however, until the oral bid is reduced to writing and signed by the offeror and bid security, as described herein, in the form of a certified or cashier's check payable to the District has been submitted.

Section 11. That final acceptance of the highest bid, either written or oral, will be made at the Board meeting later that day or at any adjourned session of the same meeting held within ten (10) days. The Board may select the highest bid of any of the bids, or if it deems such action to be for the best public interest, it may reject any and all bids. The highest successful bidder shall be required to execute the lease agreement as a requirement for final acceptance by the Board.

Section 12. That the Director of Facilities Planning and Purchasing or designee is hereby authorized and directed to give notice of the Board's intent to lease the Property by

posting executed copies of the Resolution in three (3) public places in the District not less than fifteen (15) days before the date of the meeting, and by publication of a Notice of Intent to Lease not less than once a week for three (3) consecutive weeks before the date of the meeting in a newspaper of general circulation published in the District or in the County in which the District or any part thereof is situated and having a general circulation in the County.

Section 13. The Board delegates authority to and appoints the District Director of Facilities Planning and Purchasing or his designee to conduct a public bid auction for the sale of the Property. Any action taken at said public auction will be presented to the Governing Board for ratification at the regularly scheduled District Board meeting that same day.

ADOPTED, SIGNED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
President of the Governing Board of the  
South Orange County Community College  
District

I, \_\_\_\_\_, Clerk of the Governing Board of the South Orange County Community College District, do hereby certify that the foregoing Resolution was adopted by the Governing Board of said District at a meeting of the Board held on the \_\_\_\_ day of \_\_\_\_\_, 2009, and it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk of the Governing Board of the South  
Orange County Community College District

**Exhibit "A"**  
**Map/Legal Description of Property**

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** SOCCCD: Districtwide Network Firewall Refresh

**ACTION:** Approval

---

### **BACKGROUND**

For the past 5 years, the District has utilized network security firewalls manufactured by Cisco Systems. In the 5 years since the network firewalls were installed, firewall technology has improved dramatically both in capabilities and performance. In 2008, the manufacturer announced the end of useful life for this equipment. Five of the seven milestones in the end of life process have been reached with a critical milestone being reached on July 28<sup>th</sup>, 2009.

Public Contract Code (PCC) Sections 10290 et seq. and 12101.5 include approval for local government agencies to use CMAS for acquisition of information technology and non-information technology products and services. The contracts are structured to comply with California procurement codes, guidelines, and policies, and provide for the highest level of contractual protection. The best value for this type of equipment can be negotiated through the use of California Multiple Award Schedule (CMAS) contracts.

### **STATUS**

Network Firewall Refresh, one of the District IT infrastructure projects, was approved for Basic Aid funding for the 2009-2010 fiscal year. To accomplish this project, District IT is proposing that the SOCCCD use the products and services of the manufacturer Palo Alto Networks to provide information security protection districtwide. Accuvant, Inc. has a CMAS contract number 3-09-70-2428M available for purchasing Palo Alto Networks equipment. To comply with public bidding requirements, legal counsel recommends that the Board of Trustees approve the usage of specific CMAS contract, as per attached quote from Accuvant, Inc., EXHIBIT A, for the estimated costs of \$259,904.00, not including sales tax, for the security protection equipment.

Funds are available through the Basic Aid budget.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve use of the California Multiple Award Schedule (CMAS) contract No. 3-09-70-2428M and the purchase of the Palo Alto Networks equipment and related devices. The CMAS approval applies to purchases made within the term of the CMAS agreement and future use is contingent upon verification of the availability of funds for each purchase.

# ACCUVANT

## Quote

EXHIBIT A,

Page 1 of 2

Date	11/13/2009
Quote #	QT-58625

For ordering: please fax/email purchase order directly to Account Manager listed below.  
 For payment: please send payment to: Accuvant Inc PO Box 677530 Dallas, TX  
 75267-7530

<b>Bill To</b>	<b>Ship To</b>	<b>Expires</b>	12/15/2009
South Orange County Community Colle... c/o Accounts Payable 28000 Marguerite Parkway Mission Viejo, CA 92692 949-582-4670	Saddleback College Warehouse South Orange County Community Colle... 28000 Marguerite Parkway Mission Viejo CA 92692 United States Attn: Jeff Dorsz (949) 582-4308 jdorsz@socccd.org	<b>Terms</b>	Net 30
		<b>Account Manager</b>	Scott Bigham
		<b>Acct Mgr Phone</b>	(951) 817-1240
		<b>Acct Mgr Fax</b>	(310) 356-3250
		<b>Acct Mgr E-mail</b>	sbigham@accuvant.com

Item	Qty	Description	Client Price	Est. Price
		District Core		
PAN-PA-4060	2	Palo Alto Networks PA-4060	42,900.00	85,800.00
PAN-SVC-STND-4060	2	Standard support year 1, PA-4060	9,120.00	18,240.00
PAN-PA-4060-TP-HA2	2	Threat prevention subscription for device in an HA pair year 1, PA-4060	8,960.00	17,920.00
		District Edge		
PAN-PA-4020	2	Palo Alto Networks PA-4020	18,900.00	37,800.00
PAN-SVC-STND-4020	2	Standard support year 1, PA-4020	3,990.00	7,980.00
PAN-PA-4020-TP-HA2	2	Threat prevention subscription for device in an HA pair year 1, PA-4020	3,920.00	7,840.00
		Saddleback Edge		
PAN-PA-4020	2	Palo Alto Networks PA-4020	18,900.00	37,800.00
PAN-SVC-STND-4020	2	Standard support year 1, PA-4020	3,990.00	7,980.00
PAN-PA-4020-TP-HA2	2	Threat prevention subscription for device in an HA pair year 1, PA-4020	3,920.00	7,840.00
		IVC Edge		
PAN-PA-4020	2	Palo Alto Networks PA-4020	18,900.00	37,800.00
PAN-SVC-STND-4020	2	Standard support year 1, PA-4020	3,990.00	7,980.00
PAN-PA-4020-TP-HA2	2	Threat prevention subscription for device in an HA pair year 1, PA-4020	3,920.00	7,840.00



Date	11/13/2009
Quote #	QT-58625

Item	Qty	Description	Unit Price	Total Price
		ATEP Edge		
PAN-PA-500	2	Palo Alto Networks PA-500	2,825.00	5,650.00
pan-svc-stnd-500	2	Standard support year 1, PA-4020	513.00	1,026.00
PAN-PA-500-TP-HA2	2	Threat prevention subscription for device in an HA pair year 1, PA-500	504.00	1,008.00
PAN-PA-4020-TRADE	6	PA-4020 Competitive Product Trade In Rebate	-3,000.00	-18,000.00
PAN-PA-4060-TRADE	2	Trade in credit for 4060	-6,000.00	-12,000.00
PAN-PA-500-TRADE	2	PA-500 discount	-300.00	-600.00
CMAS Contract # 3-09-70-2428M, expires 09/30/2012				

- This quote is confidential and for the sole use of the intended recipient(s). Any unauthorized review, use, disclosure or distribution is prohibited.  
 - Accuvant invoices for product sales upon receipt of an approved purchase order or signed agreement. All invoices are due net 30 days from date of invoice (unless terms above state different). Any invoice over 30 days will be subject to a 1.5% late charge per month.  
 - Unless specifically referenced by line items above, this quote does not include tax, shipping charges, or travel & expenses associated with consulting services. All shipping will be FOB destination.  
 - All sales are final. Manufacturer's warranty applies. Accuvant shall have no liability or responsibility for any loss or damage connected with the sale or use of the product.

**Total** **\$259,904.00**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Trustees' Requests for Attending Conferences  
**ACTION:** Approval

---

**BACKGROUND**

The Orange County Department of Education requires that all travel/mileage expenses claimed by Trustees for official college business be approved by the Board of Trustees as well as their requests to attend upcoming conferences and meetings.

**STATUS**

The official trips reported in Exhibit A require Board approval for payment by the County of Orange.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the Trustees' requests for attending conference(s) as shown in Exhibit A.

**TRUSTEE ATTENDANCE AT CONFERENCES AND MEETINGS**

Trustees wishing to attend:

EVENT/LOCATION	DATE(s)*	ESTIMATED COST** (per person)
2010 Annual Legislative Conference Sheraton Grand, Sacramento	January 24 – 25 (2)	\$850.00
Association of Community College Trustees Marriott Wardman Park Hotel Washington, D.C.	February 8 – 10 (3)	\$2,011.00
2010 National Conference on Trusteeship Omni Orlando Resort, Orlando, Florida	March 19 – 23 (5)	\$2,445.00

\* The figure in parentheses is the estimated number of nights lodging

\*\* The amount listed includes estimated airfare, lodging, meals, and other expenditures

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College: Speakers  
**ACTION:** Approval

---

### **BACKGROUND**

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

### **STATUS**

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at any college and/or ATEP since the last board meeting. Travel expenses and/or honoraria for speakers must be recommended by the Chancellor, College President, or ATEP Provost and submitted to the Board prior to reimbursement of travel expenses or payment of honoraria.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the general fund honoraria as shown in Exhibit A.

**SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT**

**SADDLEBACK COLLEGE**

<b><i>Presentation Date</i></b>	<b><i>Faculty Member Course Title/Activity</i></b>	<b><i>Speaker Name</i></b>	<b><i>Topic</i></b>	<b><i>General Fund Honorarium/Travel</i></b>
1/22/10 9:30 am	Emeritus Guest Lecture Series	Professor C. Tumlinson	A History of Jazz Music	100.00
1/29/10 9:30 am	Emeritus Guest Lecture Series	Dr. William Presch	Mojave National Preserve	100.00
2/5/10 9:30 am	Emeritus Guest Lecture Series	Dr. Helene Domon	The Book: From the Bible to the 21 <sup>st</sup> Century	100.00
2/19/10 9:30 am	Emeritus Guest Lecture Series	Karin Mayer	The Journey: Mapping Character Development in the Odyssey	100.00
2/26/10 9:30 am	Emeritus Guest Lecture Series	Dr. Priya Ranjan	Global Poverty & Child Labor	100.00

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Purchase Orders/Confirming Requisitions  
**ACTION:** Approval

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**BACKGROUND**

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase order change order listings are submitted for approval of the Board of Trustees.

**STATUS**

Purchase orders processed in accordance with the general priorities of the adopted budget and numbered P10-02272 through P10-02486 amounting to \$1,996,926.64 are submitted to the Board of Trustees for approval. Confirming requisitions dated October 28, 2009 through November 15, 2009 totaling \$74,910.16 are also submitted.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

BOARD OF TRUSTEES PURCHASE ORDER LISTING

Purchase Order Numbers P10-02272 Through P10-02486

v4.2

PO #	Vendor Name	Purchase Order Description	Total Cost
P10-02272	XEROX CORPORATION	Imaging Units for Michael O'Meara's Prin	\$652.47
P10-02273	PULSE UNIFORM	NURSING SUPPLIES	\$269.75
P10-02274	FREESTYLE PHOTOGRAPHIC SUPPLIE	Film	\$342.58
P10-02275	DELL MARKETING	purchase printer cartridges for ISC	\$460.72
P10-02276	PASCO DOORS	REPAIR OF WOMENS RESTROOM DOORS B200	\$408.00
P10-02277	HPL MECHANICAL CONTRACTOR, INC	REPAIR MAIN LINE LEADING AT WATER DISTRI	\$10,188.52
P10-02278	XEROX CORPORATION	staples for xerox machinge	\$126.36
P10-02279	TOTALLY CHOCOLATE	Job Fair Promotional Items	\$1,936.00
P10-02280	ADVANTAGE MARKETING	Promotional Items - Job Fairs	\$2,580.00
P10-02281	PRECISION FLOOR COVERING	FLOOR FOR COPY CENTER AND STORAGE AREA	\$2,324.93
P10-02282	HAITBRINK ASPHALT PAVING, INC.	REPLACE EX. SIDEWALK PER DSA REQUIREMENT	\$4,000.00
P10-02283	SNAP-ON TOOLS CORP.	AUTOMOTIVE EQUIPMENT	\$361.57
P10-02284	P & O MOVERS	PIANO MOVER BACK INTO A-300	\$405.00
P10-02285	RIO GRANDE ALBUQUERQUE	JEWELRY MAKING SUPPLIES	\$634.04
P10-02286	SHRED-IT	DOCUMENT DESTRUCTION SERVICE	\$600.00
P10-02287	KELLY PAPER	Kan't Kopy Paper for CE Certificates	\$96.37
P10-02288	SAMY'S CAMERA	Film, photographic paper	\$4,087.37
P10-02289	A-S MEDICATION SOLUTIONS, LLC	Prescription meds	\$254.48
P10-02290	SOCCCD TRUSTEE FOR FEDERAL/STA	Return to Title IV Funds	\$477.00
P10-02291	HOME DEPOT	Blanket Purchase Order	\$500.00
P10-02292	JIM'S MUSIC	Blanket Purchase Order	\$1,000.00
P10-02293	BOYS TOWN PRESS	INSTRUCTIONAL DVD KITS	\$1,262.25
P10-02294	ANTHROPICS TECHNOLOGY LTD.	Photography software	\$108.70
P10-02295	COMPUTERLAND CORPORATE OFFICE	Adobe Software Purchases	\$23,310.56
P10-02296	RJT COMPUQUEST	QA Consulting Services for SIS Year 4 Pr	\$110,000.00
P10-02297	UPBEAT, INC.	TRASH RECEPTACLES	\$6,715.51
P10-02298	FREEDOM PAPER	Printing paper for geo labs	\$436.41
P10-02299	WGBH VIDEO	Classroom DVD	\$24.69
P10-02300	MISSION PRINTING COMPANY	Printing for Spring 2010 PerfArts Brochu	\$4,800.00
P10-02301	LAMINATION DEPOT, INC.	PIO Publications Dept. Supplies	\$281.88
P10-02302	SADDLEBACK COLLEGE BOOKSTORE	EGYPT GRANT BOOKS AND MATERIALS	\$4,979.25
P10-02303	RACO INDUSTRIES, INC.	Purchase printer paper & ribbons.	\$350.89
P10-02304	ALPHAGRAPHICS	Programs for BSTIC Grand Opening	\$203.91
P10-02305	SETON	SIGN SUPPLIES	\$302.22
P10-02306	MISSION PRINTING COMPANY	Flyers for BSTIC Grand Opening	\$415.43
P10-02307	BRAVO SIGN & DESIGN, INC.	SIGNAGE FOR VILLAGE PROJECT	\$9,910.55
P10-02308	BROOKSTONE CABINETS	Custom Built-in Cabinets for Copy Center	\$8,631.48
P10-02309	SIGMA ALDRICH CHEMICAL CO	SPECTROPHOTOMETER CUVETTES FOR MAJORS' B	\$96.45
P10-02310	INTEGRA SERVICES INTERNATIONAL	INTEGRA - EQUIPMENT REPAIR	\$2,000.00
P10-02311	INCENTRA SOLUTIONS	IT Software Engineering/Development Serv	\$130,000.00
P10-02312	NEUDESIC, LLC	Software Development - Sherpa project	\$900,000.00
P10-02313	AMER. SCIENCE & SURPLUS	REPLACE BROKEN ITEMS	\$138.29
P10-02314	TRI-BEST VISUAL DISPLAY	DISPLAY CABINET FOR FKCE	\$657.91
P10-02315	POWER FORD TUSTIN	OPEN P.O. FOR SUPPLIES	\$800.00
P10-02316	PRECISION FLOOR COVERING	IT WORK AREA FOR TILE AND CARPETING	\$2,067.59
P10-02317	DALLAS COUNTY COMMUNITY COLLEGE	per student enrollment fees for telecour	\$2,618.00
P10-02318	HOKE OUTDOOR ADVERTISING, INC.	Outdoor banners	\$4,175.75
P10-02319	SIGN WAREHOUSE.COM	Publications Dept. Supplies	\$226.11
P10-02320	COMPUTERLAND CORPORATE OFFICE	Maintenance Agreement for Acrobat Profe	\$95.00
P10-02321	CA DEPT OF HEALTH CARE SV(DHCS	Radiation tube registration renewal	\$430.00
P10-02322	GOENGINEER	SOLIDWORKS SUBSCRIPTION RENEWAL	\$1,461.25
P10-02323	COMPUTERLAND CORPORATE OFFICE	SYMANTEC GHOST MAINTENANCE RENEWAL	\$700.00
P10-02324	DELL MARKETING	CACT Computer Equipment	\$25,943.31
P10-02325	THINKING TOOLS, LLC	Conference materials	\$91.56
P10-02326	SILVER STATE COACH, INC.	CTE COLLABORATIVE 7&8TH GRADE CAREER DAY	\$3,925.50

BOARD OF TRUSTEES PURCHASE ORDER LISTING

Purchase Order Numbers P10-02272 Through P10-02486

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PO #	Vendor Name	Purchase Order Description	Total Cost
P10-02327	SAMY'S CAMERA	Photography supplies	\$130.46
P10-02328	DATAMAX O'NEIL PRINTER SUPPLIE	PRINTED PAPER ROLLS FOR PERMIT MACHINES	\$992.00
P10-02329	CHANNING L. BETE CO., INC.	1st aid DVD for HLTH 2 class	\$107.83
P10-02330	IMAGE PRINTING SOLUTIONS	Transcript paper	\$4,502.25
P10-02331	PHOTODEX CORP.	INSTRUCTIONAL SUPPLIES-K.PATTERSON	\$56.77
P10-02332	CAROLINA GREEN.COM	Rust Remover (gel application)	\$24.73
P10-02333	INDUSTRIAL PLASTIC SUPPLY, INC	Plastic for Vacuform (package design)	\$247.95
P10-02334	WELLS FARGO #3317 (DISTRICT)	Books	\$82.19
P10-02335	KALMBACH PUBLISHING CO.	REQUEST REFERENCE BOOKS.	\$67.91
P10-02336	B & H PHOTO	Microphone Cables	\$1,296.25
P10-02337	FULL COMPASS SYSTEMS	Ledlamp	\$235.80
P10-02338	SOCCCD TRUSTEE FOR FEDERAL/STA	R2T4 Repayment 2009	\$692.00
P10-02339	NOTHING BUT AIR	CTE COLLABORATIVE 7&8TH GRADE CAREER DAY	\$280.00
P10-02340	COMPUTERLAND CORPORATE OFFICE	Renewal of Maintenance plan for Adobe De	\$169.00
P10-02341	CABLES PLUS	CAT5E CABLES	\$596.45
P10-02342	BEACH PAVING	REPAIR AND INSTALLING CONCRETE RAMPS ON PER	\$4,950.00
P10-02343	MERCK AND CO., INC.	vaccine for students	\$2,101.66
P10-02344	SO COAST FIRE PROTECTION	WATER GONG FOR STUDENT SERVICES	\$821.26
P10-02345	PHOTOSHOP CAFE	INSTRUCTIONAL SUPPLIES-K. PATTERSON	\$59.75
P10-02346	ASCAP	ASCAP 08-09 License Fees	\$7,309.49
P10-02347	AACRAO	Annual ACCRAO Institutional Membership	\$1,015.00
P10-02348	SEARS	TAP AND DIE SET FOR PRESSROOM	\$224.99
P10-02349	LAKE FOREST BEAUTY COLLEGE	Blanket P.O. needed to pay for invoices.	\$399,608.50
P10-02350	TECO PIANO MOVERS	Piano moving services	\$300.00
P10-02351	COMPUTERLAND CORPORATE OFFICE	PHOTOSHOP RENEWAL/UPGRADE	\$590.00
P10-02352	GUEST ARTISTS	Contract Services Fiddler on the Roof.	\$12,640.00
P10-02353	A-1 FENCE COMPANY	GATES/FENCING FOR RENOVATED TODDLER YARD	\$11,133.00
P10-02354	MC KESSON GENERAL MEDICAL	MEDICAL SUPPLIES	\$406.04
P10-02355	SOCIETY OF MANUFAC. ENGINEERS	RAPID 2010 CONF. BOOTH SPACE	\$2,400.00
P10-02356	CANADA, JUDY	P.R.I.D.E. PANEL MEMBER	\$50.00
P10-02357	FULLERTON CIVIC LIGHT OPERA CO	Instructional Supplies	\$4,500.00
P10-02358	PERFECT INTERVIEW LLC	Perfect Interview Online License	\$999.95
P10-02359	DISCOUNT SCHOOL SUPPLY	Classroom supplies	\$2,285.57
P10-02360	LIBRARY OF CONGRESS	Classification web license fee	\$525.00
P10-02361	SEHI PROCOMP COMPUTER PRODUCTS	PCI WIRELESS ADAPTER FOR CDC COMPUTER	\$511.51
P10-02362	WORLD POINT ECC	SUPPLIES FOR PALS COURSE	\$152.89
P10-02363	OC PRINTING CO.	CTE COLLABORATIVE 7&8TH GRADE CAREER DAY	\$486.19
P10-02364	COMMUNITY COLLEGE LEAGUE OF CA	Library databases per Ana Maria Cobos re	\$1,503.00
P10-02365	SCIENCE LAB	MICROBIOLOGY SUPPLIES	\$763.74
P10-02366	GOLF VENTURES WEST	GROUNDS EQUIPMENT	\$2,664.38
P10-02367	UNITED INTERIORS	Lectern	\$822.46
P10-02368	COSMO'S ITALIAN KITCHEN	CATERER	\$604.62
P10-02369	GOVCONNECTION	Security Cables	\$299.82
P10-02370	ABTECH SYSTEMS, INC.	PANO VDS STARTER KIT	\$2,104.08
P10-02371	QUEZADA PRO LANDSCAPE, INC.	TREE SERVICE	\$300.00
P10-02372	QUEZADA PRO LANDSCAPE, INC.	EMERGENCY TREE SERVICE	\$1,000.00
P10-02373	COMPUTERLAND CORPORATE OFFICE	Adobe Maintenance Renewals	\$468.00
P10-02374	COMPUTERLAND CORPORATE OFFICE	Adobe Maintenance Renewal	\$39.00
P10-02375	MILLENNIUM BUSINESS SERVICES	printing/purchase of business cards	\$300.15
P10-02376	MARKERTEK VIDEO SUPPLY	Mount for steady cam for HD cameras	\$59.83
P10-02377	OC REGISTER	ADVERTISING	\$1,648.00
P10-02378	BRAND ATHLETICS	WOMEN'S BASKETBALL SWEATS	\$828.25
P10-02379	REALVOLLEYBALL.COM	MEN'S VOLLEYBALL BACKPACKS	\$702.23
P10-02380	SKY KING SEARCHLIGHTS	CTE COLLABORATIVE HD FILM FESTIVAL REVIE	\$450.00
P10-02381	3D RAPID PROTOTYPING	SERVICE CONTRACT FOR Z310	\$2,500.00



## BOARD OF TRUSTEES PURCHASE ORDER LISTING

Purchase Order Numbers P10-02272 Through P10-02486

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PO #	Vendor Name	Purchase Order Description	Total Cost
P10-02382	GEAR MONKEY	Movie Slates for CTE participants use	\$947.43
P10-02383	CAPISTRANO UNIFIED SCHOOL DIST	CTE COLLABORATIVE 7 & 8TH GRADE PROJECT	\$1,539.04
P10-02384	NAT'L ATHLETIC TRAINERS ASSN	NATA MEMBERSHIP/IVC ATHLETIC TRAINERS	\$390.00
P10-02385	WEST COAST INTERNET, INC.	INTERNET SERVICE FOR EMERITUS	\$238.45
P10-02386	LAB SAFETY SUPPLY CO.	BIOLOGY SUPPLIES	\$280.87
P10-02387	ORISON MARKETING, LLC	graphic supplies	\$60.88
P10-02388	TOMARK SPORTS EQUIPMENT	GROUND SUPPLIES	\$66.23
P10-02389	L'AIR INTERNATIONAL	Dance Floor	\$38,206.88
P10-02390	SPECTRUM LABORATORY PRODUCTS	CHEMISTRY SUPPLIES	\$692.86
P10-02391	SADDLEBACK APPLIANCES	WASHER/DRYER FOR CDC	\$1,085.31
P10-02392	VWR INTERNATIONAL, INC.	SUPPLIES FOR MLT PROGRAM	\$43.20
P10-02393	LASER SOURCE	TONER FOR DELL PRINTER 5310N	\$183.79
P10-02394	KELVIN ELECTRONICS	PHYSICS SUPPLIES	\$50.57
P10-02395	SADDLEBACK GOLF CARS, INC.	Golf Cart for Department	\$4,703.44
P10-02396	MARTINEZ, BARBARA	CLASS MONITOR	\$210.00
P10-02397	CARMEL, LISA	PANEL MEMBER	\$50.00
P10-02398	MILLER, SALLIE	FOSTER PARENT TRAINER	\$630.00
P10-02399	WEATHERWAX, KATHY	FOSTER PARENT TRAINER	\$525.00
P10-02400	SPECTRUM LABORATORY PRODUCTS	MARINE SCIENCE LAB SUPPLIES	\$131.88
P10-02401	ELM NDN	Return to Title IV Funds	\$224.72
P10-02402	HACKER, CHRISTOPHER	908629 SCHOLARSHIP FOR STUDENT	\$244.00
P10-02403	CARCACHE, YANET	908629 SCHOLARSHIP FOR STUDENT	\$244.00
P10-02404	BOARD OF REGISTERED NURSING	SCHOLARSHIP FOR LICENSURE	\$210.00
P10-02405	DEMCO INC.	Library supplies	\$61.88
P10-02406	DAY & NIGHT DOOR SERVICE, INC	TO FIX FINE ARTS ROLL-UP DOOR	\$580.00
P10-02407	QUEZADA PRO LANDSCAPE, INC.	CDC LANDSCAPE WORK	\$500.00
P10-02408	HITT MARKING DEVICES, INC.	SUPPLIES	\$219.24
P10-02409	FISHER SCIENTIFIC	CHEMISTRY SUPPLIES	\$516.94
P10-02410	GRIMES, KELLY	WORKSHOP PRESENTER	\$1,080.00
P10-02411	GRIMES, KELLY	WORKSHOP PRESENTER	\$1,080.00
P10-02412	ROTO-ROOTER SERVICE & PLUMBING	for plumbing work and drain maintenance	\$2,000.00
P10-02413	TINT PLUS	window tinting	\$2,100.00
P10-02414	COVER CONNECTION	Nitrile gloves for Photo Dept	\$104.07
P10-02415	B & H PHOTO	Audio Monitor system for control room	\$208.80
P10-02416	MULTILINGUAL BOOKS	Instructional Materials Lang.Lab.	\$255.94
P10-02417	UNISOURCE CORPORATION	BLUE PAPER STORES	\$2,375.10
P10-02418	HAITBRINK ASPHALT PAVING, INC.	parking lot support	\$1,500.00
P10-02419	WARD'S NATURAL SCIENCE	BIOLOGY SUPPLIES	\$217.98
P10-02420	COLLEGE ADMINISTRATION PUBLICA	PAVELA REPORT SUBSCRIPTION	\$185.00
P10-02421	NAT'L INST. FOR WOMEN IN TRADE	Women Tech. Recruitment	\$227.50
P10-02422	IRVINE CHAMBER OF COMMERCE	Ad in Shop Irvine Guide/Irvine Chamber o	\$1,200.00
P10-02423	SMITH, DANIEL INC.	STUDENT ART SUPPLIES	\$699.41
P10-02424	ACOUSTICAL MATERIAL SERVICES	CEILING TILE SUPPLIES	\$2,062.15
P10-02425	U.S. POSTMASTER	Postage for Emeritus Brochure	\$636.61
P10-02426	PERFORMANCE RACING INDUSTRY MA	Subscription renewal	\$30.00
P10-02427	EDUCATIONAL MUSIC SERVICE	Music database rental	\$70.20
P10-02428	CRESTLINE CO. INC.	Promotional items	\$427.80
P10-02429	PM GROUP, INC.	Spring 2010 Emeritus Schedule	\$7,000.00
P10-02430	R.M. SYSTEM, INC.	Annual contract for alarm	\$660.00
P10-02431	CREATION ENGINE	DMP equipment	\$671.15
P10-02432	VMI BROADCAST & PROFESNL VIDEO	Camera for high school from CTE Grant	\$4,987.25
P10-02433	COMPUTERLAND CORPORATE OFFICE	License Renewal for Adobe 9 Pro	\$64.84
P10-02434	WELLS FARGO #3317 (DISTRICT)	Instructional Materials Lang.Lab.	\$88.54
P10-02435	APEX AUDIO	Repair of audio equipment for theatre ar	\$1,000.00
P10-02436	WELLS FARGO #3317 (DISTRICT)	Books	\$69.80

BOARD OF TRUSTEES PURCHASE ORDER LISTING

Purchase Order Numbers P10-02272 Through P10-02486

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PO #	Vendor Name	Purchase Order Description	Total Cost
P10-02437	MARINA MUSIC	Music	\$1,048.35
P10-02438	WELLS FARGO #3317 (DISTRICT)	Mac OS X Snow Leopard Manual	\$29.10
P10-02439	EBERHARD EQUIPMENT	BLANKET PURCHASE ORDER FOR PARTS	\$2,000.00
P10-02440	HITT MARKING DEVICES, INC.	Self-inking stamps	\$78.95
P10-02441	MINN. MINING & MFG. CENTER	Relocate Book Security Gates from LRC to	\$2,185.00
P10-02442	SO CAL EDISON CO	TEMPORARY SERVICE AT PARKING LOT RENOVAT	\$18,021.38
P10-02443	VENDINI, INC.	Auto-cut printer for tickets	\$1,371.31
P10-02444	SO CAL EDISON CO	EGYPT GRANT ELECTRICTIY	\$500.00
P10-02445	SEHI PROCOMP COMPUTER PRODUCTS	Printers for office	\$472.63
P10-02446	MSC INDUSTRIAL SUPPLY CO.	DMP SUPPLIES	\$90.63
P10-02447	U.S. DATA TRUST CORPORATION	Continuous OffSite Data Backup Service (	\$42,000.00
P10-02448	SOUTHLAND EXTERIOR BUIL. SERV	PE 100 Painting	\$18,500.00
P10-02449	MARK IV PRINT COMMUNICATIONS	CONNECT DATA RUNS FOR COPY CENTER AND M3	\$3,667.29
P10-02450	SOCIETY FOR CONSERVATION	Annual Subscription for Conservation Jou	\$29.00
P10-02451	ACTIVEPDF, INC	activePDF Subscription Renewal	\$396.00
P10-02452	MILLENNIUM BUSINESS SERVICES	REPLENISH STORES FORMS PAYROLL	\$313.20
P10-02453	VIDEO SERVICE OF AMERICA	Videotape for student use	\$437.94
P10-02454	SCANTRON CORPORATION	SCANTRONS FOR TESTING	\$1,685.08
P10-02455	OC PUMP CO.	COOLING TOWER REPAIR	\$802.12
P10-02456	TRANE COMPANY SOUTHERN CALIF	REMOVE AND REPLACE TEMP SENSOR & EVAPORA	\$1,024.25
P10-02457	CONTROL MAINTENANCE & REPAIR	REPLACE POWER HOUSE FOUR TOWER AND WATER	\$3,955.00
P10-02458	MOORE MEDICAL CORP.	Over the counter meds	\$218.65
P10-02459	PATON GROUP	RAPIDTECH NONINSTR SUPPL	\$2,917.75
P10-02460	CLASSAPPS	Professional Survey Upgrade/Support Rene	\$149.99
P10-02461	SAYLES, BENJAMIN	GUEST ARTISTS FOR THE FALL IVC DANCE CON	\$550.00
P10-02462	ASHANTI FABRICS	AFRICAN DANCE COSTUMES/IVC DANCE CONCERT	\$227.50
P10-02463	LEDoux, JACQUELINE	STAGE HAND FOR IVC FALL 09 PDE DANCE CON	\$125.00
P10-02464	COASTLINE ROP	CTE COLLABORATIVE EXTERNSHIP & PROFESSIO	\$4,000.00
P10-02465	CAPT	MBTI Answer Sheets	\$340.18
P10-02466	MODERN POSTCARD	Postcards for Gallery show	\$176.99
P10-02467	ST. ANDREW'S CHILDREN'S CENTER	Child Care Services	\$150.00
P10-02468	COAST LEARNING SYSTEMS	per student enrollment fee for 3 telecou	\$2,660.00
P10-02469	BARCLAYS LAW PUBLISHERS	SUBSCRIPTION RENEWAL/THOMSON REUTERS/BAR	\$283.00
P10-02470	ECONOMIC ALTERNATIVES, INC.	WATER TREATMENT CHEMICALS	\$91.56
P10-02471	CENTRAL RESTAURANT PRODUCTS	DMP EQUIPMENT	\$3,288.63
P10-02472	WESTERN GRAPHICS PLUS, INC.	Outreach supplies	\$3,050.63
P10-02473	SPRAY-TECH	SPRAY BOOTH FOR DMP	\$2,134.95
P10-02474	HPL MECHANICAL CONTRACTOR, INC	REPLACE TWO EXISTING VALVES	\$1,650.17
P10-02475	CONTROL MAINTENANCE & REPAIR	REPLACE BAD POWER HOUSE PARTS	\$18,270.00
P10-02476	SMARDAN SUPPLY - EL MONTE	BGS ACCESS DOORS FOR PLUMBER	\$326.25
P10-02477	BARCODE DISCOUNT	USB Cable for ticket scanner	\$67.69
P10-02478	POWER SYSTEMS	medicine balls for strength ctr	\$504.64
P10-02479	PB AMERICAS, INC.	LABOR COMPLIANCE CHARGES FOR B200	\$7,500.00
P10-02480	SEHI PROCOMP COMPUTER PRODUCTS	HP4100 MAINTENANCE KIT	\$219.09
P10-02481	NAT'L LEAGUE FOR NURSING	NLN ACCREDITATION FEES	\$1,000.00
P10-02482	OC PRINTING CO.	CTE COLLABORATIVE POCKET FOLDER	\$1,533.37
P10-02483	PACIFIC SCREENWORKS	CTE COLLABORATIVE OUTREACH	\$3,166.26
P10-02484	VIDEO SERVICE OF AMERICA	New Equipment - TV's for PE600	\$477.75
P10-02485	DELL MARKETING	Toner Cartridge for Career Center Printe	\$825.05
P10-02486	LAGUNA BEACH HIGH SCHOOL	Ad in Laguna Beach HS "SPECTRUM" program	\$100.00
			=====
			\$1,996,926.64

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Req. #	Vendor Name	Description	Total Cost
RD10-00923	P & O MOVERS	PIANO MOVER BACK INTO A-300	\$ .00
RD10-00922	ODASSO, DAVE	Conference	\$100.00
RD10-00921	OCHOA, HEIDI M.	Conference	\$100.00
RD10-00920	EDUCATIONAL MUSIC SERVICE	Music database rental	\$ .00
RD10-00816-1	VU, PHUONG T.	conference	\$1,176.00
RD10-00919	RADDEN, LARRY	Reimbursement	\$99.20
RD10-00918	EDUCATIONAL MUSIC SERVICE	Music purchased	\$37.69
RD10-00917	CESAREO-SILVA, CLAIRE	Reimbursement for BSI Regional Mtg.	\$25.00
RD10-00916	LAM, CHIN	Reimbursement for BSI Regional Mtg.	\$25.00
RD10-00915	BAGWELL, JANET	Reimbursement for BSI Regional Mtg.	\$25.00
RD10-00914	LEBAUER, RONI	Reimbursement for BSI Regional Mtg.	\$25.00
RD10-00913	ALTMAN, CHERYL	Reimbursement for BSI Regional Meeting.	\$25.00
RD10-00912	SOCCCD REVOLVING FUND	ATEP Project-City of Tustin Fees	\$3,000.00
RD10-00911	NEWBEGINNINGS, INC.	Food & Beverages	\$ .00
RD10-00910	DEPT OF GENERAL SERVICES	PROCUREMENT CHARGES FOR USE OF CMAS	\$308.86
RD10-00909	MKH ELECTRONICS	maintenance for autoclave system	\$145.00
RD10-00908	AVALON TENT & PARTY	TABLE AND LINEN RENTAL	\$270.69
RD10-00907	CAESAR'S APPLIANCE	Equip. Repair/Maint.	\$301.00
RD10-00906	SILVINO'S PRO FLASH RX, INC.	Photography strobe unit repair	\$116.00
RD10-00905	GUTIERREZ, RAUL B.	Reimburse for lunch at Extreme Data Summ	\$13.36
RD10-00904	TRANKIEM, TASHA	Reimburse for lunch at Extreme Data Summ	\$15.00
RD10-00903	KING, TAMARA	Reimburse for lunch at Extreme Data Summ	\$15.00
RD10-00902	LORCH, TEDDI	Reim. T. Lorch - PIHRA Conf.	\$75.00
RD10-00901	GRAHAM, ESTER	Reim. E. Graham - PIHRA Conf.	\$44.67
RD10-00900	GLEASON, LINDA	REIMBURSEMENT FOR L. GLEASON	\$ .00
RD10-00899	GRAHAM, ESTER	2009 EDUCATION LAW CONFERENCE-Graham	\$91.00
RD10-00898	IRVINE PIPE & SUPPLY	PE-100 PLUMBING SUPPLIES	\$2,284.65
RD10-00897	SALEM PRESS, INC.	Library books per Tom Weisrock request	\$457.84
RD10-00896	EDWARDS, JOHN W.	CONFERENCE REIMBURSEMENT for CCFC CONFER	\$952.00
RD10-00895	LORCH, TEDDI	2009 EDUCATION LAW CONFERENCE-Lorch	\$91.00
RD10-00894	MC CUE, JENNIFER	Reimbursement	\$76.12
RD10-00893	ROQUEMORE, GLENN	Travel Expenses for Glenn Roquemore/AACC	\$1,316.91
RD10-00892			\$ .00
RD10-00891	AKERS, LEWIS	TO REIMBURSE LEWIS AKERS	\$170.73
RD10-00890	TACKETT, EDWARD	Conference Travel	\$600.00
RD10-00889	TRAN, TIFFANY	Reimbursement for Conference	\$74.00
RD10-00888	KNORR SYSTEMS, INC.	POOL PRESSURE AMPLIFICATION SYSTEM	\$1,000.00
RD10-00887	CHANDOS, RAY	REIMBURSEMENT FOR ELECTRONICS SUPPLIES	\$61.12
RD10-00886	FAHIMI, KIMIA	TO REIMBURSE KIMIA FAHIMI	\$7.06
RD10-00885			\$ .00
RD10-00884	FLANIGAN, PATRICIA K.	CONFERENCE FOR PATRICIA FLANIGAN	\$7.67
RD10-00883	TOTALLY CHOCOLATE	Job Fair Promotional Items	\$ .00
RD10-00882	BAKER & TAYLOR ENTERTAINMENT	Library CD per Tom Weisrock request	\$13.84
RD10-00881	RADDEN, LARRY	Reimbursement	\$350.86
RD10-00880	PEARNE, GARY	TO REIMBURSE GARY PEARNE	\$40.06
RD10-00879	GROSCOST, RICHARD	REIMBURSE GROSCOST	\$700.47
RD10-00878	HUNTLEY, ANTHONY	Conference Reimbursement for Tony Huntle	\$3,599.20
RD10-00877	YUNES, OMAR	Conference Reimbursement for Omar Yunes	\$552.00
RD10-00876	WOLF, MINDI	Conference Reimbursement for Mindi Wolf	\$130.00
RD10-00875	WENZEL, DIANE	Conference Reimbursement for Diane Wenze	\$667.00
RD10-00873	NEWBEGINNINGS, INC.	Food & Beverages	\$ .00
RD10-00874	SMITH, MAUREEN	Conference Reimbursement for Maureen K.	\$656.52
RD10-00872	SMITH, BASIL	Conference Reimbursement for Basil Smith	\$810.00
RD10-00871	ROSENBERG, ALANNAH ORRISON	Conference Reimbursement for Alannah Ros	\$1,200.00
RD10-00870	RADDEN, LARRY	Conference Reimbursement for Larry Radde	\$1,100.00
RD10-00869	PESTOLESI, DIANE	Conference Reimbursement for Diane Pesto	\$950.00

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Req. #	Vendor Name	Description	Total Cost
RD10-00868	PATTERSON, PAMELA	Conference Reimbursement for Pamela Patt	\$325.00
RD10-00867	OCHOA, HEIDI M.	Conference Reimbursement for Heidi Ochoa	\$780.00
RD10-00866	MILLOVICH, JUNE M.	Conference Reimbursement for June Millov	\$1,100.00
RD10-00865	MEYER, CLIFFORD	Conference Reimbursement for Clifford Me	\$1,100.00
RD10-00864	LUTHER, BARBARA	Conference Reimbursement for Barbara Lut	\$155.00
RD10-00863	O'MEARA, MICHAEL	Reimbursement for Michael O'Meara	\$19.32
RD10-00862	LOVETT, MARGOT	Conference Reimbursement for Margot Love	\$1,100.00
RD10-00861	ININNS, ELIZABETH	Conference Reimbursement for Elizabeth I	\$443.00
RD10-00860	WELLS FARGO #4198 FISCAL-SBC	TO REPLACE DAMAGED AND ADDITIONAL SET-UP	\$1,700.00
RD10-00859	KNORR SYSTEMS, INC.	POOL PUM SERVICE CALL	\$743.19
RD10-00858	HAERI, MELANIE	Cost of refreshments at BSI Writing Work	\$400.00
RD10-00857	HOGGATT, MICHAEL	Conference Reimbursement for Michael Hog	\$397.62
RD10-00856	GRAHAM, ESTER	EEOC TRAINING INSTITUTE: Ettie Graham	\$1,388.00
RD10-00855	HESSE, LISA	Conference Reimbursement for Lisa Hesse	\$600.00
RD10-00854	HASTINGS, RON	Conference Reimbursement for Ron Hasting	\$713.37
RD10-00853	FENTON, JASON	Conference Reimbursement for Jason Fento	\$70.00
RD10-00852	AMER. RED CROSS	Responding to Emergency cards for F09 HL	\$125.00
RD10-00851	DORHOUT, ANETA	Conference Reimbursement for Aneta Dorho	\$600.00
RD10-00850	D'ARCY, KIM	Conference Reimbursement for Kim d'Arcy	\$150.00
RD10-00849	COY, CHRISTINE	Conference Reimbursement for Christine C	\$600.00
RD10-00848	CLARK, JENNY H.	Conference Reimbursement for Jenny Clark	\$560.00
RD10-00847	BORATYNEC, ZINA	Conference Reimbursement for Zina Boraty	\$752.00
RD10-00846	BOOKER, NICHOLAS A.	Conference Reimbursement for Nicholas Bo	\$600.00
RD10-00845	BENNETT, MICHAEL	Conference Reimbursement for Mike Bennet	\$652.00
RD10-00844	BARRAGAN, VALERIA	Conference Reimbursement for Valeria Bar	\$344.00
RD10-00843	BALLO, RENATA	Conference Reimbursement for Renata Ball	\$475.00
RD10-00842	AMINY, MARINA	Conference Reimbursement for Marina Amin	\$134.00
RD10-00841	BOYD, BRANDON	Refund of Material Fee-N172L	\$175.00
RD10-00840	PLANO, GWEN	Reimbursement	\$39.75
RD10-00839	S & B FOODS	Food/Catering for BSTIC Grand Opening	\$1,499.93
RD10-00838	MEYER, CLIFFORD	Conference reimbursement	\$138.32
RD10-00837	OC AUDITOR-CONTROLLER	OC RADIO FEES	\$96.00
RD10-00836	COACH AMERICA - LOS ANGELES	Bus for Emeritus Field Trip 11/7, Kierna	\$ .00
RD10-00835	GABRIELLA, WENDY	Wendy Gabriella to CurricUNET Users' Gro	\$536.35
RD10-00834	TITUS, JODI	Jodi Titus to CurricUNET Users' Group	\$536.35
RD10-00833	BAKER & TAYLOR ENTERTAINMENT	Pay for books.	\$60.45
RD10-00832	SCHMEIDLER, KATHERINE	Kathy Schmeidler to CurricUNET Users' Gr	\$582.15
RD10-00831	IMPRESSIONS PRINTING	RAPIDTECH CONTRACTED PRINTING	\$348.00
RD10-00830	SO. ORANGE COUNTY CHAMBER OF	S. OC REGIONAL CHAMBER OF COMMERCE - MEE	\$30.00
RD10-00829	REGENCY LIGHTING	SAMPLE LIGHTING	\$16.31
RD10-00828	KUCHARSKI, PHILLIS	CONFERENCE FOR P. KUCHARSKI	\$1,841.91
RD10-00827	WELLS FARGO #4198 FISCAL-SBC	VA WORKSHOP FOR POST 9/11 EDUC. BENEFITS	\$250.00
RD10-00826	RADDEN, LARRY	Reimbursement	\$369.00
RD10-00825	BAKER & TAYLOR ENTERTAINMENT	Library books per Tom Weisrock request	\$124.59
RD10-00824	WELLS FARGO #4198 FISCAL-SBC	Online registration for Vandercook maint	\$175.00
RD10-00823	PAPA PESTICIDE APPLICATORS	PAPA CONFERENCE AT ANAHEIM	\$70.00
RD10-00822	LAKOW, WILL	REIMBURSEMENT FOR SUPPLIES	\$78.26
RD10-00821	BERES, CATHERINE	rolling hand cart for PIO	\$31.13
RD10-00820	SHATTINGER MUSIC	Music purchased	\$27.70
RD10-00819	WELLS FARGO #3317 (DISTRICT)	CACT Membership	\$100.00
RD10-00818	PEEBLES, RANDY W.	CONFERENCE: Randy Peebles	\$475.00
RD10-00817	COLEMAN, SUSAN M.	Grant-related conference	\$ .00
RD10-00816	HIGGINS, RUTH	conference hotel and airfare	\$1,718.00
RD10-00815	CAMLT	CONFERENCE FOR MLT INSTRUCTORS	\$150.00
RD10-00814	WELLS FARGO #3317 (DISTRICT)	STAFF DEVELOPMENT MATERIAL	\$201.96
RD10-00813	TACKETT, EDWARD	REIMBURSEMENT NONINSTR SUPPL	\$72.65

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

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Req. #	Vendor Name	Description	Total Cost
RD10-00812	ZARA DISTRIBUTION	Nitrogen canisters	\$127.24
RD10-00811	DOLAN, BEN	INDUSTRY ADVISORY BOARD MTG/SEATTLE	\$1,098.70
RD10-00810	THAWLEY, MARIANNE E.	BOOK FOR MLT PROGRAM	\$70.07
RD10-00809	WELLS FARGO #2078 (DIST TRAVL)	ORIENTAL TRADING/CONFERENCE MATERIALS	\$30.59
RD10-00808	GREY HOUSE PUBLISHING	Library book per Tom Weisrock request	\$193.94
RD10-00807	WELLS FARGO #3465 FISCAL-IVC	Refreshments for Meeting	\$29.75
RD10-00806	S & B FOODS	Food for H.S. Counselor Conference	\$1,005.94
RD10-00805	ENVIRONMENTAL SYSTEM PRODUCTS	Eyebolt	\$15.23
RD10-00804	WELLS FARGO #4214 FISCAL-IVC	To pay NCMPR for Paragon Awards entries.	\$105.00
RD10-00803	SMITH, JAMIE	TO PROVIDE FOOD FOR ESTF WORKSHOP OCT 23	\$324.58
RD10-00802	WELLS FARGO #4198 FISCAL-SBC	TO REPLACE DAMAGED TABLES FOR SET-UP	\$ .00
RD10-00801	S & B FOODS	Refreshments for Tech Program Meeting	\$76.13
RD10-00800	PEPPER, J.W. & SON, INC.	Music purchased	\$299.39
RD10-00799	WELLS FARGO #3317 (DISTRICT)	NCMPR Paragons Awards 2009	\$90.00
RD10-00798	EL TORO RV., INC.	Repair Estimate	\$ .00
RD10-00797	ACADEMIC SENATE	STUDENT GENERAL ASSEMBLY CONFERENCE	\$95.00
RD10-00796	MIKOLAJCZAK, MIKI	MIKI MIKOLAJCZAK ATTENDED CSU COUNSELOR	\$65.00
RD10-00795	THARPE, SCOTT	CONFERENCE FOR SCOTT THARPE	\$445.00
RD10-00793	WELLS FARGO #3317 (DISTRICT)	Amazon.com	\$102.23
RD10-00792	ALFORD, JOANN	Jo Ann*Alford to attend Training/Orienta	\$ .00
RD10-00791	OKEDA, SERGIO	REIMBURSEMENT FOR SERGIO OJEDA APPLICATI	\$250.00
RD10-00790	SC INC.	Softball Team/safety items	\$1,630.53
RD10-00789	MC CUE, JENNIFER	Reimbursement	\$76.12
RD10-00788	PEREZ, JESS	Expense Reimbursement	\$537.80
RD10-00787	MORRIS, JOHE	REIMBURSE FOR INSTRUCTIONAL SUPPLIES	\$13.12
RD10-00786	WELLS FARGO #3465 FISCAL-IVC	MedexSupply	\$231.36
RD10-00785	KOBATA, SARAH	SARAH KOBATA ATTENDED CSU COUNSELOR CONF	\$65.00
RD10-00784	BENAVIDES, BARBARA A.	BARBARA BENAVIDES ATTENDED CSU COUNSELOR	\$65.00
RD10-00783	NIEVES-LUCAS, SARA	SARA NIEVES-LUCAS ATTENDED CSU COUNSELOR	\$65.00
RD10-00782	POHL, JUDI	JUDI POHL ATTENDED CSU COUNSELOR CONFERE	\$65.00
RD10-00781	KLUNDER, JAYNE	JAYNE KLUNDER ATTENDED CSU COUNSELOR CON	\$65.00
RD10-00780	RIOS, ROSANN	ROSANN RIOS ATTENDED CSU COUNSELOR CONFE	\$65.00
RD10-00779	WELLS FARGO #4198 FISCAL-SBC	EGYPT GRANT AT&T	\$1,331.66
RD10-00778	S & B FOODS	Refreshments for TPP Monthly Meeting	\$ .00
RD10-00777	D'LENA, BRANDYE	REIMBURSEMENT CLAIM	\$13.71
RD10-00776	LAGUNA BEACH UNIF. SCHOOL DIST	CTE Collaborative Grant Stipend	\$336.00
RD10-00775	LAGUNA BEACH UNIF. SCHOOL DIST	CTE Collaborative Grant Stipend Reimbusm	\$3,696.00
RD10-00774	ANDERSON, JULIE	reimburse; fish and water plant	\$23.60
RD10-00773	TACKETT, EDWARD	ASTM F42 NOVEMBER 2009 MEETING	\$1,297.44
RD10-00772	OAKS, DIANE	Conference reimbursement for Diane Oaks	\$16.00
RD10-00771	BENDER, GRETCHEN	JSPAC TOOLS FOR CHANGE CONFERENCE	\$985.00
RD10-00770	CHUMAN, JERILYN	JSPAC TOOLS FOR CHANGE CONFERENCE	\$757.00
RD10-00769	PERRONE, KRISTIN	JSPAC TOOLS FOR CHANGE CONFERENCE	\$757.00
RD10-00768	WILLIAMS, MARY	JSPAC TOOLS FOR CHANGE CONFERENCE	\$1,222.00
RD10-00767	WELLS FARGO #4214 FISCAL-IVC	Media supplies	\$224.11
RD10-00766	MATHUR, RAGHU P.	2009 Economic Forecast Conf for Tracy Da	\$135.00
RD10-00765	WELLS FARGO #3317 (DISTRICT)	Amazon.com	\$44.26
RD10-00764	WELLS FARGO #3317 (DISTRICT)	B&H Photo and Video	\$264.45
RD10-00763	NEWBEGINNINGS, INC.	REFRESHMENTS FOR RIDE THE WAVE	\$ .00
RD10-00762	NEWBEGINNINGS, INC.	REFRESHMENTS FOR REGION 8 CSSO MEETING	\$228.65
RD10-00761	OLIVIER'S SILK & EMBROIDERY	Embroidery Services	\$136.00
RD10-00760	KAUFMANN, JEFF	GREEN CONFERENCE	\$ .00
RD10-00759	SECURE LIVE SCAN	Secure live scan for TPP student	\$15.00
RD10-00751	RYALS, KAY	NCHC Conference	\$ .00
RD10-00750	MANDERS, RACHEL	Reimbursement for grant mailings	\$54.19
RD10-00741	NEWBEGINNINGS, INC.	FAMILY NIGHT EVENT	\$ .00

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

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Req. #	Vendor Name	Description	Total Cost
RD10-00733	SPIELMAN, DANIEL	REIMBURSEMENT FOR EGYPT STUDENTS FIELD T	\$75.00
RD10-00732	MAQUINSAL SEWING MACHINE CO.	Equip. Repair	\$281.36
RD10-00731	SPIELMAN, DANIEL	REIMBURSEMENT FOR PARKING	\$24.00
RD10-00730	CLARK SECURITY PRODUCTS	PE 100 LOCKS	\$2,065.82
RD10-00729	TACKETT, EDWARD	INDUSTRY ADVISORY BOARD MTG/SEATTLE/ED T	\$1,063.98
RD10-00728	RADDEN, LARRY	Reimbursement	\$ .00
RD10-00727	SALEM PRESS, INC.	Library books per Tom Weisrock request	\$1,197.34
RD10-00726	WELLS FARGO #3465 FISCAL-IVC	Purchase Building Marshal Equipment	\$951.56
RD10-00725	MARZILLI, SANDRA	REIMBURSEMENT	\$ .00
RD10-00724	SMARDAN SUPPLY - EL MONTE	SHOWER HEADS FOR PE-100	\$669.16
RD10-00723	GLEIZER, JENNIFER	REIMBURSEMENT FOR SUPPLIES	\$69.32
			=====
			\$74,910.16

TO: Board of Trustees  
FROM: Dr. Raghu P. Mathur, Chancellor  
RE: SOCCCD: Payment of Bills  
ACTION: Approval

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**BACKGROUND**

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees.

**STATUS**

Checks No. 086604 through 087145, processed through the Orange County Department of Education, totaling \$3,226,546.48; and Checks No. 009732 through 009736, processed through Saddleback College Community Education, totaling \$4,034.45; and Checks No. 008638 through 008641, processed through Irvine Valley College Community Education, totaling \$15,366.80 are submitted for the approval of the Board of Trustees.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the payment of bills as listed in EXHIBIT A.

WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #086604 and 087145

S	Check #	Check Dt	Company Name	Check Amount	Description
O	086604	10/29/09	CARRIER JOHNSON	\$2,481.06	ARCHITECTURAL SERVICES
O	086605	10/29/09	gkkworks	\$19,750.00	Schematic Design Services Utt Library Renovation
O	086606	10/29/09	JOYCE INSPECTION & TESTING	\$14,068.00	HIRE DSA INSPECTOR FOR A300 & B200 AT IVC
O	086607	10/29/09	MC CARTHY BUILDING COMPANIES	\$5,000.00	CONSTRUCTION MANAGEMENT SERVICES SC LRC
O	086608	10/29/09	PB AMERICAS, INC.	\$5,428.56	Labor Compliance Services for Village Expansion
O	086609	10/29/09	R2A ARCHITECTURE	\$114.52	ARCHITECTURAL SERVICES FOR FINE ARTS
O	086610	10/29/09	ACADEMIC SENATE FOR CALIF.	\$95.00	STUDENT GENERAL ASSEMBLY CONFERENCE
O	086611	10/29/09	RENATA BALLO	\$475.00	Conference Reimbursement for Renata Ballo
O	086612	10/29/09	JUANITA BALTIERRA	\$480.51	Conference Reimbursement for Juanita Baltierra
O	086613	10/29/09	DON BUSCHE	\$79.55	CONFERENCE REIMBURSEMENT
O	086614	10/29/09	CAMLT	\$295.00	CONFERENCE FOR SCOTT THARPE
O	086615	10/29/09	ELIZABETH CIPRES	\$31.62	REIMBURSEMENT CONFERENCE Elizabeth Cipres
O	086616	10/29/09	THE CITIZEN HOTEL	\$269.86	JSPAC TOOLS FOR CHANGE CONFERENCE
O	086617	10/29/09	BRANDYE D'LENA	\$13.71	REIMBURSEMENT CLAIM
O	086618	10/29/09	TERESA FLUEGEMAN	\$79.55	CONFERENCE REIMBURSEMENT
O	086619	10/29/09	ERIC GARCIA	\$325.00	Eric Garcia to the 2009 PSCFA Coaches Conference
O	086620	10/29/09	GAYLORD OPRYLAND HOTEL	\$828.36	conference hotel and airfare
O	086621	10/29/09	GCCCD AUXILIARY	\$150.00	JSPAC TOOLS FOR CHANGE CONFERENCE
O	086622	10/29/09	GCCCD AUXILIARY	\$100.00	CONFERENCE FOR DAVID GATEWOOD
O	086623	10/29/09	GCCCD AUXILIARY	\$150.00	Conference for Rachel Manders
O	086624	10/29/09	GCCCD AUXILIARY	\$250.00	JSPAC TOOLS FOR CHANGE CONFERENCE
O	086625	10/29/09	APRIL GRIFFIN	\$325.00	April Griffin to the 2009 PSCFA Coaches Conf.
O	086626	10/29/09	RAUL B. GUTIERREZ	\$13.36	Reimburse for lunch at Extreme Data Summit
O	086627	10/29/09	HAMPTON INN & SUITES	\$331.16	INDUSTRY ADVISORY BOARD MTG/SEATTLE/ED TACKETT
O	086628	10/29/09	HAMPTON INN & SUITES	\$334.50	INDUSTRY ADVISORY BOARD MTG/SEATTLE
O	086629	10/29/09	RUTH HIGGINS	\$334.20	Financial Aid Conference
O	086630	10/29/09	HOLIDAY INN	\$191.16	CONFERENCE FOR DAVID GATEWOOD
O	086631	10/29/09	HOLIDAY INN	\$191.16	Conference for Rachel Manders
O	086632	10/29/09	HOLIDAY INN	\$191.16	JSPAC TOOLS FOR CHANGE CONFERENCE
O	086633	10/29/09	HOLIDAY INN	\$191.16	JSPAC TOOLS FOR CHANGE CONFERENCE
O	086634	10/29/09	HOLIDAY INN	\$191.16	JSPAC TOOLS FOR CHANGE CONFERENCE
O	086635	10/29/09	HOLIDAY INN	\$191.16	Conference for Michelle Scharf
O	086636	10/29/09	IMAGE PRINTING SOLUTIONS	\$3,552.86	Parking Citations
O	086637	10/29/09	RJ COACHING AND CONSULTING	\$7,500.00	Blanket PO for Grant related CONTRACT SVCS
O	086638	10/29/09	TAMARA KING	\$15.00	Reimburse for lunch at Extreme Data Summit
O	086639	10/29/09	JAYNE KLUNDER	\$65.00	JAYNE KLUNDER ATTENDED CSU COUNSELOR CONFERENCE
O	086640	10/29/09	SARAH KOBATA	\$65.00	SARAH KOBATA ATTENDED CSU COUNSELOR CONFERENCE
O	086641	10/29/09	PHILADELPHIA MARRIOTT WEST	\$386.64	ASTM F42 NOVEMBER 2009 MEETING
O	086642	10/29/09	CLIFFORD MEYER	\$138.32	Conference reimbursement
O	086643	10/29/09	MIKI MIKOLAJCZAK	\$65.00	MIKI MIKOLAJCZAK ATTENDED CSU COUNSELOR CONFERENCE
O	086644	10/29/09	SARA NIEVES-LUCAS	\$65.00	SARA NIEVES-LUCAS ATTENDED CSU COUNSELOR CONFERENCE
O	086645	10/29/09	DIANE PESTOLESI	\$577.24	CONFERENCE FOR DIANE PESTOLESI
O	086646	10/29/09	LARRY RADDEN	\$369.00	Reimbursement
O	086647	10/29/09	RUBEN RAMIREZ	\$176.60	ACHRO/EEO Conference: Ruben Ramirez
O	086648	10/29/09	CARLA REISCH	\$112.50	Carla Reisch to the FACCC Teaching & Learning Conf
O	086649	10/29/09	ROSANN RIOS	\$65.00	ROSANN RIOS ATTENDED CSU COUNSELOR CONFERENCE
O	086650	10/29/09	MAUREEN SMITH	\$656.52	Conference Reimbursement for Maureen K. Smith
O	086651	10/29/09	BRUCE SOB CZAK	\$70.00	CONFERENCE REIMBURSEMENT
O	086652	10/29/09	EDWIN TIONGSON	\$364.75	Edwin Tiongson to the 2009 PSCFA Coaches Conferenc
O	086653	10/29/09	TASHA TRANKIEM	\$15.00	Reimburse for lunch at Extreme Data Summit
O	086654	10/29/09	RAJEN VURDIEN	\$438.00	Conference Attendance for Rajen Vurdien



WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #086604 and 087145

S	Check #	Check Dt	Company Name	Check Amount	Description
O	086655	10/29/09	AMERICAN GEOTECHNICAL	\$1,836.45	GEOTECHNICAL FIELD OBSERVATION AND TESTING
O	086656	10/29/09	gkkworks	\$10,416.50	Schematic Design Services Utt Library Renovation
O	086657	10/29/09	ABC ICE HOUSE	\$65.25	Blanket PO for dry ice for MS20 labs
O	086658	10/29/09	ADCLUB ADVERTISING SERVICE	\$2,054.00	Recruitment/Advertising for SOCCCD
O	086659	10/29/09	ADRENALIN SPORTS APPAREL	\$1,551.32	VOLLEYBALL GEAR
O	086660	10/29/09	LEWIS AKERS	\$170.73	TO REIMBURSE LEWIS AKERS
O	086661	10/29/09	AMERICAN RED CROSS	\$125.00	Responding to Emergency cards for F09 HLTH 2 class
O	086662	10/29/09	APPLE SCIENTIFIC, INC.	\$77.25	BIOLOGY EQUIPMENT
O	086663	10/29/09	AVALON TENT & PARTY	\$270.69	TABLE AND LINEN RENTAL
O	086664	10/29/09	BAKER & TAYLOR	\$12.73	Library CD per Tom Weisrock request
O	086665	10/29/09	BESAFE TECHNOLOGIES, INC.	\$738.15	CONSULT SUBSCRIPTION CONSTRUCT SERVICES
O	086666	10/29/09	BLICK ART MATERIALS	\$60.16	ART SUPPLIES
O	086667	10/29/09	BRAND ATHLETICS	\$14,124.44	MEN'S BASKETBALL PRACTICE SPIRIT PACKS
O	086668	10/29/09	CALIFORNIA STAGE/LIGHTING, INC	\$383.92	Gels for student camera/lights
O	086669	10/29/09	CAESAR'S APPLIANCE SERVICE,	\$301.00	Equip. Repair/Maint.
O	086670	10/29/09	CAROLINA BIOLOGICAL SUPPLY	\$568.10	BIOCHEMISTRY LABORATORY INSTRUCTIONAL SUPPLIES
O	086671	10/29/09	RAY CHANDOS	\$61.12	REIMBURSEMENT FOR ELECTRONICS SUPPLIES
O	086672	10/29/09	CLARK SECURITY PRODUCTS INC.	\$353.44	LOCKSMITH SUPPLIES
O	086673	10/29/09	CULLIGAN	\$5.50	MICRO WATER
O	086674	10/29/09	DANA POINT YACHT MAINTENANCE	\$64.95	Monthly Whaler Hull Cleaning
O	086675	10/29/09	DHK PLUMBING & PIPING, INC.	\$21,662.81	PLUMBING WORK AT CDC
O	086676	10/29/09	DISCOUNT DANCE SUPPLY CO.	\$236.33	DANCE COSTUMES FOR IVC 2009-2010 DANCE CONCERT
O	086677	10/29/09	DISCOUNT SCHOOL SUPPLY	\$7.61	Supplies for HD131 course
O	086678	10/29/09	EDUCATIONAL MUSIC SERVICE	\$34.45	Music purchased
O	086679	10/29/09	EWING IRRIGATION PRODUCTS	\$652.53	Blanket P.O. for supplies
O	086680	10/29/09	TINA FIETSAM	\$300.00	MONTHLY WORKSHOP PRESENTER
O	086681	10/29/09	FISHER SCIENTIFIC	\$4,327.39	INSTRUCTIONAL SUPPLIES
O	086682	10/29/09	FREEWAY AUTO SUPPLY	\$269.69	TRANSPORTATION SUPPLIES
O	086683	10/29/09	BCH WATERWORKS	\$135.00	AQUARIUM SUPPLIES AND MAINTENANCE
O	086684	10/29/09	CHILD HEALTH ALERT	\$29.00	subscr 10 issues
O	086685	10/29/09	ACCUVANT INC.	\$70,886.25	Network & Data Security Response Project
O	086686	10/29/09	D4 SOLUTIONS INC.	\$1,238.45	SERVICE CONTRACT FOR RELOCATION OF SOUND SYSTEM
O	086687	10/29/09	DELL MARKETING L.P.	\$712.40	Maintenance on servers
O	086688	10/29/09	DEPARTMENT OF GENERAL SERVICES	\$308.86	PROCUREMENT CHARGES FOR USE OF CMAS
O	086689	10/29/09	ROBERTO ARAUJO	\$38.43	MILEAGE
O	086690	10/29/09	JENNIFER GLEIZER	\$25.28	MILEAGE
O	086691	10/29/09	RICHARD GROSCOST	\$700.47	REIMBURSE GROSCOST
O	086692	10/29/09	CARMENMARA HERNANDEZ-BRAVO	\$153.00	REIMBURSEMENT FOR EGYPT GRANT
O	086693	10/29/09	IMPEX TECHNOLOGIES, INC.	\$2,250.00	Load Balancing Support Renewal
O	086694	10/29/09	BEVERLY JOHNSON	\$8.28	MILEAGE
O	086695	10/29/09	TAMARA KING	\$104.45	MILEAGE
O	086696	10/29/09	KNORR SYSTEMS, INC.	\$4,206.00	POOL ANNUAL SUPPLIES
O	086697	10/29/09	MARK KRUHMIN	\$25.34	MILEAGE 9/30/09
O	086698	10/29/09	BROOKE LANGE	\$71.83	MILEAGE
O	086699	10/29/09	NICOLE LOFTUS	\$158.35	MILEAGE
O	086700	10/29/09	LORI MANGELS	\$95.17	MILEAGE
O	086701	10/29/09	MAXIMUS, INC.	\$2,840.00	Renewal Services Cost Claiming FY 09/10
O	086702	10/29/09	MOUSER ELECTRONICS	\$239.69	PHYSICS SUPPLIES
O	086703	10/29/09	BETH MUELLER	\$34.56	MILEAGE 10/1-10/15/09
O	086704	10/29/09	CITIZENS BUSINESS BANK	\$53,038.55	Viron mechanical retrofit and energy mgt. program
O	086705	10/29/09	NEWBEGINNINGS, INC.	\$1,589.14	REFRESHMENTS FOR REGION 8 CSSO MEETING

WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #086604 and 087145

S	Check #	Check Dt	Company Name	Check Amount	Description
O	086706	10/29/09	OCE-IMAGISTICS	\$75.29	RENTAL AGREEMENT
O	086707	10/29/09	ORKIN INC.	\$1,126.00	ANNUAL MAINTENANCE: Bug Control
O	086708	10/29/09	JOHN OZUROVICH	\$38.43	MILEAGE
O	086709	10/29/09	DONNA RANE-SZOSTAK	\$40.81	MILEAGE
O	086710	10/29/09	TAMERA RICE	\$29.81	MILEAGE
O	086711	10/29/09	SHANNON SEIFERT	\$38.43	MILEAGE
O	086712	10/29/09	LOUIS SESSLER	\$38.43	MILEAGE
O	086713	10/29/09	JEANNE VENDITTI	\$14.71	MILEAGE
O	086714	10/29/09	ELIZABETH WEISS	\$47.85	MILEAGE
O	086715	10/29/09	CARLOS TUCCIO	\$142.85	REPAIR OF WASHING MACHINE IN CLASSROOM
O	086716	10/29/09	ORKIN INC.	\$180.00	Annual Maintenance: Bug Control
O	086717	10/30/09	ARROWHEAD DRINKING WATER	\$43.49	Rental of ROHC Water Filtration System
O	086718	10/30/09	CALIFORNIA PLACEMENT ASSN.	\$100.00	California Placement Association Membership 09/10
O	086719	10/30/09	CITY OF TUSTIN	\$550.00	MCAS SUBLEASE CITY OF TUSTIN
O	086720	10/30/09	J. RICHARDS & COMPANY	\$110.58	MATERIALS FOR RENOVATED CLASSROOM
O	086721	10/30/09	OFFICEMAX CONTRACT INC.	\$7,384.62	Office Max Supply Orders 2009/2010
O	086722	10/30/09	JUNG-WON EDWARD PARK	\$300.00	Contract Services
O	086723	10/30/09	NCS PEARSON, INC.	\$184.00	WAIT-II rec/response bklt-LD testing
O	086724	10/30/09	JESS PEREZ	\$537.80	Expense Reimbursement
O	086725	10/30/09	LILIANN PEREZ-STROUD	\$600.00	WORKSHOP TRAINER
O	086726	10/30/09	GWEN PLANO	\$39.75	Reimbursement
O	086727	10/30/09	PORT SUPPLY	\$76.04	Purchase of Instructional items for MST Classes
O	086728	10/30/09	PRAXAIR	\$15.95	Annual Maintenance: Nitrogen Cylinders
O	086729	10/30/09	PREP GEAR	\$379.90	W Golf 09/hats and visors
O	086730	10/30/09	PRESQUE ISLE CULTURES	\$455.00	MICROBIOLOGY SUPPLIES
O	086731	10/30/09	PRESS SOLUTIONS, INC.	\$1,850.00	Printing Brochures
O	086732	10/30/09	QUICK CAPTION	\$960.00	Real Time Captioning Services
O	086733	10/30/09	R2A ARCHITECTURE	\$19,116.85	DESIGN SERVICE FOR ART BUILDING WINDOW SOFFITS
O	086734	10/30/09	LARRY RADDEN	\$450.06	Reimbursement
O	086735	10/30/09	RAINBOW SYMPHONY STORE	\$127.13	PHYSICS SUPPLIES
O	086736	10/30/09	RALPHS GROCERY COMPANY	\$236.78	TO PURCHASE SUPPLIES
O	086737	10/30/09	RANCHO CAPISTRANO	\$1,750.00	FEE FOR RENTAL OF SOCCER FIELD
O	086738	10/30/09	REGENCY LIGHTING	\$16.31	SAMPLE LIGHTING
O	086739	10/30/09	REYNOLDS ADVANCED MATERIALS	\$6,036.81	RAPIDTECH NONINSTR SUPPL
O	086740	10/30/09	RIO GRANDE ALBUQUERQUE	\$12.60	ART SUPPLIES
O	086741	10/30/09	ROTH CARNEY KNUDSEN LLP	\$1,422.00	INVESTIGATIVE SERVICES
O	086742	10/30/09	RSA SUTTER SOIL PRODUCTS	\$1,386.56	SOIL MIX
O	086743	10/30/09	S & B FOODS	\$76.13	Refreshments for Tech Program Meeting
O	086744	10/30/09	SADDLEBACK SAND & GRAVEL	\$532.88	FILLED SAND BAGS FOR GROUNDS
O	086745	10/30/09	SADDLEBACK VALLEY UNIFIED	\$5,040.00	CTE COLLABORATIVE BOOT CAMPS
O	086746	10/30/09	SAFELITE AUTO GLASS	\$210.90	REPLACE REAR WINDOW IN VEHICLE #117
O	086747	10/30/09	SAFEGWAY INC/PAVILIONS	\$1,100.97	Student Supplies
O	086748	10/30/09	SAGE PUBLICATIONS, INC.	\$91.80	BOOK ORDER
O	086749	10/30/09	SALEM PRESS, INC.	\$457.84	Library books per Tom Weisrock request
O	086750	10/30/09	SAMY'S CAMERA	\$326.25	Photography supplies
O	086751	10/30/09	SARGENT-WELCH LLC	\$769.74	PHYSICS SUPPLIES
O	086752	10/30/09	FHEG - SADDLEBACK BOOKSTORE	\$243.29	EGYPT GRANT BOOKS AND MATERIALS
O	086753	10/30/09	GUISELLE SCOTT	\$50.00	PANEL MEMBER
O	086754	10/30/09	JARED SCOTT	\$190.00	Contract Services Piano Tuning
O	086755	10/30/09	SEPULVEDA BUILDING MATERIALS	\$352.22	Decomposed Granite for Garden Trails
O	086756	10/30/09	SHAMROCK SUPPLY	\$3,034.22	GROUNDS ANNUAL SUPPLIES

WARRANT REGISTER LISTING

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	086757	10/30/09	SHATTINGER MUSIC	\$27.70	Music purchased
O	086758	10/30/09	CRYSTAL SHOMPH	\$400.00	TECH.DIR./LIGHT.DESIGNER/IVC FALL DANCE ENS.CONCER
O	086759	10/30/09	SHRED-IT	\$340.00	Document Destruction Service
O	086760	10/30/09	SHRED-IT	\$220.00	For Shred-it monthly service
O	086761	10/30/09	SIEMENS WATER TECHNOLOGIES	\$185.24	Annual Service& Deionized Water System
O	086762	10/30/09	SIGN WAREHOUSE.COM	\$77.50	RAPIDTECH NONINSTR SUPPL
O	086763	10/30/09	SIMS-ORANGE WELDING SUPPLY	\$137.48	Gas and supplies for Art Department
O	086764	10/30/09	SJM INDUSTRIAL RADIO	\$507.90	BATTERIES FOR 2-WAY RADIOS
O	086765	10/30/09	DANIEL SMITH, INC.	\$2,358.09	ART SUPPLIES
O	086766	10/30/09	JAMIE SMITH	\$324.58	TO PROVIDE FOOD FOR ESTF WORKSHOP OCT 23 2009
O	086767	10/30/09	SOUTH COAST SYMPHONY	\$1,500.00	Advertising
O	086768	10/30/09	SOUTHERN COUNTIES OIL	\$6,702.62	FUEL
O	086769	10/30/09	SPECTRUM CHEMICAL MFG. CORP.	\$176.15	CHEMISTRY SUPPLIES
O	086770	10/30/09	SPORTS RESOURCE GROUP, INC.	\$312.50	BIOLOGY SUPPLIES FOR MAJORS' BIOLOGY LABORATORY
O	086771	10/30/09	SPORTS TUTOR	\$94.56	BATTERY FOR TENNIS MACHINE FOR TENNIS CLASSES
O	086772	10/30/09	SPORTS UNLIMITED	\$1,701.94	MEN'S SOCCER EMBROIDERY
O	086773	10/30/09	STEPHENS ENTERPRISES	\$717.75	Basketball Supplies
O	086774	10/30/09	STOVER SEED COMPANY	\$2,066.25	GROUNDS SUPPLIES - GRASS SEED
O	086775	10/30/09	SUPERIOR PRESS	\$402.48	Various Bank Supplies - 09/10
O	086776	10/30/09	SYSKO LOS ANGELES	\$806.16	Student Supplies
O	086777	10/30/09	EDWARD TACKETT	\$72.65	REIMBURSEMENT NONINSTR SUPPL
O	086778	10/30/09	TAMS-WITMARK MUSIC LIBRARY	\$70.75	Royalty and rental for "Snoopy!!!"
O	086779	10/30/09	MARIANNE E. THAWLEY	\$70.07	BOOK FOR MLT PROGRAM
O	086780	10/30/09	THORNTON PLASTICS	\$134.38	PALEONTOLOGY LAB SUPPLIES
O	086781	10/30/09	THREAD ART	\$81.24	FASHION SUPPLIES
O	086782	10/30/09	TRAFFIC CONTROL SERVICE, INC.	\$48.94	evacuation supplies
O	086783	10/30/09	HUNG TRAN	\$6.50	TO REIMBURSE HUNG TRAN FOR A LAB CLASS PURCHASE.
O	086784	10/30/09	TRI-AD	\$1,107.00	Admin. & Banking Svcs. for FSA 09/10
O	086785	10/30/09	ARACELLI TRUJILLO	\$50.00	PANEL MEMBER
O	086786	10/30/09	TURSI'S SOCCER SUPPLY, INC.	\$16,013.35	WOMEN'S SOCCER ORDER
O	086787	10/30/09	TUTTLE-CLICK FORD	\$255.10	TRANSPORTATION PARTS
O	086788	10/30/09	UNISOURCE WORLDWIDE INC.	\$83.13	JANITORIAL SUPPLIES
O	086789	10/30/09	UNITED SITE SERVICES OF	\$264.37	PORTABLE TOILETS
O	086790	10/30/09	USA DATA, INC.	\$269.27	Purchase of mailing list for brochure
O	086791	10/30/09	JILL VARGA	\$244.00	535710 SCHOLARSHIP FOR STUDENT
O	086792	10/30/09	MATT VARHO	\$147.25	Contract Services
O	086793	10/30/09	LUIS MAURICIO VASQUEZ	\$650.00	CPR/1ST AID INSTRUCTOR
O	086794	10/30/09	MISTY VAUGHAN	\$244.00	528853 SCHOLARSHIP FOR STUDENT
O	086795	10/30/09	VEOLIA ES TECHNICAL	\$2,527.73	Annual Maintenance: Waste Removal
O	086796	10/30/09	VICTORY CUSTOM ATHLETIC	\$3,391.88	BASEBALL PANTS
O	086797	10/30/09	VOCATIONAL BIOGRAPHIES, INC.	\$300.00	Vocational Biographies online
O	086798	10/30/09	VWR INTERNATIONAL, INC.	\$1,211.04	MLT LAB SUPPLIES
O	086799	10/30/09	WALTERS WHOLESALE ELECTRIC	\$525.37	OPEN PURCHASE ORDER FOR PARTS AND SUPPLIES
O	086800	10/30/09	WARD'S NATURAL SCIENCE	\$45.68	GEOLOGY SUPPLIES
O	086801	10/30/09	W A X I E	\$112.77	janitorial supplies
O	086802	10/30/09	WESTERN EXTERMINATOR COMPANY	\$895.00	CONTRACT SERVICES - GOPHER CONTROL
O	086803	10/30/09	MICHAEL WOLF INTERIORS INC.	\$123.51	FRONT WINDOW BLINDS FOR VETS CENTER
O	086804	10/30/09	WOODBRIIDGE HIGH SCHOOL	\$250.00	Ad for Woodbridge HS Basketball Program
O	086805	10/30/09	TIM WORKMAN	\$50.00	PANEL MEMBER
O	086806	10/30/09	ZARA DISTRIBUTION	\$127.24	Nitrogen canisters
O	086807	10/30/09	RALPHS GROCERY COMPANY	\$897.37	NUTRITIONAL FOOD AND SUPPLIES

## WARRANT REGISTER LISTING

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	086808	10/30/09	ROCKVIEW FARMS	\$323.05	For milk for the CDC children.
O	086809	10/30/09	SADDLEBACK APPLIANCES	\$486.75	REPLACEMENT MICROWAVES FOR CDC
O	086810	10/30/09	RJT COMPUQUEST	\$9,295.00	QA Consulting Services
O	086811	10/30/09	VIDEO SERVICE OF AMERICA	\$23.93	Integrated Control Units
O	086812	10/30/09	ZBATTERY.COM, INC.	\$761.80	40 CSB LEAD ACID BATTERIES
O	086813	10/30/09	RPM CONSULTANT GROUP	\$2,000.00	GASB 43 & 45 Compliance
O	086814	10/30/09	CHEVRON AND TEXACO BUSINESS	\$848.43	2009/10 Use of Gasoline by Various Departments
O	086815	11/02/09	COX COMMUNICATIONS, INC	\$8,323.53	OPTICAL INTERNET AND TELEPHONE SERVICES
O	086816	11/03/09	COX COMMUNICATIONS	\$62.69	EGYPT GRANT TELEPHONE LINES
O	086817	11/03/09	ESSENCE ENTERTAINMENT	\$1,628.00	Contract Services
O	086818	11/03/09	AT&T	\$27.23	Annual P.O. for telephone service
O	086819	11/03/09	AT&T	\$31.95	DATA LINES AT ATEP
O	086820	11/03/09	AT&T	\$11.34	FAX LINES - TRUSTEES FY 09-10
O	086821	11/03/09	AT&T	\$445.05	Annual:Telephone Service
O	086822	11/03/09	AT&T	\$1,776.81	Annual:Telephone Service
O	086823	11/03/09	AT&T	\$546.89	Annual P.O. for telephone service
O	086824	11/03/09	VERIZON WIRELESS	\$78.57	Annual Maint: Broadband Back-up system/Email
O	086825	11/04/09	WELLS FARGO BANK #4198	\$4,975.25	EGYPT GRANT MATERIALS FOR STUDENTS
O	086826	11/04/09	WELLS FARGO BANK #3465	\$1,172.80	RECALL REPAIR TO PD 4 SEAT CART
O	086827	11/04/09	WELLS FARGO BANK #4214	\$915.31	Travel for Sandy Jeffries
O	086828	11/04/09	WELLS FARGO BANK #3317	\$1,183.76	Lanyard Depot
O	086829	11/04/09	WELLS FARGO BANK #3317	\$590.37	Amazon.com
O	086830	11/04/09	WELLS FARGO #2078	\$3,899.69	SHIFT 4, MO.CHARGES
O	086831	11/04/09	MJ CONTRACTORS, INC.	\$81,810.00	VILLAGE EXPANSION - SITE IMPROVEMENT
O	086832	11/05/09	GALE SUPPLY COMPANY	\$74.49	JANITORIAL SUPPLIES
O	086833	11/05/09	GAYLORD BROTHERS, INC.	\$51.34	Library supplies
O	086834	11/05/09	GOLF VENTURES WEST	\$211.89	MOWER AND CART PARTS
O	086835	11/05/09	GOVCONNECTION	\$1,176.17	PURCHASE TWO COPY/FAX/PRINTERS
O	086836	11/05/09	GRACE TRAINING SUPPLY	\$616.45	SUPPLIES FOR NURSING
O	086837	11/05/09	W. W. GRAINGER	\$500.03	BUILDING MAINTENANCE SUPPLIES
O	086838	11/05/09	GRANICUS, INC.	\$1,075.00	Board Meeting Streaming Video Monthly Support
O	086839	11/05/09	DIANA GRAY	\$650.00	Contract Services
O	086840	11/05/09	MARLYS GRODT & ASSOCIATES	\$1,200.00	CLASS SPEC. CLASS MGMT
O	086841	11/05/09	GUITAR CENTER	\$36.45	PHYSICS SUPPLIES
O	086842	11/05/09	H & H AUTO PARTS WHOLESALE	\$1,803.27	TRANSPORATION ANNUAL SUPPLIES
O	086843	11/05/09	HAITBRINK ASPHALT PAVING,	\$6,350.00	SOUTH END OF LOT 10
O	086844	11/05/09	LISA HESSE	\$31.33	Reimbursement to Faculty
O	086845	11/05/09	HIRSCH PIPE & SUPPLY	\$118.50	PLUMBING & IRRIGATION SUPPLIES
O	086846	11/05/09	HITT MARKING DEVICES, INC.	\$69.38	Rubber Stamps
O	086847	11/05/09	HOKE OUTDOOR ADVERTISING, INC.	\$4,175.75	Outdoor banners
O	086848	11/05/09	HOME DEPOT CREDIT SERVICES	\$350.54	Blanket PO for Athletic Dept. Supplies
O	086849	11/05/09	HORIZON	\$3,132.00	GROUNDS SUPPLIES
O	086850	11/05/09	INGARDIA BROTHERS PRODUCE, INC.	\$1,061.60	Student Supplies
O	086851	11/05/09	IRVINE PIPE & SUPPLY	\$250.45	TOILET SEATS FOR TODDLER CLASSROOMS
O	086852	11/05/09	IRVINE RANCH WATER DIST.	\$12,586.80	WATER SERVICE
O	086853	11/05/09	IRVINE TENNIS	\$10,083.96	MEN'S TENNIS
O	086854	11/05/09	IRVINE VALLEY COLLEGE	\$115,572.71	Purchase Textbooks
O	086855	11/05/09	JOINT COMMISSION RESOURCES	\$48.01	BOOK FOR DIANE
O	086856	11/05/09	JRS PRESENTATIONS, INC.	\$3,500.00	Platters and Coasters Revue
O	086857	11/05/09	KAESER & BLAIR, INC.	\$318.32	PROMOTIONAL ITEMS FOR MLT PROGRAM
O	086858	11/05/09	KEENAN & ASSOCIATES	\$139,333.00	Protected Insurance Program for Schools 09/10

WARRANT REGISTER LISTING

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O	086859	11/05/09	CRISTA KELSEY	\$244.00	908629 SCHOLARSHIP FOR STUDENT
O	086860	11/05/09	KONICA MINOLTA DANKA IMAGING	\$153.47	Annual Maintenance: EOPS Copier
O	086861	11/05/09	LASER SOURCE	\$83.74	Laser Jet toner cartridge
O	086862	11/05/09	LINKS SIGN LANGUAGE	\$2,188.00	Provide Interpreting Services
O	086863	11/05/09	RICHARD LUCAS	\$53.50	Reimbursement Theatre
O	086864	11/05/09	LUCK'S MUSIC LIBRARY	\$87.21	Music
O	086865	11/05/09	MAINTEX	\$835.66	JANITORIAL SUPPLIES
O	086866	11/05/09	INCENTRA LLC	\$9,398.75	MS infrastructure assistance
O	086867	11/05/09	KEENAN & ASSOCIATES	\$1,734.53	Claims Management Open PO
O	086868	11/05/09	ABC ICE HOUSE	\$117.45	Blanket PO for dry ice for MS20 labs
O	086869	11/05/09	ALPHAGRAPHICS	\$203.91	Programs for BSTIC Grand Opening
O	086870	11/05/09	AMER. AIR FILTER INT'L (AAF)	\$240.90	HVAC ANNUAL
O	086871	11/05/09	JULIE ANDERSON	\$16.39	reimbursement for supply purchases
O	086872	11/05/09	ARAMARK UNIFORM SERVICES	\$65.07	Shop coats,etc.
O	086873	11/05/09	ARAMARK UNIFORM SERVICES	\$58.63	Shop coats,etc.
O	086874	11/05/09	ARAMARK UNIFORM SERVICES	\$58.63	Shop coats,etc.
O	086875	11/05/09	AT BATTERY COMPANY	\$138.46	DELL POWER CORD
O	086876	11/05/09	AVACOM	\$351.88	OPEN PO FOR AVACOM PRINTER SERVICE
O	086877	11/05/09	B & H PHOTO	\$108.00	photo supplies
O	086878	11/05/09	JEANISE BARTIROMO	\$78.00	Employee Enrollment Fee Reimbursement Request
O	086879	11/05/09	JOYCE BARTLOMAIN	\$113.81	Reimbursement
O	086880	11/05/09	BELL PIPE & SUPPLY	\$41.50	ANNUAL PLUMBING SUPPLIES
O	086881	11/05/09	CATHERINE BERES	\$31.13	rolling hand cart for PIO
O	086882	11/05/09	BLICK ART MATERIALS	\$56.55	FASHION SUPPLIES
O	086883	11/05/09	THE BLIND FACTORY	\$170.00	Maintenance Building Blinds Purchase
O	086884	11/05/09	MATT BRODET	\$24.88	Reimburse staff member for batteries
O	086885	11/05/09	KRISTEN BUSH	\$1,328.00	Consulting Services: Web Development & Maint.
O	086886	11/05/09	CALIFORNIA STAGE/LIGHTING, INC	\$158.78	Instructional Theatre Supplies
O	086887	11/05/09	CAROLINA BIOLOGICAL SUPPLY	\$595.57	BIOLOGY SUPPLIES
O	086888	11/05/09	CINTAS CORPORATION	\$22.00	UNIFORM AND TOWEL SERVICE
O	086889	11/05/09	CLARK SECURITY PRODUCTS INC.	\$489.38	LOCKSMITH SUPPLIES
O	086890	11/05/09	CMS	\$356.70	External laptop backup drives.
O	086891	11/05/09	CONSOLIDATED ELECTRICAL DIST.	\$636.67	BLANKET PURCHASE ORDER FOR SUPPLIES
O	086892	11/05/09	CORE SUPPORT SYSTEMS, INC.	\$7,030.00	APC Preventive Maint/Next-Day Response
O	086893	11/05/09	COX COMMUNICATIONS	\$5,590.75	COX Communications Intercampus WAN Service
O	086894	11/05/09	A. DAIGGER & COMPANY, INC.	\$96.69	INSTRUCTIONAL SUPPLIES FOR MAJORS' BIOLOGY LAB
O	086895	11/05/09	DALLAS COUNTY COMMUNITY	\$2,618.00	per student enrollment fees for telecourse
O	086896	11/05/09	DELL MARKETING L.P.	\$870.89	PRINTER TONER
O	086897	11/05/09	DEPARTMENT OF JUSTICE	\$32.00	Fingerprint fee for tpp student
O	086898	11/05/09	DHARMA TRADING CO.	\$281.40	FEE BASE SUPPLIES
O	086899	11/05/09	DIGI-KEY CORP.	\$7.68	PHYSICS SUPPLIES
O	086900	11/05/09	DORAN BUSINESS PRODUCTS	\$173.62	EXTENSION CORDS FOR EQUIPMENT ROOM
O	086901	11/05/09	ENTERPRISE RENT-A-CAR	\$297.03	VAN RENTAL
O	086902	11/05/09	EXCELSIOR ELEVATOR CORPORATION	\$975.00	ANNUAL ELEVATOR MAINTENANCE SERVICE
O	086903	11/05/09	FACTORY EXPRESS, INC.	\$24.05	Library supplies
O	086904	11/05/09	KIMIA FAHIMI	\$7.06	TO REIMBURSE KIMIA FAHIMI
O	086905	11/05/09	FISHER SCIENTIFIC	\$4,840.12	SUPPLIES FOR MLT LAB
O	086906	11/05/09	FLAGS USA, INC.	\$148.38	OUTDOOR FLAGS
O	086907	11/05/09	FREESTYLE	\$342.58	Film
O	086908	11/05/09	FREEWAY AUTO SUPPLY	\$481.39	TRANSPORTATION SUPPLIES
O	086909	11/05/09	FREIGHTQUOTE.COM	\$182.46	AIR COMPRESSOR RETURN FREIGHT

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O	086910	11/05/09	B & H PHOTO	\$1,275.98	Integrated Control Units
O	086911	11/05/09	DELL MARKETING L.P.	\$491.94	KVM USB CONNECTORS
O	086912	11/05/09	ACADEMIC SENATE FOR	\$100.00	Conference for Britnee Holmes
O	086913	11/05/09	CHERYL ALTMAN	\$25.00	Reimbursement for BSI Regional Meeting.
O	086914	11/05/09	AMERICAN EXPRESS	\$2,076.00	CONFERENCE FOR SCOTT THARPE
O	086915	11/05/09	AMERICAN RED CROSS	\$260.00	Training
O	086916	11/05/09	JANET BAGWELL	\$25.00	Reimbursement for BSI Regional Mtg.
O	086917	11/05/09	SHERRI J. BANES	\$823.83	AACC ANNUAL CONFERENCE, WASHINGTON DC
O	086918	11/05/09	BARBARA A. BENAVIDES	\$65.00	BARBARA BENAVIDES ATTENDED CSU COUNSELOR CONFERENC
O	086919	11/05/09	DAVID BUGAY	\$314.62	ACCCA Board Meeting
O	086920	11/05/09	CAMLT	\$150.00	CONFERENCE FOR MLT INSTRUCTORS
O	086921	11/05/09	CCCAOE	\$395.00	REIMBURSMENT DAVID GATEWOOD
O	086922	11/05/09	CLAIRE CESAREO-SILVA	\$25.00	Reimbursement for BSI Regional Mtg.
O	086923	11/05/09	COMMUNITY COLLEGE LEAGUE OF	\$475.00	TRAVEL EXPENSES FOR GLENN ROQUEMORE
O	086924	11/05/09	BEN DOLAN	\$553.19	AACC ANNUAL CONFERENCE, WASHINGTON DC
O	086925	11/05/09	EXCHANGE CLUB OF IRVINE	\$35.00	CONFERENCE FOR GLENN ROQUEMORE
O	086926	11/05/09	PATRICIA K. FLANIGAN	\$7.67	CONFERENCE FOR PATRICIA FLANIGAN
O	086927	11/05/09	JENNIFER FOROUZESH	\$217.76	CONFERENCE FOR JENNIFER FOROUZESH
O	086928	11/05/09	DAVID D. GATEWOOD	\$478.86	REIMBURSMENT DAVID GATEWOOD
O	086929	11/05/09	LINDA GLEASON	\$149.21	CONFERENCE FOR LINDA GLEASON
O	086930	11/05/09	ESTER GRAHAM	\$44.67	Reim. E. Graham - PIHRA Conf.
O	086931	11/05/09	GEORGINA GUY	\$510.69	Conference Reimbursement for Georgina Guy
O	086932	11/05/09	RON HASTINGS	\$713.37	Conference Reimbursement for Ron Hastings
O	086933	11/05/09	PATTY HELTON	\$121.57	ACHRO/EEO Conference: Patti Helton
O	086934	11/05/09	JUDY HENMI	\$325.00	Judy Henmi to CAPED Conference
O	086935	11/05/09	MICHAEL HOGGATT	\$397.62	Conference Reimbursement for Michael Hoggatt
O	086936	11/05/09	HYATT REGENCY	\$330.30	33AVEL EXPENSES FOR GLENN ROQUEMORE
O	086937	11/05/09	AMANDA JEROME	\$201.13	Conference Reimbursement for Amanda Jerome
O	086938	11/05/09	TONI LAKOW	\$178.94	ACHRO/EEO Conference: Toni Lakow
O	086939	11/05/09	JAMES LAURIE	\$118.94	ACHRO/EEO Conference:rebursement J. Laurie
O	086940	11/05/09	RONI LEBAUER	\$25.00	Reimbursement for BSI Regional Mtg.
O	086941	11/05/09	ANITA MC DONALD	\$178.94	ACHRO/EEO Conference: Anita MacDonald
O	086942	11/05/09	MC KESSON MEDICAL SURGICAL	\$1,646.40	medical supplies
O	086943	11/05/09	JAKE MUNNS	\$60.00	ACHRO/EEO Conference: Jake Munns
O	086944	11/05/09	ORANGE COUNTY DEPARTMENT OF	\$10.00	OCDE APPLICATIONS CONFERENCE - PEBBLES
O	086945	11/05/09	DAVE ODASSO	\$100.00	Conference
O	086946	11/05/09	PTC-SC	\$119.00	PTC-SC CONFERENCE - LORCH
O	086947	11/05/09	TAMERA RICE	\$65.00	CONFERENCE FOR TAMERA RICE
O	086948	11/05/09	GLENN ROQUEMORE	\$484.55	Travel for Glenn Roquemore
O	086949	11/05/09	SOKHA SONG	\$60.00	ACHRO/EEO Conference: Sokha Song
O	086950	11/05/09	EDWARD TACKETT	\$539.43	ISTANBUL WORKSHOP ON RAPID TECH
O	086951	11/05/09	DON TAYLOR	\$466.01	Conference Registration
O	086952	11/05/09	SCOTT THARPE	\$608.19	CONFERENCE FOR SCOTT THARPE
O	086953	11/05/09	TIFFANY TRAN	\$74.00	Reimbursement for Conference
O	086954	11/05/09	SONJA WYCHE	\$174.69	ACHRO/EEO Conference: Sonya Wyche
O	086955	11/05/09	COX COMMUNICATIONS	\$21.81	EGYPT GRANT TELEPHONE LINES
O	086956	11/05/09	FEDERAL EXPRESS	\$113.65	FEDERAL EXPRESS CHARGES
O	086957	11/06/09	gkkworks	\$6,037.26	Project: ATEP
O	086958	11/06/09	HCTD, LLC	\$30,000.00	ATEP Project
O	086959	11/06/09	HPL MECHANICAL CONTRACTOR,	\$10,188.52	REPAIR MAIN LINE LEADING AT WATER DISTRIBUTION CTR
O	086960	11/06/09	JOYCE INSPECTION & TESTING	\$6,960.00	HIRE DSA INSPECTOR FOR A300 & B200 AT IVC

WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

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Selection: Between #086604 and 087145

S	Check #	Check Dt	Company Name	Check Amount	Description
O	086961	11/06/09	LPA, INC.	\$3,052.50	ARCHITECTURAL SERVICES
O	086962	11/06/09	NU AGE DEVELOPMENT, INC.	\$2,295.00	MOLD REMEDIATION AT POLICE FACILITY
O	086963	11/06/09	P&O MOVERS	\$405.00	PIANO MOVER BACK INTO A-300
O	086964	11/06/09	RECREATION REPUBLIC, INC.	\$875.44	REMOVE AND REPLACE RUBBERIZED PLAYING SURFACE-CDC
O	086965	11/06/09	SPARKLETTTS	\$3,317.28	Bottled water service
O	086966	11/09/09	MOTOROLA c/o COMSERCO	\$13,083.22	MOTOROLA XTS5000 VEH ADAPTER
O	086967	11/09/09	GUNTHER'S ATHLETIC SERVICE	\$3,180.94	BASEBALLS FOR BASEBALL TEAM
O	086968	11/09/09	L'AIR INTERNATIONAL	\$19,103.44	Dance Floor
O	086969	11/09/09	NADEAU ENTERPRISES, INC. C/O	\$22,308.13	Blanket P.O. needed to pay for invoices.
O	086970	11/09/09	MAQUINSAL SEWING MACHINE CO.	\$371.99	FASHION SUPPLIES
O	086971	11/09/09	MC CALLUM GROUP, INC.	\$1,000.00	Consultation for strategic planning
O	086972	11/09/09	J. F. McCAUGHIN CO.	\$489.41	ART SUPPLIES
O	086973	11/09/09	MC KESSON MEDICAL SURGICAL	\$519.60	medical supplies
O	086974	11/09/09	MILLENNIUM BUSINESS SERVICES	\$191.41	business cards
O	086975	11/09/09	SALLIE MILLER	\$180.00	WORKSHOP PRESENTER
O	086976	11/09/09	MISSION VIEJO GLASS	\$395.00	SM 3RD FLOOR MEN'S RESTROOM MIRRORS
O	086977	11/09/09	MOUSER ELECTRONICS	\$40.46	PHYSICS SUPPLIES
O	086978	11/09/09	MSC INDUSTRIAL SUPPLY CO.	\$154.99	EVACUATION SUPPLIES
O	086979	11/09/09	NAT'L ASSO OF COLL/EMPLOYEES	\$3,500.00	NACElink CSM Online Job Board
O	086980	11/09/09	AUGUSTINE NAVARRO	\$300.00	WORKSHOP PRESENTER
O	086981	11/09/09	NEWBEGINNINGS, INC.	\$892.57	Catering for TPP meeting
O	086982	11/09/09	NEWPORT COMPUTER SOLUTIONS, INC	\$14,746.50	SQL Cluster Memory
O	086983	11/09/09	NORTH STATE ENVIRONMENTAL	\$10,977.38	BID.....5YR CONTRACT
O	086984	11/09/09	NU AGE DEVELOPMENT, INC.	\$5,695.00	INSTALL WALLS IN LIBRARY 110 FOR NEW COPY CENTER
O	086985	11/09/09	CSPI/NUTRITION ACTION	\$20.00	Nutrition Action Newsletter
O	086986	11/09/09	MICHAEL O'MEARA	\$19.32	Reimbursement for Michael O'Meara
O	086987	11/09/09	COUNTY OF ORANGE	\$380.80	Range Fees
O	086988	11/09/09	COUNTY OF ORANGE	\$4,067.50	Annual Maintenance:Citations
O	086989	11/09/09	COUNTY OF ORANGE	\$7,497.00	Annual Maintenance:Citations
O	086990	11/09/09	ORANGE CO. FARM SUPPLY	\$480.19	BLANKET P.O. FOR SUPPLIES
O	086991	11/09/09	OCE-IMAGISTICS	\$451.67	OCE FAX MAINTENANCE AGREEMENT
O	086992	11/09/09	ONE DAY PAINT & AUTO BODY	\$1,755.75	Paint (3) Police Vehicles
O	086993	11/09/09	ORKIN INC.	\$212.50	ANNUAL MAINTENANCE: Bug Control
O	086994	11/09/09	ORIENTAL TRADING COMPANY, INC.	\$222.00	CHILD CARE SUPPLIES
O	086995	11/09/09	METRONOME, INC.	\$15,148.00	Cisco Smartnet Support for Unity (Msging Project)
O	086996	11/09/09	NEUDESIC, LLC	\$149,181.00	Student Information System, Year 4
O	086997	11/09/09	NEXUS IS, INC.	\$137,228.60	BSTIC - IP PHONES
O	086998	11/11/09	AT & T MOBILITY	\$12.78	TELEPHONE SERVICES
O	086999	11/11/09	AT & T MOBILITY	\$7.87	CELL PHONE SERVICE
O	087000	11/11/09	AT & T MOBILITY	\$27.54	CELL PHONE SERVICE
O	087001	11/11/09	AT & T MOBILITY	\$150.96	RapidTech - AT&T aircards
O	087002	11/11/09	AT&T	\$50.00	EGPYT GRANT INTERNET FOR STUDENTS
O	087003	11/11/09	AT&T	\$50.00	EGPYT GRANT INTERNET FOR STUDENTS
O	087004	11/11/09	AT&T	\$73.14	EGPYT GRANT INTERNET FOR STUDENTS
O	087005	11/11/09	AT&T	\$19.55	FAX LINES - TRUSTES FY 09-10
O	087006	11/11/09	AT&T	\$45.50	Annual:Telephone Service
O	087007	11/11/09	AT&T	\$67.00	Annual P.O. for telephone service
O	087008	11/11/09	AT&T	\$32.27	Annual P.O. for telephone service
O	087009	11/11/09	AT&T	\$303.31	Annual P.O. for telephone service
O	087010	11/11/09	AT&T	\$32.27	Annual P.O. for telephone service
O	087011	11/11/09	AT&T	\$49.54	Annual P.O. for telephone service

WARRANT REGISTER LISTING

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	087012	11/11/09	AT&T	\$49.54	Annual P.O. for telephone service
O	087013	11/11/09	AT&T	\$49.54	Annual P.O. for telephone service
O	087014	11/11/09	AT&T	\$12.37	FAX LINES - TRUSTEES FY 09-10
O	087015	11/11/09	SAN DIEGO GAS & ELECTRIC	\$108.63	EGYPT GRANT HOUSING UTILITY ELECTRICITY
O	087016	11/11/09	SAN DIEGO GAS & ELECTRIC	\$100.87	EGYPT GRANT HOUSING UTILITY ELECTRICITY
O	087017	11/11/09	SAN DIEGO GAS & ELECTRIC	\$53.79	EGYPT GRANT HOUSING UTILITY ELECTRICITY
O	087018	11/11/09	SAN DIEGO GAS & ELECTRIC	\$128.02	EGYPT GRANT HOUSING UTILITY ELECTRICITY
O	087019	11/11/09	SAN DIEGO GAS & ELECTRIC	\$34,501.51	Electric Service Billing for SDG&E
O	087020	11/11/09	SAN DIEGO GAS & ELECTRIC	\$2,481.07	Electric Service Billing for SDG&E
O	087021	11/11/09	SOUTHERN CALIFORNIA EDISON CO.	\$53,413.60	Annual Electric Service
O	087022	11/11/09	SOUTHERN CALIFORNIA EDISON CO.	\$2,567.14	ELECTRIC SERVICE ATEP
O	087023	11/11/09	SOUTHERN CALIFORNIA EDISON CO.	\$222.56	ELECTRIC SERVICE ATEP
O	087024	11/11/09	SOUTHERN CALIFORNIA GAS CO.	\$24.17	NATURAL GAS
O	087025	11/11/09	SOUTHERN CALIFORNIA GAS CO.	\$14.65	EGYPT GRANT HOUSING UTILITY GAS
O	087026	11/11/09	SOUTHERN CALIFORNIA GAS CO.	\$17.68	EGYPT GRANT HOUSING UTILITY GAS
O	087027	11/11/09	SOUTHERN CALIFORNIA GAS CO.	\$28.99	EGYPT GRANT HOUSING UTILITY GAS
O	087028	11/11/09	SOUTHERN CALIFORNIA GAS CO.	\$35.59	EGYPT GRANT HOUSING UTILITY GAS
O	087029	11/11/09	POSTMASTER	\$636.61	Postage for Emeritus Brochure
O	087030	11/10/09	SHELL FLEET CARD SERVICES	\$3,158.67	2009/10 Gasoline
O	087031	11/10/09	LEE ALLEN	\$1,080.00	Contract Services Fiddler on the Roof.
O	087032	11/10/09	DEAN ANDERSON	\$960.00	Contract Services Fiddler on the Roof.
O	087033	11/10/09	BEN BURGET	\$960.00	Contract Services Fiddler on the Roof.
O	087034	11/10/09	STEPHEN K. CHARPIE	\$960.00	Contract Services Fiddler on the Roof.
O	087035	11/10/09	RICH CHASIN	\$960.00	Contract Services Fiddler on the Roof.
O	087036	11/10/09	ALAN CRAWLEY	\$1,360.00	Contract Services Fiddler on the Roof.
O	087037	11/10/09	PAUL M. KOSMALA	\$1,360.00	Contract Services Fiddler on the Roof.
O	087038	11/10/09	PAT LA VERGNE	\$1,200.00	Contract Services Fiddler on the Roof.
O	087039	11/10/09	JEFFREY SEGAL	\$1,280.00	Contract Services Fiddler on the Roof.
O	087040	11/10/09	COLIN WENHARDT	\$960.00	Contract Services Fiddler on the Roof.
O	087041	11/10/09	KAREN ZELAZO	\$960.00	Contract Services Fiddler on the Roof.
O	087042	11/10/09	MATT ZELAZO	\$600.00	Contract Services Fiddler on the Roof.
O	087043	11/11/09	PARKWAY LAWNMOWER SHOP	\$333.20	OPEN PURCHASE ORDER FOR PARTS
O	087044	11/11/09	PAYAM-E-ASHENA	\$200.00	Advertising for 2009/2010
O	087045	11/11/09	GARY PEARNE	\$40.06	TO REIMBURSE GARY PEARNE
O	087046	11/11/09	PERFECT INTERVIEW LLC	\$999.95	Perfect Interview Online License
O	087047	11/11/09	PERFORMANCE RACING INDUSTRY	\$30.00	Subscription renewal
O	087048	11/11/09	POWERTRON BATTERY CO.	\$586.60	GOLF CART BATTERIES
O	087049	11/11/09	PURETEC	\$720.69	EQUIPMENT MAINTENANCE & SUPPLIES
O	087050	11/11/09	QUALITY OFFICE FURNISHINGS	\$51,106.74	EXECUTIVE ASST. OFFICE IN STUDENT SERVICES
O	087051	11/11/09	QUEST DIAGNOSTICS	\$1,880.32	PURCHASE LABORATORY TESTING FOR STUDENTS
O	087052	11/11/09	QUEZADA PRO LANDSCAPE, INC.	\$5,755.00	PURCHASE AND INSTALLATION OF MARATHON SOD II
O	087053	11/11/09	LARRY RADDEN	\$37.26	Reimbursement
O	087054	11/11/09	JOHN RICHARDS	\$3.65	Purchase of ENV 18 Laboratory Supplies
O	087055	11/11/09	RIO GRANDE ALBUQUERQUE	\$185.94	ART SUPPLIES
O	087056	11/11/09	HOUGHTON MIFFLIN COMPANY	\$330.17	Matriculation Reading Tests
O	087057	11/11/09	ROTO-ROTER SERVICE &	\$3,985.50	ANNUAL STORM DRAIN CLEANING
O	087058	11/11/09	ROYAL PLYWOOD CO., LLC	\$1,791.96	Industrial Supplies
O	087059	11/11/09	GARY RYBOLD	\$24.36	Reimbursement
O	087060	11/11/09	JAMES L. RYNNING	\$500.00	Cash Advance
O	087061	11/11/09	ACOUSTICAL MATERIAL SERVICES	\$685.39	CEILING TILE
O	087062	11/11/09	BEACH PAVING, INC.	\$6,000.00	ADDING ROCK TO BASEBALL FIELD



WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	087063	11/11/09	C.E.M. LAB CORP.	\$685.00	CONSULTANT AGRMT-CEM LABS
O	087064	11/11/09	INTERIOR RESOURCES, INC.	\$49,752.90	REPLACE LIBRARY CARPETING
O	087065	11/11/09	CRC CONSULTING GROUP, INC.	\$18,750.00	ATEP WINDOW TESTING CONSULTANT SERVICES FOR RE-TEST
O	087066	11/11/09	gkkworks	\$46,264.00	CM Services for Village Expansion
O	087067	11/11/09	HAITBRINK ASPHALT PAVING,	\$4,000.00	REPLACE EX. SIDEWALK PER DSA REQUIREMENTS
O	087068	11/11/09	MC KENNA LONG & ALDRIDGE, LLP	\$3,105.00	ATEP Project
O	087069	11/11/09	EMCOR/Mesa Energy Systems	\$1,037.50	Annual Maintenance:Support Software of AC equip
O	087070	11/11/09	SORIANO ELECTRIC	\$514.17	wiring for computer lab move
O	087071	11/11/09	ARROWHEAD DRINKING WATER	\$113.41	BLANKET PURCHASE ORDER FOR SUPPLIES
O	087072	11/11/09	DONALD EISENTRAUT	\$2,000.00	Contract Services
O	087073	11/11/09	FEDERAL EXPRESS	\$19.36	FEDERAL EXPRESS CHARGES
O	087074	11/12/09	ACADEMIC SENATE FOR	\$325.00	Lisa Davis Allen to Fall 2009 Plenary
O	087075	11/12/09	ACADEMIC SENATE FOR	\$355.00	Kathy Schmeidler to Fall 2009 Plenary
O	087076	11/12/09	PAPA	\$70.00	PAPA CONFERENCE AT ANAHEIM
O	087077	11/12/09	LARRY RADDEN	\$2,412.03	Conference
O	087078	11/12/09	SOUTH ORANGE COUNTY CHAMBER OF	\$30.00	S. OC REGIONAL CHAMBER OF COMMERCE - MEET & GREET
O	087079	11/12/09	A-S MEDICATION SOLUTIONS, LLC	\$254.48	Prescription meds
O	087080	11/12/09	AAA ACCESS SMOG	\$100.00	SMOG TESTING
O	087081	11/12/09	AACRAO	\$1,015.00	Annual ACCRAO Institutional Membership
O	087082	11/12/09	AARDVARK CLAY AND SUPPLIES	\$1,213.00	ART SUPPLIES
O	087083	11/12/09	ADVANCED EXERCISE EQUIPMENT	\$16,242.54	Fitness Weightlifting Equipment
O	087084	11/12/09	ADVANTA ENERGY	\$800.00	ENERGY CONSULTANT SERVICES
O	087085	11/12/09	ADVANTAGE MARKETING	\$2,566.80	Promotional Items - Job Fairs
O	087086	11/12/09	AFFILIATED COMPUTER SERVICES	\$180.90	Affiliated Computer Services (ACS)
O	087087	11/12/09	AIR SOURCE INDUSTRIES, INC.	\$73.01	liquid nitrogen and oxygen for student medical att
O	087088	11/12/09	ALL TECH SERVICE	\$490.00	OPEN PO FOR AUDIO VISUAL EQUIPMENT REPAIRS
O	087089	11/12/09	APPLE SCIENTIFIC, INC.	\$216.00	BIOLOGY EQUIPMENT
O	087090	11/12/09	ARAMARK UNIFORM SERVICES	\$35.11	SHOP RAGS
O	087091	11/12/09	BAMWALL CO.	\$5,930.00	Police Office Wall Unit
O	087092	11/12/09	BANNERSANDSIGN.NET	\$24.03	Door sign for faculty
O	087093	11/12/09	BLICK ART MATERIALS	\$172.75	GRAPHICS SUPPLIES
O	087094	11/12/09	BOARD OF REGISTERED NURSING	\$105.00	SCHOLARSHIP FOR LICENSURE
O	087095	11/12/09	BOARD OF REGISTERED NURSING	\$105.00	SCHOLARSHIP FOR LICENSURE
O	087096	11/12/09	THE BOOK VINE FOR CHILDREN	\$827.67	BOOKS FOR RENNOVATED TODDLER CLASSROOM
O	087097	11/12/09	BOYS TOWN PRESS	\$1,166.00	INSTRUCTIONAL DVD KITS
O	087098	11/12/09	BUDDY'S ALL STARS	\$413.25	WBB underarmour products
O	087099	11/12/09	BULLFROG FILMS	\$327.81	DVD FOR ANTHROPOLOGY
O	087100	11/12/09	CA HRA FOCAL POINT	\$430.00	Radiation tube registration renewal
O	087101	11/12/09	JUDY CANADA	\$50.00	P.R.I.D.E. PANEL MEMBER
O	087102	11/12/09	CAPT	\$336.00	MBTI-Scoring Costs,As Needed
O	087103	11/12/09	YANET CARCACHE	\$244.00	908629 SCHOLARSHIP FOR STUDENT
O	087104	11/12/09	LISA CARMEL	\$50.00	PANEL MEMBER
O	087105	11/12/09	CAROLINA BIOLOGICAL SUPPLY	\$311.53	HORTICULTURE SUPPLIES
O	087106	11/12/09	CINTAS CORPORATION	\$22.00	UNIFORM AND TOWEL SERVICE
O	087107	11/12/09	COASTLINE ROP	\$4,042.85	TPP Professional Dev.Workshop
O	087108	11/12/09	COLLEGE ADMINISTRATION PUBLICA	\$185.00	PAVELA REPORT SUBSCRIPTION
O	087109	11/12/09	COSMO'S ITALIAN KITCHEN	\$604.62	CATERER
O	087110	11/12/09	COX COMMUNICATIONS	\$2,976.45	COX Communications Intercampus WAN Service
O	087111	11/12/09	CULLIGAN	\$2.75	MICRO WATER
O	087112	11/12/09	JOHN DEERE LANDSCAPES, INC.	\$1,872.48	IRRIGATION ANNUAL SUPPLIES
O	087113	11/12/09	DARRELL DEETER	\$13.57	Reimbursement

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	087114	11/12/09	DELL MARKETING L.P.	\$460.72	purchase printer cartridges for ISC
O	087115	11/12/09	DEMCO INC.	\$29.48	Purchase instructional supplies.
O	087116	11/12/09	SPARKLETTS	\$545.74	Annual Water Service
O	087117	11/12/09	SPARKLETTS	\$442.24	Annual Water Service
O	087118	11/12/09	DUNN-EDWARDS CORPORATION	\$149.66	DUNN-EDWARDS CORP
O	087119	11/12/09	EAGLE COMMUNICATIONS	\$517.63	RADIO SUPPLIES
O	087120	11/12/09	ECS PUBLISHING CORPORATION	\$506.96	Music purchased
O	087121	11/12/09	EDWARD EIEN	\$200.00	STAGE TECHNICIAN/IVC FALL09 DNCE ENSEMBLE CONCERT
O	087122	11/12/09	ELM NDN	\$224.72	Return to Title IV Funds
O	087123	11/12/09	ENTERPRISE RENT-A-CAR	\$239.25	VAN RENTAL
O	087124	11/12/09	EWING IRRIGATION PRODUCTS	\$246.04	Blanket P.O. for supplies
O	087125	11/12/09	EXPERIAN	\$77.00	Experian Contract Services
O	087126	11/12/09	FISHER SCIENTIFIC	\$666.13	SUPPLIES FOR GEOLOGY LABS
O	087127	11/12/09	FREEWAY AUTO SUPPLY	\$577.46	TRANSPORTATION ANNUAL SUPPLIES
O	087128	11/12/09	FULL COMPASS SYSTEMS	\$142.66	Ledlamp
O	087129	11/12/09	BLACK CORAL HAWAII WHOLESALE	\$135.00	AQUARIUM SUPPLIES AND MAINTENANCE
O	087130	11/12/09	DAIRY DEPOT	\$43.87	NUTRITIONAL MILK AND DAIRY SUPPLIES
O	087131	11/12/09	DELL MARKETING L.P.	\$30,902.48	BSTC - Computers
O	087132	11/12/09	JENNIFER CARCERANO	\$153.52	Reimburse for Auto Window Repair
O	087133	11/12/09	ACSIG/EDGE	\$127,225.00	Delta Dental FY 09/10 Fund 01
O	087134	11/12/09	ACSIG/EDGE	\$42,605.92	Vision Services FY 09/10 Fund 01
O	087135	11/12/09	HYATT LEGAL	\$6,558.80	Hyatt Legal Benefits
O	087136	11/12/09	JACQUELINE LEDOUX	\$125.00	STAGE HAND FOR IVC FALL 09 PDE DANCE CONCERT
O	087137	11/12/09	PACIFICARE BEHAVIORAL HEALTH	\$3,084.48	Pacificare Behavioral FY 09/10 Fund 01
O	087138	11/12/09	PRUDENTIAL INSURANCE COMPANY	\$14,645.90	Long-Term Disability Benefits for 2009-2010 FY
O	087139	11/12/09	PRUDENTIAL INSURANCE COMPANY	\$29,495.51	Life Insurance Benefits 2009/2010 FY
O	087140	11/12/09	SISC III HEALTH BENEFITS	\$1,036,091.00	SISC (PPO)-Benefits FY 2009/10 Fund 01
O	087141	11/12/09	UNUM LIFE INSURANCE COMPANY	\$1,651.07	UNUM LTC FY 2009/10
O	087142	11/12/09	UNUM LIFE INSURANCE COMPANY	\$3,328.86	UNUM LTC FY 2009/10
O	087143	11/12/09	ACSIG/EDGE	\$11,099.66	Delta Dental FY 09/10 Fund 71
O	087144	11/12/09	ACSIG/EDGE	\$3,383.52	Vision Services FY 09/10 Fund 07
O	087145	11/12/09	SISC III HEALTH BENEFITS	\$214,413.00	Blue Shield (Retiree) Benefits FY 2009/10
				<u>\$3,226,546.48</u>	

FUND SUMMARY

Description	Amount
01 - General Fund	\$2,232,801.15
12 - Child Development Fund	\$2,594.89
40 - Capital Outlay Fund	\$758,366.21
68 - Self-Insurance Fund	\$1,888.05
71 - Retiree Benefit Fund	\$230,896.18
	<u>\$3,226,546.48</u>

WARRANT REGISTER LISTING

Bank Account (SC-CMED ) - Saddleback Community Ed

Sort: Sorted by Warrant #

Selection: Between #009732 and 009736

S	Check #	Check Dt	Company Name	Check Amount	Description
O	009732	10/30/09	CSNP, INC.	\$92.00	Proctor Exam Fees
O	009733	10/30/09	COMPUTRAX, INC.	\$127.50	Com. Ed. Presenter
O	009734	10/30/09	EDUCATION TO GO	\$1,453.50	Com. Ed. Presenter - Online Classes
O	009735	10/30/09	INSIGHT SYSTEMS GROUP, INC.	\$249.10	Com. Ed. Presenter
O	009736	10/30/09	SMART BUSINESS RESULTS, INC.	\$2,112.35	Com Ed Presenter
				<u>\$4,034.45</u>	

FUND SUMMARY

Description	Amount
09 - SC Community Education Fu	\$4,034.45
	\$4,034.45

WARRANT REGISTER LISTING

Bank Account (IVC-CMED) - IVC Community Ed

Sort: Sorted by Warrant #

Selection: Between #008638 and 008641

S	Check #	Check Dt	Company Name	Check Amount	Description
O	008638	10/30/09	EDUCATION TO GO	\$475.00	CONTRACT INSTRUCTOR PAYMENT FOR COMMUNITY ED.
O	008639	10/30/09	GATLIN EDUCATION SERVICES	\$1,295.00	ONLINE INSTRUCTIONAL SERVICES - COMMUNITY EDUCATIO
O	008640	10/30/09	THE PM GROUP, INC.	\$13,160.93	Community Education Brochure for 2009-10
O	008641	10/30/09	S & B FOODS	\$435.87	Catering for Community Education Seminar
				<u>\$15,366.80</u>	

FUND SUMMARY

Description	Amount
07 - IVC Community Education F	\$15,366.80
	\$15,366.80

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Transfer of Budget Appropriations  
**ACTION:** Ratify

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**BACKGROUND**

Title 5, California Code of Regulations, Section 58199 requires the Board of Trustees to approve, by a two-thirds (2/3) vote of its members, all transfers of funds from its contingency reserve to any expenditure classification and ratify, by a majority vote, all transfers of funds between expenditure classifications other than that originating from the Contingency Reserve.

**STATUS**

In accordance with Administrative Regulation 3101, the Transfer of Budget Appropriations delineated on EXHIBIT A is presented for ratification.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees ratify the Transfer of Budget Appropriations as detailed in EXHIBIT A.



South Orange County Community College District

Transfer of Budget Appropriations

Journal Number	Account	Description	From	To
BT10-00264	01-4600-0-000-4-025-062-6772	NON-INSTRUCTIONAL SUPPLIES & MATERIALS	\$10,471.00	
	01-5811-0-000-4-025-062-6772	CONTRACT SERVICES		\$10,471.00
			<u>\$10,471.00</u>	<u>\$10,471.00</u>
Journal Number	Account	Description	From	To
BT10-00285	01-5812-0-000-1-053-087-6120	CONTRACT SVCS. - SOFTWARE LIC., MAINT/INTERNET ACC./ONLINE SVC.	\$93,846.00	
	01-6300-0-000-1-053-087-6120	LIBRARY BOOKS/MAGAZINE & PERIODICALS		\$93,846.00
			<u>\$93,846.00</u>	<u>\$93,846.00</u>
Journal Number	Account	Description	From	To
BT10-00296	01-5999-0-000-4-024-000-6620	ALLOCATED BUT NOT DISTRIBUTED	\$58,908.00	
	01-6412-0-000-4-024-000-6320	SOFTWARE		\$58,908.00
			<u>\$58,908.00</u>	<u>\$58,908.00</u>
Journal Number	Account	Description	From	To
BT10-00297	01-5811-1-006-1-050-009-0506	CONTRACT SERVICES	\$8,500.00	
	01-1415-1-006-1-050-009-0506	TEMPORARY NON-CLASSROOM FACULTY, STIPENDS & PROJECTS		\$6,800.00
	01-4300-1-006-1-050-009-0506	INSTRUCTIONAL SUPPLIES & MATERIALS		\$200.00
	01-5270-1-006-1-050-009-0506	CONFERENCES/TRAVEL		\$1,500.00
			<u>\$8,500.00</u>	<u>\$8,500.00</u>
Journal Number	Account	Description	From	To
BT10-00302	01-1415-1-289-1-054-033-1230	TEMPORARY NON-CLASSROOM FACULTY, STIPENDS & PROJECTS	\$4,500.00	
	01-2141-1-289-1-054-033-1230	REGULAR CLERICAL/SECRETARIAL STAFF (NON-INST), CONTRACT ASSIGN.	\$4,500.00	
	01-2342-1-289-1-054-033-1230	NON-INSTRUCTIONAL CLASSIFIED, OVERTIME		\$3,500.00
	01-2346-1-289-1-054-033-1230	NON-INSTRUCTIONAL CLASSIFIED, SUBSTITUTES		\$4,500.00
	01-7600-1-289-1-054-033-1230	OTHER PMTS. TO STUDENTS - INC. SCHOLARSHIPS REP. ON 1098s		\$1,000.00
			<u>\$9,000.00</u>	<u>\$9,000.00</u>
Journal Number	Account	Description	From	To
BT10-00303	01-1315-1-219-1-055-011-0604	TEMPORARY CLASSROOM FACULTY, STIPENDS & PROJECTS	\$6,000.00	
	01-1415-1-219-1-055-011-0604	TEMPORARY NON-CLASSROOM FACULTY, STIPENDS & PROJECTS	\$27,000.00	
	01-2141-1-219-1-055-011-0604	REGULAR CLERICAL/SECRETARIAL STAFF (NON-INST), CONTRACT ASSIGN.	\$10,000.00	
	01-6410-1-219-1-055-011-0604	NEW EQUIPMENT		\$43,000.00
			<u>\$43,000.00</u>	<u>\$43,000.00</u>
Journal Number	Account	Description	From	To
BT10-00305	01-1315-1-219-1-055-011-0604	TEMPORARY CLASSROOM FACULTY, STIPENDS & PROJECTS	\$2,500.00	
	01-5270-1-219-1-055-011-0604	CONFERENCES/TRAVEL	\$5,000.00	
	01-4600-1-219-1-055-011-0604	NON-INSTRUCTIONAL SUPPLIES & MATERIALS		\$5,000.00
	01-5810-1-219-1-055-011-0604	CONTRACTED PRINTING - OFF CAMPUS		\$2,500.00
			<u>\$7,500.00</u>	<u>\$7,500.00</u>
Journal Number	Account	Description	From	To
BT10-00308	01-1415-2-088-1-054-033-1230	TEMPORARY NON-CLASSROOM FACULTY, STIPENDS & PROJECTS	\$2,500.00	
	01-3120-2-088-1-054-033-1230	STRS - NON-INSTRUCTIONAL STAFF	\$206.00	
	01-3360-2-088-1-054-033-1230	MEDICARE - NON-INSTRUCTIONAL STAFF	\$36.00	
	01-3520-2-088-1-054-033-1230	UNEMPLOYMENT INSURANCE - NON-INSTRUCTIONAL STAFF	\$8.00	
	01-3620-2-088-1-054-033-1230	WORK COMP - NON-INSTRUCTIONAL STAFF	\$45.00	
	01-7600-2-088-1-054-033-1230	OTHER PMTS. TO STUDENTS - INC. SCHOLARSHIPS REP. ON 1098s	\$16,544.00	
	01-6410-2-088-1-054-033-1230	NEW EQUIPMENT		\$19,339.00
			<u>\$19,339.00</u>	<u>\$19,339.00</u>

Journal Number	Account	Description	From	To
BT10-00310	40-6411-2-671-7-015-000-6780	NEW EQUIPMENT - TECHNOLOGY	\$73,849.00	
	40-6440-2-671-7-015-000-6780	TECHNOLOGY - CONTRACT SERVICES	\$1,750.00	
	40-5811-2-671-7-015-000-6780	CONTRACT SERVICES		\$32,219.00
	40-6412-2-671-7-015-000-6780	SOFTWARE		\$43,380.00
			<u>\$75,599.00</u>	<u>\$75,599.00</u>
Journal Number	Account	Description	From	To
BT10-00317	01-5810-0-000-4-030-000-6210	CONTRACTED PRINTING - OFF CAMPUS	\$5,584.00	
	01-6411-0-000-4-030-000-6210	NEW EQUIPMENT - TECHNOLOGY		\$5,584.00
			<u>\$5,584.00</u>	<u>\$5,584.00</u>
Journal Number	Account	Description	From	To
BT10-00320	96-5999-D-M01-4-036-000-0000	ALLOCATED BUT NOT DISTRIBUTED	\$7,000.00	
	96-4600-D-N33-4-036-000-0000	NON-INSTRUCTIONAL SUPPLIES & MATERIALS		\$300.00
	96-4710-D-N10-4-035-075-0000	FOOD SUPPLIES		\$1,000.00
	96-4710-D-N26-4-073-066-0000	FOOD SUPPLIES		\$700.00
	96-5271-D-M11-4-036-000-0000	DISTRICT SUPPORTED COMMUNITY EVENT		\$2,000.00
	96-5830-D-N08-4-070-056-0000	ADVERTISING		\$2,000.00
	96-5830-D-N28-4-036-000-0000	ADVERTISING		\$1,000.00
			<u>\$7,000.00</u>	<u>\$7,000.00</u>
Journal Number	Account	Description	From	To
BT10-00323	01-2343-2-209-1-024-000-6499	NON-INSTRUCTIONAL CLASSIFIED HR: OTHER STUDENT SERVICES	\$50,600.00	
	01-2141-2-209-1-024-000-6499	REGULAR CLERICAL/SECRETARIAL STAFF (NON-INST), CONTRACT ASSIGN.		\$12,500.00
	01-4600-2-209-1-024-000-6499	NON-INSTRUCTIONAL SUPPLIES & MATERIALS		\$2,500.00
	01-5271-2-209-1-024-000-6499	DISTRICT SUPPORTED COMMUNITY EVENT		\$600.00
	01-5811-2-209-1-024-000-6499	CONTRACT SERVICES		\$35,000.00
			<u>\$50,600.00</u>	<u>\$50,600.00</u>
TOTAL			<u>\$389,347.00</u>	<u>\$389,347.00</u>

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Recommended for Ratification

By The Board of Trustees of South Orange County Community College District

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**Saddleback College**

<b>Journal Number</b>	BT10-00267	BT10-00281
	BT10-00270	BT10-00292
	BT10-00271	BT10-00301
	BT10-00273	BT10-00312
	BT10-00274	BT10-00315
	BT10-00278	BT10-00316
	BT10-00280	BT10-00321

**Irvine Valley College**

<b>Journal Number</b>	BT10-00265	BT10-00293
	BT10-00268	BT10-00294
	BT10-00284	BT10-00298
	BT10-00286	BT10-00300
	BT10-00289	BT10-00318

**District Services**

<b>Journal Number</b>	BT10-00313
	BT10-00319

**A T E P**

<b>Journal Number</b>	BT10-00291
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**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ITEM: 5.18**

**DATE: 12/07/09**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Gifts to the District and Foundations  
**ACTION:** Approval

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**BACKGROUND**

Pursuant to the California Education Code Section 72241 and Board Policy 3300, the Board of Trustees "receives and administers gifts to the District." The division/school or office within the college receiving the donated item reviews all gifts.

**STATUS**

The gifts listed on EXHIBIT A have been reviewed by the appropriate district and college officials and have been determined to be of benefit to the receiving location.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept the donation(s) to the District and/or the Foundations listed on EXHIBIT A and further direct that its appreciation be appropriately conveyed to the donor(s).

**DONATIONS**  
**December 7, 2009**

**IRVINE VALLEY COLLEGE**

<b>Gift</b>	<b>Donated By:</b>
1 Weekend Night at the Hyatt Regency	Hyatt Regency Irvine 17900 Jamboree Road Irvine, California 92614
2 Nights at the Georgian Hotel	The Georgian Hotel 1415 Ocean Avenue Santa Monica, California 90401
1 Night at the Irvine Marriot	Irvine Marriot Hotel 18000 Von Karman Avenue Irvine, California 92612
1 Night Oceanview w/Breakfast at the Inn at Laguna	The Inn at Laguna Beach 211 North Coast Highway Laguna Beach, California 92651
Manicure and Pedicure	Esprit Nail & Spa 3861 Portola Parkway Irvine, California 92620
Educational Wine Class	Total Wine 2952 El Camino Real Tustin, California 92782
\$30 Gift Card to China Palace Restaurant	Al Tello 17261 Chestnut Irvine, California 92612
Oil Painting	Ben & Linda Benjamin 87 Woodcrest Lane Aliso Viejo, California 92656
Weber Charcoal Grill	Irvine Ace Hardware 14230 Culver Drive Irvine, California 92604
Chiropractic Assessment Package	Mamak Shakib, D.C. Irvine Spine & Wellness Center 15435 Jeffrey Road, Suite 138 Irvine, California 92618
1 Round of Golf for 2 at Strawberry Farms Golf Club	Strawberry Farms Golf Club 10 Strawberry Farms Road Irvine, California 92612

**DONATIONS**  
**December 7, 2009**

**SADDLEBACK COLLEGE**

<b>Gift</b>	<b>Donated By:</b>
Fabric Samples	Cynthia Lagos 27917 Paseo El San Juan Capistrano, CA 92675
Rolltop Desk 7 Piece Sectional Pillows	Lee Anne Leithem 24811 Embajadores Lane Mission Viejo, CA 92691
Clay Pots	Robert J. Kopecky 13012 Springwood Drive North Tustin, CA

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: November/December 2009 Contracts  
**ACTION:** Ratification

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**BACKGROUND**

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: for contracts involving bid limits the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$76,700 for equipment, supplies and maintenance projects. During November/December 2009, the following contracts were reviewed and approved by the Deputy Chancellor, following review by legal counsel, when appropriate.

**CONTRACTOR NAME****CONTRACT AMOUNT**

U.S. Data Trust Corporation Online Backup Service Agreement to provide the LiveVault Online Backup Services.	\$42,000.00
People Admin Sixth Amendment to Service Agreement to extend the term of the original agreement by one additional year.	\$21,525.00
Southern California Edison Company Agreement to provide electricity services to ATEP.	\$18,021.38
CORD Subaward Agreement to support center infrastructure and ATEP two-year Photonics program, support development/test of new OP-TEC initiative and support OPCN College.	\$15,000.00
Hall and Foreman Amendment to Agreement for Life Sciences Building project at Irvine Valley College.	\$13,800.00

ADCAMP, Inc.  
Permit to Use Agreement to allow ADCAMP to place  
advertising kiosks at Saddleback College.

James Event Productions \$737.00  
Service Agreement to provide equipment for event at Irvine  
Valley College.

James Event Productions \$560.69  
Service Agreement to provide equipment for event at Irvine  
Valley College.

Mount St. Mary's College \$0.00  
Clinical Training Agreement to provide clinical experience  
as part of the nursing curriculum at Saddleback College.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees ratify the contracts as  
shown above.



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Invocations at District and College Events Resolution 09-23  
**ACTION:** Approval

---

**BACKGROUND**

District's legal counsel has advised that the Board adopt a Resolution regarding invocations at District and College events.

**STATUS**

Legal counsel has proposed Resolution 09-23, Exhibit A, regarding invocations at District and College events for Board consideration and adoption.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees adopt Resolution 09-23 regarding invocations at District and College events, as shown in Exhibit A.

Resolution No. 09 - 23

RESOLUTION OF THE BOARD OF TRUSTEES OF THE SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT REGARDING INVOCATIONS AT DISTRICT AND COLLEGE EVENTS

December 7, 2009

WHEREAS, the District desires to preserve the tradition and practice of offering invocations at important District and college events and to do so in a manner consistent with the principles of the state and federal constitutions and applicable law;

NOW, THEREFORE, the Board of Trustees of the South Orange County Community College District FINDS, DECLARES, RESOLVES and ORDERS that the following are adopted as official policies and practices of the District:

1. District policy regarding invocations at District and college events

The District engages in the time-honored practice of offering invocations and the Pledge of Allegiance at significant District and college events in order to call attention to the solemnity of these occasions in the lives of students, their families and our educational institutions, to invoke divine guidance and blessing, to show respect for beliefs widely held among members of the community, to promote patriotism, to honor America's heritage, and to reflect on the meaning that service and sacrifice give to every human life.

2. District policy regarding use of recordings at District events

The policy of the District and its colleges requires that no video or audio recordings are permitted to be presented at District or college events that have not been fully reviewed, to the end, and determined not to include any inappropriate religious or other content.

3. District policy regarding personal comments at District events

The policy of the District and its colleges prohibits District and college officials from presenting personal comments with sectarian religious content at District or college events.

PASSED AND ADOPTED, by the Board of Trustees of the South Orange County Community College District, Orange County, State of California, on December 7, 2009.

\_\_\_\_\_  
President

\_\_\_\_\_  
Member

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Member

**Exhibit A**

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Clerk

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Member

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Member

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College: Amended 2010-2011 Faculty Request List  
**ACTION:** Approval

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### **BACKGROUND**

Saddleback College is dedicated to serving the educational needs of its students and communities. The college best serves constituents by providing quality lower-division, transfer, career technical, basic skills, and community education courses. A high priority in advancing the missions of Saddleback College is to increase the number of qualified full-time faculty at both colleges in the District.

### **STATUS**

Through the collegial consultation processes at Saddleback College, it was determined that an amendment needs to be made to the prioritized list. This amendment is required to fill the Human Services faculty position which became available following the retirement of a Human Services faculty. The College President has reviewed the amendment and presents it to the Board of Trustees for approval, see Exhibit A.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the announcement and recruitment of the replacement of the Human Services faculty position added to the list.

Item Submitted By: *Dr. Tod Burnett, President, Saddleback College*

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
**POSITION REQUEST LIST**

**FACULTY POSITIONS FOR 2010 - 2011 ACADEMIC YEAR**

Saddleback College  
 Irvine Valley College

DISCIPLINE/SUB-DISCIPLINE	DIVISION/SCHOOL	TENURE STATUS POSITION TYPE				% FTE	FUNDING SOURCE
		Tenure Track	Temporary	New	Replacement		
1. Business/Entrepreneurial Studies	Business Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
2. Counselor/Articulation Officer	Counseling & Special Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
3. Art History Instructor	Fine Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
4. Emergency Medical Technology Instructor	Health Science & Human Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
5. Spanish/Arabic Instructor	Liberal Arts & Learning Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
6. Biology Instructor	Math, Science & Engineering	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
7. Women's Cross Country /Track & Field Coach	P.E./Kinesiology & Athletics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
8. Nursing	Health Science & Human Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
9. Nursing	Health Science & Human Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
10. Architecture	Advance Tech. & Applied Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
11. Human Services Instructor	Health Science & Human Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
12. Child Dev. & Educational Studies	Social & Behavioral Sciences	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
13. English Composition #1	Liberal Arts & Learning Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
14. Foods & Nutrition Instructor	Advance Tech. & Applied Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
15. Human Services Instructor	Health Science & Human Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
16. Communication Arts Instructor	Fine Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
17. Matriculation Coordinator/Counselor	Counseling & Special Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
18. Art Design Instructor	Fine Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund

19. Journalism Inst./Student Publication Adviser	Liberal Arts & Learning Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100 General Fund
20. Cataloging Technology Librarian	Liberal Arts & Learning Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100 General Fund
21. Spanish/Italian	Liberal Arts & Learning Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100 General Fund
22. Music Instructor	Fine Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100 General Fund
23. English Composition #2	Liberal Arts & Learning Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100 General Fund

**APPROVALS:**

Roger Vinton      11-30-09  
Vice President                      Date

[Signature]      11-30-09  
President                                      Date

\_\_\_\_\_  
Chancellor                                      Date

[Signature]      11/30/09  
Academic Senate President                      Date

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Irvine Valley College: Full Time Temporary Faculty Positions for the Spring 2010 Semester

**ACTION:** Approval

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**BACKGROUND**

Irvine Valley College is dedicated to serving the educational needs of their students and communities. The college best serves constituents by providing quality lower-division, transfer, career technical, basic skills, and community education courses. A high priority in advancing the mission of Irvine Valley College is to increase the number of qualified full time temporary faculty.

**STATUS**

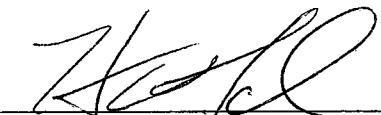
Through the collegial consultant process at Irvine Valley College as a result of the five unanticipated retirements, replacement full-time temporary faculty positions have been prioritized. The College President has reviewed the recommendations and presents them to the Board for approval as Exhibit A.

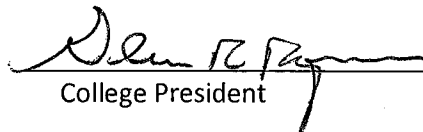
**RECOMMENDATION**

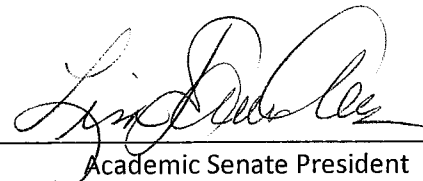
The Chancellor recommends that the Board of Trustees approve the announcement and recruitment of new full time temporary faculty positions shown on Exhibit A, contingent on funding, at Irvine Valley College for spring 2010.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
IRVINE VALLEY COLLEGE  
REPLACEMENT POSITION REQUEST LIST  
FULL TIME TEMPORARY HIRING FOR SPRING 2010

PRIORITY	DISCIPLINE/ SUB DISCIPLINE	DIVISION/SCHOOL	POSITION TYPE		% FTE
			New	Replacement	
1	Mathematics	Mathematics, CS & Engineering		X	100
2	Mathematics	Mathematics, CS & Engineering		X	100
3	History	Humanities & Languages		X	100
4	Philosophy	Humanities & Languages		X	100
5	Japanese	Humanities & Languages		X	100
6	French	Humanities & Languages		X	100
7	Economics	Social & Behavioral Sciences		X	100
8	Anthropology	Social & Behavioral Sciences		X	100
9	Geography	Social & Behavioral Sciences		X	100
10	English as a Second Language	Humanities & Languages		X	100

  
\_\_\_\_\_  
Vice President of Instruction      11/25/09  
Date

  
\_\_\_\_\_  
College President      11/25/09  
Date

  
\_\_\_\_\_  
Academic Senate President      11-30-09  
Date

\_\_\_\_\_  
Chancellor      Date



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: 2011-2012 Academic Calendar  
**ACTION:** Approval

---

**BACKGROUND**

Annually the South Orange County Community College District Academic Calendar Committee convenes to review the development of the academic calendar. During the 2009-10 academic year, representatives from the governance groups studied calendar options for 2011-2012.

**STATUS**

The District Academic Calendar Committee met on October 29, 2009, and voted to recommend a calendar for 2011-2012 (Exhibit A). The proposed 2011-2012 Academic Calendar meets Education Code requirements, accounts for holidays mandated by the California Community College Chancellor's Office (Exhibit B), and includes classified staff holidays in compliance with Article 10 of the California School Employees Association (CSEA) contract and Article 9 of the Police Officers Association Master Agreement. On November 17, 2009, the Board of Trustees accepted for review and study the proposed calendar for 2011-2012.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the proposed Academic Calendar for 2011-2012 (Exhibit A).

# SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

FALL SEMESTER 2011

Exhibit A, Page 1 of 2  
SPRING SEMESTER 2012

## ACADEMIC CALENDAR 2011-2012

IRVINE VALLEY COLLEGE — SADDLEBACK COLLEGE

### August 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### September 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### October 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### November 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### December 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

#### LEGEND

- Classes Not in Session
- Staff Development Days
- Final Examination
- Sunday Classes Meet
- Saturday Classes Meet
- Faculty Contractual Days
- Class Not in Session
- Instructional Days
- Holiday, District & College Closed
- \* Start of 8-Week Session
- \*\* Start of 6-Week Session
- † SC Commencement  
IVC Commencement

#### SUMMARY

	Fall	Spring	Total
<i>Instructional Days</i>			
Monday	15	15	30
Tuesday	16	17	33
Wednesday	16	17	33
Thursday	15	16	31
Friday	14	15	29
<b>Subtotal</b>	<b>76</b>	<b>80</b>	<b>156</b>
Staff Development Days	5	4	9
Staff Contractual Days	1	2	3
Finals	5	5	10
<b>Total</b>	<b>87</b>	<b>91</b>	<b>178</b>

### January 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### February 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

### March 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### April 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### May 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### SUMMER SESSION 2012

#### June 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

#### July 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

#### August 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11

SADDLEBACK COLLEGE • IRVINE VALLEY COLLEGE  
 ADVANCED TECHNOLOGY & EDUCATION PARK

**ACADEMIC CALENDAR 2011-2012**

**FALL SEMESTER 2011**

- August 15-19 (Monday-Friday) ..... Staff Development Days
- August 22 (Monday)..... Instruction Begins
- \* August 22-October 16 (Monday-Sunday) .....8-Week Session
- September 5 (Monday) ..... Labor Day — Holiday
- \* October 17-December 11 (Monday-Sunday) .....8-Week Session
- November 11 (Friday) ..... Veterans Day — Holiday
- November 24-25 (Thursday/Friday) ..... Thanksgiving — Holiday
- December 12-18 (Monday-Sunday) ..... Final Examinations
- December 19 (Monday) ..... Faculty Contractual Day/Classes Not in Session
- December 19-January 8 (Monday-Sunday) ..... Classes Not in Session
- December 22-January 1 (Thursday-Sunday) ..... District/Colleges Closed

**SPRING SEMESTER 2012**

- January 2 (Monday) ..... New Year's Day Holiday
- January 3-6 (Tuesday-Friday)..... Staff Development Days
- January 9 (Monday) ..... Instruction Begins
- \* January 9-March 18 (Monday-Sunday) .....8-Week Session
- January 16 (Monday) ..... Martin Luther King, Jr. — Holiday
- February 17 (Friday) ..... Lincoln's Day — Holiday
- February 20 (Monday) ..... Washington's Day — Holiday
- March 11-17 (Sunday-Saturday)..... Spring Break/Classes Not in Session
- March 16 (Friday)..... Friday of Spring Break — Holiday
- \* March 19- May 9 (Monday-Wednesday) .....8-Week Session
- May 10 (Thursday)..... Faculty Contractual Day/Classes Not in Session
- May 11-17 (Friday-Thursday) ..... Final Examinations
- May 18 (Friday)..... Faculty Contractual Day/Classes Not in Session
- † May 18 (Friday)..... Irvine Valley College/Saddleback College Commencements

**SUMMER SESSION 2012**

- \*\* May 21-June 29 (Monday-Friday) .....6-Week Session
- \* May 21-July 13 (Monday-Friday) .....8-Week Session
- May 28 (Monday) ..... Memorial Day — Holiday
- \* June 18-August 10 (Monday-Friday) .....8-Week Session
- July 4 (Wednesday) ..... Fourth of July — Holiday
- \*\* July 2-August 10 (Monday-Friday) .....6-Week Session

**California Community Colleges  
System Office**

1102 Q STREET  
SACRAMENTO, CA 95811-6549  
(916) 445-8752  
[HTTP://WWW.CCCCO.EDU](http://www.cccco.edu)



September 26, 2008

**TO:** District Superintendent/President

**FROM:** Chris Yatooma, Administrator  
State Apportionment Process & System Budget Development

**SUBJECT:** Mandated Holidays for Fiscal Years 2008-09, 2009-10, 2010-11, and 2011-12

**Synopsis:** A list of the official academic holidays, as specified by Education Code Section 79020, is provided for convenience in establishing your future academic calendars. Included are the mandated holiday dates for fiscal years 2008-09, 2009-10, 2010-11, and 2011-12 holidays, based on the current statute (ECS 79020).

**Fiscal Year 2008-09**

July 4, 2008	(Friday)	Independence Day
September 1, 2008	(Monday)	Labor Day
November 10 or 11, 2008	(Monday or Tuesday)	Veterans Day
November 27, 2008	(Thursday)	Thanksgiving Day
December 25, 2008	(Thursday)	Christmas
January 1, 2009	(Thursday)	New Year's Day
January 19, 2009	(Monday)	Dr. Martin Luther King, Jr. Day
February 6, 12, or 13, 2009	(Friday, Thursday, or Friday)	Lincoln Day
February 16, 2009	(Monday)	Washington Day
May 25, 2009	(Monday)	Memorial Day

A college MAY close on March 31, known as "Cesar Chavez Day," and the fourth Friday in September, known as "Native American Day," if the governing board of the district agrees to close the college for that purpose. The district shall continue to maintain the minimum required 175 days of instruction.

If the district does not close for "Cesar Chavez Day" or "Native American Day," appropriate observances should be held in commemoration.

(Continued)

**Fiscal Year 2009-10**

July 3, 2009	(Friday)	Independence Day (Observance)
September 7, 2009	(Monday)	Labor Day
November 9, 11, or 13, 2009	(Monday, Wed. or Friday)	Veterans Day
November 26, 2009	(Thursday)	Thanksgiving Day
December 25, 2009	(Friday)	Christmas
January 1, 2010	(Friday)	New Year's Day
January 18, 2010	(Monday)	Dr. Martin Luther King, Jr. Day
February 12, 2010	(Friday)	Lincoln Day
February 15, 2010	(Monday)	Washington Day
May 31, 2010	(Monday)	Memorial Day

**Fiscal Year 2010-11**

July 5, 2010	(Monday)	Independence Day (Observance)
September 6, 2010	(Monday)	Labor Day
November 11 or 12, 2010	(Thursday or Friday)	Veterans Day
November 25, 2010	(Thursday)	Thanksgiving Day
December 24, 2010	(Friday)	Christmas (Observance)
December 31, 2010	(Friday)	New Year's Day (Observance)
January 17, 2011	(Monday)	Dr. Martin Luther King, Jr. Day
February 11 or 18, 2011	(Friday or Friday)	Lincoln Day (Observance)
February 21, 2011	(Monday)	Washington Day
May 30, 2011	(Monday)	Memorial Day

**Fiscal Year 2011-12**

July 4, 2011	(Monday)	Independence Day
September 5, 2011	(Monday)	Labor Day
November 11, 2011	(Friday)	Veterans Day
November 24, 2011	(Thursday)	Thanksgiving Day
December 26, 2011	(Monday)	Christmas (Observance)
January 2, 2012	(Monday)	New Year's Day (Observance)
January 16, 2012	(Monday)	Dr. Martin Luther King, Jr. Day
February 10, 13, 14, or 17, 2012	(Friday, Monday, Tuesday, or Friday)	Lincoln Day
February 20, 2012	(Monday)	Washington Day
May 28, 2012	(Monday)	Memorial Day

**Action/Date Requested:** Information

**Contact:** For holiday or academic calendar configuration questions, call Elias Regalado, Fiscal Services, at (916) 445-1165 or e-mail at [eregalad@cccco.edu](mailto:eregalad@cccco.edu).

cc: District/College Chief Business Officer  
 Chief Instructional Officer  
 Dean of Admissions and Records, Registrar  
 Chief Information System Officer  
 Erik Skinner  
 Elias Regalado

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** SOCCCD: Board Policy Revision: BP-4000.1-Nondiscrimination and Equal Opportunity, BP-3340-Cellular Telephone/Smartphone Allowance, BP-5210-Enrollment Priorities, BP-5230-Athletics

**ACTION:** Discussion/Approval

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### **BACKGROUND**

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and are in compliance with current laws and regulations.

### **STATUS**

Four board policies are presented to the board for "Discussion/Approval." The new language and amendments to the board policies were reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council, which was established by Chancellor Mathur, and includes collegial consultation with the Academic Senates, pursuant to Title 5 Section 53200 et. seq.

Legal counsel has been involved throughout the review process. The proposed policies were presented to the Chancellor's Cabinet on November 5, 2009 for review and recommendation to the Chancellor and presented to the Board of Trustees for review and study at the November 17, 2009 board meeting.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept for discussion/approval the board policies, as shown in EXHIBITS A through D.

# BOARD POLICY

4000.1

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

PERSONNEL

## NONDISCRIMINATION AND EQUAL OPPORTUNITY

~~The District is committed to equal opportunity in educational programs, employment, and access to all institutional programs and activities~~

~~No person shall be subjected to discrimination or harassment in any program or activity conducted by the District on the basis of sex (gender), race, color, ethnic group identification, national origin, ancestry, religion, mental or physical disability, medical condition, marital status or sexual orientation or because he or she is perceived as having one or more of the above characteristics.~~

~~The Chancellor shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have those complaints processed and determined in accordance with the regulations established by the Board of Governors, and those of other agencies that administer state and federal laws regarding nondiscrimination (Title 5, Calif. Code of Regulations, Section 59300 et. seq.).~~

~~No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed or associated with it, to any private organization whose membership practices are discriminatory on the basis of sex (gender), race, color, ethnic group identification, national origin, ancestry, religion, mental or physical disability, medical condition, marital status, or sexual orientation.~~

DELETE

(SEE 4000.5)

Adopted: 1-20-04  
Revised: 10-26-07  
Revised: 10-26-09

# BOARD POLICY

3340

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

BUSINESS

## CELLULAR TELEPHONE / ~~PERSONAL DIGITAL ASSISTANT~~ USAGE SMARTPHONE ALLOWANCE

The Chancellor or designee shall establish an Administrative Regulation relating to an allowance for the use of a cellular telephone/~~personal digital assistant (PDA)~~ smartphone allowance in conjunction with District business.

### I. BOARD OF TRUSTEES

The SOCCCD Board of Trustees may be reimbursed for their District business use of a cellular telephone. Requests for reimbursement shall be submitted to the Chancellor. The reimbursement shall not exceed \$65 per month.

### II. EMPLOYEES OF THE DISTRICT

The Chancellor/College Presidents/Provost may designate employees to receive a monthly allowance for the use of a cellular telephone or ~~personal digital assistant~~ smartphone. The allowance shall not exceed \$65 per month for a cellular telephone or \$130 per month for a ~~personal data device~~ smartphone. Employees experiencing high usage may request a high usage allowance upon proper documentation as required in AR 3340.

Motor vehicle drivers may not use wireless or cellular telephones while operating their vehicles without a hands-free listening device and shall comply with all requirements of California law regarding the use of wireless or cellular telephones in vehicles.

#### *References:*

*Vehicle Code Sections 12810.3, 23123, and 23124;*

Adopted: 10-26-04  
Revised: 7-19-05  
Revised: 10-27-08  
Revised: 6-22-09



# BOARD POLICY

5210

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

STUDENTS

## ENROLLMENT PRIORITIES

The Chancellor or his/her designee shall establish procedures defining enrollment priorities, limitations, and processes for student challenge, which shall comply with Title 5 regulations.

### Reference:

Title 5, Sections 51006, 58106, 58108

# BOARD POLICY

5230

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

STUDENTS

## ATHLETICS

The District may maintain organized athletic programs for men and women in intercollegiate athletics. The programs shall not discriminate on the basis of gender in the availability of athletic opportunities.

Chancellor or designee shall assure that the athletic program complies with state law, the California Community Colleges Commission on Athletics Constitution and Sports Guides, and appropriate Conference Constitution regarding student athlete participation.

### Reference:

Title IX, Education Amendments of 1972;

Education Code Sections 78223, 66271.6, 66271.8, 67360 et. seq.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ITEM: 6.6  
DATE: 12/07/09**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Academic Personnel Actions – Regular Items  
**ACTION:** Approval/Ratification

---

**BACKGROUND**

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

**STATUS**

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibit A are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibit.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibit A.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS**

**A. NEW PERSONNEL APPOINTMENTS**

**1. ACADEMIC EMPLOYMENT** (Ratified – Pursuant to Board Policy 4002.1)

- a. BREWINGTON, ELIZABETH, ID #3859, is to be employed as a full-time, temporary Nursing Instructor, one semester emergency appointment, Division of Health Sciences and Human Services, Saddleback College, effective January 5, 2010 through May 21, 2010. Approximate Salary Placement: Class II, Step 17. This is a temporary Sabbatical Leave Replacement appointment for Phillis Kucharski for Spring 2010.
- b. NELSON, CANDY, ID #15151, is to be employed as a full-time, temporary Nursing Instructor, one semester emergency appointment, Division of Health Sciences and Human Services, Saddleback College, effective January 5, 2010 through May 21, 2010. Approximate Salary Placement: Class III, Step 7. This is a temporary Sabbatical Leave Replacement appointment for Janine O’Buchon for Spring 2010.

**2. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF**

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Alvarez, Daniel	Ph.D./Chemistry	Chemistry/IVC	V/6	01/11/10
Avetisian, Deanna	MA/Mathematics	Math/IVC	II/6	01/11/10
<sup>1</sup> Beach, Ian	AS/Culinary Arts	Foods/SC	I/6	01/11/10
Colson, Robert	MA/English	Writing/IVC	II/6	01/11/10
Davis, Edwin	MBA/Business	Coaching/SC	II/6	01/11/10
Harikul, Vanessa	MA/Comm. Studies	Speech/IVC	II/6	01/11/10
McCurdy, Kristie	MSN/Nursing	Nursing/SC	II/6	01/11/10
Rivera, Francisco	MA/Mathematics	Mathematics/IVC	II/6	01/11/10
Shah, Ketan	MA/Applied Math	Mathematics/IVC	II/6	01/11/10
Volz, Matthew	MA/English	Speech/IVC	II/6	01/11/10
<sup>1</sup> Williamson, Howard	BS/Criminal Justice	CIM/IVC	I/6	01/11/10

<sup>1</sup> Per Minimum Qualifications for California Community Colleges, a Master’s degree is not required to teach in this subject area.

A. NEW PERSONNEL APPOINTMENTS - Continued

2. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF

EQUIVALENCY

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Berger, Christopher	MS/Chemistry	Biology/IVC	II/6	01/11/10

Equivalency is based on a Master of Science degree in Chemistry and a Bachelor of Science in Biochemistry from California State University, Fullerton. Mr. Berger's studies for his Bachelor of Science degree focused on Molecular Biology, and he has taken many relevant classes in Biology and Biochemistry. He is currently employed as a manager at Allergan, a large local biotech firm, utilizing real world hands on experience in the subject matter.

Bowles, Christina	BS/Nursing	Clinical Assistant/SC	I/6	01/11/10
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Equivalency is based on the California Board of Registered Nursing regulatory code 1425(d) which states, "An assistant instructor shall meet the following minimum qualifications: (1) A Baccalaureate Degree from an accredited college which shall include courses in nursing, or in the natural or behavioral or social science relevant to nursing practice." Ms. Bowles currently holds a Baccalaureate in Nursing from California State University, Fullerton and has performed direct patient care in an acute care setting within the past five years. This qualifies her to be a clinical assistant instructor.

Danko, Carolyn	BS/Exercise Sci.	Clinical Assistant/SC	I/6	01/11/10
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Equivalency is based on the California Board of Registered Nursing regulatory code 1425(d) which states, "An assistant instructor shall meet the following minimum qualifications: (1) A Baccalaureate Degree from an accredited college which shall include courses in nursing, or in the natural or behavioral or social science relevant to nursing practice." Ms. Danko currently holds a Baccalaureate in Exercise Science from the University of California, Irvine, and is enrolled in the Master of Science in Nursing program at California State University, Dominguez Hills. She has performed direct patient care in an acute care setting within the past five years. This qualifies her to be a clinical assistant instructor.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

**2. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF**

**EQUIVALENCY**

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Goodyear-Fassihi, Hui Y.	BS/Nursing	Clinical Assistant/SC	I/6	01/11/10

Equivalency is based on the California Board of Registered Nursing regulatory code 1425(d) which states, "An assistant instructor shall meet the following minimum qualifications: (1) A Baccalaureate Degree from an accredited college which shall include courses in nursing, or in the natural or behavioral or social science relevant to nursing practice." Ms. Goodyear-Fassihi currently holds a Baccalaureate in Nursing from Biola University in La Mirada, California and is enrolled in the Master of Science in Nursing program at Walden University in Minneapolis, Minnesota. She has performed direct patient care in an acute care setting within the past five years. This qualifies her to be a clinical assistant instructor.

**3. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF (Ratified - Pursuant to Board Policy 4002.1)**

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Choo, Brooke	Ph.D./Counseling/Psych.	Lrng. Disb. Spec/SC	V/6	11/20/09

**B. ADDITIONAL COMPENSATION: GENERAL FUND**

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2009/2010 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed Amount</u>	<u>Effective Date</u>
Jerome, Amanda	Co-Coord./Great Tcher Sem./SC	\$ 200.00	08/24/09-12/20/09
Luke, Gary	Co-Coord./Great Tcher Sem./SC	800.00	08/24/09-12/20/09
McDonough, Mary	Facilitator, Human Dev./IVC	2,753.60	01/11/10-05/20/10
Millovich, June	Train In/Outdoor Environ./SC	1,800.00	07/01/09-09/14/09

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated at their respective hourly rate for Non-Instructional Assignments/Projects (3-for-1) for 2009/2010 fiscal year.

<u>Name</u>	<u>Assignment/Project</u>	<u>Effective Dates</u>
Beasley, James	ESL Read/Write Samples/Assessment/IVC	01/04/10-05/21/10
Benson, Madelyn	ESL Read/Write Samples/Assessment/IVC	01/04/10-05/21/10
Bodnar, Coral	ESL Read/Write Samples/Assessment/IVC	01/04/10-05/21/10
Henderson, Pamela	ESL Read/Write Samples/Assessment/IVC	01/04/10-05/21/10
Hildebrand, Colleen	ESL Read/Write Samples/Assessment/IVC	01/04/10-05/21/10
Kukkonen, Noreen	ESL Read/Write Samples/Assessment/IVC	01/04/10-05/21/10
Livote, Michelle	ESL Read/Write Samples/Assessment/IVC	01/04/10-05/21/10
Luther, Barbara	ESL Read/Write Samples/Assessment/IVC	01/04/10-05/21/10

**B. ADDITIONAL COMPENSATION: GENERAL FUND**

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated at their respective hourly rate for Non-Instructional Assignments/Projects (3-for-1) for 2009/2010 fiscal year.

<u>Name</u>	<u>Assignment/Project</u>	<u>Effective Dates</u>
Man, Georgina	ESL Read/Write Samples/Assessment/IVC	01/04/10-05/21/10
Sims, Larry	ESL Read/Write Samples/Assessment/IVC	01/04/10-05/21/10
Stern, Susan	ESL Read/Write Samples/Assessment/IVC	01/04/10-05/21/10
Striedter, Anna	ESL Read/Write Samples/Assessment/IVC	01/04/10-05/21/10
Van Beek, Milo	ESL Read/Write Samples/Assessment/IVC	01/04/10-05/21/10
Woodruff, Sandra	ESL Read/Write Samples/Assessment/IVC	01/04/10-05/21/10

**C. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND**

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2008/2009 and 2009/2010 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	
		<u>Amount</u>	<u>Effective Date</u>
Bhakta, Asmita	Dev. Class/Med. Lab Tch Prog./SC	\$ 816.42	05/24/09-08/23/09
Bhakta, Asmita	Dev. Class/Med. Lab Tch Prog./SC	816.42	11/01/09-11/30/09
Cesareo-Silva, C.	Prep. Change Proposal/ACCJC/SC	3,500.00	01/11/10-05/20/10
Chatkupt, Terry	CIM/Multi-Discip Prg/Perkins/IVC	612.50	11/01/09-12/21/09
Chu, Hencelyn	Dev. Med Lab Tech Prog./SC	816.42	11/01/09-11/30/09
Clark, Katherine	Co-Coord./Basic Skills Proj./Eng/IVC	1,721.00	08/17/09-12/20/09
Culhane, James	Co-Coord./Basic Skills Proj./Eng/IVC	1,721.00	08/17/09-12/20/09
Etter, William	Co-Coord./Basic Skills Proj./Eng/IVC	1,721.00	08/17/09-12/20/09
Ferguson, Robert	ESL Supplemental Inst/Psych/BSI/SC	172.10	08/24/09-12/20/09
Gouldsmith, Y.	Attend Workshop/Counseling/IVC	50.00	11/05/09-11/05/09
Hersom, Karen	Attend Myers-Briggs Workshop/IVC	100.00	11/06/09-11/06/09
Hersom, Karen	Attend Workshop/Counseling/IVC	50.00	11/05/09-11/05/09
Huffman, Jenelle	Attend Myers-Briggs Workshop/IVC	100.00	11/06/09-11/06/09
Hughs-Mandani, M.	Attend Myers-Briggs Workshop/IVC	100.00	11/06/09-11/06/09
Lavigne-Barlow	ESL Supplemental Inst/Psych/BSI/SC	1,376.40	08/24/09-12/20/09
Lockhart, Anne	Wkshp. Updates Couns. Staff/IVC	50.00	11/05/09-11/05/09
Martinez, Julie	Attend Myers-Briggs Workshop/IVC	100.00	11/06/09-11/06/09
Martinez, Julie	Attend Workshop/Counseling/IVC	50.00	11/05/09-11/05/09
Mathur, Roopa	CIM/Multi-Discip. Prog./Perkins/IVC	612.50	11/01/09-12/21/09
McGirr, Julie	ESL Focus Gp. Curriculum/BSI/SC	929.34	08/24/09-12/20/09
McGirr, Julie	ESL Focus Gp. Curriculum/BSI/SC	929.34	01/11/10-05/20/10
McKim, Brett	Coord. Design Md'l Mkg./Perkins/IVC	1,350.00	01/11/10-05/21/10
Melendez, Robert	Attend Workshop/Counseling/IVC	50.00	11/05/09-11/05/09
Meyer, Clifford	Outreach Proj. Automotive/VTEA/SC	800.27	10/01/09-10/31/09
Meyer, Kurt	Eng. Dept. Basic Skills Proj./IVC	1,721.00	08/17/09-12/20/09
Millovich, June	Prep/Present Advisory Mtg./CDTS/SC	200.00	08/21/09-12/18/09
Nguyen, Steve	Attend Workshop/Counseling/IVC	50.00	11/05/09-11/05/09
Nguyen, Thu	Grant Externship/CTE Comm/IVC	900.00	11/01/09-11/30/09
Nguyen, Thu	Attend Myers-Briggs Workshop/IVC	100.00	11/06/09-11/06/09
Nguyen, Thu	Workshop Update Couns. Staff/IVC	50.00	11/05/09-11/05/09

**C. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND**

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2008/2009 and 2009/2010 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Amount</u>	<u>Effective Date</u>
Nin, Orlantha	Grant Externship/CTE Comm/SC	900.00	05/01/09-06/30/09
Pinter, Gerald	Faculty Concert/Foundation/SC	300.00	09/14/09-10/30/09
Roley, William	Dev. Env. Sustainability Prog./IVC	1,000.00	08/17/09-12/21/09
Scharf, Michelle	Attend Myers-Briggs Workshop/IVC	100.00	11/06/09-11/06/09
Scharf, Michelle	Workshop Update Couns. Staff/IVC	50.00	11/05/09-11/05/09
Schultz, Dolores	ESL Grammar Workshop/BSI/SC	200.00	08/24/09-12/20/09
Schultz, Dolores	ESL Grammar Workshop/BSI/SC	200.00	01/11/10-05/20/10
Sleep, Katherine	Co-Coord. ESL Mission SJC/BSI/SC	250.00	01/11/10-05/20/10
Sleep, Katherine	Co-Coord. ESL Mission SJC/BSI/SC	250.00	05/24/10-08/13/10
Street, Karah	Reading in the Sciences/BSI/SC	481.88	08/24/09-12/20/09
Street, Karah	Reading in the Sciences/BSI/SC	206.52	01/11/10-05/20/10
Stromquist, Annie	Workshop Update Couns. Staff/IVC	50.00	11/05/09-11/05/09
Sussman, Caryn	Workshop Update Couns. Staff/IVC	50.00	11/05/09-11/05/09
Thawley, Mariann	Dev. Med. Lab Tech Prog./SC	816.42	11/01/09-11/30/09
Tran, Tiffany	Workshop Update Couns. Staff/IVC	50.00	11/05/09-11/05/09
Turchie, Michelle	Reading in the Sciences/BSI/SC	344.20	01/11/10-05/20/10
Turchie, Michelle	Reading in the Sciences/BSI/SC	688.40	08/24/09-12/20/09
Weiss, Elizabeth	Externship/Community Coll.Grant/IVC	900.00	10/22/09-11/05/09
Weiss, Elizabeth	Myers-Biggs Work. Counsel/IVC	100.00	11/06/09-11/06/09
Weiss, Elizabeth	Workshop Update Couns Staff/IVC	50.00	11/05/09-11/05/09

**D. ADMINISTRATOR CONTRACT EXTENSION**

1. The following South Orange County Community College District Administrators are to receive the specified contract extension, effective July 1, 2010.

<u>Name</u>	<u>Assignment</u>	<u>Salary Placement</u>	<u>Contract Term/Yr.</u>
Bramucci, Robert	Vice Chancellor, Tech/Learning Svcs/Dist.	IV/3	06/30/2013
Bugay, David	Vice Chancellor, Human Resources/Dist.	IV/3	06/30/2013
Burnett, Tod	President/SC	IV/3	06/30/2013
Cipres, Elizabeth	Dean, Counseling Services/IVC	II/6	06/30/2013
Feldhus, Karima	Dean, Humanit/Lang' s/Soc Sci/ Lib Svcs/IVC	II/6	06/30/2013
Lipold, Tony	Dean, PE, Kinesiology & Athletics/SC	II/6	06/30/2013
Nelson, Terence	Asst. Dean, Counseling Svcs/Spec Prog/SC	I/3	06/30/2013
Owens, Roger	Dean, Fine Arts/Bus Sci/Col. Online Ed/IVC	II/3	06/30/2013
Peebles, Randy	Provost/ATEP	III/3	06/30/2013
Schrader, Kathleen	Dean, Math, Science & Engineering/IVC	II/4	06/30/2013
Shackleford, Keith	Dean, Health Sciences, PE & Athletics/IVC	II/6	06/30/2013



**E. REDUCED WORKLOAD PROGRAM WITH STRS RETIREMENT REVISION**

1. EGASSE, JEANNE, ID #2461, Spanish Instructor, Pos #1529, Academic Faculty Salary Column V, Step 30, School of Humanities & Languages, Irvine Valley College, has been considered eligible by STRS requirements to participate in a reduction in teaching contract to 85% workload for the academic years 2010-2020, in accordance with Article XXXI, Section 1, of the Academic Employee Master Agreement 2007-2010.

**F. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT**

1. GOODMAN, RICHARD, ID #3070, Human Services Instructor, Pos #1817, Academic Faculty Salary Column V, Step 30, Division of Health Sciences and Human Services, Saddleback College, resignation effective May 31, 2010 and retirement June 1, 2010. Payment is authorized for any compensated time off. (Start date: August 20, 1990)
2. TITUS, DAVID, ID #3608, Mechanical Drafting/CAD Instructor, Pos #1818, Academic Faculty Salary Column V, Step 30, Division of Advanced Technology and Applied Sciences, Saddleback College, resignation effective May 21, 2010 and retirement May 22, 2010. Payment is authorized for any compensated time off. (Start date: August 20, 1990)
3. WHITT, THERESA, ID #1049, Nursing Instructor, Pos #1724, Academic Faculty Salary Column V, Step 30, Division of Health Sciences and Human Services, Saddleback College, resignation effective January 5, 2010 and retirement January 6, 2010. Payment is authorized for any compensated time off. (Start date: September 20, 1976)

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ITEM: 6.7  
DATE: 12/07/09**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Classified Personnel Actions – Regular Items  
**ACTION:** Approval/Ratification

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**BACKGROUND**

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

**STATUS**

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS**

**A. NEW PERSONNEL APPOINTMENTS**

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)
  - A. DU BOIS, ELLE is to be employed as Senior Administrative Assistant, Pos #3256, Advanced Technology and Applied Science, Saddleback College, Classified Bargaining Unit Salary Range 127, Step 1, 40 hours per week, 12 months per year, effective November 16, 2009. This is a replacement position for Trudy Baggs, who retired.
  - B. MARIANO, SHERYL is to be employed as Accounting Specialist, Pos #4108, Fiscal Services, Office of Administrative and Business Services, District, Classified Bargaining Unit Salary Range 127, Step 1, 40 hours per week, 12 months per year, effective November 23, 2009. This is a replacement position for Betty McClelland, who received a change in status.
  - C. PETERSON, LILIA is to be employed as FKCE Program Assistant (Categorical), Pos #3986, Division of Social and Behavioral Sciences, Saddleback College, Classified Bargaining Unit Salary Range 121, Step 1, 29 hours per week, 12 months per year, effective November 10, 2009. Employment in this categorical grant funded position is contingent upon the availability of funding by the California Community College Chancellor's Office. This position is replacing Administrative Assistant II, Pos #3126, approved by the Board of Trustees on December 5, 2008.
  - D. STANLEY, ROBERT is to be employed as Webmaster, Pos #4201, Technology Services, Office of Instruction, Irvine Valley College, Classified Bargaining Unit Salary Range 144, Step 1, 40 hours per week, 12 month per year, effective November 30, 2009. This position is replacing Application Specialist III, Pos #4132, approved approved by the Board of Trustees on October 26, 2009.
  - E. WALKER, LISA is to be employed as Accounting Specialist, Pos #4053, Fiscal Services, Office of Administrative and Business Services, District, Classified Bargaining Unit Salary Range 127, Step 1, 40 hours per week, 12 months per year, effective November 16, 2009. This is a replacement position for Edna Vaughn, who retired.
  - F. WINSTON, JENNIFER is to be employed as Senior Administrative Assistant, Pos 3326, Office of the President, Irvine Valley College, Classified Bargaining Unit Salary Range 127, Step 1, 40 hours per week, 12 months per year, effective November 9, 2009. This is a replacement for Tamara Bostwick, who received a change in status.
2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Start Date</u>
Baffa, Lou	Administrative Assistant/IVC	121/1	11/19/09
Bharucha, Nigar	Accounting Assistant/IVC	118/1	11/01/09
Chandler, Kristine	Receptionist/Dist.	113/1	11/01/09
Vargas Resendiz, Luis	Warehouse Worker/Dist.	120/1	11/12/09

**A. NEW PERSONNEL APPOINTMENTS - Continued**

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2009/2010** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Abrahams, Lawrence	Coaching Aide/IVC	\$ 15.00	01/01/10-06/30/10
Abutin-Mitsch, Jeannie	Project Specialist/IVC	20.00	01/01/10-06/30/10
Adams, Cherese	Clerk - Short Term/SC	10.00	01/01/10-06/30/10
Adams, Janice	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
Aikins, Richard	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
Albo, Mark	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
Anderson, Rachel	Coaching Aide/IVC	15.00	01/01/10-06/30/10
Andrews, Christina	Project Specialist/SC	10.50	01/01/10-06/30/10
Angstrom, Preston	Adapted Kinesiology Aide/SC	10.50	01/01/10-06/30/10
<sup>1</sup> Araiza, J. Arturo	Clerk - Short Term/SC	10.00	01/01/10-06/30/10
Arevalo, Sylvia	Project Specialist/SC	20.00	01/01/10-06/30/10
Arkell, Simon	Coaching Aide/SC	15.00	01/01/10-06/30/10
Azizi, Omar	Project Specialist/SC	18.00	01/01/10-06/30/10
Bailey, Michael	TMD Aide/SC	9.00	10/23/09-06/30/10
Baird, Daniel	TMD Aide/SC	18.00	01/01/10-06/30/10
Barnes, Kyle	Coaching Aide/SC	15.00	01/01/10-06/30/10
Barrack, Casey	Project Specialist/SC	16.00	01/01/10-06/30/10
Belardes, Yvonne	Clerk - Short Term/SC	10.00	01/01/10-06/30/10
Belot, Nicole	Clerk - Short Term/SC	13.00	11/16/09-06/30/10
Bharucha, Nigar	Clerk - Short Term/IVC	8.50	01/01/10-06/30/10
Bijari, Maryam	Project Specialist/SC	16.00	01/01/10-06/30/10
Blasco, Rosecarmel	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
Bones, Gerald	Project Specialist/SC	10.50	01/01/10-06/30/10
Booker, Nicholas	Coaching Aide/SC	15.00	01/01/10-06/30/10
Boutte, Rhonda	TMD Aide/SC	10.50	01/01/10-06/30/10
Bracken, Nancy	TMD Aide/IVC	20.00	01/01/10-06/30/10
<sup>2</sup> Brennan, Karissa	Project Specialist/SC	11.50	01/01/10-06/30/10
Brock, Eric	Coaching Aide/SC	15.00	01/01/10-06/30/10
Brown, Gloria	DSPS Proctor/SC	16.00	01/01/10-06/30/10
Brown, Lucy	Clerk - Short Term/SC	13.00	01/01/10-06/30/10
Brown, Megan	TMD Aide/SC	9.50	01/01/10-06/30/10
Buack, Jun	Project Specialist/SC	11.50	01/01/10-06/30/10
Buchea, Jason	Project Specialist/IVC	14.00	01/01/10-06/30/10
Buchman, Bruce	Coaching Aide/SC	15.00	01/01/10-06/30/10
Burns, Samantha	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
Butcher, Donald	Coaching Aide/SC	15.00	01/01/10-06/30/10
Byerly, Jenna	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
<sup>3</sup> Callian, Ted	ST Campus Security Off./IVC	14.50	01/01/10-06/30/10

<sup>1</sup> Son of Elva Araiza, Sr. Admissions & Records Specialist, Bilingual, Office of Admissions, Records & Enrollment.

<sup>2</sup> Daughter of Kathleen Brennan, Athletic Equipment Specialist, PE, Kinesiology & Athletics, Saddleback College.

<sup>3</sup> Sister of Thomas Callian, Student Escort, and Ted Callian, Short Term Campus Security Officer, Office of Safety and Security, Irvine Valley College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2009/2010** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Camp, Amanda	Project Specialist/Dist.	\$ 16.00	01/01/10-06/30/10
Campos, Diana	TMD Aide/SC	8.50	01/01/10-06/30/10
Carneal, Christina	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
Carr, Delores	Project Specialist/SC	10.50	01/01/10-06/30/10
Carson, Clayton	Coaching Aide/SC	15.00	01/01/10-06/30/10
Carson, Taryn	Project Specialist/SC	16.00	01/01/10-06/30/10
Casabianca, Michael	TMD Aide/SC	8.50	11/17/09-06/30/10
<sup>4</sup> Casillas, Meghan	Clerk - Short Term/SC	10.00	01/01/10-06/30/10
Cervantes, Martha	Clerk - Short Term/SC	13.00	01/01/10-06/30/10
Christiansen, Craig	TMD Aide/IVC	20.00	01/01/10-06/30/10
Christman, Tyler	TMD Aide/SC	9.50	01/01/10-06/30/10
Clemensen, David	TMD Aide/SC	20.00	01/01/10-06/30/10
Cochran, Christopher	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
Cohen, Robert	Model, Professional/SC	22.00	01/01/10-06/30/10
Cook-Sneathen, A.	Project Specialist/IVC	9.50	01/01/10-06/30/10
Coon, Ryan	TMD Aide/SC	9.50	01/01/10-06/30/10
Crawford, Brittney	Clerk - Short Term/IVC	9.00	01/01/10-06/30/10
Cuevas, Mary Lynn	Project Specialist/SC	8.50	01/01/10-06/30/10
Dai, Fariba	Clerk - Short Term/IVC	11.00	01/01/10-06/30/10
Dangond, Antonio	TMS Aide/SC	9.50	10/08/09-06/30/10
Dantanarayana, Preethi	Clerk - Short Term/IVC	9.50	01/01/10-06/30/10
Davani, Farideh	TMD Aide/IVC	9.50	01/01/10-06/30/10
Deeter, Valerie	Project Specialist/IVC	9.50	01/01/10-06/30/10
DeSilva, Kendra	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
Deyo, Michelle	Project Specialist/SC	16.00	01/01/10-06/30/10
Dill, Laura	Coaching Aide/SC	15.00	01/01/10-06/30/10
Dill, Laura	Project Specialist/SC	20.00	10/15/09-06/30/10
Donobarrros Locken, R.	Project Specialist/IVC	12.50	01/01/10-06/30/10
Dutcher-Centers, Serina	Clerk - Short Term/IVC	13.00	01/01/10-06/30/10
Duvinage, Leitha	Project Specialist/IVC	20.00	10/15/09-06/30/10
Dwinell, Patti	Clerk - Short Term/SC	12.00	01/01/10-06/30/10
Ebrahimi, Nazaneen	Project Specialist/IVC	8.50	01/01/10-06/30/10
Edwards, Azure	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
Edwards, Travis	Outreach Aide/SC	12.50	01/01/10-06/30/10
El Ahmar, Nidal	Clerk - Short Term/IVC	10.50	01/01/10-06/30/10
Ephraim, Jillian	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
Erickson, Craig	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
Espinal Guadarrama, C.	Project Specialist/SC	9.50	01/01/10-06/30/10
Fabela, Julie	Clerk - Short Term/SC	10.00	01/01/10-06/30/10
Fadaiefard, Mohammad	Project Specialist/IVC	20.00	01/01/10-06/30/10

<sup>4</sup> Daughter of Lurdes Casillas, Sr. Administrative Assistant, Office of Admissions, Records & Enrollment Svc., Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2009/2010** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Fauls, Matthew	TMD Aide/SC	\$ 8.50	01/01/10-06/30/10
Feeney, Mary	Clerk - Short Term/SC	10.00	01/01/10-06/30/10
Feller, Chelsea	TMD Aide/IVC	8.50	01/01/10-06/30/10
Fellner, John	Project Specialist/SC	8.50	01/01/10-06/30/10
Fischer, Alice	Clerk - Short Term/IVC	12.00	01/01/10-06/30/10
Fletcher, Jenny	Adapted Kinesiology Aide/IVC	9.00	01/01/10-06/30/10
Flippin, Mark	Coaching Aide/IVC	15.00	01/01/10-06/30/10
Florentino, Yesenia	Project Specialist/SC	13.00	01/01/10-06/30/10
Fong, Harkit	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
Fox, Geoffrey	Coaching Aide/SC	15.00	01/01/10-06/30/10
Fox, Jill	Clerk - Short Term/SC	12.00	01/01/10-06/30/10
Fracchiolla, Trevar	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
Furuta, Jeanne	Clerk - Short Term/SC	13.00	01/01/10-06/30/10
Gabb, Mychal	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
Gannon, Ashley	TMD Aide/IVC	9.00	01/01/10-06/30/10
Garber, Shaylene	TMD Aide/SC	9.50	01/01/10-06/30/10
Garcia Lua, Beatriz	Project Specialist/SC	10.50	01/01/10-06/30/10
Garey, Jason	Coaching Aide/IVC	15.00	01/01/10-06/30/10
Gauthier, Shirley	Project Specialist/SC	16.00	01/01/10-06/30/10
Gaynor, Michelle	Project Specialist/SC	20.00	01/01/10-06/30/10
Geier, Brian	Adapted Kinesiology Aide/SC	20.00	01/01/10-06/30/10
Gharavi, Mina	TMD Aide/IVC	8.50	01/01/10-06/30/10
Gilliam, Aaron	Project Specialist/SC	14.00	01/01/10-06/30/10
Gonzales, Sabrina	Project Specialist/SC	8.50	01/01/10-06/30/10
Gonzalez, Deyanira	Project Specialist/SC	16.00	01/01/10-06/30/10
Good, Pauline	TMD Aide/SC	10.50	01/01/10-06/30/10
Goss, John	Coaching Aide/IVC	15.00	01/01/10-06/30/10
Greer, Deanna	Project Specialist/IVC	9.50	01/01/10-06/30/10
Grigsby, Shauna	Project Specialist/SC	20.00	01/01/10-06/30/10
Gross, Rachel	TMD Aide/SC	9.50	01/01/10-06/30/10
Guillen Saldana, C.	Project Specialist/SC	9.50	01/01/10-06/30/10
<sup>5</sup> Hamilton, Elizabeth	Project Specialist/SC	8.50	01/01/10-06/30/10
Hanly, Jennifer	Project Specialist/SC	8.50	01/01/10-06/30/10
Hanna, Julie	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
Hansen, Mariann	Teacher Prep. Program/SC	10.00	01/01/10-06/30/10
Harada, Constance	Clerk - Short Term/IVC	8.50	01/01/10-06/30/10
Harris, Ashley	Adapted Kinesiology Aide/IVC	9.00	01/01/10-06/30/10
Harris, Virginia	Project Specialist/SC	16.00	01/01/10-06/30/10
Hartman, Sean	Project Specialist/IVC	9.50	01/01/10-06/30/10
Hawkins, Timothy	Project Specialist/SC	9.00	01/01/10-06/30/10
Henderson, Steven	Coaching Aide/IVC	15.00	01/01/10-06/30/10
Heredia, Grisel	Clerk, Short-Term/SC	10.00	11/10/09-06/30/10

<sup>5</sup> Daughter of Karen Taylor, Graphic Communications Instructor, Advanced Tech. & Applied Sci., Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2009/2010** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Hernandez, Joany	TMD Aide/SC	\$ 10.50	01/01/10-06/30/10
Higgins, Christopher	TMD Aide/SC	8.50	01/01/10-06/30/10
Hill, Malia	Project Specialist/SC	18.00	01/01/10-06/30/10
Hill, Sean	Project Specialist (IT)/IVC	25.00	11/01/09-06/30/10
<sup>6</sup> Hilton, John	ST Campus Security Off./SC	15.25	01/01/10-06/30/10
<sup>6</sup> Hilton, Natasha	Outreach Aide/SC	12.50	01/01/10-06/30/10
Hobbs, Aida	Project Specialist/SC	16.00	01/01/10-06/30/10
Holland, Larry	Coaching Aide/SC	15.00	01/01/10-06/30/10
Honeyman, Ilona	TMD Aide/IVC	8.50	01/01/10-06/30/10
Hood, Ryan	Clerk, Short-Term/IVC	20.00	11/16/09-06/30/10
Hoormazdi Mobarake, M.	Clerk - Short Term/IVC	8.50	01/01/10-06/30/10
Hosack, Jarel	Coaching Aide/IVC	15.00	01/01/10-06/30/10
Hough, Trevor	Coaching Aide/SC	15.00	01/01/10-06/30/10
Hsu, Shin	Project Specialist/ATEP	10.50	01/01/10-06/30/10
Hunn, Amanda	TMD Aide/SC	9.00	01/01/10-06/30/10
Hyde, Heidi	TMD Aide/SC	10.50	01/01/10-06/30/10
Ibarra, Marleth	Project Specialist/SC	10.50	01/01/10-06/30/10
Isen, Thalia	Project Specialist/SC	10.50	01/01/10-06/30/10
Jahan, Adam	TMD Aide/SC	8.50	01/01/10-06/30/10
James, Genevieve	Project Specialist/SC	9.00	01/01/10-06/30/10
Jaramillo, Linda	Clerk - Short Term/SC	10.00	01/01/10-06/30/10
Jimenez, Belen	Coaching Aide/SC	15.00	01/01/10-06/30/10
Jimenez, Kevin	Outreach Aide/SC	10.50	01/01/10-06/30/10
Johnson, Stephen	TMD Aide/SC	10.50	01/01/10-06/30/10
Jones, David	Project Specialist/IVC	14.00	01/01/10-06/30/10
Joplin, Kieli	Clerk, Short-Term/IVC	12.00	01/01/10-06/30/10
Maddox, Kelsey	Project Specialist/IVC	14.00	11/02/09-06/30/10
Margel, Scott	Project Specialist/SC	13.00	10/14/09-06/30/10
Marotta, Rina	Project Specialist/SC	20.00	11/11/09-06/30/10
<sup>7</sup> Mastrangelo, Dennis	Outreach Aide/SC	10.50	07/01/09-12/31/09
McGinley, Shaun	Coaching Aide/SC	15.00	10/28/09-06/30/10
<sup>8</sup> Muniz, Travis	TMD Aide/IVC	20.00	10/01/09-06/30/10
Palmer, Brent	Project Specialist/SC	10.50	10/27/09-06/30/10
<sup>9</sup> Renfro, Erik	Project Specialist (IT)/IVC	25.00	11/01/09-06/30/10
Richards, Ryan	Coaching Aide/SC	15.00	10/26/09-06/30/10
Taylor, Delainey	Project Specialist/SC	10.50	10/28/09-06/30/10
Varvas, Jason	TMD Aide/SC	8.50	11/17/09-06/30/10

<sup>6</sup> Son and Daughter of Carol Hilton, Director, College Fiscal Services, Saddleback College.

<sup>7</sup> Son of Janice Mastrangelo, Applications Specialist I, Innovative Technology Center, Saddleback College.

<sup>8</sup> Son of Harry Snowden, Ticket Office Operations Manager and Mary Snowden, Theatre Aide, Division of Fine Arts, Saddleback College.

<sup>9</sup> Son of Hedy Renfro, Senior Administrative Assistant, School of Guidance and Counseling Services, Irvine Valley College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

4. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2009/2010** academic year.

<u>Name</u>	<u>Start/End Date</u>
Boklan, Ksenia	11/06/09-06/30/10
Khan, Nosheen	11/16/09-06/30/10
Marshall, Kathryn	11/01/09-06/30/10
Pask, Drake	11/16/09-06/30/10

5. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2009/2010** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Balogh, David	Clinical Skills Spec./SC	\$ 30.00/hr	10/22/09-06/30/10
Briar, Jeffrey	Community Ed./IVC	2500.00/cs <sup>10</sup>	11/01/09-06/30/10
Burns, Kathryn	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Burton, Rene	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Caramagno, Sebastian	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Casado, Sandra	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Conrad, Robert	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Disrud, Sheldon	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Dowden, John	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Drobish, Susan	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Fernald, Theresa	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Forehan, Marge	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Fournier, Peter	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Garnet, Eva	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Gluckson, Ruthe	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Hanna-Chase, Donna	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Hartley, Jason	Clinical Skills Spec./SC	20.00/cs	10/27/09-06/30/10
Henderson, Phoenix	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Herling, Gerry	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Hurley, Regina	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Jacobs, Louise	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Jalali-Heravi, Neshat	Tutor/IVC	12.00/hr	11/02/09-06/30/10
Janiga, Beejay	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Kim, Cecilia	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Knox, Elizabeth	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Kramer, Kathryn	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Landes, Mary	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Lane, Eugenia	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Lang, Ellen	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Lippert, Carol	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10

<sup>10</sup> Per Course



**A. NEW PERSONNEL APPOINTMENTS - Continued**

5. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2009/2010** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Messenger, Lisa	Community Ed./IVC	\$ 2500.00/cs	11/01/09-06/30/10
Meyerson, Richard	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Michele, Mikki	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Miller, Susan	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Mirghasemi, Seyedsaede	Tutor/IVC	10.00/hr	11/22/09-06/30/10
Nicholls, Bill	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Ortega, Lou	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Ovadia, Jackie	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Peterson, Ed	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Rigali, Becky	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Schader, Pam	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Schoon, JoAnna	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Semer, Lynn	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Shields, Judith	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Stockler, Barbara	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Stuart, Ida	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10
Taylor, Ryan	Clinical Skills Spec./SC	20.00/hr	11/01/09-06/30/10
Wang, Steve	Community Ed./IVC	2500.00/cs	11/01/09-06/30/10

**B. CHANGE OF STATUS**

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)
- A. LOFTUS, NICOLE, ID #15735, is to be employed as Foster and Kinship Care Education Program Instructional Specialist, Categorical, Division of Social and Behavioral Sciences, Saddleback College, Classified Management Salary Range 06, Step 1, 29 hours per week, effective January 1, 2010. This is a continuing grant with employment in this categorical funded part-time, temporary position contingent upon funding by the Foster and Kinship Care Education Program under the California Community College Chancellor's Office grant.
- B. NGUYEN, THU THI, ID #17063, Teachers Preparation Pipeline Grant Project Director-Categorical, Pos #4155, Classified Management Salary Range 06, Step 1, 24 hours per week, School of Career Technical Education and Workforce Development, Irvine Valley College, part-time, temporary assignment has been extended until the position is filled, ending no later than June 30, 2010. Ms. Nguyen's original assignment was to end on December 31, 2009 as approved by the Board of Trustees on September 24, 2009.

**B. CHANGE OF STATUS**

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)

C. POWELL, DONALD, ID #14770, Admissions and Records Specialist I, Pos #2738, Classified Bargaining Unit Salary Range 116, Step 5, 40 hours per week, 12 months per year, Office of Admissions, Records and Enrollment Services, Saddleback College, is to be employed as Admissions, and Records Specialist II, Pos #3228, Classified Bargaining Unit Salary Range 120, Step 4, 40 hours per week, 12 months per year, Office of Admissions, Records and Enrollment Services, Saddleback College, effective November 16, 2009. This is a replacement position for Evelia Ramirez, who received a change in status.

**C. VOLUNTARY TRANSFER**

1. CHAKRABORTY, JHUMA, ID #15941, Library Assistant I, Pos #3954, Classified Bargaining Unit Salary Range 115, Step 1, plus a 5% shift differential pay, 20 hours per week, 12 months per year, School of Library Services, Irvine Valley College, has requested a voluntary transfer, in accordance with Article 13.6.2 of the C.S.E.A. contract, to Library Assistant I, Pos #3955, Classified Bargaining Unit Salary Range 115, Step 1, day shift, no differential pay, 20 hours per week, 12 months per year, effective November 23, 2009. This is a permanent replacement for Neena Verdugo, who resigned.

**D. OUT OF CLASS ASSIGNMENTS**

1. CHAKRABORTY, JHUMA, ID #15941, Library Assistant I, Pos #3954, Classified Bargaining Unit Salary Range 115, Step 1, plus a 5% shift differential, 20 hours per week, 12 months per year, School of Library Services, Irvine Valley College, has been given a temporary change in assignment to Library Assistant I, Pos #3955, Classified Bargaining Unit Salary Range 115, Step 1, day shift, no differential pay, 20 hours per week, effective November 23, 2009. This is a temporary reassignment for Neena Verdugo, who resigned.
2. CINTO, FRANCISCO, ID #15006, temporary assignment as Lead Custodian, Pos #3276, Classified Bargaining Unit Salary Range 119, Step 2, 7.5% shift differential, 40 hours per week, Facilities Custodial, Office of Physical Plant, Saddleback College ended on November 9, 2009 and returned to permanent assignment as Custodian, Pos #3156, Classified Bargaining Unit Salary Range 113, Step 4, 7.5% shift differential, 40 hours per week, 12 months per year, Facilities Custodial, Office of Physical Plant, Saddleback College, effective November 10, 2009.
3. CONN, CARLA, ID #3143, Counseling Office Assistant, Pos #3442, Classified Bargaining Unit Salary Range 115, Step 6, 40 hours per week, 12 months per year, Division of Counseling Services and Special Programs, Saddleback College, has been given a temporary change in assignment to Senior Counseling Office Assistant, Pos #3439, Classified Bargaining Unit Salary Range 119, Step 5, 40 hours per week, Division of Counseling Services and Special Programs, Saddleback College, effective January 4, 2010. This is a temporary reassignment for Diane Jones, who retired.

**D. OUT OF CLASS ASSIGNMENTS** - Continued

4. ISAI, ALEX, ID #12373, temporary assignment as Night Custodial Supervisor, Pos #3043, Classified Management Salary Range 04, Step 1, 5% shift differential, 40 hours per week, Facilities Custodial, Office of Physical Plant, Saddleback College ended on November 9, 2009 and returned to permanent assignment as Lead Custodian, Pos #3276, Classified Bargaining Unit Salary Range 119, Step 6, 7.5% shift differential, 40 hours per week, 12 months per year, Facilities Custodial, Office of Physical Plant, Saddleback College, effective November 10, 2009.
5. LONG, ERIN, ID #10875, Student Development Office Assistant, Pos #4107, Classified Bargaining Unit Salary Range 121, Step 6, 40 hours per week, 12 months per year, Student Development, Office of Student Services, Saddleback College, is to be given a temporary change in assignment to Senior Administrative Assistant, Pos #3365, Classified Bargaining Unit Salary Range 127, Step 4, 40 hours per week, Student Development, Office of Student Services, Saddleback College, effective January 1, 2010. This is a temporary reassignment for Connie McClain, who retired.

**E. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT**

1. ARCELLES, SONIA, ID #15800, Admissions and Records Specialist I, Pos #2743, Classified Bargaining Unit Salary Range 116, Step 3, 40 hours per week, 12 months per year, Office of Admissions, Records and Enrollment Services, Saddleback College, resignation effective November 13, 2009. Payment is authorized for any compensated time off. (Initial and Permanent Hire date: September 24, 2007)
2. JONES, DIANE, ID #4480, Senior Counseling Office Assistant, Pos #3439, Classified Bargaining Unit Salary Range 119, Step 6, 40 hours per week, 12 months per year, Division of Counseling Services and Special Programs, Saddleback College, resignation effective December 30, 2009 and retirement effective December 31, 2009. Payment is authorized for any compensated time off. (Initial and Permanent Hire date: July 21, 1998)
3. MC CLAIN, CONNIE, ID #1657, Senior Administrative Assistant, Pos #3365, Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, 12 months per year, Student Affairs, Office of Student Services, Saddleback College, resignation effective December 30, 2009 and retirement effective December 31, 2009. Payment is authorized for any compensated time off. (Initial and Permanent Hire date: May 10, 1988)
4. VERDUGO, NOREEN, ID #15994, Library Assistant I, Pos #3955, Classified Bargaining Unit Salary Range 115, Step 1, 20 hours per week, 12 months per year, School of Library Services, Irvine Valley College, resignation effective November 19, 2009. (Initial Hire date: December 11, 2007; Probationary Hire date: June 1, 2009)



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Placement of Property/Liability and Workers' Compensation Insurance Programs for the 2010/2011 Program Year  
**ACTION:** Approval/Ratification

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### **BACKGROUND**

The South Orange County Community College District (SOCCCD) currently participates in the Statewide Association of Community Colleges (SWACC) Joint Power Authority for property and liability insurance and in the Protected Insurance Program for Schools (PIPS) Joint Power Authority for workers' compensation insurance. Both SWACC and PIPS require members to provide notice of intention to withdraw from these JPAs by Board action no later than six months prior to the end of the current program year. SOCCCD's program year and commitment for participation in both SWACC and PIPS terminate on June 30, 2010.

### **STATUS**

California's general economic climate and the fiscal crisis faced by Community College Districts require that all agencies perform due diligence in procuring, for their human and fiscal resources, the most cost-effective and comprehensive protection available through insurance and risk management programs and services. Both workers' compensation and property/liability insurance programs constitute a significant expense for SOCCCD; prudence dictates that we evaluate alternative insurance placements for these programs in order to realize cost-savings. SOCCCD is currently obligated to provide SWACC and PIPS with notice of our intention to withdraw from these programs by December 31, 2009, effective June 30, 2010, in order to preserve our right to shop the market and choose the most economical and effective insurance placements available for SOCCCD for the next fiscal year.

### **RECOMMENDATION**

The Chancellor recommends that SOCCCD evaluate alternative placement of our property/liability and workers' compensation insurance programs for the upcoming renewal period and that notice of our intention to withdraw from these respective JPAs, effective June 30, 2010, be provided to SWACC and PIPS in order to preserve our right to place coverage in alternative programs for fiscal year 2010-2011.

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD, Saddleback College, and Irvine Valley College: Speakers  
**ACTION:** Information

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**BACKGROUND**

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

**STATUS**

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at any college and/or ATEP since the last board meeting.

**SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT****SOCCCD**

<b><i>Presentation Date/Time</i></b>	<b><i>Location</i></b>	<b><i>Faculty Member</i></b>	<b><i>Course Title/Activity</i></b>	<b><i>Speaker</i></b>	<b><i>Topic</i></b>
01/6/10 9 am	SC, McKinney Theatre	n/a	Chancellor's Opening Session for Spring 2010	Christopher Harrington, VP, Strategy and Business Development, Toshiba America Information Systems, Inc.	Innovation, Education and the Workforce of Tomorrow

**SADDLEBACK COLLEGE**

<b><i>Presentation Date/Time</i></b>	<b><i>Location</i></b>	<b><i>Faculty Member</i></b>	<b><i>Course Title/Activity</i></b>	<b><i>Speaker</i></b>	<b><i>Topic</i></b>
02/29/10 10:30 am	SM 313		Science Lecture Series	Dr. Partho Ghosh	When Strep Throat Goes Bad: How the structure of an M protein explains many of its roles in causing infectious and autoimmune diseases.
11/14/09	BGS 135		CTE Collaborative Grant Speaker Series	Mary Courtney	Intentional Teaching Workshop
11/17/09	FA 101		Local Artist	Vinita Voogd	Printmaking
11/18/09	HS 208		Human Services	Minnie Lucas	Recovery from a Major Mental Illness
11/20/09 & 12/04/09 9 am	FA 309	Maria Mayenzet	Puppet Construction and Performance		Puppet Characterization

<b>Presentation Date/Time</b>	<b>Location</b>	<b>Faculty Member</b>	<b>Course Title/Activity</b>	<b>Speaker</b>	<b>Topic</b>
12/2/09 5:30 pm	HS 207		Nursing	Julie Schoen	Medicare
12/05/09 8:30 am	BGS 135		CTE Collaborative Grant Speaker Series	Kathryn Ingram	Intentional Teaching Workshop
01/15/10 10:30 am	SM 313	Tony Huntley	Science Lecture Series		Everything You Ever Wanted to Know about Elephant Seals But Were Afraid to Ask
1/22/10 9:30 am	Laguna Woods Village Clubhouse 3		Emeritus Guest Lecture Series	Professor C. Tumlinson	A History of Jazz Music
1/29/10 9:30 am	Laguna Woods Village Clubhouse 3		Emeritus Guest Lecture Series	Dr. William Presch	Mojave National Preserve
2/5/10 9:30 am	Laguna Woods Village Clubhouse 3		Emeritus Guest Lecture Series	Dr. Helene Domon	The Book: From the Bible to the 21 <sup>st</sup> Century
02/05/10 10:30 am	SM 313		Science Lecture Series	Dr. Robert Rubin	Flying Carpets of Ebony Silk, a Natural History of the World's
2/19/10 9:30 am	Laguna Woods Village Clubhouse 3		Emeritus Guest Lecture Series	Karin Mayer	The Journey: Mapping Character Development in the Odyssey
02/19/10 10:30 am	SM 313		Science Lecture Series	Dr. Sepher Eskandari	The Brain y-aminobutyric acid (GABA) Transporters: Treatment of Epileptic Seizures, Strokes, and more.
2/26/10 9:30 am	Laguna Woods Village Clubhouse 3		Emeritus Guest Lecture Series	Dr. Priya Ranjan	Global Poverty & Child Labor



<b><i>Presentation Date/Time</i></b>	<b><i>Location</i></b>	<b><i>Faculty Member</i></b>	<b><i>Course Title/Activity</i></b>	<b><i>Speaker</i></b>	<b><i>Topic</i></b>
03/5/10	SM 313		Science Lecture Series	Dr. Marc Madou	Polymer Actuators: How they are applied in drug delivery.

**IRVINE VALLEY COLLEGE**

<b><i>Presentation Date/Time</i></b>	<b><i>Location</i></b>	<b><i>Faculty Member</i></b>	<b><i>Course Title/Activity</i></b>	<b><i>Speaker</i></b>	<b><i>Topic</i></b>
2/19/10 8 am–1 pm	BST 101		BSI Workshop, Basic Skills for English Faculty	Dr. Chris Street	Helping Students Read and Write Rhetorically

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Basic Aid Report  
**ACTION:** Information

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### **BACKGROUND**

The Board of Trustees has requested regular information reports about projected basic aid receipts and approved projects.

### **STATUS**

EXHIBIT A shows actual Basic Aid receipts since the District became a Basic Aid District in 1999/2000, as well as the projects that the Board of Trustees has approved for funding with Basic Aid Funds. As of 11/30/09 Total Basic Aid Estimated Receipts of \$350.0M less Total Approved Projects in the amount of \$334.8M leaves a \$15.2M balance for uncommitted Basic Aid Funds. EXHIBIT B shows actual and estimated expenditures for Basic Aid Funds through the 2009/2010 fiscal year. It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding. EXHIBIT C shows in chart form estimated cumulative receipts, Board commitments, actual expenses, and cash balances through 2009/2010.

The District estimates receipts in future years as follows:

<b><u>Year</u></b>	<b><u>Basic Aid Receipts</u></b>
2009 – 2010	\$33,827,968
2010 – 2011	\$29,906,938
2011 – 2012	\$28,731,559
2012 – 2013	\$27,520,272
2013 – 2014	\$26,247,312

**South Orange County Community College District  
Board Approved Basic Aid Project Distribution  
As of November 17, 2009 Board Meeting**

	1999-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	Total
Actual Basic Aid Receipts	\$47,008,296	\$27,356,952	\$40,162,878	\$46,899,203	\$52,896,017	\$50,692,873	\$51,179,365	\$316,195,584
Estimated Basic Aid Receipts 2009/10								\$33,827,968
							<b>Total Receipts</b>	<b>\$350,023,552</b>
							<b>Total Approved Projects</b>	<b>\$334,831,582</b>
							<b>Uncommitted Basic Aid Funds</b>	<b>\$15,191,970</b>

Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
2005/06 Allocation for Salary Schedule Restructure			\$354,301	\$1,422,791	\$2,467,908	\$4,245,000
College Instructional Equipment Allocation				\$468,000	\$924,000	\$1,392,000
College Retiree Benefit Liability Contribution				\$9,103,662	\$18,314,276	\$27,417,938
College/District Contributions for Debt Retirement			\$101,000	\$1,727,469	\$2,552,232	\$4,380,701
College Scheduled Maintenance Projects				\$1,673,000	\$3,327,000	\$5,000,000
Campus Appearance Improvement				\$335,000	\$665,000	\$1,000,000
Technology Needs for IVC, SC & District		\$200,000	\$5,297,000	\$5,203,275	\$8,667,343	\$19,367,618
ATEP Operating Budget		\$9,203,957				\$9,203,957
ATEP Staffing, Equipment, Program Development		\$4,000,000				\$4,000,000
ATEP Renovation/Temp Bldgs		\$15,034,576				\$15,034,576
ATEP Building Demolition		\$7,000,000				\$7,000,000
ATEP Hangar & Chapel Utilities		\$1,000,000				\$1,000,000
ATEP Site Development Negotiations		\$4,750,000				\$4,750,000
ATEP Development		\$3,750,000				\$3,750,000
ATEP Parking Lot Renovation		\$950,000				\$950,000
College Science Equipment & TV Studio Updates				\$500,000	\$500,000	\$1,000,000
College Sports Facilities				\$896,000	\$817,310	\$1,713,310
COPS Debt Retirement Contribution	\$34,400,000					\$34,400,000
IVC Business & Technology Innovation Center				\$12,882,000		\$12,882,000
IVC Design and Install Entrance from Barranca				\$2,850,000		\$2,850,000
IVC Fine Arts Building				\$4,652,000		\$4,652,000
IVC Floor Repairs				\$58,340		\$58,340
IVC Life Sciences Project				\$9,930,800		\$9,930,800
IVC Lot Expansion and Phase 1 of Lot 6				\$1,476,759		\$1,476,759
IVC Maintenance and Police Facility				\$4,575,000		\$4,575,000
IVC Modular Building - AT100				\$370,000		\$370,000
IVC Landscaping (PAC & BSTIC)				\$1,250,000		\$1,250,000
IVC Performing Arts Center				\$17,180,000		\$17,180,000
IVC Utility Service Project				\$416,000		\$416,000
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs				\$514,000		\$514,000
IVC Modular Building Replacement (CEC)				\$197,402		\$197,402
IVC Science Lab Addition & Remodel				\$6,980,000		\$6,980,000
IVC A-300 Building Remodel				\$2,481,000		\$2,481,000
IVC Early College Program				\$60,000		\$60,000

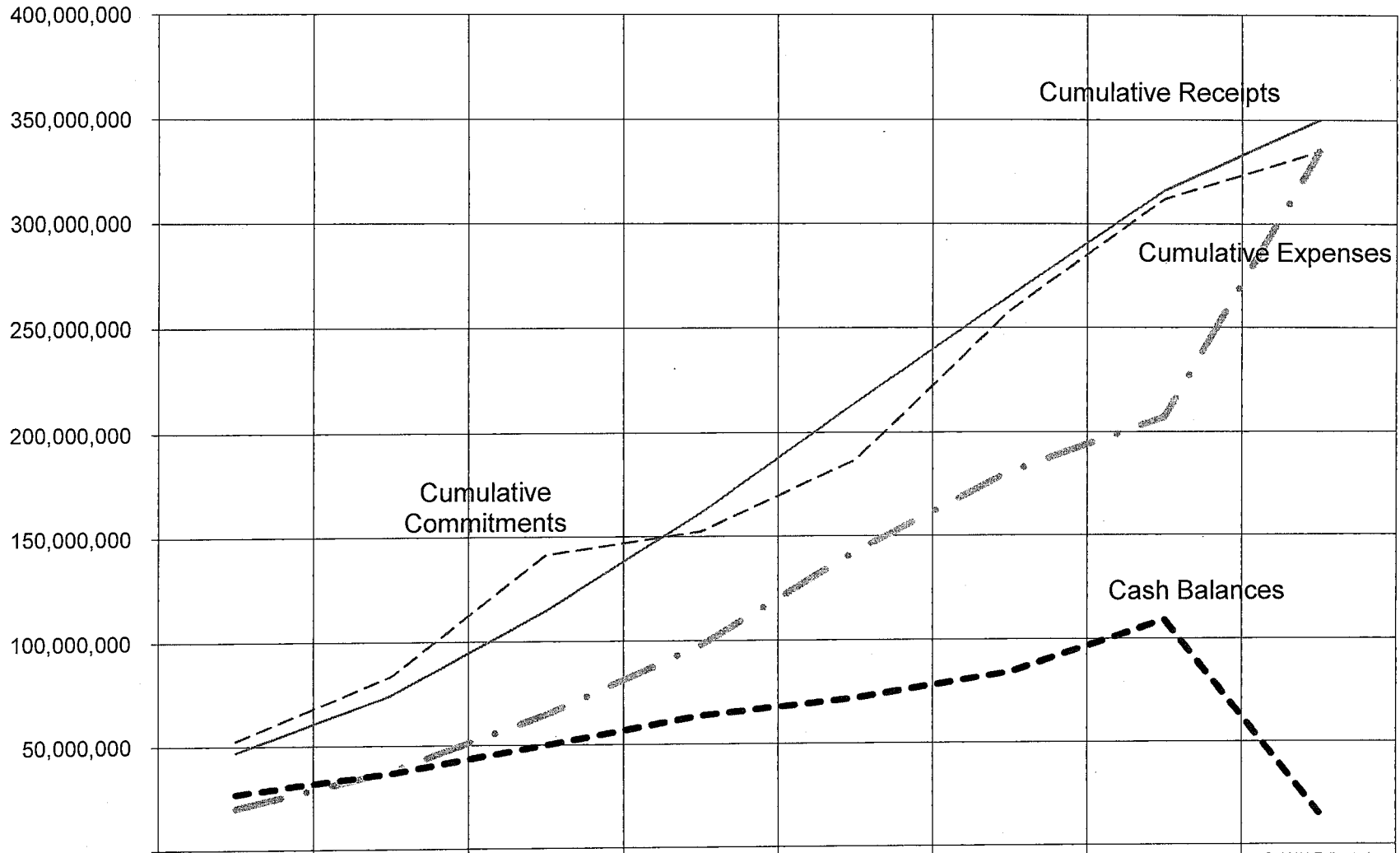
Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
IVC Replace Main Water Valves				\$275,000		\$275,000
IVC Replace Natural Gas Piping A&B Quads				\$230,000		\$230,000
IVC Repair Exteriors A100, A200, A300, A400, B100				\$400,000		\$400,000
IVC SSC HVAC System				\$800,000		\$800,000
SC M/S/E Bldg, Soil, & Slab Repairs					\$2,337,000	\$2,337,000
SC M/S/E Plaza Repair					\$5,081,000	\$5,081,000
SC M/S/E Renovation					\$2,608,344	\$2,608,344
SC M/S/E Bldg Ventilation System					\$5,000,000	\$5,000,000
SC Building Repairs TAS Building					\$1,956,000	\$1,956,000
SC Building Repairs/Library Remodel					\$20,141,000	\$20,141,000
SC Demolition of Lower Campus Buildings					\$1,719,000	\$1,719,000
SC Demolition 2007/08					\$1,000,000	\$1,000,000
SC Village Remodel					\$4,130,000	\$4,130,000
SC Village Expansion					\$3,942,000	\$3,942,000
SC Golf Driving Range Net Replacement					\$300,000	\$300,000
SC Health Science/District Office Building			\$7,012,875		\$8,238,780	\$15,251,655
SC Hire Consultant for Parking/Traffic Study					\$48,500	\$48,500
SC McKinney Theater Lighting and Sound Systems Upgrade					\$1,335,000	\$1,335,000
SC Mold Abatement and Air Quality Improvements					\$9,006,000	\$9,006,000
SC New Science Building (M/S/E annex)					\$3,742,000	\$3,742,000
SC Science/Applied Science Bldg					\$14,850	\$14,850
SC Pool Deck Replacement					\$1,500,000	\$1,500,000
SC Roof Replace Tech & Applied Science, Village Bldg 3-8					\$1,500,000	\$1,500,000
SC Temporary Classroom Facilites					\$7,269,285	\$7,269,285
SC McKinney Theater Restroom Remodel					\$2,542,000	\$2,542,000
SC Loop Road					\$3,442,000	\$3,442,000
SOCCCD Replace HR & Bdgt Dev Systems			\$897,740			\$897,740
SOCCCD Student Information System Upgrade-Phase I/Phase II			\$14,102,260			\$14,102,260
SOCCCD Districtwide Telephone System	\$4,499,498					\$4,499,498
SOCCCD Fiscal and HR Systems Repl.			\$27,500			\$27,500
SOCCCD Consultant for District Educational & Facilities Master Plan	\$370,010					\$370,010
SOCCCD HR Recruitment Work Plan			\$85,911			\$85,911
SOCCCD Legislative Advocacy Services - Basic Aid	\$210,000					\$210,000
SOCCCD Enrollment Mgmt, Mktg, Outreach & Recruitment Efforts	\$329,830					\$329,830
SOCCCD IT Projects SC/IVC/ATEP Instruction & Student Services			\$5,000,000			\$5,000,000
SOCCCD Additional 1% Contingency	\$1,278,101					\$1,278,101
SOCCCD Special Trustee/General Election Expense	\$981,697					\$981,697
<b>Total Approved Projects</b>	<b>\$42,069,136</b>	<b>\$45,888,533</b>	<b>\$32,878,587</b>	<b>\$88,907,498</b>	<b>\$125,087,828</b>	<b>\$334,831,582</b>

**South Orange County Community College District  
Expenditure History for Approved Projects**

Project Description	Approved Amount	1999/03 Actual	2003/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Estimated	Total	Project Balance
College Scheduled Maintenance Projects	5,000,000			381,124	900,200	431,327	441,875	759,396	2,088,078	5,000,000	-
2005/06 Allocation for Salary Schedule Restructure	4,245,000				4,245,000					4,245,000	-
2005/06 College Instructional Equipment Needs	1,392,000				438,461	41,503	378,311	473,955	59,770	1,392,000	-
Technology Needs for IVC, SC & District	19,367,618			2,394,995	3,580,783	3,178,825	3,647,238	3,919,852	2,645,925	19,367,618	-
Campus Appearance Improvement IVC & SC	1,000,000							378,837	621,163	1,000,000	-
ATEP Operating Budget*	9,203,957			266,981	706,587	1,119,887	1,841,834	2,273,645	2,995,023	9,203,957	-
ATEP Staffing, Equipment, Program Development	4,000,000							20,689	3,979,311	4,000,000	-
ATEP Renovation	15,034,576		370,243	630,096	1,035,239	3,838,068	1,318,978	103,660	7,738,291	15,034,576	-
ATEP Building Demolition	7,000,000							61,693	6,938,307	7,000,000	-
ATEP Hangar & Chapel Utilities	1,000,000								1,000,000	1,000,000	-
ATEP Site Development/ Negotiations	4,750,000					12,066	887,067	1,080,568	2,770,300	4,750,000	-
ATEP Development	3,750,000						565,425	1,041,250	2,143,325	3,750,000	-
ATEP Parking Lot Renovation	950,000								950,000	950,000	-
College/District Contributions for Debt Retirement - COPS	4,380,701		1,543,653	1,351,330	1,485,718					4,380,701	-
Debt Retirement Contribution	34,400,000	16,000,000	5,000,000	5,000,000	4,200,000	4,200,000				34,400,000	-
IVC Business & Technology Innovation Center	12,882,000				25,860	981,852	5,563,594	2,392,351	3,918,342	12,882,000	-
IVC Design and Install Entrance from Barranca	2,850,000				9,950				2,840,050	2,850,000	-
IVC Fine Arts Building	4,652,000						61,163	115	4,590,722	4,652,000	-
IVC Floor Repairs	58,340			57,458	882					58,340	-
IVC Life Sciences Project	9,930,800							81,776	9,849,024	9,930,800	-
IVC Lot Expansion and Phase 1 of Lot 6	1,476,759			1,500	222,418	1,183,432	69,409			1,476,759	-
IVC Maintenance and Police Facility	4,575,000			90,046	1,575,308	1,412,747	1,475,172	383	21,344	4,575,000	-
IVC Modular Building	370,000	303,790	65,666	544						370,000	-
IVC Landscaping (PAC & BSTIC)	1,250,000								1,250,000	1,250,000	-
IVC Performing Arts Center	17,180,000		57,850	623,625	4,235,617	10,727,931	1,137,271	38,469	359,236	17,180,000	-
IVC Science Equip & TV Studio	500,000	471,023	21,791	7,186						500,000	-
IVC Sports Facilities	896,000	896,000								896,000	-
IVC Replace Main Water Valves	275,000								275,000	275,000	-
IVC Replace Natural Gas Piping A&B Quads	230,000								230,000	230,000	-
IVC Repair Exteriors A100, A200, A300, A400, B100	400,000								400,000	400,000	-
IVC SSC HVAC System	800,000								800,000	800,000	-
IVC Utility Service Project	416,000				125,332	220,576	315		69,778	416,000	-
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs	514,000				35,700	413,103	29,853	5,466	29,877	514,000	-
IVC Modular Bldg Replacement (CEC)	197,402					197,402				197,402	-
IVC Science Lab Addition & Remodel	6,980,000					276,823	86,014	2,373,462	4,243,701	6,980,000	-
IVC A-300 Bldg Remodal	2,481,000					49,177	94,785	1,529,452	807,586	2,481,000	-
IVC Early College Program	60,000						19,626	40,374	0	60,000	-
Retiree Benefits	27,417,938		2,819,497	3,055,490	3,361,039	4,681,912	10,500,000	500,000	2,500,000	27,417,938	-
SC M/S/E Bldg, Soil, & Slab Repairs	2,337,000			57,748		9,684	61,163	115	2,208,290	2,337,000	-
SC M/S/E Plaza Repairs	5,081,000							69,288	5,011,712	5,081,000	-
SC M/S/E Renovation	2,608,344							39,000	2,569,344	2,608,344	-
SC Building Repairs - TAS Building	1,956,000			26,775	97,135	28,465		1,048	1,802,576	1,956,000	-
SC Building Repairs - Library Remodel	20,141,000		40,000	37,892					20,063,108	20,141,000	-
SC Demolition of Lower Campus Buildings	1,719,000	442,043	523,330	15,917	737,255				455	1,719,000	-
SC Demolition	1,000,000								1,000,000	1,000,000	-
SC Village Remodel	4,130,000						244,229	2,014,945	1,870,826	4,130,000	-
SC Village Expansion	3,942,000							463,110	3,478,890	3,942,000	-
SC Golf Driving Range Net Replacement	300,000				1,800	43,400	46,600	5,000	203,200	300,000	-
SC Health Science/District Office Building	15,251,855	744,885	6,411,204	7,887,463	189,994	5,096	13,014		0	15,251,655	-
SC Hire Consultant for Parking/Traffic Study	48,500								24,250	48,500	-
SC McKinney Theater Lighting and Sound Systems Upgrade	1,335,000		46,200	1,288,800						1,335,000	-
SC Mold Abatement and Air Quality Improvements	9,006,000				682,740	3,735,624	4,277,090	28,746	281,800	9,006,000	-
SC New Science Building (M/S/E annex)	3,742,000					29,595			3,712,405	3,742,000	-
SC Science Equip & TV Studio	500,000	497,407	2,501	92						500,000	-
SC Science/Applied Science Bldg	14,850			14,850						14,850	-
SC Sports Facilities	817,310	722,661	55,964	26,695	11,990					817,310	-
SC M/S/E Bldg Ventilation System Upgrade	5,000,000								5,000,000	5,000,000	-
SC Pool Deck Replacement	1,500,000								1,500,000	1,500,000	-
SC Roof Replace Tech & Applied Science, Village Bldg 3-8	1,500,000			714	3,729,338	3,341,007	105,308	450	92,468	7,269,285	-
SC Temporary Classroom Facilities	7,269,285					162,708	105,248	2,023,613	250,431	2,542,000	-
SC McKinney Theater Restroom remodel	2,542,000								3,442,000	3,442,000	-
SC Loop Road	3,442,000									3,442,000	-
SOCCCD: Replace HR & Bldgt Dev Systems	897,740				208,797	672,943	16,000		0	897,740	-
SOCCCD: Student Information System Upgrade-Phase I/Phase II	14,102,260					3,515,073	5,304,918	4,111,633	1,170,636	14,102,260	-
SOCCCD: Districtwide Telephone System	4,499,498		127,271	3,636,911	627,911	107,404			0	4,499,498	-
SOCCCD: Fiscal and HR Systems Repl.	27,500				27,500					27,500	-
SOCCCD: Consultant District Educational & Facilities Master Plan	370,010				370,010					370,010	-
SOCCCD: HR Recruitment Work Plan	85,911			85,911				0		85,911	-
SOCCCD: Legislative Advocacy Services - Basic Aid	210,000		15,700	24,002	24,298	24,000	14,000	34,354	73,646	210,000	-
SOCCCD: Enrollment Mgmt/Mktg, Outreach & Recruit Strategy	329,830				184,690	85,327	59,813			329,830	-
SOCCCD: IT Projects SC/IVC/ATEP Instruct & Student Svc	5,000,000								5,000,000	5,000,000	-
SOCCCD: Additional 1% Contingency	1,278,101								1,278,101	1,278,101	-
SOCCCD: Trustee Election/General Election Expense	981,697		453,867					527,830		981,697	-
<b>Totals</b>	<b>334,831,582</b>	<b>20,077,809</b>	<b>17,554,738</b>	<b>26,988,395</b>	<b>33,077,552</b>	<b>44,726,959</b>	<b>38,365,313</b>	<b>26,394,523</b>	<b>127,646,293</b>	<b>334,831,582</b>	<b>-</b>

	1999/03 Actual	2003/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Estimated
Commitments	52,586,960	30,955,670	57,751,446	11,145,072	34,465,912	70,908,593	54,255,170	22,761,759
Cumulative Commitments	52,586,960	83,542,630	141,294,076	152,439,148	186,905,060	257,813,653	312,069,823	334,831,582
Receipts	47,008,296	27,356,952	40,162,878	46,899,203	52,896,017	50,692,873	51,179,365	33,827,968
Cumulative Receipts	47,008,296	74,365,248	114,528,126	161,427,329	214,323,346	265,016,219	316,195,584	350,023,552
Cumulative Expenses	20,077,809	37,632,547	64,620,942	97,698,494	142,425,453	180,790,766	207,185,289	334,831,582
Cash Balances	26,930,487	36,732,701	49,907,184	63,728,835	71,897,893	84,226,453	109,010,295	15,191,970

**South Orange County Community College District  
Basic Aid Receipts, Commitments, Expenses and Cash Balances  
(As of November 17, 2009 Board Meeting)**



	1999/03 Actual	2003/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Estimated
--- Cumulative Commitments	52,586,960	83,542,630	141,294,076	152,439,148	186,905,060	257,813,653	312,069,823	334,831,582
— Cumulative Receipts	47,008,296	74,365,248	114,528,126	161,427,329	214,323,346	265,016,219	316,195,584	350,023,552
... Cumulative Expenses	20,077,809	37,632,547	64,620,942	97,698,494	142,425,453	180,790,766	207,185,289	334,831,582
--- Cash Balances	26,930,487	36,732,701	49,907,184	63,728,835	71,897,893	84,225,453	109,010,295	15,191,970

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Facilities Plan Status Report  
**ACTION:** Information

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**BACKGROUND**

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

**STATUS**

EXHIBIT A provides an up-to-date report on the status of current construction projects.

## FACILITIES PLAN STATUS REPORT December 7, 2009

### SADDLEBACK COLLEGE

#### 1. JAMES B. UTT LIBRARY REMODEL

Construction documents were approved by DSA and then the State Chancellor's Office and delayed by State budget issues. The District notified the State Chancellor's office that an extension for the equipment appropriations may be needed as a result of delays. Reallocation to basic aid funding has allowed this project to move forward. Swing space needs must be completed before construction start. *Two constructability review meetings were held with McCarthy, the approved Construction Management firm, the District, gkkworks, and College representatives this month. In addition, the aforementioned team is preparing the final bidding documents for advertisement of prequalification of contractors and bidding on the project. The third of a series of furniture and equipment meetings was held this month with gkkworks, college and District representatives. The overall project budget is \$21,124,000 with a state contribution of \$16,139,000 and a basic aid contribution of \$4,985,000. gkkworks is providing furniture consulting services.*

#### 2. SCIENCES BUILDING

The FPP was re-submitted to the State Chancellor's Office on September 30, 2008, to re-compete for funding. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$55,398,000 with \$33,553,000 anticipated from the state and \$21,845,000 proposed as funded through basic aid.

#### 3. MCKINNEY THEATER RESTROOMS (Fine Arts Restrooms)

Construction began on June 23, 2008. The new concrete sidewalks and plaza areas are complete. The Concession Area portion of the project is 100% complete. The canopy extension is 100% complete. Construction was completed May, 2009. The punch list walk was conducted on June 2, 2009 and the contractor and the architect are working on punch-list items and close out documentation. The punch list items have been corrected per the contractor. The design team, College and District staff are reviewing contractor corrections in order for the Notice of Completion to be brought to the Board of Trustees.

#### 4. REMODEL FOR SWING SPACE DURING LIBRARY REMODEL

On June 25, 2007, the Board approved funding \$4,130,000 for the Portable Renovation, the Gaucho Strength Center renovation and PE100 renovation projects and hiring R2A for architectural services. Portable Renovation began on October 13, 2008, and is complete. The contractor and the architect are working on punch-list items and close out documentation. The punch list items have been corrected per the contractor. The design team, College and District staff are reviewing contractor corrections in order for the Notice of Completion to be brought to the Board of Trustees.



The Board approved award of contract for PE100 at the March 2009, meeting. Construction began on April 13, 2009. The PE-100 project construction was completed mid-September *with all punch list items completed. Project close out is underway and was submitted to DSA in October. The Notice of Completion was approved by the Board in November and has been filed with the county.*

The Gaucho Strength Center renovation for Communication Arts was advertised for bid and a mandatory job walk was conducted on June 4<sup>th</sup>, 2009. Bids were opened on June 25<sup>th</sup>, 2009, and a request for award of construction contract was approved by the Board at the July meeting. Construction began in September and continues on schedule and within budget.

#### 5. MATH/SCIENCES/ENGINEERING BUILDING

The District re-submitted a final project proposal to the State Chancellor's Office on June 30, 2009. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$28,235,000 with \$19,765,000 anticipated from the state and \$8,471,000 proposed as funded through basic aid.

#### 6. LOOP ROAD

The Board approved funding for the Loop Road project during the March board meeting. Currently, the project is estimated at \$5,650,000 which is believed to be an inadequate amount. *Architectural selection is complete and A&E services contract negotiations are underway* after which staff will recommend an architectural firm to design and estimate this project. \$3,442,000 of the overall project budget is approved for funding through basic aid.

#### 7. M/S/E PLAZA RENOVATION

Uneven settlement under the plaza area between the Library and the Math/ Science/ Engineering building has resulted in slab heaving, cracking and water penetration at the M/S/E building. The Board of Trustees approved basic aid funding at the May, 2009, meeting.

#### 8. VILLAGE EXPANSION PROJECT

The Board approved funding for the Village Expansion project during the November, 2008, meeting. There are two construction packages, one for site work and one for building installation and interior improvements. The site work contractor continues having difficulty in executing quality work. The contractor has been unable to meet the contract requirements to produce a schedule and has met none of his progress meeting schedule agreements. District staff anticipates additional delay resulting from contractor's procurement of the electrical transformer and switchgear. Buildings delivery is *90% complete*. Total change orders represent 2.3% of the original contract amount.

## IRVINE VALLEY COLLEGE

### 1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION

The building construction is 100% complete. Total change orders represent 2.75% of the original contract amount. DSA closeout is underway.

### 2. BUSINESS SCIENCES & TECHNOLOGY INNOVATION CENTER

The building construction is 100% complete. Total change orders represent 1.00% of the original contract amount. The final equipment phase is under review and will proceed as a result of the Board of Trustee's approval to move basic aid funds from the Fine Arts project to the Business Sciences Technology and Innovation Center. DSA closeout is underway.

### 3. B-200 SCIENCE LAB ANNEX AND B-239 REMODEL

In addition to the Annex and Remodel, the Board approved funding for accessible restroom facilities February 20, 2008. Electrical, mechanical, plumbing, and interior improvements at the new and existing building are underway. The Project is on schedule with construction completion scheduled for December, 2009 *and punch list proposed for early January*. The overall project budget is \$6,980,000 funded through basic aid.

### 4. A-300 REMODEL FOR MUSIC DEPARTMENT

Project is 100% complete with Notice of Completion recommended to the Board of Trustees at the July, 2009, meeting. The overall project budget is \$2,484,000 funded through basic aid. DSA closeout is underway.

### 5. LIFE SCIENCES PROJECT

The state chancellor's office provided the District with approval to move forward with design. The Design portion of this project is underway with meetings on-going between the end users, staff and the architects. *Staff anticipates construction document submittal to DSA in January*. The overall project budget is \$24,848,000 with \$17,377,000 from the state and \$7,468,000 funded through basic aid.

### 6. FINE ARTS BUILDING

The District submitted a final project proposal to the State Chancellor's Office on June 30, 2008. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$38,229,000 with \$28,305,000 anticipated from the state and \$9,924,000 proposed as funded through basic aid.

### 7. BARRANCA ENTRANCE

The Board approved funding for the Barranca Entrance project during the March board meeting. Currently, the project is estimated at \$2,850,000 which will be evaluated for appropriateness once the designer provides a cost estimate. Architectural selection is underway after which staff will recommend an architectural firm to design and estimate this project. The overall project budget is \$2,850,000 funded through basic aid.

## ATEP

### 1. ATEP RENOVATION

ATEP campus was substantially complete in time for the start of fall 2008/09 semester. All windows have been tested for water tightness with a 62% failure rate. Repair procedures were accepted with remediation underway on the fixed windows. The operable windows are under review to determine whether remediation is necessary here as well. *ModSpace, the Increment II contractor, has requested a review of previously submitted change orders and a release of retention. Staff is reviewing close out involving Surety with legal counsel to ensure appropriate actions.* To date, total change orders represent 3.01% of the original contract amount.

### 2. ATEP BUILDING DEMOLITION

The environmental consultant has performed building surveys and has developed the report, specifications and plans for hazardous material removal and building demolition. City of Tustin provided additional requests during a third review. Plans and specifications for all seven phases of demolition have been returned with minor comments by the City of Tustin and forwarded to the Navy for their review.

### 3. ATEP LANDSCAPING IMPROVEMENT

Landscape plans have been developed in accordance with the City of Tustin's landscape palette. The Architect has addressed the City of Tustin's comments and resubmitted construction documents for approval. Minor comments have been returned with plan set under final review with master planning architect. The City of Tustin is in the process of revising their plant pallet to a more drought tolerant approach. As the existing planting consist of a drought tolerant pallet, the District is awaiting this revision before taking any action.

### 4. ATEP MONUMENT SIGNAGE

A monument sign is needed at Valencia Loop Road that reflects the design of the City's monument sign on the opposite corner. Plans have been submitted to the City of Tustin and have been returned with comments. Comments have been addressed and resubmitted to the City.

### 5. ATEP PARKING LOT

Plans for improvement at the existing parking lot have been approved through DSA and the City of Tustin has performed their courtesy review. *Plans were bid with a contractor recommendation to the Board of Trustees at this December meeting.*

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ITEM: 7.4**  
**DATE: 12/7/09**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: List of Board Requested Reports  
**ACTION:** Information

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### **BACKGROUND**

At the June 21, 2005 board meeting, members of the Board of Trustees requested a listing of reports requested by the board for the past six months. The listing is to include: date report is requested by the board, report topic, name of trustee requesting report, requested due date, person responsible for preparing the report and the date the report is scheduled to be submitted to the board for their review. At the July 19, 2005 board meeting, it was requested that this six-month report be a standing item on every board agenda, with old information dropped off and new requests added.

### **STATUS**

The Board report listing (EXHIBIT A) for the past six months is coordinated and prepared by the Office of the Deputy Chancellor.

This report is intended to answer the questions of the South Orange County Community College District Board of Trustees. In the event, additional information would be useful or desired by the board, supplemental information will be provided.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
LISTING OF BOARD REPORTS REQUESTED**

<b>Date Report Requested</b>	<b>Report Topic</b>	<b>Board Member Requesting Report</b>	<b>Report Due Date</b>	<b>Report Prepared By:</b>	<b>Date Submitted to the Board of Trustees</b>
11/17/09	Efficiencies, Reductions and Planning in 2010-2011	Trustee Fuentes	January 2010	Gary Poertner	January 2010
11/17/09	Presentation on Statewide Community College Survey Results	Trustee Fuentes	December 7, 2009	Gary Poertner	December 7, 2009
9/24/09	Saddleback College Communication Arts Program	Trustee Padberg	November 17, 2009	Tod Burnett	November 17, 2009
9/24/09	Saddleback College Film Program	Trustee Padberg	November 17, 2009	Tod Burnett	November 17, 2009
8/31/09	Salaries of College Professors in Orange County	Trustee Fuentes	October 26, 2009	David Bugay	October 26, 2009

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Monthly Financial Status Report  
**ACTION:** Information

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**BACKGROUND**

Monthly General Fund financial reports (EXHIBIT A) for the two colleges and the District are provided to the Board of Trustees to keep members regularly informed of current information and provide an alert to any significant changes in the projected year ending balance.

**STATUS**

The reports display the adopted budget, revised budget, and transactions through October 31, 2009. A review of current revenues and expenditures for the 2009/2010 fiscal year shows that they are in line with the budget.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
General Fund Income and Expenditure Summary  
As of October 31, 2009

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
<b>SOURCES OF FUNDS</b>					
BEGINNING FUND BALANCE:		31,930,391	31,930,391	0	31,930,391
REVENUES:					
Federal Sources	8100-8199	\$ 3,246,917	3,275,452	28,535	113,466
Other State Sources	8600-8699	18,548,183	18,514,211	(33,972)	6,040,695
Other Local Sources	8800-8899	170,839,772	170,762,272	(77,500)	22,242,091
Total Revenue		192,634,872	192,551,935	(82,937)	28,396,252
BASIC AID				0	
INCOMING TRANSFERS	8980-8989			0	
<b>TOTAL SOURCES OF FUNDS</b>		<u>224,565,263</u>	<u>224,482,326</u>	<u>(82,937)</u>	<u>60,326,643</u>
<b>USES OF FUNDS</b>					
EXPENDITURES:					
Academic Salaries	1000-1999	65,750,670	65,423,642	(327,028)	19,398,605
Other Staff Salaries	2000-2999	41,023,241	41,104,214	80,973	9,060,224
Employee Benefits	3000-3999	32,302,949	32,293,377	(9,572)	9,359,811
Supplies & Materials	4000-4999	6,425,644	6,466,403	40,759	941,066
Services & Other Operating	5000-5999	21,274,414	21,085,188	(189,226)	5,666,363
Capital Outlay	6000-6999	10,870,940	11,223,906	352,966	1,183,614
Payments to Students	7500-7699	577,264	545,455	(31,809)	124,784
Total Expenditures		178,225,122	178,142,185	(82,937)	45,734,467
OTHER FINANCING USES:					
Inter Fund Transfers Out	7300-7399	864,000	864,000	0	0
Basic Aid Transfers Out		31,267,968	31,267,968	0	0
Intra Fund Transfers Out	7400-7499	0	0	0	0
Debt Service	7100-7199	412,000	412,000	0	106,077
Total Other Sources (Uses)		32,543,968	32,543,968	0	106,077
<b>TOTAL USES OF FUNDS</b>		<u>210,769,090</u>	<u>210,686,153</u>	<u>(82,937)</u>	<u>45,840,544</u>
<b>ENDING FUND BALANCE</b>		13,796,173	13,796,173	0	14,486,099
Reserve for Economic Uncertainties		10,446,173	10,446,173	0	
Location Reserves for Economic Uncertainties		3,350,000	3,350,000	0	
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	\$ 0

**SADDLEBACK COLLEGE**

General Fund Income and Expenditure Summary  
As of October 31, 2009

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
<b>SOURCES OF FUNDS</b>					
LOCATION BEGINNING BALANCE		11,702,879	11,702,879	0	11,702,879
REVENUES:					
Unrestricted Budget Allocation		\$ 80,691,012	80,691,012	0	11,876,750
Restricted Budget Allocation		11,459,371	11,407,763	(51,608)	4,538,866
Total Revenue		92,150,383	92,098,775	(51,608)	16,415,616
BASIC AID		0	0	0	0
INCOMING TRANSFERS 8980-8989		0	0	0	0
<b>TOTAL SOURCES OF FUNDS</b>		<b>103,853,262</b>	<b>103,801,654</b>	<b>(51,608)</b>	<b>28,118,495</b>
<b>USES OF FUNDS</b>					
EXPENDITURES:					
Academic Salaries 1000-1999		40,933,766	40,705,446	(228,320)	11,867,551
Other Staff Salaries 2000-2999		20,978,861	21,042,517	63,656	4,669,792
Employee Benefits 3000-3999		18,577,481	18,582,068	4,587	5,056,499
Supplies & Materials 4000-4999		4,363,353	4,392,725	29,372	664,373
Services & Other Operating 5000-5999		9,712,513	9,759,357	46,844	2,265,852
Capital Outlay 6000-6999		5,749,310	5,813,372	64,062	1,045,212
Payments to Students 7500-7699		387,978	356,169	(31,809)	110,945
Total Expenditures		100,703,262	100,651,654	(51,608)	25,680,224
OTHER FINANCING SOURCES/(USES):					
Transfers Out 7300-7399		400,000	400,000	0	0
Other Transfers 7400-7499		0	0	0	0
Debt Service 7100-7199		0	0	0	0
Total Other Sources (Uses)		400,000	400,000	0	0
<b>TOTAL USES OF FUNDS</b>		<b>101,103,262</b>	<b>101,051,654</b>	<b>(51,608)</b>	<b>25,680,224</b>
<b>LOCATION OPERATING BALANCE</b>		<b>2,750,000</b>	<b>2,750,000</b>	<b>0</b>	<b>2,438,271</b>
Reserve for Economic Uncertainties		2,750,000	2,750,000	0	0
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	0



**IRVINE VALLEY COLLEGE**

General Fund Income and Expenditure Summary  
As of October 31, 2009

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
<b>SOURCES OF FUNDS</b>					
LOCATION BEGINNING BALANCE		3,168,759	3,168,759	0	3,168,759
REVENUES:					
Unrestricted Budget Allocation		\$ 43,326,341	43,326,341	0	7,495,093
Restricted Budget Allocation		5,637,033	5,605,704	(31,329)	2,082,811
Total Revenue		48,963,374	48,932,045	(31,329)	9,577,904
BASIC AID		0	0	0	0
INCOMING TRANSFERS 8980-8989		0	0	0	0
<b>TOTAL SOURCES OF FUNDS</b>		<b>52,132,133</b>	<b>52,100,804</b>	<b>(31,329)</b>	<b>12,746,663</b>
<b>USES OF FUNDS</b>					
EXPENDITURES:					
Academic Salaries 1000-1999		21,764,846	21,666,138	(98,708)	6,922,557
Other Staff Salaries 2000-2999		12,127,529	12,095,479	(32,050)	2,682,362
Employee Benefits 3000-3999		10,008,971	9,988,088	(20,883)	2,889,151
Supplies & Materials 4000-4999		1,232,294	1,242,181	9,887	231,307
Services & Other Operating 5000-5999		4,216,487	4,254,412	37,925	1,004,017
Capital Outlay 6000-6999		1,346,720	1,419,220	72,500	114,157
Payments to Students 7500-7699		189,286	189,286	0	13,839
Total Expenditures		50,886,133	50,854,804	(31,329)	13,857,391
OTHER FINANCING SOURCES/(USES):					
Transfers Out 7300-7399		234,000	234,000	0	0
Other Transfers 7400-7499		0	0	0	0
Debt Service 7100-7199		412,000	412,000	0	106,077
Total Other Sources (Uses)		646,000	646,000	0	106,077
<b>TOTAL USES OF FUNDS</b>		<b>51,532,133</b>	<b>51,500,804</b>	<b>(31,329)</b>	<b>13,963,468</b>
<b>LOCATION OPERATING BALANCE</b>		<b>600,000</b>	<b>600,000</b>	<b>0</b>	<b>(1,216,804)</b>
Reserve for Economic Uncertainties		600,000	600,000	0	0
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	0

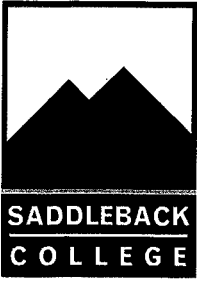
**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Written Reports  
**ACTION:** None

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**Written Reports**

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

President, Saddleback College  
President, Irvine Valley College  
Provost, ATEP  
Associated Student Government of SC  
Associated Students of IVC  
Saddleback College Academic Senate  
Irvine Valley College Academic Senate  
Faculty Association  
California School Employees Association  
Saddleback College Classified Senate  
Irvine Valley College Classified Senate  
District Services Classified Senate  
Police Officers' Association



## MEMORANDUM

TO: Members of the Board of Trustees  
Dr. Raghu P. Mathur, Chancellor

FROM: Dr. Tod A. Burnett, President

SUBJECT: REPORT FOR DECEMBER 7, 2009 BOARD OF TRUSTEES' MEETING

Saddleback College's four strategic planning groups are diligently working on their goals to correspond with the college's four strategic directions: Improve Student Preparedness, Foster Innovation, Excel in College Transfers, and Enhance Resources.

Dr. Burnett has established the President's Award for Leadership and Innovation. Nominations are being accepted for one full-time faculty, one associate faculty, one classified manager/administrator, and one classified staff member who have exemplified the spirit of leadership and innovation over the past year. The winners will be recognized during the spring in-service week.

The Gauchos football team hosted the Western State Bowl on November 21<sup>st</sup> against College of the Canyons, with the Gauchos beating the Cougars with a score of 31-20.

Dr. Burnett hosted a President's Club event at the December 6<sup>th</sup> showing of A Feast of Lights, Saddleback College's annual holiday favorite.

Dr. Burnett welcomed faculty, staff, and management to the college's annual holiday open house on December 8<sup>th</sup>.

The Chili Bowl and Art Sale celebration was held on November 19<sup>th</sup> and was a smashing success. Over 200 guests turned out at the fundraiser for the Saddleback College Veterans Memorial. The chili bowls were created by Saddleback College ceramics students and an art auction highlighted works by Saddleback College art students and faculty.

### ***Office of Instruction***

The Horticulture department held its annual fall plant sale on November 19<sup>th</sup> and 20<sup>th</sup>. The fashion department held its fashion a'wear'ness event on November 19<sup>th</sup>. The Anthropology and Cross Cultural Studies Speaker Series highlighted Gustavo Arellano of OC Weekly and a panel discussion of Saddleback College professors who discussed Ardi: Our Ancestor. Also speaking in the series was Dr. Jeffery Mio on multicultural psychology. The Nursing Department hosted an event where Girl Scouts were invited to the college to learn nursing techniques.

### ***Student Services***

The Student Health Center held an H1N1 vaccine clinic on Tuesday, November 24<sup>th</sup>, where students, faculty, and staff in high-risk groups were offered free swine flu shots. Academic probation workshops were offered to help inform students of the consequences of being on academic probation. The Transfer Center held Teacher Preparation Pipeline workshops.

### ***Fine Arts***

The annual Holiday Student Art Sale was held December 9<sup>th</sup> and 10<sup>th</sup>. Audiences enjoyed "Picnic" and "A Feast of Lights," "Winter Winds of Whimsy," "Snoopy," Jazz combos, Big Band, California Composers, and the Laguna Ballet's "The Nutcracker."



## OFFICE OF THE PRESIDENT

**TO:** Chancellor Raghu P. Mathur and Members of the Board of Trustees

**FROM:** Glenn R. Roquemore, President *GRR*

**DATE:** November 25, 2009

**SUBJECT: President's Report for the December 7 Board of Trustees Meeting**

### **IVC Foundation Announces First Pledges in PROIVC Campaign**

The IVC Foundation announced the return of the PROIVC Campaign to provide support for programs and scholarships funds on November 1, 2009. As of November 19, the campaign had received 24 pledges totaling \$117,115. The pledge period continues until December 15, 2009. Pledged funds are due by February 28, 2010. The Foundation will be awarding \$30,000 in matching funds.

### **Theatre Department Sets Records**

In November, the IVC theatre department broke all previous attendance and revenue records with its seven show run of the musical *Fiddler on the Roof* on the main stage of the Performing Arts Center. The large student cast and crew enjoyed packed houses and many standing ovations from the audiences. During December, the theatre department is presenting six performances of *Eleemosynary* in the IVC Performing Arts Center Studio Theatre. This Lee Blessing masterful play examines the subtle and often perilous relationship between three remarkable women: a young girl, her mother, and her grandmother. Winner of the 1997 Los Angeles Drama Critics Circle Award, the play is a sensitive and probing study of the human need to connect and forgive.

### **IVC Faculty Recognized**

In November, *The Barre*, choreographed by IVC faculty member Marie de la Palme and danced by IVC adjunct dance faculty and dance ensemble co-director Fabienne Levenson, won the Engagement Award at the McCallum Dance Under the Stars Choreography Competition in Palm Desert. The annual event is dedicated to the advancement of dance as an art form, specifically through the support and promotion of quality choreography. The guest of honor was Nigel Lythgoe, creator and judge for "So You Think You Can Dance." Mr. Lythgoe commended Ms. Levenson for her fabulous presentation.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES: Thomas A. Fuentes, William O. Jay, David B. Lang, Marcia Milchiker, Nancy M. Padberg, Donald P. Wagner, John S. Williams  
Raghu P. Mathur, Ed.D., Chancellor; Glenn R. Roquemore, Ph.D., President, Irvine Valley College

### **30<sup>th</sup> Anniversary of IVC Master Chorale and Women's Chorus**

On Saturday, December 5 on the Performing Arts Center Main Stage, the IVC Master Chorale and Women's Chorus Celebrated its 30<sup>th</sup> Anniversary Concert. The first choral concert at IVC was given in December 1979. The concert featured works by Jackson Berkey and Benjamin Britten.

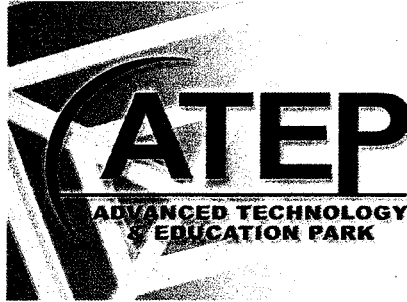
### **Model United Nations Wins Three Awards**

On October 24, The IVC Model United Nations (MUN) team won three awards at the Pacific Coast Model United Nations-CALMUN Fall Conference held at the Knott's Berry Farm Resort Hotel. Seven community colleges and ten universities participated in this conference. IVC student Sharee Rivera won the Outstanding Research Award representing Japan on the Security Council. IVC student Noel Magtoto won the Outstanding Research Award representing Japan in the World Trade Organization. IVC student Khalid al Mughairy won the Distinguished Delegate Award representing Japan in the Economic Commission for Latin America and the Caribbean, (ECLAC). Irvine Valley College sent 22 students to this conference. IVC will be sending a team to the national MUN conference this spring in New York City. IVC will represent Japan and sit on the Security Council.

#### **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**BOARD OF TRUSTEES:** Thomas A. Fuentes, William O. Jay, David B. Lang, Marcia Milchiker, Nancy M. Padberg, Donald P. Wagner, John S. Williams  
Raghu P. Mathur, Ed.D., Chancellor; Glenn R. Roquemore, Ph.D., President, Irvine Valley College

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## MEMORANDUM

TO: Chancellor Raghu P. Mathur  
Members of the Board of Trustees

FROM: Dr. Randy W. Peebles, Provost

DATE: November 25, 2009

RE: ATEP Report for the December 8, 2009 Board of Trustees Meeting

ATEP has received numerous requests for meetings to discuss future plans. ATEP hosted professionals from the Orange County Department of Education, Orange County Animation Project, Motor Sports Education Foundation, University of California, Irvine and Orange County Innovation to discuss potential programs and partnerships, provide an overview of ATEP and tour the campus.

ATEP staff met with Dr. Michael Giblin from CSU Long Beach Department of Professional Studies, Merry Kim from Coastline ROP, Renah Wolzinger from the Orange County Department of Education, and Doug Boswell from Golden West College to discuss ATEP's mission and role, the concept expansion plans, future programming, collaboration and articulation.

Dean Rocky Cifone met with a representative of CTG Energetics, an Irvine company developing solutions for sustainable buildings and communities. CTG is applying for a \$5 million grant from the California Energy Commission to train workers in the emerging areas of energy auditing and retrofitting of large commercial and municipal buildings. CTG Energetics is inviting ATEP to be its training and education partner as part of the grant proposal. Discussions are continuing.

Dean Rocky Cifone and Saddleback Fine Arts and Media Technology Instructor Kent McFann attended the Vital Link Performing Arts Advisory Board and Articulation Workshop. Present were all of the regional ROP representatives as well as local high school counselors and teachers with whom we promoted CTE articulation with both the colleges. The keynote speaker was Michele Baron, Disney Entertainment Productions, who gave an update on local, regional, and global employment and wage opportunities for entertainment arts technicians.

Provost Randy Peebles and Dean Rocky Cifone conferred with IVC Dean David Gatewood and Grants Analyst Rachel Manders on the topic of potential green energy and sustainability programs and partnerships. The ATEP staff pledged its support in assisting with identifying emerging training and education coursework and grant opportunities and collaborating on program development scenarios.

Dean Rocky Cifone and Dr. Don Busche made a site visit to the James Albert School of Cosmetology for the purpose of gathering information about space needs for a possible future contract education agreement sponsored by Saddleback College and located at ATEP.

ATEP has scheduled a tour of the New School of Architecture and Design in San Diego to view best practices in design, environmental sustainability and to discuss potential partnership opportunities.

ATEP staff kicked off planning for the 2010 Academic Foundations Summer Institute. Present were Saddleback Dean Kevin O'Connor, Irvine Valley College Dean Kathleen Schrader, Dr. Don Busche and Dean Rocky Cifone from ATEP and Dr. Maria Besnard, ATEP Counselor, moderating. Nathan Bates, Manager of Student Affairs at the Orange County Rescue Mission Village of Hope, participated as the majority of the AFSI student cohort will be from Village of Hope. The nearby Orange County Tustin Family Center also approached ATEP about participating in the summer 2009 program.

Marketing, outreach and promotion of spring semester classes has begun.

Market research and environmental scans are being gathered and reviewed to support the development of the long range academic areas identified for the ATEP expansion. ATEP staff met with Dr. Wallace Walrod at Orange County Business Council to brainstorm available labor data to support these areas.

ATEP conducted an interview with KSBR for the show "*Collage*" to report on progress and outline expansion plans. The show will air Jan. 11, 2010.

CACT's has expanded its scope from Optics and Photonics for the spring semester to include technical training in LabVIEW, SolidWorks, PC repair simulation and numerous other software systems. New courses have also been developed for Spring in Technical Math; Fundamentals of Lights and Lasers; Fiber Optics Fundamentals; Fiber Optics Communications; Chinese for Business Communications; Strategic Planning; and Computer Repair – Basics with CompTIA A+ Certification. CACT has also received numerous requests for custom training. Newport Corporation has requested SolidWorks training for engineers. ProRepro is requesting a proposal to custom design training for AutoCAD and related rapid prototyping applications in the context of architectural presentations.

CACT courses are being promoted through direct mail to local business and industry as well as online ads on the ATEP website, CACT website and Optical Society of Southern California website, the ATEP schedule, course flyers and outreach to ROPs, One-Stop Centers, Libraries, Community Centers, etc.