

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK
COLLEGE

MINUTES OF THE BOARD OF TRUSTEES' MEETING
September 22, 2008

CALL TO ORDER: 5:00 P.M.

Members of the Board of Trustees

PRESENT:

Donald P. Wagner, President
John S. Williams, Vice President
Thomas A. Fuentes, Clerk
William O. Jay, Member
David B. Lang, Member
Nancy Padberg, Member
Hannah Lee, Student Member

ABSENT:

Marcia Milchiker, Member

Administrative Officers:

Raghu P. Mathur, Chancellor
Gary Poertner, Deputy Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President, Saddleback College
Glenn Roquemore, President, Irvine Valley College
Tracy Daly, Acting Associate Provost

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957)

1. Public Employee Discipline/Dismissal/Release (4 cases)

B. Conference with Labor Negotiators (GC 54957.6)

1. Negotiator - Dr. Raghu Mathur; SOCCCD Faculty Association

2. Negotiator - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586

C. Conference with Real Property Negotiators (GC 54956.8)

1. Property - Advanced Technology and Education Park (ATEP) Agency Designated Representative - Dr. Raghu Mathur; Under Negotiation: Price and terms of payment.

D. Conference with Legal Counsel (GC 54956.9)

1. Existing Litigation (GC54956.9[b])

a. Crosby v. SOCCCD

b. Dobbs v. SOCCCD

c. Hammel v. SOCCCD

2. Initiation of Litigation (GC 54956.9[c]) (1 case)

3. Anticipated Litigation/Significant Exposure to Litigation (GC54956.9[b][1] and [3][A]) (6 cases)

[RECONVENE OPEN SESSION: 7:00 P.M.](#)

2.0 PROCEDURAL MATTERS

2.1 [Actions Taken in Closed Session](#)

2.2 Invocation Led by Trustee John S. Williams

2.3 Pledge of Allegiance Led by Trustee Thomas A. Fuentes

2.4 Resolutions / Presentations / Introductions Celebration of 40th Anniversary of Saddleback College Resolution: Professor Bob Parsons Resolution: Professor Terri Whitt and Judy Krieg, R.N.

2.5 Public Comments: Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. Speakers are limited to two minutes each.

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

Trustees Jay, Padberg, Fuentes, Williams, Lang and Student Trustee Hannah Lee gave reports.

B. Chancellor's Report

Chancellor Mathur gave a report.

C. Board Requests for Report(s)

a. Cell Phones Issued by the District, including the Trustees and Their Use.

On a motion made by Trustee Padberg and seconded by Trustee Williams, this item was approved on a 6-0 vote.

b. Travel Expenditures by Trustees and Monthly Stipend Payments before and After the 25,000 FTES and Above.

On a motion made by Trustee Padberg and seconded by Trustee Williams, this item was approved on a 6-0 vote.

c. Compliance with 50% Law

On a motion made by Trustee Padberg and seconded by Trustee Jay, this item was approved on a 6-0 vote.

4.0 DISCUSSION ITEMS

4.1 Saddleback College, Irvine Valley College and ATEP: Enrollment Management Reports from Saddleback College, Irvine Valley College and ATEP on the Strategies for Enrollment Management.

This item was rescheduled to be presented at the October meeting of the Board of Trustees.

5.0 CONSENT CALENDAR ITEMS: All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Lang requested Item 5.1 be pulled, and Trustee Fuentes requested Item 5.18 be pulled. On a motion made by Trustee Williams and seconded by Trustee Jay the remaining items were approved on a 6-0 vote.

5.1 SOCCCD: Board of Trustees Meeting Minutes Approve minutes of a regular meeting on August 26, 2008.

On a motion made by Trustee Lang and seconded by Trustee Wagner, this item was approved on a 5-0 vote, with Trustee Fuentes temporarily absent, and with the following amendment:
Item 6.3 of the August 26, 2008 meeting reflects a 4-2 vote to table the item with Trustees Wagner and Lang opposing.

5.2 Irvine Valley College: Grant Acceptance, Teacher Preparation Pipeline Approve the acceptance of award of \$225,000.00 from the California Community College Chancellor's Office for the Teacher Preparation Pipeline Grant.

5.3 Irvine Valley College: Change Order Requests: Business Sciences and Technology Innovation Center Approve change orders with various trade contracts decreasing contract total by \$12,433.00. Total revised contract amount is \$15,165,171.00.

5.4 Irvine Valley College: Notices of Completion: Business Sciences Technology and Innovation Center Approve filing of the Notices of Completion for masonry, casework and millwork, doors and hardware, and ceramic tile.

5.5 Irvine Valley College: Business Sciences and Technology Innovation Center: Increase Amount for DSA Inspection Services Approve increasing the not-to-exceed amount to Joyce Inspection by \$25,000.00. Total revised contract amount is \$287,000.00.

5.6 Saddleback College: California Student Nurse Association Conference Approve two Nursing Faculty Advisors and up to seventeen students to attend the CSNA Annual Conference in Los Angeles, CA, October 10-12, 2008, at a cost not to exceed \$5,000.

5.7 Irvine Valley College: 2008-09 Out-of-State Travel Approve Associated Students participation in conferences and/or competitions during the 2008-09 academic year at a cost not to exceed \$83,543.00.

5.8 Saddleback College: Student Out of State Travel: Communication Arts Approve the out-of-state travel request for up to four students and a Saddleback College faculty member to attend the October 29, 2008 through November 2, 2008, Collegiate Broadcasters/Associated Collegiate Press/College Media Advisers Conference in Kansas City, Missouri at a cost not to exceed \$4,946.

5.9 Saddleback College: Student Out of State Travel: National Model United Nations Conference Approve the out-of-state travel request for up to twelve students and one faculty advisor April 4-10, 2009, in New York City at a cost not to exceed \$19,297.00.

5.10 Saddleback College: Student Out of State Travel: National Model United Nations Conference Approve the out-of-state travel request for up to fifteen students and one faculty advisor November 21-25, 2008, in Las Vegas at a cost not to exceed \$6,020.00.

5.11 Saddleback College: Study Abroad Program to Guanajuato, Mexico Approve the Saddleback College study abroad program: Spanish Language Studies in Guanajuato, Mexico in the Spring of 2009 and direct the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the American Institute for Foreign Study for coordinating all travel agreements.

5.12 Saddleback College: Study Abroad Program to Salamanca, Spain Approve the Saddleback College study abroad program: Spanish Language Studies in Salamanca, Spain in the Spring of 2009 and direct the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the American Institute for Foreign Study for coordinating all travel agreements.

5.13 Saddleback College: Community Education Fall 2008 Approve the Community Education course, presenters, and compensations.

5.14 Saddleback College: Speakers Approve honorarium for speakers at Saddleback College.

5.15 Saddleback College: Change Order No. 1 and Notice of Completion: BGS Building Interior Improvements and Casework Approve change order in the amount of \$19,724 and notice of completion for the BGS building interior improvements and casework project.

5.16 Saddleback College: Donation or Disposal of Furniture from BGS Building Approve donation and disposal.

5.17 SOCCCD: Resolution 08-28: Conflict of Interest-Biennial Review Adopt resolution and approve the revised Conflict of Interest Code.

5.18 [SOCCCD: Resolution 08-26: Authorization of Payment to Trustee Absent From Meeting Approve payment to Trustee Fuentes who was unable to attend Board Meeting due to illness.](#)

This item was approved on a 5-0 vote with Trustee Fuentes temporarily absent.

5.19 SOCCCD: Resolution 08-27: Authorization of Payment to Student Trustee Absent From Meeting Approve payment to Student Trustee Lee who was unable to attend Board Meeting due to illness.

5.20 SOCCCD: Trustees' Requests for Attending Conferences Approve/ratify Trustees' requests for attending conference.

5.21 SOCCCD: Update of Authorized Signature List of Board of Trustees' Designees to Approve Documents and Contracts Approve individuals authorized to approve documents and contracts.

5.22 SOCCCD: Purchase Orders/Confirming Requisitions Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P09-00814 through P09-01458 amounting to \$3,280,968.94. Approve confirming requisitions dated August 6, 2008 through September 3, 2008 totaling \$90,955.29.

5.23 SOCCCD: Payment of Bills Approve Check Nos. 073691 through 074349 processed through the Orange County Department of Education, totaling \$4,193,174.40; and Check Nos. 009333 through 009362, processed through Saddleback College Community Education, totaling \$231,553.83; and Check Nos. 008473 through 008481, processed through Irvine Valley College Community Education, totaling \$40,772.89.

5.24 SOCCCD: Transfer of Budget Appropriations Ratify as detailed in the report.

5.25 SOCCCD: Gifts to the District and Foundation Approve acceptance of various donated items.

5.26 SOCCCD: August/September 2008 Contracts Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

6.1 Irvine Valley College: 2008-09 Associated Students Budget Approve the Associated Students of Irvine Valley College (ASIVC) budget for the 2008-09 academic year.

A motion made by Trustee Lang and seconded by Trustee Padberg to table this item until the October board meeting was approved on a 6-0 vote.

A motion made by Trustee Jay and seconded by Trustee Williams to extend the meeting to 9:30 p.m. was approved on a 6-0 vote.

6.2 Irvine Valley College: Award of Bid: A 300 Theater Secondary Effects Remodel and B200 Science Lab Annex and B 239 Conversion Approve awarding bid to Cavecche Engineering and Construction Company in the amount of \$1,073,882.00 and to PCN3, Inc. in the amount of \$3,523,000.00 and approve respective agreements.

On a motion made by Trustee Williams and seconded by Trustee Lang this item was approved on a 6-0 vote.

6.3 Irvine Valley College: Business Sciences and Technology Innovation Center: Furniture Acquisition, Phase II Approve the purchase of office and classroom furniture from System Source, OK Workspace, Workplace, IOS and Virco in the amount of \$510,000.

On a motion made by Trustee Williams and seconded by Trustee Lang this item was approved on a 6-0 vote.

6.4 Saddleback College: Award of Bid: Village Swing Space Renovation Approve award of bid to JRH Construction Co. Inc. in the amount of \$1,327,000.00.

On a motion made by Trustee Jay and seconded by Trustee Padberg this item was approved on a 6-0 vote.

6.5 Saddleback College: Replace Track Surface Approve agreement to install a new track surface with Sport Surfaces Distributing, Inc. in an amount not to exceed \$700,000.00.

This item was pulled at the request of Administration.

6.6 SOCCCD: Telecommunication Services (CALNET) Approve the master service agreements to renew participation in the CALNET2 Program for district telecommunications services.

On a motion made by Trustee Williams and seconded by Trustee Padberg this item was approved on a 6-0 vote.

6.7 SOCCCD: Board Policy Revision: BP-3340 Cellular Telephone/Personal Digital Assistant Usage, BP-1500 Naming of College Facilities, BP-3500 Claims Against the District, BP-3102 Investment Policy Discussion/approve board policies.

On a motion made by Trustee Williams and seconded by Trustee Fuentes this item was approved for discussion and to be returned to the October Board meeting for approval on a 6-0 vote.

6.8 SOCCCD: Classified Employee Layoff, Saddleback College Approve the reduction and/or discontinuance of classified services.

A motion made by Trustee Lang and seconded by Trustee Fuentes to defer this item until the October Board Meeting was approved on a 6-0 vote.

6.9 SOCCCD: Classified Employee Layoff Approve the reduction and/or discontinuance of classified services.

A motion made by Trustee Lang and seconded by Trustee Fuentes to defer this item until the October Board Meeting was approved on a 6-0 vote.

6.10 Academic Personnel Actions Approve New Personnel Appointments; Academic Temporary Part-time/Substitute Staff; Additional Compensation: General Fund; Additional Compensation: Categorical Fund; Workload Banking; Resignation/Retirement/Conclusion of Employment, Leave of Absence.

On a motion made by Trustee Fuentes and seconded by Trustee Jay this item was approved on a 6-0 vote.

6.11 Classified Personnel Actions Approve New Personnel Appointments; Short Term Temporary, Student Help Temporary, Professional Expert/Community and Contract Education;. Authorization to Eliminate Classified Position; Authorization to Establish and Announce Classified Position; Change of Status; Classified Bilingual Stipend; Out of Class Assignments; Leave of Absence; Resignation/Retirement, Conclusion of Employment; Volunteers.

On a motion made by Trustee Fuentes and seconded by Trustee Jay this item was approved on a 6-0 vote with the following amendments: Items C.3, C.4, D.1.b., and D.1.c were pulled.

On a motion made by Trustee Jay and seconded by Trustee Williams to extend the meeting until 9:45 p.m. was approved.

7.0 REPORTS

7.1 Irvine Valley College: 2008 Accreditation Progress Report Draft Draft of Irvine Valley College 2008 Accreditation Progress Report.

7.2 Saddleback College: 2008 Accreditation Progress Report Draft Draft of Saddleback College 2008 Accreditation Progress Report.

7.3 Irvine Valley College and Saddleback College: 2007-08 Reassigned Time and Stipends Reports from Irvine Valley College and Saddleback College on total expenditures of faculty reassigned time and stipends for the 2007-08 academic year.

A motion made by Trustee Lang and seconded by Trustee Padberg to extend the meeting to 10:00 p.m. was approved on a 6-0 vote.

7.4 SOCCCD: Basic Aid Report Projected receipts and approved projects.

7.5 SOCCCD: Facilities Plan Status Report Status of current construction projects.

7.6 SOCCCD: List of Board Requested Reports List of reports requested by members of the Board.

7.7 SOCCCD: Monthly Financial Status Report This report displays the adopted budget, revised budget and transactions through August 31, 2008.

8.0 WRITTEN REPORTS

A. President, Saddleback College

B. President, Irvine Valley College

C. Acting Associate Provost, ATEP

D. Associated Student Government of SC

E. Associated Students of IVC

F. Saddleback College Academic Senate

G. Irvine Valley College Academic Senate

H. Faculty Association

I. California School Employees Association

J. Saddleback College Classified Senate

K. Irvine Valley College Classified Senate

L. District Services Classified Senate

M. Police Officers' Association

Saddleback College President Tod Burnett, Irvine Valley College President Roquemore, ATEP Acting Associate Provost Tracy Daly, IVC Academic Senate President Wendy Gabriella, SC Academic Senate President Bob Cosgrove, Saddleback College Classified Senate President Mary Williams, Irvine Valley College Classified Senate Representative Susan Sweet gave reports.

[ADJOURNMENT \(or continuation of closed session if required\): 9:00 P.M.](#)

The meeting was adjourned at 10:00p.m.

Raghu P. Mathur, Secretary