

MEETING OF THE BOARD OF TRUSTEES

TUESDAY, NOVEMBER 20, 2001

ROOM 240, STUDENT SERVICES CENTER, IRVINE VALLEY COLLEGE
5500 IRVINE CENTER DRIVE, IRVINE, CALIFORNIA 92620

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 3:00 P.M.
RECONVENE OPEN SESSION: 6:00 P.M.

AGENDA

CALL TO ORDER: 3:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):

Public Employee Evaluation of Performance -
Faculty Member

Public Employee Discipline/Dismissal/Release (6)

Conference with Labor Negotiators (GC 54957.6):

Negotiators - Richard Jones; California School Employees Association (CSEA), Chapter 586

Negotiators - Richard Jones; California Teachers Association District Negotiator - Richard Jones

Unrepresented Employee - Director, IVC Foundation

Conference with Real Property Negotiator (GC 54956.8):

Portion of Tustin MCAS -

Negotiators - Richard Jones; City of Tustin

Under Negotiation - Price and Payment Terms

Portion of Saddleback College Campus (leased buildings on lower campus) -

Negotiators - Richard Jones; Junipero Serra High School

Under Negotiation - Price and Payment Terms

Conference with Legal Counsel (GC 54956.9)

Pending Litigation (GC 54956.9[a]) -

Khademi, et al., v. SOCCCD

Santa Ana USD., etc., et al., v. City of Tustin, etc., et al.,
South Orange County CCD, Intervenor
Anticipated Litigation -
Significant Exposure to Litigation (GC 54956.9[b][3][A]) -
Eight Potential Cases
Initiation of Litigation (GC 54956.9[c]) -
Three Potential Cases

(PLEASE SEE ADDITIONS TO THE CLOSED SESSION LISTING ON PG. 2A)

RECONVENE OPEN SESSION: 6:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

PLEDGE OF ALLEGIANCE

Led by Trustee Lang

INVOCATION

Led by Trustee Wagner

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS

Resolution: Dr. Francisco Marmolejo, Orange County Teacher
of the Year 2002

Irvine Valley College Emeritus Institute, Community and Contract
Education Activities Report by Director Dave Anderson
Award Won by Irvine Valley College Public Information Officer
Mark Godding

BOARD REQUESTS FOR STAFF REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "... a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

**ADDENDUM TO THE CLOSED SESSION LISTING ON PAGES 1 AND 2 OF
THE 11/20/01 AGENDA OUTLINE**

Public Employee Appointment, Employment, Evaluation of Performance,
Discipline, Dismissal, Release (GC 54957):

Pubic Employee Evaluation - Contract of Employment, Renewal Clause -

Deputy Chancellor

President, Saddleback College (SC)

President, Irvine Valley College (IVC)

Vice President, Student Services, SC

Dean, Counseling Services and Special Programs, SC

Dean, Business Sciences, Voc. Ed. and Economic Development, SC

Dean, Social and Behavioral Science, SC

Dean, Advanced Technology and Applied Science, SC

Dean, Liberal Arts and Learning Resources, SC

Dean, Mathematics, Science and Engineering, SC

Asst. Dean, Athletic Director, SC

Asst. Dean, Student Services and Financial Aid, SC

Vice President, Instruction, IVC

Vice President, Student Services, IVC

Dean, Humanities, Fine Arts and Library Services, IVC

Dean, Math, Sciences and Engineering, IVC

Dean, Business and Social Sciences, IVC

Director, Center for Applied and Competitive Tech., IVC

Director, Information Technology, District

APPROVAL OF CONSENT CALENDAR ITEMS (Items 1 through 21)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

1. MINUTES
Minutes of the September 24, 2001, Regular Meeting and the October 8, 2001, Special Meeting.
2. SADDLEBACK COLLEGE: SCLO 2002 PRODUCTION EXPENDITURES
Projected expenditures for the Saddleback Civic Light Opera (SCLO) Summer Season 2002.
3. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT FOR RECONSTRUCTION OF PARKING LOTS 9 AND 10
Agreement with Wagner Halladay, Inc., for civil engineering and surveying services in the amount of \$21,000, plus reimbursable expenses.
4. SADDLEBACK COLLEGE: FUNDS FOR SPRING MUSICAL ROYALTY RIGHTS
Expenditure for royalty rights to Saddleback College's Theatre Arts Department Spring musical *Smile* in the amount of \$5,450 payable to Samuel French, Inc.
5. SADDLEBACK COLLEGE: COMMUNITY EDUCATION Programs, presenters, and compensation for Spring 2002.
6. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION
Programs, presenters, and compensation for Spring 2002.
7. IRVINE VALLEY COLLEGE: FOUNDATION BYLAWS REVISION
Revisions to the IVC Foundation bylaws as approved by the IVC Foundation Board of Governors.
8. IRVINE VALLEY COLLEGE: CAMPUS EVENTS
KinderCaminata, April 12; High School Counselors Conference, December 7; and Senior Day, March 20, 2002, for a total cost not to exceed \$11,000.

9. IRVINE VALLEY COLLEGE: CHANGE IN REPORTING MECHANISM
Recommendation to change Director, Child Development Center, to report to Vice President of Student Services, rather than Dean of Students, Guidance and Counseling.
10. IRVINE VALLEY COLLEGE: CALIFORNIA CONCERT ARTISTS (CCA)
Establishment of the CCA as an In-Residence Professional Ensemble at IVC.
11. IRVINE VALLEY COLLEGE: IVC COMMUNITY LIBRARY CARD
Policy whereby any resident of SOCCCD may purchase an IVC Community Card for \$50.
12. SOCCCD: 2002-03 SCHEDULED MAINTENANCE PROGRAM
List of 34 projects totaling \$9,225,572 for funding by the State in 2002-03.
13. SOCCCD: CONTRACT WITH ORANGE COUNTY SCHOOL DISTRICT COURIER SERVICE
Agreement to join the Orange County School District Courier Service for \$3,120 per year.
14. SOCCCD: VOYAGERS' BIBLE CHURCH LICENSE AGREEMENT
Contract with Voyagers' Bible Church to use 250 parking spaces at IVC on Sundays between 7 a.m. and 9 p.m.
15. IRVINE VALLEY COLLEGE: BASEBALL FIELD CONSTRUCTION
Approval of Change Order 2 increasing the contract by \$1,598.
16. BUDGET AMENDMENT, RESTRICTED GENERAL FUND AND CAPITAL OUTLAY FUND
Adoption of Resolution 01-43 to amend the 2001-02 Adopted Budget.
17. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.

18. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 01765 through 01961 totaling \$1,388,687.90; confirming requisitions dated 10/16/01 through 11/4/01 totaling \$115,890.22.
19. PAYMENT OF BILLS
Checks 4337 through 4910 totaling \$1,746,471.63; Saddleback College Community Education checks 5496 through 5514 totaling \$235,842.03; and IVC Community Education checks 6320 through 6329 totaling \$39,657.17.
20. 2001-02 DISTRICT SERVICES STAFF DEVELOPMENT COMPUTER TRAINING, WORKSHOPS, AND ACTIVITIES
Expenditures for the scheduled workshops and activities provided by District Services staff development funding.
21. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.

INFORMATION ITEMS

ITEMS FOR INFORMATION ONLY

22. ACADEMIC YEAR 2002-03 NONRESIDENT TUITION FEES FOR FOREIGN AND OUT-OF-STATE STUDENTS
Information on the estimated fee to be finalized for action at the January meeting.
23. MONTHLY FINANCIAL STATUS REPORT
Information on the adopted budget, revised budget, and transactions through the end of the prior month.
24. QUARTERLY INVESTMENT FINANCIAL REPORT
Report for quarter ending September 30, 2001.
25. DISTRICT INTERNAL CONTROL - BANK ACCOUNTS
Listing of board approved banks accounts and their balances as of September 30, 2001.

26. BOARD REQUESTED REPORTS
Information on electronic linkage of IVC and SC libraries;
status of Caregiver Training Program; and teaching
assignments by SOCCCD administrators.
27. MEN'S AND WOMEN'S INTERCOLLEGIATE SOCCER
Status on establishment of men's soccer program Fall
Semester 2002.

CHANCELLOR'S ITEMS (Item 28)

RECESS TO PUBLIC HEARING

The board will conduct a public hearing to provide an opportunity for the public to comment on the proposed changes to the SOCCCD trustee area boundaries.

RECONVENE REGULAR BOARD

ITEM RECOMMENDED FOR APPROVAL

28. ADOPTION OF TRUSTEE AREA BOUNDARIES
Adopt revisions to the boundaries for the seven SOCCCD trustee areas based on 2000 census population data.

DEPUTY CHANCELLOR'S ITEMS (Items 29 through 32)

ITEMS RECOMMENDED FOR APPROVAL

29. ACADEMIC PERSONNEL ACTIONS
Additional Compensation; Academic Temporary Part-Time/Substitute Staff; Resignation (Vice Chancellor, ATEP); Conclusion of Acting Administrative Appointment (Acting Vice Chancellor, Educational Services).
30. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Volunteers; Change of Status; Out-of-Class Assignment; Resignation/Termination/Conclusion of Employment; Authorization to Establish and Announce Classified Positions; Authorization to Abolish Classified Positions.

31. CONTRACT SERVICES FOR INJURY PREVENTION PROGRAM
Agreement with Keenan and Associates to provide a comprehensive compliance and injury prevention program for the period 12/1/01 through 8/31/03 at a cost not to exceed \$85,500.

ITEMS RECOMMENDED FOR REVIEW/STUDY

32. ACCEPTANCE OF DISTRICT ANNUAL AUDIT REPORT
2000-01 Audit Report for review and study.

VICE CHANCELLOR'S ITEMS (Item 33)

EDUCATIONAL SERVICES

ITEM RECOMMENDED FOR APPROVAL

33. SOCCCD ACADEMIC CALENDAR
Proposed 2002-03 Academic Calendar.

PRESIDENTS' ITEMS (Items 34 through 46)

SADDLEBACK COLLEGE

ITEMS RECOMMENDED FOR APPROVAL

34. SADDLEBACK COLLEGE: ART IN ITALY
Study Abroad Program to Italy, Summer 2002.
35. SADDLEBACK COLLEGE: GUANAJUATO, MEXICO
SPANISH PROGRAM
Mexico Spanish Program, Summer 2002.
36. SADDLEBACK COLLEGE: SUMMER IN PARIS
Study Abroad Program to Paris , Summer 2002.
37. SADDLEBACK COLLEGE: LIVING THEATRE, THE
LONDON EXPERIENCE
Study Aboard Program to London, Spring 2002.
38. SADDLEBACK COLLEGE: SALAMANCA, SPAIN
Study Abroad Program to Spain, Fall 2002.

39. SADDLEBACK COLLEGE: SANTANDER, SPAIN
Study Abroad Program to Spain, Summer 2002.
40. SADDLEBACK COLLEGE: ITALIAN LANGUAGE
Study Abroad Program to Italy, Summer 2002.
41. SADDLEBACK COLLEGE: IDENTIFICATION/REGIS-
TRATION OF ARCHAEOLOGICAL SITES
Participation with the Museo de Historia of Ensenada in an
archaeological survey and travel in Baja, California, in a
district vehicle.

IRVINE VALLEY COLLEGE

ITEMS RECOMMENDED FOR APPROVAL

42. IRVINE VALLEY COLLEGE: ASIVC 2001-02 BUDGET
Ratification of 2001-02 Budget.
43. IRVINE VALLEY COLLEGE: JAPANESE CULTURE
Study Abroad Program to Japan, Summer 2002.
44. IRVINE VALLELY COLLEGE: ANDEAN COUNTRIES
MUSIC TOUR
Student Abroad Program to Peru, Bolivia, and Chile,
Summer 2002.
45. IRVINE VALLEY COLLEGE: INTERCULTURAL
COMMUNICATION IN CHINA
Study Abroad Program to China, Summer 2002.
46. IRVINE VALLEY COLLEGE: CHINESE LANGUAGE
AND CULTURE IN BEIJING
Study Abroad program to Beijing, China, Summer 2002.

REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief

announcement, or make a brief report on his or her own activities."
Speakers are limited to two minutes each.

47. BOARD/CHANCELLOR/PRESIDENTS' REPORTS

- a. Board Members
- b. Chancellor
- c. Presidents

48. SHARED GOVERNANCE GROUPS' REPORTS

- a. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
- b. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
- c. Faculty Association Report
- d. California School Employees Association Report
- e. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate
- f. Police Officers' Association Report

CORRESPONDENCE

49. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

dm