

# A G E N D A

BOARD OF TRUSTEES  
SADDLEBACK JUNIOR COLLEGE DISTRICT  
November 24, 1969 - 7:45 P.M.

Board Room  
28000 Marguerite Parkway  
Mission Viejo, California 92675

## REGULAR MEETING

Pledge of Allegiance and Invocation

The minutes of the regular meeting held on November 10, 1969, are submitted for your approval.

Communications

### 1. SUPERINTENDENT'S REPORT

#### a. SLOPE EASEMENT

It is recommended that a slope and drainage easement be granted to the County of Orange. The following two Resolutions are presented for adoption by the Board:

1. Resolution of Intent to dedicate an easement
2. Notice of Intent to dedicate an easement

It is further recommended that the Superintendent be authorized to give the County of Orange a temporary right of entry until such time as the easement is dedicated by the Board of Trustees.

#### b. COLLEGE SEAL

It is recommended that the Board adopt the proposed College Seal which was developed by Mrs. Dona Berkhimer, Art Instructor, and which has been approved by the members of the Seal Committee.

1. SUPERINTENDENT'S REPORT

c. TRIP TO SACRAMENTO

It is recommended that the Superintendent and one or more Board Members be authorized to go to Sacramento, with actual and necessary expenses paid, in order to confer with the appropriate officials concerning certain technical aspects of the Project Planning Guide pertaining to the proposed library complex.

d. TAX-SHELTERED ANNUITIES

The Insurance Committee will present a report concerning tax-sheltered annuities.

e. PERMANENT CAMPUS

The District Architect will present a report concerning progress on the permanent campus.

f. CONFERENCE

It is recommended that Jack Swartzbaugh be approved, with actual and necessary expenses paid, to attend the California Conference of Deans of Men to be held in Los Angeles on December 12 - 13, 1969.

g. CONSTITUTION ELECTION

It has been requested that the Associated Student Body Government be permitted to hold an election with regard to the Student Body Constitution on December 3 - 5, 1969. The consideration of the Board is requested in this matter.

h. PETITION

A signed petition concerning support for the Associated Student Body Government will be presented to the Board of Trustees.

i. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. PERMANENT CAMPUS

Progress payment to Sully-Miller Contracting Company is recommended for approval:

Completed to date	\$214,079.09
Less previously billed	<u>159,793.39</u>
	\$ 54,285.70
Less 10 percent retention	<u>5,428.57</u>
Amount due this billing	\$ 48,857.13

b. LEASE PAYMENT

At the meeting of November 10, 1969, a lease payment to the United California Bank as Assignee of the Speedspace Corporation was approved in the amount of \$81,822.00, less a 10 percent retention. The retention was authorized pending certain electrical work that was required of the Speedspace Corporation.

It has been ascertained that the required work has now been completed, and it would be in order to recommend that the amount of the retention, to wit: \$8,182.20, be approved for payment to the United California Bank as Assignee.

c. AWARDS

It is recommended that awards be approved to the bidders on the attached list, each having submitted the low bid meeting specifications.

d. PURCHASE ORDERS

It is recommended that Purchase Orders 2752 through 2840, totaling \$12,782.94, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

e. PAYMENT OF BILLS

It is recommended that District Warrants 96-3430 through 96-3516, totaling \$125,632.41, be approved and ratified for payment.

AGENDA  
BOARD OF TRUSTEES  
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2. BUSINESS MANAGER'S REPORT

f. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	4A	\$ 94,058.98
Classified Payroll	4B	<u>29,384.54</u>
		\$123,443.52

g. MISCELLANEOUS

3. LEGISLATION

4. ORAL COMMUNICATIONS

5. EXECUTIVE SESSION - PERSONNEL

6. ADJOURNMENT