



TEAM BRIEF



- WHO:** This status report affects all areas on the backend (development), but not day-to-day users...YET
- WHAT:** The project is on schedule and on budget. HR and Finance module implementation extended.
- WHEN:** Status report – June 2024; **Go live date – Summer 2025**
- WHERE:** Online, across all campuses and the district office

ELLUCIAN BANNER STATUS REPORT

June 2024

May came and went quickly for everyone, with finals, commencement, registration, and Banner consuming our daily schedules. Despite the busy schedule, the Banner team made good progress towards our first go-lives. The tempo and activities for the Banner project continue to increase month by month, and day by day.

Several kick-offs occurred in late April and May, along with solid progress across the entire suite of Banner products. Check out the sections below to see what is happening in each area.

Extracts and data validation remain steady activities for every group. Student applications will start arriving in just four months, and class schedules will be built in the new Banner system. We are that close. Review the Look-ahead sections below to learn more.

The project is on schedule and budget. We are still focused on the four core modules: **Student**, **Finance**, **Human Resources**, and **Financial Aid**.

Note: The *Banner HR and Finance* modules will become the official system of record as of the 2025-26 Fiscal Year. *Banner Student* will become the system of record beginning with the Fall 2025 semester.

- **PROJECT TIMELINE**

- Financial Aid – October 2024
- Student – April 2025

- HR/Payroll – July 2025
- Finance – July 2025
- **STUDENT**
 - **Completed:**
 - *Degree Works* kick-off
 - Meetings for *EOPS, DSPS, Room Maintenance, and Positive Attendance*
 - BPA for TouchNet products including *Refunds, Payment Center, and Payment Plans*
 - Loading and validating data, e.g., *Student General, Student Overall, Academic History*
 - **In Progress:**
 - Building integrations between Banner and other applications
 - *Degree Works* workshops
 - **Look-ahead:**
 - *CRM Recruit* kick-off
 - *User Acceptance Testing (UAT)* will begin in Summer 2024
- **FINANCE**
 - **Completed:**
 - *Chrome River, Syntellis, Jaggaer* discovery sessions and workshops
 - *Accounts Payable* configuration and training
 - *Non-Student A/R (Accounts Receivable)* design session
 - **In Progress:**
 - Development of job aids
 - *Grants* module configuration and training
 - **Look-ahead:**
 - Finalize the chart of accounts and prepare for production load
 - *Syntellis* design sessions
- **STUDENT ACCOUNTS RECEIVABLE**
 - **Completed:**
 - *Student Accounts Receivable (Student A/R)* kick-off and BPA
 - **In Progress:**
 - *Student A/R* design sessions
 - *Student A/R* balance extracts
 - **Look-ahead:**
 - *Student A/R* balance data conversion
- **HUMAN RESOURCES**
 - **Completed:**

- Training on *Benefits Administration*
- Configuration the *Applicant Tracking* module
- **In Progress:**
 - Testing of *Payroll & Applicant Tracking* modules
 - *Faculty Load and Compensation (FLAC)* design and configuration
- **Look-ahead:**
 - Banner *Employee Action Forms* design and configuration
 - Launch of the *Applicant Tracking* module of *NeoEd* on August 1st, 2024
- **FINANCIAL AID**
 - **Completed:**
 - *Scholarship Universe* kick-off and workshops for IVC
 - Training on how to use EnterpriseSCHEDULE for automating Financial Aid jobs
 - **In Progress:**
 - Testing new year updates for 2024-25
 - *Scholarship Universe* workshops for IVC
 - **Look-ahead:**
 - *TouchNet* refunds kick-off and workshops
- **GENERAL/TECHNICAL**
 - **Completed:**
 - Finalized list of integrations and prioritization
 - Meetings with senior admins to familiarize them with Banner
 - **In Progress:**
 - Procurement of third-party tool to assist with user account management
 - Discovery sessions for *CRM Advance*, donation management
 - **Look-ahead:**
 - Release *Banner Preview* to the general employee population
 - *Banner Document Management* configuration and training (rescheduled)
- **REPORTING/DOGS TASK FORCE**
 - **Completed:**
 - Initial report assessment summaries from all functional areas
 - District wide reporting assessment meetings with functional leads and key personnel
 - *Insights* security and permissions reviews
 - **In Progress:**
 - All functional areas are working on a Report Inventory workbook that lists all reports needed, level of priority and rank order to be completed

- DOGS (*Data Organization and Governance Standards*) task force: continue to meet on data definitions for Banner configuration and data
- **Look-ahead:**
 - HR, Fiscal, Payroll, Procurement and Central Services Report Assessment Session
Link to project website: <https://livesocccd.sharepoint.com/sites/Banner>
Link to project glossary website: <https://www.socccd.edu/team-banner/glossary>

