



**South
Orange
County**

**Community
College District**

**Board of Trustees
Goals 2023-2024
Progress Report**

GOALS FOR INSTITUTIONAL EFFECTIVENESS

Goal 1: Ensure the Organizational & Fiscal Health of the SOCCCD

Goal 1.1 Continue to develop ATEP

2023-2024

- Construction of Saddleback @ ATEP continues, approximately 45% complete.
- Advantech Corporation received site plan review approval and are in process of getting the grading permit to begin site grading.
- PJRJPA (Goddard School) finished construction and received Certificate of Occupancy permit from the City of Tustin on May 13, 2024
 - Awaiting State of California licensing before operations begin, expected in June 2024
- Continued to identify and evaluate prospective tenants for ATEP.
- Held conversations with City of Tustin regarding Development Agreement.
- Demolished the remaining Navy buildings to improve safety on the site.
- February 2023: Approved ATEP Ground Lease with Advantech Corporation.

Goal 1.2 Support Student Housing

2023-2024

- Board of Trustees engaged in several presentations:
 - April 29, 2024: Approved recommendation to incorporate student housing into the Facilities Master Plans for both colleges.
 - Irvine Valley College planning begins in 2027-28 and opens in 2031-32.
 - Saddleback College planning begins in 2030-31 and opens in 2035-36.
 - November 30, 2023: Conducted a study session on student housing planning efforts and financing options with the intent of giving direction to management on the next steps moving forward.
 - June 26, 2023: Outlined and approved submission of the Irvine Valley College Higher Education Student Housing Program grant.
 - March 27, 2023: Approved Addendum No. 4 for the Irvine Valley College Student Housing Project to the Environmental Impact Report for the 2011 Facilities Master Plan.
- Irvine Valley College grant application submitted to the Chancellor's Office in July 2023.
- Each college discussed student housing options and received approval for moving forward with their respective participatory governance committees.
- August 2023: Study Session on Student Housing
- June 2023: Approved the submission of the State of California Higher Education Student Housing Construction Grant for Irvine Valley College.
- January 2023 - Approved the submission of the State of California Higher Education Student Housing Construction Grant for Saddleback College.

SOCCCD Board Goals and Progress 2023-2024

Goal 1.3 Ensure long-term Fiscal Health

2023-2024

- The 2023-24 budget was prepared following the Budget Development Guidelines approved by the Board in January 2023 and Board Policy 6200 – Budget Preparation.
- The following highlights the budget preparation to ensure long-term fiscal health:
 - Fully funded the district's \$140,574,020 long-term liability for its retiree benefits and its actuarially determined normal cost contribution of \$7.6 million plus the net unfunded liability of \$12.3 million.
 - Set aside \$12 million to fund the STRS and PERS increases.
 - Funded \$56 million in capital outlay projects outlined in the 2020 Facilities Master Plan.
 - Funded \$17 million in technology projects outlined in the 2022 District-wide Technology Strategic Plan.
 - Provided an increase to the ongoing DRAC model of over \$21.6 million (9%)
- Began receiving ATEP lease revenue from Advantech totaling \$380,062 for 2023-24 and will receive \$767,726 in 2024-25.
- Applied for and received an incentive/rebate from Metropolitan Water District for the Saddleback College landscape project in the amount of \$506,256.
- Applied for Savings by Design incentive for the Gateway building and will receive \$5,261.
- Entered into a Direct Access agreement for electricity at Irvine Valley College with Constellation Energy to generate savings.
- January 2023: Approved Parking Lot use Agreement with 405 Asset Management, LLC

Goal 1.4 Enhance Safety and Sustainability

2023-2024

Safety

Updated and/or created the following plans and/or program requirements throughout the year:

- Created and conducted a Management Team Safety Academy
- June 2024: Workplace Violence Prevention Plan
- October 2023: Workers' Compensation Program
- August 2023: Pest Management Program
- July 2023: Created Asbestos Safety Awareness Program
- June 2023: Hazard Communication Program and the Injury & Illness Prevention Plan

April 2024

- Approved the 2024 Business Continuity Plan
- Approved the Saddleback Emergency Operations Plan
- Launched the Business Continuity and Public Safety Training Resource Center

February 2024

- Launched the Public Safety Webpage
- Formalized the Business Continuity and Public Safety Training Task Force

January 2024: Implementation of community feedback for Police Officer initiated contact

December 2023: Approved the SOCCCD Public Safety Compact

September 2023: Formalized the Public Safety Advisory Committee

February 2023: Adopted and approved the Emergency Conditions Recovery Plan Spring 2023 Update

SOCCCD Board Goals and Progress 2023-2024

Sustainability

Both colleges design new buildings and renovation projects to globally recognized sustainability standards. Similarly, landscapes for new buildings are designed with water-sparing, sustainable plants and grasses.

Saddleback College

Saddleback completed a campus wide landscape beautification project in fall 2023 that replaced turf with water-sparing native California plantings, updated storm water runoff systems, and replaced traditional irrigation with state-of-the-art “smart irrigation” using flow sensors and valve systems to minimize water use, earning a half million-dollar rebate and award from the local water district.

Saddleback designed the replacement of its softball field with artificial turf and is scheduled to replace natural turf on its baseball field with artificial turf in the near future.

- Completed the Campus Landscape Phase 1 project.
 - Removed 126,564 square feet of turf and planted 3 plants per square foot.
 - Expected to save over 5.5 million gallons of water annually.
 - Upgraded Campus-wide irrigation controllers with high-efficiency systems to provide optimum management of all landscape areas.
 - Converted planting to drought tolerant.
 - Converted much of the campus to reclaimed water for irrigation.
 - Bio-retention basins were added to address storm water runoff mitigation.
- Began the Solar Phase 1 project which includes:
 - Installation of solar panels, which will meet 25 percent of the campus’ needs once complete.
 - Installed 36 EV charging stations.
- Gateway Building exceeded Title 24 environmental design standards by at least 15% by including the following elements:
 - High efficiency HVAC systems
 - Electrical sub-metering
 - Natural daylighting
 - LED lighting with automatic dimming and occupancy sensors
 - High performance glazing with Solar Heat Gain Coefficient
 - Use of native planting to reduce irrigation demand and use of drip irrigation and low flow heads
 - Water efficient fixtures, including waterless urinals
 - Recycling program during construction
 - Building is solar ready with respect to design of roof structure and infrastructure from roof to main electrical room for future implementation, if desired
 - Infrastructure for EV charging stations installed to parking lot 9
 - Building orientation to reduce thermal loads
 - Storm water mitigation features (bio-retention & bio-swales)
 - Awarded design contract and began design of the 12kV systems upgrade.

Irvine Valley College

- Southern California Edison (SCE) EV Charge Ready Program
- SCE began design and submitted plans to the Division of the State Architect (DSA).
- Project will include 50 EV charging stations in Lot 5 and 51 in Lot 8.
- Upgraded lighting fixtures to more efficient fixtures campus wide.

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- Village Arts complex exceeded Title 24 environmental standards by at least 15% by including the following elements:
 - High efficiency HVAC systems
 - Natural daylighting
 - LED lighting with automatic dimming and occupancy sensors
 - High performance glazing
 - Use of native planting to reduce irrigation demand and use of drip irrigation and low flow heads
 - Water efficient fixtures
 - Use of reclaimed water for toilets
 - Building orientation to reduce thermal loads
 - Storm water mitigation features (bio-swales)

Goal 1.5 Support EEO Plan and Priorities

2023-2024

February 26, 2024: The Board of Trustees approved and adopted the updated EEO plan for 2023-2026.

October 23, 2023: The Board of Trustees approved the revision to BP 3420 – Equal Employment Opportunity.

August 9, 2023: There was a special meeting of the Board of Trustees where they went over Bullying, Unlawful, Discrimination, and Sexual Harassment Prevention.

Goal 2. Maintain and Improve the Educational Quality of the SOCCCD

Goal 2.1 Monitor Strategic Plan Progress

2023-2024

- June 2024: Launched process to develop the 2025 – 2030 Strategic Plan
- May 2024: Approved the 2024 District-wide Technology Strategic Master Plan
- April 2024:
 - Approved the 2024 Business Continuity Plan
 - Approved 2024 update for the Facilities Master Plan
- October 2023: Participated in Facilities Tours comprising of construction projects and other major facilities/landscape improvements at ATEP, IVC and Saddleback College
- February 2023: Approved Emergency Conditions Recovery Plan

Goal 2.2 Support instructional program development

2023-2024

- July 2023: Approved Student Out of State Travel
- June 2023:
 - Approved Curriculum changes for both Saddleback College & Irvine Valley College
 - Approved Student Out of State Travel
 - Approved Institutional Self-Evaluation Reports for Saddleback College & Irvine Valley College for submissions to the ACCJC
- May 2023
 - Approved Curriculum changes for both Saddleback College & Irvine Valley College
 - Approved Student Out of State Travel
- April 2023
 - Approved Curriculum changes for both Saddleback College & Irvine Valley College
- March 2023
 - Approved Curriculum changes for both Saddleback College & Irvine Valley College
- March 2023
 - Approved Student Out of State Travel
- February 2023
 - Approved Curriculum changes for both Saddleback College & Irvine Valley College
 - Approved Student Out of State Travel
- January 2023
 - Approved Curriculum changes for both Saddleback College & Irvine Valley College
- January 2023
 - Approved Student Out of State Travel

2023-2024

Progress from IVC

Noncredit Adult ESL as a Bridge to Credit Programs:

IVC's noncredit Adult ESL (AESL) provides career pathways for students by providing just in time English skills in order to be successful in credit career education programs.

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- AESL English for Child Development helps students transition into the Human Development credit certificates.
- This fall *AESL English About Law* will prepare students for the credit paralegal program.
- In spring 2025 *AESL English for Health* will prepare students for entering a variety of credit allied health credit programs.

New Credit Career Education Certificates:

- English for Job Success
- English for Career Search
- English for Professional Communication

Noncredit AESL also offers transition students opportunities to take noncredit Computer Information Management (CIM) courses for a certificate: *AESL English for Using Computers*. Some of these students may go on to take credit CIM classes at IVC. A noncredit entrepreneurship curriculum is also in development to serve as a “bridge” to credit Business Sciences courses and certificates. Lastly, a noncredit to credit writing curriculum is being developed to help our advanced noncredit students successfully transition into the credit ESL academic writing sequence.

IVC Spring 23-Spring 24 New Awards

New IVC Board Approved Programs			
DEPARTMENT	AWARD TYPE	AWARD NAME	BOT APPROVAL DATE
ARTS	AS	GAME AND INTERACTIVE MEDIA ARTS DESIGN, PRODUCTION MANAGEMENT	11/20/23
	COA	GAME DESIGN AND INTERACTIVE MEDIA ARTS	11/20/23
MSC	COP	DATA ANALYSIS WITH STATISTICAL PROGRAMMING	2/27/23
KNES	AS-T	PUBLIC HEALTH FOR TRANSFER	1/22/24
LLR	COC	ENGLISH FOR MULTILINGUAL EDUCATORS/PARENTS	12/11/23
	COC	ENGLISH FOR MULTILINGUAL PROFESSIONALS	1/22/24
PST	AS	CHEMISTRY FOR UC TRANSFER	12/11/23

Exploring new Career Ed programs (credit & noncredit) to meet workforce demand:

- Physical Therapy Assistant-Fall 2027
- Dental Hygienist-Fall 2027
- Dental Assistant-Fall 2027
- Home Health Aide-Fall 2026
- Biomedical Equipment Technology-Fall 2026
- Psychiatric Technician-Fall 2026
- Community Health Worker-Fall 2027
- Real Estate (noncredit) courses & certificate-Spring 2026

Baccalaureate Program Exploration

Exploring the development of a Bachelor of Science degree in Game Production Management. IVC will be interested and preparing to support the application for this Baccalaureate degree.

Labor Market Information (LMI) supports the newly approved Interactive Media Arts Certificate of Achievement (COA) and Associate of Science (AS) degree objectives.

However, we must offer our Interactive Media Arts Associate of Science degree for two years before we are eligible to apply for a baccalaureate program. The earliest we can apply is Spring 2027.

2023-2024

Progress from Saddleback

Noncredit “Bridge” Programs:

These programs were created as a “bridge” to credit programs to lower barriers for students transitioning from ESL to career training. For students who have just immigrated or are non-residents, access to these programs provide students with an opportunity to learn while they are establishing residency lowering fiscal barriers to credit programs.

The non-credit bridge programs also allow the Extended Learning team to support the student into their career training through case management and cohort tracking. For example: a student can start with Vocational ESL and Certified Nursing Assistant, get an entry level job, and then elevate to Acute Care Nursing Assistant while they are completing nursing prerequisites.

In addition, the programs support the college's fiscal priorities to increase College Development and Career Preparation (CDCP) programs in our portfolio.

1. Acute Care Nursing Assistant
2. AESL Digital Literacy
3. Barber Crossover
4. Barbering
5. Bus Operator
6. Cisco Network Specialist
7. Community Health Worker
8. Cosmetology
9. Emergency Medical Technician
10. Employability Skills
11. Esthetician
12. Financial Literacy
13. Hairstyling
14. Manicuring
15. Pre-Vocational Skills
16. Workplace Readiness
17. Workplace Skills

Credit AA/AS Programs:

1. Kinesiology – Exercise Science
2. Musical Theatre
3. Public Health Informatics and Technology

Credit AA-T/AS-T Programs:

1. Agriculture Plant Science
2. Law, Public Policy, and Society

Credit “Upskilling” Certificates:

1. Automotive
 - a. Technician Fundamentals
 - b. Chassis Systems
 - c. Electric Vehicle Technician
 - d. Engine Diagnostics Technician
 - e. Engine Repair Technician
 - f. Suspension Technician
 - g. Autonomous and Advanced Vehicle Systems

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Future Instructional Program Development to meet workforce demand:

- Surgical Technician for Spring 26 start
- Health Analytics for Spring 26 start
- Physical Therapy Assistant – three-year process to prepare for the Commission on Accreditation in Physical Therapy Education (CAPTE) initial visit with a planned Spring 28 start

Baccalaureate Program Exploration

Saddleback faculty have participated in two cycles of program viability assessments at the college level. The following is a summary of the viability review process:

2022-2023 Viability Review Cycle

An intent to submit application was submitted for the BS in Applied Architecture and Construction Technology TOP Code 0201.00.

- Program did not meet criteria for having a currently approved AS Degree in Applied Architecture and Construction Technology but did have an AS in Architecture (Probably Duplication of CSU program). Additional Items were missing, Industry Support Letters, significant associate degree completions.
- Low LMI demand

2023-2024 Viability Review Cycle

An intent to submit application was submitted for a BS in Applied Security Technology, or Applied Information Technology Systems or Devsecops TOP Code 0702.00.

- Program did not meet criteria for having a currently approved AS Degree in Applied Security technology, or Applied Information technology Systems or Devsecops, but did have an AS in several IT and one CS Discipline. Additional Items were missing, Industry Support Letters and significant associate degree completions.
- Feedback provided to faculty to emulate the approved Cyber Defense and Analysis BS program at SDCCD instead. Waiting for CCCCOC expedited approval for adopting existing Applied BA programs to finalize viability review.
- LMI demonstrates need and demand

Upcoming 2024-2025 Viability Review Cycle

Program has sought information and guidance on submitting an application for a BS in Medical Lab Technology or Certified Lab Technology. Department faculty met with Dean Jaramillo to discuss intent to submit for an existing AS Degree Program area Medical Lab Technology TOP Code 1205.00.

- Program would likely not be CSU or UC duplicative
- Program may be able to emulate Bakersfield College's Certified Laboratory Tech BS degree which was just approved.
- LMI demonstrates need and demand.

Additional Future Viability Assessments

Programs requiring development of AA/AS programs first:

School of AMPD is evaluating the development of AS and BS Degree in Applied Design – TOP 1009.00 - Theory and studio work in the application of esthetic principles to the design of useful and decorative objects and spaces.

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- Program would use feeders from multiple departments in AMPD such as ART, Architecture, Graphic Design, Technical Theater, Interior Design, Commercial Ceramics, among others for an Interdisciplinary AS and BS Degree in Applied Design.
- CSU UC Duplication low risk (One CSU has Fine Arts Degree with emphasis in Applied Design) TOP 1001.00 nonCTE
- LMI demonstrates need and demand
- 1. Allied Health looking at creating an AS and then BS degree in Surgical Technician – TOP Code 1217.00 Procedures, skills, and use of equipment to assist in surgery.
- Low chance of CSU Duplication
- LMI Demonstrates need and demand

Program requiring legislation approval:

Nursing BSN Pilot

- Competitive process
- LMI demonstrates need and demand

Goal 2.3 Support college Guided Pathways efforts to include pipeline from the K-12 to transfer institutions

2023-2024

- April 2024: Approved College and Career Access Pathways Partnership agreement with Laguna Beach Unified School District for dual enrollment.
- December 2023: Approved Dual Enrollment agreements with California Online Public Schools, Capistrano Unified School District, Orange Unified School District, and Saddleback Valley Unified School District under the College and Career Access Pathways Partnership
- September 2023: Approved two Dual Enrollment agreements with Irvine Unified School District and Saddleback Valley Unified School District.
- July 2023: Approved four Dual Enrollment agreements with Capistrano Unified School District, Irvine Unified School District, Saddleback Valley Unified School District, and Tustin Unified School District under the College and Career Access Pathways Partnership
- June 2023: Approved Dual Enrollment agreements with California Online Public Schools and Orange Unified School District under the College and Career Access Pathways Partnership
- February 2023: Accepted and approved the Orange County Pathways Regional K-12 Education Collaborative Grant Program Service Agreement

2023-2024

Progress from IVC

Dual Enrollment:

- Dual Enrollment continues to expand from 2022-2023 to 2023-2024 in enrollment (23%), unduplicated headcount (17%), FTES (15%), and sections offered via formal programs (36%). This growth is in a single year for the primary semesters!
- The driver of growth is via formal agreements and course/pathway planning with the individual schools and districts. We are capitalizing on our partnership with Irvine Unified School District to bring college courses of interest to high school students.
- Based on current planning, we anticipate a 17% growth in the upcoming 2024-2025 academic year.

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- We expect to add new agreements with new partners (e.g., CA Virtual Academies and Early College at San Joaquin Virtual Academy) and add additional pathways and courses to existing agreements.

University/Educational Partnerships:

Western University College of Pharmacy

- Developed a Community College Accelerated PharmD Pathway program (MOU) that will provide IVC students with a guaranteed seat in the Western University of Health Sciences, College of Pharmacy's Doctor of Pharmacy program.
- Degree in approximately 5.5 years (this pathway saves students time and cost by directly transitioning to the doctor of pharmacy program without having to complete a bachelor's degree).

Pathway to Law School Initiative (Cal LAW)

Funded through the State Chancellor's Office, the Cal LAW grant will enhance opportunities and advancement in the legal profession for diverse populations, particularly those who traditionally have been underrepresented. This program will provide IVC students with a direct path to law school and provide those schools with a pipeline of diverse students from across the state.

2023-2024

Progress from Saddleback

College for Kids & Extended Learning Opportunity Program (ELOP) with Capistrano Unified School District (CUSD)

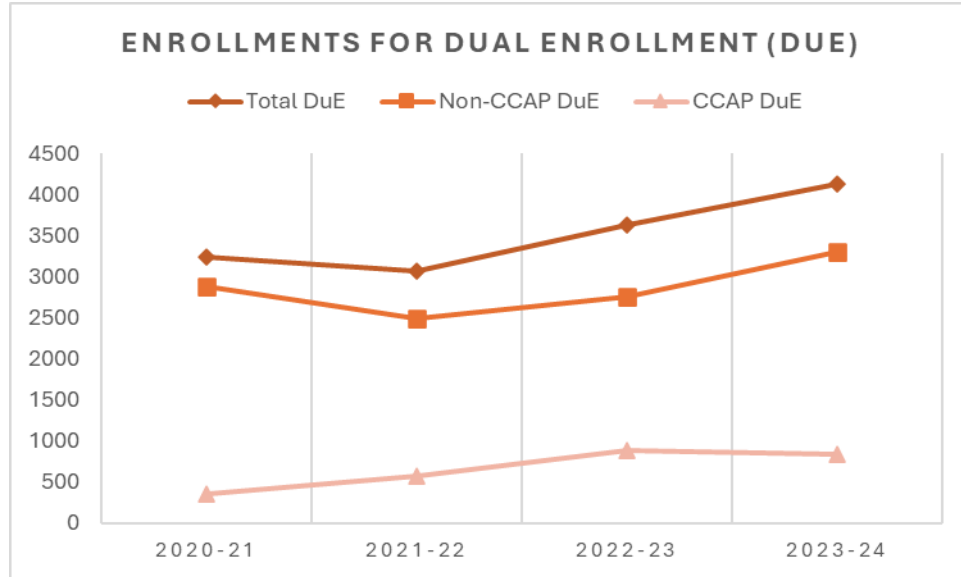
In Summer 2023, a partnership between CUSD and Saddleback's Community Education Program supported the funding for an additional 510 low-income elementary and middle school ELOP students to attend the summer College for Kids Program. For Summer 2024, we are expecting approximately 700 ELOP students, an increase of 40% from 2023. College for Kids courses are representative of the college's programs within Saddleback's five schools and help K-8 students explore different areas of interest prior to high school enrollment.

Dual Enrollment Numbers:

Dual enrollment increased in 23-24 by 14%. This growth reflects the college's commitment to expanding college access to our local high school students, as well as the deep relationships faculty and staff are building with our local K-12s to better the pipeline to transfer.

While non-CCAP dual enrollments grew more in 23-24, the table below shows that CCAP dual enrollments during this period are still trending higher than two years ago. With the expansion of planned programming in strategic pathways for Fall 2024, we expect to see the upward trend continue. More detail regarding our CCAP Agreements is provided in the next section.

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College and Career Access Pathways (CCAP) Agreements for 23-24

Continuing CCAP Partnerships:

- CUSD- Business and General Education Pathway for six high schools
- Saddleback Valley Unified School District (SVUSD) - Business and Cybersecurity Pathway for two high schools including the Virtual Academy and Mission Viejo HS.
- Orange USD- Offering a Horticulture/Landscape Design Pathway for El Modena HS
- California Connections Academy- Offering a Business Pathway

Expanded Partnerships:

- California Connections Academy- Added a General Education Pathway

Newly Implemented Partnerships:

- University High School, Irvine USD- Automotive Pathway
- Laguna Beach High School, Laguna Beach USD- Sign Language in Summer '24
- CUSD - Capistrano Valley HS for Automotive in Fall 2024

New and expanded programs that are being finalized for launch in Fall 2024:

- Orange County Academy of Sciences and Arts (OCASA)- Finalizing a Foreign Language Pathway
- SVUSD Trabuco Hills High School- Adding a Business Pathway
- SVUSD Laguna Hills High School- Adding Automotive and Culinary Pathways
- CUSD Dana Hills High School- Adding a Culinary Pathway

Middle College High School (MCHS)- Exploration for Fall 2025

In Spring 2024, a *Middle College* Feasibility Taskforce was formed to objectively investigate the viability of a partnership with CUSD to establish a MCHS at Saddleback College. After conducting research and analysis, including input from various constituency groups, the taskforce recommended to Consultation Council on May 21 that the college proceed with the partnership with CUSD and move into the program development phase of a MCHS.

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The MCHS is intended for underrepresented student populations and will integrate both high school and college programming in a supportive learning environment on the college campus. The planning for this effort would begin in Summer 2024.

Goal 2.4 Support workforce development initiatives

2023-2024

- March 2024: Approved Memorandum of Understanding with the Orange County Workforce Development Board.
- January 2024: Approved the Regional Strong Workforce Program Participation Agreement
- August 2023: Accepted grant award for the California Apprenticeship Initiative, New and Innovative Grant program.
- July 2023: Entered into contracts with Saddleback Beauty Academy and Santa Ana Beauty Academy for barbering, cosmetology, esthetician, and manicuring instructional services.
- April 2023: Approved contract with California Employment Training Panel
- March 2023: Approved the Regional Strong Workforce Program Participation Agreement

2023-2024

Progress from IVC

Workforce-Vocational Noncredit Courses:

The ESL department offers workforce-based non-credit courses. This includes a vocational sequence of workforce prep (English for Job Success, English for Career Search, and Professional Communication) and a discipline-focused course, for example, English for Child Development. Other discipline-focused courses to be offered will be English for Law and English for Instructional Aides. These courses will be embedded in upcoming non-credit certificates of competency (English for Career Success and English for Multilingual Educators/Parents).

Inaugural Manufacturing Day October 2023:

- Hosted 150 students from TUSD and IUSD, representing Beckman High School, Legacy Magnet Academy, Tustin High School, Foothill High School, Hillview High School, and Woodbridge High School
- Event included hands-on demonstrations from IDEA faculty and an industry and resource expo that included representatives from Edwards Lifesciences, Applied Medical, and Universal
- Event provided high school students an opportunity to better understand the many aspects of manufacturing and explore pathways to a career in manufacturing.

Supporting & Promoting Economic Workforce Development:

- Supported Career Education faculty and provided guidance through workshops to develop effective methods to strengthen and initiate Advisory Meetings with employers.
- Collaborated with the IVC Career Center to recruit employers for career fairs and employer spotlight workshops.
- Produced a total of 18 (1-minute) CE promotional videos to promote awareness and strategic marketing through YouTube. Videos included highlighting Career Education and ATEP.
- Developed an “Employer Engagement Marketing Campaign” with Graduate Communications which included creation of an EWD brochure, alumni survey, and new EWD website. Highlights opportunities for employer partnerships with IVC.

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2023-2024

Progress from Saddleback

Contract Education

Bus Operator Training Academy

Saddleback College EWD team continued its partnership with Orange County Community Foundation (OCCF) to assist the Orange County Transfer Authority (OCTA) with an additional eight cohorts for their bus operator talent pipeline. The training consisted of classroom instruction on obtaining and passing the CA Commercial Driving License, Soft Skills Training, and Behind the Wheel Training. The results January 2023 through March 2024:

OCTA	Cohorts	Applications received	Attended class	Graduated	Hired by OCTA
	Cohort 1	21	14	10	38
	Cohort 2	32	14	8	
	Cohort 3	35	11	9	
	Cohort 4	26	13	12	
	Cohort 5	48	22	17	
	Cohort 6	27	9	7	
	Cohort 7	42	16	9	
	Cohort 8	89	39	20	
	Total	320	138	92	38
	Avg	40	17	12	
As of 1/25/24, Hired 38 out of 72 graduates from Cohort 1-7.					

The Saddleback College Bus Operator Academy has been so successful that we have moved the not-for-credit program to a non-credit CDCP academic program under Automotive Technology. The non-credit program is scheduled to start in Fall 2024.

Providence Mission Hospital

The Saddleback College EWD team developed customized not-for-credit, fee-based, Phlebotomy training to prepare Providence Mission Hospital emergency technicians for the phlebotomy certification exam and apply for a Certified Phlebotomy Technician -1 from the California Department of Public Health/ Laboratory Field Services branch. The EWD team entered into an agreement with Providence Mission Hospital and direct invoiced the client for two cohorts of 20 and 15 participants each in the amount of \$34,800 and \$27,420, respectively. In addition, participants who enrolled in the program may also obtain a certificate of completion from the Saddleback College Phlebotomy Program when they have completed all the CDPH/LFS requirements.

Note: Saddleback College will deliver simulation training to newly hired Providence Mission Hospital Registered Nurses and Respiratory Therapists in 2024 as part of our contract education program. We have also delivered the same training to Fountain Valley Regional Hospital and Riverside Community Hospital.

Advantech Corporation

The Saddleback College EWD team delivered customized training in Project Management and Presentation Skills for Advantech in the amount of \$27,600 to their project management and

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sales team to close identified skills gaps. The training was delivered at Advantech's current site location to two cohorts of 20 Advantech's employees. Advantech is a direct invoice client. Advantech is also set to build its North America Campus on the district's Advanced Technology and Education Park (ATEP) site.

Alcon Research

The Saddleback College EWD team delivered customized training in Excel, Presentation Skills, Communication Skills, and Root Cause and Corrective Action to Alcon Research in the amount of \$48,024 to frontline managers to close identified skills gaps. The training is being delivered onsite to a total of 117 of Alcon's employees in 9 cohorts. The EWD team is leveraging ETP funds to subsidize the cost of the training.

CA Employment Training Panel (ETP) Service to State and Employers

The Saddleback College EWD team is one of only 11 California Community Colleges who hold an ETP Multiple Employer Contract (MEC) with the State of California to leverage state funds to subsidize training costs for our industry partners.

In 2023, the EWD team delivered not-for-credit customized fee-based training (contract education) to eight industry partners, 1,866 industry partner employees, for a total of 21,751 hours of training, and a total valid hour value of \$535,074. Clients included:

- Alcon Research
- Amazon
- Broadley James
- Campbell Engineering
- Catalina Cylinders, Inc.
- Connectec, Inc.
- Embee Processing
- Sierra Pacific Industries (Shasta County)

Training topics included Lean Six Sigma, GD&T, Blueprint Reading, Root Cause & Corrective Action, CMM, Frontline Leadership, Total Quality Management, Quality Management Systems, MS Office, and a number of Business & Management Skills training topics.

CCC Real Estate Education Center

Saddleback just received another 2-year grant renewal for 2024-2026 from the California Community College Foundation. As the CCC Real Estate Education Center, Saddleback supports all 69 community colleges with real estate programs comply with SB1495 and the re-certification of courses with the Department of Real Estate. In addition, we provide the following technical assistance and professional development opportunities:

- Semi-annual professional development conferences for all real estate faculty
- Promote real estate student scholarships - \$60,000 distributed annually
- Support Real Estate Appraisal Practicum pilot program through CCCs in collaboration with Bureau of Real Estate Appraisal
- Facilitate faculty development of first ZTC/OER real estate textbook: Real Estate Career Introduction
- Annual recognition of real estate faculty leadership statewide with Advancing Real Estate Education Award

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Economic Workforce Development Plan 2025-2030

The EWD department has completed the initial draft of the Economic and Workforce Development Plan 2025-2030: Empowering California's Future Workforce – Aligned with the Vision 2030 of California Community Colleges and the College's Strategic Plan. The plan will soon be disseminated among the Saddleback College schools and administration and key community organizations for review and to gain input.

Goal 3. Support equitable student access and success

Goal 3.1 Set a strong direction for college and district DEIA efforts

2023-2024

- Board approved a number of resolutions supporting Diversity, Equity, Inclusion and Accessibility
 - March 2024:
 - Approved Resolution recognizing March as Women’s History Month
 - Approved Resolution recognizing National Equal Pay Day
 - February 2024: Approved Resolution recognizing the Cultural and Historical Significance of Lunar Year in 2024
 - January 2024: Approved Resolution recognizing February as Black History Heritage Month
 - November 2023: Approved Resolution recognizing Native American Heritage Month
 - September 2023:
 - Approved Resolution recognizing Hispanic Latinx Heritage Month
 - Approved Resolution recognizing Undocumented Student Action Week
 - August 2023: Approved Resolution recognizing Women’s Equality Day
 - May 2023:
 - Approved Resolution recognizing Lesbian, Gay, Bisexual, Transgender, Queer/Questioning, Intersex, Asexual, and/or other gender identities, sexualities, and asexualities (LGBTQIA+) Pride Month
 - Approved Resolution recognizing May as Asian Americans and Pacific Islanders (AAPI) Heritage Month
 - March 2023: Approved Resolution recognizing April as Diversity, Equity, Inclusion and Accessibility (DEIA) Month

Goal 3.2 Monitor College Student Equity Plans

2023-2024

- February 2024 – Engaged in presentation on the Student Equity Plans for Saddleback College and Irvine Valley College

Goal 3.3 Hold Board study sessions on equitable student access and success

2023-2024

- February 2024: Presented information to Board on how each college is addressing acute student homelessness.
- November 2023: Special Meeting: Board of Trustees Study Session on Student Housing
- February 2023: Special Meeting: Board of Trustees Self-Evaluation Workshop. Discussion Item on Equitable Student Access and Success

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Goal 3.4 Support removal of system and policy barriers to improve equitable outcomes

2023-2024

- April 2024: Approved the transfer of 283 devices to eligible students pursuant to the “Learn 2 Earn” objectives, at Saddleback College
- July 2023: Accepted and approved the U.S. Department of Education Fund for the Improvement of Postsecondary Education grant to implement the IOVC Access and Persistence through Basic Needs Support Pilot Program
- June 2023: Approved the transfer of 1,200 laptops to eligible students pursuant to the “Learn 2 Earn” objectives, at Irvine Valley College
- March 2023: Approved the transfer of 221 devices to eligible students pursuant to the “Learn 2 Earn” objectives, at Saddleback College

Goal 4. Support enhanced district marketing and communications and external engagement

Goal 4.1 Enhance district marketing of the SOCCCD brand

- Redesign the district logo with stakeholder feedback
- Review and expand the reach of marketing campaigns within district boundaries

2023-2024

Redesign the district logo with stakeholder feedback

A process was started to redesign the District Logo that began with the hiring of Grad Comm to identify stakeholders and begin to schedule interviews, including the Board of Trustees. Grad Comm conducted 20 interviews with Trustees, Administrators, Staff, Faculty and Students to gather feedback about the current logo, other redesign efforts and the vision for a future design. A survey was also sent district-wide to all students and staff with approximately 500 respondents. From the survey, a full report of feedback was produced that helped contribute to the design of six new logo designs.

The new logo designs were presented to the Board, and one was selected, the following steps are being taken in the transition:

Conduct an internal launch event to introduce the new logo to faculty and staff.

- Create a new logo guideline.
- Provide training on logo usage guidelines, including clear space, color variations, and proper sizing.
- External Launch and Marketing
- Update the district website and social media profiles with the new logo.
- Begin using the new logo on official communication materials.
- Develop a marketing campaign to introduce the logo to students, prospective students, alumni, and the community.
- Full Rollout and Transition
- Implement the new logo across all touchpoints, including stationery, signage, swag and paraphernalia, and promotional materials.
- Gradually phase out the old logo to ensure a smooth transition.
- Monitor and address any issues or challenges during the transition.
- Gather feedback from stakeholders about the new logo's effectiveness and reception.
- Analyze how well the new logo aligns with the institution's goals and values.
- Make any necessary adjustments based on feedback and evaluation.
- Continuously manage and maintain the use of the new logo across all platforms.
- Periodically review the logo's effectiveness and relevance, making updates as needed over time.

Review and expand the reach of marketing campaigns within district boundaries

To share information about marketing campaigns and efforts, District Services launched a district-wide Marketing Committee comprised of the marketing directors of both colleges, select faculty, staff and students and chaired by the District CCO. The goal of the committee is to share the details and results of marketing campaigns and ensure the Board of Trustees is aware of efforts throughout the year with shared collateral.

Additionally, the board was tagged in more social media posts, invited to more community events, and presented with printed materials from the mail campaigns initiated by the colleges

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for various enrollment campaigns in 2023. Finally, the Public Affairs team tried to capture more photos of the Board of Trustees for social media posts and other branded promotional items, which included on-campus photo shoots of the Trustees with students and staff.

- Conducted audit of college marketing campaigns with college presidents and marketing directors
- Shared printed mail campaigns with Board of Trustees
- Invited more business and political leaders from across the county to campus events such as groundbreaking, ribbon cuttings, and grand openings
- Supported district-wide mailings such as the Saddleback College Magazine that went to every household in the district
- Conducted outreach to every city in the district service area for Community College Awareness Month
- Enhanced communication efforts to reach more people on the internet and social media to include:
 - Professional video and photography profiles of Chancellor and Board
 - Chancellor's Campus Connection Weekly Email
 - SOCCCD Voices Podcast
 - SOCCCD Moments Video Vignettes
 - Chats with the Chancellor Zoom Open Office Hours
 - Populated Flickr, YouTube, and Social Media accounts
- Support of more community organizations with attendance of events included:
 - Orange County Business Council
 - Orange County Black Chamber
 - Orange County Hispanic Chamber of Commerce
 - Orange County Department of Education
 - Girls Inc. Orange County
 - Groundswell (OC Human Relations Commission)
 - United Way
 - Tustin Unified School District
 - Tustin Public Schools Foundation
 - University California Irvine
 - Cal State Fullerton

Goal 4.2 Support the Chancellor in establishing annual State of the District event

2023-2024

The district-wide State of the District event was held on Friday, March 1st, 2024, from 9:30am – 11:30 am with an audience of over 150 attendees of faculty, staff, students, administrators, board of trustees and community members. The event was structured to focus on the latest achievements, initiatives, and future of the South Orange County Community College District in congruence with the SOCCCD Annual Report, which was distributed to every guest at the event. Additionally, the event provided a unique opportunity to connect SOCCCD Stakeholders to learn of the remarkable strides we have made as a district and the exciting path ahead.

GOALS FOR BOARD EFFECTIVENESS

Goal 5. Strengthen Engagement with Internal and External Stakeholders

Goal 5.1 Participate in campus and community events and activities

2023-2024

Progress 2024

- Received the Water Hero President's Award from the Moulton Niguel Water District on May 4, 2024.
- Board Members attend the following events:
 - May 2024
 - College Commencements
 - Irvine Valley & Saddleback Scholarship Ceremony
 - Saddleback College LatinX Graduation Celebration
 - Irvine Valley College Honors Ceremony
 - Saddleback College Nursing Pinning Ceremony
 - April 2024
 - Saddleback College One Book One College Event
 - Irvine Valley College Puente Program, End-of-Year Celebration
 - Mission Viejo City Council Proclamation Presentation
 - OC Board of Supervisors Proclamation Presentation
 - City of Aliso Viejo Proclamation Presentation
 - Irvine Valley College Arts Village Opening Ceremony
 - March 2024
 - Orange County Inspirational Women Forum & Leadership Awards
 - OCSBA/ACSA Joint Dinner Meeting
 - Laguna Woods TV Appearance
 - Legislative Visit with Senator Josh Newman
 - Saddleback College Foundation Table for Ten Event
Inaugural State of the District
 - February 2024
 - Saddleback College Gateway Building Ribbon Cutting/Grand Opening
 - OCBC Annual Dinner and Installation of the Board of Directors
 - January 2024
 - Irvine Valley College Rising Scholars Premiere Event
 - Irvine Valley & Saddleback President's Opening Session

Progress 2023

- Board Members attended the following events:
 - December 2023
 - Saddleback College Foundation Holiday Party
 - District Services Holiday Party
Saddleback College President's Holiday Open House
 - Irvine Valley College EOPS Holiday Event
 - Saddleback College Nursing Pinning Ceremony
 - November 2023
 - Assemblymember Tri Ta Visit/Tour
 - Greater Irvine Chamber Distinguished Education Dinner & Awards

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- Irvine Valley College Veteran's Day Celebration
- OC Teacher of the Year Banquet
- SOCEC Chairman's Luncheon
- October 2023 – Saddleback College Art Gallery Opening
 - Saddleback College Fall Classified Appreciation Luncheon
 - OCBC 29th Annual Economic Forecast Conference
 - OCSBA/ACSA Joint Dinner Meeting
- September 2023
 - Black Chamber Annual Banquet
 - Tustin Public Schools Foundation Celebration of Schools
 - OCSBA Seminar – Legislative & Budget Update
 - Irvine Valley College Walk of Hope Event
 - OCBC Inaugural First Responders Event
- August 2023
 - Irvine Valley College President's Luncheon
 - Irvine Valley & Saddleback President's Opening Session
- June 2023
 - Saddleback College Caring Campus Kick-Off Event
 - Celebrate Irvine Event
 - District Services Employee Recognition Event
- May 2023
 - College Commencements
 - Saddleback College Scholarship Ceremony
 - Irvine Valley College Scholarship Ceremony
 - Saddleback College Nursing Pinning Ceremony
 - Goddard School Groundbreaking at ATEP
 - Irvine Valley College, EOPS Reach for the Starts Recognition Program
 - Irvine Valley & Saddleback Recognition Ceremony
 - CCLC Annual Trustees Conference
 - Tour Saddleback College with Congresswoman Young Kim
- April 2023
 - Chancellor's Investiture
 - OC Hispanic Chamber of Commerce Estrella Awards
 - Tustin City Council Meeting/Proclamation Presentation
 - SOCCCD Lobby Day
 - Irvine City Council Meeting/Proclamation Presentation
- March 2023
 - Irvine Valley College ISER Town Hall Meeting
 - Ceremony for the Center for Asian American Native American Pacific Islanders (CAANAPI)
 - OCSBA/ACSA Joint Dinner Meeting
 - OCBC Annual Dinner Meeting
 - Saddleback College @ ATEP Groundbreaking
- February 2023 – ACCT National Legislative Summit
- January 2023 – College President's Opening Sessions

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Goal 5.2 Create opportunities for Board engagement with college constituencies (e.g., Coffee with the Board)

2023-2024

In 2023, the Board of Trustees hosted two “Coffee with the Board” events on each campus, in a town-hall fashion to listen to faculty and staff about campus accomplishments, but also needs of faculty, staff and students. There were approximately 100 combined attendees for both events.

May 9, 2023: Coffee and Tea with the Trustees @ Saddleback College

May 8, 2023: Coffee and Tea with the Trustees @ Irvine Valley College

Goal 5.3 Ensure appropriate consultation with college constituent groups

2023-2024

- Support of state and federal legislation that secured funding for IVC and Saddleback College buildings and programs.
- Continued service on Orange County Legislative Task Force and Orange County School Board Association.
- Attendance of local and national community college conferences.
- Attendance to district community events such as with OCBC, OC Black Chamber, OC Hispanic Chamber, and OCDE.

Goal 5.4 Explore alternative sites for Board meetings

2023-2024

- June 2024: Board Self-Evaluation Meeting at Saddleback Gateway Building
- April 2024: Legislative Subcommittee Meeting at IVC
- October 2023
 - ATEP Facilities Tour
 - Irvine Valley College Facilities Tour
 - Saddleback College Facilities Tour
- February 2023: Special Meeting of the Board of Trustees at Saddleback College Stadium Conference Room

SOCCCD Board Goals and Progress 2023-2024

Goal 5.5 Provide trustees with communication materials (e.g., a one-page fact sheet on district/college Points of Pride, Legislative priorities, etc.)

2023-2024

The District Services Public Affairs Department created the following publications for external audiences to promote the district brand and support marketing and outreach:

- Annual Report
- Legislative Priorities
- Fast Facts Infographic
- Horizon Newsletter
- Community College Insider – Featuring Board of Trustees
- College Brochure – Highlighting the key programs of the colleges
- 100 Days Brochure – Highlighting the Chancellor’s goals
- Lifestyle photo shoot with Board of Trustees for promotional materials
- New standup Banners in District Lobby and building lobby with Board photos
- New name badges

Goal 5.6 Explore opportunities for trustees to advocate for SOCCCD and engage with the community (e.g., local newspaper column, speaking engagements, etc.)

2023-2024

- Increased earned media in Diverse Issues in Higher Education, Chronicle of Higher Education, Orange County Business Journal, OC Register, LA Times
- Water Hero Award Presentation – Moulton Niguel Water District
- Community College Awareness Month – City and County Presentations
- Laguna Woods Television Appearances
- Written speeches for various community events
- Support of nominations for awards to help with exposure and publicity including:
 - ACCT Committee – Selected Carolyn Inmon
 - ACCT Committee – Selected Marcia Milchiker
 - Orange County School Board Association – Winner T.J. Prendergast
 - LA Times Inspirational Women of Orange County Award – Finalist Julianna Barnes
 - Orange County School Board Association Legislative Committee – Submission for Carolyn Inmon

Goal 6. Advance Board Governance & CEO Relations

Goal 6.1 Continue to build capacity for effective Board governance

2023-2024

Board members engage in annual self-evaluation workshop and retreat, using data to inform improvement and to set next annual goals.

Board members attended a variety of state and national conferences, attending sessions specific to effective Board governance:

- May 2024 – CCLC 2024 Annual Trustees Conference
- April 2024- AACC Annual Convention
- October 2023 – ACCT Leadership Congress
- May 2023- CCLC 2023 Annual Trustees Conference

Board members participate on local and national Boards and committees.

- December 2023:
 - Representatives to the Nominating Committee to the Committee on School District Organization
 - District’s Political Action Representative to the Orange County School Boards Association
 - Representative to the Orange County Legislative Task Force
- August 2023: Representatives to the California Community Colleges Women’s Caucus

Goal 6.2 Enhance the Board’s professional learning on key topics

2023-2024

Board members attended a variety of state and national conferences, and held special study sessions, to enhance learning on a number of key topics:

- May 2024 – CCLC 2024 Annual Trustees Conference
- April 2024- AACC Annual Convention
- January 2024- CCLC Annual Legislative Conference
- February 2024- ACCT National Legislative Conference
- November 2023- Special Meeting of the Board of Trustees- Student Housing
- October 2023 – ACCT Leadership Congress
- August 2023 – Special Meeting of the Board of Trustees – Preventing Harassment, Bullying, and Unlawful Discrimination
- May 2023- CCLC 2023 Annual Trustees Conference

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Goal 6.3 Fulfill the Board's fiduciary responsibilities

2023-2024

- April 2024:
 - Approved Tentative Student Government and Student Representation Fee budgets for FY 2024-25.
 - Approved Basic Aid Allocation Recommendations for 2024-25
- February 2024: Approved Nonresident Tuition Fees for Academic Year 2024-25
- January 2024: Heard presentation on Economic Impact Study Presentation
 - Affirmed ATEP Facilities Corporation, Irvine Valley College Foundation, Saddleback College Foundation, and Foundation for South Orange County Community College Districts remain in good standing following Audits.
- December 2023: Accepted and approved the District, the Foundation for South Orange County CCD, the Irvine Valley College Foundation, and the Saddleback College Foundation 2022-23 audit/review reports.
- June 2023: Approved the FY 2023-24 Tentative Budget.
- April 2023:
 - Approved the FY 2023-24 Tentative Student Government and Student Representation Fee budgets.
 - Approved the Basic Aid Allocation Recommendation for FY 2023-24.
- February 2023: Approved Nonresident Tuition Fees for Academic Year 2023-24

Goal 6.4 Advocate for the district at the local, state, and national levels

2023-2024

- Established contract with Townsend Public Affairs to help coordinate advocacy monitoring and engagement at federal and state levels
- Established and staffed Board's Legislative Committee with presentation and reports
- Produced 2024 Legislative Priorities document and handout
- Shared legislative activity and bills supported and opposed with Legislative Subcommittee and Board President
- Legislative visits to Sacramento and Washinton DC, including visits to the White House, U.S. Department of Labor, and Department of Education
- Visits to local cities and County Board of Supervisors for community college awareness month
- Coordination with college leadership and staff for strategic earmark and grant requests
- Continued presence on Orange County Community College Legislative Task Force, Community Funded Coalition
- Invited elected officials to campus more often for tours and events to include special visits from:
 - Congresswoman Young Kim
 - Congresswoman Katie Porter (staff)
 - CA Senator Josh Neman
 - CA Senator Dave Min
 - CA Senator Catherine Blakespear (staff)
 - CA Senator Kate Schez (staff)
 - CA Assembly member Diane Dixon (staff)
 - CA Assembly Member Laurie Davies (staff)
 - CA Assemblymember Tri Ta
 - CA Assembly Member Cottie Petrie Norris

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- Irvine City Council Members
- Tustin City Council Members
- Mission Viejo City Council Members

Goal 6.5 Maintain a strong Board/CEO partnership

2023-2024

- Monthly Board Officers meetings with Chancellor
- Periodic off-site one-on-one meetings with Board members and the Chancellor
- Regular email communication between the Board and Chancellor regarding critical topics impacting the SOCCCD and its Colleges
- Regular verbal dialogue between Board members and the Chancellor regarding critical topics impacting the SOCCCD and its Colleges
- Joint participation among Board members and Chancellor and engagement at key state and national convenings/conferences (e.g. legislative conferences, League convenings, etc)
- Joint participation among Board members and Chancellor at key community convenings (e.g. OCBC, K-12 events, etc)

Goal 7. Establish policies to assure quality, integrity, and effectiveness

Goal 7.1 Consider key trends and issues in policy decisions

2023-2024

Board members attended a variety of state and national conferences to learn about key trends and issues impacting policy decisions:

- May 2024 – CCLC 2024 Annual Trustees Conference
- April 2024- AACC Annual Convention
- January 2024- CCLC Annual Legislative Conference
- February 2024- ACCT National Legislative Conference
- October 2023 – ACCT Leadership Congress
- May 2023- CCLC 2023 Annual Trustees Conference

Goal 7.2 Periodically review, evaluate and update policies

2023-2024

- Reviewed and approved 56 board policies and 59 administrative regulations during 2023-24 fiscal year
- August 2023: Held Board Policy Sub-committee meeting.
- June 2023: Completed 5-year cycle of reviewing all board policies and administrative regulations.
- March 2023: Held Board Policy Sub-committee special meeting.