

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
SADDLEBACK COLLEGE GATEWAY B
28000 MARGUERITE PARKWAY, MISSION VIEJO, CA 92692
MINUTES OF THE SPECIAL BOARD OF TRUSTEES' MEETING
June 10, 2024**

PRESENT

Members of the Board of Trustees:

Timothy Jemal, President
Terri Whitt Rydell, Vice President
Carolyn Inmon, Clerk
Ryan Dack, Member
Barbara J. Jay, Member
Marcia Milchiker, Member
T.J. Prendergast, III, Member

Also present for the duration of the meeting were:

Julianna Barnes, Chancellor
Denice Inciong, District Director, Research, Planning and Data Management
Members of the Chancellor's Executive Council

CALL TO ORDER: 4:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order – Establishment of Quorum

Trustee Tim Jemal, Board President
Trustee Terri Whitt Rydell, Vice President
Trustee Carolyn Inmon, Clerk of the Board
Trustee Ryan Dack, Member
Trustee Barbara Jay, Member
Trustee Marcia Milchiker, Member
Trustee T.J. Prendergast, Member

The meeting was called to order at 4:10 p.m.

1.2 Public Comments

*Members of the public may address the Board on items listed on the agenda.
Speakers are limited up to two minutes each.*

There were no public comments.

1.3 Invocation

Led by Trustee Dack

1.4 Pledge of Allegiance

Led by Trustee Inmon

2.0 DISCUSSION ITEMS - Board of Trustees Self-Evaluation Workshop and Retreat

Chancellor Julianna Barnes gave introductory remarks and welcomed the Board and members of the Chancellor's Executive Council members to the 2024 Board Self-evaluation Workshop.

Dr. Barnes briefly went over the order of the agenda and introduced the State Chancellor, Dr. Sonya Christian, who joined the meeting virtually.

2.1 California Community Colleges Chancellor – Vision 2030

State Chancellor Sonya Christian provided a presentation on Vision 2030 and described the vision as a collaborative action plan that provides focus, equity, and direction to our community colleges. It guides field practice, removes barriers, fosters policy reform, and supports college implementation. The plan responds to technological and environmental changes facing our community while holistically addressing the needs of colleges and students. Vision 2030 also focuses on the students and future learners impacted by increasing income inequality and poverty. These include veterans, people with low incomes, K-12 dual-enrollment students, and foster youth.

Among the slides Dr. Christian showcased were goals and metrics that were achieved by the South Orange County Community College District relating to dual enrollment, completion and transfer rates. Dr. Christian spoke on the vision's three goals, which are divided into three categories: equity in success, equity in access and equity in support. Equity in support entails the increase of the number of community college students who will complete a meaningful educational program, as well as those who will attain a bachelor's degree and earn a living wage.

Equity in access addresses the increase in students attending a California community college, with particular emphasis on the number of underserved Californians. In addition, equity in support entails the increase of the number of California community college students receiving state and federal aid, to better support their educational journey, as well as the decrease of the number of units in excess of 60 units for the associate's degree for transfer.

Dr. Christian's vision consists of three strategic directions, including equitable baccalaureate attainment, equitable workforce and economic development, and the future of learning.

Dr. Christian concluded her presentation by stating that Vision 2030 advances California Community Colleges' work by improving student outcomes while focusing on key strategic areas: People, Systems, Resources, and Policy.

Dr. Christian's PowerPoint presentation is attached as Exhibit B.

2.2 Board of Trustees' Self-Evaluation, Employee Evaluation and Progress on 2023-2024 Board Goals

Dr. Julianna Barnes reviewed the seven Board of Trustees Goals for 2023 as well as the progress the Board has made on their goals. In addition, Dr. Barnes provided the results from the Board's Self-evaluation survey for each of the goals.

The Board referred to the SOCCCD Board Goals and Evaluation Results data packet for referencing board goal progress information.

The Board reviewed the Board Roles and Responsibilities and a summary of the ratings from the twenty questions on the Board's Survey. The Board compared the data results from 2023 and 2024 and reflected on the top three items as well as the response from the lowest score which referred to confidentiality.

Dr. Barnes reviewed the common themes from the Self-evaluation Survey that refer to the Board's strengths and accomplishments, the areas where the Board might improve and what should be the Board's goals, priorities, or tasks for the coming year.

The Board reviewed the data from this year's Employee Evaluation Survey. This year, 321 respondents took the survey. The themes from employee comments were discussed. The Board's strengths and accomplishments as well as the areas where the Board might improve were reviewed.

Chancellor Barnes informed the Board on the new ACCJC Accreditation Standard IV that refers to Governance and Decision Making, in particular section 4.4 - Acting through policy, the governing board takes responsibility for the overall quality and stability of the institution, and regularly monitors progress towards its goals and fiscal health., 4.5 - The governing board selects and evaluates the institution's chief executive officer (CEO). The governing board gives the CEO full authority to implement board policies and ensure effective operations and fulfillment of the institutional mission. and 4.6 - The governing board functions effectively as a collective entity to promote the institution's values and mission and fulfill its fiduciary responsibilities. The governing board demonstrates an ability to self-govern in adherence to its bylaws and expectations for best practices in board governance.

Board members were informed of the work that is being planned to prepare for the Strategic Plan for 2025-2030. Our current strategic plan ends June 2025 and the process for the development of the new plan will occur in 2024-2025. There will be an opportunity to refresh the existing district plans such as the Facilities Master Plan and Technology Plan to align with the new plan. There will be an opportunity to align with Vision 2030 and the new Accreditation Standards in the development of the new Strategic Plan.

The Annual Board Evaluation Workshop PowerPoint presentation is included as Exhibit A.

2.3 Development of 2024-2025 Board Goals

Each board member was asked to provide two priorities that would align under each of the seven goals for the goal to be achieved.

Trustee Jemal facilitated the discussion on the Board's goals, priorities, and tasks for the coming year.

The Board discussed establishing the following Board goals and priority objectives for 2024-25. The Board's input is shown *italicized* below. The Chancellor will work with her team to send out an electronic mechanism for the Board to review and finalize these goals and priority objectives in advance of approval in July 2024.

Goals for Institutional Effectiveness

Goal 1. Ensure Organizational & Fiscal Health of SOCCCD

Priority Objectives:

- *Continue student housing – prioritize (2x)*
- *Continue the development of ATEP and collaborators (4x)*
 - i. *More tours of ATEP*
 - ii. *Develop plans/conversations with the city of Tustin (3x)*
- *Separate out organizational from fiscal health*
- *Organizational Health – i.e. climate surveys, retention, rates of admin/mangers*
 - 1. *Mental health for students (organizational health)*
- *Annual Budget Workshop*

Goal 2. Maintain and the Improve Educational Quality of the SOCCCD

Priority Objectives:

- *Advocate for Bachelor's Degree*
 - *BSN program*
- *Support advances in technology*
- *Support instructional development – CTE and Academic*
 - *Monthly/regular reports on career education*
- *Recruit/Hire/Retain the best faculty and staff (2x)*
- *Implement physical therapy assistant program by 2026/27*
- *Support guided pathways*
- *Monitor strategic plan progress*
- *Involve student trustee in conferences*

Goal 3. Support Equitable Student Access and Success

Priority Objectives:

- *Compare data from year to year*
- *Alternate Board meetings – ATEP and/or IVC*
- *Set a strong direction for DEI efforts*
- *Monitor student equity plans*
- *Increase number of science classes to meet student needs*
- *Increase College Corps program (internship work in the community)*
- *Increase Learn to Earn*

Goal 4. Support Enhanced District Marketing and Communications and External Engagement

Priority Objectives:

- *Seek out opportunities for trustees*
 - i. *Speaking engagements – when appropriate*
- *Increase marketing for SOCCCD (4x)*
 - i. *Continue the social media engagement – working*
 - ii. *Reach out to community with publications*
- *Change to SOCC – South Orange County Colleges (2x) – shortening -branding*
- *Support chancellor and annual district event*

Goals for Board Effectiveness**Goal 5. Strengthen Engagement with Internal and External Stakeholders**

Priority Objectives:

- *Remove “external” in the goal since it’s covered in the marketing goal*
- *Trustee events – on webpage where community can see the events trustees will be at*
- *Stakeholders’ advocacy*
- *Increase involvement in City of Irvine events*
- *More attendance in district and community events (2x)*
- *Create (formal and informal) opportunities for more board engagement – coffee with the board or alternatives for other engagements that the public could engage with the board (see webpage suggestion)*

Goal 6. Advance Board Governance & CEO Relations

Priority Objectives:

- *Continue to meet and talk with legislators – reach out to invite legislators*
- *Implement suggestions for board evaluation workshop – next year 2025*
- *Once a semester with one-on-one with chancellor*
- *Continue to build capacity for effective board governance*
- *More regular meetings on board governance*

Goal 7. Establish and Review Policies to Assure Quality, Integrity and Effectiveness

Priority Objectives:

- *Establish “**and review**” policies (add to goal)*
- *Include national legislative policy discussions and decisions in communications – ACCT*
- *Clarifications on ethics – attending academic senate meetings*

The Board of Trustees agreed to adopt the recommended 2024 Board Goals at the July 22 board meeting.

ADJOURNMENT

The meeting adjourned at 8:34 p.m.