



TEAM BRIEF



- WHO:** This status report affects all areas on the backend (development), but not day-to-day users...YET
- WHAT:** The project is on schedule and on budget. HR and Finance module implementation extended.
- WHEN:** Status report – July 2024; **Go live date – Summer 2025**
- WHERE:** Online, across all campuses and the district office

ELLUCIAN BANNER STATUS REPORT

July 2024

June is done and in the books! We are more than 16 months into the project and approaching some of our first go-lives. In just under 90 days, we will start receiving student applications in our new system. Banner is top of mind for the project team and slowly more groups are being introduced to the platform. Many systems don't go live until just under a year, and many user groups won't be impacted until after the first of the year, but have no doubt, everyone will see Banner changes coming over the next few months. The tempo and activities for the Banner project continue to increase month by month, and day by day.

Additional Business Process Analyses (BPAs) and kick-offs occurred in June, along with solid progress across the entire suite of Banner products. Check out the sections below to see what is happening in each area.

Extracts and data validation remain steady activities for every group. Student applications will start arriving in just three months, and class schedules will be built in the new Banner system next spring for fall 2025 registration. Review the Look-ahead sections below to learn more.

The project is on schedule and budget. We are still focused on the four core modules: **Student**, **Finance**, **Human Resources**, and **Financial Aid**.

Note: The *Banner HR and Finance* modules will become the official system of record as of the 2025-26 Fiscal Year. *Banner Student* will become the system of record beginning with the Fall 2025 semester.

• PROJECT TIMELINE

- Financial Aid – October 2024
- Student – April 2025
- HR/Payroll – July 2025
- Finance – July 2025

- **STUDENT**

- **Completed:**

- *CRM Recruit and CCCApply Interface* kick-off

- **In Progress:**

- Building integrations between Banner and other applications
- *Degree Works* workshops
- *CRM Recruit* workshops
- Preparing *Catalog* load

- **Look-ahead:**

- Training and information sessions will continue throughout Summer 2024

- **FINANCE**

- **Completed:**

- *Non-Student A/R (Accounts Receivable)* demonstration session
- *Banner Stores* inventory session

- **In Progress:**

- Development of job aids
- *Jaggaer* testing

- **Look-ahead:**

- Finalize the chart of accounts and prepare for production load
- *Syntellis* and *Chrome River* design sessions

- **STUDENT ACCOUNTS RECEIVABLE**

- **In Progress:**

- *Student A/R* design sessions
- *Current Student A/R* balance cleanup

- **Look-ahead:**

- *Student A/R* balance data conversion & validation

- **HUMAN RESOURCES**

- **Completed:**

- Configuring the *Applicant Tracking* module

- **In Progress:**

- Testing of *Payroll & Applicant Tracking* modules
- *Faculty Load and Compensation (FLAC)* design and configuration
- Scheduling training for *Applicant Tracking* module from *NeoEd*
- Kick-off and workshops for *NeoEd* onboarding

- **Look-ahead:**
 - Banner *Employee Action Forms* design and configuration
 - Launch of the *Applicant Tracking* module of *NeoEd* on August 1st, 2024
- **FINANCIAL AID**
 - **Completed:**
 - *Scholarship Universe* kick-off and workshops for Saddleback College
 - **In Progress:**
 - Testing new year updates for 2024-25
 - *Scholarship Universe* workshops for IVC
 - *Scholarship Universe* workshops for Saddleback College
 - **Look-ahead:**
 - *TouchNet* refunds kick-off and workshops
 - Additional *ISE* workshops and training
- **GENERAL/TECHNICAL**
 - **Completed:**
 - Meetings with senior admins to familiarize them with Banner
 - Discovery sessions for *CRM Advance*, donation management
 - **In Progress:**
 - Procurement of third-party tool to assist with user account management
 - *Banner Document Management* configuration and training
 - Setup of check-printing software for A/P and Payroll checks
 - **Look-ahead:**
 - Release *Banner Preview* to the general employee population
 - Development of *Experience* cards to access specific portions of the system
- **REPORTING/DOGS TASK FORCE**
 - **Completed:**
 - Initial report assessment summaries from all functional areas
 - District wide reporting assessment meetings with functional leads and key personnel
 - **In Progress:**
 - All functional areas are working on a Report Inventory workbook that lists all reports needed, level of priority, and rank order to be completed. Overall Reporting Assessment session findings planned for late July 2024.
 - Eleven initial report strategy sessions, covering all the functional areas, are scheduled between now and August 31
 - *Insights* security and permissions reviews

- DOGS (*Data Organization and Governance Standards*) task force: Continue to meet on data definitions for Banner configuration and data

- **Look-ahead:**

- HR, Fiscal, Payroll, Procurement, and Central Services Report Assessment session

Link to project website: <https://livesocccd.sharepoint.com/sites/Banner>

Link to project glossary website: <https://www.socccd.edu/team-banner/glossary>

