



**FOUNDATION FOR SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
**MEETING MINUTES**

Meeting of the Board of Directors

May 29, 2024

South Orange County Community College District  
28000 Marguerite Parkway, Mission Viejo, CA 92692  
Saddleback College – Payroll Conference Room HS-337

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**1. Procedural Matters:**

**1.1 Opening/Call to Order:**

The meeting was called to order at 11:00 am.

**1.2 Attendance / Quorum**

Attendance was recorded and a quorum was announced.

Members present were Connie Cavanaugh, Letitia Clark, Christopher McDonald, and Cindy Vyskocil.

Absent: Ann-Marie Gabel

**1.3 Public Comments**

There were no public comments.

**2. Approve Minutes from March 13, 2024 Meeting:**

A motion was made by Cindy Vyskocil, seconded by Letitia Clark, and unanimously carried to approve the minutes from the March 13, 2024, meeting.

**3. Financial Report as of March 31, 2024:**

A motion was made by Cindy Vyskocil, seconded by Chris McDonald, and unanimously carried to approve the Financial Report as of March 31, 2024.

**4. Budget 2024-25:**

A motion was made by Cindy Vyskocil, seconded by Letitia Clark, and unanimously carried to approve the 2024-25 Budget.

**5. Conflict of Interest Policy:**

A motion was made by Cindy Vyskocil, seconded by Letitia Clark, and unanimously carried to approve the Conflict of Interest Policy. Board members were asked to complete the annual Conflict of Interest Disclosure Form and return to Janet Falcon.

**6. Meeting Schedule FY 2024-25:**

A motion was made by Cindy Vyskocil, seconded by Chris McDonald, and unanimously carried to approve the Meeting Schedule for 2024-25.

**7. Adjourn:**

The meeting adjourned at 11:07 am.