## ADMINISTRATIVE REGULATION

3250

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT **GENERAL INSTITUTION** 

## INSTITUTIONAL PLANNING

The Chancellor chairs the District-wide Planning Council (DWPC) that provides opportunities for administrators, faculty, and staff to participate in developing, revising, implementing and evaluating district-wide planning.

The District-wide Planning and Decision-Making Manual, which is developed by the DWPC, outlines and describes the District's philosophy to ensure that there are opportunities for meaningful collaboration and that the voices of all constituent groups are heard in planning and making decisions. The manual describes how employees of the District are involved in planning and the decision-making processes by clearly delineating the roles and responsibilities of all constituent groups as defined by law, regulation, and/or District policies and regulations. The manual also includes general principles and procedures that promote widespread participation in these participatory governance processes.

The DWPC prepares a comprehensive revision of the District-wide Planning and Decision-Making Manual every five years and makes minor updates annually. Through these two review processes, one completed annually and one completed every five years, the evolution of this document reflects the inevitable changes in planning and decision-making processes that are to be expected as part of the District's cycle of continuous quality improvement.

District-wide planning includes a shared development of a district-wide strategic plan and includes colleges' and District Services' priorities. The colleges and District Services will report annually on the progress made toward the strategic goals and objectives included in their strategic plans and related planning documents and ensure the evaluation of institutional effectiveness.

## References:

Title 5, Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190. 55510, 56270 et seq. ACCJC Accreditation Standards 1.4 and 3.5

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