TEAM BRIEF

WHO: This status report affects all areas on the backend (development), but not day-to-day users...YET

WHAT: The project is on schedule and on budget. HR and Finance module implementation extended.

WHEN: Status report – October 2024; **Go live date – Summer 2025**

WHERE: Online, across all campuses and the district office

ELLUCIAN BANNER STATUS REPORT

October 2024

October is the start of the last quarter of the year and already the weather feels a little more like Fall.

On October 1st we had 3 significant go-live events:
- We started receiving student applications for First Time Freshmen.
- The Financial Aid module is deployed to production and is ready to receive ISIRSs and FASFAs.
- Our final Chart of Accounts for September were loaded into Production.

The team is already busy preparing for the next launches, including Human Resources, Scholarship Universe, Budgeting, Degree Works, Student A/R, and General Student Admissions occurring between now and February 1st, 2025.

The 3 areas that went live represent milestones on our journey to implement Banner. As mentioned in last month's update, many systems won't be operational for 7-9 months, however the number of people touched during the implementation is expanding each week. Training has started for a few groups and more training is coming as we approach each go-live with every employee receiving training prior to our full go-live in July 2025. Workshops for several big areas continued in the last few weeks, including *Degree Works*, *CRM Recruit*, and *Scholarship Universe*. *Degree Works* is an academic advising and degree audit tool used to help students and advisors monitor progress toward degree completion. *CRM Recruit* is designed for colleges to manage and streamline student recruitment and admissions processes. *Scholarship Universe* is a scholarship management tool designed to connect students with scholarship opportunities and streamline the application process.

Extracts and data validation remain steady activities that are being worked on for every group. Review the Look-ahead sections below to learn more.

The project is on schedule and on budget. We are still focused on the four core modules: **Student**, **Finance**, **Human Resources**, and **Financial Aid**.

Note: The *Banner HR* and *Finance* modules will become the official system of record as of the 2025-26 Fiscal Year. *Banner Student* will become the system of record beginning with the Fall 2025 semester.

PROJECT TIMELINE

- Financial Aid – October 2024
- Student – April 2025
- HR/Payroll – July 2025
- Finance – July 2025

STUDENT

- **Completed:**
    - Student Services functional discoveries (i.e. CCAP, DSPS, EOPS, Veteran)
    - Scheduling workshops with Sr. Admins across the District
    - Go-live of Admissions on 10/1 for First Time Freshmen, including testing and development of training materials
    - Training video for viewing Student Records
- **In Progress:**
    - Building integrations between Banner and other applications
    - Degree Works & CRM Recruit workshops
    - Training for Admissions and CRM Recruit Admissions
- **Look-ahead:**
    - Training and information sessions will continue through Summer 2025
    - Workshops for Dual Enrollment in later October

FINANCE

- **Completed:**
    - Loaded Chart of Accounts into Production
- **In Progress**:
    - Development of job aids
    - Jaggaer testing
    - Syntellis design, training, and testing sessions
- **Look-ahead:**
    - Finance module testing
    - Strategize training and information sessions

STUDENT ACCOUNTS RECEIVABLE

- **In Progress**:
  - Student A/R design sessions
  - Configure student registration with fees

- **Look-ahead:**
  - Student A/R balance data conversion & validation
  - TouchNet disbursements and payments kick-off and workshops

HUMAN RESOURCES

- **In Progress:**
  - Testing of Payroll module
  - Faculty Load and Compensation (FLAC) design and configuration
  - Configuration and Testing of NeoEd onboarding
- **Look-ahead:**
  - Banner *Employee Action Forms* design and configuration

FINANCIAL AID

- **Completed:**
  - Deployed Financial Aid to Production on 10/1 and will be ready to receive ISIRs from the U.S. Department of Education; the first FAFSAs should arrive in December 2024
- **In Progress:**
  - Testing of configurations, including student loan processing and Return of Title IV Funds, the calculation required when a recipient of Title IV aid withdraws from an institution
  - Student Loans, Federal Works-study, Scholarship Detail Codes and CCPG fee waivers.
  - Scholarship Universe workshops for IVC
  - Scholarship Universe workshops for Saddleback College
- **Look-ahead:**
  - Cal Grant module and setup
  - TouchNet disbursements and payments kick-off and workshops
  - Additional ISE workshops and training

GENERAL/TECHNICAL

- **Completed:**
  - Completed workshops related to custom *Experience* card development

- **In Progress:**
    - Development of Experience cards to access specific portions of the system
    - Banner Document Management configuration and training
    - Setup of check-printing software for A/P and Payroll checks
- **Look-ahead:**
    - Release Banner Preview to the general employee population

REPORTING/DOGS TASK FORCE

- **Completed**:
    - 7 Report Strategy Sessions completed
        - 2 focused on institutional research and historical data warehouse
    - 2 Data Connect Sessions for IT
- **In Progress:**
    - Refine reporting inventory (Functional Areas)
    - Overall Report on Strategy Sessions (Ellucian)
    - Insights security and permissions review and documentation in Governance and Standards Manual
- **Look-ahead:**
    - Curate a report development list and requirements for go-live dates

Link to project website: https://livesocccd.sharepoint.com/sites/Banner

Link to project glossary website: https://www.socccd.edu/team-banner/glossary