

RECORD RETENTION AND DESTRUCTION

The Chancellor shall establish administrative regulations to ensure the retention and destruction of all District records, including electronically stored information as defined by the Federal Rules of Civil Procedure, in compliance with laws and regulations. Such records shall include but not be limited to student records, employment records, and financial records.

References:

California Code of Regulations, Title 5, Sections 59020 et seq., and 59118
Federal Rules of Civil Procedure, Rules 26, 33, 34, 37, and 45
California Education Code Section 76210

Adopted: 07-28-08
Revised: 12-15-14
Revised: 10-28-19

Revised: 10-28-24

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