TEAM BRIEF

WHO: This status report affects all areas on the backend (development), but not day-to-day users...YET

WHAT: The project is on schedule and on budget. HR and Finance module implementation extended.

WHEN: Status report – November 2024; **Go live date – Summer 2025**

WHERE: Online, across all campuses and the district office

ELLUCIAN BANNER STATUS REPORT

November 2024

With the successful go-lives on October 1st, the team is focusing on the upcoming launches for early 2025 and the stabilization of the recent go-lives, just two months away. Early 2025 brings us Human Resources, Syntellis Budgeting, Degree Works, Student A/R, and General Student Admissions

Recap: On October 1st we had 3 significant go-live events:
- We started receiving student applications for First Time Freshmen.
- The Financial Aid module is deployed to production and is ready to receive ISIRSs and FASFAs.
- Our final Chart of Accounts for September was loaded into Production.

The 3 areas that went live represent milestones on our journey to implement Banner. Training is being scheduled and delivered based on the recent launches and upcoming implementations. Training will occur in the weeks leading up to the launch and go-live. In some cases, the go-live may be "dark", as the system is live, but running parallel with the legacy system. An example is HR, where the HR system will be live, but not the system of record until July 1, 2025. For modules in this scenario you can expect the training to be delivered close to the system of record date, May and June of 2025. Workshops for several big areas continued in the last few weeks, including *Degree Works*, *CRM Recruit*, and *Scholarship Universe*. *Degree Works* is an academic advising and degree audit tool used to help students and advisors monitor progress toward degree completion. *CRM Recruit* is designed for colleges to manage and streamline student recruitment and admissions processes. *Scholarship Universe* is a scholarship management tool designed to connect students with scholarship opportunities and streamline the application process.

Extracts and data validation remain steady activities that are being worked on for every group. Review the Look-ahead sections below to learn more.

The project is on schedule and on budget. We are still focused on the four core modules: **Student**, **Finance**, **Human Resources**, and **Financial Aid**.

Note: The *Banner HR* and *Finance* modules will become the official system of record as of the 2025-26 Fiscal Year. *Banner Student* will become the system of record beginning with the Fall 2025 semester.

PROJECT TIMELINE

- Financial Aid – October 2024

- Student – April 2025

- HR/Payroll – July 2025

- Finance – July 2025

STUDENT

- **Completed:**

    - Training video for viewing Student Records

    - Training for Admissions and CRM Recruit Admissions

- **In Progress:**

    - Building integrations between Banner and other applications

    - Degree Works scribing training & CRM Recruit workshops

    - Matric makeover workshops, teams are working on aligning the matriculation process between the two colleges.

    - Workshops for Dual Enrollment

    - Weekly Student Labs for IVC and Saddleback are held each Friday.

- **Look-ahead:**

    - Training and information sessions will continue through Summer 2025

FINANCE

- **Completed:**

    - Loaded Chart of Accounts into Production

- **In Progress**:

    - Development of job aids

    - Jaggaer testing

    - Syntellis design, training, and testing sessions

    - Development of Security Matrix, User Profiles, and approval queues

- **Look-ahead:**

    - Finance module testing

    - Strategize training and information sessions

STUDENT ACCOUNTS RECEIVABLE

- **In Progress**:
    - Student A/R design sessions
    - Configure student registration with fees
- **Look-ahead:**
    - Student A/R balance data conversion & validation
    - TouchNet disbursements and payments kick-off and workshops

HUMAN RESOURCES

- **In Progress:**
    - Testing of Payroll module
    - Faculty Load and Compensation (FLAC) design and configuration
    - Configuration and Testing of NeoEd onboarding
    - Banner Employee Action Forms design and configuration
- **Look-ahead:**
    - NeoEd Performance Management, PERFORM, design and configuration
    - Setup and deployment of the NeoEd Learning Management System (LMS)

FINANCIAL AID

- **Completed:**
    - Deployed Financial Aid to Production on 10/1 and should be ready to receive ISIRs from the U.S. Department of Education; the first FAFSAs should arrive in December 2024.
- **In Progress:**
    - Preparing the New Year Roll for 2025/2026 in Production, a process that copies year specific information from one aid year to the next.
- **Look-ahead:**
    - Cal Grant module and setup
    - TouchNet disbursements and payments kick-off and workshops
    - Additional ISE workshops and training

GENERAL/TECHNICAL

- **Completed:**
    - Held a 10/1 go live retrospective to discuss and learn from our prior go-lives. Retrospectives are used to improve the team's delivery and identify improvements
- **In Progress:**

- Banner Document Management configuration and training
- **Look-ahead:**
  - Release Banner Preview to the general employee population
  - Setup of check-printing software for A/P and Payroll checks

REPORTING/DOGS TASK FORCE

- **Completed**:
  - 3 meetings to identify, load date and test running the CCFS 320 in Banner
  - 4 Power User Trainings for District IT and Research on Insights
- **In Progress:**
  - Continue to refine reporting inventory (Functional Areas)
  - Critical report development for HR, Payroll, and Finance for Go-Live
  - Review of security matrices for inclusion in the Banner Governance Standards Manual
- **Look-ahead:**
  - Schedule report prioritization and development meetings for Student
  - Assessment of loading historical data into the Insights Data Warehouse
  - Data Organizational and Governance Standards Manual
    - Develop documentation and note training for access and permissions into Banner and related 3*rd* party systems

Link to project website: https://livesocccd.sharepoint.com/sites/Banner

Link to project glossary website: https://www.socccd.edu/team-banner/glossary