

# ADMINISTRATIVE REGULATION 3519

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

GENERAL INSTITUTION

## ELDER AND DEPENDENT ADULT ABUSE REPORTING

### I. PURPOSE AND SCOPE

This administrative regulation is to provide direction and understanding in the prevention, detection, and intervention regarding incidents of elder and dependent adult abuse. It is the policy of the District to treat reports of abuse as high priority criminal activity that is to be fully investigated regardless of the relationship between the victim and the suspect(s).

### II. DEFINITIONS

#### A. Dependent Adult\*

An individual, regardless of whether the individual lives independently, between 18 and 59 years of age who has physical or mental limitations that restrict their ability to carry out normal activities or to protect their rights, including but not limited to persons who have physical or developmental disabilities or whose physical or mental abilities have diminished because of age. This also includes those admitted as inpatients to a 24-hour health facility, as defined in state law.

#### B. Elder\*

Any person, 60 years of age or older.

#### C. Financial Abuse

A situation in which any person who has the care or custody of, or who stands in a position of trust to, an elder or a dependent adult, takes, secretes, or appropriates the victim's money or property for any use or purpose not in the due and lawful execution of their trust.

#### D. Abuse of an Elder or a Dependent Adult

Physical abuse, sexual abuse, neglect, self-neglect, financial abuse, abandonment, isolation or other treatment with resulting physical harm, pain, mental suffering, or the deprivation by a care custodian of goods or services that are necessary to avoid physical harm or mental suffering.

#### E. Adult Protective Services Agency

Pursuant to the provisions of Section 10600 of the Welfare and Institutions Code, the Department of Social Services is designated as the single state agency bearing responsibility for supervising or administering directly, by delegation, or through contracts, adult protective services programs in the State of California.

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F. Neglect

The negligent failure of any person having the care or custody of an elder or a dependent adult to exercise that degree of care that a reasonable person in a like position would exercise. Neglect includes sexual abuse, but is not limited to, all of the following:

1. Failure to assist in personal hygiene, or in the provision of food, clothing, or shelter.
2. Failure to provide medical care for physical and mental health needs. No person shall be deemed neglected or abused for the sole reason that they voluntarily rely on treatment by spiritual means through prayer alone instead of medical treatment.
3. Failure to protect from health and safety hazards.
4. Failure to prevent malnutrition or dehydration.
5. Substantial inability or failure of an elder or dependent adult to manage their own finances.

\* Age limits represented are per the Adult Protective Services agency within the California Department of Social Services and may be adjusted as necessary.

III. MANDATORY REPORTING DUTY

Mandated reporters include faculty, management team members, and classified staff. Volunteers are not mandated reporters but are encouraged to report suspected abuse. "Any employee who has observed an incident that reasonably appears to be physical abuse, abandonment, abduction, isolation, financial abuse, or neglect, or is told by an elder or dependent adult that they have experienced behavior, including an act or omission, constituting physical abuse, abandonment, abduction, isolation, financial abuse, or neglect, or reasonably suspects that abuse, shall report the known, suspected, or alleged instance of abuse by telephone or through a confidential internet reporting tool immediately or as soon as possible. If reported by telephone, a written report shall be sent, or an internet report shall be made through the confidential internet reporting tool, within two working days."

IV. ELDER OR DEPENDENT ADULT – ABUSE REPORTING

Every allegation of elder abuse shall be documented. When documenting elder/dependent abuse cases, the following information should also be included in the report:

- Current location of the victim
- Victim’s condition/nature and extent of injuries, neglect, or loss
- Names of agencies and personnel requested and on scene

Reporting of cases of elder/dependent abuse is confidential. Mandated reporters are to fill out form SOC 341 (refer to website address below) and turn it into the respective Police Department at their college.

V. FORM SOC 341

<https://www.cdss.ca.gov/inforesources/Forms-Brochures/Forms-Alphabetic-List/Q-T>

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*References:*

*Welfare and Institution Code Sections 15600-15675, 15610 et. seq., and 15750-15766*

*Penal Code Sections 368, 11174.4, and 11174.9*

*Health and Safety Code Sections 1250, 1250.2, and 1250.3*

*Adult Protective Services, California Department of Social Services*

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