



TEAM BRIEF



- WHO:** This status report covers all areas, some live and some almost ready.
- WHAT:** The project is on schedule and on budget. HR and Finance module implementation extended.
- WHEN:** Status report – December 2024; **Go live date – Summer 2025**
- WHERE:** Online, across all campuses and the district office

ELLUCIAN BANNER STATUS REPORT

December 2024

November is behind us, and we now shift our focus towards preparing for early 2025, starting the new year with several significant "soft" and "active" go-lives. On January 2nd, the HR system will go live in a "soft" phase, running in parallel with Workday HR. It will not be open for general use until July 1, 2025. February 3rd marks the go-live of several additional areas, including general admissions, Degree Works, matriculation, and more.

Training sessions are scheduled to align with recent launches and upcoming implementations, occurring in the weeks leading up to each area's go-live. For systems in a "dark" phase, such as HR, where the system is live but not the primary system of record until July 1, 2025, training will take place closer to the system of record date—primarily in May and June 2025. Weekly Banner Student focused training continues every Friday at Saddleback and IVC campuses. Recent workshops have covered key areas like Degree Works, CRM Recruit, and Scholarship Universe.

- Degree Works: An academic advising and degree audit tool to track progress toward degree completion.
- CRM Recruit: A platform for managing and streamlining student recruitment and admissions.
- Scholarship Universe: A tool to connect students with scholarship opportunities and simplify the application process.

Ongoing activities, including extracts and data validation, remain a critical focus for all teams. Check the Look-Ahead sections below for additional details.

The project is on schedule and on budget. We are still focused on the four core modules: **Student**, **Finance**, **Human Resources**, and **Financial Aid**.

Note: The *Banner HR* and *Finance* modules will become the official system of record as of the 2025-26 Fiscal Year. *Banner Student* will become the system of record beginning with the Fall 2025 semester.

PROJECT TIMELINE

- Financial Aid – October 2024
- Student – April 2025
- HR/Payroll – July 2025
- Finance – July 2025

STUDENT

- **Completed:**
 - Handoff for Applications in CRM Recruit to A&R Team
- **In Progress:**
 - Building integrations between Banner and other applications
 - Degree Works: sessions for user testing, training for scribing & Student Educational Planner (SEP)
 - CRM Recruit workshops
 - Matriculation makeover workshops, teams are working on aligning the matriculation process between the two colleges
 - Workshops for Dual Enrollment
 - Weekly Student Labs for IVC and Saddleback are held each Friday
 - Development of Student Module reports
- **Look-ahead:**
 - Training and information sessions will continue through Summer 2025

FINANCE

- **Completed:**
 - Loaded Chart of Accounts into Production
- **In Progress:**
 - Development of job aids
 - Jaggaer testing
 - Finance report development in Insights
 - Development of Security Matrix, User Profiles, and approval queues
 - Finance module testing

- **Look-ahead:** Training and information sessions
 - Chrome River Travel and Expense Kick - Off

STUDENT ACCOUNTS RECEIVABLE

- **In Progress:**
 - Student A/R design sessions
 - Configure student registration with fees
- **Look-ahead:**
 - Student A/R balance data conversion & validation
 - TouchNet disbursements and payments kick-off and workshops

HUMAN RESOURCES

- **In Progress:**
 - Preparing to go live on 1/1/2025, (note: this is a soft go-live, available to users on 7/1/2025)
 - Testing of Payroll module
 - Faculty Load and Compensation (FLAC) design and configuration
 - Configuration and Testing of NeoEd onboarding
 - Banner Employee Action Forms design and configuration
- **Look-ahead:**
 - NeoEd Performance Management, PERFORM, design and configuration
 - Setup and deployment of the NeoEd Learning Management System (LMS)

FINANCIAL AID

- **In Progress:**
 - Preparing the New Year Roll for 2025/2026 in Production, a process that copies year specific information from one aid year to the next.
- **Look-ahead:**
 - Cal Grant module and setup
 - TouchNet disbursements and payments kick-off and workshops
 - Additional training for ISE Enterprise Job Schedule

GENERAL/TECHNICAL

- **Completed:**
- **In Progress:**

- Banner Document Management configuration and training
- Development of integrations between Banner and external systems
- **Look-ahead:**
 - Setup of check-printing software for A/P and Payroll checks

REPORTING/DOGS TASK FORCE

- **Completed:**
 - Insights Data Warehouse Training
 - November 6 – General overview of Data Connect
- **In Progress:**
 - Insights Data Warehouse Training
 - December 5 - Continue Data Connect Training
 - December 11 – Security Set-up
 - Reporting (Functional Areas)
 - Scheduled meetings for critical report development for HR, Payroll, and Finance for Go-Live
 - DOGS Task Force
 - Reviewing security matrices and updates needed to the Banner Governance Standards Manual
- **Look-ahead:**
 - Schedule report prioritization and development meetings for Student
 - Assessment of loading historical data into the Insights Data Warehouse
 - Data Organizational and Governance Standards Manual
 - Develop documentation and note training for access and permissions into Banner and related 3rd party systems

Link to project website: <https://livesocccd.sharepoint.com/sites/Banner>

Link to project glossary website: <https://www.socccd.edu/team-banner/glossary>

