TEAM BRIEF

WHO: This status report covers all areas, some live and some almost ready.

WHAT: The project is on schedule and on budget. HR and Finance module implementation extended.

WHEN: Status report – February 2025; **Go live date – Summer 2025**

WHERE: Online, across all campuses and the district office

ELLUCIAN BANNER STATUS REPORT

February 2025

As we approach the end of February, we can mark off another successful go-live event, and a big one at that. General admissions, matriculation, and Degree Works all went live on February 3rd. Further down in the report you will find a link to upcoming go-lives and significant events as well as training.

Training sessions are scheduled to align with recent launches and upcoming implementations, occurring in the weeks leading up to each area's go-live. For systems in a "dark" phase, such as HR, where the system is live but not the primary system of record until July 1, 2025, training will take place closer to the system of record date—primarily in May and June 2025. Weekly Banner Student-focused training continues every week, please check the training schedule for upcoming sessions. The training schedule can be found online at: Learning Materials.

Recent workshops have covered key areas such as:
- Degree Works: An academic advising and degree audit tool to track progress toward degree completion.
- CRM Recruit: A platform for managing and streamlining student recruitment and admissions.
- Scholarship Universe: A tool to connect students with scholarship opportunities and simplify the application process.

Ongoing activities, including extracts and data validation, remain a critical focus for all teams. Check the Look-Ahead sections below for additional details.

The project is on schedule and on budget. We are still focused on the four core modules: **Student**, **Finance**, **Human Resources**, and **Financial Aid**.
Note: The Banner HR and Finance modules will become the official system of record as of the 2025-26 Fiscal Year. Banner Student will become the system of record beginning with the Fall 2025 semester.

PROJECT TIMELINE

- Financial Aid – October 2024
- Student – April 2025
- HR/Payroll – July 2025
- Finance – July 2025
- **View more milestones and high-level training schedules online at: Milestones**

STUDENT

- **Completed**
  - Launch of general admissions, matriculation, Degree Works on February 3rd
  - Held Schedulers Summit for FLAC and instructor assignment
  - Matriculation makeover workshops, teams are working on aligning the matriculation process between the two colleges
- **In Progress:**
  - Degree Works: Sessions for user testing, training for scribing & Student Educational Planner (SEP)
  - Development of Student module reports
  - Fall 2025 student registration
  - Academic history and general student data loads
  - Catalog loads
- **Look-ahead:**
  - Training and information sessions will continue through Summer 2025

FINANCE

- **Completed**
  - Chrome River Travel and Expense kickoff
  - Development of security matrix and user profiles
- **In Progress**:
  - Development of job aids
  - Jaggaer testing
  - Finance report development in Insights
  - Development of approval queues
  - Finance module testing
- **Look-ahead:**
  - Training and information sessions
  - Banner Document Management training

STUDENT ACCOUNTS RECEIVABLE

- **Completed:**
  - Detail codes
- **In Progress**:
  - Student A/R design sessions
  - Configure student registration with fees
  - TouchNet disbursements and payments kick-off and workshops
- **Look-ahead:**
  - Student A/R balance data conversion & validation

HUMAN RESOURCES/PAYROLL

- **In Progress:**
  - Testing of Payroll module
  - Faculty Load and Compensation (FLAC) design and configuration
  - Banner Electronic Personnel Action Forms design and configuration
- **Look-ahead:**
  - NeoEd Performance Management, PERFORM, design and configuration
  - NeoEd Learning Management System, LEARN, design and configuration

FINANCIAL AID

- **In Progress:**
  - Conducting the New Year Roll for 2025/2026 in Production, a process that copies year specific information from one aid year to the next
  - TouchNet disbursements and payments kick-off and workshops
- **Look-ahead:**
  - Cal Grants module and setup
  - Additional training for ISE Enterprise Job Schedule

GENERAL/TECHNICAL

- **In Progress:**
  - Banner Document Management configuration and training
  - Development of integrations between Banner and external systems
  - Setup and training related to Banner Event Publisher, which will support the provisioning of new employees and students
  - Setup of check-printing software for A/P and Payroll checks
  - Banner provisioning

REPORTING/DOGS TASK FORCE

- **Completed**:

    - Scheduled weekly Functional Leads Reporting meeting with Finance, Payroll, Procurement, Student Accounts, and Student
    - Scheduled weekly Technical Reporting meeting with Ellucian and Ferrilli report developers
    - Scheduled weekly "Insights Share and Learn" for report development

- **In Progress:**

    - Report Development (Functional Areas) – 18 reports in development or ready for testing

        - Finance - Ready for UAT (1)
        - Payroll – Ready for UAT (3) In Development (1)
        - Procurement – In Development (1)
        - Student Accounts – In Development (2)
        - Student
            - Core Records – In Development (2)
            - Instruction – Ready for UAT (3)
            - Matriculation – In Development (2)
            - Student Accounts - In Development (3)

    - DOGS Task Force

        - Developing Banner Governance Standards Manual with Security and Access

- **Look ahead:**

    - Scheduling monthly meetings to learn Banner's 320 and MIS process and updates on Standardized Accounting Method

Link to project website: https://livesocccd.sharepoint.com/sites/Banner

Link to project glossary website: https://www.socccd.edu/team-banner/glossary